



Human Resource Services

Registration and Availability Questionnaire for Certificated Guest Teacher/Substitute Employment

Deadline for 2012-2013 Registration is no later than June 15, 2012.

In order to update our files, it is necessary for you to complete and return this form to Human Resource Services no later than June 15, 2012.



Please check the statement and boxes that best describes your availability to substitute for the 2012-13 school year at our district.

- I am NOT interested in being called to substitute for the 2012-13 school year.
- I am interested in being called to substitute for the 2012-13 school year without restrictions.
- I am interested in being called to substitute for the 2012-13 school year with the following restrictions: (Indicate actual restrictions and not mere preferences.)

PROGRAM RESTRICTIONS: (If you have no restrictions, check "No Restrictions.")

- No Restrictions
- Restriction: Adult Education
- Restriction: Children's Center Programs
- Restriction: Special Education
- Restriction: Regular Education/Specify Specific Subject Area(s):

SITE RESTRICTIONS:

Will you work at ALL sites? Yes No

If no, please enter sites where you wish to restrict yourself from working:

DAYS OF THE WEEK RESTRICTIONS:

I am available Monday through Friday: Yes No

If no, I am only available on: Monday Tuesday Wednesday Thursday Friday

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| Name: (Please Print) |
| Phone: |
| Address: |
| Street City Zip |
| E-mail Address (Print Clearly) |
| Social Security Number (Last six digits only): |
| Date Available to Start*: |

Signature: _____

Date: _____



Return completed form to: Sacramento City Unified School District, Attention: Substitute Services • 5735 47th Avenue • Sacramento, CA 95824