

TO: POLICY COMMITTEE REPRESENTATIVES AND HEAD START TEACHERS  
SUBJECT: POLICY COMMITTEE MEETING

**POLICY COMMITTEE MEETING**  
**THURSDAY, MARCH 17, 2016**  
**9:00 AM – 11:00 AM**  
**LOCATION: CAPITAL CITY CHILD DEVELOPMENT CENTER**  
**7220 24<sup>TH</sup> STREET**

**If you have any questions please call Vicki Wasson, Coordinator at 643-7811.**

*Performance Standard 1403.51(a)(2) All written plans for implementing services, and the progress in meeting them, must be reviewed by the grantee or delegate agency staff and reviewed and approved by the Policy Council or Policy Committee at least annually, and must be revised and updated as needed.*

**AGENDA**

**I. Call to Order/Roll Call**

**II. Consent Items**

- A. Approval of the Minutes of the February 18, 2016 Meeting

**III. Action Items**

- A. Election of Parliamentarian  
B. Election of Policy Council Representative  
C. Approval of 2016-2017 Head Start/Early Head Start Grant
  - Grant Funding
  - 5 Year Program Goals & Objectives
  - Service Area PlansD. Approval of 2016-2017 Early Head Start Expansion/Partnership CCP Grant

**III. Action Items-Continued (Closed Session Personnel-Pursuant to Government Code Section 54957)**

- A. Staff Approval (if applicable)

**IV. Information Items**

- A. Director's Report  
B. Eligibility, Recruitment, Selection, Enrollment and Attendance Report  
C. Fiscal Monthly Report
  - Department Credit Card Statement of Account
  - USDA Meals/SnacksD. Policy Council Report  
E. Nutrition Update  
F. Facility Update  
G. First 5 Update

**V. Open Discussion and Comments**

**VI. Public Participation**

**VII. Adjournment**