

TO: POLICY COMMITTEE REPRESENTATIVES AND HEAD START TEACHERS  
SUBJECT: POLICY COMMITTEE MEETING

**POLICY COMMITTEE MEETING  
THURSDAY, DECEMBER 15, 2016  
9:00 AM – 11:00 AM  
LOCATION: CAPITAL CITY CHILD DEVELOPMENT CENTER  
7220 24<sup>TH</sup> STREET**

**If you have any questions please call BraJona Harris, Parent Advisor at 643-7822.**

*Performance Standard 1304.50 (b)(6) No grantee or delegate agency staff (or members of their immediate families) may serve on Policy Councils or Policy Committees except parents who occasionally substitute for regular EHS or HS staff.*

*Head Start Act, as Amended-Members of the policy committee shall (i) not have a conflict of interest with the HS agency (including any delegate agency); and (ii) not receive compensation for serving on the policy council or for providing services to the HS agency.*

**AGENDA**

**I. Call to Order/Roll Call**

**II. Consent Items**

- A. Approval of the Minutes of the November 17, 2016 Meeting

**III. Action Items**

- A. Approval of Community Representative  
B. Election of Representatives to attend CHSA Conference  
C. Approval of the 2016-2017 Self-Assessment Plan

**IV. Action Items-Continued (Closed Session Personnel-Pursuant to Government Code Section 54957)**

- A. Staff Approval (if applicable)

**V. Information Items**

- A. Director's Report  
B. Eligibility, Recruitment, Selection, Enrollment and Attendance Report  
C. Fiscal Monthly Report
  - Department Credit Card Statement of Account
  - USDA Meals/SnacksD. Policy Council Report  
E. Nutrition Update  
F. Facility Update  
G. First 5 Update  
H. Education / Parent Engagement Update

**VI. Open Discussion and Comments**

**VII. Public Participation**

**VIII. Adjournment**