Transition Meeting Notes

Wednesday, May 8, 2013

Location: Ethel Phillips Elementary

Attendees: Danny Hernandez, Lorena Carrillo, Maria Avalos, Phyllis Wendt, Alex Visaya, Benerisa Perez, Sandra Enriquez, Diane Fore, Sylvia Gonzalez, Michelle Hinds, Lisa Allen and Danny Hernandez

1. Student Articulation: EP requested that we assess current 1st and 2nd graders who could be potential candidates for the Bilingual program for the fall. Assessments were provided to Maple. EP will be providing blue and pink articulation cards for teacher to complete for incoming students from Maple to make appropriate placements.

2. Project Update: On May 17, 2013, Danny will meeting with maintenance to discuss plans for construction.

3. Phone calls and other communication: A connect Ed access will be provided to Danny (via Sue) so that he can reach out to Maple Families. EP will be holding their Open House on May 15th at 5:30. The first 45 minutes will be for classroom visits and the last 45 minutes for social gathering in the open area.

4. Proposal from Bilingual program: EP has a transitional program in which 90% in Spanish in K, 80% in 1st grade, 70% in 2nd grade and 60% at the beginning of 3rd. EP asked if Maple could assess for potential candidates for incoming 2nd and 3rd graders. An assessment was provided to Maple to administer with the students. There is a need to have a 70% accuracy rate.

5. Parent Tours and invitations: EP will be having parent tours the week of May 20th. Danny will be attending Maple’s Literacy Day so students can meet him.

6. Additional questions: A budget for transitional activities needs to be put together and prioritize and given to Sue. Sue mentioned that transportation locations will be done by June 13, 2013.

7. Next Meeting May 21st at 2:30 at EP.