Human Resource Services

Mild-Moderate Special Day Class Teacher

(Content Standard) Option 1 Formative/Summary Evaluation (Confidential)

Sacramento City Unified School District

Learning Disabled or Emotionally Disabled

School Year: _____

Teacher: _____   Social Security No.: _____

School: _____   Position/Assignment: _____

Status: ☐ Temporary (Adult Ed.)   ☐ 1st Year Probation   ☐ 2nd Year Probation   ☐ Permanent

The purpose of this instrument is to recognize teacher performance and support the teacher's professional growth. This instrument honors the SCTA contract. The Evaluator will check the category that characterizes the teacher's performance in each area below. Comments and suggestions for each area are encouraged.

TEACHER PERFORMANCE AREAS	Exceeds Performance Standards	Consistent With Performance Standards	Working to Meet Performance Standards	Does Not Meet Performance Standards
1. Engage and support all students in learning by using a variety of instructional strategies to respond to students' diverse needs.				
Comments:				
2. Maintain appropriate standards of student behavior, using behavioral management strategies and techniques, including positive reinforcement and behavior shaping procedures.				
Comments:				
3. Understand and organize subject matter by using district-provided curriculum/materials and/or standards aligned resources to make subject matter accessible to all students.				
Comments:				
4. Plan instruction and design learning experiences for all students by sequencing instructional activities and materials for student learning.				
Comments:				
5. Assess and evaluate student learning to guide instruction, and communicate progress with students, families, and appropriate staff.				
Comments:				
6. Contribute to the teaching and learning environment by fulfilling extra duties as assigned, attending required meetings, maintaining resources and equipment, and assisting in maintaining acceptable student behavior outside of classroom.				
Comments:				

TEACHER PERFORMANCE AREAS	Exceeds Performance Standards	Consistent With Performance Standards	Working to Meet Performance Standards	Does Not Meet Performance Standards
7. Serve as a member of the Individualized Education Plan (IEP) team, and develop and implement appropriate standards-based IEP goals and objectives.				
Comments:				
8. Appropriately utilize the services of the classroom instructional assistant/paraprofessional staff to support students' learning (if applicable).				
Comments:				
9. Instruct, per the Collective Bargaining Agreement (CBA), a caseload of students with specialized learning needs.				
Comments:				

Recommendations for Professional Goals:

Specific Recommendations Made to Employee for Improving Performance (required for any employee who is not meeting performance standard in any area): If the fourth column from the teacher performance areas is checked, the evaluator must indicate what areas do not meet performance standards. The evaluator and teacher shall develop an improvement plan following the evaluation addressing those areas needing improvement.

Commendations:

Recommendation: I recommend this employee be:

_____ Continued in the service of the district.

_____ Reassigned _____

_____ Released from the service of the district.

_____ Check here if additional material is submitted as part of this evaluation report.

_____	_____
Signature of Principal or Administrator in Charge	Date

_____	_____
Print Name	Title

Employee's Acknowledgment:

I have read this report, but my signature does not necessarily signify agreement. I understand that any written statement I wish to make regarding this report will be attached to all copies of it. It is understood that I am accountable only to the extent that I have control over the factors which contribute to the reaching of these goals and objectives.

_____	_____
Employee's Signature	Date

Witness's Verification (to be used if employee is unwilling to sign): I certify that a copy of this report was presented to the employee named on the first page on (date) _____.

_____
Witness Signature