

# **High School Specialty Program Application**

Information for Families



SCUSD offers high school specialty programs that are available to students district-wide through Open Enrollment\* and a common application process.

## **Applying for a High School Specialty Program**

### **1. Specialty Program Application**

Submitted applications will be given to the programs you apply for consideration. In addition, many specialty programs have specific requirements that need to be taken or submitted to complete your application. Please look at the checklist at the end of this document for more information. Apply December 1, 2016 – January 24, 2017 at <http://www.scusd.edu/hsapplication>.

### **2. Open Enrollment**

Specialty program applicants\*, including those who live in a specific specialty program's attendance area, must complete the district's Open Enrollment application.

Apply January 10 – 24, 2017 at <http://www.scusd.edu/open-enrollment>.

### **3. Application Review and Lottery**

All specialty program applications are reviewed. Applications eligible for the program will move to the [Open Enrollment](#) process and lottery system.

### **4. Acceptance and Registration**

By March 3, 2017, notification letters will be mailed to applicants. Once accepted, you must register your student. Carefully read the acceptance letter for registration steps and deadlines. Failure to register by the deadline will result in your student losing his/her slot in the program.

## **Specialty Program Application**

Please note: this application is only for incoming 9th graders (or incoming 11th graders for the IB Diploma Programmes). Please contact programs directly about applying for different grade levels.

## Before you apply

Make sure you have the following items before you start your high school specialty program application.

**Programs:** Students will have the ability to apply to two high school specialty programs. This mirrors the Open Enrollment process where they may select a first and second choice program.

**Teacher Recommendations:** Students should select two teachers from whom they will request recommendations. One of the teachers must be your current Language Arts teacher. Make sure to have your teachers' email addresses ready. After the application is submitted the teachers will receive an email notification to fill out a recommendation.

**Additional Information:** Students will have the ability to list their extracurricular activities and any other information they would like the programs to consider.

### SCUSD Students

1. Know how to log into your [Clever \(Google EDU\) Account](#). Your account is setup with the following defaults.
  - o Email: firstname-lastname@student.scusd.edu
  - o Password: Date of birth in the mm/dd/yyyy format (including slashes)
  - o *If you have any trouble logging in, please contact your Language Arts teacher or Office Manager who can submit a support ticket.*
2. Confirmation emails will be sent to your parents/guardians. Make sure your parent/guardian(s) has an email listed in Infinite Campus.
  - *If your parent/guardian would like to add or change their email in Infinite Campus, have them [login](#) to the parent portal and go to the Account Management page. If your parent/guardian has any questions about accessing their Infinite Campus account, please have them contact your school.*

### Students who live within district boundaries but do not go to a SCUSD school

1. You will need to enter your standardized test scores and upload a copy of your transcript.

*\*If you are applying for the Kennedy PACE program and you are in their attendance area, you do NOT need to apply through Open Enrollment.*

## High School Specialty Programs Checklist

Go to <http://www.scusd.edu/hsapplication> for a full specialty program list and contact information.

### C.K. McClatchy Criminal Justice Academy

- Specialty Application
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

### C.K. McClatchy Law and Public Policy Academy (LPPA)

- Specialty Application
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

### C.K. McClatchy Humanities and International Studies Program (HISP)

- Specialty Program Application
- Essay - sessions held at McClatchy on 1/21/17 at 8:00am or 1/25/17 at 3:00pm
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

### C.K. McClatchy Visual and Performing Arts (VAPA)

- Specialty Program Application
- Portfolio submitted to McClatchy
- Two Teacher Recommendations (requested through specialty program application)
- Open Enrollment

### John F. Kennedy Criminal Justice Academy

- Specialty Application
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

### John F. Kennedy Manufacturing and Design (MaD)

- Specialty Program Application
- Interview with program coordinator (you will be contacted to schedule)
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

### John F. Kennedy Program in America and California Exploration (PACE)

- Specialty Program Application
- Essay – submit a handwritten essay to John F. Kennedy by 1/24/17 at 3:00pm  
Topic: “Look before you leap.” and “He who hesitates is lost.” Which do you consider to be more important? Explain your answer in a multi-

paragraph essay with a thesis. Use examples from your experience, observation and reading.

- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment –only for applicants outside of Kennedy’s attendance area

#### Kit Carson International Baccalaureate Diploma Programme

- Specialty Program Application
- Essay – submit to Kit Carson by 1/24/17  
Topic: Why is it important to understand global interdependence in the 21<sup>st</sup> century?
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

#### Kit Carson International Baccalaureate IB Middle Years Programme

- Specialty Program Application
- Essay – submit to Kit Carson by 1/24/17 at 3:00pm  
Topic: Why I want to attend Kit Carson for high school?
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

#### Luther Burbank International Baccalaureate Diploma Programme

- Specialty Program Application
- Two Teacher Recommendations (requested through specialty program application)
- Open Enrollment

#### Rosemont Leadership and Enrichment through Academic Development (LEAD)

- Specialty Program Application
- Essay – session at Rosemont on 1/18/17 at 3:15pm or 1/21/17 at 10:00am
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment

#### West Campus

- Specialty Program Application
- Mock PSAT Testing – taken at West Campus on 12/10/16 or 12/17/16 at 8:00am
- Two Teacher Recommendations (requested through specialty application)
- Open Enrollment