



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Jessie Ryan, President, (Trustee Area 7)
Darrel Woo, Vice President, (Trustee Area 6)
Michael Minnick, 2nd Vice President, (Trustee Area 4)
Lisa Murawski, (Trustee Area 1)
Leticia Garcia, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Mai Vang, (Trustee Area 5)
Rachel Halbo, Student Member

Thursday, January 17, 2019

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2017/18-14

Allotted Time

4:30 p.m. **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management
(District Representative Cancy McArn)
- 3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:
 - a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (SCUSD v. SCTA, Case No. 34-2018-00244737-CU-CL-GDS)
 - b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)
 - c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)
- 3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment
- 3.4 Government Code 54957 - Public Employee Performance Evaluation:
Title: Superintendent

- 6:00 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**
- 4.1 *Broadcast Statement (Student Member Halbo)*
- 4.2 *The Pledge of Allegiance will be led by Nicholas Elementary School*
- *Presentation of Certificate by the Member Michael Minnick*
- 6:10 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**
- 6:13 p.m. **6.0 AGENDA ADOPTION**
- 6:15 p.m. **7.0 PUBLIC COMMENT** **15 minutes**
- Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*
- 8.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**
- 6:30 p.m. 8.1 *Expanded Learning Summer Program 1st Trimester/1st Quarter Results (Dr. Iris Taylor and Dr. Ed Eldridge)* **Information**
10 minute presentation
10 minute discussion
- 6:50 p.m. 8.2 *Student Assessment Update (Dr. Iris Taylor and Matt Turkie)* **Information**
10 minute presentation
10 minute discussion
- 7:10 p.m. 8.3 *Bond Oversight Committee Annual Report 2017 (Cathy Allen)* **Information**
5 minute presentation
5 minute discussion
- 7:20 p.m. **9.0 CONSENT AGENDA** **2 minutes**
- Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*
- 9.1 *Items Subject or Not Subject to Closed Session:*
- 9.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)*
- 9.1b *Approve Personnel Transactions 1/17/19 (Cancy McArn)*
- 9.1c *Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of November 2018 and December 2018 (Dr. John Quinto)*

- 9.1d *Approve Donations to the District for the Period of November 1-December 31, 2018 (Dr. John Quinto)*
- 9.1e *Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Sacramento City Unified School District on November 16, 2018 (Dr. John Quinto)*
- 9.1f *Approve Waiver Request and Affidavit- Request for Allowance of Attendance Due to Emergency Conditions at Bowling Green Chacon, Bowling Green McCoy, George Washington Carver, New Joseph Bonnheim, Sacramento New Technology and The Met Sacramento on November 16, 2018 (Dr. John Quinto)*
- 9.1g *Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)*
- 9.1h *Approve Rosemont High School Field Trip to Las Vegas, Nevada February 1-5, 2019 (Dr. Iris Taylor and Mary Hardin Young)*
- 9.1i *Approve Sacramento New Technology High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)*
- 9.1j *Approve West Campus High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)*
- 9.1k *Approve Program Changes for Court Reporting/Court Reporter Program for Accreditation Compliance (Dr. Iris Taylor and Dr. Sue Gilmore)*
- 9.1l *Approve West Campus High School’s Parent and Family Engagement Policy (Vincent Harris and Kelley Odipo)*
- 9.1m *Approve Resolution No. 3047 Resolution Regarding Board Stipends (Jessie Ryan)*
- 9.1n *Approve Minutes of the December 6, 2018 and December 13, 2018 Board of Education Meetings (Jorge A. Aguilar)*

10.0 COMMUNICATIONS

7:22 p.m.

10.1 Employee Organization Reports:

Information
3 minutes each

- **SCTA**
- **SEIU**
- **TCS**
- **Teamsters**
- **UPE**

7:37 p.m.	<p>10.2 District Parent Advisory Committees:</p> <ul style="list-style-type: none"> ▪ Community Advisory Committee ▪ District English Learner Advisory Committee ▪ Local Control Accountability Plan/Parent Advisory Committee 	<p>Information 3 minutes each</p>
7:46 p.m.	10.3 Superintendent's Report (Jorge A. Aguilar)	<p>Information 5 minutes</p>
7:51 p.m.	10.4 President's Report (Jessie Ryan)	<p>Information 5 minutes</p>
7:56 p.m.	10.5 Student Member Report (Rachel Halbo)	<p>Information 5 minutes</p>
8:01 p.m.	10.6 Information Sharing By Board Members	<p>Information 10 minutes</p>
8:11 p.m.	<p>10.7 Board Committee Reports</p> <ul style="list-style-type: none"> ▪ Board Fiscal Transparency and Accountability Committee ▪ Board Facilities Committee ▪ Board Governance Committee ▪ Board Policy Committee ▪ Board Evaluation Committee 	<p>Information 10 minutes</p>
8:21 p.m.	11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS	Receive Information
	<p>11.1 Business and Financial Information:</p> <ul style="list-style-type: none"> • Enrollment and Attendance Report for Month 3 Ending November 16, 2018 • Purchase Order Board Report for the Period of October 15, 2018 through November 14, 2018 	
	11.2 Monthly Suspension Report – December 2018	
	11.3 Head Start/Early Head Start Reports/Early Head Start Expansion Reports	
8:23 p.m.	12.0 FUTURE BOARD MEETING DATES / LOCATIONS	
	✓ February 7, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47 th Avenue, Community Room, Annual Organizational Meeting	
	✓ February 21, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47 th Avenue, Community Room, Regular Workshop Meeting	

8:25 p.m.

13.0 ADJOURNMENT

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.1

Meeting Date: January 17, 2019

Subject: Expanded Learning Summer Program 1st Trimester/1st Quarter Results

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office & Continuous Improvement and Accountability Office

Recommendation: Receive information on the district's efforts to increase grade level readiness and students who will be College, Career and Life Ready Graduates in accordance with our guiding principle of ensuring that all students graduate with the greatest number of postsecondary choices from the widest array of options.

Background/Rationale: Following up from the presentation to the board on August 16, 2018 about participating students' results through the end of SCUSD's ELSP in July 2018. This presentation provides information on the change in academic performance of students targeted for ELSP intervention for who participated versus those who did not participate.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates

Documents Attached:

1. Executive Summary

Estimated Time of Presentation: 10 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

**Academic Office and Continuous Improvement and Accountability:
Expanded Learning Summer Program 1st Trimester/1st Quarter Results
January 17, 2019**



I. Overview of the Extended Learning Summer Program

In the summer of 2018, Sacramento City Unified School District launched the Expanded Learning Summer Program (ELSP) to provide additional learning time for students. The program targeted for intervention those students entering grades 1, 3, and 7 based on their 2017-18 performance in English Language Arts (ELA) and Mathematics. The program was initiated in accordance with SCUSD's Equity, Access and Social Justice Guiding Principle, which is to ensure every student has an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. This report examines the effect of ELSP participation on student performance during the first grading period of 2018-19.

II. Driving Governance

The Equity, Access, and Social Justice Guiding Principle strives to ensure that every student has an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options and is the driving force that guides overall district work.

III. Budget

N/A

IV. Goals, Objectives and Measures

The overall objective of ELSP was to enable students to demonstrate grade level readiness through participating in high quality learning experiences. In terms of outcomes, key measures focused on a pre and post tests and overall academic performance. An important long-term measure is course performance after ELSP. This measure is important since it is an effective way to measure the sustainability of the ELSP impact. If students are able to demonstrate a improvement in their academic profile in the following trimester/quarter after ELSP this ensures that the students retained the summer learning.

Initially, a number of indicators around student performance as measured by district interim assessments and report card grades were intended to be used as part of the ELSP evaluation. With the absence of objective information associated with district-wide interim assessments, this evaluation is limited to the use of report card grades. Specifically, the focus of this review is based on measuring the reduction in English Language Arts/Math "unsatisfactory grades" (Ds, Fs, 1s and 2s) earned by students targeted for ELSP from 2017-18 Trimester 3 to 2018-19 Trimester 1 and Quarter 1.

Board of Education Executive Summary

Academic Office and Continuous Improvement and Accountability:
Expanded Learning Summer Program 1st Trimester/1st Quarter Results
January 17, 2019



V. Major Initiatives

The programs that focused on grade level readiness targeted incoming first, third and seventh grade students. The curriculum was specifically designed to prepare students for the work of the next grade level.

VI. Results

The following results will be highlighted as a result of our coordinated efforts:

- Percent point change in ELA/Math unsatisfactory grades (Ds, Fs, 1s and 2s) from Trimester 3, 2017-18 to Trimester/Quarter 1, 2018-19 for students who attended and did not attend ELSP by:
 - Grade Level
 - Ethnicity and Race
 - Specific Asian Race
 - Student Programs

VII. Lessons Learned/Next Steps

Based on the change in grade data, our next steps will be to continue to gather more information on students in order to monitor the results of the effectiveness of the ELSP program on our journey of a disciplined cycle of continuous improvement. The current ELSP analysis has limitations due to the absence of the inclusion of other student measures of success, including district-wide interim assessments used for monitoring grade level readiness. Moving forward, it will be important to begin incorporating these indicators into our work.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.2

Meeting Date: January 17, 2019

Subject: Student Assessment Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office/Curriculum & Instruction

Recommendation: None

Background/Rationale: In recent years, the state of California has adopted more rigorous college and career focused curricular standards in English Language Arts (ELA), English Language Development (ELD), mathematics, and science and have made substantial changes to state level assessment. As a result, districts have had to critically evaluate their local assessments and assessment practices.

SCUSD is currently working to establish a comprehensive assessment system consisting of an intentional variety of assessment approaches and types. This includes the administration of state required assessments and the use of common formative assessments in mathematics and ELA for grades K-12 to be administered 3-4 times per year. In addition, the system includes professional learning to increase the capacity of educators and administrators in analyzing and using data to improve teaching and learning. The shift in practice will provide stakeholders with ongoing information about student performance and progress.

Financial Considerations: The assessment budget for 2018-2019 is \$577,788 and is comprised of LCFF and grant funding.

Documents Attached:

1. Executive Summary
2. Appendix A

Estimated Time of Presentation: 10 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer,

Matt Turkie, Assistant Superintendent Curriculum & Instruction

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

**Academic Office:
Student Assessment Update
January 17, 2019**



I. Overview of the Student Assessments

Sacramento City Unified School District (SCUSD) recognizes that providing stakeholders with timely and useful information on students' academic progress and performance is essential for increasing academic achievement for all learners. The ability to provide such information is dependent on educators' and administrators' access to high-quality, valid, and reliable assessment measures that provide continuous information on what students know and are able to do. Moreover, educators and administrators must be skillful users of assessment data maximizing it to improve teaching and learning and to make decision about instructional programming. This is even more critical for impacting achievement of students with disabilities, English Learners, and/or those who are performing below grade level.

In recent years, the state of California has adopted more rigorous college and career focused curricular standards in English Language Arts (ELA), English Language Development (ELD), mathematics, and science and has made substantial changes to state level assessment. As a result, districts have had to critically evaluate their local assessments and assessment practices. An analysis of current district-administered assessments reveals that the district is overly reliant on assessments provided by the state for information on how students are progressing. These assessments are only administered on an annual basis and often there is a lengthy time-lag from when the assessments are administered to when data are available for use which makes it difficult for this information to be used to impact instruction for students.

SCUSD is currently working to establish a comprehensive assessment system consisting of an intentional variety of assessment approaches and types. This includes the administration of state required assessments and the use of common formative assessments in mathematics and ELA for grades K-12 to be administered 3-4 times per year. In addition, the system includes professional learning to increase the capacity of educators and administrators in analyzing and using data to improve teaching and learning. The shift in practice will provide stakeholders with ongoing information about student performance and progress.

II. Driving Governance

The district's Equity, Access, and Social Justice Guiding Principle, calls for all students to be given an equal opportunity to graduate with the greatest number of post-secondary choices from the widest array of options. Vital to actualizing this principle is having a "comprehensive, coherent and continuous system of assessment" (CA ELA/ELD Framework, 2014) to monitor student progress and ensure that students graduate with the requisite knowledge and skills to meet the demands of any post-secondary option they choose. The district has established the expectation for monitoring and reporting on student progress in Board Policy (BP 5121, BP 5123, BP 6162.5).

Board of Education Executive Summary

Academic Office:
Student Assessment Update
January 17, 2019



The critical role that academic assessments play in impacting and improving teaching and learning in various academic subject areas is well researched in the California Department of Education [subject matter curricular frameworks](#) for math (2013), ELA/ELD (2014), science (2016), and social science (2016). All frameworks call for a balanced approach to assessments including assessments for learning and assessment of learning. Additionally, the [CA Dyslexia Guidelines](#) (2017) call for universal screening or assessment of all students in reading so that students can be provided with early interventions to address reading difficulties. The guidelines also forefront the importance of ongoing progress monitoring in reading throughout the school year using evidence-based assessments. Similarly, the state of California has also positioned assessments to screen, diagnose specific learning needs, and progress monitor to inform placement in tiered supports, as foundational and fundamental components of a Multi-Tiered System of Supports (<https://www.cde.ca.gov/ci/cr/ri/mtsscomponents.asp>).

California Education Code also specifies that districts use an assessment of academic achievement in English language Arts along with the state's English Language Proficiency Assessment for California (ELPAC) to make decisions about English Learner reclassification (EDC TITLE 1 GENERAL EDUCATION CODE PROVISIONS [1. -32500]). Districts that have local assessments of academic achievement beyond state assessments are able to provide greater opportunities for students to demonstrate that they have achieved grade level proficiency and to be redesignated as proficient in English.

III. Budget

The assessment budget for 2018-2019 is outlined below and includes fees for assessments as well as the cost of the district's web-based data management system.

2018-2019 Assessment Budget	
Assessments	Budget
PSAT 8/9 and PSAT NMSQT	\$81,382
SAT	\$110,990
AP and IB (Projected)	\$385,416
GATE	\$73,730.40
Total	\$651,518.40

IV. Goals, Objectives and Measures

SCUSD seeks to implement a comprehensive, coherent and continuous system of assessments which include assessments at the classroom, grade, department, and district, state, and national levels. Key indicators to be used to monitor implementation and performance are outlined below. All applicable data points will be disaggregated by site, grade level,

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Academic Office:

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race/ethnicity, and program groups (e.g. English Learners, Students with Disabilities, Foster Youth, etc.).

- Participation - The number and percent of students participating in assessments
- Performance - The number and percent of students demonstrating proficiency on assessments
- Progress/Growth - The number and percent of students showing growth from one assessment period to the next.

The district will also develop indicators to evaluate assessment implementation including use of data. This includes measures to gather perception data from educators and administrators on the usefulness of assessment items in informing instructional decisions. The information will also be used to make improvements to local district assessments and facilitate the future development of data analysis tools and resources.

V. Major Initiatives

Current District-Wide Student Assessment Practices

SCUSD currently only administers those assessments required by the state of California with the exception of assessments for College Readiness administered by the College Board and nationally normed assessments for GATE Identification. These assessments are administered annually and include the following:

English Language Proficiency Assessment for California (ELPAC)

The ELPAC is used by the state of California to assess students who are English Learners. The assessment provides information on student levels of English proficiency and is used to reclassify English Learners. The ELPAC Initial Assessment is given to all new English Learners and the ELPAC Summative is administered on an annual basis to all English Learners.

Smarter Balanced Assessment Consortium (SBAC) for ELA and Math

The SBAC for ELA and Math are online state assessments used to determine if students have mastered grade level standards for the California Common Core Standards. The assessments are administered one time per year in grades 3-8 and 11 only.

California Alternative Assessment (CAA) for ELA and Math

The CAA for ELA and Math is an annual assessment measure administered as an alternative to the SBAC. The assessment is designed for students with the most significant cognitive disabilities and is administered to students in grades 3-6 and 11

California Science Test (CAST) and California Alternative Assessment for Science (CAA-Science)

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The CAST is an online assessment for science that is administered only in grades 5, 8, and one time while a student is in high school. The test is aligned to the Next Generation Science Standards. Similar to the CAA ELA and Math, the CAA Science is an alternative science assessment for students with significant cognitive disabilities.

National Assessment of Educational Progress (NAEP)

The NAEP, commonly referred to as the Nation's Report Card is a national assessment and includes assessments in various subject areas. NAEP is administered annually in grades 4, 8, and 12 and only a random sampling of schools in a district take the NAEP.

Physical Fitness Test

The Physical Fitness test administered in California is Fitnessgram. This assessment is administered in grades 5, 7, and 9 and consists of a battery of fitness assessments in areas such as aerobic capacity, abdominal and upper body strength, and flexibility.

Scholastic Aptitude Test (SAT) and Preliminary Scholastic Aptitude Test (PSAT)

The SAT is a test of academic skills in various content areas that is used by colleges and universities to determine readiness for college and informs admissions decisions. SCUSD administers the SAT system-wide annually to all students in grade 11. The PSAT is a precursor to the SAT and is administered to all 10th grade students. This year the district also administered the PSAT 8/9 to all student in grades 8 and 9. The PSAT and PSAT 8/9 assessments provide students and staff with information on how students are predicted to perform on the SAT and results provide students with information on areas they can work on to improve their performance.

GATE Assessments

SCUSD annually screens students in grades 1 and 3 for Gifted and Talented Education services eligibility using nationally recognized and normed assessments. The district uses a the Naglieri Non-Verbal Abilities Assessment (NNAT3), in grade 1 and the Cognitive Abilities Test (CogAT), a problem solving and reasoning test, in grade 3.

Advanced Placement (AP) and International Baccalaureate (IB)

AP and IB assessments are administered to students who are enrolled in AP or IB coursework or demonstrate advanced proficiency with course content, and wish to self-select into the opportunity to complete one or more of these college readiness assessments. These courses are considered college-level courses and students performing at a required level of proficiency on the assessments are able to have the courses count towards college credit. Additionally, these assessments are vital criteria in the College/Career Readiness indicator on the CA School Dashboard

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Academic Office:
Student Assessment Update
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Limitations of Current Assessment Practices

Each of the assessments the district currently administers provides valuable information on student achievement. However, there are significant limitations in relying heavily on assessments that are required by the state, are administered only in certain grade levels, and where data are only reported annually. Table 1 below provides a summary of each of the assessments and the grade levels they are administered.

Table 1

Assessment	Grade Level Assessed												
	EK /K	1	2	3	4	5	6	7	8	9	10	11	12
ELPAC Initial Assessments for English Learners (As needed)*													
ELPAC Summative Assessment for English Learners*													
SBAC - Smarter Balanced Assessment ELA & Math													
CAA - California Alternate Assessment ELA & Math *													
CAST - California Science Test CAA - California Alternate Assessment*													
National Assessment of Educational Progress (NAEP)													
Physical Fitness Testing (PFT)													
Preliminary Scholastic Aptitude Test (PSAT 8/9)													

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Preliminary Scholastic Aptitude Test (PSAT)													
Scholastic Aptitude Test (SAT)													
GATE Identification													
AP and IB*													

**indicates that assessments are not administered to all students in the grade level*

The table illustrates the information gaps that occur within the current assessment system. For almost every grade, the students are assessed only once per year unless they are an English Learner. Furthermore, most of these assessments occur in the spring with months between when the assessments take place and when final data are reported to the district. This information lag means that teachers do not receive information on student performance until after the students have left their care.

A single spring administration of an assessment also means that there is no system-wide and objective information being provided to educators, administrators, parents/guardians, and students regarding whether or not students are making adequate progress towards grade level readiness and meeting standards. The ability to provide meaningful and aligned interventions and supports is also compromised.

The chart also reveals that for English Learners, the problem is even more acute and impacts their opportunities to qualify for reclassification. This is evident in the early grade levels where the only assessment being administered may be ELPAC. Without a common academic achievement assessment, the district is challenged to find a reliable and effective method to redesignate students.

Shifting the District's Assessment Practices

SCUSD is shifting towards a more comprehensive assessment system that includes a variety of deliberately selected assessments that fulfill the two purposes for assessment described in the CA English Language Arts/English Language Development Framework (2014):

“Assessment has two fundamental purposes: One is to provide information about student learning minute by-minute, day-to-day, and week-to-week so that teachers continuously adapt instruction to meet students’ specific needs and secure progress. A second purpose of assessment is to provide information

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on students' current levels of achievement after a period of learning has occurred." (p. 822)

Teachers in SCUSD use a variety of assessments in their classrooms each and every day. These assessments are often unique to individual classroom teachers and fulfill the purpose of the minute by minute and daily formative assessments described in the framework. Teachers often use curriculum embedded unit assessments, which at a minimum, should be common at the grade/course level within each school.

A major shift in the districts' assessment practices will be the implementation of system-wide district interim assessments in ELA and math for grades K-12 to be administered 3-4 times per year. (See Appendix A). This fulfills purpose two described in the framework providing critical information to monitor student progress, inform teaching and learning and cycles of continuous improvement, and support programmatic decision making.

The uses of the different levels of assessments in a comprehensive assessment system are shown in the table below:

Assessment Purpose	Level of Assessment in the system
Inform teaching and learning	<ul style="list-style-type: none">● Classroom● Grade/department● District Interim
Provide schools/teacher teams with regular, up to date, objective data as they engage in cycles of continuous improvement	<ul style="list-style-type: none">● Grade/department● District Interim
Measure student progress towards grade level readiness	<ul style="list-style-type: none">● District Interim● State/National
Inform programmatic decisions and student program placement	<ul style="list-style-type: none">● District Interim● State/National

The district has identified the various assessments that would comprise the assessment system as well as windows of time for administration. These are outlined in Appendix A of this document.

Capacity Building for Effective Data Use

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In order for the assessment system to yield increases in student achievement, all stakeholders must be able to interpret and use the data effectively. Professional learning for staff is an essential component of the implementation and will occur through support from curricular training specialists and staff from the Continuous Improvement and Accountability Office. Staff will also develop parent/guardian and student friendly reports translated in the five major languages of the district to ensure that parents and students can monitor progress.

VI. Results

NA

VII. Lessons Learned/Next Steps

As SCUSD has worked to expand its assessment practices and increase opportunities to provide stakeholders with information on student academic needs, we have learned several lessons including but not limited to the following:

- A variety of intentionally selected assessments are needed for the district to fulfill its duty and honor its commitment to monitoring student progress
- Quality assessments take time to select and/or build and must be carefully vetted
- Building an effective assessment system is an ongoing endeavor and must be carefully monitored
- Building the capacity of educators, administrators, and support staff to be skillful users of assessment data is ongoing and must be intentionally engaged.

Our next steps include the following:

- Expand and update the assessment resources outlined in district curriculum maps
- Expand the data analysis toolkit
- Provide professional learning for administrators and educators on data analysis and using assessment results to inform instruction
- Develop cut points and norms for the assessments
- Finalize communication protocol for stakeholders
- Finalize student reporting for parents and guardians
- Develop protocols for evaluating the assessments items annually and revise as needed

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Appendix A

CALIFORNIA MANDATED ASSESSMENTS		
Grade Levels	Assessment / Data Point	Assessment Window
K-12	English Learner Proficiency Assessment for California (ELPAC) Initial Assessments non-English Home Language)	July 1 - June 30
K-12	ELPAC Summative Assessments non-English Home Language	February 1 – May 31
5, 8, 11, and 12	California Science Test (CAST) / - California Alternate Assessment (Science)	New Tech HS & Non-Public: March 5 - May 11 Traditional: March 19 - May 25
3-8 and 11	Smarter Balanced Assessment (SBAC) / California Alternate Assessment (CAA) ELA & Math	New Tech HS & Non-Public: March 5 - May 11 Traditional: March 19 - May 25
5, 7, and 9	Physical Fitness Test	February 1 - April 30
4, 8, and 12	National Assessment of Educational Progress (NAEP)	February and March
SCUSD ASSESSMENTS		
K	ELA Concepts of Print (COP) - Curriculum embedded	Sept. 4-28, May 13-31
K-2	ELA Basic Phonics Skills Test III (BPST III)	Sept. 4-28, Feb. 4-22 (K-1 only), May 13-31 (K-1 only)
K-6	ELA Oral Reading Record - Curriculum embedded	Sept. 4-28, Feb. 4-22, May 13-31
K-2	ELA Interim #2 - Curriculum embedded	Dec.20-Jan.10
K-2	ELA Interim #3 - Curriculum embedded	Mar.28-Apr.4
K-2	ELA Interim #4 - Curriculum embedded	June 3-13
3-6	ELA Interim #2 - Curriculum embedded	Dec.13-21
3-6	ELA Interim #3 - Curriculum embedded	Mar.18-29
7/8	ELA Beginning of Year (BOY) Interim - Curriculum embedded	Oct.22-Nov.8

Board of Education Executive Summary

**Academic Office:
Student Assessment Update
January 17, 2019**



7/8	ELA Middle of Year (MOY) Interim - Curriculum embedded	Feb. 4-19
9/10	ELA Beginning of Year (BOY) Interim - Curriculum embedded	Nov. 5-16
9/10	ELA Middle of Year (MOY) Interim - Curriculum embedded	Feb.19-Mar.5
9/10	ELA End of Year (EOY) Interim - Curriculum embedded	May 20-31
11	ELA Beginning of Year (BOY) Interim - Curriculum embedded	Oct.22-Nov.8
11	ELA Middle of Year (MOY) Interim - Curriculum embedded	Feb.4-19
K	Math Test 4 Topics 13-16 - Curriculum embedded	Oct.1-12
K	Math Test 1 Topics 1-4 - Curriculum embedded	Jan. 14-25
K	Math Test 2 Topics 5-8 - Curriculum embedded	Feb.25-Mar.8
1-2	Math Test 1 Topics 1-4 - Curriculum embedded	Nov. 5-16
1-2	Math Test 2 Topics 5-8 - Curriculum embedded	Feb.25-Mar.8
1-2	Math Test 3 Topics 9-12 - Curriculum embedded	May 20-31
3-4	Math Test 1 Topics 1-4 - Curriculum embedded	Nov. 5-16
3-4	Math Test 2 Topics 5-8 - Curriculum embedded	Feb.25-Mar.8
5	Math Test 1 Topics 1-4 - Curriculum embedded	Nov. 5-16
5	Math Test 2 Topics 5-7 - Curriculum embedded	Jan. 14-25
6	Math Test 1 Topics 1-3 - Curriculum embedded	Oct.22-Nov.2
6	Math Test 2 Topics 5-7 - Curriculum embedded	Feb.12-22
Math 7	Math Ch. 1-3 - Curriculum embedded	Nov.5-16
Math 7	Math Ch. 4-6 - Curriculum embedded	Mar.11-22
Math 8	Math Ch. 1-3 - Curriculum embedded	Nov.5-16
Math 8	Math Ch. 4-6 - Curriculum embedded	Mar.11-22
Math 1	Math Unit 1 - Curriculum embedded	Oct.22-Nov.2
Math 1	Math Unit 2 - Curriculum embedded	Dec.10-21

Board of Education Executive Summary

Academic Office:
Student Assessment Update
January 17, 2019



Math 1	Math Unit 4 - Curriculum embedded	Mar.18-29
Math 2	Math Unit 1 - Curriculum embedded	Sept.24-Oct.5
Math 2	Math Unit 2 - Curriculum embedded	Dec.10-21
Math 2	Math Unit 4 - Curriculum embedded	Mar.18-29
Math 3	Math Unit 1 - Curriculum embedded	Oct.22-Nov.2
Math 3	Math Unit 2A - Curriculum embedded	Dec.10-21
3-12	PFT Baseline	September 1 - October 27
1 and 3	GATE Identification	January 14 - February 22
6 and HS	Math Placement GR 6 & Math 1	May 6 - June 7
8 and 8	PSAT	October 10
10	PSAT	October 10
11	SAT School Day	March 6
3-12	School Climate Survey - Student, Staff, and Parent/Family	January 14 - February 28
SITE COORDINATED ASSESSMENTS		
11 and 12	SAT - GR 11 and 12	2018: August 25, October 6, November 3, December 1 2019: March 9, May 4, June 1
10 - 12	California High School Proficiency Exam (CHSPE) - Age 16+	2018 ESTIMATED: October 20 and 2018: March 16
11 and 12	Advanced Placement (AP) - GR 11 and 12	2019: May 6 through 10 and May 13 through 17



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.3

Meeting Date: January 17, 2019

Subject: Bond Oversight Committee Annual Report 2017

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Facilities Support Services

Recommendation: Board to receive the annual Bond Oversight Committee's report.

Background/Rationale: The Bond Oversight Committee (BOC) is comprised of community members who are committed to improving the school facilities in which our children learn, and overseeing the District's fiscal oversight duty to the voters. Committee members serve two-year staggered terms. The BOC oversees the District's expenditure of bond proceeds by reviewing expenditure reports produced by the District to ensure bond proceeds are expended only for the purpose set forth in the ballot measure and that no bond proceeds are used for any teacher or administrative salaries or other operating expenses. The committee works with an independent auditor, conducts research and conducts site visits to guarantee these duties are fulfilled. The committee meets at least four times a year in its role as an advisory board to the Board of Education. One of the requirements of the BOC is to present an annual report to the Board of Education.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Executive Summary

Estimated Time of Presentation: 5 minutes

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Facilities Support Services

Bond Oversight Committee Annual Report 2017

January 17, 2019



I. Overview/History of Department or Program

Proposition 39 General obligation bonds require the appointment of a Bond Oversight Committee (BOC). The BOC oversees the expenditure of money for the construction, repair, and modernization of schools by the District. The BOC communicates its finding to the Board and the public in order to ensure that school bond funds are invested as the voters intended and that projects are completed wisely and efficiently.

To guarantee this, the Committee works with an independent auditor and conducts research, surveys and site visits at the district and school site level. The BOC typically meets four times a year in its role as an advisory board to the school district trustees. During the meetings, the committee will listen to reports from staff and consultants summarize the status of projects in progress. At some point during the year, a financial audit and a performance audit is presented for the Committee's review. Also once a year, the BOC makes a year-end report to the Board of Trustees.

II. Driving Governance:

California Constitution (Article 13A)

Education Codes 15264 - 15288

Board Policy 7210

III. Budget:

N/A

IV. Goals, Objectives and Measures:

The Sacramento City Unified School District's Bond Oversight Committee is to inform the Board and the public regarding the expenditure of general obligation bond funds.

V. Major Initiatives:

N/A

VI. Results:

The Committee has prepared a report to the Board regarding expenditures from Measures Q and R funds for the 2016-2017 fiscal year.

VII. Lessons Learned/Next Steps:

Board to receive annual report.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1a

Meeting Date: January 17, 2019

Subject: Approval of Grants, Entitlements, and Other Income Agreements
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: None

Financial Considerations: See attached.

LCAP Goal(s): College, Career & Life Ready Graduates; Operational Excellence

Documents Attached:

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Approval of Declared Surplus Materials and Equipment
4. Recommended Bid Awards – Supplies/Equipment
5. Notices of Completion – Facilities Projects

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

Approved by: Jorge A. Aguilar, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<u>ADULT EDUCATION</u>		
Sacramento Employment & Training Agency A19-00058	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$70,000
1/7/19 – 9/30/19: Refugee Support Services (RSS) funds will continue to provide refugees direct services that result in economic self-sufficiency and reduced dependency on public assistance. Services will be provided to 28 students at the Charles A. Jones Career and Education Center and will include vocational English language instruction, Adult Basic Education (ABE), high school completion/equivalency, career exploration, labor market research, career pathways development, work based learning, vocational training, support services, and job placement and retention services. Special focus will be placed on targeting outreach to refugee and Special Immigrant Visa (SIV) holder populations.		

<u>COLLEGE & CAREER READINESS</u>		
California Department of Education A19-00057	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$520,800
07/01/18 – 06/30/20: California Partnership Academy (CPA) grants support eight CPAs at four comprehensive high schools. These academies are focused on smaller learning communities that are career-themed. Academies serve students in grades 10-12 and are structured as schools-within-a-school. Academies in the district follow the Linked Learning approach as their model. The curriculum incorporates integrated academic and career technical education, mentoring, and internships. Academy leadership is provided by a committed team of teachers as well as active business and post-secondary partnerships. CPA funds are used to purchase industry specific equipment, software, transportation for field trips and professional learning services. The collaboration between core academic instruction and Career Technical Education helps to produce both college and career ready students. These programs also strengthen relationships with local industry and postsecondary education partners.		
C.K McClatchy:	Law & Public Services Academy	\$75,600
Hiram Johnson:	Law & Criminal Justice Academy	\$75,600
	Corporate Business Academy	\$75,600
	Health & Medical Sciences Academy	\$75,600
John F. Kennedy:	Criminal Justice & Community Services Academy	\$75,600
Luther Burbank:	Law & Social Justice Academy	\$75,600
	Building Trades Academy	\$67,200

EXPENDITURE AND OTHER AGREEMENTS

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<u>BUSINESS SERVICES</u>		
Center for Collaborative Solutions SA19-00358	1/1/19 – 12/31/19: Educate, advise and assist District and its unions in the full implementation of any alternative Health Benefits options selected. Provide ongoing services to educate Health Benefit Committees on how to become better purchasers and users of healthcare services, evaluate the costs and quality of available healthcare, and make recommendations as to how the District may continue to improve its offerings.	\$120,000 General Funds

BUSINESS SERVICES/PURCHASING SERVICES

NASPO Value Point Contract 06913; DGS Contract Number: CA NASPO 7-16-58-10	7/01/2016 – 6/30/2021: NASPO Value Point Contract 06913 – Cooperative Purchasing Agreement between Silke Communications and The State of Washington in conjunction with the State of California. Cooperative purchasing agreements, as authorized by Public Contract Code §20118, allow other government agencies, such as school districts, to piggyback on awards while still satisfying the legally required competition for contracts. Contracts awarded by NASPO Value Point are based on quality, proven performance, and pricing. As a government entity, the District is able to piggyback on this agreement and purchase directly from Silke Communications under the same terms, conditions and pricing. The District will purchase digital audio, mobile radios, and desk base station radios. The estimated cost using this piggyback contract is \$176,758.71. This contract allows yearly extensions thru June 30, 2021	Pursuant to Public Contract Code § 20118
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FACILITIES SUPPORT SERVICES

HMC Architects SA18-00484	4/1/18 – Completion of Services: Architectural and engineering services as needed for the John F. Kennedy Gym Floor project. First increase is due to extension of the project schedule and includes additional site meetings and site observation visits.	Original Amount: \$122,750 First Increase: \$8,235 New Total: \$130,985 Storm/Flood/Vandalism Funds
Williams + Paddon Architects + Planners SA19-00378	1/1/19 – Completion of Services: Architectural and engineering services as needed for the Hiram Johnson Core Academic Renovation project.	\$1,014,000 Measure Q Funds

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
Computers, Laptops, Printers, Projectors	Luther Burbank High	\$0.00	Salvage
Computers, Projectors	O.W. Erlewine Elementary	\$0.00	Salvage
Computers, Projectors, Printers, Televisions, VCRs	Fern Bacon Middle School	\$0.00	Salvage
Portable Buildings (poor condition, do not meet District classroom standard)	Facilities Maintenance & Operations	\$2,500	Surplus
Vehicles (Utility Truck, GMC Truck, Ford Ranger, Security Vehicle)	Facilities Maintenance & Operations	\$1,600	Surplus
Curriculum Textbooks (old / obsolete)	Curriculum & Instruction	\$500	Surplus
Computers, Laptops, Printers, Projectors	Luther Burbank High	\$0.00	Salvage

RECOMMENDED BID AWARDS – SUPPLIES/EQUIPMENT

Bid No. Request for Proposals for Professional Learning Management Platform
Bids Received: September 27, 2018
Recommendation: Reject all bids – over budget

NOTICES OF COMPLETION – FACILITIES PROJECTS

Contract work is complete and Notices of Completion may be executed.

Contractor	Project	Completion Date
The Boldt Company	John F. Kennedy Gym Floor Replacement	1/4/19



Sacramento
Employment and
Training
Agency

January 7, 2019

GOVERNING BOARD

LARRY CARR
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

JAY SCHENIRER
Councilmember
City of Sacramento

KATHY KOSSICK
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

Dr. Susan Lytle Gilmore, Ph.D.
Director Adult Education
Sacramento City U.S.D. Skills & Business Education Center
5451 Lemon Hill Avenue
Sacramento, CA 95824

CFDA# 93.566

Dear Dr. Gilmore:

Congratulations! Pursuant to action by the Sacramento Employment and Training Agency's Governing Board on January 3, 2019, Sacramento City U.S.D Skills & Business Education Center has been awarded \$70,000 in Refugee Support Services (RSS) funds for English Language Learner (ELL) Workforce Navigator to serve 28 participants. The term of Agreement 074430RS-19 will from January 7, 2019 through September 30, 2019.

Total Annual Funding

Grant	Activity	Allocation	Participants
RSS	ELL Workforce Navigator	\$70,000	28 Refugees

In order to proceed with the contract process, the following items must be completed and submitted to SETA's Contract Unit no later than **January 25, 2019**. The Budget and PPS forms will be provided electronically once they become available:

Board Resolution

Return with original wet ink signature. Must include corporate seal or notary affixed.

Budget and Cost Allocation Plans*

- ◆ RSS VESL/OJT in the amount of \$70,000

****Please include 5% in supportive services.***

Program Planning Summary

- ◆ RSS ELL for **28** participants

"Preparing People for Success: in School, in Work, in Life"

These documents will need to be completed and emailed to Lorena.Correa@scta.net no later than January 25, 2019. If you have any questions or need assistance in completing these forms, please contact me at (916) 274-6390.

Sincerely,

A handwritten signature in blue ink that reads "Lorena Correa". The script is cursive and fluid, with the first letters of each name being capitalized and prominent.

Lorena Correa
Workforce Development Analyst III

cc: Eileen Ramos-Prince

**RESOLUTION AUTHORIZING EXECUTION OF DELEGATE AGENCY AGREEMENT
FROM THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
(GOVERNMENTAL ENTITY)**

WHEREAS, the SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
(hereinafter referred to as "SETA") is a Joint Powers Agency and Grant Administrator for the
Refugee Resettlement Program and for Refugee Support Services Funds; and

WHEREAS, Sacramento City Unified School District (Legal Name of Delegate), a California
local governmental entity (hereinafter referred to as "DELEGATE"), desires to enter into a
DELEGATE AGENCY AGREEMENT for the operation of:

Refugee support services

(Activity)

program(s) under the following grant(s):

Refugee Support Services Grant

THEREFORE, BE IT RESOLVED THAT the Governing Body of DELEGATE hereby
authorizes the execution of AGREEMENT # 074430RS-19 by and between
DELEGATE and SETA; and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>John Quinto</u>	<u>Chief Business Officer</u>
2. <u>Jorge A. Aguilar</u>	<u>Superintendent</u>
3. _____	_____

is/are hereby authorized on behalf of and in the name of DELEGATE and as its official act and
deed to sign and otherwise enter into AGREEMENT # 074430RS-19 with SETA;
and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>John Quinto</u>	<u>Chief Business Officer</u>
2. <u>Jorge A. Aguilar</u>	<u>Superintendent</u>
3. _____	_____

shall be authorized to act on behalf of DELEGATE with respect to this AGREEMENT

074430RS-19 by and between DELEGATE and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of DELEGATE pursuant to this resolution; and

BE IT FURTHER RESOLVED THAT the following individuals comprise the entire Governing Body of DELEGATE***:

<u>Name</u>	<u>Address</u>	<u>City, Zip Code</u>
1. <u>Jessie Ryan, President</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
2. <u>Darrel Woo, 1st Vice President</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
3. <u>Michael Minnick, 2nd Vice President</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
4. <u>Lisa Murawski</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
5. <u>Leticia Garcia</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
6. <u>Christina Pritchett</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
7. <u>Mai Vang</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
8. _____	_____	_____
9. _____	_____	_____

*** Add additional pages if necessary

AND BE IT FURTHER RESOLVED THAT the authority conferred pursuant to this resolution and the representations contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

I, John Quinto, Chief Business Officer,
of Sacramento City Unified School District, a California
(Legal Name of Delegate)
local governmental entity, do hereby certify and declare that the foregoing is a full, true and complete copy of a resolution duly passed and adopted by the Governing Body of said governmental entity at a meeting of said Body duly and regularly called, noticed and held, at 5735 47th Avenue, Sacramento, CA 95824, on the 17th day of January, 2019, at which meeting a quorum of the Governing Body was present and a majority of which quorum voted in favor of said resolution, and that said resolution is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and this 17th day of January, 2019.

Sacramento City Unified School District
(Name of Entity)

BY: _____
(Signature)

John Quinto
(Typed Name)

Chief Business Officer
(Title)

RECEIVED

NOV 27 2018

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	01
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$67,200		\$67,200		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Luther Burbank High School Building Trades Academy (0585).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

RECEIVED

NOV 27 2018

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	02
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Luther Burbank High School Law and Social Justice Academy (0022).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

RECEIVED

NOV 27 2018

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	03
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Hiram W. Johnson High School Corporate Business Academy (0086).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

RECEIVED

NOV 27 2018

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification


GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	04
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		

I am pleased to inform you that you have been funded for the Hiram W. Johnson High School Health and Medical Sciences Academy (0168).

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.


Please return the original, signed Grant Award Notification (AO-400) to:

Michelle Upton, Staff Services Analyst
Career and College Transition Division
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814-5901

California Department of Education Contact Jerry Winthrop		Job Title Education Programs Consultant	
E-mail Address jwinthrop@cde.ca.gov		Telephone 916-319-0457	
Signature of the State Superintendent of Public Instruction or Designee 		Date November 20, 2018	

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent	Title
E-mail Address	Telephone
Signature 	Date

RECEIVED

NOV 27 2018

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	05
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Hiram W. Johnson High School Law/Criminal Justice Academy (0084).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

RECEIVED

NOV 27 2018

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

Grant Award Notification

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	06
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name				Federal Agency	
<p>I am pleased to inform you that you have been funded for the John F. Kennedy High School Criminal Justice and Community Services Academy (0095).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address						Telephone	
jwinthrop@cde.ca.gov						916-319-0457	
Signature of the State Superintendent of Public Instruction or Designee						Date	
						November 20, 2018	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address						Telephone	
Signature						Date	
							

RECEIVED

NOV 27 2018

Grant Award Notification

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	07
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		

I am pleased to inform you that you have been funded for the C. K. McClatchy High School Law and Public Services Academy (0571).

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Michelle Upton, Staff Services Analyst
Career and College Transition Division
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814-5901

California Department of Education Contact Jerry Winthrop		Job Title Education Programs Consultant	
E-mail Address jwinthrop@cde.ca.gov		Telephone 916-319-0457	
Signature of the State Superintendent of Public Instruction or Designee 		Date November 20, 2018	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS			
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>			
Printed Name of Authorized Agent		Title	
E-mail Address		Telephone	
Signature 		Date	



Center for Collaborative Solutions
1337 Howe Avenue, Suite 210
Sacramento, CA 95825
916-567-9911



Sacramento City Unified School District

CECHCR Contract #05-2017-059

CECHCR Professional Services Agreement

This Professional Services Agreement (the "Agreement") is entered into between Sacramento City Unified School District, an agency of the State of California ("SCUSD"), and the Center for Collaborative Solutions (CCS), a 501(c)(3) non-profit California corporation, doing business as CECHCR, collectively referred to as "The Parties", effective as of December 19, 2017. 25 cc

- A) SCUSD is a public school district located in Sacramento County in the State of California. SCUSD offers its eligible employees and retirees a 2017-18 Health Benefit package consisting of medical, dental, vision and life insurance coverage. SCUSD seeks the Professional and Educational Services outlined in this Agreement to support its Employee Health Benefit offerings. ✓
- B) CECHCR is a statewide project of CCS advised by management and labor organizations representing the state's public school districts and their employees. CECHCR is committed to improving health care quality and reducing costs in the state's public education sector. ✓
- C) J. Glynn & Company (JG&Co) is an independent contractor and Health Benefit consulting firm with expertise in developing solutions to reduce the costs and improve the quality of health care services provided to its clients and the communities they serve. JG&Co is the exclusive agent of CCS/CECHCR and will provide and perform all of the Professional and Educational Services included in this Agreement, and will serve as the Business Associate for this Agreement as further outlined in Addendum A of this Agreement. ✓
- D) This Agreement will outline the terms and scope of the Professional and Educational Services to be provided by CCS/CECHCR and JG&Co included in this engagement, as related to the Health Benefits offered by SCUSD to its eligible employees and their family members. The Parties agree as follows: ✓

- I. **OBJECTIVITY.** In order to maintain independence and objectivity, neither CECHCR nor JG&Co, nor any of their employees, agents or subcontractors shall receive any form of compensation, commission, overrides or other remuneration from insurance carriers, brokers, sales agents or other similar third parties for any services rendered to SCUSD. ✓

II. SCOPE OF PROFESSIONAL AND EDUCATIONAL SERVICES

- A) Receipt and processing of data requested from SCUSD in accordance with the Timeline outlined in Addendum B of this Agreement. ✓
- B) Initial work on the development of an RFP pursuant to the Addendum B timeline and in preparation for completion of the services outlined in Addendum C of this Agreement. ✓
- C) In order to preserve the Addendum B timeline, all data requested from SCUSD by CECHCR must be received by CECHCR by the deadline specified in Addendum B for receipt of such data. Any delays in receipt by CECHCR of such data will cause delays in producing deliverables. ✓

III. CONFIDENTIALITY AND TRANSPARENCY

- A) All Protected Health Information (PHI) will be maintained in a confidential manner as required under the terms of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, the Health Information Technology for Economic and Clinical Health Act ("HITECH Act") and their implementing regulations (collectively referred to as the "Acts"), as outlined in the HIPAA-HITECH compliant Business Associates Addendum attached as Addendum A to this Agreement, which is hereby incorporated into this Agreement. ✓
- B) JG&Co will serve as the exclusive Business Associate and shall be the only authorized recipient of data for the purposes of this Agreement. ✓
- C) All reporting will exclude any PHI that may be encountered in this engagement. All reporting to SCUSD, its Health Benefit Committees and any related entities, employees, agents or persons, including CECHCR, will be aggregated at the Employer Sponsor level in order to maintain the confidentiality required under the Acts. ✓
- D) Opinions and written reports will be prepared in a professional and transparent manner and will be distributed to SCUSD as well as authorized representatives of district bargaining units. ✓
- E) All personnel at CECHCR and JG&Co will keep confidential all information provided by your organization that is not already in the public domain.

IV. COMPENSATION

- A) Professional Fees. Professional fees for the resources required to complete the services described in section II above are \$15,000. ✓

- B) Additional costs. Additional charges, if any, for costs incurred related to the matter, including but not limited to research data, documents, communications, production and duplication of documents and reasonable travel and lodging for unscheduled meetings shall first be mutually agreed upon by the parties and invoiced at cost.
- C) Invoices and Payment. One invoice for professional services shall be prepared by CECHCR and submitted for payment by SCUSD in December of 2017. A late payment penalty equal to 1.5 percent shall be charged on balances not paid within 30 days of the date of invoice. *January 2018*

V. TERM

- A) Term. The term of this Agreement commences upon the effective date of this Agreement continuing for 30 days. ✓

VI. TERMINATION

- A) Neither party may terminate this 30-day Agreement.

VII. INSURANCE AND TAXES

- A) CECHCR and JG&Co, at their sole cost and expense, shall secure and maintain in full force and effect throughout the term of this Agreement policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to SCUSD which will protect CECHCR, JG&Co and SCUSD from claims which may arise out of or result from CECHCR's or JG&Co's actions or inactions relating to the Agreement, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance coverage shall include:
1. Workers' Compensation. Workers' Compensation as required under California State law;
 2. Commercial General Liability, Professional Liability and Employer's Liability (in an amount not less than \$1,000,000.00);
- B) CECHCR and JG&Co shall assume full responsibility for payments of Federal, State, and local taxes or contributions imposed or required under the Social Security, Workers' Compensation and/or income tax laws, or any disability or unemployment law, or retirement contributions of any sort whatsoever, concerning CECHCR, JG&Co or any employee, agent or subcontractor thereof, and shall further indemnify and hold harmless SCUSD from any such payment or liability arising out of or in any manner connected with CECHCR's performance under this Agreement.


VIII. GENERAL

- A) **Best Efforts.** CECHCR shall use its best commercially reasonable efforts to provide you with quality professional services. It is recognized, however, that we do not predict or guarantee any particular outcome or specific result.
- B) **Governing Law; Venue.** This Agreement shall be governed by and construed to be in accordance with the laws of the State of California applicable to contracts between California residents entered into and to be performed entirely with the State of California. Any action or proceeding arising directly or indirectly from this Agreement shall be litigated in an appropriate state court in the County of Sacramento, State of California, or in the United States Federal District Court for the Eastern District of California.
- C) **Attorneys' Fees.** If any legal action is necessary to enforce this Agreement, whether in court or arbitration, the prevailing Party shall be entitled to recover its expenses incurred in connection with said dispute, including, but not limited to, expert witness fees, court costs, whether taxable or non-taxable, and reasonable attorneys' fees, in addition to any other relief to which that Party may be entitled.
- D) **Indemnification.** CECHCR and JG&Co agree to indemnify, defend and hold SCUSD, its officers, agents, and employees harmless from any and all claims, losses, actions, damages, expenses or liabilities arising out of the negligent acts or omissions of CECHCR and JG&Co, its officers, agents, or employees by reason of the operation of this Agreement.
- E) **No Third Party Beneficiaries.** Nothing in this Agreement shall confer any right, remedy, obligation or liability whatsoever upon any person or entity other than the Parties hereto, and their respective successors and assigns.
- F) **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes any and all prior or contemporaneous oral or written communications pertaining thereto, all of which are merged in this Agreement. In executing this Agreement, neither Party has relied upon any warranty, representation, assurance or inducement that is not expressly set forth herein. No other agreement, statement, or promise not contained in this Agreement shall be valid or binding.
- G) **Severability.** If any court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, such provision shall be interpreted to the maximum extent to which it is valid and enforceable. The remaining provisions of this Agreement shall nevertheless continue in full force and effect without being impaired or invalidated in any way.
- H) **Execution in Counterparts.** This Agreement may be executed in counterparts, and the Parties may return said execution via mail, e-mail or facsimile. Each counterpart shall be deemed an original, and all of which taken together shall constitute one and

the same Agreement. This Agreement is not binding and effective until it is executed by the Parties herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

For Sacramento City Unified School District:



Signature

Gerardo Castillo

Name

(BO)

Title

12/25/2017

Date

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824



Janet Walden

President & CEO, Center for Collaborative Solutions

12/21/17

Date



CECHCR Professional Services Agreement

This Professional Services Agreement (the “Agreement”) is entered into between Sacramento City Unified School District, an agency of the State of California (“SCUSD”), and the Center for Collaborative Solutions (CCS), a 501(c)(3) non-profit California corporation, doing business as CECHCR, collectively referred to as “The Parties”, effective as of January 18, 2018.

- A) SCUSD is a public school district located in Sacramento County in the State of California. SCUSD offers its eligible employees and retirees a 2016-17 Health Benefit package consisting of medical, dental, vision and life insurance coverage. SCUSD seeks the Professional and Educational Services outlined in this Agreement to support its Employee Health Benefit offerings.
- B) CECHCR is a statewide project of CCS advised by management and labor organizations representing the state’s public school districts and their employees. CECHCR is committed to improving health care quality and reducing costs in the state’s public education sector.
- C) J. Glynn & Company (JG&Co) is an independent contractor and Health Benefit consulting firm with expertise in developing solutions to reduce the costs and improve the quality of health care services provided to its clients and the communities they serve. JG&Co is the exclusive agent of CCS/CECHCR and will provide and perform all of the Professional and Educational Services included in this Agreement, and will serve as the Business Associate for this Agreement as further outlined in Addendum A of this Agreement.
- D) This Agreement will outline the terms and scope of the Professional and Educational Services to be provided by CCS/CECHCR and JG&Co included in this engagement, as related to the Health Benefits offered by SCUSD to its eligible employees and their family members. The Parties agree as follows:

I. OBJECTIVITY. In order to maintain independence and objectivity, neither CECHCR nor JG&Co, nor any of their employees, agents or subcontractors shall receive any form of compensation, commission, overrides or other remuneration from insurance carriers, brokers, sales agents or other similar third parties for any services rendered to SCUSD.

II. SCOPE OF PROFESSIONAL AND EDUCATIONAL SERVICES

- A) Evaluation & Report

1. Conduct an independent evaluation of the reasonableness of the costs and the quality of the current employer-sponsored Health Benefits offered, including recommendations as to how these benefit offerings might be improved;
 2. Prepare a quantitative assessment of the quality performance of hospital and medical group providers in the general SCUSD Health Service Area and those currently providing care for SCUSD eligible employees and their family members;
 3. Provide education, evaluation and monitor insurance regulation compliance on state and federal levels;
 4. Draft and issue any necessary Request for Proposal (RFP), and evaluating proposals received; and
 5. Prepare a report of findings, including detailed side-by-side actuarial comparisons of the Benefits Vendors and plan options available to SCUSD & Sacramento City Teachers Association (SCTA), and to SCUSD & all eligible employees in the district.
- B) In order to preserve any timelines offered by CECHCR for its deliverables under this Agreement, all data requested from SCUSD by CECHCR must be received by CECHCR by the CECHCR deadline for receipt of such data. Any delays in receipt by CECHCR of such data will cause delays in producing deliverables
- C) Implementation Services
1. Educate, advise and assist SCUSD and its unions in the full implementation of any alternative Health Benefits options, selected by SCUSD, including:
 - a. Coordination and scheduling of internal district resources, CECHCR Professional resources and external vendor resources related to this effort, including the selected plan and the various health plan carriers;
 - b. Design of employee communication materials, general assembly town hall presentation materials, and other enrollment informational materials;
 - c. Coordination of eligibility information between new and old health plan carriers;
 - d. Provision of on-site professional personnel to conduct training sessions, and general assembly town hall presentations to all eligible employees, and to assist individual eligible employees to select plans, and complete all necessary enrollment documents during open enrollment;
 - e. Validation and preparation of all necessary enrollment documents for transmittal to the selected plan;
 - f. Coordination of any necessary SCUSD resources required to complete enrollment and identify and track any missing enrollees;

- g. Coordination of onsite presence of enrollment representatives for any employees eligible for Covered California or Expanded Medi-Cal.

D) Ongoing Involvement

1. Continue to educate the Health Benefit Committees on how to become better purchasers and users of healthcare services, evaluate the costs and quality of available healthcare, and make recommendations as to how SCUSD may continue to improve their offerings. These services will be provided at the request of the district on an ongoing basis, and can include, but are not necessarily limited to:
 - a. Ongoing health education modules aimed at providing a greater understanding of the drivers of cost and quality of healthcare to the Health Benefit Committees, and improving the general health literacy of the SCUSD employee population at large;
 - b. Ongoing cost, market, and quality of care analysis and continued improvement of the effectiveness of plan offerings;
 - c. Advising administrative staff in “best practices” of benefit administration, including benefit plan accounting, enrollment maintenance, and benefit vendor assessment, review and selection;
 - d. Presenting and explaining renewal plan documents to various groups including the SCUSD Health Benefit Committees, Board of Education and labor unions.
 - e. Organizing Open Enrollment, including health fairs, and designing employee communications;
 - f. Participating in Health Benefit Committee meetings as requested;
 - g. Participation as requested at separate district or union meetings;
 - h. Evaluating the impact of the Affordable Care Act (ACA), the Statewide Exchange (Covered California), and any other legislation may have on the district sponsored plan offerings;
 - i. Employer–Employee Advocate services. Providing a liaison between the district and local area hospitals, medical groups and dental practices to resolve differences ranging from simple misunderstandings, to major disputes involving significant out-of-network patient responsibilities;
 - j. Facilitation services to improve the structure and functioning of the SCUSD Health Benefit Committees.
 - k. Assisting in evaluating or designing active health promotion & wellness programs.

- E) Other Services. Other professional services to assist SCUSD in the implementation of these and other recommendations, such as fair market valuations for resolving large medical claim disputes, staffing of wellness and health improvement initiatives, and filing of required regulatory forms can be provided under separate agreements and are outside the scope of this Agreement.

III. CONFIDENTIALITY AND TRANSPARENCY

- A) All Protected Health Information (PHI) will be maintained in a confidential manner as required under the terms of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, the Health Information Technology for Economic and Clinical Health Act (“HITECH Act”) and their implementing regulations (collectively referred to as the “Acts”), as outlined in the HIPAA-HITECH compliant Business Associates Addendum attached as Addendum A to this Agreement, which is hereby incorporated into this Agreement.
- B) JG&Co will serve as the exclusive Business Associate and shall be the only authorized recipient of data for the purposes of this Agreement.
- C) All reporting will exclude any PHI that may be encountered in this engagement. All reporting to SCUSD, its Health Benefit Committees and any related entities, employees, agents or persons, including CECHCR, will be aggregated at the Employer Sponsor level in order to maintain the confidentiality required under the Acts.
- D) Opinions and written reports will be prepared in a professional and transparent manner and will be distributed to SCUSD as well as authorized representatives of district bargaining units.
- E) All personnel at CECHCR and JG&Co will keep confidential all information provided by your organization that is not already in the public domain.

IV. COMPENSATION

- A) Professional Fees. Professional fees for the resources required to complete the services described in section II, above are \$165,000 for the first eleven months of service, \$120,000 for the second year of service, and \$110,000 for the third year of service.
- B) Additional costs. Additional charges, if any, for costs incurred related to the matter, including but not limited to research data, documents, communications, production and duplication of documents and reasonable travel and lodging for unscheduled meetings shall first be mutually agreed upon by the parties and invoiced at cost.
- C) Invoices and Payment. Invoices for professional services shall be prepared by CECHCR and submitted for payment by SCUSD on the first day of each month in equal advance monthly installments commencing with the effective date of this Agreement. A late payment penalty equal to 1.5 percent per month shall be charged on balances not paid within 30 days of the date of invoice.

V. TERM

- A) Term. The term of this Agreement commences upon the effective date of this Agreement continuing for 35 months. Should the parties desire to renew this Agreement, the terms of such renewal, including Professional Fees, will be negotiated upon renewal.

VI. TERMINATION

- A) Termination During the First Year of the Agreement
 - 1. In the event SCUSD chooses not to implement any changes presented by CECHCR under this Agreement, SCUSD can terminate this agreement any time after four (4) months engagement by giving thirty (30) days advance written notice to CECHCR. SCUSD will pay CECHCR the prorated annual professional fees for the first year of service for the period from the commencement date of this Agreement through the effective date of written notice of non-implementation.
 - 2. In the event that SCUSD terminates this Agreement for any reason after Implementation of recommendations and prior to the end of the first anniversary of the effective date of this Agreement, SCUSD will be responsible to pay the entire professional fee for the first year of service. SCUSD shall give thirty (30) days advance written notice of termination to CECHCR, and payment for any unpaid portion of the Professional Fees for the first year of service shall be due and payable within thirty (30) days.
- B) Termination After the First Year of the Agreement. Either Party can terminate this Agreement for any reason by giving ninety (90) days advance written notice to the other Party.
- C) Default. SCUSD's non-payment of invoices is a breach of this Agreement that may result in withdrawal of service and termination of the Agreement with no penalty against CECHCR. Upon payment of a delinquent invoice by SCUSD, CECHCR will, at its sole option, resume services for the rest of the term of the Agreement. In the event of Default, payment for any unpaid portion of the Professional Fees for the period of service shall be due and payable within thirty (30) days of the effective date of such Default.
- D) Survivability. The Confidentiality, Transparency and Indemnification provisions of this Agreement shall survive any termination of this Agreement. Except as otherwise outlined in this section VI, the financial responsibilities outlined in the Compensation clauses shall survive for any unpaid Professional Fees and additional costs incurred through the effective date of the termination.

VII. INSURANCE AND TAXES

- A) CECHCR and JG&Co, at their sole cost and expense, shall secure and maintain in full force and effect throughout the term of this Agreement policies of insurance with an

insurer or insurers, qualified to do business in the State of California and acceptable to SCUSD which will protect CECHCR, JG&Co and SCUSD from claims which may arise out of or result from CECHCR's or JG&Co's actions or inactions relating to the Agreement, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance coverage shall include:

1. Workers' Compensation. Workers' Compensation as required under California State law;
 2. Commercial General Liability, Professional Liability and Employer's Liability (in an amount not less than \$1,000,000.00);
- B) CECHCR and JG&Co shall assume full responsibility for payments of Federal, State, and local taxes or contributions imposed or required under the Social Security, Workers' Compensation and/or income tax laws, or any disability or unemployment law, or retirement contributions of any sort whatsoever, concerning CECHCR, JG&Co or any employee, agent or subcontractor thereof, and shall further indemnify and hold harmless SCUSD from any such payment or liability arising out of or in any manner connected with CECHCR's performance under this Agreement.

VIII. GENERAL

- A) Best Efforts. CECHCR shall use its best commercially reasonable efforts to provide you with quality professional services. It is recognized, however, that we do not predict or guarantee any particular outcome or specific result.
- B) Governing Law; Venue. This Agreement shall be governed by and construed to be in accordance with the laws of the State of California applicable to contracts between California residents entered into and to be performed entirely with the State of California. Any action or proceeding arising directly or indirectly from this Agreement shall be litigated in an appropriate state court in the County of Sacramento, State of California, or in the United States Federal District Court for the Eastern District of California.
- C) Attorneys' Fees. If any legal action is necessary to enforce this Agreement, whether in court or arbitration, the prevailing Party shall be entitled to recover its expenses incurred in connection with said dispute, including, but not limited to, expert witness fees, court costs, whether taxable or non-taxable, and reasonable attorneys' fees, in addition to any other relief to which that Party may be entitled.
- D) Indemnification. CECHCR and JG&Co agree to indemnify, defend and hold SCUSD, its officers, agents, and employees harmless from any and all claims, losses, actions, damages, expenses or liabilities arising out of the negligent acts or omissions of CECHCR and JG&Co, its officers, agents, or employees by reason of the operation of this Agreement.

- E) No Third Party Beneficiaries. Nothing in this Agreement shall confer any right, remedy, obligation or liability whatsoever upon any person or entity other than the Parties hereto, and their respective successors and assigns.
- F) Entire Agreement. This Agreement constitutes the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes any and all prior or contemporaneous oral or written communications pertaining thereto, all of which are merged in this Agreement. In executing this Agreement, neither Party has relied upon any warranty, representation, assurance or inducement that is not expressly set forth herein. No other agreement, statement, or promise not contained in this Agreement shall be valid or binding.
- G) Severability. If any court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, such provision shall be interpreted to the maximum extent to which it is valid and enforceable. The remaining provisions of this Agreement shall nevertheless continue in full force and effect without being impaired or invalidated in any way.
- H) Execution in Counterparts. This Agreement may be executed in counterparts, and the Parties may return said execution via mail, e-mail or facsimile. Each counterpart shall be deemed an original, and all of which taken together shall constitute one and the same Agreement. This Agreement is not binding and effective until it is executed by the Parties herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

For Sacramento City Unified School District:



Signature

Gerardo Castillo

Name

Chief Business Officer

Title

1/18/18

Date

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

Janet Walden

President & CEO, Center for Collaborative Solutions

Date

SCUSD HEALTH BENEFITS TIMELINE

Deadline	Activity/Milestone	Notes
December 25, 2017	CECHCR Contract Signed	30-day contract to get started and preserve the Timeline; full contract to be effective 1/18/18
January 5, 2018	CECHCR Receives All Data requested	Per data list submitted on 12/21/18
January 31, 2018	RFP sent to large purchasers	
February 28, 2018	Purchasers respond to request	
March 31, 2018	CECHCR analysis to Unions & District—using current CalPERS rates	CalPERS does not finalize its 2019 rates until June 20; preliminary rates are issued May 16
April 10, 2018	Decision to move forward together into a large pool not CalPERS	All unions and district together in one pool
April 15, 2018	Termination notices sent to carriers/CMS notifications for retirees	
April and May, 2018	Union and/or management meetings Site meetings Enrollment completed	
June 2018	Input new eligibility into system	
July 1, 2018	Effective date with new purchasing pool	

Notes:

- 1) Should the unions and management decide not to move into a larger pool all together, the SCTA-only group will receive from CECHCR a revised comparison in May utilizing CalPERS preliminary 2019 rates to help SCTA and the district to decide if a solo SCTA move to CalPERS is best.
- 2) If the district and other unions continue with health benefits in a separate arrangement from SCTA, then they have the option to stay where they are, or move to a new pool without SCTA.



PROJECT AUTHORIZATION FORM

Hiram Johnson Core Academic Renovation

Date: January 17, 2019

Pursuant to the Master Architect Agreement dated December 7, 2017 between Williams + Paddon Architects + Planners, Inc. and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

TERMS

A. Project Description

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as follows:

Refer to attached Exhibit A to the Standard Form of Agreement between the Owner and Architect dated October 25, 2017 for project description.

B. Compensation

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

☒ Flat Fee

Architect shall be compensated Nine Hundred Eighty-Four Thousand Dollars (\$984,000) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

C. Reimbursable Expenses

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed \$30,000, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

D. Asbestos

The language identified in Section 5.7.15 is applicable to this Project.

E. Section 8.2

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than \$1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of \$1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than \$1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

Williams + Paddon Architects + Planners, Inc.

Dated: _____

Gregory M. Tonello, AIA CEO C18650

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Dated: January 17, 2019

John Quinto
Chief Business Officer

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

PROJECT DESCRIPTION

Sacramento City Unified School District (SCUSD) would like to continue renovation of the Hiram Johnson High School (HJHS) campus with interior renovations and new windows at the science wings, a full renovation of the administration building, revitalized lobby entry to campus, new monument sign at the corner of 65th Street and 14th Avenue, new digital marquee sign, safety and security upgrades to campus entry, and a reimagined and engaging entry plaza to campus.

This project will be undertaken via the Lease-Leaseback delivery method. A separate RFP will be released by SCUSD to acquire a LLB General Contractor including preconstruction activities and estimating. Public bidding is excluded from this scope, but questions will be answered of potential GC's during the Schematic Design phase.

Building Renovations:

- Science classrooms demolition to existing structure to bottom of ceiling height and interior improvements including finishes, casework, electrical and plumbing below ceiling
- Demolish first floor at Administration spaces to existing structure. New construction for interior improvements based on space plans to be developed as part of these services
- Lobby revitalization for improved safety and security
- Upgrades required by this work based on applicable building codes and access compliance requirements

Site Improvements:

- Monument sign at intersection of 65th Street and 14th Avenue
- Digital marquee sign at intersection noted above as well as face of Performing Arts Building
- Slurry seal and stripe entire parking lot and drop-off lane
- Revitalize entry plaza along 14th Avenue
- Upgrades required by this work based on applicable building codes and access compliance requirements

Budget:

- Construction costs are \$11,000,000

Construction Duration:

- June 2019 thru February 2020

Project Team

Owner/Client	Sacramento City Unified School District (SCUSD)
Architect/Interior Designer	Williams + Paddon Architects + Planners
Architects Consultants (under contract with Williams+Paddon)	
Landscape Architect	TBD
Structural Engineer	TBD
Civil Engineer	TBD
Mechanical/Plumbing Eng.	TBD
Electrical Engineer	TBD
Fire Protection	Not in contract
Commissioning	Not in contract
Cost Estimating	Not in contract

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

SCOPE of BASIC SERVICES

Basic Services consist of those services described in Phases 1, 2, 3, 4, 5, 6, 7a, and 7b below and include Architectural, Civil Engineering, Landscape Architecture, Structural Engineering, Electrical/Plumbing Engineering, and limited Mechanical Engineering at administration building only for purposes of preparing Schematic Design, Design Development / Construction Documents, Agency Approvals, Construction Administration, and Close-Out.

The following Services will be provided for the above mentioned scope:

Phase One – Pre-Design Services

Not Used.

Phase Two – Conceptual Design Services

Not Used.

Phase Three – Programming / Schematic Design

Programming

Williams + Paddon will meet with representatives of the District to establish overall project objectives, budget and schedule goals and to obtain basic Program information including space needs, adjacency and area (sf) requirements, and safety and security

Meetings

No less than Eight (8) meetings at District Office or Hiram Johnson High School

Deliverables

Program Narrative

Project Schedule

Williams + Paddon will prepare an overall Project Development Schedule indicative of activity durations for Design, Agency Review, Construction, and Close-Out. It is anticipated this project will be submitted in Increments with Increment #1 as site work only and Increment #2 as building scope only.

Construction for Increment #1 is anticipated to occur over summer 2019 (June to August) while Increment #2 construction will be completed in 2-3 phases starting in September 2019. Increment #2 is anticipated to be 6 months in duration. Students and staff will be placed within existing interim housing while each wing is renovated.

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

Schematic Design

Based on the Program Narrative, Williams + Paddon will facilitate Visioning and Schematic Design tasks for the Project. The purpose of the Visioning task is to explore options and develop a Design Concept for the Project. The Schematic Design task will further the Design Concept to clearly delineate the design and configuration of the site and building, and define interior spaces. Williams+Paddon will:

- Develop alternative approaches to site plan development indicating the entry plaza footprint, pedestrian circulation, monument sign layout, landscape area, and relationships to existing improvements.
- Develop Schematic Building Plan and interior space diagrams indicating space adjacencies and square footage requirements.

Meetings

Included in Progress Meetings

Deliverables

Schematic Site Plan

Schematic Floor Plan

Estimate of Probable Construction Cost

Prepared by the selected General Contractor (GC) at 95% completion of Schematic Design. Williams + Paddon will review estimates of probable construction completed by selected GC and advise the Client for adjustments to budget and/or project scope before proceeding with the next phase of design.

Progress Meetings

Williams+Paddon will facilitate weekly Schematic Design Progress Meetings with representatives of the District and other members of the Project Team to review and discuss progress, determine preferred alternates and secure approval to proceed.

Meetings

No less than four (4) meetings at District Offices or Hiram Johnson High School

Deliverables

Meeting Agendas

Meeting Minutes

Phase Four – Design Development

Due to fast-track schedule, this phase will be combined with construction documents.

Phase Five – Construction Documents

Construction Documents

Based on the Schematic Design Phase and Estimate of Probable Construction Cost approved by the District, Williams+Paddon will continue development and expansion of Schematic Design into a combined Design Development / Construction Documents phase consisting of Architectural design and engineering services to finalize relationships, forms, size and appearance of the project. Documents will consist of drawings and

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

book specifications for submittal to DSA. Meet with representatives of SCUSD to review Construction Documents and discuss alternatives and qualities of each scope item.

Meetings:

Included in progress meetings below

Deliverables:

95% Progress Set – DSA Plan Check/Application

Final Set Construction Documents and Book Specifications

Estimate of Probable Construction Cost

Prepared by the selected General Contractor (GC) at 95% completion of Construction Documents. Williams + Paddon will review estimates of probable construction completed by selected GC and advise the Client for adjustments to budget and/or project scope before proceeding with the next phase of design.

Meetings:

One meeting with GC and SCUSD

Deliverables:

None

Progress Meetings

Williams + Paddon will participate in client coordination meetings with representatives of SCUSD to review progress of the work, determine preferred alternates, solicit feedback and secure approvals to proceed. Attendance by specific Consultants will be based on meeting agenda.

Meetings:

Up to four (4) client meetings at district office or project site

Phase Six – Agency Review and DSA Approval Processing

Agency Consulting

At stages appropriate to progress of the Schematic Design phase, Williams + Paddon will consult with Division of the State Architect (DSA). A meeting with DSA will be to review preliminary code analyses and exiting as well as any other required code hit points. The local Fire Department may need to be consulted for access through the site improvements.

DSA Approval Processing

Assist in the initial plan submittal triage process with DSA and attend an electronic back check meeting to acquire approval of drawings and specifications.

Phase 7a - Construction Administration

Construction Administration

Processing of submittals, including receipt, reviews, and appropriate action on shop drawings, product data, samples, and other submittals required by the contract documents. Distribution of submittals to

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

appropriate consultants and maintenance of a master file log. Processing and evaluation of contractor's request for information. Processing and evaluation of contractor's applications for payments. This project is assumed to be a summer construction job.

Construction Meetings

Williams + Paddon will attend weekly construction meetings facilitated by the General Contractor.

Site Construction Meetings

No less than 36 weekly meetings or upon project completion

Construction Field Observations

Williams + Paddon will visit the site at intervals appropriate to the stage of construction or as otherwise agreed in writing to become generally familiar with the progress and quality of the work and to determine in general if the work is proceeding in accordance with the contract documents, and preparing related reports and communications.

Site Observation Visits

Architect - concurrent with weekly construction meetings

Structural Engineer – 1 visit for exterior site improvements and 1 site visit for interior structural building improvements

Deliverables

Field Reports

Phase 7b – Close-Out

Project Closeout Services

Initiated upon notice from the General Contractor that the work, or a designated portion thereof which is acceptable to the SCUSD representative, is sufficiently complete, in accordance with the contract documents, to permit occupancy or utilization for the use for which it is intended.

- Conduct final walk-through of completed work with representatives of SCUSD and GC to review punch list of items requiring correction prepared by the Contractor. Attend a follow-up walk-through to observe that punch list items have been corrected.
- Assist representatives of SCUSD in review of contractor's as-built drawings, Operations and Maintenance Manuals, warranties and other required close-out items are in compliance with contract document requirements.

Punch list Site Visits

Architect – one punch list site visit for each increment/phase and one final walk-through for entire scope

Landscape Architect – one punch list site visit and one final walk-through at the 90-day maintenance period

Civil Engineer – one punch list site visit and one final walk-through

Mechanical Engineer – one punch list site visit for each increment/phase and one final scope walk-through

Electrical Engineer – one punch list site visit for each increment/phase and one final scope walk-through

Provide and coordinate all applicable forms to DSA for final certification.

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

Phase 7c – Post-Construction Services

Project Closeout Services

Prior to expiration of Contractors Warrantee period Williams + Paddon will conduct post occupancy walkthrough with representatives of the District and to identify and document work and or equipment that has not performed in accordance with Contractors Warrantees. Includes walk through and written list of warrantee issues submitted to the Contractor. Additional correspondence on warrantee follow-up will be provided under a separate agreement. This is a non-contractual and non-compensated service.

CONSULTANT SERVICES

Not Included in Basic Services but can be provided as an additional service:

- Acoustical Consultant
- Detailed drawings depicting possible hazardous materials abatement
- Fire Protection Services
- Commissioning
- Furniture Selection and Specification Services
 - Design and specification of Office Systems Furniture and freestanding furniture.

Client Provided Services:

- Surveying (as needed)
- Services in connection with Storm Water Pollution Prevention Program (SWPPP)
- Geotechnical Reports and Amendments
- Hazardous/Asbestos Materials Testing

BASIS OF COMPENSATION – Basic Services

Unless otherwise noted, compensation will be billed on a fixed fee basis estimated as follows:

Phase 3 – Schematic Design (10%)	\$ 98,400
Phase 4 – Combined with Phase 5	\$ 0
Phase 5 – Design Development / Construction Documents (40%)	\$ 393,600
Phase 6 – Agency Review and Approval (10%)	\$ 98,400
Phase 7a – Construction Administration (35%)	\$ 344,400
Phase 7b – Close-Out (5%)	\$ 49,200
Total Fixed Fee.....	\$ 984,000

Reimbursable Expenses Allowance

Reimbursable Expenses will be invoiced as expended up to the following allowance amounts:

Basic Services of Phases 3, 4, 5, 6, 7a, and 7b **\$ 30,000**

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

Reimbursable Expenses

Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Architect and the Architect's employees and consultants in the interest of the Project for the expenses listed in the following Subparagraphs:

Blueprint reproductions will be obtained from Signature Reprographics directly under the SCUSD account. Photocopies shall be charged at \$.10 per 8 1/2" x 11" copy. Expense of other reproductions, postage, and handling of drawings, specifications and other documents, excluding reproductions for the office use of the Architect and the Architect's consultants will be charged at cost plus 15%.

Expense of photographic production techniques, when used in connection with Additional Services, shall be charged at cost plus 15%.

Expense of renderings, models and mock-ups requested shall be charged at cost plus 15%.

Expense of any additional insurance coverage of limits, including professional liability insurance, requested by the Client in excess of that normally carried by the Architect and Architect's consultants shall be charged at cost plus 15%.

Electronic Auto CAD 2013 format files for contractors use shall be provided at no cost, but requires contractor to sign a waiver form provided by W+P prior to the release of files.

Billing Schedule/Hourly Rates

Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Rates as of the date of this agreement are:

PRINCIPAL	\$ 235.00
ASSOCIATE PRINCIPAL	\$ 198.00
Sr. PROJECT ARCHITECT	\$ 178.00
Sr. PROJECT MANAGER	\$ 178.00
PROJECT ARCHITECT	\$ 162.00
Sr. INTERIOR DESIGNER	\$ 158.00
PROJECT MANAGER	\$ 138.00
INTERIOR DESIGNER	\$ 128.00
DESIGN PROFESSIONAL I	\$ 118.00
DESIGN PROFESSIONAL II	\$ 96.00
DESIGN PROFESSIONAL III	\$ 72.00

Accessibility Compliance Interpretations Waiver

In addition to the requirements of the CUBC, the project must also meet the compliance requirements of the Americans with Disabilities Act (ADA) The ADA, Title III, requires removal of architectural barriers in existing places of "Public Accommodations", when 'such removal is readily achievable, i.e. easily accomplished without much difficulty or expense'. The definition of readily achievable in the ADA is flexible and subject to interpretation on a case by case approach. The requirements of the ADA are subject to various and possibly contradictory interpretations, therefore the decisions of which items to actually modify is will be the responsibility of DST and

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

their legal counsel.

Williams + Paddon will use its best professional efforts to apply applicable ADA requirements and to advise the Client as to the possible modifications to the facility that may be required to comply with ADA. Williams + Paddon cannot guarantee that the facility will fully comply with the interpretations of ADA requirements by Regulatory Agencies or the Courts. It is known and understood by all parties that conflicts do exist between the ADA and other regulatory documents and codes. Interpretation of the ADA is a civil and legal issue and not a design issue, and accordingly retention of legal counsel by the client to review the results of the CUBC Accessibility Survey is strongly recommended.

Hazardous Materials

Williams+Paddon shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

Client acknowledges that hazardous or toxic materials or pollutants, including, but not limited to, asbestos, asbestos-related materials, polyvinylchloride and soil contaminants herein referred to as "hazardous materials", may be discovered during construction of the Project. Notwithstanding any provisions in this Agreement to the contrary, the Architect and its consultants shall not be required to perform any services and shall have no liability in connection with the hazardous materials.

Client hereby agrees to retain an expert or experts to arrange for the prompt identification of, and/or removal or treatment of hazardous materials identified during the course of the Project.

Client further agrees to indemnify, hold harmless and defend the Architect and its consultants from any claims, liabilities, costs or expenses, including attorney fees, incurred by the Architect and its consultants arising out of, or in any way related to the discovery of hazardous materials on the Project.

Limitation of Liability

The final contract will contain a clause limiting the Architect's liability. This limitation was an important consideration in determining the fee for the project. Should this limitation of liability be rejected, an additional 5% shall be added to the fee to compensate for the added liability risk. If the limitation amount is adjusted, the Architect's fee shall likewise be equitably adjusted.



SILKE
COMMUNICATIONS

From Towers to Talk.

680 TYLER STREET
EUGENE, OR 97402
Phone: 541-687-1611

INVOICE

Orig Date: 09/17/2018
Reprinted: 11/02/2018
Document #: 72685
Account #: 80002
Your P.O.#: MOBILES

Bill to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

Deliver to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

ACCT REP		ENTERED BY		TERMS	CONTACT		REFERENCE
211		SLKCOURTNEY		NET 60	DEANANA HAZEN		
BATCH #	SERV CODE	SHIP DATE		FOB		DEPARTMENT	
00320691							
QTY	ITEM #	DESCRIPTION			SERIAL #	PRICE	AMOUNT
12.00	*FIELDTECH CA	CA FIELDTECH 3 ELECTRIC B				125.00	1,500.00
27.00	*FIELDTECH CA	EXTRA LABOR AS NEEDED				50.00	1,350.00
12.00	*FIELDTECH CA	CA FIELDTECH				125.00	1,500.00
12.00	*FIELDTECH CA	CA FIELDTECH				125.00	1,500.00
6.00	*FIELDTECH CA	CA FIELDTECH				125.00	750.00
29.00	*FIELDTECH CA	CA FIELDTECH				125.00	3,625.00
42.00	*FIELDTECH CA	CA FIELDTECH				125.00	5,250.00
52.00	*FIELDTECH CA	CA FIELDTECH				125.00	6,500.00
157.00	*PROGRAMMING	RADIO PROGRAMMING				40.00	6,280.00
157.00	*TRADE-IN MOBIL	CUSTOMER MOBILE TRADE IN				(50.00)	(7,850.00)
3.00	KCT-18	IGN SENSE CBL IGN SENSE C				13.70	41.10
3.00	KCT-60M	MOLEX ADPT CBL DB15-15P				29.00	87.00
31.00	MB8U	NMO W/17' RG58U CRIMP NO				17.88	554.28
157.00	MISC	NASPO DISCOUNT				(205.20)	(32,216.40)
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00

Comment

Sub Total
Shipping and Handling
Sales Tax
Total
Payment

CONTINUED

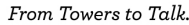
Please Remit - Invoice Total

CONTINUED

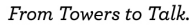
All payments due by 30 days after billing.
Past due accounts will be charged a late charge
of 1.5% per month. In the event of a collection action,
attorney fees and costs shall be awarded to prevailing party.

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Phone: 541-687-1611

INVOICE

Orig Date: 09/25/2018
Reprinted: 11/02/2018
Document #: 77340
Account #: 80002
Your P.O.#:

Bill to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

Deliver to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

ACCT REP		ENTERED BY		TERMS	CONTACT		REFERENCE	
211		SLKSUSAN		NET 60	DEANANA HAZEN			
BATCH #	SERV CODE		SHIP DATE		FOB		DEPARTMENT	
00320752								
QTY	ITEM #	DESCRIPTION			SERIAL #		PRICE	AMOUNT
12.00	*FLTD DIGITAL S	FLT DIGITAL CA					4,473.70	53,684.40
12.00	*FLTD DIGITAL S	FLT DIGITAL CA					187.58	2,250.96

Comment

FLEETNET DIGITAL SERVICE FOR 166 RADIOS @ \$26.95
EA PER MONTH
CONTRACT EXP 8/31/19

Sub Total	55,935.36
Shipping and Handling	0.00
Sales Tax	0.00
Total	55,935.36
Payment	

Please Remit - Invoice Total 55,935.36

All payments due by 30 days after billing.
Past due accounts will be charged a late charge
of 1.5% per month. In the event of a collection action,
attorney fees and costs shall be awarded to prevailing party.

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680 TYLER STREET
EUGENE, OR 97402
Phone: 541-687-1611

INVOICE

Orig Date: 09/17/2018
Reprinted: 11/02/2018
Document #: 70403
Account #: 80002
Your P.O.#:

Bill to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

Deliver to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

ACCT REP		ENTERED BY		TERMS	CONTACT		REFERENCE
211		SLKCOURTNEY		NET 60	DEANANA HAZEN		
BATCH #	SERV CODE	SHIP DATE		FOB		DEPARTMENT	
00320691							
QTY	ITEM #	DESCRIPTION			SERIAL #	PRICE	AMOUNT
16.00	*FIELDTECH CA	CA FIELDTECH				150.00	2,400.00
8.00	*LABOR-CA	CA BENCH/SHOP TECHNICIAN				115.00	920.00
10.00	*TRADE-IN PORTA	8 PORTABLE AND 2 BASE				(50.00)	(500.00)
2.00	GB8U	NMO BLK MAG MNT COAX NO C				39.22	78.44
1.00	MISC	HARDWARE				500.00	500.00
2.00	MISC	NASPO DISCOUNT				(255.00)	(510.00)
8.00	MISC	NASPO DISCOUNT				(206.85)	(1,654.80)
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-800HK	450-520 MHZ 45 WATT 512 C				850.00	850.00
1.00	NX-800HK	450-520 MHZ 45 WATT 512 C				850.00	850.00
2.00	RFU-505-ST	UHF MALE CRIMP FOR RG58				6.04	12.08
2.00	TRA4500N	450-470 MHZ NO G PHANTOM				65.85	131.70

Comment

RON HILL-TEMPORARY DISPATCH
INSTALLATION OF ANTENNA SYSTEMS,SET UP OF BASE
STATIONS, CONNECTION TO THE EXISTING DISPATCH
COMPUTERS, MOVING THE EXISTING MONITORS, PLEASE
SEE ATTACHED STATEMENT FOR COMPLETE DESCRIPTION.

Sub Total	8,799.37
Shipping and Handling	205.95
Sales Tax	452.03
Total	9,251.40
Payment	0.00

Please Remit - Invoice Total 9,251.40

All payments due by 30 days after billing.
Past due accounts will be charged a late charge
of 1.5% per month. In the event of a collection action,
attorney fees and costs shall be awarded to prevailing party.

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1b

Meeting Date: January 17, 2019

Subject: Approve Personnel Transactions 1/17/19

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates and Operational Excellence

Documents Attached:

1. Certificated Personnel Transactions Dated January 17, 2019
2. Classified Personnel Transactions Dated January 17, 2019

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer

Approved by: Jorge A. Aguilar, Superintendent

Attachment 1: CERTIFICATED 1/17/2019

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
BAETA	CHRISTINE	B	Area Assistant Superintendent	AREA ASSISTANT SUPERINTENDENT	11/28/2018	6/30/2019	EMPLOY PROB 11/28/18
BRADLEY	SHANNON	0	Teacher, Elementary	BRET HARTE ELEMENTARY SCHOOL	11/29/2018	6/30/2019	EMPLOY PROB 0 11/29/18
BUTCHER	JENNIFER	B	Teacher, Spec Ed	FATHER K.B. KENNY - K-8	12/17/2018	6/30/2019	EMPLOY PROB 12/17/18
CARTER	DARIN	E	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	12/12/2018	6/30/2019	EMPLOY TC 12/12/1 - 6/30/19
DUNCAN	ANGELA	0	Teacher, Elementary Spec Subj	CAMELLIA BASIC ELEMENTARY	12/10/2018	6/30/2019	EMPLOY PROB 0 12/10/18
DUNCAN	ANGELA	0	Teacher, Elementary Spec Subj	DAVID LUBIN ELEMENTARY SCHOOL	12/10/2018	6/30/2019	EMPLOY PROB 0 12/10/18
DUNCAN	ANGELA	0	Teacher, Elementary Spec Subj	H.W. HARKNESS ELEMENTARY	12/10/2018	6/30/2019	EMPLOY PROB 0 12/10/18
DUNCAN	ANGELA	0	Teacher, Elementary Spec Subj	WOODBINE ELEMENTARY SCHOOL	12/10/2018	6/30/2019	EMPLOY PROB 0 12/10/18
EVANS	CANDACE	B	Training Specialist	SCHOOL CLIMATE	11/13/2018	6/30/2019	EMPLOY PROB 1 11/13/18
GALLEGOS	TORIBIA	B	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	11/26/2018	6/30/2019	EMPLOY PROB1 11/26/18
GARRISON	SUSAN	E	Teacher, Middle School	ALBERT EINSTEIN MIDDLE SCHOOL	12/11/2018	1/18/2019	EMPLOY TC 12/11/18 - 1/18/19
GUYETTE	ROGER	B	Teacher, Adult Ed, Hourly	NEW SKILLS & BUSINESS ED. CTR	12/19/2018	6/30/2019	EMPLOY PROB 1 12/19/18
LEATHERBY	LAURA	0	Teacher, Resource, Special Ed.	SPECIAL EDUCATION DEPARTMENT	11/13/2018	6/30/2019	EMPLOY PROB 0 11/13/18
MIRANDA	MEE	B	Counselor, High School	WEST CAMPUS	12/10/2018	6/30/2019	EMPLOY PROB 1 12/10/18
WORM	FRANCES	E	Teacher, Elementary	WOODBINE ELEMENTARY SCHOOL	12/14/2018	6/30/2019	EMPLOY TC 12/14/18 - 6/30/19
AMEND LEAVES							
CARTER	KATHERINE	A	Lang. Speech & Hearing Specist	SPECIAL EDUCATION DEPARTMENT	1/7/2019	6/30/2019	AMEND LOA RTN (PD) 1/7/19
CHRISTENSEN	MEAGHAN	A	Teacher, Resource, Special Ed.	ABRAHAM LINCOLN ELEMENTARY	1/31/2019	2/20/2019	AMEND LOA (PD) FMLA/CFRA/BB 1/31-2/20/19
CHRISTENSEN	MEAGHAN	A	Teacher, Resource, Special Ed.	SEQUOIA ELEMENTARY SCHOOL	1/31/2019	2/20/2019	AMEND LOA (PD) FMLA/CFRA/BB 1/31-2/20/19
CHRISTENSEN	MEAGHAN	A	Teacher, Resource, Special Ed.	ABRAHAM LINCOLN ELEMENTARY	7/1/2018	1/23/2019	AMEND LOA (PD) PDL/HE 7/1-1/23/19
CHRISTENSEN	MEAGHAN	A	Teacher, Resource, Special Ed.	SEQUOIA ELEMENTARY SCHOOL	7/1/2018	1/23/2019	AMEND LOA (PD) PDL/HE 7/1-1/23/19
FOX	STEPHANIE	C	School Nurse	HEALTH SERVICES	9/29/2018	12/16/2018	AMEND LOA (PD) HE/PDL 9/29/18-12/16/18
GILMOUR	KATHERINE	0	Teacher, Spec Ed	CALIFORNIA MIDDLE SCHOOL	12/4/2018	1/25/2019	AMEND LOA (UNPD) PA 12/4/18-1/25/19
KHANG	NANCY	B	Teacher, K-8	JOHN H. STILL - K-8	10/28/2018	12/18/2018	AMEND LOA (PD) PDL/HE 10/28/18-12/18/18
LEAVES							
ARSENIA	KISHA EDEN	0	Teacher, Spec Ed	JOHN H. STILL - K-8	11/13/2018	1/3/2019	LOA (PD) PDL/HE 11/13/18-1/3/19
BAUTISTA	CRISTINA	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	3/8/2019	6/10/2019	LOA (PD) FMLA/CFRA/BB EFF 3/8/19
BAUTISTA	CRISTINA	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	12/27/2018	3/7/2019	LOA (PD) HE/PDL EFF 12/27/18
BAUTISTA	CRISTINA	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	6/11/2019	6/30/2019	LOA RTN (PD) FMLA/CFRA/BB EFF 6/11/19
BUNZ	DAN	A	Teacher, Middle School	SUTTER MIDDLE SCHOOL	12/6/2018	1/31/2019	LOA (PD) HE 12/6/18-1/31/19
BUNZ	DAN	A	Teacher, Middle School	SUTTER MIDDLE SCHOOL	10/29/2018	12/5/2018	LOA EXT (PD) FMLA/CFRA/HE, 9/1-12/5/18
CHANG	IAN	A	Teacher, Middle School	WILL C. WOOD MIDDLE SCHOOL	11/17/2018	6/30/2019	LOA (PD) JRTN 11/17/18
CHONG-TRINH	HUONG	A	Teacher, Resource, Special Ed.	HIRAM W. JOHNSON HIGH SCHOOL	2/14/2019	5/20/2019	LOA (PD) FMLA/CFRA/BB 2/14-5/20/19
CHONG-TRINH	HUONG	A	Teacher, Resource, Special Ed.	HIRAM W. JOHNSON HIGH SCHOOL	1/2/2019	2/13/2019	LOA (PD) PDL/HE 1/2-2/13/19
CHRISTENSEN	MEAGHAN	A	Teacher, Resource, Special Ed.	ABRAHAM LINCOLN ELEMENTARY	1/24/2019	1/30/2019	LOA (PD) HE 1/24-30/19
CHRISTENSEN	MEAGHAN	A	Teacher, Resource, Special Ed.	SEQUOIA ELEMENTARY SCHOOL	1/24/2019	1/30/2019	LOA (PD) HE 1/24-30/19
CLELAND-BRINZER	JENNIFER	A	Teacher, Middle School	SUTTER MIDDLE SCHOOL	11/15/2018	1/25/2019	LOA (PD) FMLA/CFRA/BB 11/15/19
COBURN	BETHANY	B	School Social Worker	JOHN MORSE THERAPEUTIC	1/5/2019	4/4/2019	LOA (PD) FMLA/CFRA/BB 1/5/19-4/4/19
COBURN	BETHANY	B	School Social Worker	INTEGRATED COMMUNITY SERVICES	1/5/2019	4/4/2019	LOA (PD) FMLA/CFRA/BB 1/5/19-4/4/19
COBURN	BETHANY	B	School Social Worker	JOHN MORSE THERAPEUTIC	11/9/2018	1/4/2019	LOA (PD) HE/PDL 11/9/18-1/4/19
COBURN	BETHANY	B	School Social Worker	INTEGRATED COMMUNITY SERVICES	11/9/2018	1/4/2019	LOA (PD) HE/PDL 11/9/18-1/4/19
CRIST	LEAH	A	Counselor, Middle School	ALBERT EINSTEIN MIDDLE SCHOOL	3/16/2019	6/18/2019	LOA (PD) FMLA/CFRA/BB 3/16/19-6/18/19
CRIST	LEAH	A	Counselor, Middle School	ALBERT EINSTEIN MIDDLE SCHOOL	2/1/2019	3/15/2019	LOA (PD) PDL/HE 2/1/19-3/15/19
ELDRED	DENA	A	Teacher, Elementary	H.W. HARKNESS ELEMENTARY	12/8/2018	6/30/2019	LOA (PD) RTN 12/8/18
FOX	STEPHANIE	C	School Nurse	HEALTH SERVICES	12/17/2018	3/27/2019	LOA (PD) FMLA/CFRA 12/17/18-3/27/19
FRAME	LEAH	C	Teacher, Elementary	MARK TWAIN ELEMENTARY SCHOOL	12/4/2018	6/16/2019	LOA (UNPD) PARENTAL 12/4/18-6/16/19
GILBERT	JAMES	A	Teacher, High School	ROSEMONT HIGH SCHOOL	12/12/2018	6/30/2019	LOA RTN (UNPD) ED 12/12/18
GILMOUR	KATHERINE	0	Teacher, Spec Ed	CALIFORNIA MIDDLE SCHOOL	1/26/2019	6/30/2019	LOA RTN 1/26/19
HA	AUTUMN	B	Teacher, Elementary	NEW JOSEPH BONNHEIM	11/7/2018	6/30/2019	LOA RTN (PD) PDL/HE 11/7/18
HOLMES	ALIYA	A	CoorII,Foster Youth Services	FOSTER YOUTH SERVICES PROGRAM	11/10/2018	6/30/2019	LOA RTN 11/10/18
HUNT	PAMELA	A	Counselor, Middle School	ROSA PARKS MIDDLE SCHOOL	10/1/2018	1/15/2019	LOA (PD) FMLA/CFRA/HE 10/1/18-1/15/19
HUNT	PAMELA	A	Counselor, Middle School	ROSA PARKS MIDDLE SCHOOL	1/16/2019	1/31/2019	LOA (PD) HE 1/16-1/31/19
IRIBARNE	ALAYNA	A	Teacher, Elementary	MARK TWAIN ELEMENTARY SCHOOL	12/18/2018	3/29/2019	LOA (PD) FMLA/CFRA/BB 12/18/18-3/29/19
JOHNSON	TRACY	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	12/1/2018	6/30/2019	LOA RTN (PD) FMLA/CFRA/BB 12/1/2018
LIGI	ANDORA	C	Teacher, Elementary	JOHN D SLOAT BASIC ELEMENTARY	12/4/2018	1/15/2019	LOA PD FMLA/CFRA 12/4/18-1/15/19

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
MARGETICH	KRISTA	A	Teacher, Middle School	ALBERT EINSTEIN MIDDLE SCHOOL	12/4/2018	1/18/2019	LOA (PD) HE 12/4/18-1/18/19
MOTIEY	SADAF	A	Teacher, Elementary	HOLLYWOOD PARK ELEMENTARY	12/2/2018	3/13/2019	LOA (PD) FMLA/CFRA/BB 12/2/18-3/13/19
NEILSON	JEFFREY	B	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	12/18/2018	12/20/2018	LOA (PD) ADMIN 12/18-6/30/19
NEILSON	JEFFREY	B	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	12/21/2018	6/30/2019	LOA RTN (PD) ADMIN 12/21/18
NEWTON	CYNTHIA	A	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	9/4/2018	12/12/2018	LOA (PD) FMLA/CFRA 9/4/18-12/12/18
NEWTON	CYNTHIA	A	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	12/13/2018	6/30/2019	LOA RTN 12/13/18
OROURKE	SHANNAN	B	Teacher, Elementary	BRET HARTE ELEMENTARY SCHOOL	10/29/2018	11/9/2018	LOA (UNPD) PC 10/29-11/9/18
OROURKE	SHANNAN	B	Teacher, Elementary	BRET HARTE ELEMENTARY SCHOOL	11/10/2018	11/13/2018	LOA RTN (UNPD) PC 11/10/18/SEP/RESIGN 11/13/18
TAKAHA	SHELLEY	A	Lang. Speech & Hearing Specist	SPECIAL EDUCATION DEPARTMENT	12/10/2018	6/30/2019	LOA RTN (PD) 12/10/18
VO	CATHY	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	11/28/2018	3/4/2019	LOA (PD)FMLA/CFRA/HE 11/28-3/4/19
WENELL	NITAL	A	Teacher, Middle School	FERN BACON MIDDLE SCHOOL	12/4/2018	6/30/2019	LOA RTN (PD) FMLA/CFRA/BB 12/4/18
YANG	LINDA	O	Counselor, High School	LUTHER BURBANK HIGH SCHOOL	8/30/2018	6/30/2019	LOA RTN (UNPD) ADM, 8/30/18
ZARZA	VILMA	C	Teacher, Elementary	ISADOR COHEN ELEMENTARY SCHOOL	11/2/2018	6/30/2019	LOA RTN (UNPD) ADMIN 11/2/18
RE-ASSIGN/STATUS CHANGE							
AMPARO	MARCELLE	C	Teacher, Elementary	EDWARD KEMBLE ELEMENTARY	9/1/2018	6/30/2019	STCHG/SAL SCH CHG 9/1/18
KUNISAKI	JOEL	C	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	11/6/2018	6/30/2019	STCHG PROB2 11/6/18
SIMMONS	HEATHER	B	Teacher, Elementary Spec Subj	ISADOR COHEN ELEMENTARY SCHOOL	12/3/2018	6/30/2019	STCHG 12/3/18
YANG	LINDA	O	Counselor, High School	LUTHER BURBANK HIGH SCHOOL	8/27/2018	8/29/2018	STCHG/SAL SCH CHG 8/27-8/29/18
ZARZA	VILMA	C	Teacher, Elementary	ISADOR COHEN ELEMENTARY SCHOOL	11/1/2018	11/1/2018	STCHG/SAL SCH CHG 11/1/18
KADRIE	AMBER	Q	Counselor, High School	THE MET	7/1/2018	6/30/2019	STCHG LTA 7/1/18-6/30/19
SEPARATE / RESIGN / RETIRE							
ELY	MARCI	A	Teacher, Elementary	HUBERT H BANCROFT ELEMENTARY	11/3/2018	12/3/2018	SEP/39MO RR, 12/3/18
ESPINOSA	MATHEW	B	Cord II, Multilingual Literacy	MULTILINGUAL EDUCATION DEPT.	7/1/2018	12/4/2018	SEP/RESIGN 12/4/18
HAYES	LISA	A	Director, Federal & State Pgms	CONSOLIDATED PROGRAMS	7/1/2018	12/30/2018	SEP/RETIRE 12/30/18
TRANSFER							
KADRIE	AMBER	C	Counselor, Middle School	SAM BRANNAN MIDDLE SCHOOL	7/1/2018	6/30/2019	TR TO THE MET 7/1/18

Attachment 2: CLASSIFIED 1/17/2019

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
AMEND EMPLOY							
FLORES	STEPHANIE	B	Noon Duty	NEW JOSEPH BONNHEIM	8/6/2018	6/30/2019	AMEND EMPLOY PROB TO 8/6/18
MARTINEZ	DIANA	B	Noon Duty	NEW JOSEPH BONNHEIM	8/6/2018	6/30/2019	AMEND EMPLOY PROB TO 8/6/18
ZEPEDA	MARIA	B	Morning Duty	NEW JOSEPH BONNHEIM	8/6/2018	6/30/2019	AMEND EMPLOY PROB TO 8/6/18
ZEPEDA	MARIA	B	Noon Duty	NEW JOSEPH BONNHEIM	8/6/2018	6/30/2019	AMEND EMPLOY PROB TO 8/6/18
EMPLOY/RE-EMPLOY							
ALLEN	CONRAD	B	Noon Duty	FATHER K.B. KENNY - K-8	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
ANGUIANO	LETISIA	B	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	11/8/2018	6/30/2019	EMPLOY PROB 11/8/18
AVILA	ASHLEY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	10/29/2018	6/30/2019	EMPLOY PROB 10/29/18
BAUMAN	TARA	B	Morning Duty	O. W. ERLEWINE ELEMENTARY	12/3/2018	6/30/2019	EMPLOY PROB 1 12/3/18
BROWN	KAREN	B	Bus Driver	TRANSPORTATION SERVICES	12/17/2018	6/30/2019	EMPLOY PROB 1 12/17/18
CANO	ALVIDA	B	Morning Duty	MARK TWAIN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
CANO	ALVIDA	B	Noon Duty	MARK TWAIN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
CORONA	ISABEL	B	Custodian	CHILD DEVELOPMENT PROGRAMS	11/7/2018	6/30/2019	EMPLOY PROB 11/7/18
CRUZ GONZALEZ	MIRIAM	B	Morning Duty	EDWARD KEMBLE ELEMENTARY	9/1/2018	6/30/2019	EMPLOY PROB 9/1/18
CRUZ GONZALEZ	MIRIAM	B	Noon Duty	EDWARD KEMBLE ELEMENTARY	9/1/2018	6/30/2019	EMPLOY PROB 9/1/18
DUVALL	DONELL	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	8/30/2018	10/31/2018	EMPLOY PROB 8/30/18
ESELEKHOMHEN	SUNNY	B	Bus Driver	TRANSPORTATION SERVICES	12/17/2018	6/30/2019	EMPLOY PROB 1 12/17/18
EVANS	SHEZNA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	12/3/2018	6/30/2019	EMPLOY PROB 1 12/3/18
FONG	KIMBERLY	B	Inst Aid, Spec Ed	ALICE BIRNEY WALDORF - K-8	12/3/2018	6/30/2019	EMPLOY PROB 1 12/3/18
GALVAN VERDIN	ADRIANA	B	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	11/13/2018	6/30/2019	EMPLOY PROB 11/13/18
GOMEZ	REBECCA	B	Pupil Personnel Records Tech	STUDENT SUPPORT AND FAMILY SER	12/11/2018	6/30/2019	EMPLOY PROB 12/11/18
HERNANDEZ	PATRICIA	B	Morning Duty	JOHN BIDWELL ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
HERNANDEZ	PATRICIA	B	Noon Duty	JOHN BIDWELL ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
HERNANDEZ	TERESA	B	Noon Duty	JOHN BIDWELL ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
HEWITT	JENNIFER	B	Noon Duty	PHOEBE A HEARST BASIC ELEM.	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
JOHNSON	RYAN	B	Noon Duty	JOHN BIDWELL ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
LANDONI	GABRIELA	B	Teacher Assistant, Bilingual	ISADOR COHEN ELEMENTARY SCHOOL	10/29/2018	6/30/2019	EMPLOY PROB 10/29/18
MARTINEZ	MARIA	B	Noon Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
McMULLIN	SHARRON	B	Morning Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
NGUYEN	THI	B	Inst Aid, Spec Ed	WILL C. WOOD MIDDLE SCHOOL	11/26/2018	6/30/2019	EMPLOY PROB 11/26/18
O'CAMPO	ADRIANA	B	Noon Duty	JOHN BIDWELL ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
OCHOA	SALVADOR	B	Custodian	CESAR CHAVEZ INTERMEDIATE	12/17/2018	6/30/2019	EMPLOY PROB 12/17/18
PAEZ	RICARDO	B	Inst Aid, Spec Ed	SUTTER MIDDLE SCHOOL	10/30/2018	6/30/2019	EMPLOY PROB 10/30/18
PEREZ	FAUSTA	B	Morning Duty	FATHER K.B. KENNY - K-8	8/30/2018	11/30/2018	EMPLOY PROB 8/30/18
PEREZ RUIZ	RAQUEL	B	Parent Advisor	PARKWAY ELEMENTARY SCHOOL	12/10/2018	6/30/2019	EMPLOY PROB 12/10/18
PERSON	REBECCA	B	Noon Duty	JOHN H. STILL - K-8	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
PRATT	LAURA	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	12/3/2018	6/30/2019	EMPLOY PROB 1 12/3/18
RANSIBRAHMANAKUL	MIYUKI	B	Noon Duty	PHOEBE A HEARST BASIC ELEM.	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
RIFFEL	JAMES	B	Walking Attendant	EARL WARREN ELEMENTARY SCHOOL	12/3/2018	6/30/2019	EMPLOY PROB 1 12/3/18
ROSS	AARON	B	Library Media Tech Asst	HEALTH PROFESSIONS HIGH SCHOOL	12/6/2018	6/30/2019	EMPLOY PROB 12/6/18
SANTAMARIA	SUSANA	B	Morning Duty	HOLLYWOOD PARK ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
SANTAMARIA	SUSANA	B	Noon Duty	HOLLYWOOD PARK ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
SEMNANI	ALI	B	Bus Driver	TRANSPORTATION SERVICES	12/17/2018	6/30/2019	EMPLOY PROB 1 12/17/18
STEVENS	LAURIE	B	Noon Duty	MARK TWAIN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
TABASI	PARINAZ	B	Bus Driver	TRANSPORTATION SERVICES	12/17/2018	6/30/2019	EMPLOY PROB 1 12/17/18
TAKEDA-TORIX	TONI	B	Noon Duty	MARK TWAIN ELEMENTARY SCHOOL	10/9/2018	6/30/2019	EMPLOY PROB 10/9/18
TRUONG	KIM	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	8/30/2018	2/28/2019	EMPLOY PROB 8/30/18
TRUONG	KIM	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	3/1/2019	6/30/2019	EMPLOY PROB 8/30/18
VALDEZ	VERONICA	B	Noon Duty	EDWARD KEMBLE ELEMENTARY	9/24/2018	6/30/2019	EMPLOY PROB 9/24/18
VANG	KATHY	B	Morning Duty	CAMELLIA BASIC ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
VANG	KATHY	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	8/30/2018	10/31/2018	EMPLOY PROB 8/30/18
WILLIAMS	KIMBERLY	B	Morning Duty	PHOEBE A HEARST BASIC ELEM.	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
WILLIAMS	KIMBERLY	B	Noon Duty	PHOEBE A HEARST BASIC ELEM.	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
YAKLIN	CHRISTINE	B	Noon Duty	FATHER K.B. KENNY - K-8	10/15/2018	6/30/2019	EMPLOY PROB 10/15/18

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
ZAMORA HERNANDEZ	ABRIL	B	Custodian	LUTHER BURBANK HIGH SCHOOL	11/26/2018	6/30/2019	EMPLOY PROB 11/26/18
LEAVES							
ALLEN	SHAWNA	A	Bus Attendant	TRANSPORTATION SERVICES	11/16/2018	1/27/2019	LOA (PD) FMLA/CFRA 1/16/18-1/27/19
BERRINI	RAMONA	A	Inst Aid, Spec Ed	TAHOE ELEMENTARY SCHOOL	8/30/2018	12/3/2018	LOA (PD) HE 8/30-12/3/18
BERRINI	RAMONA	A	Inst Aid, Spec Ed	TAHOE ELEMENTARY SCHOOL	12/4/2018	1/14/2019	LOA EXT (PD) HE 12/4/18-1/14/19
BEZINSKAYA	ANNA	A	Instructional Aide	NICHOLAS ELEMENTARY SCHOOL	12/1/2018	6/30/2019	LOA RTN(PD)FMLA/CFRA/BB 12/1/18
CRUSTO	ARLENE	B	Custodian	PETER BURNETT ELEMENTARY	10/31/2018	11/25/2018	LOA (PD) HE 10/31/18-11/25/18
CRUSTO	ARLENE	B	Custodian	PETER BURNETT ELEMENTARY	11/26/2018	6/30/2019	LOA RTN (PD) HE 11/26/18
CUELLAR	MARTHA	A	Teacher Assistant, Bilingual	PACIFIC ELEMENTARY SCHOOL	10/24/2018	1/6/2019	LOA (PD) HE 10/24/18-1/6/19
JOHNSON	EBONY	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	11/6/2018	1/5/2019	LOA EXT (PD) HE 11/6/18-1/5/19
LEVIN	VALERIE	A	Customer Service Specialist	HUMAN RESOURCE SERVICES	11/20/2018	2/3/2019	LOA (PD) FMLA/CFRA/HE 11/20-12/1/18
LOPEZ-LARIOS	MONICA	A	Teacher Assistant, Bilingual	HIRAM W. JOHNSON HIGH SCHOOL	11/26/2018	6/30/2019	LOA RTN (PD) FMLA/CFRA/HE 11/26/18
MARTINEZ	MANUEL	A	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	8/30/2018	2/1/2019	LOA EXT (PD) HE 8/30/18-2/1/19
RAMIREZ	STEVEN	B	School Plant Ops Mngr II	ROSA PARKS MIDDLE SCHOOL	12/21/2018	3/22/2019	LOA (PD) FMLA/CRFA/HE 12/21/18-3/22/19
RE-ASSIGN/STATUS CHANGE							
ADAMS	NICOLE	A	Office Tchncn III	ROSEMONT HIGH SCHOOL	10/30/2018	10/31/2018	REA FR CLERK III 10/30/18
BAUMAN	TARA	B	Noon Duty	O. W. ERLEWINE ELEMENTARY	12/3/2018	6/30/2019	STCHG 12/3/18
DUMLAO	ROENA	B	Pgm Records Tech, CAMS	BUILDINGS & GROUNDS/OPERATIONS	12/1/2018	6/30/2019	REA FR SOM II/STCHG/WVG/TR FR ROSA PARKS 12/1/18
DUVALL	DONELL	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	11/1/2018	6/30/2019	STCHG TO 11/1/18
ESPARZA	SHANNON	A	School Office Manager II	CAPITAL CITY SCHOOL	12/6/2018	6/30/2019	REA/TR FR MLK 12/6/18
FLORES	MARIA	B	Fd Sv Asst III	NUTRITION SERVICES DEPARTMENT	12/3/2018	6/30/2019	REA/STCHG PROB 1 12/3/18
GRAY	DORIS	B	Bus Driver	TRANSPORTATION SERVICES	11/15/2018	6/30/2019	STCHG 11/15/18
HARPER	LA TOYA	A	Campus Monitor	ROSEMONT HIGH SCHOOL	12/11/2018	6/30/2019	STCHG 12/11/18
HERRERA	AMY	Q	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	11/13/2018	6/30/2019	REA/STCHG LTA/TR 11/13/18
LARIOS	APRIL	B	Fd Sv Asst III	NUTRITION SERVICES DEPARTMENT	12/10/2018	6/30/2019	REA/STCHG PROB 1 12/10/18
LEVINGSTON	CATHERINE	A	Bus Driver	TRANSPORTATION SERVICES	12/10/2018	6/30/2019	STCHG 12/10/18
MARTINEZ SANCHEZ	CLAUDIA	B	Attendance Drop Out DIS	STUDENT SUPPORT AND FAMILY SER	11/13/2018	6/30/2019	REA FR PUPIL PERS TECH 11/13/18
McMULLIN	SHARRON	B	Morning Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	STCHG 8/30/18
ORR	GREGORY	A	Campus Monitor	ROSEMONT HIGH SCHOOL	12/11/2018	6/30/2019	STCHG 12/11/18
RODRIGUEZ	VERONICA	A	Bus Driver	TRANSPORTATION SERVICES	12/19/2018	6/30/2019	STCHG 12/19/18
VACCA-DAVIS	BERNADETTE	B	Bus Driver	TRANSPORTATION SERVICES	1/7/2019	3/31/2019	STCHG 1/7/19
VANG	KATHY	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	11/1/2018	6/30/2019	STCHG 11/1/18
VASQUEZ	SHAUN	B	Noon Duty	EARL WARREN ELEMENTARY SCHOOL	12/12/2018	6/30/2019	STCHG 12/12/18
VELASQUEZ	BLANCA	B	Noon Duty	EARL WARREN ELEMENTARY SCHOOL	12/12/2018	6/30/2019	STCHG PROB 1 12/12/18
GARCIA	MELIZA	A	Bus Driver	TRANSPORTATION SERVICES	1/7/2019	6/30/2019	STCHG 1/7/19
SEPARATE / RESIGN / RETIRE							
BARKER	LISA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	10/15/2018	SEP/RESIGN 10/15/18
BATRES RETANA	MAIRA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	11/1/2018	11/26/2018	SEP/RESIGNED 11/26/18
BYRD	CATINA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2018	12/11/2018	SEP/RESIGNED 12/11/18
GARCIA	AMANDA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	12/9/2018	SEP/RESIGN 12/9/18
GREER	ANGELA	A	School Office Manager I	FATHER K.B. KENNY - K-8	7/1/2018	11/26/2018	SEP/RESIGN 11/26/18
HOLBROOK	ERIN	A	Inst Aid, Spec Ed	O. W. ERLEWINE ELEMENTARY	7/1/2018	11/29/2018	SEP/TERM 11/29/18
HUDSON FULLER	CANDI	B	Interp for the Deaf	SPECIAL EDUCATION DEPARTMENT	7/1/2018	11/2/2018	SEP/RESIGN 11/2/18
KLOSE	KATHERINE	A	Custodian	HIRAM W. JOHNSON HIGH SCHOOL	7/1/2018	1/31/2019	SEP/RETIRE 1/31/19
KNOX	ROOSEVELT	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2017	6/30/2018	SEP/RETIRE 6/30/18
KURUDIMOVA	VASILKA	B	Inst Aid, Spec Ed	THEODORE JUDAH ELEMENTARY	7/1/2018	12/21/2018	SEP/RESIGN 12/21/18
NAVARRO	ADA	A	Job Developer, Employment Svcs	SPECIAL EDUCATION DEPARTMENT	7/1/2018	11/23/2018	SEP/RESIGN 11/23/18
PEREZ	BERNICE	A	School Office Manager II	CAPITAL CITY SCHOOL	7/1/2018	12/28/2018	SEP/RETIRE 12/28/18
RASBERRY	JUDITH	B	Dsbly & Risk Mngmnt Spclst	RISK MANAGEMENT	7/1/2018	12/17/2018	SEP/TERM 12/17/18
RIFFEL	JAMES	B	Noon Duty	EARL WARREN ELEMENTARY SCHOOL	8/30/2018	12/2/2018	SEP/RESIGNED 12/2/18
RIVAS	DANIELLE	A	Instructional Aide	JAMES W MARSHALL ELEMENTARY	7/1/2018	12/21/2018	SEP/RESIGN 12/21/18
RIVAS	DANIELLE	B	Noon Duty	JAMES W MARSHALL ELEMENTARY	8/30/2018	12/21/2018	SEP/RESIGN 12/21/18
SHINN	THOMAS	A	Carpenter	FACILITIES MAINTENANCE	7/1/2018	1/6/2019	SEP/RETIRE 1/6/19
SUTTON	CORA	B	Noon Duty	ISADOR COHEN ELEMENTARY SCHOOL	8/30/2018	12/21/2018	SEP/RESIGN 12/21/18
TRANSFER							
BAUTISTA	RACHEL	A	IEP Desig Inst Para-Sp Ed	SUTTERVILLE ELEMENTARY SCHOOL	7/1/2018	5/31/2019	TR FR SPEC ED 7/1/18
THOMAS	MARGARET	A	Custodian	THEODORE JUDAH ELEMENTARY	11/13/2018	6/30/2019	TR FR SEQUOIA , 11/13/18



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1c

Meeting Date: January 17, 2019

Subject: Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of November 2018 and December 2018

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve attached list of warrants and checks.

Background/Rationale: The detailed list of warrants, checks and electronic transfers issued for the period of November 2018 and December 2018 are available for the Board members upon request.

Financial Considerations: Normal business items that reflect payments from district funds.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Warrants, Checks and Electronic Transfers – November 2018
2. Warrants, Checks and Electronic Transfers – December 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Amari Watkins, Director, Accounting Services

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Warrants, Checks, and Electronic Transfers
November 2018

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>
County Accounts Payable Warrants for Operating Expenses	97365157 - 97366244	General (01)	\$ 7,936,198.60	
		Charter (09)	\$ 78,015.44	
		Adult Education (11)	\$ 53,371.86	
		Child Development (12)	\$ 30,676.28	
		Cafeteria (13)	\$ 1,381,733.83	
		Building (21)	\$ 4,116,472.70	
		Self Insurance (67/68)	\$ 803,798.48	
		Payroll Revolving (76)	\$ 75,150.40	
				<u>\$ 14,475,417.59</u>
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00001869 - 00001882	Charter (09)	\$ 125.00	
		Self Insurance (67/68)	\$ 146.30	
		Payroll Revolving (76)	\$ 16,162.01	
				<u>\$ 16,433.31</u>
Payroll and Payroll Vendor Warrants	97835546 - 97836759	General (01)	\$ 1,210,181.34	
		Charter (09)	\$ 42,278.64	
		Adult Education (11)	\$ 15,109.93	
		Child Development (12)	\$ 121,540.03	
		Cafeteria (13)	\$ 102,066.69	
		Self Insurance (67/68)	\$ 1,062.89	
		Payroll Revolving (76)	\$ 3,144,643.05	
				<u>\$ 4,636,882.57</u>
Payroll ACH Direct Deposit	ACH-01182771 - ACH-01189159	General (01)	\$ 15,346,569.59	
		Charter (09)	\$ 532,310.05	
		Adult Education (11)	\$ 215,747.60	
		Child Development (12)	\$ 713,703.99	
		Cafeteria (13)	\$ 431,979.79	
		Building (21)	\$ 51,324.74	
		Self Insurance (67/68)	\$ 27,724.16	
		Payroll Revolving (76)	\$ 31,795.69	
				<u>\$ 17,351,155.61</u>
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700348849 - 9700348871	General (01)	\$ 70,396.22	
		Payroll Revolving (76)	\$ 13,799,500.16	
				<u>\$ 13,869,896.38</u>
Total Warrants, Checks, and Electronic Transfers				<u>\$ 50,349,785.46</u>

Sacramento City Unified School District
Warrants, Checks, and Electronic Transfers
December 2018

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>
County Accounts Payable Warrants for Operating Expenses	97366245 - 97367141	General (01)	\$ 7,974,576.83	
		Charter (09)	\$ 38,776.83	
		Adult Education (11)	\$ 104,177.64	
		Child Development (12)	\$ 3,978.62	
		Cafeteria (13)	\$ 877,005.47	
		Building (21)	\$ 5,821,823.14	
		Self Insurance (67/68)	\$ 821,647.96	
		Payroll Revolving (76)	\$ 34,069.07	
				<u>\$ 15,676,055.56</u>
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00001883 - 00001885	General (01)	\$ 715.00	
		Charter (09)	\$ 635.00	
		Adult Education (11)	\$ 724.00	
		Cafeteria (13)	\$ (490.00)	
				<u>\$ 1,584.00</u>
Payroll and Payroll Vendor Warrants	97836760 - 97837983	General (01)	\$ 1,131,055.50	
		Charter (09)	\$ 54,837.71	
		Adult Education (11)	\$ 16,522.68	
		Child Development (12)	\$ 100,884.34	
		Cafeteria (13)	\$ 88,602.19	
		Payroll Revolving (76)	\$ 3,125,450.13	
				<u>\$ 4,517,352.55</u>
Payroll ACH Direct Deposit	ACH-01189160 - ACH-01195586	General (01)	\$ 15,085,664.11	
		Charter (09)	\$ 509,133.39	
		Adult Education (11)	\$ 205,099.44	
		Child Development (12)	\$ 698,855.81	
		Cafeteria (13)	\$ 403,612.70	
		Building (21)	\$ 46,349.11	
		Self Insurance (67/68)	\$ 21,674.85	
		Payroll Revolving (76)	\$ 32,688.99	
				<u>\$ 17,003,078.40</u>
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700348872 - 9700348890	General (01)	\$ 294,622.22	
		Payroll Revolving (76)	\$ 12,341,383.72	
				<u>\$ 12,636,005.94</u>
Total Warrants, Checks, and Electronic Transfers				<u>\$ 49,834,076.45</u>



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1d

Meeting Date: January 17, 2019

Subject: Approve Donations to the District for the Period of November 1-
December 31, 2018

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Accept the donations to the District for the period of November 1 – December 31, 2018.

Background/Rationale: Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Donations Report for the period of November 1 - December 31, 2018
2. Charitable Donations Report for Associated Student Body (ASB) for the period of November 1 - December 31, 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Amari Watkins, Director, Accounting Services

Approved by: Jorge A. Aguilar, Superintendent

B OF A - BANK OF AMERICA

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA19-0002059	Posted	Matthew B George	5094	Check	11/07/18	1032			BOFA0000062	Donations, M George, Ck1032	1,000.00
01-0812-0-8690-		- - - -0521-				1,000.00					
BA19-0002093	Posted	Diana Zaragoza	5094	Check	11/07/18	310			BOFA0000062	Donations, D Zaragoza, Ck310	200.00
01-0812-0-8690-		- - - -0110-				200.00					
BA19-0002371	Posted	(000074) CHIPOTLE MEXICAN GF	5103	Check	11/14/18	1574272			BOFA0000063	Donation, 6th Grade, Chipotle	381.00
01-0812-0-8690-		- - - -0379-				381.00					
BA19-0002381	Posted	William S Ledbetter	5137	Check	11/13/18	3380				Donation, Field Trip Bus, W Ledbetter	224.85
01-0812-0-8690-		- - - -0495-				224.85					
BA19-0002413	Posted	(0267) O W ERLEWINE ELEMENT	5098	Check	11/20/18	2914			BOFA0000064	Donation, Smart Brd License, O W Erlewine	487.50
01-0812-0-8690-		- - - -0267-				487.50					
BA19-0002540	Posted	(0327-2) SEQUOIA ES PTA	5147	Check	12/05/18	3130			BOFA0000066	Donations, Transportation, Sequoia ES PTA	1,800.00
01-0812-0-8690-		- - - -0327-				1,800.00					
BA19-0002541	Posted	(0327-2) SEQUOIA ES PTA	5147	Check	12/05/18	3129			BOFA0000066	Donations, Transportation, Sequoia ES PTA	893.57
01-0812-0-8690-		- - - -0327-				893.57					
BA19-0002550	Posted	(0490) SUTTER MIDDLE SCHOOL	5138	Mixed Cash	11/26/18					Donations, Sutter Middle School	31,990.00
01-0812-0-8690-		- - - -0490-				23,366.00				SUTTER PTSO DONATION -	
01-0812-0-8690-		- - - -0490-				5,278.00				SUTTER PTSO DONATION -	
01-0812-0-8690-		- - - -0490-				100.00				Donation, Sophia Kwong Kim	
01-0812-0-8690-		- - - -0490-				105.00				Donation, Kari A Brownstein /	
01-0812-0-8690-		- - - -0490-				2,535.00				Cash Deposited	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Gayathri Murthy Ck	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Chris Churchill / Ka	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Sarah Best / Nikola	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Kirsten L Okamoto	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Alex Calvario / Mar	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Katherine W Corral	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Doug L Strauch / Ke	
01-0812-0-8699-		- - - -0490-				10.00				Anna Genevieve Bronson / F	
01-0812-0-8699-		- - - -0490-				50.00				Classroom Donation, Michael	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Rodrigo Pina & Alej	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Jeffrey Woodhouse	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Kirsten J Damiano	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Liam Murphy PHD,	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Peter J. Kiell Arielli	
01-0812-0-8699-		- - - -0490-				42.00				Field Trip, Safe CUI Cashiers	

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 11/1/2018, Ending Receipt Date = 12/31/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

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B OF A - BANK OF AMERICA

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA19-0002562	Posted	Timothy Lynn	5147	Check	12/05/18	2490			BOFA0000066	Donations, T Lynn, Ck2490	50.00
01-0812-0-8690-		- - - -0151-				50.00					
BA19-0002619	Posted	(0032-2) CALEB GREENWOOD EI	5147	Check	12/05/18	3112			BOFA0000066	Donations, Field Trips, C Gre	6,150.00
01-0812-0-8690-		- - - -0032-				6,150.00					
BA19-0002620	Posted	Christopher W Wood	5147	Check	12/05/18	1395			BOFA0000066	Donations, C Wood, Ck1395	20,495.68
01-0812-0-8690-		- - - -0032-				20,495.68					
BA19-0002621	Posted	(0032-2) CALEB GREENWOOD EI	5147	Check	12/05/18	3113			BOFA0000066	Donations, Classroom Librarie	5,000.00
01-0812-0-8690-		- - - -0032-				5,000.00					
BA19-0002622	Posted	(0032-2) CALEB GREENWOOD EI	5147	Check	12/05/18	3114			BOFA0000066	Donations, Portfolios, C Greer	1,000.00
01-0812-0-8690-		- - - -0032-				1,000.00					
BA19-0002623	Posted	(0032-2) CALEB GREENWOOD EI	5147	Check	12/05/18	3115			BOFA0000066	Donations, PYP Coord, C Gre	1,000.00
01-0812-0-8690-		- - - -0032-				1,000.00					
BA19-0002748	Posted	LOCOMOTIVE COMMUNITY ORG	5157	Cash	12/12/13	006839			BOFA121218	Donations, Locomotive Comm	691.00
01-0812-0-8690-		- - - -0379-				691.00					
BA19-0002767	Posted	Greek Ladies Philoptochos	5144	Check	12/12/13	4948			BOFA0000067	Donation, Greek Ladies Phil, C	500.00
01-0812-0-8690-		- - - -0168-				500.00					
BA19-0003054	Posted	Paul A Stokstad	5161	Check	12/19/13	1161			BOFA0000068	Donations, Supplies, P Stokst	1,000.00
01-0812-0-8690-		- - - -0095-				1,000.00					
BA19-0003057	Posted	(0350-2) GENEVIEVE F DIDION K	5161	Check	12/19/18	1932		0350	BOFA0000068	Donations, Projector Mounts, i	19,568.68
01-0812-0-8690-		- - - -0350-				19,568.68					
BA19-0003148	Posted	Steven Campas Jr	5162	Check	12/20/18	3031063789		0139	BOFA0000069	Donation, S Campas, Ck3031	500.00
01-0812-0-8690-		- - - -0139-				500.00				Donation, Univ of Phoenix, Ck	
Total for Sacramento City Unified School District											92,932.28

Fund-Object Recap

01-8690	Donation Board Acknowledgement	92,326.28
01-8699	All Other Local Revenue	606.00

Fund 01 - General Fund **92,932.28**

Fiscal Year 2019

Total for Sacramento City Unified School District **92,932.28**

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 11/1/2018, Ending Receipt Date = 12/31/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

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BOTW AP - Bank of the West (AP)

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BW19-0000752	Posted	(0151-2) LEONARDO DA VINCI K-	5142	Check	12/03/18	16592			BOTW120518	OFFICE DEPOT OVERAGE, I	8.00
01-0812-0-8690-	-	- - - -0151-				8.00					
BW19-0000753	Posted	(0151-2) LEONARDO DA VINCI K-	5142	Check	12/03/18	16586			BOTW120518	DONATION PTC 2018-05-02	1,415.09
01-0812-0-8690-	-	- - - -0151-				1,415.09					
BW19-0000766	Posted	(0242-2) MATSUYAMA ELEMENT/	5142	Check	12/03/18	1312			BOTW120518	CHROME BOOKS, MATSUYA	15,000.00
01-0812-0-8690-	-	- - - -0242-				15,000.00					
BW19-0000789	Posted	(000553) DARRELL S CHUN, DDS	5142	Check	12/04/18	3659			BOTW120518	INCENTIVES, DARRELL S CI	250.00
01-0812-0-8690-	-	- - - -0101-				250.00					
BW19-0000846	Posted	(3680-1) PG&E	5165	Check	12/17/18	1110141696			BOTW121918	ART HERNANDEZ PAYROLL	480.00
09-0812-0-8690-	-	- - - -0185-				480.00					
BW19-0000847	Posted	(3680-1) PG&E	5165	Check	12/17/18	1110137175			BOTW121918	ART HERNANDEZ PAYROLL	560.00
09-0812-0-8690-	-	- - - -0185-				560.00					
BW19-0000862	Posted	MBK ENGINEERS	5165	Check	12/17/18	10166			BOTW121918	LIBRARY, MBK ENGINEERS	1,000.00
01-0812-0-8690-	-	- - - -0410-				1,000.00					
BW19-0000890	Posted	(0300-2) CROCKER RIVERSIDE E	5164	Check	12/20/18	1272		0300	BOTW122018	Library Materials, Crocker/Riv	5,280.00
01-0812-0-8690-	-	- - - -0300-				5,280.00					
Total for Sacramento City Unified School District											116,925.37

Fund-Object Recap

01-8690	Donation Board Acknowledgement	22,953.09
Fund 01 - General Fund		22,953.09
09-8690	Donation Board Acknowledgement	1,040.00
Fund 09 - Charter School		1,040.00
Total for Sacramento City Unified School District		116,925.37

Org Recap

Sacramento City Unified School District

\$ - Cash	691.00
C - Check	60,251.28
M - Mixed Cash & Check	31,990.00

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 11/1/2018, Ending Receipt Date = 12/31/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

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BOTW AP - Bank of the West (AP)

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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Org Recap

Sacramento City Unified School District (continued)

C - Check 23,993.09

Total Receipts 116,925.37**Report Total** 116,925.37

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 11/1/2018, Ending Receipt Date = 12/31/2018, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

Page 4 of 4

Sacramento City Unified School District
Charitable Donations - Associated Student Body (ASB) and Other Donations
FY 2018-19 - November/December 2018

School Site	Company Name (Donor)	Description of Donation	Value	Date Received
John F. Kenndy High School	Sacramento Baron Athletic Organizations	Check for girls basketball team	\$700.00	11/6/2018
John F. Kenndy High School	Navy League	Check for JROTC	\$1,500.00	11/19/2018
John F. Kenndy High School	Farr's Famous Ice	Check for athletics	\$56.00	11/19/2018
John F. Kenndy High School	Norma Rahill	Check for boys soccer team	\$25.00	12/10/2018
John F. Kenndy High School	Josten's Inc.	Check for JFK ASB	\$2,000.00	12/10/2018
John F. Kenndy High School	Sharon Wong	Check for boys basketball team	\$100.00	12/10/2018
John F. Kenndy High School	Daisy Gee	Check for boys basketball team	\$30.00	12/10/2018
John F. Kenndy High School	William Chan	Check for boys basketball team	\$25.00	12/10/2018
John F. Kenndy High School	Deana Gee	Check for boys basketball team	\$50.00	12/10/2018
John F. Kenndy High School	Bobby Breckenridge	Check for boys basketball team	\$125.00	12/10/2018
John F. Kenndy High School	Carol Harsumoto	Check for boys basketball team	\$25.00	12/10/2018
John F. Kenndy High School	Sylvia Paizedes	Check for boys basketball team	\$15.00	12/10/2018
John F. Kenndy High School	Desiree Garcia	Check for boys basketball team	\$15.00	12/10/2018
John F. Kenndy High School	Ben Parisi	Check for boys basketball team	\$25.00	12/10/2018
John F. Kenndy High School	Meleane Finau	Check for boys basketball team	\$60.00	12/10/2018
John F. Kenndy High School	Sharon Wong	Check for boys basketball team	\$100.00	12/10/2018
John F. Kenndy High School	Lily Shirmazu	Check for girls basketball team	\$20.00	12/10/2018

Sacramento City Unified School District
Charitable Donations - Associated Student Body (ASB) and Other Donations
FY 2018-19 - November/December 2018

School Site	Company Name (Donor)	Description of Donation	Value	Date Received
John F. Kenndy High School	Dilford & Edna Onodera	Check for girls basketball team	\$100.00	12/10/2018
John F. Kenndy High School	Janet E. Feil	Check for cross-country team	\$50.00	12/10/2018
John F. Kenndy High School	A Change of Pace Foundation	Check for cross-country team	\$600.00	12/11/2018
John F. Kenndy High School	Rosemary Smith	Check for boys basketball team	\$50.00	12/12/2018
John F. Kenndy High School	Cheryl Inouye	Check for boys basketball team	\$25.00	12/12/2018
John F. Kenndy High School	George & Linda Nakagawa	Check for girls basketball team	\$100.00	12/14/2018
Sam Brannan Middle School	Faisal Ahmed	Check for 8th Grade basketball team	\$100.00	12/10/2018
West Campus High Schol	Tuan Thai	Check for band	\$1,000.00	12/5/2018
West Campus High School	Mathew B. George and Anne M. Hartridge	Check for school as needed for classroom	\$1,000.00	11/15/2018



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1e

Meeting Date: January 17, 2019

Subject: Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Sacramento City Unified School District on November 16, 2018

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve the submission of the affidavit to the State Superintendent of Public Instruction.

Background/Rationale: In accordance with Education Code Section 46392 and CCR, Title 5, Section 428, the Average Daily Attendance (ADA) has been materially decrease because of the imminence of a major safety hazard. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for Sacramento City Unified School District on November 16, 2018 due to the emergency conditions listed below.

Due to emergency conditions resulting in SCUSD being in a hazardous zone, SCUSD was closed as a district on November 16, 2018. The Average Daily Attendance (ADA) was 38,402 at the October 19, 2018 count (2nd School Month).

Under the provisions of Education Code 46392, the District may request allowance for loss of ADA for these schools because of emergency conditions.

The implications are as follows:

- Fiscal: Failure to file this waiver request would cost the district approximately \$3.07 million in lost Local Control Funding
- Personnel: None
- Program: None
- Legal: Education Code Section 46392 and CCR, Title 5, Section 428
- Other: None

Financial Considerations: Failure to file this waiver request would cost the district approximately \$3.07 million in lost Local Control Funding.

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; and Operational Excellence.

Documents Attached:

1. Request for Allowance of Attendance Because of Emergency Conditions Form J-13A (Rev. 12-2017)
2. J-13A Supplemental Form
3. Email from Air Quality Management Team
4. Approved Board Resolution 3045: Poor Air Quality Monitoring and Guidance
5. List of media discussing closure of schools due to hazardous air quality

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS ☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

**CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS, FORM J-13A (REVISED DECEMBER 2017)
SUPPLEMENTAL FORM FOR SCHOOL CLOSURE
SECTION B - PART II: SCHOOL INFORMATION**

LEA NAME:

Sacramento City Unified School District

FISCAL YEAR: 18/19

Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form. Before printing, select and hide all unused rows. Contact CDE if the request requires more than the allotted rows.

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
A M Winn Elementary K-8 Waldorf	6154900	Traditional	180	0	0	11/16/2018	11/16/2018	1
Abraham Lincoln Elementary	6099808	Traditional	180	0	0	11/16/2018	11/16/2018	1
Albert Einstein MS	6059273	Traditional	180	0	0	11/16/2018	11/16/2018	1
Alice Birney Waldorf-Inspired K-8	6034078	Traditional	180	0	0	11/16/2018	11/16/2018	1
American Legion HS	3430154	Traditional	180	0	0	11/16/2018	11/16/2018	1
Arthur A. Benjamin Health Prof	0108951	Traditional	180	0	0	11/16/2018	11/16/2018	1
Bret Harte Elementary	6033807	Traditional	180	0	0	11/16/2018	11/16/2018	1
C K McClatchy HS	3435419	Traditional	180	0	0	11/16/2018	11/16/2018	1
Caleb Greenwood	6033815	Traditional	180	0	0	11/16/2018	11/16/2018	1
California MS	6059281	Traditional	180	0	0	11/16/2018	11/16/2018	1
Camellia Basic Elementary	6033823	Traditional	180	0	0	11/16/2018	11/16/2018	1
Capital City School	3430519	Traditional	180	0	0	11/16/2018	11/16/2018	1
Caroline Wenzel Elementary	6033831	Traditional	180	0	0	11/16/2018	11/16/2018	1
Cesar Chavez Elementary	6119440	Traditional	180	0	0	11/16/2018	11/16/2018	1
Crocker/Riverside Elementary	6034243	Traditional	180	0	0	11/16/2018	11/16/2018	1
David Lubin Elementary	6033880	Traditional	180	0	0	11/16/2018	11/16/2018	1
Earl Warren Elementary	6033906	Traditional	180	0	0	11/16/2018	11/16/2018	1
Edward Kemble Elementary	6033914	Traditional	180	0	0	11/16/2018	11/16/2018	1
Elder Creek Elementary	6033930	Traditional	180	0	0	11/16/2018	11/16/2018	1
Ethel I Baker Elementary	6033948	Traditional	180	0	0	11/16/2018	11/16/2018	1
Ethel Phillips Elementary	6033955	Traditional	180	0	0	11/16/2018	11/16/2018	1
Father Keith B Kenny Elementary	6110662	Traditional	180	0	0	11/16/2018	11/16/2018	1
Fern Bacon MS	6059307	Traditional	180	0	0	11/16/2018	11/16/2018	1
Genevieve Didion K-8	6096168	Traditional	180	0	0	11/16/2018	11/16/2018	1
Golden Empire Elementary	6097083	Traditional	180	0	0	11/16/2018	11/16/2018	1
H W Harkness Elementary	6033997	Traditional	180	0	0	11/16/2018	11/16/2018	1
Hiram W Johnson HS	3434636	Traditional	180	0	0	11/16/2018	11/16/2018	1
Hollywood Park Elementary	6034003	Traditional	180	0	0	11/16/2018	11/16/2018	1
Hubert H. Bancroft Elementary	6034011	Traditional	180	0	0	11/16/2018	11/16/2018	1

**CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS, FORM J-13A (REVISED DECEMBER 2017)
SUPPLEMENTAL FORM FOR SCHOOL CLOSURE
SECTION B - PART II: SCHOOL INFORMATION**

LEA NAME:

Sacramento City Unified School District

FISCAL YEAR: 18/19

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A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
Isador Cohen Elementary	6034029	Traditional	180	0	0	11/16/2018	11/16/2018	1
James W Marshall Elementary	6096150	Traditional	180	0	0	11/16/2018	11/16/2018	1
John Bidwell Elementary	6034045	Traditional	180	0	0	11/16/2018	11/16/2018	1
John Cabrillo Elementary	6034052	Traditional	180	0	0	11/16/2018	11/16/2018	1
John D Sloat Elementary	6034060	Traditional	180	0	0	11/16/2018	11/16/2018	1
John F Kennedy HS	3434768	Traditional	180	0	0	11/16/2018	11/16/2018	1
John H. Still K-8	6059323	Traditional	180	0	0	11/16/2018	11/16/2018	1
John Morse Therapeutic Center	0113209	Traditional	180	0	0	11/16/2018	11/16/2018	1
Kit Carson 7-12	6061832	Traditional	180	0	0	11/16/2018	11/16/2018	1
Leataata Floyd Elementary	6034037	Traditional	180	0	0	11/16/2018	11/16/2018	1
Leonardo da Vinci K - 8 School	6059315	Traditional	180	0	0	11/16/2018	11/16/2018	1
Luther Burbank HS	3431012	Traditional	180	0	0	11/16/2018	11/16/2018	1
Mark Twain Elementary	6034136	Traditional	180	0	0	11/16/2018	11/16/2018	1
Martin Luther King Jr K-8	6107239	Traditional	180	0	0	11/16/2018	11/16/2018	1
Matsuyama Elementary	6111389	Traditional	180	0	0	11/16/2018	11/16/2018	1
Nicholas Elementary	6034169	Traditional	180	0	0	11/16/2018	11/16/2018	1
O W Erlewine Elementary	6034177	Traditional	180	0	0	11/16/2018	11/16/2018	1
Oak Ridge Elementary	6034185	Traditional	180	0	0	11/16/2018	11/16/2018	1
Pacific Elementary	6034193	Traditional	180	0	0	11/16/2018	11/16/2018	1
Parkway Elementary School	6034201	Traditional	180	0	0	11/16/2018	11/16/2018	1
Peter Burnett Elementary	6034219	Traditional	180	0	0	11/16/2018	11/16/2018	1
Phoebe A Hearst Elementary	6034227	Traditional	180	0	0	11/16/2018	11/16/2018	1
Pony Express Elementary	6034235	Traditional	180	0	0	11/16/2018	11/16/2018	1
Rosa Parks K-8 School	6059299	Traditional	180	0	0	11/16/2018	11/16/2018	1
Rosemont HS	0101972	Traditional	180	0	0	11/16/2018	11/16/2018	1
Sam Brannan MS	6059356	Traditional	180	0	0	11/16/2018	11/16/2018	1
School of Engineering and Science	0114546	Traditional	180	0	0	11/16/2018	11/16/2018	1
Sequoia Elementary	6034250	Traditional	180	0	0	11/16/2018	11/16/2018	1
Success Academy K-8	6117097	Traditional	180	0	0	11/16/2018	11/16/2018	1

**CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS, FORM J-13A (REVISED DECEMBER 2017)
SUPPLEMENTAL FORM FOR SCHOOL CLOSURE
SECTION B - PART II: SCHOOL INFORMATION**

LEA NAME:

Sacramento City Unified School District

FISCAL YEAR: 18/19

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[illegible]

**CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS, FORM J-13A (REVISED DECEMBER 2017)
SUPPLEMENTAL FORM FOR SCHOOL CLOSURE
SECTION B - PART II: SCHOOL INFORMATION**

LEA NAME: Sacramento City Unified School District **FISCAL YEAR:** 18/19

Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form. Before printing, select and hide all unused rows. Contact CDE if the request requires more than the allotted rows.

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

Erika Zavaleta

From: Alex Barrios
Sent: Thursday, December 6, 2018 2:31 PM
To: Erika Zavaleta; Joette Maxwell
Subject: FW: Wildfire Smoke Statement for Sacramento County School Districts

Follow Up Flag: Follow up
Flag Status: Flagged

Here is the written communication. There was also communication by phone between me and the executive director of the air quality management district when seeking guidance. Thanks.

From: "Bongiorno. Brenda" <bongiornob@saccounty.net>
Date: Thursday, November 15, 2018 at 8:51 AM
To: Xanthi Pinkerton in Communications <xpinkert@egusd.net>, Alex Barrios <Alex-Barrios@scusd.edu>, "nurse@centerusd.org" <nurse@centerusd.org>, "lbecker@centerusd.org" <lbecker@centerusd.org>, "rbritton@centerusd.org" <rbritton@centerusd.org>, "vcarmon@natomasunified.org" <vcarmon@natomasunified.org>, "kphillips@natomasunified.org" <kphillips@natomasunified.org>, Paula Kuhlman <Paula-Kuhlman@scusd.edu>, Victoria Benson <Victoria-Benson@scusd.edu>, Lisa Stevens <Lisa-Stevens@scusd.edu>, "Jenny.amador@sanjuan.edu" <Jenny.amador@sanjuan.edu>, "Bonita.Mallory@twinriversusd.org" <Bonita.Mallory@twinriversusd.org>, Sundeep Dosanjh in Communications <sdosanjh@egusd.net>, Suzanne Thibault in Communications <SThibaul@egusd.net>, Tramaine Lott in Communications <tlott@egusd.net>, "Dthigpen@fcusd.org" <Dthigpen@fcusd.org>, Catalina Martinez <Catalina-Martinez@scusd.edu>, Joette Maxwell <Joette-Maxwell@scusd.edu>, Andrea Starace <Andrea-Starace@scusd.edu>, "cvanallen@scoe.net" <cvanallen@scoe.net>, "jwoodward@scoe.net" <jwoodward@scoe.net>, "therrera@scoe.net" <therrera@scoe.net>, "bflory@scoe.net" <bflory@scoe.net>, "trent.allen@sanjuan.edu" <trent.allen@sanjuan.edu>, "raj.rai@sanjuan.edu" <raj.rai@sanjuan.edu>, Jim Sanders <jsanders@natomasunified.org>, "erovai@saclibrary.org" <erovai@saclibrary.org>, "zenobia.gerald@twinriversusd.org" <zenobia.gerald@twinriversusd.org>, "lbrown@sjwd.org" <lbrown@sjwd.org>, Jim Sanders <jsanders@natomasunified.org>, Tom Anderson <tomanderson@natomasunified.org>, Rebecca Wall <Rebecca-Wall@scusd.edu>
Subject: Wildfire Smoke Statement for Sacramento County School Districts

Sacramento County Public Health Information for School Districts Regarding Ongoing Smoke-impacted Air Quality

At this time, the Sacramento County Health Officer is recommending that schools minimize the smoke exposure to students by canceling or moving all outdoor activities such as recess, PE, and after-school athletics indoors. However, each school should also evaluate its indoor air quality and air filtration and based on each school's evaluation decide if the school should remain open. N95 masks are not recommended for children due to the impact on breathing.

Additionally, some students and staff will be more affected by the smoke. Therefore, schools are encouraged to accommodate families that choose to keep their children home due to

health concerns related to the air quality by excusing absences and allowing students to make-up their work.

Sacramento County Public Health will continue to coordinate with the Sac Metro Air District to monitor the air quality and will advise the school districts accordingly.

Thank you,

Brenda Bongiorno

Communication & Media Officer, Sacramento County

BongiornoB@SacCounty.net / 916-874-7798 office / 916-216-5825 cell

Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)

Child, Family & Adult Services – CPS/Adult Services

Environmental Management – Health/Compliance

Technology – eGovt/Enterprise Operations



From: Bongiorno. Brenda

Sent: Wednesday, November 14, 2018 3:29 PM

To: 'Xanthi Pinkerton in Communications' <xpinkert@egusd.net>; Alex Barrios <Alex-Barrios@scusd.edu>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; Sundeep Dosanjh in Communications <sdosanjh@egusd.net>; Suzanne Thibault in Communications <SThibaul@egusd.net>; Tramaine Lott in Communications <tlott@egusd.net>; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.raai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson <tomanderson@natomasunified.org>

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Hi Xanthi,

The air quality will be far better inside than outdoors – but some smoke smell can be expected whether children are home or at school. Keep doors and windows closed as much as possible and use the HVAC systems to filter the indoor air. Sacramento County Public Health is following the air district's AQI Recommendations for Activity that includes minimizing smoke exposure by having children limit outdoor activity and stay indoors when possible with windows and doors closed. Public Health is not advising the use of masks. Risks outweigh the benefits of mask use and for children most masks will not fit small faces appropriately. Instead stay indoors and limit outdoor activity when you see or smell smoke.

Thank you,

Brenda Bongiorno

Communication & Media Officer, Sacramento County

BongiornoB@SacCounty.net / 916-874-7798 office / 916-216-5825 cell

Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)
Child, Family & Adult Services – CPS/Adult Services
Environmental Management – Health/Compliance
Technology – eGovt/Enterprise Operations



From: Xanthi Pinkerton in Communications <xpinkert@egusd.net>

Sent: Wednesday, November 14, 2018 3:13 PM

To: Alex Barrios <Alex-Barrios@scusd.edu>; Bongiorno. Brenda <bongiornob@saccounty.net>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; Sundeep Dosanjh in Communications <sdosanjh@egusd.net>; Suzanne Thibault in Communications <SThibaul@egusd.net>; Tramaine Lott in Communications <tlott@egusd.net>; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson <tomanderson@natomasunified.org>

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

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Thank you Alex,

We are also getting concerns from staff about the smell of smoke inside of classrooms and some people still think that wearing simple masks is ok. We also have concerns that several students have to walk to and from school. We've provided information about the many benefits of being at school.

The only guide I found to help answer questions/concerns was a link from a Healthline article that pointed to the California Department of Public Health:

<https://www.arb.ca.gov/smp/progdev/pubeduc/wfgv8.pdf>

If SCPH has something more about smoke impacting schools and strategies to keep exposure down, that would be great – especially to battle the “I smell smoke in my classroom.”

-Xanthi

From: Alex Barrios <Alex-Barrios@scusd.edu>

Sent: Wednesday, November 14, 2018 3:03 PM

To: Bongiorno. Brenda <bongiornob@saccounty.net>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; Sundeep Dosanjh in Communications <sdosanjh@egusd.net>; Xanthi Pinkerton in Communications <xpinkert@egusd.net>; Suzanne Thibault in Communications <SThibaul@egusd.net>; Tramaine Lott in Communications <tlott@egusd.net>; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson

<tomanderson@natomasunified.org>

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Hi again Brenda. Thank you for issuing an update earlier. We are now getting parents contacting us sending in screenshots of AQI levels that contradict what's posted on the spare the air website. They are obtaining these from cell phone apps that they've downloaded from the internet. Can you provide us with some guidance on which, if any, of these apps would be considered by the health officer as credible apps for measuring AQI? Thank you in advance for any guidance you can provide on this.

From: Bongiorno. Brenda [<mailto:bongiornob@saccounty.net>]

Sent: Wednesday, November 14, 2018 11:54 AM

To: Alex Barrios; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman; Victoria Benson; Lisa Stevens; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; sdosanjh@egusd.net; xpinkert@egusd.net; sthibaul@egusd.net; tlott@egusd.net; Dthigpen@fcusd.org; Catalina Martinez; Joette Maxwell; Andrea Starace; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Hi Alex,

Thank you for your inquiry. We are currently working under the recommendations from the Wildfire Smoke Statement that was issued last Friday.

The Sacramento County Public Health Officer has recommended that Sacramento County School Districts minimize smoke exposure for students when smoke is seen or smelled by staying inside with windows and doors closed. Until air quality improves, the Public Health Officer continues to recommend that schools cancel outdoor recesses, outdoor activities and outdoor physical education (P.E.).

Here are tips for children and smoke from the Sac Metro Air District that it developed with Counties and local air districts:

[http://www.sparetheair.com/assets/Wildfire Smoke Flier Tips Children English.pdf](http://www.sparetheair.com/assets/Wildfire_Smoke_Flier_Tips_Children_English.pdf)

For additional information, please visit: <http://www.sparetheair.com/wildfire.cfm>

Should the Wildfire Smoke Statement recommendations be extended, I will send it to this group.

Thank you,

Brenda Bongiorno

Communication & Media Officer, Sacramento County

BongiornoB@SacCounty.net / 916-874-7798 office / 916-216-5825 cell

Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)

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Environmental Management – Health/Compliance

Technology – eGovt/Enterprise Operations



From: Alex Barrios <Alex-Barrios@scusd.edu>

Sent: Wednesday, November 14, 2018 11:22 AM

To: Bongiorno. Brenda <bongiornob@saccounty.net>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; sdosanjh@egusd.net; xpinkert@egusd.net; sthibaul@egusd.net; tlott@egusd.net; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Importance: High

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Hi Brenda—Thank you again for sending this statement out on Monday. Will your department be issuing another statement out today? It would be extremely helpful for school districts. Parents are pushing back on us stating that the statement we received is now almost 3 days old and we should be “getting another opinion” from the Public Health Officer and Sac Air Quality District. We continue to monitor the sparetheair.com website, but frankly, another statement from your departments based on current conditions, would be incredibly helpful to us in responding to families who are questioning our decisions to keep schools open. Please let us know ASAP if we can get another statement based on where things stand today. Thank you.

From: Bongiorno. Brenda [<mailto:bongiornob@saccounty.net>]

Sent: Monday, November 12, 2018 2:35 PM

To: nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman; Victoria Benson; Lisa Stevens; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; sdosanjh@egusd.net; xpinkert@egusd.net; sthibaul@egusd.net; tlott@egusd.net; Dthigpen@fcusd.org; Alex Barrios; Catalina Martinez; Joette Maxwell; Andrea Starace; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org

Subject: Wildfire Smoke Statement for Sacramento County School Districts

Below is a statement from the Sac Metro Air District and Sacramento County Public Health Officer for Sacramento County School Districts regarding the wildfire smoke in our area.

Please share the following information with appropriate school district staff.

The Sacramento Metropolitan Air Quality Management District, in conjunction with Sacramento County Public Health, is advising residents to take precautions and minimize outdoor activities if they see or smell smoke transported by the Camp Fire in Butte County.

For Sacramento County School Districts, Sacramento County Public Health recommends that the best way to minimize smoke exposure for students when smoke is seen or smelled is to stay inside with windows and doors closed. With currently projected air quality, the Public Health Officer recommends that schools cancel outdoor recesses, outdoor activities and outdoor physical education (P.E.). Additional advisements may be distributed if smoke is projected to be sustained in the “very unhealthy” range.

Smoke from this fire most likely will affect Sacramento through Wednesday, November 14 but may last longer depending on the strength and direction of the winds and the fire status. Due to the unpredictable nature of wildfire smoke, particulate matter (PM) pollution levels can be elevated in one area, but not another.

Wildfire smoke is harmful to your health. If you see or smell smoke, take the following actions:

- Minimize outdoor activities if you see or smell smoke, even if you're healthy
- Children, the elderly and people with respiratory or heart conditions should be particularly careful to avoid exposure
- Stay indoors with doors and windows closed as much as possible
- Asthmatics should follow their asthma management plan
- Contact your doctor if you have symptoms of cough, shortness of breath, or other symptoms you believe to be caused by smoke
- Those with heart disease should especially limit their smoke exposure since PM can cause heart attacks
- For those without filtered indoor air, Dr. Kasirye, Public Health Officer for Sacramento County, reminds people of options for places to seek indoor respite from smoke, such as shopping malls, community centers, public libraries, or coffee shops.

For more information, visit the Sac Metro Air District's wildfire page at <http://www.airquality.org/Air-Quality-Health/Climate-Change/Public-Outreach/Wildfire-Smoke-Information>

You may also download the free Sacramento Region Air Quality app or sign up for Air Alert emails at www.SpareTheAir.com.

Sacramento County Public Health Officer Advisement on Mask Use

At this time, the Sacramento County Public Health Officer is advising only the appropriate use of the N95 respirator mask for those in the fire zone that do not have access to filtered or recirculated air and instead is strongly advising the residents of the Sacramento County region to stay indoors and avoid exposure to smoke. Prolonged use of N95 respirator mask can exacerbate symptoms in those with respiratory problems. N95 respirator mask use by those with heart and respiratory diseases can be dangerous, and should only be done under a doctor's supervision.

Thank you,
Brenda Bongiorno
Communication & Media Officer, Sacramento County
BongiornoB@SacCounty.net / 916-874-7798
Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)

Child, Family & Adult Services – CPS/Adult Services

Environmental Management – Health/Compliance

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APPROVED

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 7.2

Meeting Date: December 6, 2018

Subject: Approve Resolution No. 3045: Poor Air Quality Monitoring and Guidance

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Board Office

Recommendation: Approve Resolution No. 3045: Poor Air Quality Monitoring and Guidance.

Background/Rationale: Sacramento, and large parts of Northern California, experienced very unhealthy and hazardous air quality due to the smoke from camp fire burning about 100 miles north near the City of Paradise, California. As the air quality worsened the District found itself trying to figure out what the healthiest options were for the students. The District could monitor outdoor air quality, but they could not monitor how much smoke was accumulating in classrooms. They also did not have guidance on when and how school should be canceled based on air quality. The resolution calls for the creation of a Board Policy that provides the necessary direction to staff and families as to when schools should be canceled based on outdoor as well as indoor air quality. This resolution also requires staff to pursue grant funding for indoor air quality monitors, outline partnerships to help provide indoor air filtered shelters in emergency situations, and develop a long term plan to insure proper filtration systems are in place in the district's aging school sites.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment; Safe, Emotionally Healthy and Engaged Students

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION NO. 3045

POOR AIR QUALITY MONITORING AND GUIDANCE

WHEREAS, smoke from the recent Camp fire caused Northern California to have the poorest outdoor air quality in the world, according to the air quality monitoring network Purple Air; and

WHEREAS, the Clean Air Act of 1977 called for a daily air quality monitoring tool based on a uniform air quality index, and today's Air Quality Index contains six categories of air quality that include *Good, Moderate, Unhealthy for Sensitive Groups, Unhealthy, Very Unhealthy*, and *Hazardous*; and

WHEREAS, *Very Unhealthy* and *Hazardous* air Quality was reported on multiple days within Sacramento City Unified School District (SCUSD) boundaries during the week of November 12, 2018; and

WHEREAS, SCUSD, along with multiple districts in Sacramento County and across Northern California, chose to cancel school on Friday, November 16, 2018 due to prolonged levels of *Hazardous* air quality; and

WHEREAS, particulate matter can have grave effects on the lungs, heart and immune system; and

WHEREAS, research finds that children, older adults, individuals with certain health conditions, and communities with low-socioeconomic status are most affected by poor air quality; and

WHEREAS, very little formal guidance was given to SCUSD and other school districts as to when school closures should occur due to poor air quality, or if the California Department of Education would provide those districts with a waiver for the lost revenue from attendance; and

WHEREAS, the district believes that remaining in school whenever possible is likely the best option for most students and families who rely upon our school sites for meals, a safe learning environment and before and after school care except in extraordinary circumstances including but not limited to when air quality conditions are deemed to be *Hazardous*; and

WHEREAS, the district lacked the infrastructure and capacity to monitor indoor air quality at sites as outdoor particulate matter slowly crept into school buildings and accumulated; and

WHEREAS, SCUSD had no knowledge of filtered air shelters that could be provided to families when school was not in session in order to safeguard students and families from hazardous air quality; and

WHEREAS, scientists believe extreme wildfires in California will become more frequent in the coming years due to the effects of climate change, and as such, Sacramento City Unified School District must prepare accordingly.

NOW, THEREFORE, BE IT RESOLVED, that the Sacramento City Unified School District Board of Education does hereby urgently request that a Board Policy be developed that provides the necessary direction to staff and families as to when schools should be canceled, based on outdoor as well as indoor air quality. The policy shall require staff to pursue grant funding for indoor air quality monitors, outline partnerships to help provide indoor air filtered shelters in emergency situations, and a long term plan to insure proper filtration systems are in place in the district's aging school sites.

BE IT FURTHER RESOLVED, SCUSD shall work with neighboring districts and education and health agencies to develop and promote the policy and related resources in order to safeguard our students and communities against the negative health impacts of *Very Unhealthy* and *Hazardous* air quality.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 6th day of December, 2018, by the following vote:

AYES 6
NOES 0
ABSTAIN 0
ABSENT 1

ATTESTED TO:



Jorge A. Aguilar
Superintendent



Jessie Ryan
President of the Board of Education



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EDUCATION

See which Sacramento-area schools, colleges are closed Friday due to air quality

BY MICHAEL MCGOUGH AND

VINCENT MOLESKI



NOVEMBER 15, 2018 07:52 AM, UPDATED NOVEMBER 16, 2018 06:26 AM



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All of Sacramento County's biggest public school districts are among many in the region that will close their campuses Friday due to poor air quality brought on by smoke from the Camp Fire burning to the north in Butte County.

Here is the status of the major Sacramento County public school districts, as well as other local districts and community colleges, Sacramento State and UC Davis, as of 5:45 p.m. Thursday.

Sacramento County K-12

- **Elk Grove Unified:** All schools will be closed Friday. Schools remained open Thursday with restrictions to outdoor activities. All outdoor field trips to areas affected by smoke have been canceled.
- **Folsom Cordova Unified:** All schools and district offices were closed Thursday and will remain closed Friday.
- **Sacramento City Unified:** Schools remained open Thursday with restrictions to outdoor activities, but will be closed Friday.
- **San Juan Unified:** Schools remained open Thursday with restrictions to outdoor activities, but will be closed Friday.
- **Twin Rivers Unified:** Schools remained open Thursday, with restrictions to outdoor activities. Outdoor athletic events and practices were canceled this week. All schools will be closed Friday.
- **Natomas Unified:** Schools remained open Thursday with restrictions to outdoor activities but will be closed on Friday.
- **Galt Joint Union High School and Elementary School Districts:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Elverta Joint Elementary School District:** All schools will be closed Friday.
- **Center Joint Unified:** All schools will be closed Friday.
- **Dry Creek Joint Elementary School District:** After originally projecting they would remain open through the week, schools will be closed Friday.
- **Arcohe School District:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **River Delta Unified:** All schools will be closed Friday.
- **Robla School District:** All schools will be closed Friday.
- **Jesuit High School:** The school was closed Wednesday and Thursday and will be closed Friday.

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Placer County K-12

- **Roseville Joint Union High School District:** All schools were open Thursday with restrictions to outdoor activities and will be closed Friday.
- **Roseville City School District:** All schools will be closed Friday.
- **Western Placer Unified:** All schools will be closed Friday.
- **Rocklin Unified:** All schools will be closed Friday.
- **Eureka Union:** All schools will be closed Friday.
- **Auburn Union:** All schools will be closed Friday.

Yolo County K-12

- **Washington Unified:** Schools were open on Thursday with restrictions to outdoor activities but will be closed Friday.
- **Woodland Joint Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Davis Joint Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Winters Joint Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Esparto Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.

El Dorado County K-12

- **El Dorado Union:** Schools will remain open Friday with restrictions to outdoor activities.

Sacramento-area colleges and universities

- **Los Rios Community College District:** All four Los Rios campuses — Sacramento City College, Folsom Lake College, American River College and Cosumnes River College — and the district office are closed through Sunday. All classes are canceled.
- **Sierra College:** Sierra College campus locations, except Tahoe-Truckee, were closed Thursday with all classes canceled, and will remain closed until Sunday evening.
- **Sacramento State:** The main and downtown campuses were closed Thursday and will remain closed Friday, with all classes canceled.
- **UC Davis:** All Davis and Sacramento campuses were closed Thursday and will be closed Friday, with all classes canceled. Only “essential staff” are required to report to work.

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~~Cancelled four days.~~

Elk Grove Unified has about 63,000 students, according to the Sacramento County Office of Education website. Folsom Cordova has more than 20,000.

Sacramento City Unified, Natomas Unified, Elk Grove Unified and San Juan Unified have said in official statements that they were complying with county Department of Public Health recommendations by keeping campuses open Thursday.

Air quality readings in the region monitored by [Spare the Air](#) show Wednesday's conditions reached a high of 253 AQI, considered "very unhealthy," in parts of Sacramento. Spare the Air says conditions remained in the unhealthy or very unhealthy range as of 7 a.m. Thursday, and were worst in Elk Grove, Arden Arcade and downtown Sacramento.

For many families, cancellation of school creates child care problems, especially on short notice.

"We understand that many of our families count on us to provide students with a safe and supervised environment to go to during the day," Sacramento City Unified said in a news release announcing schools would remain open Thursday.

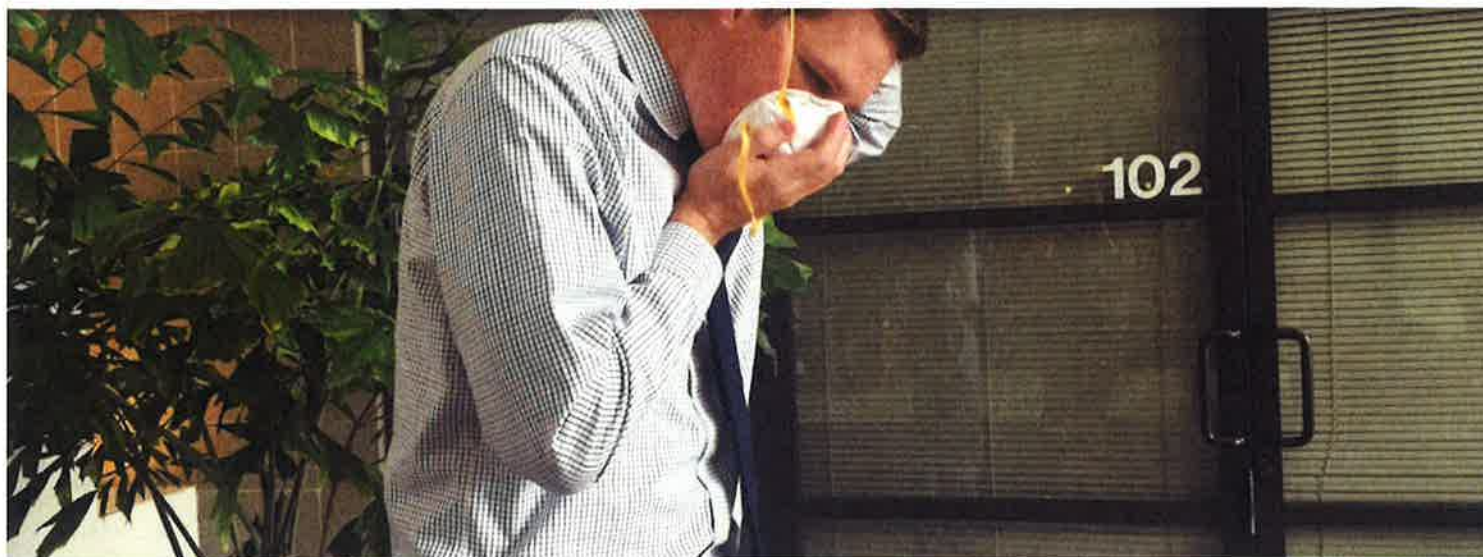
After deciding to close schools Friday, the district apologized for the inconvenience to families in a statement, but maintained that the potential health risks posed by air quality outweighed other factors.

All K-12 public schools in the region are on Thanksgiving break after Friday, resuming classes Nov. 26. Colleges and universities in the area are closed Thanksgiving Day and Nov. 23 for the holiday.

In addition to schools, Folsom closed its zoo, the Steve Miklos Aquatic Center and a skate park, according to a news release by the city.



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If used correctly, N95 respirators can help filter air to make it safer to breathe. These can be helpful when air conditions are poor due to wildfire smoke.

By [Alyssa Hodenfield](#) 

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Sacramento, CA

Why Sacramento health officials recommend not canceling class over poor air quality

Officials with Sacramento City Unified School District, Elk Grove Unified School District, and San Juan Unified School District said they base their decision on closures on whatever the Sacramento County Health Department recommends.

Thursday update:

Check [HERE](#) for the many Sacramento-area schools that closed on Friday, November 16.

Original Story:

SACRAMENTO, Calif. -- After Sacramento State University and UC Davis decided to close campus due to poor air quality, several parents reached out to ABC10 to ask, "Why weren't grade schools canceling class?"

Officials with Sacramento City Unified School District, Elk Grove Unified School District, and San Juan Unified School District said they base their decision on closures on whatever the Sacramento County Health Department recommends.

Sacramento County's Director of Health Services, Peter Beilenson, explained why they suggested not closing schools.

"That's probably the safest (place) for many kids to be. They're indoors. They're often in air-conditioned places that have filters on their air conditioning and they're not allowed outside for P.E. or recess," Beilenson added. "As opposed to having kids at home, where parents may certainly be keeping track of them, but it's more likely that if kids are off school, they will probably go outside."

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Beilenson explained college students spend more time outdoors because they have to walk longer distances to get to their classes.

Air Quality Concerns

What questions do you have about air quality?

0/400

Your contact info

We'll be in touch if we look into your question.

Name

Email address

☐ Please don't publish my name

Submit

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"They're more exposed to the elements and they are outdoors a lot of the day. Whereas in the school systems - high school, middle schools, lower schools, as well as preschools - it's very easy to keep kids for recess," said Beilenson.

A spokesperson for Sacramento State told ABC10 that university officials make the decision to close or remain open based on the recommendations from the Environmental Health and Safety Department.

Officials from Sac State and UC Davis announced Wednesday that both campuses will remain closed Thursday.

Continue the conversation [with Daniela on Facebook](#).

Posted by **ABC10**
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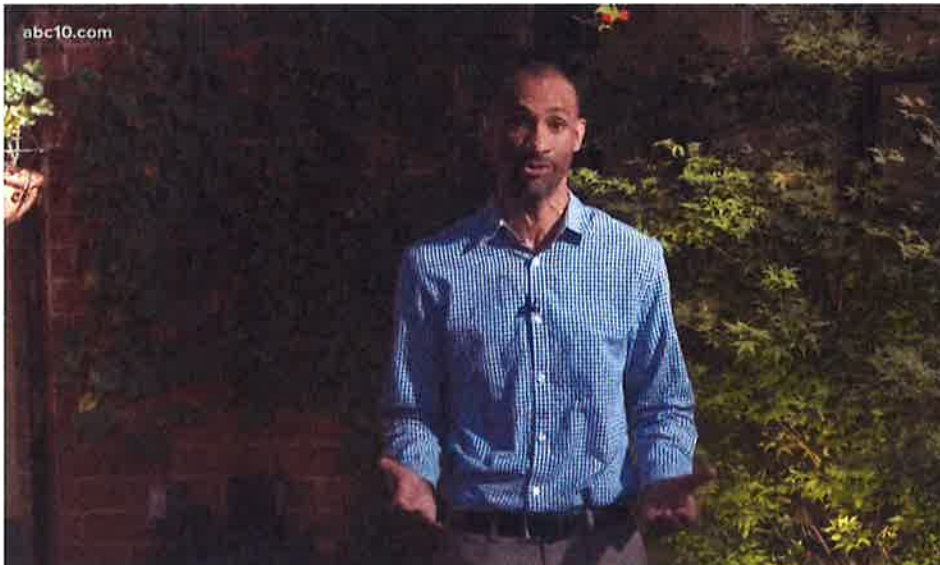


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Here's what Sacramento-area schools are closed on Friday, Nov. 16

The full breakdown of what Sacramento-area schools are closed due to poor air quality.

If you're viewing on the ABC10 App, [tap here for multimedia](#).

The following school districts and universities are closed Friday due to poor air quality in the area:

- Sacramento City Unified School District
- San Juan Unified School District
- Rocklin Unified School District
- Elk Grove Unified School District
- Folsom-Cordova Unified School District
- Dixon Unified School District
- Natomas Unified School District
- Washington Unified School District
- Twin Rivers Unified School District
- Vallejo City Unified School District
- Western Placer Unified School District
- Davis Joint Unified School District
- Vacaville Unified School District
- Roseville Joint Union High School District
- Western Placer Unified School District
- Sacramento State
- Butte College
- Contra Costa Community College District (Contra Costa College, Diablo Valley College, Los Med College)
- Los Rios Community College District (Sacramento City College, American River College, Cosum River College, Folsom Lake College)
- Sacramento City College
- Stanislaus State
- Woodland Community College
- UC Davis
- Yuba College
- All Sierra College campuses except Tahoe-Truckee

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With Sacramento City Unified Schools being closed, the district has decided to hand out free lunches Thursday afternoon.

The free bagged lunches will be available for pick-up between 4 p.m. and 6 p.m. Thursday, November

The district is providing the bagged lunches to help make sure all students have access to a healthy lunch even if schools are closed.

The free bagged lunches can be picked up at:

- C.K. McClatchy High School (3066 Freeport Blvd.)
- Hiram Johnson High School (6879 14th Ave.)
- John F. Kennedy High School (6715 Gloria Drive)
- Luther Burbank High School (3500 Florin Road)
- Rosemont High School (9594 Kiefer Blvd)

When parents reach the school, they will need to look for a white van to pick up the lunches.

RELATED: ["California Wildfires: The New Normal" is ABC10's new 9-part series on how wildfires are changing lives across Northern California.](#)

Watch Now: Episode 7: "Fighting to Rebuild." Even with insurance, the road to recovery from losing everything to a wildfire can be a long one. Over a year later, residents of the Coffey Park neighborhood Santa Rosa are still fighting to rebuild their lives.

Fighting to Rebuild | California Wildfires: The New Normal





CBS Sacramento

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Full List: Smoky Air Prompts Several Colleges And School Districts To Close

November 15, 2018 at 11:59 pm Filed Under: [air quality](#), [Camp Fire](#), [School Closures](#), [smoke](#)



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SACRAMENTO (CBS13) — The Camp Fire continues to rage on in Butte County, displacing 52,000 residents and claiming at least 56 lives. Outside of Butte County, the smoke from the fire is making a big impact on air quality.

Many local school districts and college campuses have closed because of the poor air quality which has reached hazardous levels in some parts of the valley. On Wednesday night Rocklin, Roseville, and Gridley were experiencing hazardous conditions with air quality index (AQI) numbers above 300.

To check the air quality in your area, go to airnow.gov.

RELATED: [Smoky Air Pushes Sac-Joaquin High School Football Playoff Games To Next Week](#)

Confirmed closed schools and districts include:

Arcohe School District

Bradshaw Christian (all campuses)

Christian Brothers High School

Consumnes River College (closed through Sunday 11/18)

Davis Unified School District

Elk Grove Unified School District – All schools (closed Friday)

Folsom Cordova Unified School District – All schools

Galt Joint Union High School District

Galt Joint Union Elementary School District

Jesuit High School

Los Rios Community College District – All campuses

Natomas Unified School District

Rocklin Unified School District

Sacramento City College (closed through Sunday 11/18)

Sacramento Country Day School

Sacramento Diocese Schools (all schools south of Red Bluff)

- St. Isidore School, Yuba City
- St. Thomas More School, Oroville
- Notre Dame School, Chico
- St. John Vianney School, Rancho Cordova
- Our Lady of Assumption School, Carmichael
- St. Ignatius School, Sacramento
- St. John the Evangelist School, Carmichael
- Presentation of the Blessed Virgin Mary School, Sacramento
- St. Mary School, Sacramento
- St. Patrick Academy, Sacramento
- St. Charles Borromeo, Sacramento
- St. Rose School, Roseville
- Sacred Heart School, Sacramento
- St John Notre Dame School, Folsom

Sacramento State University

Sacramento Unified School District

San Juan Unified School District (closed on Friday)

Sierra College (all campuses except Truckee)

Stanislaus State University

St. Francis High School

Sutter County – All School Districts (closed through Friday 11/16)

Travis Unified School District

Twin Rivers Unified School District

UC Davis

University of the Pacific (closed through Friday)

Vacaville Unified School District

Washington Unified School District

Western Placer Unified School District

Yolo County School Districts

Yuba County School Districts (closed through Friday 11/16)

- Marysville Joint Unified School District
- Plumas Lake Elementary School District
- Wheatland School District
- Wheatland Union High School District
- Yuba County Office of Education

READ: Sacramento Schools Limiting Outdoor Activities Due To Smoke From Camp Fire

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El distrito escolar de Sacramento ordena la cancelación de actividades al aire libre por mala calidad del aire

Para prevenir daños a la salud provocados por la mala calidad del aire, las autoridades han ordenado cancelar las actividades exteriores.

UNIVISION

14 Nov 2018 – 10:45 PM EST

COMPARTE

ESTÁS VIENDO

El distrito escolar de Sacramento ordena la cancelación de actividades al aire libre por mala calidad del aire

2:07



4:01

¿Cuáles son los efectos en la salud de la mala calidad del aire provocada por los incendios?

Atención clientes de DISH: Ahora has perdido Univision Deportes Network. Llamen al 1-800-500-4252 ahora o haga click aquí para opciones.

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KXTV-SAC (ABC) - Sacramento, CA
ABC10 Morning Blend 6:00AM

+ Local Market Viewership: 4,783
 Local Publicity Value: \$254.16 per
 30s

KXTV 11/15/2018 6:55:37 AM: ...>>> it 6:54 am, here is what you need to know before you go. we're getting a lot of questions about the smoke from the campfire. are schools close because of it? take a look, this is what we know so far. sacramento state; uc davis; sacramento city college, all closed. san jose state university is also closed. folsom grove school district, also closed. davis unified said that they will have schools opened today. this also goes for san juan unified, sack city unified -- sacramento city unified school district. >>> normally on thursdays i give you my pictures of ideas of what you do during the weekend. today i'm changing this up a little bit. i am showing you what you can do to help the victims of the campfire. this is happening on saturday afternoon. you can enjoy live music, food trucks, the portion of the proceeds will help. and there is a concert benefit called "stomp the fire", your entry donation can be -- your entry can be a donation or money. chipotle, they are also chipping in. you can visit any one of them in the area and 50% will go to the disaster relief fund. i will be asking for two scoops of guacamole this weekend. how about you rob? >>> i wish the situation was changing, but it is not. we will have to stay with it. we will see better air quality next week as we are looking forward to rain. it is cold in the 30s, highs in the 60s. hazy sunshine. the big story is the rain and snow and better air quality is coming next week. >>> we have been following breaking news for the last half hour in oak grove -- elk grove. this is after somebody hit a power pole. this person is seriously injured. we have a police investigation going on right now. you could take 99 or waterman road to avoid some of the delays. as we take a look at your drive times, as promised, sacramento street into fairfield, you are ...

SCHOOL CLOSURES

Sacramento State

UC Davis

Sacramento City College

Stanislaus State, Los Rios Community College District

Sierra College campuses except Tahoe-Truckee

Folsom-Cordova School District schools & offices

CAMP FIRE SMOKE IMPACTING LOCAL SCHOOLS

NEWS: CRIMINAL JUSTICE BILL IN FIRST REWRITE OF SENTENCING LAWS SINCE 1984

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KTXL-SAC (FOX) - Sacramento, CA
FOX40 News at 8am

+ Local Market Viewership: 20,525
 Local Publicity Value: \$700.56 per
 30s

KTXL 11/15/2018 8:05:09 AM: ...stay indoors as much as possible and minimise outdoor activities. the smoke forced the most of our local colleges to cancel their classes at the vast majority of schools in and around the sacramento area do remain open. fox sports olivia janeiro is live at mcclatchy high School with more and olivia some parents. they're wanting answers. good morning. that's exactly right. so you've said that colleges have been closing leaves enclosures sacked state los rio's community college just decided to close their campuses and we've seen private schools in our area jesuit st. francis even the sacramento country days school closing because of the smoke but you can see this morning. business as usual at McClatchy high school here in sacramento lots of students showing up for class this is one of the districts along with roseville sam watching this strike that are remaining open

despite the smoke and now many parents sacramento county help officer has not determine the smoke threat to be significant enough to require any School closures but she has recommended any outside activity at School. be limited. and we have seen that from the School district saying that they're taking steps to limit their students exposure to the smoke some have decided to cancel after school sports practices while others are rescheduling major sporting events altogether officials say it's ultimately up to the School districts if there will be any enclosures however a concern parent brian bowen says he was told something different. when he contacted the twin rivers district. she said that if it was up to the health department they would have closed and two days ago all they're doing is advising the district so i can be impulse back in florida ones putting the blame on the health department of health departments put the blame. back on the school district definitely some mixed messages there so we reached out to the health department to try to clear things up. they tell us the districts are working with families individually who feel the air quality is to force a sort of working with those families on an individual basis so today the air quality higher sacramento region is considered unhealthy. we just checked it on the air. now that's where you can go to check the air quality and your exact zip code and it is above the 200 to mark and the entire sacramento region so we've been talking a lot about those surgical masks of course they can help limit disclosure but they're not meant for long term use and really the only way to avoid inhaling the smoke is to stay inside reporting live in sacramento narrow fox sports ...



paused

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From: Superintendent
Sent: Thursday, November 15, 2018 3:16 PM
To: Superintendent
Subject: Important guidance for employees about tomorrow

Importance: High

Dear Sac City Employees,

The health and safety of our students and employees continues to be a serious concern as we monitor air quality conditions and maintain close communication with the Sacramento Metro Air Quality Management District and Sacramento County Public Health. Unfortunately, this afternoon air quality has continued to worsen, not improve.

Schools remained open today to provide our students with a safe and healthy learning environment under manageable conditions. However, after assessing the current situation at our schools and receiving guidance from the Sacramento Metro Air Quality District and the Sacramento Public Health Officer, we have determined it would be best to cancel all classes and close schools tomorrow.

A combination of the following factors led to the decision to close schools:

- Air quality has begun to reach near hazardous levels this afternoon, with no indication that it will improve tomorrow;
- Our Superintendent and Members of our Board of Education toured some of our older facilities today and determined the age of our buildings and HVAC systems will make it more difficult to keep smoke out of classrooms as the air quality worsens leading into tomorrow.

We deeply apologize to any families who will now have to find last minute child care and meal arrangements. However, the potential health risks for tomorrow outweigh the need for our students to be in school.

Guidance for Employees

Employees at school sites should not report to work tomorrow. For non-school site employees, we are in the process of assessing district needs for meeting mandated timelines and emergent needs. Your supervisors will communicate with you by close of business today on whether you should report to work tomorrow.

Thank you for your patience and understanding during this situation and for your service to our students and families.

Sincerely,

Jorge A. Aguilar



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1f

Meeting Date: January 17, 2019

Subject: Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Bowling Green Chacon, Bowling Green McCoy, George Washington Carver, New Joseph Bonnheim, Sacramento New Technology and The Met Sacramento on November 16, 2018

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve the submission of the affidavit to the State Superintendent of Public Instruction.

Background/Rationale: In accordance with Education Code Section 46392 and CCR, Title 5, Section 428, the Average Daily Attendance (ADA) has been materially decrease because of the imminence of a major safety hazard. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for Sacramento City Unified School District on November 16, 2018 due to the emergency conditions listed below.

Due to emergency conditions resulting in SCUSD being in a hazardous zone, SCUSD was closed as a district on November 16, 2018. The Average Daily Attendance (ADA) for the following Dependent Charters at the October 19, 2018 count (2nd School Month) are listed below as follows:

Bowling Green Chacon 337.50 ADA
Bowling Green McCoy 447.58 ADA
George Washington Carver 244.33 ADA
New Joseph Bonnheim 269.59 ADA
Sacramento New Technology 200.62 ADA
The Met Sacramento 270.03 ADA

Under the provisions of Education Code 46392, the District may request allowance for loss of ADA for these schools because of emergency conditions.

The implications are as follows:

- Fiscal: Failure to file this waiver request would cost the district approximately \$149,000 in lost Local Control Funding
- Personnel: None
- Program: None
- Legal: Education Code Section 46392 and CCR, Title 5, Section 428
- Other: None

Financial Considerations: Failure to file this waiver request would cost the district approximately \$149,000 in lost Local Control Funding.

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; and Operational Excellence.

Documents Attached:

1. Request for Allowance of Attendance Because of Emergency Conditions Form J-13A (Rev. 12-2017)
2. Email from Air Quality Management Team
3. Approved Board Resolution 3045: Poor Air Quality Monitoring and Guidance
4. List of media discussing closure of schools due to hazardous air quality

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
--	---	--

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS ☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
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LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS ☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS ☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
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PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
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SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

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School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

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School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS ☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
--	---	--

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS ☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of _____, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

Erika Zavaleta

From: Alex Barrios
Sent: Thursday, December 6, 2018 2:31 PM
To: Erika Zavaleta; Joette Maxwell
Subject: FW: Wildfire Smoke Statement for Sacramento County School Districts

Follow Up Flag: Follow up
Flag Status: Flagged

Here is the written communication. There was also communication by phone between me and the executive director of the air quality management district when seeking guidance. Thanks.

From: "Bongiorno. Brenda" <bongiornob@saccounty.net>
Date: Thursday, November 15, 2018 at 8:51 AM
To: Xanthi Pinkerton in Communications <xpinkert@egusd.net>, Alex Barrios <Alex-Barrios@scusd.edu>, "nurse@centerusd.org" <nurse@centerusd.org>, "lbecker@centerusd.org" <lbecker@centerusd.org>, "rbritton@centerusd.org" <rbritton@centerusd.org>, "vcarmon@natomasunified.org" <vcarmon@natomasunified.org>, "kphillips@natomasunified.org" <kphillips@natomasunified.org>, Paula Kuhlman <Paula-Kuhlman@scusd.edu>, Victoria Benson <Victoria-Benson@scusd.edu>, Lisa Stevens <Lisa-Stevens@scusd.edu>, "Jenny.amador@sanjuan.edu" <Jenny.amador@sanjuan.edu>, "Bonita.Mallory@twinriversusd.org" <Bonita.Mallory@twinriversusd.org>, Sundeep Dosanjh in Communications <sdosanjh@egusd.net>, Suzanne Thibault in Communications <SThibaul@egusd.net>, Tramaine Lott in Communications <tlott@egusd.net>, "Dthigpen@fcusd.org" <Dthigpen@fcusd.org>, Catalina Martinez <Catalina-Martinez@scusd.edu>, Joette Maxwell <Joette-Maxwell@scusd.edu>, Andrea Starace <Andrea-Starace@scusd.edu>, "cvanallen@scoe.net" <cvanallen@scoe.net>, "jwoodward@scoe.net" <jwoodward@scoe.net>, "therrera@scoe.net" <therrera@scoe.net>, "bflory@scoe.net" <bflory@scoe.net>, "trent.allen@sanjuan.edu" <trent.allen@sanjuan.edu>, "raj.rai@sanjuan.edu" <raj.rai@sanjuan.edu>, Jim Sanders <jsanders@natomasunified.org>, "erovai@saclibrary.org" <erovai@saclibrary.org>, "zenobia.gerald@twinriversusd.org" <zenobia.gerald@twinriversusd.org>, "lbrown@sjwd.org" <lbrown@sjwd.org>, Jim Sanders <jsanders@natomasunified.org>, Tom Anderson <tomanderson@natomasunified.org>, Rebecca Wall <Rebecca-Wall@scusd.edu>
Subject: Wildfire Smoke Statement for Sacramento County School Districts

Sacramento County Public Health Information for School Districts Regarding Ongoing Smoke-impacted Air Quality

At this time, the Sacramento County Health Officer is recommending that schools minimize the smoke exposure to students by canceling or moving all outdoor activities such as recess, PE, and after-school athletics indoors. However, each school should also evaluate its indoor air quality and air filtration and based on each school's evaluation decide if the school should remain open. N95 masks are not recommended for children due to the impact on breathing.

Additionally, some students and staff will be more affected by the smoke. Therefore, schools are encouraged to accommodate families that choose to keep their children home due to

health concerns related to the air quality by excusing absences and allowing students to make-up their work.

Sacramento County Public Health will continue to coordinate with the Sac Metro Air District to monitor the air quality and will advise the school districts accordingly.

Thank you,

Brenda Bongiorno

Communication & Media Officer, Sacramento County

BongiornoB@SacCounty.net / 916-874-7798 office / 916-216-5825 cell

Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)

Child, Family & Adult Services – CPS/Adult Services

Environmental Management – Health/Compliance

Technology – eGovt/Enterprise Operations



From: Bongiorno. Brenda

Sent: Wednesday, November 14, 2018 3:29 PM

To: 'Xanthi Pinkerton in Communications' <xpinkert@egusd.net>; Alex Barrios <Alex-Barrios@scusd.edu>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; Sundeep Dosanjh in Communications <sdosanjh@egusd.net>; Suzanne Thibault in Communications <SThibaul@egusd.net>; Tramaine Lott in Communications <tlott@egusd.net>; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.raai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson <tomanderson@natomasunified.org>

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Hi Xanthi,

The air quality will be far better inside than outdoors – but some smoke smell can be expected whether children are home or at school. Keep doors and windows closed as much as possible and use the HVAC systems to filter the indoor air. Sacramento County Public Health is following the air district's AQI Recommendations for Activity that includes minimizing smoke exposure by having children limit outdoor activity and stay indoors when possible with windows and doors closed. Public Health is not advising the use of masks. Risks outweigh the benefits of mask use and for children most masks will not fit small faces appropriately. Instead stay indoors and limit outdoor activity when you see or smell smoke.

Thank you,

Brenda Bongiorno

Communication & Media Officer, Sacramento County

BongiornoB@SacCounty.net / 916-874-7798 office / 916-216-5825 cell

Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)
Child, Family & Adult Services – CPS/Adult Services
Environmental Management – Health/Compliance
Technology – eGovt/Enterprise Operations



From: Xanthi Pinkerton in Communications <xpinkert@egusd.net>

Sent: Wednesday, November 14, 2018 3:13 PM

To: Alex Barrios <Alex-Barrios@scusd.edu>; Bongiorno. Brenda <bongiornob@saccounty.net>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; Sundeep Dosanjh in Communications <sdosanjh@egusd.net>; Suzanne Thibault in Communications <SThibaul@egusd.net>; Tramaine Lott in Communications <tlott@egusd.net>; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson <tomanderson@natomasunified.org>

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

EXTERNAL EMAIL: If unknown sender, **do not** click links/attachments.

Thank you Alex,

We are also getting concerns from staff about the smell of smoke inside of classrooms and some people still think that wearing simple masks is ok. We also have concerns that several students have to walk to and from school. We've provided information about the many benefits of being at school.

The only guide I found to help answer questions/concerns was a link from a Healthline article that pointed to the California Department of Public Health:

<https://www.arb.ca.gov/smp/progdev/pubeduc/wfgv8.pdf>

If SCPH has something more about smoke impacting schools and strategies to keep exposure down, that would be great – especially to battle the “I smell smoke in my classroom.”

-Xanthi

From: Alex Barrios <Alex-Barrios@scusd.edu>

Sent: Wednesday, November 14, 2018 3:03 PM

To: Bongiorno. Brenda <bongiornob@saccounty.net>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; Sundeep Dosanjh in Communications <sdosanjh@egusd.net>; Xanthi Pinkerton in Communications <xpinkert@egusd.net>; Suzanne Thibault in Communications <SThibaul@egusd.net>; Tramaine Lott in Communications <tlott@egusd.net>; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson

<tomanderson@natomasunified.org>

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Hi again Brenda. Thank you for issuing an update earlier. We are now getting parents contacting us sending in screenshots of AQI levels that contradict what's posted on the spare the air website. They are obtaining these from cell phone apps that they've downloaded from the internet. Can you provide us with some guidance on which, if any, of these apps would be considered by the health officer as credible apps for measuring AQI? Thank you in advance for any guidance you can provide on this.

From: Bongiorno. Brenda [<mailto:bongiornob@saccounty.net>]

Sent: Wednesday, November 14, 2018 11:54 AM

To: Alex Barrios; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman; Victoria Benson; Lisa Stevens; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; sdosanjh@egusd.net; xpinkert@egusd.net; sthibaul@egusd.net; tlott@egusd.net; Dthigpen@fcusd.org; Catalina Martinez; Joette Maxwell; Andrea Starace; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org; jsanders@natomasunified.org; Tom Anderson

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Hi Alex,

Thank you for your inquiry. We are currently working under the recommendations from the Wildfire Smoke Statement that was issued last Friday.

The Sacramento County Public Health Officer has recommended that Sacramento County School Districts minimize smoke exposure for students when smoke is seen or smelled by staying inside with windows and doors closed. Until air quality improves, the Public Health Officer continues to recommend that schools cancel outdoor recesses, outdoor activities and outdoor physical education (P.E.).

Here are tips for children and smoke from the Sac Metro Air District that it developed with Counties and local air districts:

[http://www.sparetheair.com/assets/Wildfire Smoke Flier Tips Children English.pdf](http://www.sparetheair.com/assets/Wildfire_Smoke_Flier_Tips_Children_English.pdf)

For additional information, please visit: <http://www.sparetheair.com/wildfire.cfm>

Should the Wildfire Smoke Statement recommendations be extended, I will send it to this group.

Thank you,

Brenda Bongiorno

Communication & Media Officer, Sacramento County

BongiornoB@SacCounty.net / 916-874-7798 office / 916-216-5825 cell

Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)

Child, Family & Adult Services – CPS/Adult Services

Environmental Management – Health/Compliance

Technology – eGovt/Enterprise Operations



From: Alex Barrios <Alex-Barrios@scusd.edu>

Sent: Wednesday, November 14, 2018 11:22 AM

To: Bongiorno. Brenda <bongiornob@saccounty.net>; nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman <Paula-Kuhlman@scusd.edu>; Victoria Benson <Victoria-Benson@scusd.edu>; Lisa Stevens <Lisa-Stevens@scusd.edu>; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; sdosanjh@egusd.net; xpinkert@egusd.net; sthibaul@egusd.net; tlott@egusd.net; Dthigpen@fcusd.org; Catalina Martinez <Catalina-Martinez@scusd.edu>; Joette Maxwell <Joette-Maxwell@scusd.edu>; Andrea Starace <Andrea-Starace@scusd.edu>; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org

Subject: RE: Wildfire Smoke Statement for Sacramento County School Districts

Importance: High

EXTERNAL EMAIL: If unknown sender, **do not** click links/attachments.

Hi Brenda—Thank you again for sending this statement out on Monday. Will your department be issuing another statement out today? It would be extremely helpful for school districts. Parents are pushing back on us stating that the statement we received is now almost 3 days old and we should be “getting another opinion” from the Public Health Officer and Sac Air Quality District. We continue to monitor the sparetheair.com website, but frankly, another statement from your departments based on current conditions, would be incredibly helpful to us in responding to families who are questioning our decisions to keep schools open. Please let us know ASAP if we can get another statement based on where things stand today. Thank you.

From: Bongiorno. Brenda [<mailto:bongiornob@saccounty.net>]

Sent: Monday, November 12, 2018 2:35 PM

To: nurse@centerusd.org; lbecker@centerusd.org; rbritton@centerusd.org; vcarmon@natomasunified.org; kphillips@natomasunified.org; Paula Kuhlman; Victoria Benson; Lisa Stevens; Jenny.amador@sanjuan.edu; Bonita.Mallory@twinriversusd.org; sdosanjh@egusd.net; xpinkert@egusd.net; sthibaul@egusd.net; tlott@egusd.net; Dthigpen@fcusd.org; Alex Barrios; Catalina Martinez; Joette Maxwell; Andrea Starace; cvanallen@scoe.net; jwoodward@scoe.net; therrera@scoe.net; bflory@scoe.net; trent.allen@sanjuan.edu; raj.rai@sanjuan.edu; jsanders@natomasunified.org; erovai@saclibrary.org; zenobia.gerald@twinriversusd.org; lbrown@sjwd.org

Subject: Wildfire Smoke Statement for Sacramento County School Districts

Below is a statement from the Sac Metro Air District and Sacramento County Public Health Officer for Sacramento County School Districts regarding the wildfire smoke in our area.

Please share the following information with appropriate school district staff.

The Sacramento Metropolitan Air Quality Management District, in conjunction with Sacramento County Public Health, is advising residents to take precautions and minimize outdoor activities if they see or smell smoke transported by the Camp Fire in Butte County.

For Sacramento County School Districts, Sacramento County Public Health recommends that the best way to minimize smoke exposure for students when smoke is seen or smelled is to stay inside with windows and doors closed. With currently projected air quality, the Public Health Officer recommends that schools cancel outdoor recesses, outdoor activities and outdoor physical education (P.E.). Additional advisements may be distributed if smoke is projected to be sustained in the “very unhealthy” range.

Smoke from this fire most likely will affect Sacramento through Wednesday, November 14 but may last longer depending on the strength and direction of the winds and the fire status. Due to the unpredictable nature of wildfire smoke, particulate matter (PM) pollution levels can be elevated in one area, but not another.

Wildfire smoke is harmful to your health. If you see or smell smoke, take the following actions:

- Minimize outdoor activities if you see or smell smoke, even if you're healthy
- Children, the elderly and people with respiratory or heart conditions should be particularly careful to avoid exposure
- Stay indoors with doors and windows closed as much as possible
- Asthmatics should follow their asthma management plan
- Contact your doctor if you have symptoms of cough, shortness of breath, or other symptoms you believe to be caused by smoke
- Those with heart disease should especially limit their smoke exposure since PM can cause heart attacks
- For those without filtered indoor air, Dr. Kasirye, Public Health Officer for Sacramento County, reminds people of options for places to seek indoor respite from smoke, such as shopping malls, community centers, public libraries, or coffee shops.

For more information, visit the Sac Metro Air District's wildfire page at <http://www.airquality.org/Air-Quality-Health/Climate-Change/Public-Outreach/Wildfire-Smoke-Information>

You may also download the free Sacramento Region Air Quality app or sign up for Air Alert emails at www.SpareTheAir.com.

Sacramento County Public Health Officer Advisement on Mask Use

At this time, the Sacramento County Public Health Officer is advising only the appropriate use of the N95 respirator mask for those in the fire zone that do not have access to filtered or recirculated air and instead is strongly advising the residents of the Sacramento County region to stay indoors and avoid exposure to smoke. Prolonged use of N95 respirator mask can exacerbate symptoms in those with respiratory problems. N95 respirator mask use by those with heart and respiratory diseases can be dangerous, and should only be done under a doctor's supervision.

Thank you,
Brenda Bongiorno
Communication & Media Officer, Sacramento County
BongiornoB@SacCounty.net / 916-874-7798
Departments:

Health Services – Public, Primary & Behavioral (Media Line 916-875-0973)

Child, Family & Adult Services – CPS/Adult Services

Environmental Management – Health/Compliance

Technology – eGovt/Enterprise Operations



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APPROVED

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 7.2

Meeting Date: December 6, 2018

Subject: Approve Resolution No. 3045: Poor Air Quality Monitoring and Guidance

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Board Office

Recommendation: Approve Resolution No. 3045: Poor Air Quality Monitoring and Guidance.

Background/Rationale: Sacramento, and large parts of Northern California, experienced very unhealthy and hazardous air quality due to the smoke from camp fire burning about 100 miles north near the City of Paradise, California. As the air quality worsened the District found itself trying to figure out what the healthiest options were for the students. The District could monitor outdoor air quality, but they could not monitor how much smoke was accumulating in classrooms. They also did not have guidance on when and how school should be canceled based on air quality. The resolution calls for the creation of a Board Policy that provides the necessary direction to staff and families as to when schools should be canceled based on outdoor as well as indoor air quality. This resolution also requires staff to pursue grant funding for indoor air quality monitors, outline partnerships to help provide indoor air filtered shelters in emergency situations, and develop a long term plan to insure proper filtration systems are in place in the district's aging school sites.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment; Safe, Emotionally Healthy and Engaged Students

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION NO. 3045

POOR AIR QUALITY MONITORING AND GUIDANCE

WHEREAS, smoke from the recent Camp fire caused Northern California to have the poorest outdoor air quality in the world, according to the air quality monitoring network Purple Air; and

WHEREAS, the Clean Air Act of 1977 called for a daily air quality monitoring tool based on a uniform air quality index, and today's Air Quality Index contains six categories of air quality that include *Good, Moderate, Unhealthy for Sensitive Groups, Unhealthy, Very Unhealthy*, and *Hazardous*; and

WHEREAS, *Very Unhealthy* and *Hazardous* air Quality was reported on multiple days within Sacramento City Unified School District (SCUSD) boundaries during the week of November 12, 2018; and

WHEREAS, SCUSD, along with multiple districts in Sacramento County and across Northern California, chose to cancel school on Friday, November 16, 2018 due to prolonged levels of *Hazardous* air quality; and

WHEREAS, particulate matter can have grave effects on the lungs, heart and immune system; and

WHEREAS, research finds that children, older adults, individuals with certain health conditions, and communities with low-socioeconomic status are most affected by poor air quality; and

WHEREAS, very little formal guidance was given to SCUSD and other school districts as to when school closures should occur due to poor air quality, or if the California Department of Education would provide those districts with a waiver for the lost revenue from attendance; and

WHEREAS, the district believes that remaining in school whenever possible is likely the best option for most students and families who rely upon our school sites for meals, a safe learning environment and before and after school care except in extraordinary circumstances including but not limited to when air quality conditions are deemed to be *Hazardous*; and

WHEREAS, the district lacked the infrastructure and capacity to monitor indoor air quality at sites as outdoor particulate matter slowly crept into school buildings and accumulated; and

WHEREAS, SCUSD had no knowledge of filtered air shelters that could be provided to families when school was not in session in order to safeguard students and families from hazardous air quality; and

WHEREAS, scientists believe extreme wildfires in California will become more frequent in the coming years due to the effects of climate change, and as such, Sacramento City Unified School District must prepare accordingly.

NOW, THEREFORE, BE IT RESOLVED, that the Sacramento City Unified School District Board of Education does hereby urgently request that a Board Policy be developed that provides the necessary direction to staff and families as to when schools should be canceled, based on outdoor as well as indoor air quality. The policy shall require staff to pursue grant funding for indoor air quality monitors, outline partnerships to help provide indoor air filtered shelters in emergency situations, and a long term plan to insure proper filtration systems are in place in the district's aging school sites.

BE IT FURTHER RESOLVED, SCUSD shall work with neighboring districts and education and health agencies to develop and promote the policy and related resources in order to safeguard our students and communities against the negative health impacts of *Very Unhealthy* and *Hazardous* air quality.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 6th day of December, 2018, by the following vote:

AYES 6
NOES 0
ABSTAIN 0
ABSENT 1

ATTESTED TO:



Jorge A. Aguilar
Superintendent



Jessie Ryan
President of the Board of Education



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EDUCATION

See which Sacramento-area schools, colleges are closed Friday due to air quality

BY MICHAEL MCGOUGH AND

VINCENT MOLESKI



NOVEMBER 15, 2018 07:52 AM, UPDATED NOVEMBER 16, 2018 06:26 AM



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All of Sacramento County's biggest public school districts are among many in the region that will close their campuses Friday due to poor air quality brought on by smoke from the Camp Fire burning to the north in Butte County.

Here is the status of the major Sacramento County public school districts, as well as other local districts and community colleges, Sacramento State and UC Davis, as of 5:45 p.m. Thursday.

Sacramento County K-12

- **Elk Grove Unified:** All schools will be closed Friday. Schools remained open Thursday with restrictions to outdoor activities. All outdoor field trips to areas affected by smoke have been canceled.
- **Folsom Cordova Unified:** All schools and district offices were closed Thursday and will remain closed Friday.
- **Sacramento City Unified:** Schools remained open Thursday with restrictions to outdoor activities, but will be closed Friday.
- **San Juan Unified:** Schools remained open Thursday with restrictions to outdoor activities, but will be closed Friday.
- **Twin Rivers Unified:** Schools remained open Thursday, with restrictions to outdoor activities. Outdoor athletic events and practices were canceled this week. All schools will be closed Friday.
- **Natomas Unified:** Schools remained open Thursday with restrictions to outdoor activities but will be closed on Friday.
- **Galt Joint Union High School and Elementary School Districts:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Elverta Joint Elementary School District:** All schools will be closed Friday.
- **Center Joint Unified:** All schools will be closed Friday.
- **Dry Creek Joint Elementary School District:** After originally projecting they would remain open through the week, schools will be closed Friday.
- **Arcohe School District:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **River Delta Unified:** All schools will be closed Friday.
- **Robla School District:** All schools will be closed Friday.
- **Jesuit High School:** The school was closed Wednesday and Thursday and will be closed Friday.

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Placer County K-12

- **Roseville Joint Union High School District:** All schools were open Thursday with restrictions to outdoor activities and will be closed Friday.
- **Roseville City School District:** All schools will be closed Friday.
- **Western Placer Unified:** All schools will be closed Friday.
- **Rocklin Unified:** All schools will be closed Friday.
- **Eureka Union:** All schools will be closed Friday.
- **Auburn Union:** All schools will be closed Friday.

Yolo County K-12

- **Washington Unified:** Schools were open on Thursday with restrictions to outdoor activities but will be closed Friday.
- **Woodland Joint Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Davis Joint Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Winters Joint Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.
- **Esparto Unified:** Schools were open Thursday with restrictions to outdoor activities but will be closed Friday.

El Dorado County K-12

- **El Dorado Union:** Schools will remain open Friday with restrictions to outdoor activities.

Sacramento-area colleges and universities

- **Los Rios Community College District:** All four Los Rios campuses — Sacramento City College, Folsom Lake College, American River College and Cosumnes River College — and the district office are closed through Sunday. All classes are canceled.
- **Sierra College:** Sierra College campus locations, except Tahoe-Truckee, were closed Thursday with all classes canceled, and will remain closed until Sunday evening.
- **Sacramento State:** The main and downtown campuses were closed Thursday and will remain closed Friday, with all classes canceled.
- **UC Davis:** All Davis and Sacramento campuses were closed Thursday and will be closed Friday, with all classes canceled. Only “essential staff” are required to report to work.

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~~Cancelled four days.~~

Elk Grove Unified has about 63,000 students, according to the Sacramento County Office of Education website. Folsom Cordova has more than 20,000.

Sacramento City Unified, Natomas Unified, Elk Grove Unified and San Juan Unified have said in official statements that they were complying with county Department of Public Health recommendations by keeping campuses open Thursday.

Air quality readings in the region monitored by [Spare the Air](#) show Wednesday's conditions reached a high of 253 AQI, considered "very unhealthy," in parts of Sacramento. Spare the Air says conditions remained in the unhealthy or very unhealthy range as of 7 a.m. Thursday, and were worst in Elk Grove, Arden Arcade and downtown Sacramento.

For many families, cancellation of school creates child care problems, especially on short notice.

"We understand that many of our families count on us to provide students with a safe and supervised environment to go to during the day," Sacramento City Unified said in a news release announcing schools would remain open Thursday.

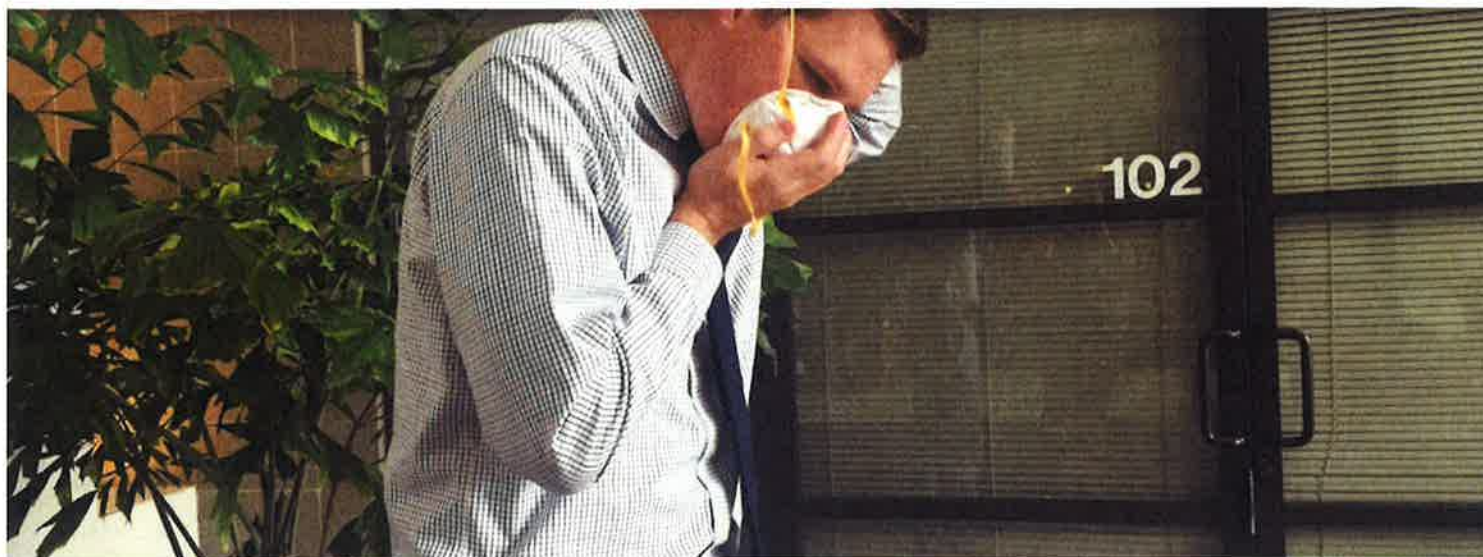
After deciding to close schools Friday, the district apologized for the inconvenience to families in a statement, but maintained that the potential health risks posed by air quality outweighed other factors.

All K-12 public schools in the region are on Thanksgiving break after Friday, resuming classes Nov. 26. Colleges and universities in the area are closed Thanksgiving Day and Nov. 23 for the holiday.

In addition to schools, Folsom closed its zoo, the Steve Miklos Aquatic Center and a skate park, according to a news release by the city.



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If used correctly, N95 respirators can help filter air to make it safer to breathe. These can be helpful when air conditions are poor due to wildfire smoke.

By [Alyssa Hodenfield](#) 

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Are those smoke masks safe? Handouts end in Sacramento area as city and county argue

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HEALTH-AND-MEDICINE

Sacramento's free respirator masks can't protect you if you don't know this

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CALIFORNIA

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Sacramento, CA

Why Sacramento health officials recommend not canceling class over poor air quality

Officials with Sacramento City Unified School District, Elk Grove Unified School District, and San Juan Unified School District said they base their decision on closures on whatever the Sacramento County Health Department recommends.

Thursday update:

Check [HERE](#) for the many Sacramento-area schools that closed on Friday, November 16.

Original Story:

SACRAMENTO, Calif. -- After Sacramento State University and UC Davis decided to close campus due to poor air quality, several parents reached out to ABC10 to ask, "Why weren't grade schools canceling class?"

Officials with Sacramento City Unified School District, Elk Grove Unified School District, and San Juan Unified School District said they base their decision on closures on whatever the Sacramento County Health Department recommends.

Sacramento County's Director of Health Services, Peter Beilenson, explained why they suggested not closing schools.

"That's probably the safest (place) for many kids to be. They're indoors. They're often in air-conditioned places that have filters on their air conditioning and they're not allowed outside for P.E. or recess," Beilenson added. "As opposed to having kids at home, where parents may certainly be keeping track of them, but it's more likely that if kids are off school, they will probably go outside."

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[RELATED STORY: Gov. Brown visits Camp Fire while President Trump praises firefighters in California](#)

Beilenson explained college students spend more time outdoors because they have to walk longer distances to get to their classes.

Air Quality Concerns

What questions do you have about air quality?

0/400

Your contact info

We'll be in touch if we look into your question.

Name

Email address

☐ Please don't publish my name

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"They're more exposed to the elements and they are outdoors a lot of the day. Whereas in the school systems - high school, middle schools, lower schools, as well as preschools - it's very easy to keep kids for recess," said Beilenson.

A spokesperson for Sacramento State told ABC10 that university officials make the decision to close or remain open based on the recommendations from the Environmental Health and Safety Department.

Officials from Sac State and UC Davis announced Wednesday that both campuses will remain closed Thursday.

Continue the conversation [with Daniela on Facebook](#).

Posted by **ABC10**
678,636 Views

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Sacramento, CA

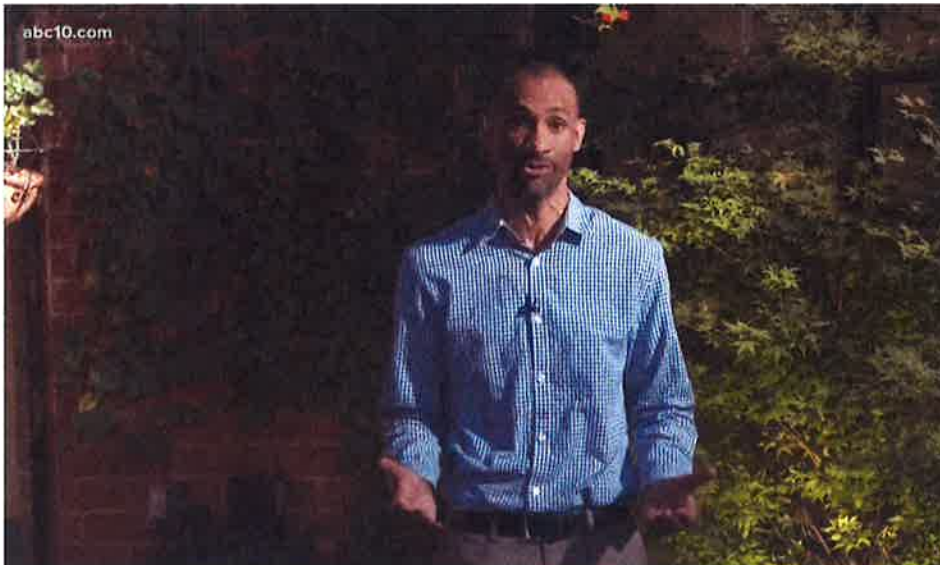


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Here's what Sacramento-area schools are closed on Friday, Nov. 16

The full breakdown of what Sacramento-area schools are closed due to poor air quality.

If you're viewing on the ABC10 App, [tap here for multimedia](#).

The following school districts and universities are closed Friday due to poor air quality in the area:

- Sacramento City Unified School District
- San Juan Unified School District
- Rocklin Unified School District
- Elk Grove Unified School District
- Folsom-Cordova Unified School District
- Dixon Unified School District
- Natomas Unified School District
- Washington Unified School District
- Twin Rivers Unified School District
- Vallejo City Unified School District
- Western Placer Unified School District
- Davis Joint Unified School District
- Vacaville Unified School District
- Roseville Joint Union High School District
- Western Placer Unified School District
- Sacramento State
- Butte College
- Contra Costa Community College District (Contra Costa College, Diablo Valley College, Los Med College)
- Los Rios Community College District (Sacramento City College, American River College, Cosum River College, Folsom Lake College)
- Sacramento City College
- Stanislaus State
- Woodland Community College
- UC Davis
- Yuba College
- All Sierra College campuses except Tahoe-Truckee

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With Sacramento City Unified Schools being closed, the district has decided to hand out free lunches Thursday afternoon.

The free bagged lunches will be available for pick-up between 4 p.m. and 6 p.m. Thursday, November

The district is providing the bagged lunches to help make sure all students have access to a healthy lunch even if schools are closed.

The free bagged lunches can be picked up at:

- C.K. McClatchy High School (3066 Freeport Blvd.)
- Hiram Johnson High School (6879 14th Ave.)
- John F. Kennedy High School (6715 Gloria Drive)
- Luther Burbank High School (3500 Florin Road)
- Rosemont High School (9594 Kiefer Blvd)

When parents reach the school, they will need to look for a white van to pick up the lunches.

RELATED: ["California Wildfires: The New Normal" is ABC10's new 9-part series on how wildfires are changing lives across Northern California.](#)

Watch Now: Episode 7: "Fighting to Rebuild." Even with insurance, the road to recovery from losing everything to a wildfire can be a long one. Over a year later, residents of the Coffey Park neighborhood Santa Rosa are still fighting to rebuild their lives.

Fighting to Rebuild | California Wildfires: The New Normal





CBS Sacramento

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Full List: Smoky Air Prompts Several Colleges And School Districts To Close

November 15, 2018 at 11:59 pm Filed Under: [air quality](#), [Camp Fire](#), [School Closures](#), [smoke](#)



SACRAMENTO (CBS13) — The Camp Fire continues to rage on in Butte County, displacing 52,000 residents and claiming at least 56 lives. Outside of Butte County, the smoke from the fire is making a big impact on air quality.

Many local school districts and college campuses have closed because of the poor air quality which has reached hazardous levels in some parts of the valley. On Wednesday night Rocklin, Roseville, and Gridley were experiencing hazardous conditions with air quality index (AQI) numbers above 300.

To check the air quality in your area, go to airnow.gov.

RELATED: [Smoky Air Pushes Sac-Joaquin High School Football Playoff Games To Next Week](#)

Confirmed closed schools and districts include:

Arcohe School District

Bradshaw Christian (all campuses)

Christian Brothers High School

Consumnes River College (closed through Sunday 11/18)

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Davis Unified School District

Elk Grove Unified School District – All schools (closed Friday)

Folsom Cordova Unified School District – All schools

Galt Joint Union High School District

Galt Joint Union Elementary School District

Jesuit High School

Los Rios Community College District – All campuses

Natomas Unified School District

Rocklin Unified School District

Sacramento City College (closed through Sunday 11/18)

Sacramento Country Day School

Sacramento Diocese Schools (all schools south of Red Bluff)

- St. Isidore School, Yuba City
- St. Thomas More School, Oroville
- Notre Dame School, Chico
- St. John Vianney School, Rancho Cordova
- Our Lady of Assumption School, Carmichael
- St. Ignatius School, Sacramento
- St. John the Evangelist School, Carmichael
- Presentation of the Blessed Virgin Mary School, Sacramento
- St. Mary School, Sacramento
- St. Patrick Academy, Sacramento
- St. Charles Borromeo, Sacramento
- St. Rose School, Roseville
- Sacred Heart School, Sacramento
- St John Notre Dame School, Folsom

Sacramento State University

Sacramento Unified School District

San Juan Unified School District (closed on Friday)

Sierra College (all campuses except Truckee)

Stanislaus State University

St. Francis High School

Sutter County – All School Districts (closed through Friday 11/16)

Travis Unified School District

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El distrito escolar de Sacramento ordena la cancelación de actividades al aire libre por mala calidad del aire

Para prevenir daños a la salud provocados por la mala calidad del aire, las autoridades han ordenado cancelar las actividades exteriores.

UNIVISION

14 Nov 2018 – 10:45 PM EST

COMPARTE

ESTÁS VIENDO

El distrito escolar de Sacramento ordena la cancelación de actividades al aire libre por mala calidad del aire

2:07



¿Cuáles son los efectos en la salud de la mala calidad del aire provocada por los incendios?

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KXTV-SAC (ABC) - Sacramento, CA
ABC10 Morning Blend 6:00AM

+ Local Market Viewership: 4,783
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KXTV 11/15/2018 6:55:37 AM: ...>>> it 6:54 am, here is what you need to know before you go. we're getting a lot of questions about the smoke from the campfire. are schools close because of it? take a look, this is what we know so far. sacramento state; uc davis; sacramento city college, all closed. san jose state university is also closed. folsom grove school district, also closed. davis unified said that they will have schools opened today. this also goes for san juan unified, sack city unified -- sacramento city unified school district. >>> normally on thursdays i give you my pictures of ideas of what you do during the weekend. today i'm changing this up a little bit. i am showing you what you can do to help the victims of the campfire. this is happening on saturday afternoon. you can enjoy live music, food trucks, the portion of the proceeds will help. and there is a concert benefit called "stomp the fire", your entry donation can be -- your entry can be a donation or money. chipotle, they are also chipping in. you can visit any one of them in the area and 50% will go to the disaster relief fund. i will be asking for two scoops of guacamole this weekend. how about you rob? >>> i wish the situation was changing, but it is not. we will have to stay with it. we will see better air quality next week as we are looking forward to rain. it is cold in the 30s, highs in the 60s. hazy sunshine. the big story is the rain and snow and better air quality is coming next week. >>> we have been following breaking news for the last half hour in oak grove -- elk grove. this is after somebody hit a power pole. this person is seriously injured. we have a police investigation going on right now. you could take 99 or waterman road to avoid some of the delays. as we take a look at your drive times, as promised, sacramento street into fairfield, you are ...

SCHOOL CLOSURES

Sacramento State

UC Davis

Sacramento City College

Stanislaus State, Los Rios Community College District

Sierra College campuses except Tahoe-Truckee

Folsom-Cordova School District schools & offices

CAMP FIRE SMOKE IMPACTING LOCAL SCHOOLS

NEWS: CRIMINAL JUSTICE BILL IN FIRST REWRITE OF SENTENCING LAWS SINCE 1984

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KTXL-SAC (FOX) - Sacramento, CA
FOX40 News at 8am

+ Local Market Viewership: 20,525
 Local Publicity Value: \$700.56 per
 30s

KTXL 11/15/2018 8:05:09 AM: ...stay indoors as much as possible and minimise outdoor activities. the smoke forced the most of our local colleges to cancel their classes at the vast majority of schools in and around the sacramento area do remain open. fox sports olivia janeiro is live at mcclatchy high School with more and olivia some parents. they're wanting answers. good morning. that's exactly right. so you've said that colleges have been closing leaves enclosures sacked state los rio's community college just decided to close their campuses and we've seen private schools in our area jesuit st. francis even the sacramento country days school closing because of the smoke but you can see this morning. business as usual at McClatchy high school here in sacramento lots of students showing up for class this is one of the districts along with roseville sam watching this strike that are remaining open

despite the smoke and now many parents sacramento county help officer has not determine the smoke threat to be significant enough to require any School closures but she has recommended any outside activity at School. be limited. and we have seen that from the School district saying that they're taking steps to limit their students exposure to the smoke some have decided to cancel after school sports practices while others are rescheduling major sporting events altogether officials say it's ultimately up to the School districts if there will be any enclosures however a concern parent brian bowen says he was told something different. when he contacted the twin rivers district. she said that if it was up to the health department they would have closed and two days ago all they're doing is advising the district so i can be impulse back in florida ones putting the blame on the health department of health departments put the blame. back on the school district definitely some mixed messages there so we reached out to the health department to try to clear things up. they tell us the districts are working with families individually who feel the air quality is to force a sort of working with those families on an individual basis so today the air quality higher sacramento region is considered unhealthy. we just checked it on the air. now that's where you can go to check the air quality and your exact zip code and it is above the 200 to mark and the entire sacramento region so we've been talking a lot about those surgical masks of course they can help limit disclosure but they're not meant for long term use and really the only way to avoid inhaling the smoke is to stay inside reporting live in sacramento narrow fox sports ...



paused

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From: Superintendent
Sent: Thursday, November 15, 2018 3:16 PM
To: Superintendent
Subject: Important guidance for employees about tomorrow

Importance: High

Dear Sac City Employees,

The health and safety of our students and employees continues to be a serious concern as we monitor air quality conditions and maintain close communication with the Sacramento Metro Air Quality Management District and Sacramento County Public Health. Unfortunately, this afternoon air quality has continued to worsen, not improve.

Schools remained open today to provide our students with a safe and healthy learning environment under manageable conditions. However, after assessing the current situation at our schools and receiving guidance from the Sacramento Metro Air Quality District and the Sacramento Public Health Officer, we have determined it would be best to cancel all classes and close schools tomorrow.

A combination of the following factors led to the decision to close schools:

- Air quality has begun to reach near hazardous levels this afternoon, with no indication that it will improve tomorrow;
- Our Superintendent and Members of our Board of Education toured some of our older facilities today and determined the age of our buildings and HVAC systems will make it more difficult to keep smoke out of classrooms as the air quality worsens leading into tomorrow.

We deeply apologize to any families who will now have to find last minute child care and meal arrangements. However, the potential health risks for tomorrow outweigh the need for our students to be in school.

Guidance for Employees

Employees at school sites should not report to work tomorrow. For non-school site employees, we are in the process of assessing district needs for meeting mandated timelines and emergent needs. Your supervisors will communicate with you by close of business today on whether you should report to work tomorrow.

Thank you for your patience and understanding during this situation and for your service to our students and families.

Sincerely,

Jorge A. Aguilar



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1g

Meeting Date: January 17, 2019

Subject: Approve C. K. McClatchy High School Field Trip to Las Vegas, Nevada
February 1-4, 2019

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve C. K. McClatchy High School Field Trip to Las Vegas, NV from February 1, 2019 to February 4, 2019.

Background/Rationale: On February 1, 2019 a group of ten students, one parent chaperone and one adult chaperone from C. K. McClatchy High School will travel via commercial airline to Las Vegas, NV to participate in a debate tournament at UNLV in Las Vegas, NV.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer
Chad Sweitzer, Instructional Assistant
Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name CK McClatchy Date 12 / 5 / 18
 Teacher's Name Stephen Goldberg Room # _____ Telephone # 9167120782
 Fax # _____

Field Trip Destination University of Nevada Las Vegas

☐ Local-50 mile radius (bus/walking) ☐ Local-50 mile radius (driver led trips) ☐ Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)

☒ Overnight ☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route Flying from Sacramento to Las Vegas, shuttles in Las Vegas

Educational nature of field trip/excursion Debate tournament

Depart Date 2 / 1 / 19 Time 8:15 am/pm am Return Date 2 / 4 / 19 Time 10:00 am/pm am

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus - contact Transportation Field Trip Office
☐ Charter Bus Company (certified): ☐ Yes ☐ No - Check with Field Trip Office
☐ Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
☐ Public Transportation ☐ Train ☒ Commercial Airline ☐ Other: _____

Funding Source CKM Debate boosters Financial Assistance Available? ☐ Yes ☐ No

Number of students participating: 10

Adult Chaperones/Drivers:

DRIVER

DRIVER

1) Lynn Paquin ☐ yes ☒ no 2) _____ ☐ yes ☐ no
 3) _____ ☐ yes ☐ no 4) _____ ☐ yes ☐ no

Teachers and Staff Attending:

1) Stephen Goldberg ☐ yes ☒ no 2) _____ ☐ yes ☐ no
 3) _____ ☐ yes ☐ no 4) _____ ☐ yes ☐ no

Principal Approval [Signature] Date 12/11/18

Risk Management Approval (Unusual Activities) [Signature] Date 12/12/18

Segment Administrator Approval [Signature] Date 12/11/18

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. Local Trip: (50-mile radius: driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
7. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
8. Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.





Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name CK McClatchy Date 12 / 4 / 18
Teacher's Name Stephen Goldberg Room # _____ Telephone # 9167120782
Field Trip Destination University of Nevada Las Vegas
Reason for travel Debate tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed 
Teacher

Approvals:

 12 / 11 / 18
Principal Date
 12 / 12 / 18
Risk Management Dept. Date
 12 / 11 / 18
Segment Administrator Date
 12 / 19 / 18
Superintendent Date

 / /
Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)
Sacramento City Unified School District

Request to Attend: <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	Purpose for Attending: <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # _____																		
School/Department <u>C. K. McClatchy</u>		Date <u>12/5/18</u>																		
Date(s) of Event <u>2/1 - 2/4/19</u>		Location <u>University of Nevada Las Vegas</u>																		
Event Title (attach brochure) <u>Debate Tournament</u>																				
Purpose* <u>Debate Tournament</u>																				
*(what value does this activity give students, attendees, staff, department/site or community?) _____																				
How does this travel align with the District's strategic plan? <u>College and career ready students</u>																				
How will this activity/event be used and shared? _____																				
Name of Attendee(s) (attach sheet for additional attendees)	Position	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Substitute (Y/N)**</th> <th style="width: 15%;">No. of Days Required</th> <th style="width: 60%;">Budget Code (for substitute)</th> </tr> </thead> <tbody> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)	No			No			No			No			No		
Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)																		
No																				
No																				
No																				
No																				
No																				
<u>Stephen Goldberg</u> 	<u>Debate Coach</u> 																			
<input type="checkbox"/> Additional Attendees Attached																				
**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770																				
Approvals: <div style="display: flex; justify-content: space-between;"> <div> <u>[Signature]</u> Principal/Department Head Signature & Print Name <u>[Signature]</u> Cabinet Level or Designee Signature <u>[Signature]</u> Chief Business Officer Signature <u>[Signature]</u> Superintendent or Designee Signature </div> <div style="text-align: center;"> <u>12/11/18</u> Date <u>12-11-18</u> Date <u>12-18-18</u> Date <u>12/19/18</u> Date </div> </div>		District cost for all attendees (estimate) Registration Fee *** <u>0.00</u> Meals Included? <input type="checkbox"/> B <input type="checkbox"/> L <input type="checkbox"/> D <input type="checkbox"/> Lodging _____ Transportation _____ Meals _____ Other _____ TOTAL: <u>\$ 0.00</u>																		
<input type="checkbox"/> Categorical Budget Code(s): <u>n/a</u> <input type="checkbox"/> General Fund/Unrestricted		\$ _____ \$ _____																		
***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____																				
Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check																				
Requisition # _____		Dollar Amount _____																		
Registration Fee _____ Hotel _____ Airfare **** _____ Car Rental **** _____																				
**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830																				



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1h

Meeting Date: January 17, 2019

Subject: Approve Rosemont High School Field Trip Las Vegas, Nevada
February 1-5, 2019

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve Rosemont High School Field Trip to Las Vegas, NV from February 1, 2019 to February 5, 2019.

Background/Rationale: On February 1, 2019 a group of two students, one parent and one adult chaperone from Rosemont High School will travel via private vehicle to Las Vegas, NV to participate in a debate tournament at UNLV in Las Vegas, NV.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Mary Hardin Young, Instructional Assistant
Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name Rosemont High School Date 2 / 1 - 5 / 2019
 Teacher's Name Stephen Goldberg Room # _____ Telephone # (916) 712-0782
 Fax # _____

Field Trip Destination University of Las Vegas, Nevada

☐ Local-50 mile radius (bus/walking) ☐ Local-50 mile radius (driver led trips) ☒ Out-of-Town (Beyond 50 mile radius)
 (forward directly to Field Trip Office)

☐ Overnight ☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route See Attached Map/Directions

Educational nature of field trip/excursion The Golden Desert Debate Tournament

Depart Date 2 / 1 / 19 Time 8:00 am/pm Return Date 2 / 5 / 19 Time 4:00 am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus - contact Transportation Field Trip Office
☐ Charter Bus Company (certified): ☐ Yes ☐ No - Check with Field Trip Office
☒ Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle
 and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: _____

Funding Source SUDL Financial Assistance Available? ☐ Yes ☒ No

Number of students participating: 2

Adult Chaperones/Drivers: DRIVER DRIVER
 1) _____ ☐ yes ☐ no 2) _____ ☐ yes ☐ no
 3) Laura Nielsen ☒ yes ☐ no 4) _____ ☐ yes ☐ no

Teachers and Staff Attending:

1) Stephen Goldberg ☐ yes ☒ no 2) _____ ☐ yes ☐ no
 3) _____ ☐ yes ☐ no 4) _____ ☐ yes ☐ no

Principal Approval [Signature] Date 12/7/18

Risk Management Approval (Unusual Activities) [Signature] Date 12/12/18

Segment Administrator Approval [Signature] Date 12/11/18

Distribution Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- 1 **Local Trip (school or charter bus):** (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator
- 2 **Local Trip:** (50-mile radius; driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
- 3 **Out-of-Town:** (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- 4 **Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- 5 **Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
- 6 **Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.):** - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require **Special Event Liability Insurance**.
- 7 **Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
- 8 **Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.**

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name Rosemont High School Date 2 / 1-5 / 2019
Teacher's Name Stephen Goldberg Room # _____ Telephone # (916) 712-0782
Field Trip Destination UNLV
Reason for travel Debate Tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed _____

Teacher

Approvals:

Principal

Date

Risk Management Dept.

Date

Segment Administrator

Date

Superintendent

Date

Board Approval Date

No Cost to District

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend: <input checked="" type="checkbox"/> Conference/Workshop <input checked="" type="checkbox"/> Business Meeting	Purpose for Attending: <input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # _____																		
School/Department <u>Rosemont High School</u>		Date <u>12/7/2019</u>																		
Date(s) of Event <u>2/1/2019-2/5/2019</u>		Location <u>University of Las Vegas, Nevada</u>																		
Event Title (attach brochure) <u>Golden Desert Debate Tournament</u>																				
Purpose* <u>Debate Tournament</u>																				
*(what value does this activity give students, attendees, staff, department/site or community?) <u>Development of extracurricular programming</u>																				
How does this travel align with the District's strategic plan? <u>Competition in Policy Debate</u>																				
How will this activity/event be used and shared?																				
Name of Attendee(s) (attach sheet for additional attendees)	Position	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Substitute (Y/N)**</th> <th>No. of Days Required</th> <th>Budget Code (for substitute)</th> </tr> </thead> <tbody> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)	No			No			No			No			No		
Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)																		
No																				
No																				
No																				
No																				
No																				
<u>Stephen Goldberg</u>	<u>Debate Coach</u>																			

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**

Approvals: Principal/Department Head Signature & Print Name _____ Cabinet Level or Designee Signature _____ Chief Business Officer Signature _____ Superintendent or Designee Signature _____	District cost for all attendees (estimate) Registration Fee *** <u>0</u> Meals included? <input checked="" type="checkbox"/> No B <input type="checkbox"/> L <input type="checkbox"/> D <input type="checkbox"/> Lodging <u>0</u> Transportation <u>0</u> Meals <u>0</u> Other <u>0</u> TOTAL <u>0</u>
--	---

<input type="checkbox"/> Categorical	Budget Code(s): _____	\$ <u>0</u>	
<input type="checkbox"/> General Fund/Unrestricted	_____	\$ <u>0</u>	

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition # _____	Dollar Amount _____
Registration Fee _____	_____
Hotel _____	_____
Airfare **** _____	_____
Car Rental **** _____	_____

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1i

Meeting Date: January 17, 2019

Subject: Approve Sacramento New Technology High School Field Trip to Las Vegas, Nevada February 1-4, 2019

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve Sacramento New Technology High School Field Trip to Las Vegas, NV from February 1, 2019 to February 4, 2019.

Background/Rationale: On February 1, 2019 a group of four students, two parent chaperones, and one adult chaperone from Sacramento New Technology High School will travel via private vehicle to Las Vegas, NV to participate in a debate tournament at UNLV in Las Vegas, NV.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Chad Sweitzer, Instructional Assistant
Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name Sacramento New Technology High School Date 2/1/19, 2/2/19, 2/3/19, 2/4/19
 Teacher's Name Zac Jereb Room # 2 Telephone # 916-521-8668
 Fax # _____

Field Trip Destination UNVL 4505 S Maryland Pkwy, Las Vegas, NV 89154

☐ Local-50 mile radius (bus/walking) ☐ Local-50 mile radius (driver led trips) ☒ Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)

☒ Overnight ☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route attached. Highway 99 S, CA 58E and I-15 N.

Educational nature of field trip/excursion Debate Tournament

Depart Date 2 / 1 / 19 Time 10 am/pm Return Date 2 / 4 / 19 Time 6 am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus - contact Transportation Field Trip Office
☐ Charter Bus Company (certified): ☐ Yes ☐ No - Check with Field Trip Office
☒ Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle
 and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: _____

Funding Source Sacramento Urban Debate League Financial Assistance Available? ☒ Yes ☐ No

Number of students participating: 4

Adult Chaperones/Drivers:	DRIVER	DRIVER
1) Michelle Cromeenes	<input type="checkbox"/> yes <input type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) Patricia Galan	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:

1) Stephen Goldberg	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval _____ Date 12/17/18

Risk Management Approval (Unusual Activities) _____ Date 12/21/18

Segment Administrator Approval _____ Date 12/11/18

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. Local Trip: (50-mile radius: driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
7. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
8. Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name Sacramento New Technology High School Date 12 / 3 / 18
Teacher's Name Zac Jereb Room # 2 Telephone # 916-521-8668
Field Trip Destination University of Nevada, Las Vegas 4505 S Maryland Pkwy, Las Vegas, NV 89154
Reason for travel debate tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed [Signature]
Teacher

Approvals:

[Signature] 12/7/18
Principal Date

[Signature] 12/12/18
Risk Management Dept. Date

[Signature] 12/11/18
Segment Administrator Date

[Signature] 12/19/18
Superintendent Date

 / /
Board Approval Date

No Cost to the district

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

Request to Attend:

- ☐ Conference/Workshop
☐ Business Meeting

Purpose for Attending:

- ☐ Professional Development
☐ Continued Education Credits Earned

REQ #

School/Department Sacramento New Technology High School

Date Dec 3, 2018

Date(s) of Event 02/01/19-02/04/19

Location UNLV 4505 S Maryland Pkwy, Las Vegas NV 89154

Event Title (attach brochure) Debate Tournament

Purpose* Debating

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan?

How will this activity/event be used and shared?

Name of Attendee(s)
(attach sheet for additional attendees)

Position

Substitute
(Y/N)**

No. of Days
Required

Budget Code
(for substitute)

Goldberg, Stephen

Teacher

No

No

No

No

No

☐ Additional Attendees Attached

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770**

Approvals:

Principal/Department Head Signature & Print Name

Date

Cabinet Level or Designee Signature

Date

Chief Business Officer Signature

Date

Superintendent or Designee Signature

Date

District cost for all attendees (estimate)

Registration Fee *** 0

Meals included? ☒

B ☐ L ☐ D ☐

Lodging _____

Transportation _____

Meals _____

Other _____

TOTAL 0

☐ Categorical

Budget Code(s):

☐ General Fund/Unrestricted

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #

Dollar Amount

Registration Fee

Hotel

Airfare ****

Car Rental ****

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1j

Meeting Date: January 17, 2019

Subject: Approve West Campus High School Field Trip to Las Vegas, Nevada
February 1-4, 2019

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve West Campus High School Field Trip to Las Vegas, NV from February 1, 2019 to February 4, 2019.

Background/Rationale: On February 1, 2019 a group of four students, one parent chaperone and one adult chaperone from West Campus High School will travel via commercial airline to Las Vegas, NV to participate in a debate tournament at UNLV in Las Vegas, NV.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer
Chad Sweitzer, Instructional Assistant
Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name West Campus High School Date 2 / 1 / 19
 Teacher's Name Kristi Morioka Room # na Telephone # 916-812-8796
 Fax # _____

Field Trip Destination University of Nevada, Las Vegas

☐ Local-50 mile radius (bus/walking) ☐ Local-50 mile radius (driver led trips) ☐ Out-of-Town (Beyond 50 mile radius)
 (forward directly to Field Trip Office)

☒ Overnight ☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route Hwy 99 South to I-5 south to McCarran Airport Connector. Dr to E Harmon Ave

Educational nature of field trip/excursion Debate tournament

Depart Date 2 / 1 / 19 Time noon am/pm Return Date 2 / 4 / 19 Time 8 pm am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus - contact Transportation Field Trip Office
☐ Charter Bus Company (certified): ☐ Yes ☐ No - Check with Field Trip Office
☒ Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle
 and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
☐ Public Transportation ☐ Train ☒ Commercial Airline ☐ Other: _____

Funding Source private Financial Assistance Available? ☐ Yes ☒ No

Number of students participating: 4

Adult Chaperones/Drivers:	DRIVER	DRIVER
1) <u>Jeremy Morioka</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:

1) <u>Kristi Morioka</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval [Signature] Date 12.7.18

Risk Management Approval (Unusual Activities) [Signature] Date 12/12/18

Segment Administrator Approval [Signature] Date 12.11.18

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. Local Trip: (50-mile radius: driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
7. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
8. Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name West Campus High School Date 2 / 1 / 19
Teacher's Name Kristi Morioka Room # na Telephone # 916-812-8796
Field Trip Destination University of Nevada, Las Vegas
Reason for travel Debate Tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed 
Teacher

Approvals:

 12 / 7 / 18
Principal Date

 12 / 12 / 18
Risk Management Dept. Date

 12 / 11 / 18
Segment Administrator Date

 12 / 19 / 18
Superintendent Date

 / /
Board Approval Date

No Cost to the district

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend: <input checked="" type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting		Purpose for Attending: <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned		Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state. REQ # N/A	
School/Department West Campus High School				Date Dec 10, 2018	
Date(s) of Event 02/01/2019 - 02/04/2019		Location University Las Vegas			
Event Title (attach brochure)		GOLDEN DESERT DEBATE TOURNAMENT AT UNLV			
Purpose* Participate in large national tournament event					
*(what value does this activity give students, attendees, staff, department/site or community?)					
How does this travel align with the District's strategic plan?		Prepare students for collage and career ready			
How will this activity/event be used and shared?		Team building and bonding, experience diversity, and participation with others			
Name of Attendee(s) (attach sheet for additional attendees)		Position	Substitute (Y/N)* **	No. of Days Required	Budget Code (for substitute)
Kristi Morioka		Chaperone/ Coach	No		
			No		
			No		
			No		
			No		
**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770					
Approvals:			<input type="checkbox"/> Additional Attendees Attached		
Principal/Department Head Signature & Print Name		Date		District cost for all attendees (estimate)	
		12-11-18		Registration Fee *** 0	
Cabinet Level or Designee Signature		Date		Meals included? <input type="checkbox"/>	
		12-12-18		B <input type="checkbox"/> L <input type="checkbox"/> D <input type="checkbox"/>	
Chief Business Officer Signature		Date		Lodging _____	
		12-18-18		Transportation _____	
Superintendent or Designee Signature		Date		Meals _____	
		12/19/18		Other _____	
				TOTAL 0	
<input type="checkbox"/> Categorical		Budget Code(s):		\$ 0.00	
<input type="checkbox"/> General Fund/Unrestricted				\$ 0.00	
***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____					
Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check					
		Requisition #		Dollar Amount	
Registration Fee					
Hotel					
Airfare ****					
Car Rental ****					
**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830					



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1k

Meeting Date: January 17, 2019

Subject: Approve Program Changes for Court Reporting/Court Reporter Program for Accreditation Compliance

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve program changes for Court Reporting/Court Reporter.

Background/Rationale: In an effort to improve student retention and outcomes for the CAJ Court Reporting/Court Reporter program, the CAJ and Court Reporting teachers worked together to design enhancements to the program. Rather than offering the program as one long program, which typically takes students 2.5 to 4 years to complete, CAJ is proposing to divide the program into four distinct shorter programs, to be taken sequentially. As students complete each program, they will receive stackable certificates that will allow them to be employable in areas related to Business Office Occupations and Court Reporting related fields. Earlier program completion dates will allow students to document skill attainment for work at an earlier point in their pathway. Interim certification will help improve completion rates in the Court Reporting/Court Reporter program, and help document mastery of skills as students move from one stage of training to the next. The Court Reporters Board of California has approved the recommended changes to the CAJ Court Reporting/Court Reporter program.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates, Operational Excellence

Documents Attached:

1. Signature page for approvals to add additional programs to the Court Reporting/Court Reporter pathway at CAJ
2. Letter of approval from Court Reporters Board of California
3. A22 List

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Dr. Susan Gilmore, Ph.D. Adult Education Director

Approved by: Jorge A. Aguilar, Superintendent

Charles A. Jones Career and Education Center – 323100
Request for Program Changes Under 25%

Program to Add to Court Reporting/Court Reporter Pathway	<i>Office Occupations with emphasis on Proofreading, Notereading, Transcribing and Customer Service</i>	<i>CIP Code</i>	<i>52.0401</i>
Program to Add to Court Reporting/Court Reporter Pathway	<i>Medical/Legal Transcribing and Scoping Techniques</i>	<i>CIP Code</i>	<i>22.9999</i>
Program to Add to Court Reporting/Court Reporter Pathway	<i>Hearing Reporter and CART Training</i>	<i>CIP Code</i>	<i>22.0399</i>
Program to Add to Court Reporting/Court Reporter Pathway	<i>Court Reporter Skill Development for Licensing Eligibility</i>	<i>CIP Code</i>	<i>22.0303</i>

The changes herein are approved as noted:

 Jessie Ryan, Board President, Area 7
 Sacramento City Unified School District

 Date

 Jorge A. Aguilar, Superintendent

 Date



COURT REPORTERS BOARD OF CALIFORNIA

2535 Capitol Oaks Drive, Suite 230, Sacramento, CA 95833
Phone (916) 263-3660 / Toll Free: 1-877-327-5272
Fax (916) 263-3664 / www.courtreportersboard.ca.gov



November 28, 2018

Angela Hatter
Coordinator III – Adult Education
Charles A. Jones Career & Education Center
5451 Lemon Hill Avenue
Sacramento, CA 95824

Dear Ms. Hatter:

The attached proposal made by Charles A. Jones Career and Education Center and revised on October 26, 2018, to restructure their Court Reporting/Court Reporter Program, dividing the one program into four separate programs, has been reviewed by the Court Reporters Board of California. The proposed revised structure contains the required elements for court reporting training in California and is approved.

Please feel free to contact me should you require further clarification.

Best,

YVONNE K. FENNER
Executive Officer

Attachment

cc: File

The four Programs in this list are to be taken sequentially to qualify to sit for the Court Reporting Licensure Exam

<u>PROGRAM NAME</u>	<u>ACADEMICS (Hours)</u>	<u>TIME FRAME</u>	<u>CERTIFICATE</u>	<u>SPEED (Hours)</u>	<u>PREREQUISITE</u>	<u>STARTS</u>
Office Occupations with emphasis on Proofreading, Notereading, Transcribing and Customer Service (Court Reporting 1 of 4)		40 weeks	Office Occupations Proofreader Notereader	Theory +any speed achieved Exit speed goal is	HS diploma Entry assessments	July Sept Nov
Customer Service* - CAJ requirement (not required by CRBC) (90)	3 weeks		Transcriber	100 wpm (985)		Jan
College-Level Vocabulary (50)	1200 hrs		Customer Service			Mar
Basic English (90)		+ 90 Cust svc				May
Legal Terminology (50)						
Technology-CAT Tutorial & Word (20)		Total = 1290 hrs/43 weeks				
Court Observation (5)						
Typing 45 wpm (0)						
(Total academic hours – 215 Ct. Rpt. + *90 Customer Service as a CAJ Requirement)						
Medical/Legal Transcribing and Scoping Techniques (Court Reporting 2 of 4)		44 Weeks	Medical Transcriptionist	Exit speed goal is	Theory +min entry	July
	1320 hrs		Legal Transcriptionist	140 wpm	speed of 100 wpm	Sept
English -Gregg Reference (100)			Scopist	(1075)	Court Reporting 1	Nov
Medical Terminology (120)						Jan
Technology (20)						Mar
Court Observation (5)						May
(Total academic hours – 245)						
Hearing Reporter and CART Training (Court Reporting 3 of 4)		44 Weeks	CART**	**Exit speed goal is	Theory +min entry	July
	1320 hrs		Hearing Reporter**	180 wpm	speed of 140 wpm	Sept
Court or Deposition Procedures ~ (50)				(1225)	Court Reporting 2	Nov
Apprenticeship Training & Review^ (10) – offered after passing one 180 Speed Test						Jan
Resource Materials (5)						Mar
Transcript Preparation (10)						May
Technology – Applications (20)						
(Total academic hours – 95)						

The Court Reporters Board of California requirement is 2960 hours *minimum*, with average completions noted within 3-4 years. The proposed CAJ model would take students through Court Reporting in programmed “stages” where interim completion certificates would be possible, and with minimum requirements necessary to advance from one program to the next. ~Court or Depo Procedures (50 hours each) at 180 and 200, taken consecutively as offered to fulfill LEGAL requirement

^Must pass one 180 speed test before beginning Apprenticeship

**Stenographic speed of 180wpm required

***Stenographic speed of 200wpm required

The four Programs in this list are to be taken sequentially to qualify to sit for the Court Reporting Licensure Exam

<u>PROGRAM NAME</u>	<u>ACADEMICS (Hours)</u>	<u>TIME FRAME</u>	<u>CERTIFICATE</u>	<u>SPEED (Hours)</u>	<u>PREREQUISITE</u>	<u>STARTS</u>
Court Reporter Skill Development for Licensing Eligibility						
(Court Reporting 4 of 4)		30 weeks	Court Reporter	200 wpm	Theory +min entry	July
Court or Deposition Procedures ~ (50)		900 hrs		(795)	speed of 180 wpm	Sept
- (the second course taken, as required)					Court Reporting 3	Nov
Apprenticeship Training & Review (40)					200 wpm 4V Qualifier	Jan
- (includes 10 hours Capstone of Additional Academic Instruction)					10 minutes @ 97.5%	Mar
Transcript Preparation (15)			State licensing test eligible***			May
	(Total academic hours – 105)		(RPR certification test ready – optional)			
(REQUIREMENTS to sit for CSR exam – 660 Academic Ct. Rpt. Hours. *90 hours CAJ Customer Service course required for CAJ Completion Certificate)						

SPEEDBUILDING (Before passing Qualifier) If a student does not progress to the next class, he/she will be in SPEEDBUILDING until the speed level is achieved and required academics are completed. Federal Financial would not be available for this class. It is possible other sponsorship aid may be available. Class fees will be paid monthly.

TEST PREP After the first attempt at the State licensing test, if unsuccessful, a graduate may enroll in Test Prep to improve his/her skills. Federal Financial would not be available for this class. It is possible other sponsorship aid may be available. The current fee is \$150/month.

Explanations regarding certificates and speed level requirements – A student in Court Reporting 1 would receive certificates in Office Occupations Proofreader, Notereader, Transcriber and Customer Service upon successful completion of all academic work, regardless of the speed level achieved. The certificates will note the individual speed level achieved by the student. For example - *Stenographic Speed at 80 wpm* (similar to a typing speed). This also applies to Court Reporting 2. Court Reporting 3 and 4 would require minimum speed achievement as noted for a student to complete each program.

***Explanation regarding Customer Service** – Charles A. Jones Career and Education Center requires that Career Technical Education students participate in a three-week, 90-hour, Customer Service course designed to prepare students to develop exceptional customer service and effective communication skills for the workplace. This course is not a Court Reporters Board of California requirement.

The Court Reporters Board of California requirement is 2960 hours *minimum*, with average completions noted within 3-4 years. The proposed CAJ model would take students through Court Reporting in programmed “stages” where interim completion certificates would be possible, and with minimum requirements necessary to advance from one program to the next.

~Court or Depo Procedures (50 hours each) at 180 and 200, taken consecutively as offered to fulfill LEGAL requirement

^Must pass one 180 speed test before beginning Apprenticeship

**Stenographic speed of 180wpm required

***Stenographic speed of 200wpm required

California Department of Education

Date: April 18, 2018
To: Susan Lytle Gilmore
Sacramento City Unified School
District
CDS: 34-67439
From: Cliff Moss
Education Programs Consultant
Adult Education Office
916-327-6378
Subject: Course Approval for 2018-19



Your request for approval of the following 21 courses have been received, recorded, and approved for the 2018-19 school year.

Course Number	Course Name	Course Outline Developed/Updated	Job Market Study Year
2102	Basic English	2018	--
2402	Basic Mathematics	2018	--
9997	Community Access Skills and Functional Academics	2018	--
9998	Life Skills and functional Academics	2018	--
9996	Workplace Skills and Functional Academics	2018	--
9969	Test Preparation	2018	--
5516	Heating, Ventilation, and Air Conditioning (HVAC) Systems	2018	2018
4622	Business Support and Services	2018	2018
9980	Advanced ESL	2018	--
9982	Beginning ESL	2018	--
9986	ESL MultiLevel	2018	--
9983	General ESL	2018	--
9981	Intermediate ESL	2018	--
4260	Introduction to Pharmacy	2018	2018
4275	Medical Office	2018	2018

4279	Nursing Service	2018	2018
4604	Network Engineering	2018	2018
5860	Court Reporting I-A	2018	2018
5862	Court Reporting I-B	2018	2018
5861	Court Reporting Lab I-A	2018	2018
5863	Court Reporting Lab I-B	2018	2018

You are authorized to claim apportionment for the above courses. It is recommended that you use these Course Titles with your suggested classes listed under them when communicating your program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

From EC 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1I

Meeting Date: January, 17, 2019

Subject: Approve West Campus High School's Parent and Family Engagement Policy

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Continuous Improvement and Accountability /State and Federal Programs

Recommendation: Approve West Campus High School's Parent and Family Engagement Policy

Background/Rationale: During the Federal Program Monitoring (FPM) the California Department of Education (CDE) reviewed the 2017-18 Parent and Family Engagement Policy at West Campus High School. The CDE found that West Campus High School's policy did not reflect all of the state determined requirements. With guidance from the CDE, West Campus revised the policy. However, to resolve the finding, the revised policy must be approved by the Board and resubmitted to the CDE.

Financial Considerations: Schools that receive Title 1 funds must develop a school-level Parent and Family Engagement Policy.

LCAP Goal(s): College and Career Ready Students; Safe, Clean and Healthy Schools; and Family & Community Engagement

Documents Attached:

1. Parent and Family Engagement Policy for West Campus

Estimated Time of Presentation: N/A

Submitted by: Vincent Harris, Continuous Improvement and Accountability

Kelley Odipo, Interim Director, State & Federal Programs

Approved by: Jorge A. Aguilar, Superintendent



WEST CAMPUS HIGH SCHOOL
5022 58TH STREET
SACRAMENTO, CA 95820
(916) 277-6400 (916) 277-6593 FAX

John McMeekin, Principal
Robert Mohammadi, Vice Principal

BOARD OF EDUCATION

Jessie Ryan
President
Trustee Area 7

Darrel Woo
1st Vice President
Trustee Area 6

Michael Minnick
2nd Vice President
Trustee Area 4

Lisa Murawski
Trustee Area 1

Leticia Garcia
Trustee Area 2

Christina Pritchett
Trustee Area 3

Mai Vang
Trustee Area 5

Rachel Halbo
Student Board Member

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

To involve parents in the Title I, Part A programs, the following practices have been established:

- School Site Council (SSC) is established at the start of the school year
- Families are contacted by phone call to solicit interest in SSC
- Announcements are posted to the website

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]).

- Information is provided during SSC meetings which are open to the public
- Notification will be posted to website and outside the front office
- Informational meeting will be held during Back to School Night

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

- Updates are provided and input accepted at the Parent Foundation in their monthly meetings - minutes posted to the website

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]).

- Title 1 eligible parents are encouraged/recruited to actively participate in the process
- Title 1 parents are contacted via additional automated calls to remind of meetings - calls go out in both Spanish and English

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]).

- Information posted to the website and reviewed with SSC
- Overview of programs will be included in Back to School Night presentation and provided with lunch form packets

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]).

- Teachers send home course specific information in teacher syllabi - State Standards and results are linked to school website
- Information updated on School Accountability Report Card (SARC)
- Curriculum/Assessments/Expectations reviewed at Back to School Night

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]).

- Meetings provided at parent request
- Additional SSC can be added if necessary

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by:

- Policy developed during SSC meeting - will be reviewed/updated annually and as necessary
- Policy will be sent home annually.

This policy was adopted by the West Campus High School on November 26, 2018 and will be in effect for the period of one year (until approved in fall 2019..

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: November 30, 2018.

John McMeekin.

Signature of Authorized Official

November 26, 2018.

Date

California Department of Education
March 2018



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1m

Meeting Date: January 17, 2019

Subject: Approve Resolution No. 3047: Resolution Regarding Board Stipends

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3047: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Resolution No. 3047: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A

Submitted by: Jessie Ryan, Board President

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3047

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 17^h day of January, 2019, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3047

1. Absence Due to Hardship Finding. Stipends are authorized to the following Board member(s) due to a work related obligation which is deemed acceptable by the Board:
 - a. Board member Jay Hansen for the Board meeting on December 6, 2018.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1n

Meeting Date: January 17, 2019

Subject: Approve Minutes of the December 6, 2018 Board of Education Meeting
and December 13, 2018 Annual Organizational Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the December 6, 2018 Board of Education Meeting and December 13, 2018 Annual Organizational Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Minutes of the December 6, 2018 Board of Education Regular Meeting
2. Strategic Time Breakdown of December 6, 2018 Meeting Minutes
3. Minutes of the December 13, 2018 Annual Organizational Meeting
4. Strategic Time Breakdown of December 13, 2018 Annual Organizational Meeting

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Approved by: N/A



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Jessie Ryan, President, (Trustee Area 7)
Darrel Woo, Vice President, (Trustee Area 6)
Michael Minnick, 2nd Vice President, (Trustee Area 4)
Jay Hansen, (Trustee Area 1)
Ellen Cochrane, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Mai Vang, (Trustee Area 5)
Rachel Halbo, Student Member

Thursday, December 6, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

Minutes

2017/18-11

Allotted Time

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

Meeting called to order at 4:42 p.m.

President Ryan

Vice President Woo

2nd Vice President Minnick

Member Cochrane

Member Pritchett

Member Vang

Absent

Member Hansen

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

No public comment. Meeting adjourned into Closed Session.

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management

3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:

a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9

b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

3.4 *Government Code 54957 - Public Employee Performance Evaluation:
Title: Superintendent*

3.5 *Government Code 54956.8 – Conference with Real Property Negotiators:
Property: 2718 G Street, Sacramento, CA
Agency Negotiator: Superintendent or Designee
Negotiating Parties: SCUSD and Mogavero/Bardis
Under Negotiating: Price and Terms for Exchange*

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

Meeting was called back to order at 6:27 p.m.

4.1 *Broadcast Statement (Student Member Halbo)*

4.2 *The Pledge of Allegiance was led by Hiram Johnson Students Making Positive Change*
• *Presentation of Certificate by the Member Ellen Cochrane*

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

None. Superintendent evaluation was conducted during Closed Session.

Public Comment:
Mike Breverly

6.0 AGENDA ADOPTION

6.1 *In Memory of Ms. Leataata Floyd (Eric Chapman)*

Eric Chapman, Principal Leataata Floyd Elementary joined by Ms. Floyd's daughters Faafeu Guthrie and Jasmine Chand; read a tribute to Ms. Floyd.

President Ryan motion to adopt agenda
Member Cochrane 2nd
Student Member Halbo - Aye
Board Unanimous

7.0 SPECIAL PRESENTATION

7.1 *Recognition of and Comments by Outgoing Board Members*
Member Cochrane reflected on her time as a Board Member with the District.

Public Comments:
None

Board Comments:
President Ryan has the honor of recognizing outgoing Board member Ellen Cochrane who was one of the most remarkable educators and among one of the hardest working Board members. Sad to see her move on to her next endeavors but have a tremendous amount of gratitude for her time on the Board. Many do not know, after her first year serving on the Board, she left her job teaching so she could dedicate her time to serve her schools as a Board member.
2nd Vice President Minnick admires Member Cochranes leadership and advocacy not only for area but entire district. Our community is lucky to have you.

Vice President Woo thank you Member Cochrane for your dedicated service. Really values your position and the way you presented it. Appreciates the dialogue shared.

Member Vang going to miss serving alongside you. You have an unwavering commitment to our students and schools. Your insight as a public school teacher has been so important. It has been an honor serving alongside you. Proud of your work, advocacy for all of our students.

Member Pritchett being a Board member is a lonely place sometimes. It is really hard work. I know I have said being on the Board is like a puzzle, you are a piece of that puzzle. Having the expertise of being a teacher, you enlightened the Board on certain subjects. Definitely have sacrificed a lot.

Student Member Halbo thank you for dedication to our students. So glad to be represented by such a strong woman. Will be missed.

Superintendent Aguilar thank you for your commitment to SCUSD. You were very clear in expectations. Seen commitment you have for all students. Suspects we will continue to see articles authored by you. Appreciates memories and looks forward to seeing work you do in the next phase of your life.

Member Cochrane taught for twenty years and served on the Board for four. This is a door silently closing behind me. This is something that will always be close to my heart. Thank you for all your kind comments. I know I will see all of you and I am looking forward to that.

7.2 Approve Resolution No. 3045: Poor Air Quality Monitoring and Guidance (President Jessie Ryan)

Vice President Woo motion to approve

Member Cochrane 2nd

Student Member Halbo - Aye

Board Unanimous

8.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

- | | |
|---------------------------|-------------------|
| 1. Damian Harmony | 11. Richard Owen |
| 2. Cindy Ross | 12. Alan Daurie |
| 3. Eduardo de Leon | 13. Tom Ferrie |
| 4. Kenya Martinez | 14. Jeff Yanez |
| 5. Naomi Roberts | 15. Angel Lopez |
| 6. Richard Markuson | 16. Richard Conn |
| 7. Tierra Phillips | 17. Bruce Boyer |
| 8. Cecile Nunley | 18. Daniel McCord |
| 9. Bob Hammes | |
| 10. Christie Wells-Artman | |

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

9.1 Independent Audit Report for the Fiscal Year Ended June 30, 2018, Submitted by Crowe LLP (Dr. John Quinto)

Dr. John Quinto, Chief Business Officer and Karen Wiker, Auditor Analyst presented this item for information.

Public Comments:

None

Board Comments:

None

Information item action not taken.

9.2 Approve 2018-19 First Interim Financial Report (Dr. John Quinto)

Gloria Chung, Director, Budget Services; Amari Watkins, Director, Accounting Services and Terry Ryland presented this item for approval.

Public Comments:

Cecile Nunley

Board Comments:

President Ryan

2nd Vice President Minnick

2nd Vice President Minnick motion to move from Conference to Action

Member Pritchett 2nd

Student Member Halbo Aye

Board Unanimous

Vice President Woo motion to approve

2nd Vice President Minnick 2nd

Student Member Halbo Aye

Board Unanimous

9.3 Approve 2019-20 Budget Calendar (Dr. John Quinto)

Gloria Chung, Director, Budget Services presented this item for approval.

Public Comments:

Cecile Nunley

Board Comments:

None

Member Pritchett motion to approve

Member Cochrane 2nd

Student Member Halbo Aye

Board Unanimous

9.4 Update on 2019-2020 and 2020-2021 School Calendars (Cancy McArn)

Cancy McArn, Chief Human Resources Officer, presented this item for information.

Public Comments:

None

Board Comments:

2nd Vice President Minnick

Member Pritchett

Vice President Woo

Information item action not taken.

9.5 *Approve the Submission of Credential Waiver Applications to the California Commission on Teacher Credentialing (Cancy McArn)*

Cindy Nguyen, Director, Employee Relations presented this item for approval.

Public Comments:

None

Board Comments:

None

Vice President Woo motion to move from Conference to Action

Member Pritchett 2nd

Student Member Halbo Aye

Board Unanimous

Vice President Woo motion to approve

Member Pritchett 2nd

Student Member Halbo Aye

Board Unanimous

10.0 *CONSENT AGENDA*

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 Items Subject or Not Subject to Closed Session:

10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)

10.1b Approve Personnel Transactions 12/6//18 (Cancy McArn)

10.1c Approve the Leataata Floyd Elementary School Farm and Community Garden Project Agreement (Cathy Allen)

10.1d Approve C.K. McClatchy High School Field Trip to Spokane, Washington January 3 - 6, 2019 (Dr. Iris Taylor and Chad Sweitzer)

10.1e Approve West Campus High School Field Trip to Phoenix, Arizona December 18 - 23, 2018 (Dr. Iris Taylor and Chad Sweitzer)

10.1f Approve Resolution No. 3046: Resolution Regarding Board Stipends (Jessie Ryan)

10.1g Approve Minutes of the November 15, 2018 Board of Education Meeting (Jorge A. Aguilar)

Vice President Woo motion to approve

Member Pritchett 2nd

Student Member Halbo Aye

Board Unanimous

11.0 COMMUNICATIONS

11.1 Employee Organization Reports:

- SCTA –David Fisher
- SEIU – N/A
- TCS– N/A
- Teamsters – N/A
- UPE – N/A

11.2 District Parent Advisory Committees:

- Community Advisory Committee – N/A
- District English Learner Advisory Committee– N/A
- Local Control Accountability Plan/Parent Advisory Committee– Toni Tinker

11.3 Superintendent's Report (Jorge A. Aguilar)

Congratulates everyone involved with the flag football teams. The regular season has come to end. Wants to thank in particular Greg Purcell, Athletics Coordinator. He took the visions and made them happen. The six leagues going to the championships are under the Lions Hollywood Park, Cougars Matsuyama, Warriors 1 Ethel I. Baker, Warriors 2 Phoebe Hearst, Wolverines Golden Empire and Titans Parkway. Thanks anyone who contributed in ensuring students met the deadline for college applications. Wants to ask all to encourage 8th graders who are going through their own process of choosing high schools to access the videos being released on our high schools. We have wonderful programs.

11.4 President's Report (Jessie Ryan)

Still deeply believes we can and will in partnership with our teachers and other labor partners move this district forward.

11.5 Student Member Report (Rachel Halbo)

Quick updates Men's and Women's Leadership Academy held a prescreening of Creed 2 with the Sacramento Kings. They are also hosting a coat, sock and blanket drive for the homeless in Sacramento. Source Media hosted their first Be Here Rally at Harkness Elementary.

11.6 Information Sharing By Board Members

Vice President Woo was elected to Pacific Islander Asian School Board Association. Was also reappointed to CTC and will start hearings next week.

11.7 Board Committee Reports

- Board Facilities Committee
- Board Budget Committee
- Board Governance & Policy Committee
- Board Evaluation Committee

12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS

Receive Information

12.1 Business and Financial Information:

- Enrollment and Attendance Report for Month 2 Ending October 19, 2018
- Purchase Order Board Report for the Period of September 15, 2018 through October 14, 2018

- *Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for September 1, 2018 through October 31, 2018*

Reports received.

13.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *December 13, 2018 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Annual Organizational Meeting*
- ✓ *January 17, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

14.0 ADJOURNMENT

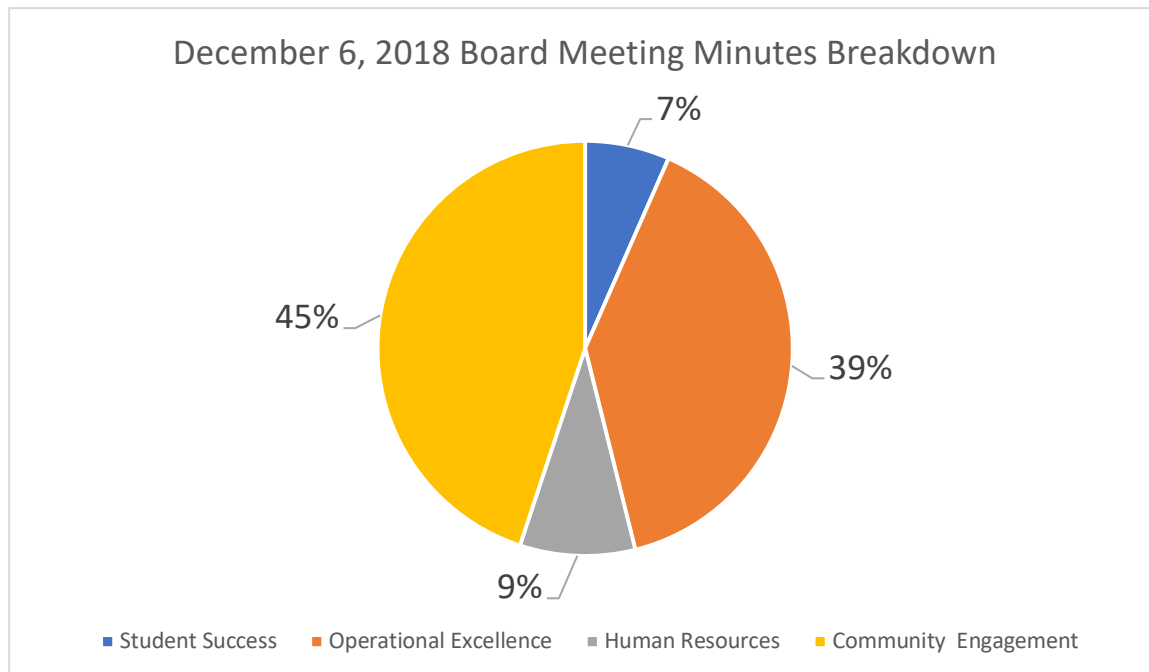
2nd Vice President Minnick motion to adjourn

Member Pritchett 2nd

Meeting adjourned at 9:13 p.m.

Jorge A. Aguilar, Board Secretary/Superintendent

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu.



The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting. This is a recap of each category of time spent at the December 6, 2018 meeting.

Definitions:

Student Success encompasses any Board agenda item that involves the academic, social, emotional, and related outcomes of students.

Operational Excellence incorporates Board items that cover operations, budget, customer service, program efficiencies, and similar topics.

Human Resources entails any topic related to employee relations, collective bargaining agreements, and other similar Board items.

Community Engagement includes any Board item that includes community group communications items, public comment, sharing from Board Members and the Superintendent, stellar student presentations, and other similar topics.



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Jessie Ryan, President, (Trustee Area 7)
Darrel Woo, Vice President, (Trustee Area 6)
Michael Minnick, 2nd Vice President, (Trustee Area 4)
Lisa Murawski, (Trustee Area 1)
Leticia Garcia, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Mai Vang, (Trustee Area 5)
Rachel Halbo, Student Member

Thursday, December 13, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

Minutes 2018/19-12

Allotted Time

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

Meeting called to order at 4:34 p.m.

President Ryan

Vice President Woo

2nd Vice President Minnick

Member Murawski

Member Garcia

Member Pritchett

Member Vang

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

No public comment. Meeting adjourned into Closed Session.

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management

3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:

a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)

b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

3.4 Government Code 54957 – Public Employee Performance Evaluation:

Title: Superintendent

- 3.5 *Education Code Section 35146 – The Board will hear staff recommendations on the following student expulsion(s):*
a) *Expulsion #4, 2018-19*

- 3.6 *Government Code 54956.8 – Conference with Real Property Negotiators:*
Property: 2718 G Street, Sacramento, CA
Agency Negotiator: Superintendent or Designee
Negotiating Parties: SCUSD and Mogavero/Bardis
Under Negotiating: Price and Terms for Exchange

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

- 4.1 *Broadcast Statement (Student Member Halbo)*

- 4.2 *The Pledge of Allegiance was led by Ethel Phillips Elementary Students and they were presented with a certificate by President Jessie Ryan.*

President Ryan took the time to honor past members in the audience, Diana Flores, Jay Hansen and Rob Fong.

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

None

6.0 AGENDA ADOPTION

Vice President Woo motion to adopt
Member Pritchett 2nd
Student Member Halbo Aye
Board Unanimous

7.0 SPECIAL PRESENTATION

- 7.1 *Ceremonial Oath of Office Given to New Board Members:*
Lisa Murawski by Emelia-Rose Engel
Leticia Garcia by Reyna Garcia, Victoria McCarty and Barbara McCarty
Darrel Woo by Honorable Troy Nunley, Judge of the U.S. District Court, Eastern District of California

Continuing Board member Darrel Woo and two new Board members Lisa Murawski and Leticia Garcia were sworn in. Following swearing in the Board members and their families/friends recessed for a celebration.

- 7.2 *Celebration of Newly Elected Board Members (Jessie Ryan)* **Recess**
30 minutes

- 7.3 *Approve Annual Organizational Meeting of the Board of Education (Jessie Ryan)*
Election of Officers:
The Board Shall Elect a President, Vice President and
Second Vice President

Vice President Woo motions for President Ryan to serve a 2nd term as Board President
Member Pritchett 2nd
Board Unanimous

Member Pritchett motions for Vice President Woo to serve a 2nd term as Board Vice President

Member Murawski 2nd

Board Unanimous

Member Pritchett motions for 2nd Vice President Minnick to serve a 2nd term as Board 2nd Vice President

Member Murawski 2nd

Board Unanimous

Election of Officers are as follows:

Jessie Ryan, Board President

Darrel Woo, Board Vice President

Michael Minnick, Board 2nd Vice President

8.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

1. Alex Visaya
2. Cecile Nunley
3. David Fisher accompanied by several members of SCTA
4. Alice Mercer
5. Damian Harmony
6. Tim Douglas
7. Scott Chase
8. Laura Shirley
9. Cindee Stewart
10. Nikki Milevsky
11. Bob Priestley
12. Ian Arnold
13. Alan Durie
14. Richard Owens

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

9.1 Receive Information from Fiscal Crisis & Management Assistance Team (FCMAT) Fiscal Health Risk Analysis Report (Dr. John Quinto)

Michael Fine, Chief Executive Officer, FCMAT and Michelle Giacomini, Deputy Executive Officer, FCMAT presented the Fiscal Health Risk Analysis for information.

Public Comments:

Bob Hammes

Cecile Nunley

Board Comments:

President Ryan we have been asked time and time again what happened that resulted in the current situation of fiscal distress. In reviewing report cover to cover, we have talked about this over reliance on one time funds; a

growing unfunded liability; our special education expenditures outweighing the revenues we are receiving. But that tipping point, based on the fiscal analysis, that in our last year we entered into contractual obligations that exceeded our ability to sustain those obligations post one time funds. Michelle Giacomini responds, until last year you [SCUSD] were doing a much better job when entering into agreements for expenditures, you [SCUSD] were balancing the budget. But last year you [SCUSD] started deficit spending.

President Ryan would like to do an assessment of what we have in place if anything and how we can move forward with policies around the SST. Recalls when reading the audit, there was wide variance in how our SST's were being implemented across the district. That is quite concerning.

2nd Vice President Minnick thanks the FCMAT for the way the information was communicated. Appreciates clarity.

Vice President Woo thanks FCMAT for their work. As the most senior member on dais, apologizes if past mistakes were made. Welcomes FCMAT.

Member Murawski appreciates work. This report offers a good overview of our [SCUSD] fiscal habits. It offers a roadmap for us [SCUSD] to correct. Looking forward to being the chair person on the fiscal transparency and accountably committee. Asks for recommendations on what to address first. Michelle Giacomini responds, priority wise as a Board, you need to move faster than you are right now. Time is running out. Start to balance budget. In the report there are a lot of suggestions to help get started.

Member Pritchett thank you for bringing all of this to our attention and for this honest conversation. We [Board] don't know what we don't know. But what we do know is we have seen issues. We [Board] do know we have seen departments working in silos and we have brought this out. One thing known is with our Superintendent being only a year into this job, he is breaking down those walls and has brought things to our [Board] attention prior to this report. Such as sweeping positions and trying to solve our budget. The next six months are definitely going to be crucial. Would like Superintendent to respond on what our plan is to fix these findings and what our plan is over the next six months.

Mr. Aguilar responds, he would like to first thank Mr. Fine and Ms. Giacomini for their presentation and for spending three days with our staff. Everything we face in SCUSD, even while it may not have been the fault of sitting Board members or sitting Superintendent, these are our opportunities and challenges to confront. That is the spirit of operation every day. Very confident that we have both the will and commitment to take action on these items. Certainly will not see any future proposal that looks to use one time funds for ongoing expenses. That is not going to happen. We have put a spending freeze and have instituted a more streamline approach to ensure that there is a Cabinet to Cabinet accountability in our district related to the budget process. The idea of position control is that we had many positions open or vacancies and we budgeted for those even if not filled. Under Dr. Quinto's leadership we are ensuring to reconcile those positions on a monthly basis.

Member Garcia thanks FCMAT for very sobering report and analysis. Many questions had earlier already have been answered. This is definitely a road map that we need to work from. We have no time to spare. Would like to get a better sense of what happens next relative to your [FCMAT] role. Mr. Fine responds they will continue to partner with the District and communicate with the county appointed fiscal advisor to do whatever needs to be done to provide assistance so the district does not go further down the path.

9.2 *College Application Process Update (Vincent Harris and Christina Espinosa)*

Vincent Harris, Chief Continuous Improvement and Accountability Officer; Christina Espinosa, Director, Guidance and Counseling and Jim Peterson, Principal, Luther Burbank High School presented this item for information.

Public Comments:

None

Board Comments:

Member Pritchett if what we are doing at Burbank is going so well, what are we doing to ensure that it's at all of our high schools. Ms. Espinosa responds, this was the first time collecting data during the application cycle that's exactly what they hope to replicate.

President Ryan wants to commend team on what is pretty remarkable. When looking at the movement seen in students meeting UC/CSU requirements, the gains we have seen should be something we are celebrating. Appreciates Principal Peterson for going above and beyond.

Member Vang many of our students don't have the opportunities. What we are doing at SCUSD and what Luther Burbank is doing is actually creating that system change to ensure that we don't actually base it on luck. To ensure that every student actually can go to college. It also takes an incredible team to get the outcomes that we see tonight and incredible leadership. Wants to publicly acknowledge Principal Peterson for the incredible work he has done at Luther Burbank.

Member Garcia mentioned data was received late from partners so some students missed the deadline application. Ms. Espinosa responds, no we were not able to get real time data applicant data during the cycle from some campuses. That's just by virtue of how their system works. So from CSU partners and Los Rios it was easier for them to download applications because they are using the same platform so it's more from a technical perspective that their inability to share with us in real time who applied and who had not. The supports were still provided and deadlines were still communicated to students. Member Garcia continues you are tracking completion and submission of the application are you also tracking enrollment and completion? Ms. Espinosa responds those are our next steps.

10.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 Items Subject or Not Subject to Closed Session:

10.1a Approve Staff Recommendation for Expulsion #4, 2018-19 (Doug Huscher and Stephan Brown)

Member Pritchett motion to approve
Vice President Woo 2nd
Board Unanimous

11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS

Receive Information

11.1 Monthly Suspension Report - November 2018

Public Comment:

Cecile Nunley

Board received reports.

12.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ January 17, 2019, 4:30 p.m. Closed Session, 6:00 p.m. Open Session,
Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting
- ✓ February 7, 2019, 4:30 p.m. Closed Session, 6:00 p.m. Open Session,
Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting

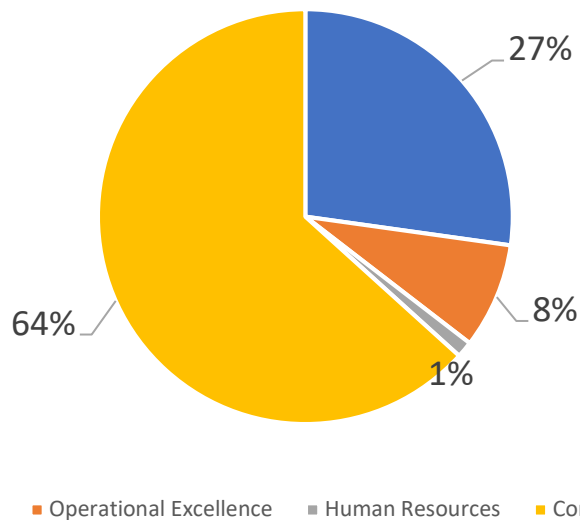
13.0 ADJOURNMENT

President Ryan motion to adjourn in memory of Oak Park Community Leader Cactus Ray
Member Pritchett 2nd
Board Unanimous
Meeting adjourned at 10:28 p.m.

Jorge A. Aguilar Board Secretary/Superintendent

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December 13, 2018 Board Meeting Minutes Breakdown



The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting. This is a recap of each category of time spent at the December 13, 2018 meeting.

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1

Meeting Date: January 17, 2019

Subject: Business and Financial Information

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale:

- Enrollment and Attendance Report for Month 3 Ending November 16, 2018
- Purchase Order Board Report for the Period of October 15, 2018 through November 14, 2018

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Enrollment and Attendance Report for Month 3 Ending November 16, 2018
2. Purchase Order Board Report for the Period of October 15, 2018 through November 14, 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	REGULAR ENROLLMENT			Special Education Grades K-6	TOTAL MONTH END ENROLLMENT	PERCENTAGE	AVERAGE CUMULATIVE ACTUAL	
	Kdgn	Grades 1-3	Grades 4-6			FOR THE MONTH	ATTENDANCE	
						2018-2019 Actual Attendance	Cum Attd Days /55 2018-2019	PERCENTAGE 2018-2019
A M Winn Elementary K-8 Waldorf	41	105	125	24	295	93.64%	283.04	95.40%
Abraham Lincoln Elementary	72	237	229	1	539	93.68%	513.13	95.33%
Alice Birney Waldorf-Inspired K-8	79	151	180	1	411	95.28%	397.49	96.38%
Bret Harte Elementary	29	89	97	35	250	93.41%	237.09	94.04%
Caleb Greenwood	90	216	227	4	537	95.31%	519.09	96.37%
Camellia Basic Elementary	75	187	176	7	445	98.08%	434.75	98.29%
Capital City School	0	14	24	0	38	94.25%	31.49	94.08%
Caroline Wenzel Elementary	28	116	111	38	293	95.18%	278.60	95.67%
Cesar Chavez Elementary	0	0	369	12	381	94.88%	360.78	95.98%
Crocker/Riverside Elementary	95	281	287	0	663	96.85%	645.58	97.43%
David Lubin Elementary	64	256	198	28	546	94.76%	524.98	95.82%
Earl Warren Elementary	48	177	184	13	422	95.66%	407.24	96.44%
Edward Kemble Elementary	138	411	0	15	564	94.51%	531.87	95.48%
Elder Creek Elementary	106	333	328	1	768	96.20%	745.91	96.94%
Ethel I Baker Elementary	72	296	279	9	656	93.71%	608.60	94.91%
Ethel Phillips Elementary	68	204	220	17	509	93.69%	483.58	94.73%
Father Keith B Kenny Elementary	48	147	116	13	324	93.91%	313.09	94.31%
Genevieve Didion K-8	61	211	199	10	481	97.42%	471.26	97.84%
Golden Empire Elementary	72	243	259	13	587	95.47%	571.49	96.58%
H W Harkness Elementary	68	142	138	11	359	94.98%	337.49	95.64%
Hollywood Park Elementary	48	128	124	38	338	93.51%	324.73	95.13%
Home/Hospital	9	11	22	8	50	100.00%	15.02	100.00%
Hubert H. Bancroft Elementary	86	161	164	22	433	94.42%	414.40	95.44%
Isador Cohen Elementary	34	108	121	23	286	94.35%	270.07	95.19%
James W Marshall Elementary	66	160	146	24	396	93.99%	377.22	95.48%
John Bidwell Elementary	34	114	126	10	284	94.95%	258.49	96.00%
John Cabrillo Elementary	40	140	144	37	361	95.30%	339.75	95.59%
John D Sloat Elementary	48	98	92	17	255	92.44%	232.29	93.81%
John H. Still K-8	94	274	280	14	662	93.26%	629.67	94.62%
John Morse Therapeutic Center	0	0	0	31	31	94.29%	28.42	93.59%
Leataata Floyd Elementary	42	163	129	11	345	92.63%	318.27	93.83%
Leonardo da Vinci K - 8 School	119	284	275	35	713	96.66%	694.62	97.21%
Mark Twain Elementary	41	129	119	24	313	93.59%	293.11	94.78%
Martin Luther King Jr K-8	40	135	130	30	335	95.12%	314.95	94.44%
Matsuyama Elementary	75	247	276	2	600	96.43%	581.91	96.97%
Nicholas Elementary	83	270	256	19	628	93.78%	601.35	95.11%
O W Erlewine Elementary	44	108	115	18	285	93.78%	268.04	95.12%
Oak Ridge Elementary	73	207	205	5	490	93.70%	462.29	94.52%
Pacific Elementary	121	333	296	0	750	95.12%	711.76	95.56%
Parkway Elementary School	73	237	210	32	552	93.75%	527.15	94.65%
Peter Burnett Elementary	65	214	222	16	517	93.96%	490.31	95.36%
Phoebe A Hearst Elementary	96	288	292	0	676	96.82%	659.40	97.68%
Pony Express Elementary	42	182	178	6	408	95.41%	392.67	96.25%
Rosa Parks K-8 School	42	133	144	11	330	93.81%	318.47	95.36%
Sequoia Elementary	46	195	178	3	422	94.90%	399.31	95.83%
Success Academy K-8	0	0	16	2	18	80.50%	13.98	83.86%
Susan B Anthony Elementary	48	150	146	0	344	96.64%	334.66	97.30%
Sutterville Elementary	70	206	217	7	500	96.91%	487.46	97.58%
Tahoe Elementary	67	136	130	46	379	93.92%	357.78	94.64%
Theodore Judah Elementary	94	213	244	19	570	95.74%	551.78	96.59%
Washington Elementary	63	115	77	5	260	93.82%	247.29	94.79%
William Land Elementary	61	176	192	0	429	96.31%	412.95	96.70%
Woodbine Elementary	46	126	110	30	312	93.09%	294.07	94.27%
TOTAL ELEMENTARY SCHOOLS	3,164	9,257	9,122	797	22,340	94.93%	21,320.17	95.84%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	REGULAR ENROLLMENT			Special Education Grades 7-8	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2018-2019 Actual Attendance	Cum Attd Days/55	PERCENTAGE 2018-2019
							2018-2019	
A M Winn Elementary K-8 Waldorf	19	14	33	0	33	95.06%	32.38	96.11%
Albert Einstein MS	418	360	778	44	822	94.24%	785.07	95.48%
Alice Birney Waldorf-Inspired K-8	60	44	104	0	104	96.15%	101.67	97.29%
California MS	451	460	911	14	925	94.46%	886.24	95.42%
Capital City School	19	20	39	0	39	82.20%	32.07	81.63%
Fern Bacon MS	360	376	736	38	774	94.66%	744.26	95.06%
Genevieve Didion K-8	56	43	99	0	99	97.62%	96.73	97.74%
Home/Hospital	7	11	18	4	22	100.00%	8.78	100.00%
John H. Still K-8	138	117	255	17	272	95.02%	261.67	95.63%
John Morse Therapeutic Center	0	0	0	14	14	89.47%	12.05	90.20%
Kit Carson 7-12	164	175	339	34	373	93.17%	342.80	93.36%
Leonardo da Vinci K - 8 School	69	69	138	19	157	97.72%	154.36	97.81%
Martin Luther King Jr K-8	45	33	78	1	79	96.34%	76.71	96.85%
Rosa Parks K-8 School	222	225	447	38	485	94.17%	464.24	95.16%
Sam Brannan MS	192	245	437	46	483	95.44%	459.87	95.92%
School of Engineering and Science	130	127	257	0	257	96.15%	250.53	96.82%
Success Academy K-8	6	11	17	0	17	64.79%	6.85	69.69%
Sutter MS	578	591	1169	44	1213	95.83%	1178.20	96.97%
Will C Wood MS	360	338	698	44	742	96.00%	711.07	96.29%
TOTAL MIDDLE SCHOOLS	3,294	3,259	6,553	357	6,910	94.96%	6,605.56	95.74%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
TRADITIONAL SCHOOLS

HIGH SCHOOLS	REGULAR ENROLLMENT					Total Grade 9-12	Special Education Grades 9-12	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Continuation	Grade 9	Grade 10	Grade 11	Grade 12				2018-2019 Actual Attendance	Cum Attd Days/55	PERCENTAGE 2018-2019
										2018-2019	
American Legion HS	200	0	0	0	0	200	0	200	83.92%	161.33	84.22%
Arthur A. Benjamin Health Prof	0	62	52	57	35	206	18	224	93.07%	213.91	93.86%
C K McClatchy HS	0	650	605	541	462	2258	84	2342	94.79%	2191.73	95.30%
Capital City School	0	36	62	101	147	346	0	346	94.53%	267.22	87.34%
Hiram W Johnson HS	0	435	353	337	285	1410	148	1558	92.20%	1405.96	92.94%
Home/Hospital	0	22	17	14	5	58	12	70	100.00%	20.97	100.00%
John F Kennedy HS	0	536	534	472	510	2052	107	2159	94.99%	2027.42	95.54%
Kit Carson 7-12	0	75	53	21	13	162	0	162	95.59%	158.06	95.89%
Luther Burbank HS	0	397	438	353	371	1559	152	1711	92.82%	1574.95	93.58%
Rosemont HS	0	323	333	280	272	1208	101	1309	94.72%	1227.51	95.02%
School of Engineering and Science	0	79	73	55	58	265	1	266	95.44%	256.00	96.41%
The Academy	0	1	7	0	0	8	0	8	81.27%	9.76	83.64%
West Campus HS	0	215	203	228	194	840	0	840	97.69%	823.71	98.02%
TOTAL HIGH SCHOOLS	200	2,831	2,730	2,459	2,352	10,572	623	11,195	94.16%	10,338.52	94.52%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
 TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2018-2019 Actual Attendance	Cum Attd Days/55	PERCENTAGE 2018-2019
			2018-2019	
ELEMENTARY	22,340	94.93%	21,320	95.84%
MIDDLE	6,910	94.96%	6,606	95.74%
HIGH SCHOOL	11,195	94.16%	10,339	94.52%
TOTAL ALL DISTRICT SEGMENTS	40,445	94.73%	38,264	95.46%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
CHARTER SCHOOLS

2018-2019 DEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2018-2019 Actual Attendance	2018-2019	PERCENTAGE 2018-2019
Bowling Green-Mc Coy	62	208	190	0	0	7	467	94.85%	445.75	95.73%
Bowling Green-Chacon	48	157	138	0	0	0	343	97.12%	336.24	97.88%
George W. Carver SAS	0	0	0	0	245	7	252	93.97%	241.75	94.88%
New Joseph Bonnheim Charter	45	123	126	0	0	0	294	94.18%	272.22	94.87%
New Tech High	0	0	0	0	199	3	202	95.66%	199.09	96.24%
The Met High School	0	0	0	0	273	1	274	98.06%	269.78	98.39%
TOTAL DEPENDENT CHARTER SCHOOLS	155	488	454	0	717	18	1,832	95.61%	1,764.81	96.32%

2018-2019 INDEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2018-2019 Actual Attendance	2018-2019	PERCENTAGE 2018-2019
CA Montessori Project Capitol Campus	41	130	116	330	0	0	617	96.77%	418.70	96.87%
Capitol Collegiate Academy	56	165	128	0	0	0	349	95.09%	354.75	96.07%
Aspire Capitol Heights Academy	45	122	67	0	0	0	234	96.00%	223.94	96.24%
Growth Public Schools	75	109	0	0	0	0	184	94.16%	175.63	94.71%
Language Academy	84	199	196	125	0	0	604	97.16%	589.57	97.64%
NorCal Trade & Tech *	0	54	0	0	30	0	84	37.95%	26.39	9.35%
Oak Park Prep	0	0	0	59	0	0	59	92.82%	59.21	92.85%
PS 7 Elementary	66	150	174	174	0	0	564	93.85%	539.44	94.83%
Sacramento Charter HS	0	0	0	0	617	0	617	94.59%	601.92	95.01%
SAVA	0	0	0	39	493	0	532	95.30%	482.67	96.58%
Sol Aureus College Preparatory	48	149	144	43	0	0	384	96.66%	337.29	96.91%
Yav Pem Suab Academy	66	195	203	0	0	0	464	97.37%	444.02	97.11%
TOTAL INDEPENDENT CHARTER SCHOOLS	481	1,273	1,028	770	1,140	-	4,692	90.64%	4,253.53	88.68%

*Adult Charter

TOTAL CHARTER SCHOOLS	636	1,761	1,482	770	1,857	18	6,524	93.13%	6,018.34	92.50%
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
 ADULT EDUCATION SCHOOLS

ADULT EDUCATION	ENROLLMENT	HOURS EARNED			2018-2019 CUMULATIVE ADA		
		CONCURRENT	OTHER	TOTAL	CONCURRENT	OTHER	TOTAL
A. Warren McClaskey Adult Center	388	0	21,012.50	21,012.50	0	178.59	178.59
Charles A. Jones Career & Education Center	710	0	28,265.83	28,265.83	0	275.41	275.41
TOTAL ADULT EDUCATION	1098	0	49,278.33	49,278.33	0	454.00	454.00

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	REGULAR CLASS ENROLLMENT							TOTAL
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	REGULAR
A M Winn Elementary K-8 Waldorf	41	32	37	36	45	34	46	271
Abraham Lincoln Elementary	72	86	82	69	79	84	66	538
Alice Birney Waldorf-Inspired K-8	79	47	48	56	60	61	59	410
Bret Harte Elementary	29	28	27	34	32	33	32	215
Caleb Greenwood	90	72	72	72	98	65	64	533
Camellia Basic Elementary	75	66	57	64	58	58	60	438
Capital City School	0	2	5	7	5	4	15	38
Caroline Wenzel Elementary	28	44	43	29	40	41	30	255
Cesar Chavez Elementary	0	0	0	0	123	119	127	369
Crocker/Riverside Elementary	95	96	96	89	90	98	99	663
David Lubin Elementary	64	92	82	82	49	72	77	518
Earl Warren Elementary	48	49	60	68	58	66	60	409
Edward Kemble Elementary	138	154	149	108	0	0	0	549
Elder Creek Elementary	106	105	113	115	93	118	117	767
Ethel I Baker Elementary	72	87	99	110	90	81	108	647
Ethel Phillips Elementary	68	71	68	65	68	66	86	492
Father Keith B Kenny Elementary	48	44	56	47	45	38	33	311
Genevieve Didion K-8	61	72	70	69	66	66	67	471
Golden Empire Elementary	72	69	80	94	85	92	82	574
H W Harkness Elementary	68	49	45	48	48	41	49	348
Hollywood Park Elementary	48	46	37	45	46	32	46	300
Home/Hospital	9	6	2	3	6	10	6	42
Hubert H. Bancroft Elementary	86	44	68	49	49	50	65	411
Isador Cohen Elementary	34	30	30	48	37	40	44	263
James W Marshall Elementary	66	50	49	61	46	46	54	372
John Bidwell Elementary	34	44	35	35	49	40	37	274
John Cabrillo Elementary	40	44	50	46	45	55	44	324
John D Sloat Elementary	48	35	31	32	30	31	31	238
John H. Still K-8	94	84	96	94	98	90	92	648
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	42	49	57	57	47	35	47	334
Leonardo da Vinci K - 8 School	119	95	95	94	95	92	88	678
Mark Twain Elementary	41	40	44	45	38	39	42	289
Martin Luther King Jr K-8	40	41	47	47	33	57	40	305
Matsuyama Elementary	75	86	69	92	95	90	91	598
Nicholas Elementary	83	82	88	100	97	74	85	609
O W Erlewine Elementary	44	39	35	34	36	46	33	267
Oak Ridge Elementary	73	67	69	71	67	75	63	485
Pacific Elementary	121	120	107	106	98	100	98	750
Parkway Elementary School	73	87	78	72	67	65	78	520
Peter Burnett Elementary	65	67	75	72	81	66	75	501
Phoebe A Hearst Elementary	96	96	96	96	99	99	94	676
Pony Express Elementary	42	59	57	66	64	55	59	402
Rosa Parks K-8 School	42	47	41	45	45	51	48	319
Sequoia Elementary	46	66	69	60	50	64	64	419
Success Academy K-8	0	0	0	0	4	5	7	16
Susan B Anthony Elementary	48	45	43	62	49	50	47	344
Sutterville Elementary	70	73	62	71	72	56	89	493
Tahoe Elementary	67	45	48	43	33	47	50	333
Theodore Judah Elementary	94	72	75	66	71	82	91	551
Washington Elementary	63	48	43	24	26	29	22	255
William Land Elementary	61	58	57	61	56	73	63	429
Woodbine Elementary	46	38	43	45	43	28	39	282
TOTAL	3,164	3,068	3,085	3,104	3,004	3,009	3,109	21,543

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	295	750	15567	16317	95.40%
Abraham Lincoln Elementary	539	1382	28222	29604	95.33%
Alice Birney Waldorf-Inspired K-8	411	821	21862	22683	96.38%
Bret Harte Elementary	250	826	13040	13866	94.04%
Caleb Greenwood	537	1076	28550	29626	96.37%
Camellia Basic Elementary	445	416	23911	24327	98.29%
Capital City School	38	109	1732	1841	94.08%
Caroline Wenzel Elementary	293	694	15323	16017	95.67%
Cesar Chavez Elementary	381	832	19843	20675	95.98%
Crocker/Riverside Elementary	663	936	35507	36443	97.43%
David Lubin Elementary	546	1261	28874	30135	95.82%
Earl Warren Elementary	422	828	22398	23226	96.44%
Edward Kemble Elementary	564	1384	29253	30637	95.48%
Elder Creek Elementary	768	1297	41025	42322	96.94%
Ethel I Baker Elementary	656	1795	33473	35268	94.91%
Ethel Phillips Elementary	509	1479	26597	28076	94.73%
Father Keith B Kenny Elementary	324	1039	17220	18259	94.31%
Genevieve Didion K-8	481	572	25919	26491	97.84%
Golden Empire Elementary	587	1112	31432	32544	96.58%
H W Harkness Elementary	359	847	18562	19409	95.64%
Hollywood Park Elementary	338	915	17860	18775	95.13%
Home/Hospital	50	0	826.25	826.25	100.00%
Hubert H. Bancroft Elementary	433	1089	22792	23881	95.44%
Isador Cohen Elementary	286	751	14854	15605	95.19%
James W Marshall Elementary	396	983	20747	21730	95.48%
John Bidwell Elementary	284	592	14217	14809	96.00%
John Cabrillo Elementary	361	863	18686	19549	95.59%
John D Sloat Elementary	255	843	12776	13619	93.81%
John H. Still K-8	662	1969	34632	36601	94.62%
John Morse Therapeutic Center	31	107	1563	1670	93.59%
Leataata Floyd Elementary	345	1152	17505	18657	93.83%
Leonardo da Vinci K - 8 School	713	1097	38204	39301	97.21%
Mark Twain Elementary	313	887	16121	17008	94.78%
Martin Luther King Jr K-8	335	1019	17322	18341	94.44%
Matsuyama Elementary	600	1000	32005	33005	96.97%
Nicholas Elementary	628	1702	33074	34776	95.11%
O W Erlewine Elementary	285	756	14742	15498	95.12%
Oak Ridge Elementary	490	1473	25426	26899	94.52%
Pacific Elementary	750	1821	39147	40968	95.56%
Parkway Elementary School	552	1639	28993	30632	94.65%
Peter Burnett Elementary	517	1313	26967	28280	95.36%
Phoebe A Hearst Elementary	676	863	36267	37130	97.68%
Pony Express Elementary	408	841	21597	22438	96.25%
Rosa Parks K-8 School	330	853	17516	18369	95.36%
Sequoia Elementary	422	956	21962	22918	95.83%
Success Academy K-8	18	148	769	917	83.86%
Susan B Anthony Elementary	344	510	18406	18916	97.30%
Sutterville Elementary	500	665	26810	27475	97.58%
Tahoe Elementary	379	1114	19678	20792	94.64%
Theodore Judah Elementary	570	1073	30348	31421	96.59%
Washington Elementary	260	748	13601	14349	94.79%
William Land Elementary	429	775	22712	23487	96.70%
Woodbine Elementary	312	984	16174	17158	94.27%
TOTAL	22,340	50,957	1,172,609	1,223,566	95.84%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
CUMULATIVE TOTAL ABSENCES

MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	33	72	1781	1853	96.11%
Albert Einstein MS	822	2044	43179	45223	95.48%
Alice Birney Waldorf-Inspired K-8	104	156	5592	5748	97.29%
California MS	925	2342	48743	51085	95.42%
Capital City School	39	397	1764	2161	81.63%
Fern Bacon MS	774	2129	40934	43063	95.06%
Genevieve Didion K-8	99	123	5320	5443	97.74%
Home/Hospital	22	0	483	483	100.00%
John H. Still K-8	272	657	14392	15049	95.63%
John Morse Therapeutic Center	14	72	663	735	90.20%
Kit Carson 7-12	373	1342	18854	20196	93.36%
Leonardo da Vinci K - 8 School	157	190	8490	8680	97.81%
Martin Luther King Jr K-8	79	137	4219	4356	96.85%
Rosa Parks K-8 School	485	1300	25533	26833	95.16%
Sam Brannan MS	483	1076	25293	26369	95.92%
School of Engineering and Science	257	452	13779	14231	96.82%
Success Academy K-8	17	164	377	541	69.69%
Sutter MS	1213	2022	64801	66823	96.97%
Will C Wood MS	742	1506	39109	40615	96.29%
TOTAL	6,910	16,181	363,306	379,487	95.74%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 3, ENDING FRIDAY, NOVEMBER 16, 2018
CUMULATIVE TOTAL ABSENCES

HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	200	1663	8873	10536	84.22%
Arthur A. Benjamin Health Prof	224	769	11765	12534	93.86%
C K McClatchy HS	2342	5940	120545	126485	95.30%
Capital City School	346	2130	14697	16827	87.34%
Hiram W Johnson HS	1558	5876	77328	83204	92.94%
Home/Hospital	70	0	1153.3	1153.3	100.00%
John F Kennedy HS	2159	5204	111508	116712	95.54%
Kit Carson 7-12	162	373	8693	9066	95.89%
Luther Burbank HS	1711	5941	86622	92563	93.58%
Rosemont HS	1309	3537	67513	71050	95.02%
School of Engineering and Science	266	525	14080	14605	96.41%
The Academy	8	105	537	642	83.64%
West Campus HS	840	915	45304	46219	98.02%
TOTAL	11,195	32,978	568,618	601,596	94.52%

	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
TOTAL ALL SCHOOLS	40,445	100,116	2,104,534	2,204,650	95.46%

Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00370	CAMCO WINDING & SALES INC dba CULVER ARMATURE & MOTOR	CULVER ARMATURE FOR ELECTRICAL SUPPLIES 2018-2019	FACILITIES MAINTENANCE	01	3,500.00
B19-00679	EKON-O-PAC LLC	18-19 SUPPER PROGRAM PACKAGING	NUTRITION SERVICES DEPARTMENT	13	40,000.00
B19-00680	IRON MOUNTAIN RECORDS MANAGMT	IRON MOUNTAIN - SHREDDING SVC	RISK MANAGEMENT	01	450.00
B19-00681	FLINN SCIENTIFIC INC	SUPPLEMENTAL SUPPLIES SCIENCE	C. K. McCLATCHY HIGH SCHOOL	01	1,750.00
B19-00682	FLEET GUY LLC dba Truck Site A LEX@TRUCKSITE.COM	RENTAL OF BOOM TRUCK AS NEEDED FOR 2018-19	FACILITIES MAINTENANCE	01	10,000.00
B19-00683	TUESDAY SEALS-PERKINS	FEDERAL SHARE 2018-2019 - PERKINS	SPECIAL EDUCATION DEPARTMENT	01	1,470.00
B19-00684	RED DOG SHRED SACRAMENTO	NS ADMIN PAPER SHREDDING	NUTRITION SERVICES DEPARTMENT	13	500.00
B19-00685	IRON MOUNTAIN RECORDS MANAGMT	SHREDDING SERVICES 18-19 SCHOOL YEAR	DEPUTY SUPERINTENDENT	01	275.00
B19-00686	CALIFORNIA DEPT OF JUSTICE BUR EAU OG CRIMINAL ID & INFORM	DEPT. OF JUSTICE, FINGERPRINTING FEES 2018-2019	HUMAN RESOURCE SERVICES	01	175,000.00
B19-00687	HANNIBAL'S CATERING	YOUTH DEVELOPMET SEL/PLC MEETINGS	YOUTH DEVELOPMENT	01	2,500.00
B19-00688	BETTS TRUCK PARTS INC	INTERNATIONAL TRUCK PARTS/SUPPLIES FOR WHSE	NUTRITION SERVICES DEPARTMENT	01	1,500.00
B19-00689	CLARITA AGUILAR	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	4,300.00
B19-00690	Deshawana Miller	PARENT MILEAGE REIMBURSEMENT 18-19	SPECIAL EDUCATION DEPARTMENT	01	2,200.00
B19-00691	Kenelma Garcia	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,200.00
B19-00692	MARIBEL AYALA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	4,300.00
B19-00693	SACRAMENTO REGIONAL TRANSIT DI STRICT FARE PREPAYMENT DEPT	RT BUS PASSES FOR PI CHOICE STUDENTS	CONSOLIDATED PROGRAMS	01	240.00
B19-00694	EAST BAY RESTAURANT	SMALLWARES/COMBI OVEN SUPPLIES	NUTRITION SERVICES DEPARTMENT	13	5,000.00
B19-00695	FOLLETT SCHOOL SOLUTIONS	LIBRARY SUPPLIES	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,000.00
B19-00696	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTERS	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,180.00
B19-00697	ALL WEST COACHLINES INC	MATHLETES - SHARED BUS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,400.00
B19-00698	Monica LeBlond	FEDERAL PROPORTIONMENT 2018-19	SPECIAL EDUCATION DEPARTMENT	01	1,470.00
B19-00699	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	SCHOOL SPECIALTY	H.W. HARKNESS ELEMENTARY	01	1,000.00

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B19-00700	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	BLANKET ORDER FOR PE SUPPLIES	SUTTERVILLE ELEMENTARY SCHOOL	01	412.80
B19-00701	HAYES DISTRIBUTING CO	HAYES DISTRIBUTING - BLANKET ORDER	SUCCESS ACADEMY	01	3,000.00
B19-00702	RALEY'S	SUPPLIES-CULINARY ARTS PRGM @ ALHS-MARIA E. RASUL	CAREER & TECHNICAL PREPARATION	01	2,000.00
B19-00703	HURST CHEMICAL COMPANY	GRAPHIC ARTS PROGRAM SUPPLIES	A.WARREN McCLASKEY ADULT	11	800.00
B19-00704	HANKIN SPECIALTY EQUIPMENT INC	POWER RAMP SERVICE FOR WAREHOUSE	NUTRITION SERVICES DEPARTMENT	01	2,500.00
				13	2,500.00
B19-00705	D AND P ENTERPRISES INC DBA CR ESCO	SUPPLIES-CULINARY ARTS PROGRAM @ RHS, SCOTT SINGER	CAREER & TECHNICAL PREPARATION	01	500.00
B19-00706	SHASTA LINEN SUPPLY	SUPPLIES-CULINARY ARTS PROGRAM @ RHS, SCOTT SINGER	CAREER & TECHNICAL PREPARATION	01	1,000.00
CHB19-00150	SUPPLY WORKS	SUPPLY WORKS - STATE/STATE	CHILD DEVELOPMENT PROGRAMS	12	3,500.00
CHB19-00159	SUPPLY WORKS	SUPPLY WORKS - SA, FB - CUSTODIAL SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	1,000.00
CHB19-00400	RAY MORGAN/SCUSD	SCHOOL WIDE CANON COPIER RENTAL 2018/2019	OAK RIDGE ELEMENTARY SCHOOL	01	10,000.00
CHB19-00401	SUPPLY WORKS	Supplyworks Custodial Supplies	THE MET	09	7,000.00
CHB19-00402	SCUSD - US BANK CAL CARD	OCTOBER CAL CARD CHARGES	CONSOLIDATED PROGRAMS	01	127.30
CS19-00162	KANTER & ROMO IMMIGRATION LAW	ADVERTISING COSTS	ADMIN-LEGAL COUNSEL	01	1,129.21
CS19-00163	THERESE MOUA JASPERSON	PROFESSIONAL DEVELOPMENT	SUSAN B. ANTHONY ELEMENTARY	01	2,700.00
CS19-00165	ERIN BROWDER LLC	ERIN BROWDER	LEATAATA FLOYD ELEMENTARY	01	25,850.00
CS19-00167	LAW OFFICE OF ROBERTA SAVAGE	ATTORNEY FEES	ADMIN-LEGAL COUNSEL	01	33,900.00
CS19-00168	INNOVATION BRIDGE, INC.	TUPE Contract - Innovation Bridge	FOSTER YOUTH SERVICES PROGRAM	01	34,000.00
CS19-00169	CHRISTOPHER ROBINSON 4YOU'RE IP HANY FOUNDATION	FYS/TUPE Contract w/4 Your Ephiphany	FOSTER YOUTH SERVICES PROGRAM	01	18,000.00
CS19-00170	NEWS & REVIEW PUBLICATIONS	BE HERE ATTENDANCE CAMPAIGN MEDIA ADVERTISEMENT	ENROLLMENT CENTER	01	632.00
CS19-00171	AARON CABRERA	ATHLETIC TRAINER	HIRAM W. JOHNSON HIGH SCHOOL	01	25,000.00
CS19-00172	GERALD LEE PRETTYMAN	FEE BASED CLASS	A.WARREN McCLASKEY ADULT	11	17,990.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS19-00173	THIRD EYE BISON	N.S. Staff Prof Dev Training	NUTRITION SERVICES DEPARTMENT	13	2,100.00
CS19-00174	CITY OF REFUGE SACRAMENTO	CITY OF REFUGE SEL SERVICES	AMERICAN LEGION HIGH SCHOOL	01	5,000.00
CS19-00175	MACLEOD WATTS INC	GASB 75 ACTUARIAL VALUATION SVCS	RISK MANAGEMENT	01	24,435.00
CS19-00176	THE CYPHER HIP HOP WORKSHOPS	CYPHER HIP HOP	WOODBINE ELEMENTARY SCHOOL	01	9,000.00
CS19-00177	VISION 2000 EDUCATIONAL FOUNDATION	ESSA/ESEA TUTORING-NPS	CONSOLIDATED PROGRAMS	01	32,200.00
CS19-00178	GRACE FA'AVESI	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	16,800.00
CS19-00179	CHARLES COOPER	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	18,000.00
CS19-00180	STUDIO T URBAN DANCE ACADEMY	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	32,720.00
CS19-00181	ANCIENT ARTIFACTS	SIG - ANCIENT ARTIFACTS PRESENTATIONS	H.W. HARKNESS ELEMENTARY	01	1,750.00
CS19-00182	EFFIE YEAW NATURE CENTER	SIG - LIFE SCIENCE CLASSROOM PRESENTATIONS	H.W. HARKNESS ELEMENTARY	01	749.20
CS19-00183	A TOUCH OF UNDERSTANDING INC.	HMS - ATOU SCHOOL PRESENTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	1,350.00
CS19-00184	MUSIC TO GROW ON MUSIC THERAPY SERVICES INC	MUSIC THERAPY FOR PHI STUDENTS	SPECIAL EDUCATION DEPARTMENT	01	1,600.00
CS19-00185	ROCCSOLID ADVISEMENT	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	39,480.00
CS19-00186	ALWAYS KNOCKING INC	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	50,000.00
CS19-00187	EARTH MAMA HEALING INC	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	34,480.00
CS19-00188	THE CYPHER HIP HOP WORKSHOPS	2018-19 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	30,000.00
CS19-00189	DOCUMENT TRACKING SERVICES	DTS 2018-19 SPSA/LCAP TRANSLATION	STRATEGY & CONTINUOUS IMPRVMT	01	14,331.00
CS19-00190	USI INSURANCE SERVICES NATIONAL INC	USI - HEADSTART PREK-K 2018 - 2019	RISK MANAGEMENT	01	9,140.82
CS19-00191	SACRAMENTO COUNTY OFFICE OF EDUCATION	SCOE SIG L'SHIP & TECH. ASSISTANCE MOU	ACADEMIC OFFICE	01	96,800.00
CS19-00192	GLORIA MELCHOR DBA GLORIA'S IN TERPRETING SVCS	TRANSLATORS 2018-19 CAMELLIA BACK TO SCHOOL NIGHT	CAMELLIA BASIC ELEMENTARY	01	900.00
CS19-00193	SACRAMENTO CHINESE COMMUNITY	KINDER AFTER SCHOOL PROGRAM	WOODBINE ELEMENTARY SCHOOL	01	5,002.55
CS19-00194	MORRISSEY-COMPTON EDUCATIONAL CENTER INC	IEE (DeGraffenreid)	SPECIAL EDUCATION DEPARTMENT	01	6,000.00
CS19-00195	WALLACE KUHL AND ASSOCIATES	0520-427 HJHS FIELD IMPROVMENT	FACILITIES SUPPORT SERVICES	21	4,500.00
CS19-00196	TOTAL EDUCATION SOLUTIONS	2018-19 AIEP TUTORING SERVICES	INDIAN EDUCATON	01	4,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS19-00197	CITY OF SACRAMENTO SACRAMENTO METROPOLITAN ARTS	Any Given Child Program	ACADEMIC OFFICE	01	22,350.00
CS19-00198	UNITED COLLEGE ACTION NETWORK	U-CAN CONTRACT-EDUCATION SUPPORT/OUTREACH	ACADEMIC ACHIEVEMENT	01	75,000.00
CS19-00199	WALLACE KUHL AND ASSOCIATES	0570-416 AMER LEGION CORE-TESTING & INSPECTION	FACILITIES SUPPORT SERVICES	21	84,070.00
CS19-00200	MERCY HOUSING INC ATTN ERIK K RENGEL	MERCY HOUSING	LEATAATA FLOYD ELEMENTARY	01	79,800.00
CS19-00201	SACRAMENTO COUNTY OFFICE OF ED K12 CURRICULUM & INSTRUCTION	SCOE - INVOICE190697	SUSAN B. ANTHONY ELEMENTARY	01	24,200.00
CS19-00202	NICHE.COM	PREMIUM WEBSITE PROFILE	NEW TECH	09	1,980.00
CS19-00203	GLORIA MELCHOR DBA GLORIA'S IN TERPRETING SVCS	TRANSLATION FOR PARENT MEETINGS	ETHEL I. BAKER ELEMENTARY	01	4,000.00
CS19-00204	AMAZING SCHOOLS	CA GEAR UP - SUMMER BRIDGE	WILL C. WOOD MIDDLE SCHOOL	01	19,500.00
CS19-00205	STORM PROGRAM LLC	CA GEAR UP - I AM PROJECT	WILL C. WOOD MIDDLE SCHOOL	01	8,000.00
CS19-00206	GRAPHIIX	CA GEAR UP - I AM PROJECT GRAPHIC DESIGN	WILL C. WOOD MIDDLE SCHOOL	01	6,000.00
CS19-00207	LPC CONSULTING ASSOCIATES INC	BE HERE CAMPAIGN- ATTENDANCE TOOLKITS	ENROLLMENT CENTER	01	1,412.39
CS19-00208	SCHOLAR ATHLETES GLOBALLY EMER GING	MLA WLA ARCHITECTS OF HOPE	WOODBINE ELEMENTARY SCHOOL	01	20,000.00
CS19-00209	ASTRID QIRKO KINN	ASTRID KINN	GEO WASHINGTON CARVER	09	8,375.00
CS19-00210	SACRAMENTO COUNTY OFFICE OF ED UCATION	SIG - BENCHMARK & SIPPS SUPPORT	H.W. HARKNESS ELEMENTARY	01	23,100.00
CS19-00211	FOLLETT SCHOOL SOLUTIONS	FOLLETT LICENSE AND MAINTENANCE, 1/1/19 - 12/31/19	INFORMATION SERVICES	01	95,892.75
CS19-00212	AMERICAN ARBITRATION ASSOC INC	ARBITRATION SERVICES	ADMIN-LEGAL COUNSEL	01	275.00
CS19-00213	COMMUNITY INITIATIVES	UNDOCUALLY KNOW YOUR RIGHTS EMERGENCY PREPAPED	EQUITY, ACCESS & EXCELLENCE	01	500.00
CS19-00214	JEST IN TIME	PROFESSOR SMART ASSEMBLY	GOLDEN EMPIRE ELEMENTARY	01	700.00
CS19-00215	POWERHOUSE SCIENCE CENTER DISC OVERY CAMPUS	SECOND GRADE ASSEMBLIES	MATSUYAMA ELEMENTARY SCHOOL	01	1,000.00
CS19-00216	JANETTE SENCION DE PERFECTO	JANETTE SENCION-PERFECTO	CESAR CHAVEZ INTERMEDIATE	01	2,000.00
CS19-00217	CHRISTOPHER MODELLAS	FLAG FOOTBALL FIELD STRIPING	EQUITY, ACCESS & EXCELLENCE	01	3,360.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS19-00218	LAW OFFICE OF ALEXANDER SPERRY	INVESTIGATION	ADMIN-LEGAL COUNSEL	01	16,762.50
CS19-00228	CONDITIONS FOR LEARNING	CONDITIONS FOR LEARNING	JOHN D SLOAT BASIC ELEMENTARY	01	105,000.00
N19-00001	POINT QUEST PEDIATRICS THERAPIES LLC	AGENCY SERVICES (AIDE HOURS)	SPECIAL EDUCATION DEPARTMENT	01	180,000.00
N19-00011	MUSIC TO GROW ON MUSIC THERAPY SERVICES INC	AGENCY SERVICES (MUSIC)	SPECIAL EDUCATION DEPARTMENT	01	135,000.00
N19-00045	SIERRA PEDIATRIC THERAPY	AGENCY SERVICES (OT/PT)	SPECIAL EDUCATION DEPARTMENT	01	4,000.00
N19-00046	CENTER FOR AUTISM & RELATED	AGENCY SERVICES (BEHAVIOR/INCLUSION)	SPECIAL EDUCATION DEPARTMENT	01	79,300.00
N19-00047	GUIDING HANDS SCHOOL INC	NPS EDUCATIONAL SERVICES (E.D./MULTIPLE)	SPECIAL EDUCATION DEPARTMENT	01	750,000.00
N19-00048	CARE INC	AGENCY SERVICES (BEHAVIOR)	SPECIAL EDUCATION DEPARTMENT	01	65,000.00
N19-00049	TLC CHILD & FAMILY SERVICES	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	205,000.00
N19-00050	LOGAN RIVER ACADEMY LLC	RESIDENTIAL PLACEMENT	SPECIAL EDUCATION DEPARTMENT	01	145,000.00
N19-00051	MAXIM HEALTHCARE SERVICES	AGENCY SERVICES (NURSING)	SPECIAL EDUCATION DEPARTMENT	01	175,000.00
N19-00052	APPLIED BEHAVIOR CONSULTANTS INC	AGENCY SERVICES (BEHAVIOR)	SPECIAL EDUCATION DEPARTMENT	01	65,000.00
N19-00053	BRIGHT START THERAPIES	AGENCY SERVICES (SPEECH/OT/PT)	SPECIAL EDUCATION DEPARTMENT	01	10,000.00
P19-00215	IMAGESTUFF.COM	DOG TAGS 18-19	EDWARD KEMBLE ELEMENTARY	01	862.80
P19-00750	NWN CORPORATION	CLASSROOMS COMPUTERS / PRINTERS	ROSA PARKS MIDDLE SCHOOL	01	24,734.42
P19-01385	ALL WEST COACHLINES INC	Payment to All West for two buses for Chico State	HEALTH PROFESSIONS HIGH SCHOOL	01	2,281.60
P19-01386	DISCOUNT SCHOOL SUPPLY	INST MTRLS - PATRICIA PAYAN	CHILD DEVELOPMENT PROGRAMS	12	107.89
P19-01387	PITNEY BOWES INC	POSTAGE METER LEASE RENEWAL-2018-19	JOHN F. KENNEDY HIGH SCHOOL	01	817.16
P19-01388	SCUSD - US BANK CAL CARD	Mentor Celebration Supplies	THE MET	09	667.42
P19-01389	POSMICRO.COM ATTN: ACCOUNTS RECEIVABLE	SCANNER FOR THE LIBRARY	JOHN F. KENNEDY HIGH SCHOOL	01	80.11
P19-01390	T MARZETTI CO	6840 Pasta Rotini 11/06/2018	NUTRITION SERVICES DEPARTMENT	13	7,218.00
P19-01391	T MARZETTI CO	6841 Pasta Roni 11/27/2018	NUTRITION SERVICES DEPARTMENT	13	7,218.00
P19-01392	MICHAEL FOODS INC	6842 Egg Patty 11/15/2018	NUTRITION SERVICES DEPARTMENT	13	10,302.00
P19-01393	P & R PAPER SUPPLY COMPANY	6843 Tray 5-Comp 10/30/2018	NUTRITION SERVICES DEPARTMENT	13	26,049.60
P19-01394	P & R PAPER SUPPLY COMPANY	6844 Tray 5-Comp 12/04/2018	NUTRITION SERVICES DEPARTMENT	13	25,084.80

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01395	PETERSON FARMS FRESH INC	6845 APPLESauce CUP 11/30/2018	NUTRITION SERVICES DEPARTMENT	13	11,178.25
P19-01396	SNACK-KING CORP	6846 CHSE PUFFS/CHIPS 10/29/2018	NUTRITION SERVICES DEPARTMENT	13	5,789.85
P19-01397	SNACK-KING CORP	6847 TORTILLA CHIPS 11/09/2018	NUTRITION SERVICES DEPARTMENT	13	4,469.85
P19-01398	SNACK-KING CORP	6848 CHSE PUFFS/CHIPS 11/30/2018	NUTRITION SERVICES DEPARTMENT	13	5,789.85
P19-01399	BESTWAY SANDWICHES INC	6851 TRKY&CHSE SANDWICH 10/30/2018	NUTRITION SERVICES DEPARTMENT	13	5,886.00
P19-01400	PEOPLEADMIN	SEARCHSOFT SOFTWARE SOLUTIONS	HUMAN RESOURCE SERVICES	01	4,500.00
P19-01401	NWN CORPORATION	PRINTER FOR STUD. SUPP. CENTER-SUPP MATERIALS	FERN BACON MIDDLE SCHOOL	01	628.93
P19-01402	VIRCO MANUFACTURING CORP	SPED CLASSROOM FURNITURE (J. MORSE)	SPECIAL EDUCATION DEPARTMENT	01	1,181.40
P19-01403	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	A. M. WINN - K-8	01	808.19
P19-01404	NWN CORPORATION	CHROMEBOOKS FOR STUDENTS	SUTTER MIDDLE SCHOOL	01	1,077.10
P19-01405	NWN CORPORATION	LAPTOP FOR STUDENT USE	ALBERT EINSTEIN MIDDLE SCHOOL	01	315.35
P19-01406	BOOKS EN MORE	BOOKS FOR CLASSROOM LIBRARY (S. PELLA)	JOHN F. KENNEDY HIGH SCHOOL	01	835.89
P19-01407	DISCOUNT SCHOOL SUPPLY	INST MTRLS - ERICA THAMES, EHS HV	CHILD DEVELOPMENT PROGRAMS	12	198.94
P19-01408	SCUSD - US BANK CAL CARD	UPS RETURN SHIPPING COSTS	LIBRARY/TEXTBOOK SERVICES	01	61.05
P19-01409	ABELS APPLE ACRES INC	4TH GRADE/KG APPLE HILL - ABEL APPLE ACRES	NEW JOSEPH BONNHEIM	09	205.00
P19-01410	ANDYMARK INC	ROBOTICS COMPETITION MATERIALS	ENGINEERING AND SCIENCES HS	01	1,071.17
P19-01411	CUSTOMINK	SEL SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	2,830.09
P19-01412	COTTON SHOPPE	CJA UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	1,084.38
P19-01413	ALL WEST COACHLINES INC	BUS CONF. COMPLETED ORDER - TRADE DAY	LUTHER BURBANK HIGH SCHOOL	01	793.60
P19-01414	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	792.07
P19-01415	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	WILL C. WOOD MIDDLE SCHOOL	01	1,002.43
P19-01416	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	H.W. HARKNESS ELEMENTARY	01	995.86
P19-01417	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	ABRAHAM LINCOLN ELEMENTARY	01	783.05
P19-01418	AMAZON CAPITAL SERVICES	DELIVER TO LISA VUE ROOM B INFANT ROOM	CHILD DEVELOPMENT PROGRAMS	12	1,865.04
P19-01419	SCUSD - US BANK CAL CARD	SOLAR REGATTA 11TH GR IU	ENGINEERING AND SCIENCES HS	01	347.38

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01420	RISO PRODUCTS OF SACRAMENTO	Riso Products of Sacramento Yearly, Machine #2	HEALTH PROFESSIONS HIGH SCHOOL	01	100.00
P19-01421	HARLAND TECHNOLOGY SERVICES	SCANTRON MAINTENANCE	LUTHER BURBANK HIGH SCHOOL	01	805.00
P19-01422	RISO PRODUCTS OF SACRAMENTO	RISO RZ220 MAINTENANCE AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	425.00
P19-01423	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	333.41
P19-01424	AMAZON CAPITAL SERVICES	SCHOOL CLASS MATS THERAPY, MOTORSKILLS	CAROLINE WENZEL ELEMENTARY	01	75.76
P19-01425	OFFICE DEPOT	PRINTER FOR AP OFFICE	C. K. McCLATCHY HIGH SCHOOL	01	764.22
P19-01426	SCUSD - US BANK CAL CARD	REPAIR APPLE TECHNOLOGY NO LONGER WARRANTY	C. K. McCLATCHY HIGH SCHOOL	01	603.40
P19-01427	THE MERCH MAN	CA GEAR UP - STUDENT T-SHIRTS	WILL C. WOOD MIDDLE SCHOOL	01	3,125.39
P19-01428	CDW-G C/O PAT HEIN	MONITOR FOR NS OFFICE	NUTRITION SERVICES DEPARTMENT	13	215.99
P19-01429	VEX ROBOTICS INC	ENGINEERING TECHNOLOGY @ RHS	CAREER & TECHNICAL PREPARATION	01	4,758.52
P19-01430	SCHOOL OUTFITTERS DBA FAT CATA LOG	SIG - PORCELAIN MARKERBOARD PARTITION	H.W. HARKNESS ELEMENTARY	01	849.25
P19-01431	SPARK FUN ELECTRONICS INC.	CONSTRUCTION DESIGN @ RHS	CAREER & TECHNICAL PREPARATION	01	214.64
P19-01432	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	WILLIAM LAND ELEMENTARY	01	1,431.63
P19-01433	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	LEATAATA FLOYD ELEMENTARY	01	1,381.46
P19-01434	JOSTENS INC	JOSTENS 2018	AMERICAN LEGION HIGH SCHOOL	01	2,450.60
P19-01435	J P CUMMINGS INC	Purchase of Graduation Stoles from Jostens	HEALTH PROFESSIONS HIGH SCHOOL	01	129.02
P19-01436	LAKESHORE LEARNING CORP ACCT 2 58550	SIG - MISC. SUPPLIES	H.W. HARKNESS ELEMENTARY	01	602.53
P19-01437	ORIENTAL TRADING CO INC	STUDENT MATERIALS FOR SEL	JOHN CABRILLO ELEMENTARY	01	140.06
P19-01438	CALIFORNIA COMMISSION ON TEACHER CREDENTIALING	ANNUAL ACCREDITATION FEES INDUCTION 2018-19	ACADEMIC OFFICE	01	1,300.00
P19-01439	WELDERS SUPPLY CO. - BELOIT, I NC.	CONSTR. ENGINEER.DESIGN TEAM JKT -DAVID STAFFORD	CAREER & TECHNICAL PREPARATION	01	962.21
P19-01440	PITSCO INC	CONSTRUCTION DESIGN @ RHS	CAREER & TECHNICAL PREPARATION	01	652.90
P19-01441	SIERRA WINDOW COVERINGS INC	SIERRA WINDOW COVERINGS	SUTTER MIDDLE SCHOOL	01	178.61
P19-01442	GLOBAL EQUIPMENT COMPANY	SAFETY GOGGLES FOR WOODSHOP	SUTTER MIDDLE SCHOOL	01	26.49
P19-01443	RISO PRODUCTS OF SACRAMENTO	MAINTENACE AGREEMENT RENEWAL	JOHN H. STILL - K-8	01	425.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01444	GBC GENERAL BINDING CORP ACCO BRANDS USA LLC	GBC LAMINATING MACHINE MAINTENANCE AGREEMENT	CROCKER/RIVERSIDE ELEMENTARY	01	526.44
P19-01445	IVS COMPUTER TECHNOLOGIES	SMARTBOARD INSTALLATION	SUSAN B. ANTHONY ELEMENTARY	01	13,162.74
P19-01446	GOPHER SPORTS	PE SUPPLIES	H.W. HARKNESS ELEMENTARY	01	389.32
P19-01447	MCGRAW HILL COMPANIES	REDBIRD LANGUAGE ARTS AND PD	JOHN H. STILL - K-8	01	14,143.50
P19-01448	EcoRise Youth Innovations dba EcoRise	MATERIALS AND TRAINING FOR PROJECT GREEN	DEPUTY SUPERINTENDENT	01	2,000.00
P19-01449	TROY HOLDING	Staff Professional Development Meeting	THEODORE JUDAH ELEMENTARY	01	120.51
P19-01450	ANGELA NOVOTNY KATZAKIS	SBAC TESTING SUPPLIES/INCENTIVES	JOHN D SLOAT BASIC ELEMENTARY	01	772.67
P19-01451	CVPSG C/O ROCKLIN UNIFIED SCH DISTR	CENTRAL VALLEY PERSONNEL STUDY MEMBERSHIP 18-19	HUMAN RESOURCE SERVICES	01	35.00
P19-01452	EE ATHLETICS LEAGUE	2018 MIDDLE SCHOOL VOLLEYBALL LEAGUE FEE	GENEVIEVE DIDION ELEMENTARY	01	425.00
P19-01453	COLLEGE BOARD	COLLEGE BOARD 2018-2019 MEMBERSHIP DUES	GIFTED AND TALENTED EDUCATION	01	400.00
P19-01454	SACRAMENTO CONVENTION CENTER C IY OF SACRAMENTO	GRAD HALL RENTAL JUNE 2019	WEST CAMPUS	01	1,100.00
P19-01455	ASSET TECHNOLOGIES INC	HVAC CONTROLLERS, VARIOUS SCHOOLS	FACILITIES MAINTENANCE	01	6,549.34
P19-01456	AMERICAN CHILLER SERV INC	LUTHER BURBANK COOLING TOWER PARTS	FACILITIES MAINTENANCE	01	3,663.18
P19-01457	CITY OF SACRAMENTO REVENUE DIV ISION	FALSE FIRE ALARM 8312018	AMERICAN LEGION HIGH SCHOOL	01	136.00
P19-01458	STANLEY ACCESS TECH	REPAIRS TO SERNA'S AUTOMATIC DOORS	FACILITIES MAINTENANCE	01	757.05
P19-01459	AURORA ENVIRONMENTAL SERVICES	AURORA INVOICE A1530	RISK MANAGEMENT	01	3,473.40
P19-01460	MERCURIUS	WALDORF CLASSROOM SUPPLIES	A. M. WINN - K-8	01	526.40
P19-01461	COUNTY OF SACRAMENTO HEALTH AN D HUMAN SERVICES	AGRMT #7200100-15/17-222 -SAC COUNTY	SPECIAL EDUCATION DEPARTMENT	01	10,368.34
P19-01462	JNT BUILDING & REMODELING INC	JNT Building and Remodeling new Water Fill Station	HEALTH PROFESSIONS HIGH SCHOOL	01	3,876.00
P19-01463	SKASOL INC	MATERIALS NEEDED BOILER REPAIR @ SAC HIGH	FACILITIES MAINTENANCE	01	4,227.80
P19-01464	BRIAN FOSTER REFEREE ASSOCIATI ON	2018 19 CO-ED SOCCER	AMERICAN LEGION HIGH SCHOOL	01	465.00
P19-01465	RISO PRODUCTS OF SACRAMENTO	SUPPLIES FOR RISO	PONY EXPRESS ELEMENTARY SCHOOL	01	95.26
P19-01466	BESTWAY SANDWICHES INC	6852 CHKN SLD SANSWICH 11/06/2018	NUTRITION SERVICES DEPARTMENT	13	5,886.00

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P19-01467	DON LEE FARMS	6855 PANCAKE PUP 11/28/2018	NUTRITION SERVICES DEPARTMENT	13	4,950.00
P19-01468	DIVERSIFIED FOODS INC	6854 MILK 1 % SHLF STBLE 2,640 12/03/2018	NUTRITION SERVICES DEPARTMENT	13	26,400.00
P19-01469	BONGARDS CREAMERIES	6853 CHEESE STICK 11/07/2018	NUTRITION SERVICES DEPARTMENT	13	4,476.00
P19-01470	GOLD STAR FOODS INC	6856 YOGURT 10/30/2018	NUTRITION SERVICES DEPARTMENT	13	4,032.00
P19-01471	GOLD STAR FOODS INC	6857 YOGURT 11/08/2018	NUTRITION SERVICES DEPARTMENT	13	2,566.42
P19-01472	GOLD STAR FOODS INC	6858 PEAR CUP 11/09/2018	NUTRITION SERVICES DEPARTMENT	13	7,856.65
P19-01473	GOLD STAR FOODS INC	6859 PEACH CUP 11/26/2018	NUTRITION SERVICES DEPARTMENT	13	6,904.82
P19-01474	GOLD STAR FOODS INC	6860 YOGURT DMLS 11/26/2018	NUTRITION SERVICES DEPARTMENT	13	2,016.00
P19-01475	GOLD STAR FOODS INC	6861 YOGURT 11/30/2018	NUTRITION SERVICES DEPARTMENT	13	4,199.02
P19-01476	JENNIE-O TURKEY STORE	6862 TRKY BCN/TRKY BRST 10/31/2018	NUTRITION SERVICES DEPARTMENT	13	61,015.16
P19-01477	FRESH INNOVATIONS CALIF LLC	6865 SLICED APPLES 10/19/2018	NUTRITION SERVICES DEPARTMENT	13	14,832.00
P19-01478	EAGLE EYE PRODUCE THE GRAPE GU YS	6866 GRAPES 10/19/2018	NUTRITION SERVICES DEPARTMENT	13	3,510.00
P19-01479	DAVID J ELLIOT AND SON STILLWA TER ORCHARDS	6867 PEAR 10/18/2018	NUTRITION SERVICES DEPARTMENT	13	1,875.00
P19-01480	AG LINK INC	6868 FRESH STRAWBERRIES 10/22/2018	NUTRITION SERVICES DEPARTMENT	13	6,587.50
P19-01481	SYSCO FOOD SVCS OF SACRAMENTO	6863 CNDMNTS/BF BITES/BRCCLI/POTATO 10/24/2018	NUTRITION SERVICES DEPARTMENT	13	19,507.25
P19-01482	SYSCO FOOD SVCS OF SACRAMENTO	6864 SOAP/CNDMNTS/FOOD/SOY MILK 10/26/18	NUTRITION SERVICES DEPARTMENT	13	11,206.19
P19-01483	SYSCO FOOD SVCS OF SACRAMENTO	6877 CONDIMENTS/TATER TOTS 10/31/2018	NUTRITION SERVICES DEPARTMENT	13	3,589.75
P19-01484	SYSCO FOOD SVCS OF SACRAMENTO	6878 CRACKERS/SPGHT SCE/FOOD 11/02/2018	NUTRITION SERVICES DEPARTMENT	13	16,677.50
P19-01485	SUNWEST FOODS INC	6875 BROWN RICE 10/29/2018	NUTRITION SERVICES DEPARTMENT	13	3,879.00
P19-01486	SUNWEST FOODS INC	6876 BROWN RICE 11/13/2018	NUTRITION SERVICES DEPARTMENT	13	3,879.00
P19-01487	TYSON FOODS	6871 CHICKEN STRIPS 10/29/2018	NUTRITION SERVICES DEPARTMENT	13	26,691.50
P19-01488	TYSON FOODS	6872 CRISPITO 10/29/2018	NUTRITION SERVICES DEPARTMENT	13	10,872.00
P19-01489	TYSON FOODS	6873 CRISPITO 11/26/2018	NUTRITION SERVICES DEPARTMENT	13	6,795.00
P19-01490	TYSON FOODS	6874 CHICKEN STRIPS 11/26/2018	NUTRITION SERVICES DEPARTMENT	13	18,081.50

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01491	WOOLERY ENTERPRISES INC	6870 PASTA SALAD 11/09/2018	NUTRITION SERVICES DEPARTMENT	13	4,107.25
P19-01492	BENCHMARK EDUCATION COMPANY	SIG - BENCHMARK ADVANCE GRADE 6	H.W. HARKNESS ELEMENTARY	01	270.63
P19-01493	CURRICULUM ASSOCIATES LLC	SIG - READY COMMON CORE MATH, 3RD GRADE	H.W. HARKNESS ELEMENTARY	01	612.18
P19-01494	CADA	CADA HS STUDENT CONFERENCE	HIRAM W. JOHNSON HIGH SCHOOL	01	1,155.00
P19-01495	OFFICE DEPOT	COPY PAPER	PONY EXPRESS ELEMENTARY SCHOOL	01	1,257.87
P19-01496	S P2	SAFETY SOFTWARE -CONSTRU. PROGRAM- KENNETH DAVIS	CAREER & TECHNICAL PREPARATION	01	249.00
P19-01497	DICK BLICK CUSTOMER #12751501	SUPPLIES FOR PUBLICATIONS CLASS-SCRIPA	SUTTER MIDDLE SCHOOL	01	127.89
P19-01498	BOOKS EN MORE	AIEP BOOKCLUB-THERE THERE	YOUTH DEVELOPMENT	01	375.13
P19-01499	ESQUIRE IMAX THEATRE	SIG - IMAX ON 11/27/18, 3RD GRADE	H.W. HARKNESS ELEMENTARY	01	392.00
P19-01500	PATON GROUP	INK CARTRIDGES	HIRAM W. JOHNSON HIGH SCHOOL	01	2,065.29
P19-01501	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	AMERICAN FLAG	ROSEMONT HIGH SCHOOL	01	204.84
P19-01502	GBC GENERAL BINDING CORP	LAMINATOR MAINTENANCE	HUBERT H BANCROFT ELEMENTARY	01	790.84
P19-01503	ACADEMIC AFFAIRS	ACADEMIC AFFAIRS - CONFIRMED COMPLETE	GEO WASHINGTON CARVER	09	1,199.14
P19-01504	AMAZON CAPITAL SERVICES	MICROSCOPES	JOHN H. STILL - K-8	01	428.05
P19-01505	JM ENVIRONMENTAL INC	ASBESTOS REMOVAL @ BRET HARTE	FACILITIES MAINTENANCE	01	3,000.00
P19-01506	JM ENVIRONMENTAL INC	ASBESTOS CONTAINING MATR'LS REMOVAL @ WEST CAMPUS	FACILITIES MAINTENANCE	01	3,920.00
P19-01507	JM ENVIRONMENTAL INC	ASBESTOS CONTAINING MATR'LS REMOVAL @ L BURBANK	FACILITIES MAINTENANCE	01	3,827.00
P19-01508	NORTHSTAR AV	Epson Bulb for classroom projector	MARK TWAIN ELEMENTARY SCHOOL	01	542.33
P19-01509	PEARSON EDUCATION INC	SPELLING CURRICULUM - CAMPA	BG CHACON ACADEMY	09	801.91
P19-01510	AMAZON CAPITAL SERVICES	STUDENT ADPTV MTRLS (BOWLING GREEN)	SP ED - TECHNOLOGIST	01	275.85
P19-01511	B STREET THEATRE	TICKET PURCHASE FOR FIELD TRIP/ 2ND	BG CHACON ACADEMY	09	635.00
P19-01512	SCHOLASTIC, INC. ORDER DESK	TREAT AS CONFIRMED - Scholastic News for Teachers	MARTIN L. KING JR ELEMENTARY	01	3,074.54

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01513	ZAJIC APPLIANCE SERVICE, INC	WASHERS FOR CKM,SAM BRANNAN/FRIDGE FOR WHSE BRK RM	NUTRITION SERVICES DEPARTMENT	13	1,984.01
P19-01514	BOOKS EN MORE	BATTLE OF THE BOOKS-SPANISH-SUPPLEME NTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	132.04
P19-01515	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	NOVELS FOR READING	HUBERT H BANCROFT ELEMENTARY	01	229.81
P19-01516	BUNZL DISTRIBUTION CA LLC	6891 PAN LINRS/BAGS/SCRING PDS/HR NET 11/02/2018	NUTRITION SERVICES DEPARTMENT	13	3,731.34
P19-01517	SCUSD - US BANK CAL CARD	SIG - IMAX ON 12/04/18 , 2ND GRADE	H.W. HARKNESS ELEMENTARY	01	392.00
P19-01518	RALEY'S SUPERMARKET	USED ELECTRIC PALLET JACKS FOR CENTRAL WHSE	NUTRITION SERVICES DEPARTMENT	13	3,680.50
P19-01519	INTERNATIONAL FIRE EQUIP CO	FIRE SYSTEM REPAIR	NUTRITION SERVICES DEPARTMENT	13	1,913.46
P19-01520	SCUSD - US BANK CAL CARD	INST MTRLS - ERICA THAMES	CHILD DEVELOPMENT PROGRAMS	12	12.96
P19-01521	OFFICE DEPOT	PURCHASE EXTRA DECANter	CAROLINE WENZEL ELEMENTARY	01	10.90
P19-01522	OFFICE DEPOT	GRAPHING CALCULATORS/MATH CLASSES - C. VANG	JOHN F. KENNEDY HIGH SCHOOL	01	4,773.50
P19-01523	OFFICE DEPOT	CALCULATORS/SUPPLIES - MATH DEPT - C. VANG	JOHN F. KENNEDY HIGH SCHOOL	01	4,265.14
P19-01524	OFFICE DEPOT	PAPER FOR AFTER SCHOOL TUTORING	JOHN F. KENNEDY HIGH SCHOOL	01	519.44
P19-01525	OFFICE DEPOT	REFRIGERATOR - RICHARD CONN	CHILD DEVELOPMENT PROGRAMS	12	235.97
P19-01526	OFFICE DEPOT	CHAIR FOR ATHLETIC DIRECTOR/PE TEACHER (PARSH)	JOHN F. KENNEDY HIGH SCHOOL	01	108.24
P19-01527	OFFICE DEPOT	CLASSROOM SUPPLY	CESAR CHAVEZ INTERMEDIATE	01	269.95
P19-01528	OFFICE DEPOT	CLASSROOM PRINTER	SAM BRANNAN MIDDLE SCHOOL	01	140.71
P19-01529	BENJAMIN STEELE dba SHOWBIZ EV ENT LIGHTING	LIGHTING FOR THE HOMECOMING DANCE - 2018	JOHN F. KENNEDY HIGH SCHOOL	01	1,390.00
P19-01530	DISCOUNT SCHOOL SUPPLY	MAT SANITARY SEPARATORS - THERESA PEREZ	CHILD DEVELOPMENT PROGRAMS	12	82.05
P19-01531	ALL WEST COACHLINES INC	HBCU- U-CAN COLLEGE FAIR; SEP. 14, 2018 @LBHS	ACADEMIC ACHIEVEMENT	01	2,331.20
P19-01532	STUDIES WEEKLY, INC.	STUDIES WEEKLY	NICHOLAS ELEMENTARY SCHOOL	01	560.52
P19-01533	DISCOUNT SCHOOL SUPPLY	INST MTRLS - ASHLEE FLORES	CHILD DEVELOPMENT PROGRAMS	12	202.20
P19-01534	BSN SPORTS INC.	NIKE CUSTOM HATS	C. K. McCLATCHY HIGH SCHOOL	01	1,379.54

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01535	DEMCO INC	Barcode Protectors for ELA Novels	LIBRARY SERVICES	01	491.26
P19-01536	CHANNING L BETE CO INC	BOOKS - DAVID ALEMAN	CHILD DEVELOPMENT PROGRAMS	12	212.76
P19-01537	SYSCO FOOD SVCS OF SACRAMENTO	6890 SOY MLK/CRACKERS/TATER TOTS 12/05/2018	NUTRITION SERVICES DEPARTMENT	13	2,688.00
P19-01538	NORTHSTAR AV	Epson Lamp	MULTILINGUAL EDUCATION DEPT.	01	241.94
P19-01539	DICK BLICK CUSTOMER #12751501	INST SUPPLIES FOR ART CLASS (K. GRAVES)	JOHN F. KENNEDY HIGH SCHOOL	01	1,407.54
P19-01540	U S BANK/SCUSD	CJA Alcatraz Field Trip	C. K. McCLATCHY HIGH SCHOOL	01	1,631.25
P19-01541	BRAINPOP	ONLINE BRAINPOP SUBSCRIPTION FOR CLASSROOM	SAM BRANNAN MIDDLE SCHOOL	01	1,525.00
P19-01542	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	RENEWAL FOR ONLINE STUDENT SERVICES	SAM BRANNAN MIDDLE SCHOOL	01	50.00
P19-01543	OFFICE DEPOT	ITEMS FOR OUR TECH OFFICE (M. FRY)	JOHN F. KENNEDY HIGH SCHOOL	01	387.82
P19-01544	CASA DE ESPANOL	SPANISH CLASS FOR OMBUDSPERSON	STUDENT SERVICES / RECORDS	01	255.00
P19-01545	DICK BLICK CUSTOMER #12751501	INST SUPPLIES FOR ART CLASS (K. GRAVES)	JOHN F. KENNEDY HIGH SCHOOL	01	1,268.43
P19-01547	HANDWRITING WITHOUT TEARS NO T EARS LEARNING INC.	SIG - MY KEYING BOARD LICENSES	H.W. HARKNESS ELEMENTARY	01	241.23
P19-01548	AMAZON CAPITAL SERVICES	BOOKS (SHANNON PELLA)	JOHN F. KENNEDY HIGH SCHOOL	01	366.80
P19-01549	AMAZON CAPITAL SERVICES	READING TO ENHANCE COMPREHENSION	C. K. McCLATCHY HIGH SCHOOL	01	23.79
P19-01550	NWN CORPORATION	SIG - PROJECTOR FOR VUE'S 2ND GRADE CLASS	H.W. HARKNESS ELEMENTARY	01	518.52
P19-01551	NWN CORPORATION	LCD PROJECTORS FOR STUDENT LEARNING IN CLASSROOM	SUTTERVILLE ELEMENTARY SCHOOL	01	1,555.55
P19-01552	SCUSD - US BANK CAL CARD	VMWare Academic License: Fusion 11 Pro	THE MET	09	95.99
P19-01553	B & H PHOTO	CAMERA-CONSTRU. ENG. DESIGN PRG-SCHOOL PROJECTS	CAREER & TECHNICAL PREPARATION	01	1,437.67
P19-01554	CALSTATE STORAGE	CONEX BOXES FOR FOOTBALL STADIUM	HIRAM W. JOHNSON HIGH SCHOOL	01	4,865.84
P19-01555	N2Y LLC	ONLINE CLASSROOM CURRICULUM	SAM BRANNAN MIDDLE SCHOOL	01	177.54
P19-01556	SCUSD - US BANK CAL CARD	ONLINE iCloud SUBSCRIPTION FOR CLASSROOM	SAM BRANNAN MIDDLE SCHOOL	01	259.67
P19-01557	SCUSD - US BANK CAL CARD	JUNE 2018 CALCARD RECON.	ACADEMIC OFFICE	01	2,172.33

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01558	AMPLIFY	AMPLIFY GUIDES/KITS	JOHN H. STILL - K-8	01	19,045.63
P19-01559	MICHAEL'S TRANSPORTATION	HMS - TRANSPORTATION TO CSUS	HIRAM W. JOHNSON HIGH SCHOOL	01	853.25
P19-01560	ELLEN LEE CARLSON	ARTS INTEGRATION PROF. DEVEL. REIMBURSEMENT	WILLIAM LAND ELEMENTARY	01	1,877.84
P19-01561	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT DEPT	HAZARDOUS MATERIALS PERMIT	JOHN F. KENNEDY HIGH SCHOOL	01	1,125.00
P19-01562	METRO LEAGUE	METRO LEAGUE MEMBERSHIP LEAGUE	C. K. McCLATCHY HIGH SCHOOL	01	1,800.00
P19-01563	VEER SINGH	DBTW TESTING FEE - DDT VEER SINGH	TRANSPORTATION SERVICES	01	1,000.00
P19-01564	ALL WEST COACHLINES INC	5TH GR. FIELD TRIP TO STATE CAPITAL MOVID#86284	SUSAN B. ANTHONY ELEMENTARY	01	793.60
P19-01565	Algae Solutions	TO PRINT I.D. CARDS AND PASSES (FRY)	JOHN F. KENNEDY HIGH SCHOOL	01	1,964.91
P19-01566	RISO PRODUCTS OF SACRAMENTO	Riso Supplies, EZ/RZ Soy Ink Black	HEALTH PROFESSIONS HIGH SCHOOL	01	164.54
P19-01567	GRANICK SPORT INC dba S&R SPOR T	LANE LINE FOR POOL	ROSEMONT HIGH SCHOOL	01	4,953.97
P19-01568	SUPPLY WORKS	HEALTH SUPPLIES (SANCHEZ)	SPECIAL EDUCATION DEPARTMENT	01	11.50
P19-01569	ALL WEST COACHLINES INC	GEOLOGY FIELD TRIP	ROSEMONT HIGH SCHOOL	01	2,651.40
P19-01570	MUSIC THEATRE INTERNATIONAL	SEUSSICAL KIDS PRODUCTION CONTRACT (EK-6)	WASHINGTON ELEMENTARY SCHOOL	01	567.67
P19-01571	AMAZON CAPITAL SERVICES	STUDENT ADPTV MTRLS (Macklin)	SPECIAL EDUCATION DEPARTMENT	01	28.12
P19-01572	MAGNATAG VISIBLE SYSTEMS CUSTO MER 161002	CARD HOLDER/INSERTS	ROSEMONT HIGH SCHOOL	01	419.90
P19-01573	IVS COMPUTER TECHNOLOGIES	MOVE SMART BOARD WITHIN POD D	CAPITAL CITY SCHOOL	01	500.00
P19-01574	JEREMY PREDKO	PRINTERS/ADAPTER FOR CLASSROOM	ROSEMONT HIGH SCHOOL	01	919.52
P19-01575	CONTROLTEC INC	CENTERTRACK MAINTENANCE FEES	CHILD DEVELOPMENT PROGRAMS	12	16,686.00
P19-01576	AMAZON CAPITAL SERVICES	3rd Grade Novel	PHOEBE A HEARST BASIC ELEM.	01	187.64
P19-01577	FULL CIRCLE INK TEES	JCBA - UNIFORM POLO'S	HIRAM W. JOHNSON HIGH SCHOOL	01	2,349.18
P19-01578	DEMCO INC	LIBRARY MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	114.75
P19-01580	SCHWANS FOOD SERVICE INC	6809 BREAKFAST PIZZA 10/24/2018	NUTRITION SERVICES DEPARTMENT	13	13,066.40
P19-01581	SHANNON'S IMPERIAL BRAND	6810 BUNS, BREAD 10/16/2018	NUTRITION SERVICES DEPARTMENT	13	11,793.89
P19-01582	SHANNON'S IMPERIAL BRAND	6811 BUNS, BREAD 10/22/2018	NUTRITION SERVICES DEPARTMENT	13	9,297.90

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01583	GREGORY PACKAGING INC	6884 JUICE 11/01/2018	NUTRITION SERVICES DEPARTMENT	13	14,921.00
P19-01584	GREGORY PACKAGING INC	6885 JUICE 12/4/2018	NUTRITION SERVICES DEPARTMENT	13	15,685.76
P19-01585	ECOLAB INC	6880 GREASESTRIPS/SOAP 11/15/2018	NUTRITION SERVICES DEPARTMENT	13	16,007.39
P19-01586	LAND O LAKES INC	6881 CHEESE SAUCE/SLICED CHEESE 11/06/2018	NUTRITION SERVICES DEPARTMENT	13	15,793.50
P19-01587	P & R PAPER SUPPLY COMPANY	6882 TRAYS/BAGS/CUPS 11/07/2018	NUTRITION SERVICES DEPARTMENT	13	7,021.21
P19-01588	SUNOPTA FOODS INC	6883 SUNFLOWER KERNEL 12/04/2018	NUTRITION SERVICES DEPARTMENT	13	6,030.60
P19-01589	CARGILL INCORPORATED	6886 EGGSTRAVAGANZA 11/13/2018	NUTRITION SERVICES DEPARTMENT	13	9,941.40
P19-01590	SYSCO FOOD SVCS OF SACRAMENTO	6887 BAGS/CNDMNTS/PRETZELS 11/07/2018	NUTRITION SERVICES DEPARTMENT	13	13,379.11
P19-01591	SYSCO FOOD SVCS OF SACRAMENTO	6888 CNDMNTS/CRACKERS/TATER TOTS 11/09/2018	NUTRITION SERVICES DEPARTMENT	13	8,371.25
P19-01592	SYSCO FOOD SVCS OF SACRAMENTO	6889 CNDMNTS/CRACKS/FOOD 11/26/2018	NUTRITION SERVICES DEPARTMENT	13	18,120.00
P19-01593	DAVID J ELLIOT AND SON STILLWA TER ORCHARDS	6896 FRESH PEARS 10/25/2018	NUTRITION SERVICES DEPARTMENT	13	1,875.00
P19-01594	ALL WEST COACHLINES INC	TRANSPORTATION FOR CADA CONFERENCE	HIRAM W. JOHNSON HIGH SCHOOL	01	1,042.35
P19-01595	JOE SUN AND COMPANY	LAW ACADEMY UNIFORMS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,903.66
P19-01596	BRITE INC/ US MARKERBOARD	ENCLOSED CASES FOR STUDENT WORKS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,039.42
P19-01597	GOPHER SPORTS	PE EQUIPMENT	CESAR CHAVEZ INTERMEDIATE	01	1,972.14
P19-01598	MERIT JANITORIAL SUPPLY	AUTO SCRUBBER FOR WAREHOUSE FLOOR	NUTRITION SERVICES DEPARTMENT	13	8,914.82
P19-01599	KOMBAT SOCCER INC	FOOTBALL JERSEY'S	JOHN F. KENNEDY HIGH SCHOOL	01	4,979.50
P19-01600	PITNEY BOWES INC	POSTAGE FOR POSTAGE METER IN MAIN OFFICE	JOHN F. KENNEDY HIGH SCHOOL	01	1,027.53
P19-01601	LAKESHORE LEARNING CORP ACCT 2 58550	COT SHEETS-QRIS - AHISHA LEWIS	CHILD DEVELOPMENT PROGRAMS	12	2,915.44
P19-01602	BROOKES PUBLISHING COMPANY	ASQ-3 & ASQ:SE-2 OBSERVATION LRNG KIT-DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	1,139.32
P19-01603	MICHAEL'S TRANSPORTATION	HMS FIELD TRIP TO UC DAVIS	HIRAM W. JOHNSON HIGH SCHOOL	01	959.75
P19-01604	GRAPHIC PROMOTIONS	FARM TO SCHOOL SHIRTS FOR NS STAFF	NUTRITION SERVICES DEPARTMENT	13	506.04

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01605	RISO PRODUCTS OF SACRAMENTO	RISO PRODUCTS ANNUAL CONTRACT	KIT CARSON INTL ACADEMY	01	398.00
P19-01606	RISO PRODUCTS OF SACRAMENTO	RISO CONTRACT RENEWAL-79708116	SUTTER MIDDLE SCHOOL	01	557.00
P19-01607	WORLDPOINT ECC INC.	STOP THE BLEED KITS	INTEGRATED COMMUNITY SERVICES	01	29,814.51
P19-01608	NWN CORPORATION	COMPUTER AND MONITOR FOR OFFICE	SUTTERVILLE ELEMENTARY SCHOOL	01	1,214.33
P19-01609	CONVERGEONE, INC.	CISCO PROGRAM INSTRUCTIONAL SUPPLY	NEW SKILLS & BUSINESS ED. CTR	11	1,117.14
P19-01610	MICHAEL WASHINGTON	2018 Summer @ City Hall Parking Reimb	YOUTH DEVELOPMENT	01	417.50
P19-01611	WARAD IBKHEITAN	2018 Summer @ City Hall Parking Reimb	YOUTH DEVELOPMENT	01	411.50
P19-01612	KIM BUMP	2018 Summer @ City Hall Parking REIMB	YOUTH DEVELOPMENT	01	464.50
P19-01613	STENED	COURT REPORTING-BOOKSTORE	NEW SKILLS & BUSINESS ED. CTR	11	266.81
P19-01614	ELSEVIER INC	BOOK STORE SUPPLY-OPTOMETRY	NEW SKILLS & BUSINESS ED. CTR	11	2,206.95
P19-01615	ELSEVIER INC	MA PRGM-BOOKSTORE	NEW SKILLS & BUSINESS ED. CTR	11	4,028.19
P19-01616	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	LIBRARY-STUDENT RESEARCH TABLES	KIT CARSON INTL ACADEMY	01	274.74
P19-01617	SAXON UNIFORM NETWORK, INC.	LPPA STUDENT UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	1,490.21
P19-01618	HANNIBAL'S CATERING	STAFF MEETING 8/22/18	SUSAN B. ANTHONY ELEMENTARY	01	553.16
P19-01619	MOUSUMI CROWLEY	SETTLEMENT OAH #2017051366	SPECIAL EDUCATION DEPARTMENT	01	14,657.72
P19-01620	AVF SYSTEMS INC	ACCESS CONTROL DB MIGRATION	FACILITIES SUPPORT SERVICES	01	8,878.00
P19-01621	PATSY DALOIAN	DBTW TESTING FEE - DDT PATSY RILEY	TRANSPORTATION SERVICES	01	1,000.00
P19-01622	SACRAMENTO BEE SUBSCRIPTION AC COUNTING	0844-428 TRANSP SERV RELOC-SMUD EASEMENT AD	FACILITIES SUPPORT SERVICES	21	368.36
P19-01623	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT	ANNUAL POOL HEALTH PERMIT 18-19	ROSEMONT HIGH SCHOOL	01	490.00
P19-01624	TIFFANY SMITH-SIMMONS	REIMB. TIFFANY SMITH SIMMINS- NTO/RETIRMENT EVENT	HUMAN RESOURCE SERVICES	01	426.81
P19-01625	INTERNATIONAL BACCALAUREATE	I.B. ONLINE WORKSHOPS-DO/RAND/MAC PHAIL	KIT CARSON INTL ACADEMY	01	1,800.00
P19-01626	THE SHADE CARE COMPANY	WOODBINE TREE SERVICE-REMOVAL OF MISTLETOE	FACILITIES MAINTENANCE	01	1,080.00
P19-01627	PATRICK NEFF	BAND UNIFORMS	ROSEMONT HIGH SCHOOL	01	439.88

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P19-01628	CAMCO WINDING & SALES INC dba CULVER ARMATURE & MOTOR	HIRAM JOHNSON IRRIGATION PUMP REPLACEMENT	FACILITIES MAINTENANCE	01	2,722.17
P19-01629	FRESH INNOVATIONS CALIF LLC	6894 SLICED APPLES/GRAPES 10/26/2018	NUTRITION SERVICES DEPARTMENT	13	17,622.50
P19-01630	AG LINK INC	6897 FRESH STRAWBERRIES 10/29/2018	NUTRITION SERVICES DEPARTMENT	13	6,587.50
P19-01631	AG LINK INC	6895 FRESH GRAPES 10/26/2018	NUTRITION SERVICES DEPARTMENT	13	3,510.00
P19-01632	KYLE HECKEY	CAMERA FOR THE PICK CLASS - HECKEY	SUTTER MIDDLE SCHOOL	01	1,186.93
P19-01633	OFFICE DEPOT	CLASSROOM SUPPLY	CESAR CHAVEZ INTERMEDIATE	01	477.99
P19-01634	APPLE INC	APPLE TV REPAIR	OAK RIDGE ELEMENTARY SCHOOL	01	193.77
P19-01635	MARKERBOARD PEOPLE	NGSS SCIENCE SUPPLIES RM H 1	KIT CARSON INTL ACADEMY	01	173.20
P19-01636	AMAZON CAPITAL SERVICES	WORLD HISTORY STUDENT WORKBOOK	HIRAM W. JOHNSON HIGH SCHOOL	01	65.90
P19-01637	AMAZON CAPITAL SERVICES	EAR PROTECTION FOR WOODSHOP	SUTTER MIDDLE SCHOOL	01	56.72
P19-01638	STENOTYPE EDUCATIONAL PRODUCTS	BOOKSTORE SUPPLIES FOR COURT REPORTING CLASS	NEW SKILLS & BUSINESS ED. CTR	11	150.00
P19-01639	AMAZON CAPITAL SERVICES	CAMPUS MONITOR SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	28.01
P19-01640	AMAZON CAPITAL SERVICES	REPLACEMENT BULB FOR PORTABLE PROJECTOR	SUTTER MIDDLE SCHOOL	01	105.24
P19-01641	AMAZON CAPITAL SERVICES	NURSES OFFICE SUPPLIES	A. M. WINN - K-8	01	28.13
P19-01642	ASI PEAK ADVENTURES	HMS - PEAK ADVENTURE @ CSUS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,080.00
P19-01643	LRP PUBLICATIONS INC	SECTION 504 COMPLIANCE ADVISOR	ADMIN-LEGAL COUNSEL	01	302.56
P19-01644	AEMS ATHLETICS LEAGUE	2018 VOLLEYBALL LEAGUE DUES	ROSA PARKS MIDDLE SCHOOL	01	425.00
P19-01645	ELK GROVE UNIFIED SCHOOL DIST/ EGRASP	EGRASP MEMBERSHIP 18-19	SPECIAL EDUCATION DEPARTMENT	01	850.00
P19-01646	EDUCATIONAL DATA SYSTEMS	CELDT EXCESSIVE MATERIALS	STRATEGY & CONTINUOUS IMPRVMT	01	1,882.25
P19-01647	DISCOUNT SCHOOL SUPPLY	INST MTRLS - VEL BUCKINGHAM	CHILD DEVELOPMENT PROGRAMS	12	233.20
P19-01648	DEMCO INC	MAGNETIC STRIPS FOR BOOKS IN LIBRARY (CAMPOS)	JOHN F. KENNEDY HIGH SCHOOL	01	265.19
P19-01649	OFFICE DEPOT	STORAGE CABINET - EHS HV	CHILD DEVELOPMENT PROGRAMS	12	604.32
P19-01650	OFFICE DEPOT	SUPPLEMENTAL INSTRUCTIONAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	779.14
P19-01651	DISCOUNT SCHOOL SUPPLY	INST MTRLS - CHONG VANG & LORETTA MCCLENDON	CHILD DEVELOPMENT PROGRAMS	12	299.93

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01652	OFFICE DEPOT	PRINTERS FOR CLASSROOM USE (Long)	CALIFORNIA MIDDLE SCHOOL	01	205.66
P19-01653	BOOKS EN MORE	Music Teacher Books	CALIFORNIA MIDDLE SCHOOL	01	779.88
P19-01654	SCHOOL DATEBOOKS, INC	FY 18-19 SCHOOL DATEBOOKS - STU AGENDAS	KIT CARSON INTL ACADEMY	01	463.57
P19-01655	SCHOOL NURSE SUPPLY INC	NURSES SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	400.38
P19-01656	DELTA CHARTER SERVICE	CHARTER BUS	EDWARD KEMBLE ELEMENTARY	01	3,780.00
P19-01657	WORLD OF WONDERS SCIENCE MUSEU M	WOW FIELD STUDY TRIPS	JOHN D SLOAT BASIC ELEMENTARY	01	270.00
P19-01658	LINDA VIGGIANO	GARDEN AND CLASSROOM SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	477.08
P19-01659	B STREET THEATRE	B STREET THEATER TICKETS LIGI/SANTOS	JOHN D SLOAT BASIC ELEMENTARY	01	610.00
P19-01660	NASCO	RSP FOR MS. KHAM-AVONE	ETHEL I. BAKER ELEMENTARY	01	81.26
P19-01661	AMADOR STAGE LINES INC	SIG - CHARTER BUS FOR FIELD TRIP 4/03/19	H.W. HARKNESS ELEMENTARY	01	695.66
P19-01662	PICNIC TABLES INC	BULLETIN BOARD DISPLAY CASES	H.W. HARKNESS ELEMENTARY	01	4,154.73
P19-01663	SILVERADO STAGES INC	BUS FOR FOOTBALL PLAYOFF GAME	LUTHER BURBANK HIGH SCHOOL	01	1,529.30
P19-01664	EFFIE YEAH NATURE CENTER	FIELDTRIP FEES FOR ROOM 6 & 12	JOHN MORSE THERAPEUTIC	01	160.00
P19-01665	AMAZON CAPITAL SERVICES	11x17 FRAME FOR CBO	BUSINESS SERVICES	01	21.19
P19-01666	AMAZON CAPITAL SERVICES	24X36 FRAME FOR CBO	BUSINESS SERVICES	01	44.04
P19-01667	OFFICE DEPOT	SIG - BOOKSHELVES FOR 2ND GRADE	H.W. HARKNESS ELEMENTARY	01	331.22
P19-01668	OFFICE DEPOT	SIG - WHITEBOARDS FOR 4TH GRADE	H.W. HARKNESS ELEMENTARY	01	103.40
P19-01669	OFFICE DEPOT	CJA LECTERN PA SYSTEM	C. K. McCLATCHY HIGH SCHOOL	01	479.33
P19-01670	OFFICE DEPOT	COLOR LASER PRINTER FOR WHOLE SCHOOL	CALEB GREENWOOD ELEMENTARY	01	292.26
P19-01671	INTERNATIONAL BACCALAUREATE	I.B. ONLINE WORKSHOP-MACPHAIL RE-DO	KIT CARSON INTL ACADEMY	01	600.00
P19-01672	EASTBAY INC	TRACK AND FIELD UNIFORMS	LUTHER BURBANK HIGH SCHOOL	01	1,302.48
P19-01673	S&S WORLDWIDE INC	PE EQUIPMENT FOR MR. PETERSON	ETHEL I. BAKER ELEMENTARY	01	207.73
P19-01674	FOLLETT SCHOOL SOLUTIONS	SIG - BOOKS FOR VUE'S 2ND GRADE CLASS	H.W. HARKNESS ELEMENTARY	01	672.98
P19-01675	HARRIS SCHOOL SOLUTIONS	POS SITE LICENSE	NUTRITION SERVICES DEPARTMENT	13	60.74
P19-01676	SKIPS MUSIC INC	MUSIC SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	216.50

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P19-01677	B STREET THEATRE	SIG - SOPHIA TSAKOPOULOS CENTER - 2ND GRADE	H.W. HARKNESS ELEMENTARY	01	580.00
P19-01678	LANDMARK CONSTRUCTION ESCROW N O. 02-701162	0570-416 ESCROW FOR AMERICAN LEGION CORE RENO	FACILITIES SUPPORT SERVICES	21	411,336.00
P19-01679	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	SERNA WASHINGTON ROOM RECONFIGURATION	BUSINESS SERVICES	01	2,668.48
P19-01680	LEXIA LEARNING SYSTEMS INC	LEXIA READING CORE5	LEATAATA FLOYD ELEMENTARY	01	8,000.00
P19-01681	CURRICULUM ASSOCIATES LLC	I-READY MATH AND READING DIAGNOSTIC SITE LICENSE	JOHN D SLOAT BASIC ELEMENTARY	01	9,290.00
P19-01682	SCUSD - US BANK CAL CARD	CALCARD RECON. JULY 2018	ACADEMIC OFFICE	01	2,796.38
P19-01683	SCUSD - US BANK CAL CARD	FOOD FOR PRINCIPALS' MTG 8/2/2018	ACADEMIC OFFICE	01	1,366.04
P19-01684	JOHNSON CONTROLS INC zachary.j.dillow@jci.com	UPGRADE HVAC AUTOMATION SOFTWARE	FACILITIES MAINTENANCE	01	26,883.00
P19-01685	AMERICAN CHILLER SERV INC	LUTHER BURBANK COOLING TOWER REPAIRS	FACILITIES MAINTENANCE	01	8,165.00
P19-01686	WEST COAST ARBORISTS INC	CA MONTESSORI PROJECT-TREE SERVICE	FACILITIES MAINTENANCE	01	6,052.00
P19-01687	MSI- MECHANICAL SYSTEMS	0267-409 OW ERLEWINE PRESCHOOL HVAC-INSTALLATION	FACILITIES MAINTENANCE	21	11,320.00
P19-01688	TAKEHARA LANDSCAPE INC	EARL WARREN ASPHALT REPAIR	FACILITIES MAINTENANCE	01	3,168.25
P19-01689	KENDRICK BOILER WORKS INC	CK MCCLATCHY BOILER TESTING AND INSPECTION	FACILITIES MAINTENANCE	01	1,262.08
P19-01690	MID VALLEY SURGICAL SUPPLY	PHARMACY PROGRAM MEDICAL SUPPLIES	NEW SKILLS & BUSINESS ED. CTR	11	148.61
P19-01691	BATTERY SYSTEMS #07	REPLACEMENT BATTERIES FOR CUSTODIAL EQUIP	FERN BACON MIDDLE SCHOOL	01	1,673.19
P19-01692	ALL WEST COACHLINES INC	BUS CONF. COMPLETED ORDER - ATT FIELD TRIP	LUTHER BURBANK HIGH SCHOOL	01	942.90
P19-01693	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	ELDER CREEK ELEMENTARY SCHOOL	01	1,797.47
P19-01694	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	1,003.09
P19-01695	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	CESAR CHAVEZ INTERMEDIATE	01	999.94
P19-01696	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	THEODORE JUDAH ELEMENTARY	01	767.74
P19-01697	BEA TURNAGE	COURT REPORTING - BOOKSTORE	NEW SKILLS & BUSINESS ED. CTR	11	176.00
P19-01698	AMADOR STAGE LINES INC	AMADOR TRANSPORTATION	NEW JOSEPH BONNHEIM	09	1,629.20
P19-01699	LEARNING A-Z	LITERACY LEARNING PROGRAM FOR CLASSROOMS	ALBERT EINSTEIN MIDDLE SCHOOL	01	149.90

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01700	SCUSD - US BANK CAL CARD	LIBRARY JOURNAL	LEATAATA FLOYD ELEMENTARY	01	169.48
P19-01701	VOLTERA	EQUIPMENT FOR SESHS	CAREER & TECHNICAL PREPARATION	01	4,234.98
P19-01702	TRIARCO ARTS AND CRAFTS, LLC	ART DEPT START UP 2018	KIT CARSON INTL ACADEMY	01	1,712.69
P19-01703	AG LINK INC	6908 GOLDEN KIWIS 11/5/2018	NUTRITION SERVICES DEPARTMENT	13	4,725.00
P19-01704	GOLD STAR FOODS INC	6778 YOGURT 10/25/2018	NUTRITION SERVICES DEPARTMENT	13	1,908.80
P19-01705	EMC PARADIGM ATTN CUSTOMER CAR E	PHARMACY PROGRAM-BOOKSTORE SALES	NEW SKILLS & BUSINESS ED. CTR	11	4,289.18
P19-01706	NATIONAL DATE STAMP CORP	PRINTING RIBBON FOR ATTENDANCE OFFICE TIMER	C. K. McCLATCHY HIGH SCHOOL	01	24.49
P19-01707	THERMOWORKS INC	CULINARY @ RHS	CAREER & TECHNICAL PREPARATION	01	117.13
P19-01708	AMAZON CAPITAL SERVICES	USB ADAPTERS	HIRAM W. JOHNSON HIGH SCHOOL	01	517.97
P19-01709	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTER	AMERICAN LEGION HIGH SCHOOL	01	190.52
P19-01710	GRAPHIC PRODUCTS INC	BIO/SPAN DEPTS COLD LAMINATE	KIT CARSON INTL ACADEMY	01	640.18
P19-01711	NWN CORPORATION	SIG - PROJECTOR FOR MARTINEZ'S 2ND GRADE CLASS	H.W. HARKNESS ELEMENTARY	01	518.52
P19-01712	STENOLIFE	VOC PROGRAM - CLASS SUPPLIES	NEW SKILLS & BUSINESS ED. CTR	11	200.26
P19-01713	NWN CORPORATION	2 CHROMEBOOKS FOR ROOM 9	CAMELLIA BASIC ELEMENTARY	01	539.77
P19-01714	NWN CORPORATION	3 CHROMEBOOKS FOR ROOM 17	CAMELLIA BASIC ELEMENTARY	01	809.66
P19-01715	LAKESHORE LEARNING CORP ACCT 2 58550	SIG - MATERIALS FOR KINDERGARTEN	H.W. HARKNESS ELEMENTARY	01	269.37
P19-01716	AMS.NET INC c o FREMONT BANK	DATA JACKS TO FACILITATE CABLING AT SITES	INFORMATION SERVICES	01	554.34
P19-01717	ARBOR SCIENTIFIC	DP PHYSICS SUPPLIES RM H 2	KIT CARSON INTL ACADEMY	01	289.34
P19-01718	RISO PRODUCTS OF SACRAMENTO	REPLACEMENT INK FOR RISO MACHINE	WILL C. WOOD MIDDLE SCHOOL	01	714.45
P19-01719	B & H PHOTO	HEADPHONES FOR READ 180 PROGRAM	WILL C. WOOD MIDDLE SCHOOL	01	205.72
P19-01720	RISO PRODUCTS OF SACRAMENTO	RISO MASTERS	PETER BURNETT ELEMENTARY	01	270.63
P19-01721	DAVID J ELLIOT AND SON STILLWA TER ORCHARDS	6901 FRESH PEARS 11/1/2018	NUTRITION SERVICES DEPARTMENT	13	1,875.00
P19-01722	GOLD STAR FOODS INC	6913 TRKY CHEESE SANDWICHES 12/5/18	NUTRITION SERVICES DEPARTMENT	13	3,835.20
P19-01723	AG LINK INC	6903 FRESH GRAPES 11/2/2018	NUTRITION SERVICES DEPARTMENT	13	3,510.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01724	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTERS	SAM BRANNAN MIDDLE SCHOOL	01	476.30
P19-01725	AMAZON CAPITAL SERVICES	Equity Team Books Amazon	ACADEMIC OFFICE	01	91.69
P19-01726	DISCOUNT SCHOOL SUPPLY	INST MTRLS - DIANA FRANCO	CHILD DEVELOPMENT PROGRAMS	12	233.30
P19-01727	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	ART SUPPLIES	BG CHACON ACADEMY	09	122.78
P19-01728	B & H PHOTO	MICROSCOPES FOR STUDENTS	JOHN F. KENNEDY HIGH SCHOOL	01	1,547.87
P19-01729	OFFICE DEPOT	HEAVY DUTY STAPLERS AND STAPLES/TUTORING	JOHN F. KENNEDY HIGH SCHOOL	01	95.76
P19-01730	OFFICE DEPOT	STUDENT SKETCH BOOKS FOR USE IN CLASSROOM.	SAM BRANNAN MIDDLE SCHOOL	01	972.63
P19-01731	OFFICE DEPOT	FILE CABINET	LUTHER BURBANK HIGH SCHOOL	01	70.62
P19-01732	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	725.29
P19-01733	SAGE PUBLICATIONS INC OUTSIDE THE BOX	GIFTED CHILD TODAY PUBLICATION	GIFTED AND TALENTED EDUCATION	01	151.00
P19-01734	SCUSD - US BANK CAL CARD	SERVING DISHES - DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	94.21
P19-01735	SCUSD - US BANK CAL CARD	SERVING DISHES- DORIS REESE	CHILD DEVELOPMENT PROGRAMS	12	391.18
P19-01736	BATTERIES PLUS	BATTERIES FOR MOTOROLA CP200 RADIOS	WILL C. WOOD MIDDLE SCHOOL	01	405.94
P19-01737	SCUSD - US BANK CAL CARD	BAGGIE FOR ICE - FOR INJURED STUDENTS	A. M. WINN - K-8	01	44.50
P19-01738	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	686.73
P19-01739	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	JOHN H. STILL - K-8	01	1,208.42
P19-01740	MIKE'S CAMERA INC	CAMERA FOR MEDIA 101 CLASS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,620.21
P19-01741	NWN CORPORATION	HP LASTERJET PRO FOR SUPERINTENDENT	INFORMATION SERVICES	01	317.77
P19-01742	FRESH INNOVATIONS CALIF LLC	6899 SLICED APPLES 11/2/2018	NUTRITION SERVICES DEPARTMENT	13	14,882.00
P19-01743	BROOKWOOD FARMS INC	6904 CARNITAS 12/12/18	NUTRITION SERVICES DEPARTMENT	13	8,040.00
P19-01744	BROOKWOOD FARMS INC	6905 CARNITAS 1/9/19	NUTRITION SERVICES DEPARTMENT	13	8,040.00
P19-01745	WAWONA FOODS	6906 FROZEN FRUIT BLEND 11/15/18	NUTRITION SERVICES DEPARTMENT	13	5,355.00
P19-01746	WAWONA FOODS	6907 FROZEN FRUIT BLEND 12/13/18	NUTRITION SERVICES DEPARTMENT	13	5,355.00
P19-01747	MINMOR INDUSTRIES LLC	6914 CHEESE STICK MEALS 12/17/2018	NUTRITION SERVICES DEPARTMENT	13	22,528.80
P19-01748	AG LINK INC	6917 GOLDEN KIWIS 11/13/2018	NUTRITION SERVICES DEPARTMENT	13	4,725.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01749	DAVID J ELLIOT AND SON	6918 FRESH PEARS	NUTRITION SERVICES	13	1,875.00
	STILLWATER ORCHARDS	11/8/2018	DEPARTMENT		
P19-01750	FOOD 4 THOUGHT LLC	6910 FRESH PLUOTS	NUTRITION SERVICES	13	3,000.00
		11/5/18	DEPARTMENT		
P19-01751	FOOD 4 THOUGHT LLC	6919 FRESH PLUOTS	NUTRITION SERVICES	13	3,000.00
		11/13/18	DEPARTMENT		
P19-01752	E COMPLETE LLC	SCHOOL PURCHASE BLOCK	CAROLINE WENZEL	01	895.00
		CUTTER ALPHA	ELEMENTARY		
P19-01753	BRIAN FOSTER REFEREE	Small High School Sports	HEALTH PROFESSIONS	01	465.00
	ASSOCIATION	Program	HIGH SCHOOL		
P19-01754	OFFICE DEPOT	CLASSROOM PRINTER	JOHN BIDWELL	01	64.94
			ELEMENTARY		
P19-01755	NORTHERN TOOL & EQUIPMENT CO	REFRIGERATED AIR DRYER	CAREER & TECHNICAL	01	1,623.74
		USE FOR ENGINEERING	PREPARATION		
		PRGM			
P19-01756	AMADOR STAGE LINES INC	TRANSPORTATION FOR	LUTHER BURBANK HIGH	01	1,489.64
		COLLEGE TRIP	SCHOOL		
P19-01757	SUPPLYWORKS	LIGHT BULBS	ROSA PARKS MIDDLE	01	825.95
			SCHOOL		
P19-01758	LAKESHORE LEARNING	MR. XIONG WORD BUILDING	JOHN D SLOAT BASIC	01	94.26
	CORP ACCT 2 58550	TILES	ELEMENTARY		
P19-01759	RISO PRODUCTS OF	RISO RENEWAL	H.W. HARKNESS	01	425.00
	SACRAMENTO	MAINTENANCE AGREEMENT	ELEMENTARY		
P19-01760	SAFETYVILLE USA	SIG - SAFETYVILLE ON	H.W. HARKNESS	01	159.00
		12/11/18, KINDER	ELEMENTARY		
P19-01761	DISCOUNT SCHOOL	INST MTRLS - WILL	CHILD DEVELOPMENT	12	180.23
	SUPPLY	ANDERSON	PROGRAMS		
P19-01762	OFFICE DEPOT	M. ROMAN CLASSROOM	JOHN D SLOAT BASIC	01	90.16
		SUPPLIES	ELEMENTARY		
P19-01763	OFFICE DEPOT	PAPER FOR AFTER SCHOOL	JOHN F. KENNEDY HIGH	01	367.49
		TUTORING	SCHOOL		
P19-01764	SCHOLASTIC BOOK CLUBS	DISABILITIES INS	CHILD DEVELOPMENT	12	140.73
	INC	MATERIAL-KRISTA MAHONEY	PROGRAMS		
P19-01765	SAFETYVILLE USA	SIG - SAFETYVILLE ON	H.W. HARKNESS	01	90.00
		12/18/18, EARLY KINDER	ELEMENTARY		
P19-01766	RISO PRODUCTS OF	MAINTENANCE AGREEMENT	PETER BURNETT	01	357.00
	SACRAMENTO	FOR RISO	ELEMENTARY		
P19-01767	RISO PRODUCTS OF	RISO INK AND MASTERS	JAMES W MARSHALL	01	1,610.86
	SACRAMENTO		ELEMENTARY		
P19-01768	NWN CORPORATION	CHROMEBOOKS AND	MATSUYAMA ELEMENTARY	01	11,220.47
		ASSOCIATED CART	SCHOOL		
P19-01769	DEPARTMENT OF GENERAL	0807-418 02-102100 CALEB	FACILITIES SUPPORT	21	500.00
	SERVICES	DSA RE-OPEN FEES	SERVICES		
P19-01770	NATIONAL TRENCH SAFETY	PAINT FOR PARKING LOT	HIRAM W. JOHNSON HIGH	01	332.87
	LLC	STRIPING	SCHOOL		
P19-01771	BILL SMITH PHOTOGRAPHY	CONFIRMING COMPLETED	LUTHER BURBANK HIGH	01	4,794.08
		ORDER - STUDENT I.D.	SCHOOL		
		CARDS			
P19-01772	SACRAMENTO PUBLIC	WINTER BALL VENUE - FINAL	JOHN F. KENNEDY HIGH	01	1,475.00
	LIBRARY AUTHORITY	PAYMENT	SCHOOL		

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01773	GAME TIME CORP c o MRC	SLIDE REPLACEMENT FOR PONY EXPRESS	FACILITIES MAINTENANCE	01	3,132.79
P19-01774	LA BOU DELIVERS	CRLAF TRAINING LUNCH 10/22 & 10/23/18	EQUITY, ACCESS & EXCELLENCE	01	1,004.62
P19-01775	BAR HEIN CO	HEADGER FOR LABORER HEADGER	FACILITIES MAINTENANCE	01	1,428.87
P19-01776	AMAZON CAPITAL SERVICES	JCBA - STIMPSON GROMMET KIT	HIRAM W. JOHNSON HIGH SCHOOL	01	392.90
P19-01777	AMAZON CAPITAL SERVICES	Replacement AC adapters for laptops	CHILD DEVELOPMENT PROGRAMS	12	43.27
P19-01778	UTTERBACK SOD FARM	SOD FOR BASEBALL FIELD	HIRAM W. JOHNSON HIGH SCHOOL	01	2,552.07
P19-01779	NWN CORPORATION	ROOM 9 COMPUTERS FOR CLASS GOFUNDME	CAROLINE WENZEL ELEMENTARY	01	1,505.75
P19-01780	RISO PRODUCTS OF SACRAMENTO	RISO/GR1700 AGREEMENT 12.6.18---12.5.2019	LEONARDO da VINCI ELEMENTARY	01	425.00
P19-01781	AMAZON CAPITAL SERVICES	CABLES	HUBERT H BANCROFT ELEMENTARY	01	498.14
P19-01782	WORTHINGTON DIRECT INC	STUDENT LEARNING RUG FOR CLASSROOM	MARK TWAIN ELEMENTARY SCHOOL	01	271.71
P19-01783	AMAZON CAPITAL SERVICES	CAMERA FOR PHOTOGRAPHY CLASS - TURNER	SUTTER MIDDLE SCHOOL	01	119.06
P19-01784	RENAISSANCE LEARNING, INC	ACCELERATED READER	SUSAN B. ANTHONY ELEMENTARY	01	4,091.00
P19-01785	BOOKS EN MORE	BOOKS FOR PROFESS DEVELOP-SUPPLEMENTAL MATERIALS	FERN BACON MIDDLE SCHOOL	01	150.32
P19-01786	CDW GOVERNMENT	MEMORY UPGRADE - LEILA L'AURORA & TAMMY SANCHEZ	CHILD DEVELOPMENT PROGRAMS	12	63.41
P19-01787	NWN CORPORATION	LAPTOP, PRINTERS AND PROJECTORS FOR NS OFFICE	NUTRITION SERVICES DEPARTMENT	13	2,518.21
P19-01788	JAEWON and JASEN JUN	SETTLEMENT AGREEMENT #2:18-cv-01112-MCE-DB	SPECIAL EDUCATION DEPARTMENT	01	41,100.00
P19-01789	AMAZON CAPITAL SERVICES	hp battery for teacher laptop	MARK TWAIN ELEMENTARY SCHOOL	01	64.21
P19-01790	IVS COMPUTER TECHNOLOGIES	SMARTBOARD UPDATE FOR TEACHERS IN THE CLASSROOM	ISADOR COHEN ELEMENTARY SCHOOL	01	560.25
P19-01791	POSMICRO.COM ATTN: ACCOUNTS RE CEIVABLE	SCANNER FOR LIBRARY	CALEB GREENWOOD ELEMENTARY	01	80.11
P19-01792	RISO PRODUCTS OF SACRAMENTO	Copy Machine Supplies	CALIFORNIA MIDDLE SCHOOL	01	630.02
P19-01793	RISO PRODUCTS OF SACRAMENTO	RISO RZ220 MAINTENANCE AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	297.00
P19-01794	NASCO	SCIENCE LAB MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	3,718.00

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01795	SCHOOL SPECIALTY EDUCATION	CALIFORNIA FLAG	ETHEL I. BAKER ELEMENTARY	01	40.93
P19-01796	LOOKOUT BOOKS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	247.76
P19-01797	EXPLORELEARNING	ON-LINE SCIENCE LAB LICENSE	LUTHER BURBANK HIGH SCHOOL	01	875.00
P19-01798	COASTAL MARINE BIOLABS	BIOLAB MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	3,125.00
P19-01799	SCHOLASTIC BOOK CLUBS INC	EARLY KINDER ORDER	ACADEMIC OFFICE	01	42.09
P19-01800	BMI EDUCATIONAL SERVICE INC	EARLY KINDER ORDER	ACADEMIC OFFICE	01	731.06
P19-01801	SOCIAL THINKING	EARLY KINDER ORDER	ACADEMIC OFFICE	01	263.06
P19-01802	PASCO SCIENTIFIC INC	SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	1,662.24
P19-01803	AMAZON CAPITAL SERVICES	PIN PULLERS FOR WHSE TRUCKS	NUTRITION SERVICES DEPARTMENT	13	173.09
P19-01804	BOOKS EN MORE	EARLY KINDER ORDER	ACADEMIC OFFICE	01	277.73
P19-01805	BIO CORPORATION	BIO LAB MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	800.80
P19-01806	VISION 2000 EDUCATIONAL FOUNDATION	ADMIN FEES-TITLE I TUTORING-VISION 2000 SA19-00151	CONSOLIDATED PROGRAMS	01	1,000.00
P19-01807	STONEWARE INC	SOFTWARE FOR CLASSROOM MANAGEMENT	LUTHER BURBANK HIGH SCHOOL	01	151.55
P19-01808	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	540.06
P19-01810	APPLE INC	FACULTY LAPTOPS	ISADOR COHEN ELEMENTARY SCHOOL	01	4,295.38
P19-01811	WEXCO INTERNATIONAL CORP THE SCIENCE COMPANY	GRADUATED CYLINDER SET FOR LEVCHENKO 2018 2019	AMERICAN LEGION HIGH SCHOOL	01	197.56
P19-01812	BESTWAY SANDWICHES INC	6915 FRESH CHEESE SANDWICHES 11/14/18	NUTRITION SERVICES DEPARTMENT	13	6,867.00
P19-01813	FRESH INNOVATIONS CALIF LLC	6916 SLICED APPLES/GRAPES 11/9/2018	NUTRITION SERVICES DEPARTMENT	13	18,124.05
P19-01814	FRANK AGUILAR dba MANDARIN HILL ORCHARDS	6920 FRESH MANDARINS 11/9/18	NUTRITION SERVICES DEPARTMENT	13	5,400.00
P19-01815	OG GEAR COMPANY	SWIM PARKAS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,704.94
P19-01816	HARRIS COMPUTER SYSTEMS	E-TRITION ANNUAL MAINT SUPPORT 18-19	NUTRITION SERVICES DEPARTMENT	13	32,116.17
P19-01817	SYSCO FOOD SVCS OF SACRAMENTO	6923 FOOD HANDLING GLOVES 11/14/18	NUTRITION SERVICES DEPARTMENT	13	480.67
P19-01818	GENERAL PRODUCE	6924 SHREDDED LETTUCE 11/8/18	NUTRITION SERVICES DEPARTMENT	13	304.00
P19-01819	B & H PHOTO	ALUMINUM TRIPOD 3-WAY SUPPORT CAMERA CL USE	CAREER & TECHNICAL PREPARATION	01	340.27

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P19-01821	SCHOOL OUTFITTERS DBA FAT CATA LOG	METAL OUTDOOR TRASH LINER AND LIDS	JOHN D SLOAT BASIC ELEMENTARY	01	1,001.68
P19-01822	SUPPLYWORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	SUSAN B. ANTHONY ELEMENTARY	01	1,087.42
P19-01823	FLINN SCIENTIFIC INC	HMS - CORE SCIENCE SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	3,410.80
P19-01824	MOORE MEDICAL CORP ACCT 171864 7	BANDAIDS	JOHN D SLOAT BASIC ELEMENTARY	01	77.81
P19-01825	COTTON SHOPPE	B.G. MCCOY STUDENT T SHIRTS	BOWLING GREEN ELEMENTARY	09	2,346.04
P19-01826	MUSIC THEATRE INTERNATIONAL	MTI THEATER SHOWKIT	JOHN D SLOAT BASIC ELEMENTARY	01	395.00
P19-01827	COLLEGE BOARD	COLLEGE BOARD - SAT/ESSAY ADD ON	HIRAM W. JOHNSON HIGH SCHOOL	01	180.00
P19-01828	BOOKS EN MORE	WORLD HISTORY STUDY GUIDES	HIRAM W. JOHNSON HIGH SCHOOL	01	64.92
P19-01830	SCUSD - US BANK CAL CARD	CAM BUCKLE STRAPS FOR SUPPER PROGRAM	NUTRITION SERVICES DEPARTMENT	13	110.03
P19-01831	AMAZON CAPITAL SERVICES	LPPA BIOLOGY BALANCE	C. K. McCLATCHY HIGH SCHOOL	01	235.94
TB19-00047	BENCHMARK EDUCATION COMPANY	Benchmark SDC/RSP materials	LIBRARY SERVICES	01	298,065.67
TB19-00048	TEXTBOOK WAREHOUSE LLC	Additional AP Stats & EnEspanol 1 textbooks	LIBRARY SERVICES	01	11,582.75
TB19-00049	TEXTBOOK WAREHOUSE LLC	Waldorf 2nd grade novels	LIBRARY SERVICES	01	5,391.18
TB19-00050	FOLLETT SCHOOL SOLUTIONS	INSIDE Fundamental Practice Wkbk	LIBRARY SERVICES	01	1,434.32
TB19-00051	TEXTBOOK WAREHOUSE LLC	Waldorf Materials per #SQ0143830	LIBRARY SERVICES	01	2,715.78
TB19-00052	JAMIE YORK PRESS INC	Waldorf Math	LIBRARY SERVICES	01	4,293.92
TB19-00053	WAYSIDE PUBLISHING	Latin AP Materials	LIBRARY SERVICES	01	2,680.16
TB19-00054	BOLCHAZY CARDUCCI PUBLISHERS	Latin AP Readers	LIBRARY SERVICES	01	1,669.25
TB19-00055	PEARSON EDUCATION INC	AP French	LIBRARY SERVICES	01	4,572.57
TB19-00056	SCUSD - US BANK CAL CARD	Waldorf Materials	LIBRARY SERVICES	01	478.68
TB19-00057	FOLLETT SCHOOL SOLUTIONS	Waldorf Materials	LIBRARY SERVICES	01	2,226.97
Total Number of POs			556	Total	5,435,715.02

Fund Recap

Fund	Description	PO Count	Amount
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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	414	4,023,801.65
09	Charter School	12	25,057.48
11	Adult Education	11	31,373.14
12	Child Development	23	30,442.35
13	Cafeteria	91	812,946.04
21	Building Fund	6	512,094.36
Total			5,435,715.02

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B19-00011	2,250.00	11-4310	Adult Education/Instructional Materials/Suppli	500.00
B19-00079	30,000.00	13-4710	Cafeteria/Food	2,457.94
B19-00086	2,100.00	01-5690	General Fund/Other Contracts, Rents, Leases	2,000.00
B19-00087	9,650.00	01-5690	General Fund/Other Contracts, Rents, Leases	9,550.00
B19-00142	855.00	01-5690	General Fund/Other Contracts, Rents, Leases	15.72
B19-00149	650.00	01-5690	General Fund/Other Contracts, Rents, Leases	450.00
B19-00150	315.15	01-5690	General Fund/Other Contracts, Rents, Leases	100.00
B19-00156	4,875.00	01-5690	General Fund/Other Contracts, Rents, Leases	978.25
B19-00173	12,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,903.87
B19-00195	7,000.00	11-4310	Adult Education/Instructional Materials/Suppli	3,780.38
B19-00245	75.00	01-5690	General Fund/Other Contracts, Rents, Leases	125.00-
B19-00247	150.00	01-4320	General Fund/Non-Instructional Materials/Su	350.00-
B19-00248	75.00	01-4320	General Fund/Non-Instructional Materials/Su	125.00-
B19-00249	850.00	01-4320	General Fund/Non-Instructional Materials/Su	791.65-
B19-00250	1,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
B19-00253	250.00	01-5690	General Fund/Other Contracts, Rents, Leases	250.00-
B19-00263	7,000.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00
B19-00449	4,900.00	01-4320	General Fund/Non-Instructional Materials/Su	1,892.26
B19-00481	3,650.00	21-6250	Building Fund/Other Costs (Planning)	2,400.00
B19-00575	7,955.08	01-4320	General Fund/Non-Instructional Materials/Su	4,955.08
B19-00590	400.00	01-5910	General Fund/All Other Communication Servic	117.17
B19-00649	108,597.00	01-4331	General Fund/Transportation Repair Parts	68,597.00
CHB19-00042	8,500.00	01-4310	General Fund/Instructional Materials/Suppli	2,500.00
CHB19-00100	14,999.20	01-4320	General Fund/Non-Instructional Materials/Su	4,999.20
CHB19-00104	6,000.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00
CHB19-00179	10,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB19-00251	8,200.00	01-4310	General Fund/Instructional Materials/Suppli	1,200.00
CHB19-00269	3,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB19-00292	4,200.00	01-4310	General Fund/Instructional Materials/Suppli	1,200.00
CHB19-00293	8,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB19-00301	2,000.00	09-4310	Charter School/Instructional Materials/Suppli	1,000.00
CHB19-00316	30,000.00	01-4310	General Fund/Instructional Materials/Suppli	20,000.00
CS16-00181	488,165.80	21-6210	Building Fund/Architect/Engineering Fees	41,765.80
CS17-00197	636,644.20	01-5800	General Fund/Other Contractual Expenses	20,000.00
CS17-00206	3,375.00	01-5800	General Fund/Other Contractual Expenses	13,289.27-
CS18-00170	271,800.00	21-6210	Building Fund/Architect/Engineering Fees	6,130.00
CS19-00057	20,750.00	01-5800	General Fund/Other Contractual Expenses	750.00
CS19-00112	4,141.00	01-5800	General Fund/Other Contractual Expenses	454.00

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Includes Purchase Orders dated 10/15/2018 - 11/14/2018 ***

PO Changes (continued)

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P19-00161	11,628.00	01-4310	General Fund/Instructional Materials/Suppli	7.28
		01-4320	General Fund/Non-Instructional Materials/Su	14.20
		01-4410	General Fund/Equipment \$500 - \$4,999	106.54
		Total PO P19-00161		128.02
P19-00492	1,086.61	01-4310	General Fund/Instructional Materials/Suppli	413.39-
P19-00593	4,980.75	01-4410	General Fund/Equipment \$500 - \$4,999	170.68
P19-01003	22,440.00	21-6200	Building Fund/Buildings (Improvements)	3,870.00
P19-01333	2,806.80	01-4320	General Fund/Non-Instructional Materials/Su	13.52-
		01-4410	General Fund/Equipment \$500 - \$4,999	23.48-
		Total PO P19-01333		37.00-
P19-01351	8,254,876.00	21-6200	Building Fund/Buildings (Improvements)	411,336.00-
		Total PO Changes		<u><u>205,351.94-</u></u>

Information is further limited to: (Minimum Amount = (999,999.99))

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.2

Meeting Date: January 17, 2019

Subject: Monthly Suspension Report – December 2018

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Continuous Improvement and Accountability Office

Recommendation: None

Background/Rationale: The goal of this report is to provide a monthly update to the board of education on key trends in the suspension data. The data are presented in multiple views, including by grade span, school, ethnicity/race, gender, and program participation.

The report format and field descriptions are modeled after the official CDE suspension report.

The following is a glossary of the field descriptions:

- **Cumulative Enrollment:** Cumulative Enrollment consists of the total number of students who were actively enrolled from the beginning of school through the Report Month. For mobile students, they will be counted in the cumulative enrollment for each school in which they have attended during the school year.
- **Suspension Incidents:** Total count of ALL suspension incidents – off campus and on campus – issued from the beginning of school through the report month at the selected entity for the selected population.
- **Distinct Count of Suspended Students:** Total distinct count of ALL students suspended one or more times. Students who are suspended multiple times are only counted once.
- **Suspension Rate:** The Distinct Count of Suspended Students divided by Cumulative Enrollment.

- **Percent of Students Suspended with One Suspension:** The number of students with only one suspension divided by the Distinct Count of Suspended Students.
- **Percent of Students Suspended with Multiple Suspensions:** The number of students with two or more suspensions divided by the Distinct Count of Suspended Students.

Financial Considerations: None

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Draft suspension report

Estimated Time of Presentation: N/A

Submitted by: Vincent Harris, Chief, Continuous Improvement and Accountability

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District

Suspension Report

Year to Date

8/30/2018 - 12/31/2018

DRAFT

School Segment	School	Cumulative Enrollment CY	Change in PY to CY Cumulative Enrollment	Suspension Incidents CY	Change in PY to CY Suspension Incidents	Distinct Count of Students Suspended CY	Change in PY to CY Distinct Count of Students Suspended	Percent of Students With a Suspension CY	Change in PY to CY Percent of Students With a Suspension	Students With Multiple Suspensions CY	Change in PY to CY Students With Multiple Suspensions	Percent Students With Multiple Suspensions CY	Change in PY to CY Percent Students With Multiple
All Grade Spans	Districtwide	44377	247	1867	(40)	1271	36	2.86	0.07	337	(33)	26.5	(3.4)
Grades K-6	Districtwide	24552	3205	658	81	412	79	1.68	0.12	124	10	30.1	(4.1)
Grades 7-8	Districtwide	7215	26	415	(13)	302	24	4.19	0.32	73	(2)	24.2	(2.8)
Grades 9-12	Districtwide	12602	(2914)	795	(106)	557	(66)	4.42	0.40	141	(40)	25.3	(3.7)

The above report formats (and the field descriptions) are based on the official CDE suspension report at <https://data1.cde.ca.gov/dataquest/dqCensus/DisSuspRateLevels.aspx?year=2016-17&agglevel=District&cds=3467439>. The following is a glossary of the field descriptions.

Cumulative Enrollment: Cumulative Enrollment consists of the total number of students who were actively enrolled from the beginning of school through the Report Month. For mobile students, they will be counted in the cumulative enrollment for each school in which they have attended during the school year.

Suspension Incidents: Total count of ALL suspension incidents – off campus and on campus – issued from the beginning of school through the report month at the selected entity for the selected population using the available filters.

Distinct Count of Suspended Students: Total distinct count of ALL students suspended one or more times. Students who are suspended multiple times are only counted once.

Suspension Rate: The Distinct Count of Suspended Students divided by Cumulative Enrollment.

Percent of Students Suspended with One Suspension: The number of students with only one suspension divided by the Distinct Count of Suspended Students.

Percent of Students Suspended with Multiple Suspensions: The number of students with two or more suspensions divided by the Distinct Count of Suspended Students.

Sacramento City Unified School District

Suspension Report

Year to Date

8/30/2018 - 12/31/2018

DRAFT

School Segment	School	Cumulative Enrollment CY	Change in PY to CY Cumulative Enrollment	Suspension Incidents CY	Change in PY to CY Suspension Incidents	Distinct Count of Students Suspended CY	Change in PY to CY Distinct Count of Students Suspended	Percent of Students With a Suspension CY	Change in PY to CY Percent of Students With a Suspension	Students With Multiple Suspensions CY	Change in PY to CY Students With Multiple Suspensions	Percent Students With Multiple Suspensions CY	Change in PY to CY Percent Students With Multiple Suspensions
All Grade Spans	Districtwide	44377	247	1867	(40)	1271	36	2.86	0.07	337	(33)	26.5	(3.4)
Grades K-6	Districtwide	24552	3205	658	81	412	79	1.68	0.12	124	10	30.1	(4.1)
Grades K-6	Abraham Lincoln El	597	3	19	(13)	12	(2)	2.01	(0.35)	4	(2)	33.3	(9.5)
Grades K-6	Bowling Green-Chacon	354	(5)	1	1	1	1	0.28	0.28	0	0	0.0	0.0
Grades K-6	Bowling Green-McCoy	495	(4)	2	(2)	2	(2)	0.40	(0.40)	0	0	0.0	0.0
Grades K-6	Bret Harte Elementary	289	(13)	36	(14)	16	(13)	5.54	(4.07)	7	(5)	43.8	2.4
Grades K-6	Caleb Greenwood	554	33	3	3	3	3	0.54	0.54	0	0	0.0	0.0
Grades K-6	Camellia Basic Elementary	448	(19)	0	0	0	0	0.00	0.00	0	0	0.0	0.0
Grades K-6	Caroline Wenzel Elementary	319	(16)	0	0	0	0	0.00	0.00	0	0	0.0	0.0
Grades K-6	Cesar Chavez ES 4-6	402	(6)	46	14	28	6	6.97	1.57	10	6	35.7	17.5
Grades K-6	Crocker/Riverside Elementary	673	0	0	(4)	0	(2)	0.00	(0.30)	0	(1)	0.0	(50.0)
Grades K-6	David Lubin Elementary	577	(34)	6	(1)	4	(2)	0.69	(0.29)	2	1	50.0	33.3
Grades K-6	Earl Warren Elementary	458	4	0	0	0	0	0.00	0.00	0	0	0.0	0.0
Grades K-6	Edward Kemble K-3	610	(26)	9	(6)	6	(5)	0.98	(0.75)	3	1	50.0	31.8
Grades K-6	Elder Creek Elementary	809	34	23	5	18	6	2.22	0.68	4	0	22.2	(11.1)
Grades K-6	Ethel I Baker Elementary	701	(23)	33	(4)	25	(3)	3.57	(0.30)	7	3	28.0	13.7
Grades K-6	Ethel Phillips Elementary	562	11	61	13	32	11	5.69	1.88	15	5	46.9	(0.7)
Grades K-6	Golden Empire Elementary	629	(1)	5	(1)	4	0	0.64	0.00	1	0	25.0	0.0
Grades K-6	H W Harkness Elementary	394	(8)	8	(5)	4	(3)	1.02	(0.73)	2	(2)	50.0	(7.1)
Grades K-6	Hollywood Park Elementary	369	(2)	19	8	10	4	2.71	1.09	3	1	30.0	(3.3)
Grades K-6	Hubert H. Bancroft Elementary	485	19	4	(2)	4	(1)	0.82	(0.25)	0	(1)	0.0	(20.0)
Grades K-6	Isador Cohen Elementary	307	12	13	6	12	6	3.91	1.87	1	0	8.3	(8.3)
Grades K-6	James W Marshall Elementary	439	9	2	(1)	2	0	0.46	(0.01)	0	(1)	0.0	(50.0)
Grades K-6	John Bidwell Elementary	300	(32)	3	(2)	3	(1)	1.00	(0.20)	0	(1)	0.0	(25.0)
Grades K-6	John Cabrillo Elementary	405	(8)	10	(12)	9	(2)	2.22	(0.44)	1	(2)	11.1	(16.2)
Grades K-6	John D Sloat Elementary	289	2	34	12	21	7	7.27	2.39	4	0	19.0	(9.5)
Grades K-6	Leataata Floyd Elementary	364	(32)	16	(11)	11	(9)	3.02	(2.03)	2	(4)	18.2	(11.8)
Grades K-6	Mark Twain Elementary	334	(16)	5	4	2	1	0.60	0.31	1	1	50.0	50.0
Grades K-6	Matsuyama Elementary	637	(1)	11	(2)	4	(6)	0.63	(0.94)	1	(1)	25.0	5.0
Grades K-6	New Joseph Bonnheim Charter	310	9	0	0	0	0	0.00	0.00	0	0	0.0	0.0
Grades K-6	Nicholas Elementary	703	(16)	18	(19)	12	(15)	1.71	(2.05)	5	(2)	41.7	15.7
Grades K-6	O W Erlewine Elementary	289	(37)	0	(1)	0	(1)	0.00	(0.31)	0	0	0.0	0.0
Grades K-6	Oak Ridge Elementary	524	(34)	0	(23)	0	(8)	0.00	(1.43)	0	(5)	0.0	(62.5)
Grades K-6	Pacific Elementary	804	6	29	24	19	14	2.36	1.74	5	5	26.3	26.3
Grades K-6	Parkway Elementary School	645	14	14	(21)	12	(9)	1.86	(1.47)	2	(8)	16.7	(31.0)
Grades K-6	Peter Burnett Elementary	584	(15)	24	15	18	15	3.08	2.58	5	3	27.8	(38.9)
Grades K-6	Phoebe A Hearst Elementary	678	6	0	0	0	0	0.00	0.00	0	0	0.0	0.0
Grades K-6	Pony Express Elementary	441	13	0	(19)	0	(14)	0.00	(3.27)	0	(4)	0.0	(28.6)
Grades K-6	Sequoia Elementary	459	(20)	9	2	7	3	1.53	0.69	2	0	28.6	(21.4)
Grades K-6	Susan B Anthony Elementary	362	25	4	4	3	3	0.83	0.83	1	1	33.3	33.3
Grades K-6	Sutterville Elementary	502	(19)	0	(3)	0	(2)	0.00	(0.38)	0	(1)	0.0	(50.0)
Grades K-6	Tahoe Elementary	417	38	4	(2)	4	(1)	0.96	(0.36)	0	(1)	0.0	(20.0)
Grades K-6	Theodore Judah Elementary	601	(6)	26	20	12	9	2.00	1.50	4	1	33.3	(66.7)
Grades K-6	Washington Elementary	299	26	2	(2)	1	(1)	0.33	(0.40)	1	0	100.0	50.0
Grades K-6	William Land Elementary	444	0	2	(13)	2	(5)	0.45	(1.13)	0	(3)	0.0	(42.9)
Grades K-6	Woodbine Elementary	359	43	33	(11)	19	1	5.29	(0.40)	5	(4)	26.3	(23.7)

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Sacramento City Unified School District

Suspension Report

Year to Date

8/30/2018 - 12/31/2018

DRAFT

School Segment	School	Cumulative Enrollment CY	Change in PY to CY Cumulative Enrollment	Suspension Incidents CY	Change in PY to CY Suspension Incidents	Distinct Count of Students Suspended CY	Change in PY to CY Distinct Count of Students Suspended	Percent of Students With a Suspension CY	Change in PY to CY Percent of Students With a Suspension	Students With Multiple Suspensions CY	Change in PY to CY Students With Multiple Suspensions	Percent Students With Multiple Suspensions CY	Change in PY to CY Percent Students With Multiple Suspensions
All Grade Spans	Districtwide	44377	247	1867	(40)	1271	36	2.86	0.07	337	(33)	26.5	(3.4)
Grades 7-8	Districtwide	7215	26	415	(13)	302	24	4.19	0.32	73	(2)	24.2	(2.8)
Grades 7-8	A M Winn Elementary K-8 Waldorf	340	(26)	3	(19)	2	(12)	0.59	(3.24)	1	(2)	50.0	28.6
Grades 7-8	Albert Einstein MS	861	97	56	(24)	45	(13)	5.23	(2.37)	8	(5)	17.8	(4.6)
Grades 7-8	Alice Birney Waldorf-Inspired K8	520	(11)	0	(4)	0	(4)	0.00	(0.75)	0	0	0.0	0.0
Grades 7-8	California MS	961	16	25	(48)	22	(22)	2.29	(2.37)	1	(13)	4.5	(27.3)
Grades 7-8	Father Keith B Kenny K-8 School	409	(36)	0	(2)	0	(1)	0.00	(0.22)	0	(1)	0.0	(100.0)
Grades 7-8	Fern Bacon MS	841	36	33	21	27	15	3.21	1.72	5	5	18.5	18.5
Grades 7-8	Genevieve Didion Elementary	601	(16)	0	(1)	0	(1)	0.00	(0.16)	0	0	0.0	0.0
Grades 7-8	John H. Still K-8	987	(36)	90	(52)	62	(17)	6.28	(1.44)	15	(13)	24.2	(11.2)
Grades 7-8	John Morse Therapeutic Center	49	(3)	1	(2)	1	(1)	2.04	(1.81)	0	(1)	0.0	(50.0)
Grades 7-8	Leonardo da Vinci K - 8 School	884	12	2	(8)	2	(5)	0.23	(0.58)	0	(1)	0.0	(14.3)
Grades 7-8	Martin Luther King Jr Elementary	443	(34)	18	3	17	7	3.84	1.74	1	(2)	5.9	(24.1)
Grades 7-8	Rosa Parks K-8 School	900	21	91	6	64	8	7.11	0.74	19	(1)	29.7	(6.0)
Grades 7-8	Sam Brannan MS	509	(12)	3	(40)	3	(29)	0.59	(5.55)	0	(6)	0.0	(18.8)
Grades 7-8	Success Academy 4-8	42	5	48	29	20	8	47.62	15.19	13	8	65.0	23.3
Grades 7-8	Sutter MS	1228	8	20	18	18	16	1.47	1.30	2	2	11.1	11.1
Grades 7-8	Will C Wood MS	809	79	49	22	38	21	4.70	2.37	8	0	21.1	(26.0)

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Sacramento City Unified School District

Suspension Report

Year to Date

8/30/2018 - 12/31/2018

DRAFT

School Segment	School	Cumulative Enrollment CY	Change in PY to CY Cumulative Enrollment	Suspension Incidents CY	Change in PY to CY Suspension Incidents	Distinct Count of Students Suspended CY	Change in PY to CY Distinct Count of Students Suspended	Percent of Students With a Suspension CY	Change in PY to CY Percent of Students With a Suspension	Students With Multiple Suspensions CY	Change in PY to CY Students With Multiple Suspensions	Percent Students With Multiple Suspensions CY	Change in PY to CY Percent Students With Multiple Suspensions
All Grade Spans	Districtwide	44377	247	1867	(40)	1271	36	2.86	0.07	337	(33)	26.5	(3.4)
Grades 9-12	Districtwide	12602	(2914)	795	(106)	557	(66)	4.42	0.40	141	(40)	25.3	(3.7)
Grades 9-12	American Legion HS	259	(60)	30	(21)	24	(19)	9.27	(4.21)	2	(4)	8.3	(5.6)
Grades 9-12	Arthur A. Benjamin Health Profes	246	25	26	12	21	9	8.54	3.11	5	4	23.8	15.5
Grades 9-12	C K McClatchy HS	2492	147	123	84	86	54	3.45	2.09	19	15	22.1	9.6
Grades 9-12	Capital City School	519	156	2	2	2	2	0.39	0.39	0	0	0.0	0.0
Grades 9-12	George W. Carver SAS	270	(12)	26	15	15	7	5.56	2.72	8	5	53.3	15.8
Grades 9-12	Hiram W Johnson HS	1693	116	164	33	116	24	6.85	1.02	30	1	25.9	(5.7)
Grades 9-12	John F Kennedy HS	2290	16	128	(76)	94	(37)	4.10	(1.66)	23	(18)	24.5	(6.8)
Grades 9-12	Kit Carson MS	597	67	88	7	52	7	8.71	0.22	20	1	38.5	(3.8)
Grades 9-12	Luther Burbank HS	1829	18	124	(10)	94	(4)	5.14	(0.27)	21	(5)	22.3	(4.2)
Grades 9-12	New Tech High	210	35	10	4	9	5	4.29	2.00	1	(1)	11.1	(38.9)
Grades 9-12	Rosemont HS	1392	(90)	146	71	86	37	6.18	2.87	27	12	31.4	0.8
Grades 9-12	School of Engineering and Scienc	544	(12)	17	7	11	2	2.02	0.40	4	3	36.4	25.3
Grades 9-12	The Met High School	294	10	1	(1)	1	0	0.34	(0.01)	0	(1)	0.0	(100.0)
Grades 9-12	West Campus HS	845	(18)	1	1	1	1	0.12	0.12	0	0	0.0	0.0

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Sacramento City Unified School District

Suspension Report

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8/30/2018 - 12/31/2018

DRAFT

Student Group	Cumulative Enrollment CY	Change in PY to CY Cumulative Enrollment	Suspension Incidents CY	Change in PY to CY Suspension Incidents	Distinct Count of Students Suspended CY	Change in PY to CY Distinct Count of Students Suspended	Percent of Students With a Suspension CY	Change in PY to CY Percent of Students With a Suspension	Students With Multiple Suspensions CY	Change in PY to CY Students With Multiple Suspensions	Percent Students With Multiple Suspensions CY	Change in PY to CY Percent Students With Multiple Suspensions
African American	7319	(113)	849	(107)	537	(61)	7.34	(0.71)	173	(22)	32.2	(0.4)
Asian	8095	(48)	83	11	64	8	0.79	0.10	14	5	21.9	5.8
Asian - Cambodian	180	15	1	(1)	1	(1)	0.56	(0.66)	0	0	0.0	0.0
Asian - Chinese	2236	4	9	(3)	8	(2)	0.36	(0.09)	1	0	12.5	2.5
Asian - Filipino	773	24	16	(4)	13	(1)	1.68	(0.19)	3	(1)	23.1	(5.5)
Asian - Hmong	2570	14	21	8	17	5	0.66	0.19	3	2	17.6	9.3
Asian - Indian	343	(22)	10	6	7	5	2.04	1.49	3	2	42.9	(7.1)
Asian - Japanese	265	(4)	8	7	3	2	1.13	0.76	2	2	66.7	66.7
Asian - Korean	93	5	0	(1)	0	(1)	0.00	(1.14)	0	0	0.0	0.0
Asian - Laotian	273	(23)	8	4	7	4	2.56	1.55	1	0	14.3	(19.0)
Asian - Other	1451	(32)	17	(8)	14	(5)	0.96	(0.32)	3	0	21.4	5.6
Asian - Vietnamese	684	(5)	9	(1)	7	1	1.02	0.15	1	(1)	14.3	(19.0)
Female	21015	(137)	555	87	388	47	1.85	0.23	92	19	23.7	2.3
Latino/Hispanic	17047	(33)	629	37	451	62	2.65	0.37	97	(19)	21.5	(8.3)
Male	22265	(219)	1286	(152)	863	(30)	3.88	(0.10)	241	(56)	27.9	(5.3)
Pacific Islander	957	(55)	31	4	28	4	2.93	0.55	2	(1)	7.1	(5.4)
White	8166	(194)	178	5	123	9	1.51	0.14	33	4	26.8	1.4

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Sacramento City Unified School District

Suspension Report

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DRAFT

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Foster Youth Students	669	(129)	138	(13)	75	(3)	11.21	1.44	28	(7)	37.3	(7.5)
Free/Reduced/Low Income	29127	(1235)	1487	(148)	1012	(37)	3.47	0.02	268	(48)	26.5	(3.6)
GATE	4847	(674)	31	(23)	26	(17)	0.54	(0.24)	4	(6)	15.4	(7.9)
Homeless Students	50	(207)	0	(41)	0	(22)	0.00	(8.56)	0	(8)	0.0	(36.4)
Special Education	5359	(929)	384	(234)	247	(99)	4.61	(0.89)	76	(54)	30.8	(6.8)
English Learner	7492	(536)	265	30	188	36	2.51	0.62	47	2	25.0	(4.6)
English Only	30125	1397	1456	(100)	975	(26)	3.24	(0.25)	269	(31)	27.6	(2.4)
Initially Fluent	495	(117)	6	(11)	6	(4)	1.21	(0.42)	0	(5)	0.0	(50.0)
Long Term EL	746	(124)	40	(8)	29	(1)	3.89	0.44	8	0	27.6	0.9
RFEP	5150	(1101)	114	16	82	11	1.59	0.46	17	(3)	20.7	(7.4)

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.3

Meeting Date: January 17, 2019

Subject: Head Start / Early Head Start / Early Head Start Expansion Reports

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office / Child Development

Recommendation: None

Background/Rationale: The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

Financial Considerations: None

LCAP Goal(s): College and Career Ready; Family and Community Engagement

Documents Attached:

1. Head Start/Early Head Start Monthly Report Summary
2. Child Development October 2018 Fiscal Report – HS/EHS/CCP Basic & T/TA
3. Child Development October 2018 Fiscal Report – CCP Basic & T/TA
4. Child Development November 2018 Fiscal Report – HS/EHS/CCP Basic & T/TA
5. Child Development November 2018 Fiscal Report – CCP Basic & T/TA

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor Ed.D., Chief Academic Officer

Jacquie Bonini, Director, Child Development

Approved by: Jorge A. Aguilar, Superintendent

Attachment 1
Head Start / Early Head Start
Monthly Report Summary
November/December 2018

Enrollment Report for October 2018

Head Start Enrollment	
Funded Enrollment	1139
Actual Enrollment	1073
Percentage of Actual Attendance	88%

Early Head Start Enrollment	
Funded Enrollment	152
Actual Enrollment	151
Percentage of Actual Attendance	91%

Early Head Start Expansion Enrollment	
Funded Enrollment	40
Actual Enrollment	42
Percentage of Actual Attendance	78%

Child Care Licensing Violations October and November 2018

None

Disabilities Report for October 2018

Head Start 68
Early Head Start 11
EHS Expansion 6

Disabilities Report for November 2018

Head Start 80
Early Head Start 11
EHS Expansion 6

USDA Meals and Snacks for September 2018

	<i>Breakfast</i>	<i>Lunch</i>	<i>Snack am</i>	<i>Snack pm</i>
Early Head Start	662	700	NA	347
Head Start Part-day	1523	428	4531	365
Head Start Wrap	6880	4549	NA	4277
Full-day Collaboration	2560	2621	NA	1777

USDA Meals and Snacks for October 2018

	<i>Breakfast</i>	<i>Lunch</i>	<i>Snack am</i>	<i>Snack pm</i>
Early Head Start	839	902	NA	451
Head Start Part-day	3633	924	3556	805
Head Start Wrap	10532	8928	NA	8263
Full-day Collaboration	3681	3772	NA	2524

Credit Card Statements

None at this time

Attachment 2

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: October 1 - October 31, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☒ PA 22 HS BASIC R5210Remit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel	19,428.61	58,809.99	282,920.00	224,110.01
	Fringe Benefits	10,530.86	31,166.50	162,636.00	131,469.50
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	26.29	24,055.00	24,028.71
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	143.42	194.55	3,850.00	3,655.45
	Indirect Costs 4.83%	39,706.37	86,943.46	409,221.00	322,277.54
	I. TOTAL ADMINISTRATION	\$69,809.26	\$177,140.79	\$882,682.00	\$705,541.21
Non-Federal Administration					
Total Fed. And Non-Fed. Administration		\$69,809.26	\$177,140.79	\$882,682.00	\$705,541.21
II. P R O G R A M	Personnel	438,690.91	951,202.79	4,181,317.00	3,230,114.21
	Fringe Benefits	338,505.53	737,220.43	3,282,661.00	2,545,440.57
	Travel	0.00	562.50	0.00	(562.50)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	427.86	5,009.78	286,493.00	281,483.22
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	14,350.95	15,878.98	248,545.00	232,666.02
	II. TOTAL PROGRAM	\$791,975.25	\$1,709,874.48	\$7,999,016.00	6,289,141.52
	NON-FEDERAL PROGRAM Basic & T/TA \$8,912,898 August and September	\$447,331.49	\$447,331.49	\$2,228,225.00	1,780,893.51
TOTAL SETA COSTS (I + II)		\$861,784.51	\$1,887,015.27	\$8,881,698.00	6,994,682.73

Gloria Chung

11/7/2018

Shelagh Ferguson

916.643.7878

Director Budget Services - Authorized Signature

Date

Prepared By

Phone

Attachment 3

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: October 1 - October 31, 2018 Agreement No.: 19C5551S0

Delegate: SCUSD - Child Development Department Program: ☐ PA 22 HS BASIC

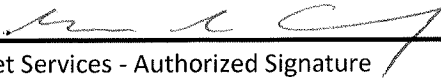
Remit to address General Accounting Department - 802A ☒ PA 20 BASIC T/TA R5212

5735 47th Avenue ☐ PA 25 EHS

SACRAMENTO, CA 95824 ☐ PA 26 EHS T/TA

☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.83%	0.00	0.00	1,438.00	1,438.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$1,438.00	\$1,438.00
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$0.00	\$0.00	\$1,438.00	\$1,438.00
II. P R O G R A M	Personnel	0.00	0.00	8,167.00	8,167.00
	Fringe Benefits	0.00	0.00	2,517.00	2,517.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	19,078.00	19,078.00
					0.00
	II. TOTAL PROGRAM	\$0.00	\$0.00	\$29,762.00	29,762.00
	NON-FEDERAL PROGRAM Reported on Basic				
		\$0.00	\$0.00	\$0.00	0.00
	TOTAL SETA COSTS (I + II)	\$0.00	\$0.00	\$31,200.00	31,200.00

Gloria Chung  11/7/2018 Shelagh Ferguson 916.643.7878

Director Budget Services - Authorized Signature Date Prepared By Phone

Attachment 4

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5213

Month: October 1 - October 31, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☒ PA 25 EHS

R5213

SACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel	2,944.02	8,837.62	44,009.00	35,171.38
	Fringe Benefits	1,757.91	5,268.77	45,655.00	40,386.23
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	1,901.00	1,901.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	16.08	16.08	1,160.00	1,143.92
	Indirect Costs 4.83%	6,402.30	17,822.55	84,256.00	66,433.45
	I. TOTAL ADMINISTRATION	\$11,120.31	\$31,945.02	\$176,981.00	\$145,035.98
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$11,120.31	\$31,945.02	\$176,981.00	\$145,035.98
II. P R O G R A M	Personnel	74,794.42	206,986.15	880,775.00	673,788.85
	Fringe Benefits	51,651.42	145,391.80	703,189.00	557,797.20
	Travel	0.00	187.50	0.00	(187.50)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	146.55	815.42	27,104.00	26,288.58
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	1,242.31	1,493.47	40,648.00	39,154.53
	II. TOTAL PROGRAM	\$127,834.70	\$354,874.34	\$1,651,716.00	1,296,841.66
	NON-FEDERAL PROGRAM Basic & T/TA \$1,856,261 August and September	\$69,147.80	\$69,147.80	\$464,065.00	394,917.20
	TOTAL SETA COSTS (I + II)	\$138,955.01	\$386,819.36	\$1,828,697.00	1,441,877.64

Gloria Chung 
Director Budget Services - Authorized Signature

11/7/2018

Date

Shelagh Ferguson

Prepared By

916.643.7878

Phone

Attachment 5

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5216

Month: October 1 - October 31, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☒ PA 26 EHS T/TA

R5216

☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.83%	0.00	0.00	1,270.00	1,270.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$1,270.00	\$1,270.00
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$0.00	\$0.00	\$1,270.00	\$1,270.00
II. P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	650.00	650.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	25,644.00	25,644.00
					0.00
	II. TOTAL PROGRAM	\$0.00	\$0.00	\$26,294.00	26,294.00
	NON-FEDERAL PROGRAM Reported with Basic				
		\$0.00	\$0.00	\$0.00	0.00
	TOTAL SETA COSTS (I + II)	\$0.00	\$0.00	\$27,564.00	27,564.00

Gloria Chung 
Director Budget Services - Authorized Signature

11/7/2018

Date

Shelagh Ferguson

Prepared By

916.643.7878

Phone

Attachment 6
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT
R5211

Month: October 1 - October 31, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: ☒ PA 3125 EHS-CCP BASIC R5211
☐ PA 3120 EHS-CCP T/TA R5221
☐ PA 3128 EHS-CCP START UP R5243
☐
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	158.33	465.64	1,954.00	1,488.36
	Fringe Benefits	104.28	310.74	1,436.00	1,125.26
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	2,805.00	2,805.00
I	Other	0.00	0.00	184.00	184.00
N	Indirect Costs 4.83%	3,091.31	8,753.88	34,023.00	25,269.12
	I. TOTAL ADMINISTRATION	\$3,353.92	\$9,530.26	\$40,402.00	\$30,871.74
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$3,353.92	\$9,530.26	\$40,402.00	\$30,871.74
II.	a. Personnel**	39,332.27	115,693.99	360,885.00	245,191.01
	b. Fringe Benefits**	23,990.20	62,512.70	279,327.00	216,814.30
P	c. Travel	0.00	0.00	0.00	0.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	288.81	2,013.68	36,917.00	34,903.32
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other	128.43	243.03	20,908.00	20,664.97
M					
	II. TOTAL PROGRAM	\$63,739.71	\$180,463.40	\$698,037.00	517,573.60
	NON-FEDERAL PROGRAM \$755,939 August & September	\$52,735.79	\$52,735.79	\$188,984.00	136,248.21
TOTAL SETA COSTS (I + II)		\$67,093.63	\$189,993.66	\$738,439.00	548,445.34
<div> <div>Gloria Chung</div> <div>11/2/2018</div> <div>Shelagh Ferguson</div> <div>916.643.7878</div> </div>					
Director Budget Services - Authorized Signature		Date		Prepared By	Phone

R5211. August18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain?

8

How many subsidized slots do you currently have?

8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5221

Month: October 1 - October 31, 2018Agreement No.: 19C5551S0Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICTProgram: ☐ PA 3125 EHS-CCP BASIC R5211Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A☒ PA 3120 EHS-CCP T/TA R52215735 47TH AVENUE☐ PA 3128 EHS-CCP START UP R5243SACRAMENTO, CA 95824

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 4.83%	159.39	159.39	806.00	646.61
	I. TOTAL ADMINISTRATION	\$159.39	\$159.39	\$806.00	\$646.61
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$159.39	\$159.39	\$806.00	\$646.61
II. P R O G R A M	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	0.00	0.00	0.00	0.00
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	3,300.00	3,300.00	16,694.00	13,394.00
	II. TOTAL PROGRAM	\$3,300.00	\$3,300.00	\$16,694.00	13,394.00
	NON-FEDERAL PROGRAM - reported with Basic				
TOTAL SETA COSTS (I + II)		\$3,459.39	\$3,459.39	\$17,500.00	14,040.61

Gloria Chung 
Director Budget Services - Authorized Signature

11/2/2018

Shelagh Ferguson

916.643.7878

Date

Prepared By

Phone

R.5221.18-19

SUBSIDIZED SLOTSHow many subsidized slots are you contractually obligated to retain? 8How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

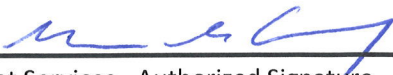
Attachment 8

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: November 1 - November 30, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☒ PA 22 HS BASIC R5210Remit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	19,588.47	78,398.46	282,920.00	204,521.54
	Fringe Benefits	10,578.06	41,744.56	162,636.00	120,891.44
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.59	26.88	24,055.00	24,028.12
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	4.51	199.06	3,850.00	3,650.94
	Indirect Costs 4.83%	39,622.85	126,566.31	409,221.00	282,654.69
	I. TOTAL ADMINISTRATION	\$69,794.48	\$246,935.27	\$882,682.00	\$635,746.73
II.	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$69,794.48	\$246,935.27	\$882,682.00	\$635,746.73
	Personnel	450,596.69	1,401,799.48	4,181,317.00	2,779,517.52
	Fringe Benefits	335,979.73	1,073,200.16	3,282,661.00	2,209,460.84
	Travel	189.38	751.88	0.00	(751.88)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	475.85	5,485.63	286,493.00	281,007.37
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	2,935.53	18,814.51	248,545.00	229,730.49
	II. TOTAL PROGRAM	\$790,177.18	\$2,500,051.66	\$7,999,016.00	5,498,964.34
	NON-FEDERAL PROGRAM Basic & T/TA \$8,912,898 Additional September & October	\$422,562.98	\$869,894.47	\$2,228,225.00	1,358,330.53
TOTAL SETA COSTS (I + II)		\$859,971.66	\$2,746,986.93	\$8,881,698.00	6,134,711.07
Gloria Chung  12/7/2018 Shelagh Ferguson 916.643.7878 Director Budget Services - Authorized Signature Date Prepared By Phone					

Attachment 9

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: November 1 - November 30, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☒ PA 20 BASIC T/TA R52125735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.83%	0.00	0.00	1,438.00	1,438.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$1,438.00	\$1,438.00
II. P R O G R A M	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$0.00	\$0.00	\$1,438.00	\$1,438.00
	Personnel	0.00	0.00	8,167.00	8,167.00
	Fringe Benefits	0.00	0.00	2,517.00	2,517.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	19,078.00	19,078.00
					0.00
	II. TOTAL PROGRAM	\$0.00	\$0.00	\$29,762.00	29,762.00
	NON-FEDERAL PROGRAM Reported on Basic	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$0.00	\$0.00	\$31,200.00	31,200.00

Gloria Chung 
Director Budget Services - Authorized Signature

12/7/2018

Date

Shelagh Ferguson

Prepared By

916.643.7878

Phone

Attachment 10

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5213

Month: November 1 - November 30, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☒ PA 25 EHS

R5213

SACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel	2,944.02	11,781.64	44,009.00	32,227.36
	Fringe Benefits	1,832.68	7,101.45	45,655.00	38,553.55
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	1,901.00	1,901.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	16.08	1,160.00	1,143.92
	Indirect Costs 4.83%	6,340.46	24,163.01	84,256.00	60,092.99
	I. TOTAL ADMINISTRATION	\$11,117.16	\$43,062.18	\$176,981.00	\$133,918.82
Non-Federal Administration					
Total Fed. And Non-Fed. Administration		\$11,117.16	\$43,062.18	\$176,981.00	\$133,918.82
II. P R O G R A M	Personnel	70,854.94	277,841.09	880,775.00	602,933.91
	Fringe Benefits	53,935.46	199,327.26	703,189.00	503,861.74
	Travel	63.12	250.62	0.00	(250.62)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	815.42	27,104.00	26,288.58
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	1,642.20	3,135.67	40,648.00	37,512.33
	II. TOTAL PROGRAM	\$126,495.72	\$481,370.06	\$1,651,716.00	1,170,345.94
	NON-FEDERAL PROGRAM Basic & T/TA \$1,856,261 October	\$43,506.53	\$112,654.33	\$464,065.00	351,410.67
TOTAL SETA COSTS (I + II)		\$137,612.88	\$524,432.24	\$1,828,697.00	1,304,264.76

Gloria Chung 
Director Budget Services - Authorized Signature

12/7/2018

Date

Shelagh Ferguson

Prepared By

916.643.7878

Phone

Attachment 11

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5216

Month: November 1 - November 30, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☒ PA 26 EHS T/TA

R5216

☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.83%	162.29	162.29	1,270.00	1,107.71
	I. TOTAL ADMINISTRATION	\$162.29	\$162.29	\$1,270.00	\$1,107.71
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$162.29	\$162.29	\$1,270.00	\$1,107.71
II. P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	650.00	650.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	3,360.00	3,360.00	25,644.00	22,284.00
					0.00
	II. TOTAL PROGRAM	\$3,360.00	\$3,360.00	\$26,294.00	22,934.00
	NON-FEDERAL PROGRAM Reported with Basic	\$0.00	\$0.00	\$0.00	0.00
	TOTAL SETA COSTS (I + II)	\$3,522.29	\$3,522.29	\$27,564.00	24,041.71

Gloria Chung

12/7/2018

Shelagh Ferguson

916.643.7878

Director Budget Services - Authorized Signature

Date

Prepared By

Phone

Attachment 12
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT

R5211

Month: November 1 - November 30, 2018

Agreement No.: 19C5551S0

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: ☒ PA 3125 EHS-CCP BASIC R5211

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

☐ PA 3120 EHS-CCP T/TA R5221

5735 47TH AVENUE

☐ PA 3128 EHS-CCP START UP R5243

SACRAMENTO, CA 95824

☐
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	158.33	623.97	1,954.00	1,330.03
	Fringe Benefits	104.28	415.02	1,436.00	1,020.98
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	2,805.00	2,805.00
I	Other	0.00	0.00	184.00	184.00
N	Indirect Costs 4.83%	3,225.43	12,107.89	34,023.00	21,915.11
	I. TOTAL ADMINISTRATION	\$3,488.04	\$13,146.88	\$40,402.00	\$27,255.12
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$3,488.04	\$13,146.88	\$40,402.00	\$27,255.12
II.	a. Personnel**	40,086.35	155,780.34	360,885.00	205,104.66
	b. Fringe Benefits**	24,494.85	87,007.55	279,327.00	192,319.45
P	c. Travel	0.00	0.00	0.00	0.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	1,118.79	3,132.47	36,917.00	33,784.53
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other	816.45	3,721.62	20,908.00	17,186.38
M					
	II. TOTAL PROGRAM	\$66,516.44	\$249,641.98	\$698,037.00	448,395.02
	NON-FEDERAL PROGRAM				
	Basic 738,439 & T/TA 17,500	\$37,231.70	\$89,967.49	\$188,984.00	99,016.51
	October				
	TOTAL SETA COSTS (I + II)	\$70,004.48	\$262,788.86	\$738,439.00	475,650.14

Gloria Chung 

12/10/2018

Shelagh Ferguson

916.643.7878

Director Budget Services - Authorized Signature

Date

Prepared By

Phone

R5211. August18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

Attachment 13
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT
R5221

Month: November 1 - November 30, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: ☐ PA 3125 EHS-CCP BASIC R5211
☒ PA 3120 EHS-CCP T/TA R5221
☐ PA 3128 EHS-CCP START UP R5243
☐
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Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	A Occupancy	0.00	0.00	0.00	0.00
	D Staff Travel	0.00	0.00	0.00	0.00
	M Supplies	0.00	0.00	0.00	0.00
	I Other	0.00	0.00	0.00	0.00
	N Indirect Costs 4.83%	0.00	159.39	806.00	646.61
	I. TOTAL ADMINISTRATION	\$0.00	\$159.39	\$806.00	\$646.61
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$0.00	\$159.39	\$806.00	\$646.61
II.	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	P c. Travel	0.00	0.00	0.00	0.00
	R d. Equipment	0.00	0.00	0.00	0.00
	O e. Supplies	0.00	0.00	0.00	0.00
	G f. Contractual	0.00	0.00	0.00	0.00
	R g. Construction	0.00	0.00	0.00	0.00
	A h. Other	0.00	3,300.00	16,694.00	13,394.00
	M				
	II. TOTAL PROGRAM	\$0.00	\$3,300.00	\$16,694.00	13,394.00
TOTAL SETA COSTS (I + II)		\$0.00	\$3,459.39	\$17,500.00	14,040.61

Gloria Chung 	12/4/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

R.5221.18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

Attachment 14
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT

R5211

Month: October 1 - October 31, 2018 **Amended** Agreement No.: 19C5551S0


Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT Program: ☒ PA 3125 EHS-CCP BASIC R5211

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A ☐ PA 3120 EHS-CCP T/TA R5221

5735 47TH AVENUE ☐ PA 3128 EHS-CCP START UP R5243

SACRAMENTO, CA 95824 ☐

☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	158.33	465.64	1,954.00	1,488.36
	Fringe Benefits	104.28	310.74	1,436.00	1,125.26
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	2,805.00	2,805.00
I	Other	0.00	0.00	184.00	184.00
N	Indirect Costs 4.83%	3,219.89	8,882.46	34,023.00	25,140.54
	I. TOTAL ADMINISTRATION	\$3,482.50	\$9,658.84	\$40,402.00	\$30,743.16
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$3,482.50	\$9,658.84	\$40,402.00	\$30,743.16
II.	a. Personnel**	39,332.27	115,693.99	360,885.00	245,191.01
	b. Fringe Benefits**	23,990.20	62,512.70	279,327.00	216,814.30
P	c. Travel	0.00	0.00	0.00	0.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	288.81	2,013.68	36,917.00	34,903.32
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other	2,790.57	2,905.17	20,908.00	18,002.83
M					
	II. TOTAL PROGRAM	\$66,401.85	\$183,125.54	\$698,037.00	514,911.46
	NON-FEDERAL PROGRAM				
	Basic 738,439 & T/TA 17,500	\$52,735.79	\$52,735.79	\$188,984.00	136,248.21
	August & September				
	TOTAL SETA COSTS (I + II)	\$69,884.35	\$192,784.38	\$738,439.00	545,654.62
Gloria Chung  12/10/2018 Shelagh Ferguson 916.643.7878					
Director Budget Services - Authorized Signature			Date	Prepared By	Phone

R5211. August18-19

SUBSIDIZED SLOTS	
How many subsidized slots are you contractually obligated to retain?	8
How many subsidized slots do you currently have?	8
	100%
<p>If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.</p>	