



## Gifted and Talented Education Procedures and Criteria for Identification

Sacramento City Unified School District

### First Graders

#### Step 1: **Screening**

All first grade students in our district are screened using the Naglieri Non-verbal Ability Test (NNAT) in the winter/spring of each school year. The students are tested in their first grade classrooms and the testing administrator arranges the testing time and date for each site.

#### Step 2: **Further Evaluation: Referral Packet**

If a student passes the NNAT initial screening, a letter is sent to the student's parent/guardian, teacher, and principal noting the test results and requesting further data from the parent/guardian and school. The GATE Office must receive this data before further evaluation can proceed. This data includes the following:

- **Teacher Checklist**

Teachers complete Teacher Referral Form and Teacher Checklist Gifted Characteristics

- **Parent/Guardian Checklist**

Parents complete the Parent/Guardian Checklist. Parents/Guardians should return the form to the child's teacher for submission to the GATE Office.

#### Step 3: **Multiple Criteria Assessment**

The GATE Office assesses the intellectual, academic and impact factors of each student using a multiple Criteria Data Collection Sheet based on information submitted in the referral packet.

#### Step 4: **GATE Committee**

The GATE Committee meets regularly. Recommendations for student identification are made during this meeting.

#### Step 5: **Notification**

The parent/guardian, teacher, and principal of students who are identified as "gifted" are sent letters indicating the student's status. A letter describing varied service models available to GATE identified students are included (see attached list).

#### Step 6: **Placement**

Parent/guardian interested in having their child attend one of the five designated full-day GATE Centers is given a deadline to notify the GATE Office regarding their interest in full day GATE placement. If more identified students apply for placement in a GATE Center than available space, a lottery will be held. If the feeder GATE Center class is full, the student may be eligible for placement in another GATE Center. Note that identified gifted students *whose school of residence is already one of the GATE Centers* will also be placed in the lottery along with all other eligible children seeking available space.

Other program options include schools that have created full-day multiage GATE Programs to serve identified students at their own sites. When space is available in these classes, the principal may make school placements to fill spaces.

#### Step 7: **Provisional Placement**

If all GATE identified students requesting full-day programs have been placed and there is still space available, student referrals will be reviewed by the GATE committee to determine possible provisional placement. Information will be sent to the parent explaining the provisional placement process.

Depending on school-wide enrollment, every space may not be filled.