Effective January 1, 2016 the Internal Revenue Service (IRS) reimbursement rate for mileage decreases to 54 cents per mile. This decreases the rate by 3.5 cents per mile from the 2015 mileage rate of 57.5 cents. This rate is effective until further notice.

| All District Employees | 2016 Mileage Reimbursement | $0.54 |

Mileage reimbursement form ACC-F004 is available on the district's intranet. Please also complete a "Conference/Travel" requisition in ESCAPE Online, which can be found under "Vendor Requisitions," and reference the requisition number on form ACC-F004.

If you have any questions regarding the rates or the mileage reimbursement form, please contact Accounting Services at 643-7894.