Sacramento City Unified School District

Site Injury & Illness Prevention Program

Integrated Pest Management Program

Developed By:
Maintenance and Operations Department &
Office of Risk Management/Safety Department
INTRODUCTION:
The Sacramento City Unified School District Integrated Pest Management Program is intended to satisfy all regulatory requirements, including, but not limited to, the Healthy Schools Act of 2000 (AB 2260), and Article 4, Sections 17608 – 17613 of the Education Code.

This document will be used in conjunction with U.S. EPA’s “Integrated Pest Management for Schools: A How to Manual,” as well as other resources available from the Department of Pesticide Regulation, Federal and State Environmental Protection Agencies, State Department of Education, County Agencies, and other available relevant resources.

TRAINING:
In addition to the required certification training, employees responsible for the application of pesticides, herbicides, and insecticides will be trained in the following areas specific to the District:

Integrated Pest Management
Injury & Illness Prevention Program
Hazard Communication
Material Safety Data Sheets (MSDS’s)
First Aid
Exposure signs & symptoms
Personal Protective Equipment
Emergency Response

Training is to be provided:

Upon Hire
Changes in regulations/guidelines
Changes in processes/applications
Annual Review
Verification of Training will be maintained by the following:

- Pest Control Technician       Labor/Gardener Shop
- Gardeners/Labor Gardeners     Labor/Gardener Shop
- High School Gardeners         Labor/Gardener Shop and School Site

**AWARENESS TRAINING:**

All sites within the District will be responsible for Pesticide Awareness Training, which is included in the District’s Injury & Illness Prevention Program. For further information or additional training materials, sites may contact the Office of Risk Management/Safety at 643-7900.

**NOTIFICATION REQUIREMENTS:**

**Notice Registration**

The School District will provide an opportunity for parents to register for prior notification at the beginning of each school year. This information will be provided along with the annual notice information, disseminated to the sites, by the Office of Risk Management.

**Application Notices to Sites**

Sites will be notified of application at least four (4) days (96 hours) prior to the actual work, via e-mail system, facsimile, phone call, or in person. This will allow for the sites to notify parents, staff, and others who have previously requested notification. The department responsible for the actual application will be responsible for notifying the affected site contact person (Primary – Office Manager. Secondary – Plant Manager).

**Chemical Use Notification**

The Labor/Gardener Shop will notify the Office of Risk Management at least 2 weeks prior to a new pesticide, herbicide, or insecticide being used in the district. The Office of Risk Management will update the pesticide, herbicide and insecticide list found on page 8 of this document. The Office of Risk Management will send out a notification to all school sites of the changes to the list before the chemical is used in the district.
Site Notice to Parents

**Annually**

The Office of Risk Management, in conjunction with the Maintenance and Operations Department, will provide the written annual parental and staff notice to the school sites, within the first two (2) weeks of the start of a new school year. This notice will include the name of all pesticide products expecting to be applied at the site during the upcoming year. In addition, the notification will identify the active ingredient or ingredients in each pesticide product, as well as the Internet Address used to access information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to Section 13184 of the Food and Agricultural Code. The notification may contain other information deemed necessary by the School District. The annual parental and staff notice with the list of pesticide products is located on page 8 of this document. This notice is part of the annual parent guardian rights package which is given to all parents or guardians of each student.

**Individual Applications**

Sites will be responsible for notifying parents at least three (3) days (72 hours) prior to the actual work/application. Notification shall be provided to the parent, as requested prior by the parent. The sample notification letter is located on page 9 of this document. Sites may develop alternative methods of notifying parents as long as the same information as found in the notification letter is given.

**Emergency Applications**

The School District shall make every effort to provide notification for an application of a pesticide under emergency conditions. The Healthy Schools Act of 2000, Article 4, Section 17609, (c.) defines an emergency application as: “Any circumstance in which the School District designee deems that the immediate use of a pesticide is necessary to protect the health and safety of pupils, staff, or other persons, or the school site.”
POSTING REQUIREMENTS:

The school district designee shall post each area of the school site where pesticides will be applied with a warning sign. The warning sign shall prominently display the term “Warning/Pesticide Treated Area” and shall include the product name, manufacturer’s name, the United States Environmental Protection Agency’s product registration number, intended date and areas of application, and reason for the pesticide application. The warning sign shall be visible to all persons entering the treated area and shall be posted 24 hours prior to the application and remain posted until 72 hours after the application. In case of a pest control emergency, the warning sign shall be posted immediately upon application and shall remain posted until 72 hours after the application. A blank copy of a warning sign is available on page 10 of this document.

PESTICIDE APPLICATIONS:

Those district employees who are trained and certified to apply pesticides will take all reasonable and necessary precautions to ensure the health and safety of our students, staff, and visitors within our district when pesticides are being applied.

RECORDKEEPING:

School Sites

School sites shall maintain records of all pesticides used, at the school site, for a period of four (4) years. School sites shall make this information available to the public, upon request, pursuant to the California Public Records Act (Chapter 3.59 commencing with Section 6250) of Division 7 of Title 1 of the Government Code. This requirement can be fulfilled by keeping a copy of the warning sign posted for each application, and recording on that copy, the amount of pesticide used.
**Pesticide Applicators**

Those district employees who are trained and certified to apply pesticides will fill out the bottom section of the warning sign at the site with the amount of pesticide that was applied.

**Maintenance and Operations**

The Labor/Gardener Shop will maintain records of their pesticide applications as required by County, State, and Federal Regulations. This department will provide copies of their records, upon request to the appropriate agency.

**INTEGRATED PEST MANAGEMENT:**

While the District has already implemented integrated pest management techniques, the Maintenance and Operations Department will continually seek out the proven, cost-effective, IPM techniques, while working with vendors.

The Maintenance and Operations Department will utilize available resources through governmental agencies, including, but not limited to the State Department of Pesticide Regulations.

**NON-NOTIFICATION TREATMENTS:**

The Healthy Schools Act of 2000, Article 4, Section 17610.5, states that records and notifications are not required as per sections 17611 and 17612 for a pesticide product deployed in the form of a self-contained bait or trap, to gel or paste deployed as a crack and crevice treatment, to any pesticide exempted from regulation by the United States Environmental Protection Agency pursuant to the Federal Insecticide, Fungicide, and Rodenticide Act (7 U.S.C. Sec. 25 (b)), or to antimicrobial pesticides, including sanitizers and disinfectants.
Appendix A

PR Notice 2000-6

Active Ingredients, Which May Be In Minimum Risk Pesticide Products Exempted Under Section 25(b) of Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA):

1.) Castor Oil (U.S.P. or equivalent)
2.) Cedar Oil
3.) Cinnamon* and Cinnamon Oil*
4.) Citric Acid*
5.) Citronella and Citronella Oil
6.) Cloves* and Clove Oil*
7.) Corn Gluten Meal*
8.) Corn Oil*
9.) Cottonseed Oil*
10.) Dried Blood
11.) Eugenol
12.) Garlic* and Garlic Oil*
13.) Geranioll
14.) Geranium Oil
15.) Lauryl Sulfate
16.) Lemon Grass Oil*
17.) Linseed Oil
18.) Malic Acid*
19.) Mint* and Mint Oil*
20.) Peppermint* and Peppermint Oil*
21.) 2-Phenethyl Propionate (2-phenylethyl propionate)
22.) Potassium Sorbate
23.) Putrescent Whole Egg Solids (See 180.1071)
24.) Rosemary* and Rosemary Oil*
25.) Sesame* (includes ground Sesame plant stalks) (See 180.1087) and Sesame Oil*
26.) Sodium Chloride (Common Salt)*
27.) Sodium Lauryl Sulfate
28.) Soybean Oil
29.) Thyme* and Thyme Oil*
30.) White Pepper*
31.) Zinc Metal Strips (consisting solely of zinc metal and impurities)

*These active ingredients are exempt for use on all food commodities from the requirement of a tolerance on all raw agricultural commodities at 40 CFR 180.1164(d).
Dear Parent or Guardian,

The Healthy Schools Act of 2000 was signed into law in September 2000 and requires that all California School Districts provide parents or guardians of students with annual written notification of pesticide they expect to apply during the year. This notification identifies the active ingredient or ingredients in each pesticide product. We intend to use the following pesticides in your school this year:

<table>
<thead>
<tr>
<th>Name of Pesticide</th>
<th>Active Ingredient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microcare, ProControl Plus, ULD-100, Drione</td>
<td>Pyrethrins</td>
</tr>
<tr>
<td>Max Force FC</td>
<td>Fipronil</td>
</tr>
<tr>
<td>Max Force Insect</td>
<td>Hydramethylnon</td>
</tr>
<tr>
<td>Fluorguard</td>
<td>N-Ethyl perfluorooctane sulfonamide</td>
</tr>
<tr>
<td>Nylar</td>
<td>Linalool</td>
</tr>
<tr>
<td>AC90</td>
<td>Chlorphacinone</td>
</tr>
<tr>
<td>Drax</td>
<td>Disodium Octaborate Tetrahydrate</td>
</tr>
<tr>
<td>Mop up</td>
<td>Orthoboric Acid</td>
</tr>
<tr>
<td>Raid fogger</td>
<td>Cupermethrin</td>
</tr>
<tr>
<td>Monobor Chlorate</td>
<td>Herbicide – Sodium Chlorate</td>
</tr>
<tr>
<td>Ronstar</td>
<td>Herbicide - Oxadiazon</td>
</tr>
<tr>
<td>Roundup Pro</td>
<td>Herbicide - Glyphosate</td>
</tr>
<tr>
<td>Surflan</td>
<td>Herbicide - Oryzalin</td>
</tr>
<tr>
<td>PCQ</td>
<td>Diphacinone</td>
</tr>
<tr>
<td>Stingray</td>
<td>Tetramethrin</td>
</tr>
<tr>
<td>Demand CS</td>
<td>Lamda-cyhalothrin</td>
</tr>
<tr>
<td>Weather Blok</td>
<td>Broifacoum</td>
</tr>
<tr>
<td>Precor 2000 Plus</td>
<td>S Methoprene, Permethrin, &amp; Phenothrin</td>
</tr>
<tr>
<td>Premise Foam</td>
<td>Imidacloprid Exempt per Section 17610.5</td>
</tr>
<tr>
<td>Premise Gel</td>
<td>Imidacloprid Exempt per Section 17610.5</td>
</tr>
<tr>
<td>ECO PCO ACU</td>
<td>2-Phenethyl Propionate Exempt per Section 17610.5</td>
</tr>
<tr>
<td>Clove oil</td>
<td>Exempt per Section 17610.5</td>
</tr>
<tr>
<td>Mint and Mint oil</td>
<td>Exempt per Section 17610.5</td>
</tr>
<tr>
<td>Thyme and Thyme oil</td>
<td>Exempt per Section 17610.5</td>
</tr>
<tr>
<td>Self-contained bait or trap</td>
<td>Exempt per Section 17610.5</td>
</tr>
<tr>
<td>Gel/paste for crack/crevice treatment</td>
<td>Exempt per Section 17610.5</td>
</tr>
</tbody>
</table>

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation’s Web site at [http://www.cdpr.ca.gov](http://www.cdpr.ca.gov).

Parents or guardians may request prior notification of individual pesticide applications at the school site, which will be given at least 72 hours before pesticides are applied. If you would like to be notified every time we apply a pesticide, please completed and return the form below to the Office Manager at your school.

If you have any questions, please contact the Office Manager at your school.

---

**REQUEST FOR INDIVIDUAL PESTICIDE APPLICATION NOTIFICATION**

I understand that, upon request, the School District is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at this school.

**Please print neatly:**

School: ____________________________

Complete Name(s) of Student(s): ____________________________________________

Name of Parent/Guardian: ____________________________ Date: __________________

Address: ____________________________________________ E-mail: _________________

Day Phone: ( ) ____________________________ Evening Phone: ( ) ________________
Dear Parent or Guardian,

At your request, we are writing to notify you about a specific pesticide application(s) at your school. Please see below for detailed information. If you have any questions, please contact (Site Contact Person) at (Phone).

Sincerely,

(Principal)

--------------------------------------------------------------------------------------------------------------------------

NOTICE OF PESTICIDE APPLICATION

Date Form Completed:_____________________________________________________

School Name:____________________________________________________________

Location of Planned Pesticide Application:____________________________________

Building Name/Number:____________________________________________________

Playground or Grounds Section:____________________________________________

Name of Pesticide To Be Applied:___________________________________________

Active Ingredient(s):_______________________________________________________

Planned Date/Time of Pesticide Application:__________________________________

For more information regarding these pesticides and pesticide use reduction, visit the Department of Pesticide Regulation’s Web Site at http://www.cdpr.ca.gov and click onto the “School IPM Program”

Sincerely,

(Principal)
# WARNING

PESTICIDE-TREATED AREA

ADVERTENCIA
AREA TRATADA CON PESTICIDA

<table>
<thead>
<tr>
<th>NAME OF PESTICIDE</th>
<th>NOMBRE DEL PESTICIDA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
</tr>
</tbody>
</table>

MANUFACTURER'S NAME; USEPA REGISTRATION No. | NOMBRE DEL FABRICANTE; No. DE REGISTRO DE USEPA
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
</tr>
</tbody>
</table>

INTENDED APPLICATION DATE | FECHA PROPUESTA DE APLICACION
--------------------------|-------------------------------

APPLICATION DATE | FECHA DE LA APLICACION
-----------------|-------------------------

TREATED AREAS; REASON FOR TREATMENT | AREAS TRATADAS; RAZON DE LA APLICACION
-------------------------------------|------------------------------------------

School Name: | Nombre de la Escuela:
-------------|---------------------

## ALWAYS BE SAFE

1. If you need more information ask
   Name:
   Title:
2. Do not play on the treated area
3. Wash your hands and exposed skin
   if you touch the treated area

1. Si necesita más información pregunte
   Nombre:
   Título:
2. No juegue en el área tratada
3. Lávese las manos y la piel expuesta si
   usted toca el área tratada

For record keeping only per Education Code requirement
Amount of Pesticide Used: