Enrollment for all English Learner students is handled at the MOC Center:

5601 47th Avenue
Sacramento, CA 95824
(Rooms 6 – 10)

Hours of Service
Monday – Thursday: 8:00 a.m. - 3:30 p.m.
Fridays: 8:00 a.m. – 11:15 a.m.

For additional information call:
643-2374 or 643-2162

Registration Requirements:
For the safety and security of all children, ONLY biological parents or legal guardians may enroll a child into our district. The person who enrolls the child will be required to present the following:

1. A VALID Photo Identification for parent/guardian
   • Current Driver’s License or state-issued identification card
   • Passport/Visa

2. Proof of address - ONE of the following with the correct name of parent/guardian:
   • CURRENT Utility bill (SMUD, PG&E, or WATER), OR
   • CURRENT Mortgage/Property tax bill, OR
   • CURRENT Rental/Lease agreement
   *If no proof of address in your name, you must complete a Declaration of Residency (DOR) which will be provided to you. You will also have to bring:
   • A copy of the photo I.D. of the person who’s name is on the bill.
   • A copy or original of the address verification document

3. Up-to-date immunization record (7th – 12th Grades require T-Dap Booster shot)
5. CURRENT withdrawal grades and transcript (for grades 9-12 only)
6. Individual Education Plan (IEP) documents for children receiving Special Education services
7. Guardianship/Custody papers (if applicable)