

TO: POLICY COMMITTEE REPRESENTATIVES AND HEAD START TEACHERS
SUBJECT: POLICY COMMITTEE MEETING

**POLICY COMMITTEE MEETING
THURSDAY, OCTOBER 20, 2016
9:00 AM – 11:00 AM
LOCATION: CAPITAL CITY CHILD DEVELOPMENT CENTER
7220 24TH STREET**

If you have any questions please call BraJona Harris, Parent Advisor at 643-7822.

Performance Standard 1304.50 (a) (3) All Policy Councils, Policy Committees, and Parent Committees must be established as early in the program year as possible. Grantee Policy councils and delegate Policy committees may not be dissolved until successor Councils or Committees are elected and seated.

Performance Standard 1304.50 (b)(6) No grantee or delegate agency staff (or members of their immediate families) may serve on Policy Councils or Policy Committees except parents who occasionally substitute for regular EHS or HS staff.

Head Start Act, as Amended-Members of the policy committee shall (i) not have a conflict of interest with the HS agency (including any delegate agency); and (ii) not receive compensation for serving on the policy council or for providing services to the HS agency.

AGENDA

I. Call to Order/Roll Call

II. Orientation

- A. Roles and Responsibilities
- B. Executive Board
- C. How to Make a Motion
- D. Attendance and Reimbursements
- E. Conflict of Interest

III. Consent Items

- A. Approval of the Minutes of the September 15, 2016 Meeting

IV. Action Items

- A. Approval of COLA for Head Start, Early Head Start, and EHS CCP for fiscal year 2016-2017

IV. Action Items-Continued (Closed Session Personnel-Pursuant to Government Code Section 54957)

- A. Staff Approval (if applicable)

V. Information Items

- A. Director's Report
- B. Eligibility, Recruitment, Selection, Enrollment and Attendance Report
- C. Fiscal Monthly Report
 - Department Credit Card Statement of Account
 - USDA Meals/Snacks
- F. Policy Council Report
- G. Nutrition Update
- F. Facility Update
- G. First 5 Update

VI. Open Discussion and Comments

VII. Public Participation

VIII. Adjournment