Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Darrel Woo, President (Trustee Area 6)
Christina Pritchett, Vice President (Trustee Area 3)
Jay Hansen, Second Vice President (Trustee Area 1)
Ellen Cochrane, (Trustee Area 2)
Gustavo Arroyo, (Trustee Area 4)
Diana Rodriguez, (Trustee Area 5)
Jessie Ryan, (Trustee Area 7)
Asami Saito, Student Member

Thursday, Feb.19, 2015
4:30 p.m. Closed Session
6:30 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2014/15-16

Allotted Time

4:30 p.m. ***1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL***

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:

a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2014110501)

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9

c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

3.4 Government Code 54957 - Public Employee Performance Evaluation:
a) Superintendent

6:30 p.m. ***4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance will be led by the Mandarin Immersion Program, a group of Third grade student from William Land Elementary School. The students will perform two Chinese New Year dances, the Fan Dance and the Handkerchief Dance, after leading the Pledge of Allegiance.

- *Presentation of Certificate by Second Vice President Jay Hansen.*

6:35 p.m. ***5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION***

6:40 p.m. ***6.0 AGENDA ADOPTION***

6:45 p.m. ***7.0 SPECIAL PRESENTATION***

7.1 Approve Resolution #2820: Recognition of National African American History Month (Diana Rodriguez) *15 minute presentation*

7:00 p.m. ***8.0 PUBLIC COMMENT*** ***15 minutes***

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

7:15 p.m. ***9.0 CONSENT AGENDA*** ***2 minutes***

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

9.1 <u>Items Subject or Not Subject to Closed Session</u>:

9.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion (Gerardo Castillo, CPA)

9.1b Approve Personnel Transactions (Cancy McArn)

9.1c Approve Business and Financial Report: Warrants and Checks Issued for the Period of January, 2015 (Gerardo Castillo, CPA)

9.1d Approve Resolution #2821: Local Reserves Cap (Darrel Woo)

9.1e Approve Sutter Middle School Field Trip to Ashland, Oregon, March 16 – 18, 2015 (Mary Hardin Young)

9.1f Approve Albert Einstein Field Trip to Washington D. C., March 27 – 31, 2015 (Mary Hardin Young)

9.1g Approve Staff Recommendations for Replacement of LCAP Advisory Committee Member (Gabe Ross)

9.1h Approve Minutes of the January 22, 2015 Board of Education Meeting (José L. Banda)

10.0 COMMUNICATIONS

7:17 p.m. *10.1 Employee Organization Reports:* ***Information*** *3 minutes each*

- *CSA*
- *SCTA*
- *SEIU*
- *Teamsters*
- *UPE*

7:32 p.m. *10.2 District Parent Advisory Committees:* ***Information*** *3 minutes each*

- *Community Advisory Committee*
- *District Advisory Council*
- *District English Learner Advisory Committee*
- *Gifted and Talented Education Advisory Committee*
- *Sacramento Council of Parent Teacher Association (PTA)*

7:47 p.m. *10.3 Superintendent's Report (José L. Banda)* ***Information*** *5 minutes*

7:52 p.m. *10.4 President's Report (Darrel Woo)* ***Information*** *5 minutes*

7:57 p.m. *10.5 Student Member Report (Asami Saito)* ***Information*** *5 minutes*

8:02 p.m. *10.6 Information Sharing By Board Members* ***Information*** *10 minutes*

11.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

8:12 p.m.	*11.1*	*Approve Renewal of the Charter for Oak Park Preparatory Academy (Dr. Sue Lee)*	***Action*** *5 minute presentation* *10 minute discussion*
8:27 p.m.	*11.2*	*Approve 2015-2016 Budget Reductions – Restricted Funds (Gerardo Castillo, CPA)*	***Action*** *5 minute presentation* *10 minute discussion*
8:42 p.m.	*11.3*	*Monthly Facilities Update (Jim Dobson)*	***Information*** *10 minute presentation* *10 minute discussion*
9:02 p.m.	*11.4*	*Arts Education Update (Dr. Iris Taylor and Gayle Carrick)*	***Presentation*** *15 minute presentation* *10 minute discussion*

9:27 p.m. ***12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS*** ***Receive Information***

12.1 Business and Financial Information:

- *Purchase Order Board Report for the Period of December 15, 2014 through January 14, 2015*

12.2 Head Start/Early Head Start Reports

9:32 p.m. ***13.0 FUTURE BOARD MEETING DATES / LOCATIONS***

- ✓ *March 5, 2015 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*
- ✓ *March 19, 2015 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*

9:35 p.m. ***14.0 ADJOURNMENT***

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 7.1

Meeting Date: February 19, 2015

Subject: Approve Resolution No. 2820: Recognition of National African American History Month, February 2015

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Resolution No. 2820: Recognition of National African American History Month, February 2015.

Background/Rationale: February has been designated as National African American History Month. The Resolution recognizes the importance of the work and services provided by 100 Black Men, MLK 365, the Sacramento Black Parallel School Board, and similar organizations throughout the nation.

Financial Considerations: N/A

LCAP Goal(s): Family and Community Engagement.

Documents Attached:
1. Resolution No. 2820

Estimated Time of Presentation: 15
Submitted by: Diana Rodriguez, Board Member, Trustee Area 5
Approved by: José L. Banda, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 2820

RECOGNITION OF NATIONAL AFRICAN AMERICAN HISTORY MONTH

WHEREAS, in 1976 the week-long celebration of the individuals and occasions having a significant impact on African American history in America was extended to the entire month of February; and

WHEREAS, during the month of February, observances are held across the United States of America to increase public awareness of the importance of black history and the contributions that African Americans have made toward their county; and

WHEREAS, not only during the month of February 2015, but throughout the remainder of the year, it is important that we seek to understand our fellow man in a peaceful and loving way; and

WHEREAS, President Barack Obama proclaimed February 2015 as National African American History Month and called upon public officials, educators, librarians, and all the people of the Unified States to observe this month with appropriate programs, ceremonies, and activities.

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Unified School District Board of Education does hereby recognize February, 2015 as African American History Month and supports the important work and services provided by 100 Black Men, MLK 365, the Sacramento Black Parallel School Board, and similar organizations throughout the nation.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 19th day of February, 2015, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

_____
Darrel Woo
President of the Board of Education

ATTESTED TO:

_____
José L. Banda
Secretary of the Board of Education

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1a

Meeting Date: February 19, 2015

Subject: **Approval of Grants, Entitlements, and Other Income Agreements**
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale:

Financial Considerations: See attached.

LCAP Goal(s): Safe, Clean and Healthy Schools; College and Career Ready Students

Documents Attached:
1. Grants, Entitlements, and Other Income Agreements
2. Other Agreements
3. Notices of Completion – Facilities Projects

Estimated Time of Presentation:	N/A
Submitted by:	Gerardo Castillo, CPA, Interim Chief Business Officer Kimberly Teague, Contract Specialist
Approved by:	José L. Banda, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS - REVENUE

Contractor	Description	Amount
LINKED LEARNING		
A15-00052 California Department of Education	1/1/15 – 12/31/15: Grant funding to support the AB 790 expansion of the statewide Linked Learning Initiative. These funds will support the existing Linked Learning Pathways, and continue the work to expand the initiative to other high schools and pathways to reach the District goal of 60% of all students enrolled in a Linked Learning Pathway by 2016. This work will align with the District's Graduate Profile, focusing on preparing students for College and Career.	$12,500 No Match

EXPENDITURE AND OTHER AGREEMENTS

Contractor	Description	Amount
FACILITIES SUPPORT SERVICES		
SA15-00281 HMR Architects	12/1/14 – Completion of Services. Architectural and Engineering services as needed to replace existing concrete paving and sub base; as well as replacement of the irrigation system to the existing tree wells at Sacramento Charter High School (Emergency Repair Program "ERP" Project).	$119,247 Emergency Repair Program Funds
SA15-00305 HMR Architects	12/1/14 – Completion of Services. Architectural and Engineering services as needed to replace existing AC paving and sub base at Hiram Johnson High School (Emergency Repair Program "ERP" Project).	$175,376 Emergency Repair Program Funds
SA15-00440 MCF Construction Services	3/1/15 – 11/1/15: DSA Inspection Services for the Gymnasium Addition at California Middle School Project.	$101,400 Measure R Funds

NOTICES OF COMPLETION – FACILITIES PROJECTS

Contract work is complete and Notices of Completion may be executed.

Contractor	Project	Completion Date
Landmark Construction	Roof Replacement at Fern Bacon Middle School	August 21, 2014
Roebbelen Contracting	Roof & HVAC Replacement at Facilities Maintenance Building	September 30, 2014
Clark & Sullivan Construction	HVAC Replacement at C.K. McClatchy High School Gym.	October 20, 2014

PROJECT AUTHORIZATION FORM

Concrete Paving Repairs at Sacramento Charter High School

Date: February 10, 2015

Pursuant to the Master Architect Agreement dated February 25, 2014, between HMR Architects and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

TERMS

A. Project Description

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as follows:

Emergency Repair Program: Replace existing concrete paving and sub base; as well as replacement of the irrigation system to the existing tree wells as identified in the initial approved ERP documents.

Excluded work: Soils Geotechnical Investigation, Boundary Surveys, Environmental Impact Reports, Fire Protection Documents, Civil, Plumbing & Mechanical Engineering, Landscape Architects, and Hazardous Material Investigation and Mitigation.

B. Compensation

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

☒ **Flat Fee**

Architect shall be compensated One Hundred Nineteen Thousand, Two Hundred Forty Seven and 19/100 Dollars ($119,247.19) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

C. Reimbursable Expenses

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed $N/A, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

D. Asbestos

The language identified in Section 5.7.15 ☒ is ☐ is not applicable to this Project.

E. Section 8.2

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than $1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of $1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than $1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

HMR ARCHITECTS

Dated: _____ _____

Scott Pullen, Principal

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Dated: _____ _____

Gerardo Castillo, CPA
Interim Chief Business Officer

Sacramento City Unified School District

PROJECT AUTHORIZATION FORM

Paving Repairs at Hiram Johnson High School

Date: February 10, 2015

Pursuant to the Master Architect Agreement dated February 25, 2014, between HMR Architects and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

TERMS

A. Project Description

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as follows:

Emergency Repair Program: Replace existing AC paving and sub base as identified in the initial approved ERP documents.

Excluded work: Soils Geotechnical Investigation, Boundary Surveys, Environmental Impact Reports, Fire Protection Documents, Civil, Plumbing & Mechanical Engineering, Landscape Architects, and Hazardous Material Investigation and Mitigation.

B. Compensation

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

☒ **Flat Fee**

Architect shall be compensated One Hundred Seventy Five Thousand, Three Hundred Seventy Six and 39/100 Dollars ($175,376.39) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

C. Reimbursable Expenses

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed $N/A, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

D. Asbestos

The language identified in Section 5.7.15 ☒ is ☐ is not applicable to this Project.

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Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than $1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of $1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than $1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

HMR ARCHITECTS

Dated: _____ _____

Scott Pullen, Principal

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Dated: _____ _____

Gerardo Castillo, CPA
Interim Chief Business Officer

Inspector Contract

DATE: February 10, 2015 PLACE: Sacramento, California

PARTIES: MCF Construction Services, Independent Contractor, hereinafter referred to as "INSPECTOR", and Sacramento City Unified School District, a political subdivision of the State of California, hereinafter referred to as "DISTRICT".

RECITALS:

A. DISTRICT intends to construct Gymnasium Addition at California Middle School, hereinafter the "Project".

B. Education Code section 17311 and Title 24 of the California Code of Regulations (hereinafter "Title 24") require DISTRICT to provide for competent, adequate and continuous inspection for each construction project by a project inspector satisfactory to the Architect or Structural Engineer in general responsible charge of observation of the work of construction.

C. DISTRICT desires to retain INSPECTOR to provide inspection services on the Project. INSPECTOR shall have all of the duties and responsibilities of an inspector, as set forth in Education Code section 17309 et seq. Title 24 of the California Code of Regulations, including sections 4-336 and 4-342.

D. Government Code section 53060 authorizes DISTRICT to contract with persons to furnish special services and advice to District in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required.

E. INSPECTOR is at least 25 years of age, has had at least three years prior experience in inspection or construction work on building projects of a type similar to the projects for which INSPECTOR is proposed as the inspector, has a thorough knowledge of building materials, is able to read and interpret plans and specifications and has been approved as a project inspector by the Structural Safety Section, Division of the State Architect (hereinafter "DSA").

F. DISTRICT desires to contract with INSPECTOR to provide inspection services to DISTRICT on the terms and conditions set forth below, and INSPECTOR desires the same. INSPECTOR acknowledges that District is required to obtain DSA approval prior to using INSPECTOR'S services on the project. INSPECTOR agrees to do all acts necessary to timely obtain DSA approval.

In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1. DUTIES OF THE INSPECTOR

The duties of the INSPECTOR shall include the duties of the inspector set forth in Education Code sections 17309 et seq., and Title 24 of the California Code of Regulations, and future amendments thereto, including the duties set forth below.

A. General. INSPECTOR shall provide competent, adequate, and continuous inspection during construction or alteration satisfactory to the Project Manager, Architect and DSA. INSPECTOR shall act under the direction of the Architect, or Structural Engineer if applicable, as the Board of Education of DISTRICT may direct. While performing the services contemplated by this Contract, INSPECTOR agrees to comply with all applicable laws and regulations.

B. Continuous Inspection Services. In fulfilling Inspector's responsibilities, INSPECTOR shall represent DISTRICT as the inspector on the Project job site. INSPECTOR shall have personal knowledge, obtained by his personal and continuous inspection of the work of construction at all stages of its progress, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work to insure a workmanlike job is constructed in conformity with the contract documents, all applicable requirements of the DSA and all applicable federal and state laws and local ordinances.

Work such as concrete work or brick work which can be inspected only as it is placed will require the constant presence of INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while INSPECTOR is not present. In any case, INSPECTOR must personally inspect every part of the work. In no event shall INSPECTOR have or assume any duties which will prevent INSPECTOR from continuous inspection of the work of construction in all stages of its progress at the site where INSPECTOR is responsible for inspection.

C. Personal Knowledge. INSPECTOR may obtain personal knowledge of the work of construction, either on site or off site, performed under the inspection of a special inspector or inspector, if any (Section 4-333 of Title 24), from the reporting of others on testing or inspection of materials and workmanship for compliance with the plans, specifications and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

D. Relations With Architect Or Engineer. INSPECTOR shall work under the general direction of the Architect or Structural Engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the Architect or Structural Engineer for interpretation and instructions. In no case, however, shall the instruction for the Architect or Structural Engineer be construed to cause work to be done which is not in conformity with the approved plans, specifications and change orders.

E. Job File. INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the Architect or Structural Engineer for proper action. INSPECTOR shall have and maintain on the job at all times all codes and documents referred to in the plans and specifications.

F. Semimonthly Reports. INSPECTOR shall keep the Architect or Structural Engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required by Section 4-337 of Title 24, signed by the INSPECTOR. A copy of each such report shall be sent to the DISTRICT's Deputy Superintendent/CFO as designee of the Board of Education of DISTRICT, and to DSA. Failure to comply with Section 4-337 is cause for DSA to withdraw approval of INSPECTOR.

G. Notifications to Division of the State Architect. INSPECTOR shall notify the DSA (1) when work is started on the Project or restarted if previously suspended per no. 4 below, (2) at least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms, (3) at least 48 hours in advance of the first pour of foundation concrete and 24 hours in advance of any subsequent and significant concrete pour, and (4) when all work is suspended for a period of more than two weeks.

H. Construction Procedure Records. INSPECTOR shall keep a record of certain phases of construction procedure including but not limited to the following: (1) the time and date of placing concrete and the time and date of removal of forms in each portion of the structure; (2) identification marks of welders, lists of defective welds, manner of correction of defects, and other matters regarding welding operations; (3) penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All such records of construction procedure shall be kept on the job until completion of the work, and shall be made a part of the permanent school records.

I. Deviations. INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to contractor's attention. Copies of such notices shall be forwarded immediately to the Architect or Structural Engineer, and to the DSA. INSPECTOR shall safeguard the interest of the District in the construction of the project.

Failure on the part of INSPECTOR to notify the contractor of the deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by contractor's contract in accordance with the approved plans and specifications and all laws and regulations.

J. Verified Reports. From time to time, as the work of construction or alteration progresses, INSPECTOR shall prepare and submit to the DSA verified reports, signed by the Architect or Structural Engineer and INSPECTOR, upon forms prescribed by the DSA, based upon INSPECTOR'S personal knowledge (as defined in Education Code section 17309 that the work during the period covered by the report has been performed and materials have been used and installed, in every material respect, in compliance with the approved plans and specifications, setting forth such detailed statements of fact as are required by the DSA in accordance with Section 4-336 of Title 24. INSPECTOR shall also prepare and deliver to the DSA detailed statements of fact regarding materials, operations and other matters related to the work of construction when requested.

K. No Authority To Contract. INSPECTOR shall have no authority to contract on behalf of DISTRICT.

L. If not already set forth herein, INSPECTOR must:

a. Be familiar with the plans, specifications, change orders, and the contractor's operations during all phases of the project.
b. Observe, check and measure items used in the project for compliance with the plans, specifications, change orders, and technical instructions from the Architect.
c. Maintain a daily report/log describing the general work performed by the contractor, noting problems, rejections of materials or work and unusual events. The report/log shall be filled daily, tersely and factually. The report/log shall reflect the contractor's activities each day. This and all other reports shall be timely and properly completed. All reports and records created or maintained by INSPECTOR shall be District's sole property.
d. Supervise on-site testing and ensure that all required tests are performed by a competent testing laboratory, contractor or engineer as specified in the Contract Documents. Check and report to the Districts Project Manager and the Architect laboratory tests indicating defective materials or other problems. Check billings from testing laboratories to see that billings reflect only tests actually requested and performed. Maintain a daily log of inspection by testing lab.
e. Make sure that the required record drawings are accurately marked up as required.
f. Report to the Project Manager and the Architect verbally and in writing: (1) poor performance by the contractor; (2) acts prejudicial to the District's interest; and, (3) work performed or materials used which are not in conformance with the Contract Documents.
g. Assist the Project Manager and the Architect in the final inspection and project acceptance phase.

h. Upon request, provide the District with a written report regarding contractor's performance on the project.
i. Maintain an effective working relationship with the contractor, District personnel and Architect.
j. Be tactful, firm and fair in insisting that contractor adhere to the Contract Documents.
k. Attempt to foresee methods or materials which will not be acceptable and immediately bring these facts to the contractor's attention in order to avoid removal of work already in place.
l. Attempt to anticipate the contractor's problems and review with the Project Manager anticipated schedules and work involved prior to the commencement of a new trade on the job.
m. Attempt to foresee the need for all required tests and inspections.
n. When notified by contractor, arrange for all tests and inspections which are required by the Contract Documents, arrange for prompt notification of the Architect of the results of the tests and inspections, and record Architect's approval or rejection.
o. Refuse to allow any related work to be installed until shop drawings have received final approval from the Architect.
p. Ensure that Architect's verbal instructions during field inspections are written in the Daily Report/Log for that day or in the Field Instruction Sheet.
q. Be responsible for slump tests and for taking concrete test cylinders for each concrete pour and marking them for identification. Inspector shall make arrangements for transportation and storage of test materials.
r. Receive samples which are required to be furnished at the job site; record date received and from whom; notify Architect of their readiness for examination, record Architect's approval or rejection; and maintain custody of approved samples.
s. Inspect all materials immediately upon their delivery to the site to ensure that they comply with the Contract Documents and are in a good and acceptable condition. Exert extreme care to ensure that no communications to the contractor or contractor's agents are misinterpreted as changes in the scope of the work.
t. Assist in the completion and submission of DSA close out documents as required by DSA.
u. INSPECTOR may be required to utilize construction program management software, such as, but not limited to, e-Builder™.

M. Restrictions on the Inspector's Authority. In the performance of the duties required by this Contract, the INSPECTOR exercises limited authority. The INSPECTOR shall not:

a. Authorize deviations from the Contract Documents;
b. Avoid conducting any required tests;
c. Enter the area of responsibility of the contractor's field superintendent;
d. Expedite the job for the contractor;
e. Advise on, or issue directions relative to, any aspect of the building technique or sequence unless a specific technique or sequence is called for in the specifications;
f. Approve shop drawings or samples;
g. Authorize or advise the District to occupy the project, in the whole or in part, prior to final acceptance of the project;
h. Interfere in contractor/subcontractor relationships.

ARTICLE 2. VIOLATIONS OF THE FIELD ACT

Failure, refusal or neglect on the part of INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing, any such violation to the Architect or Structural Engineer, to DISTRICT's Chief Financial Officer, as designee of the Board of Education of DISTRICT, and to the DSA shall

constitute a violation of the Field Act and shall be cause for the DSA to take action which may result in the withdrawal of the INSPECTOR'S approval.

In accordance with Education Code section 17312, any person who violates the Field Act (Education Code sections 17280 through 17313), or makes any false statement in any verified report or affidavit required pursuant to that Act is guilty of a felony.

ARTICLE 3. TERM

The term of this Contract shall commence on March 28, 2015, and shall terminate upon completion and acceptance by the Board of Education of DISTRICT of the construction project(s) for which INSPECTOR was retained, unless earlier terminated as provided in the Contract.

ARTICLE 4. COMPENSATION

DISTRICT agrees to pay INSPECTOR for services rendered and accepted by DISTRICT at the rate of $75.00 per hour, $112.50 per overtime hour. Total compensation shall not exceed One Hundred One Thousand, Four Hundred Dollars ($101,400) for this Contract. INSPECTOR shall record all hours worked in a daily log which shall be submitted to the Districts designated Project Manager on a weekly basis.

Payment will be made within 30 days upon submission of periodic invoices to: Sacramento City Unified School District, Planning & Construction, 425 1st Avenue, Sacramento, CA 95818. Invoices must show the number of hours worked, the contract number, the project name and location and must contain the INSPECTOR'S original signature on all copies. INSPECTOR'S failure to maintain required records or to properly submit invoices may result in non-payment to INSPECTOR.

INSPECTOR agrees that if the construction schedule is interrupted for an unusual period of time, INSPECTOR shall not charge unreasonably for services rendered during the period of interruption.

ARTICLE 5. TERMINATION

Either party may terminate this Contract, without cause, at any time by giving the other party thirty (30) days written notice of termination. The effective date of termination shall occur thirty (30) days after the day on which the party terminating this Contract personally delivers written notice of termination to the other party or mails such notice of termination in accordance with paragraph 9 of this Contract.

ARTICLE 6. INDEPENDENT CONTRACTOR

A. It is agreed that the relationship between DISTRICT and INSPECTOR is one of independent contractor and that no relationship of employer-employee or agency exists between the parties hereto.

B. All persons employed by INSPECTOR or acting at the direction of the INSPECTOR to assist INSPECTOR in rendering the services to be provided under this Contract shall be entirely and exclusively employees and agents of the INSPECTOR. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharge, or any other terms of employment or requirements of law, shall be determined by INSPECTOR, and DISTRICT shall have no right or authority over such persons or the terms of such employment. INSPECTOR shall comply with any applicable prevailing wage laws.

C. INSPECTOR hereby indemnifies, holds harmless and agrees to defend DISTRICT, its Board members, officers, directors, agents and employees from any contention by a third party that an employer-employee or agency relationship exists between DISTRICT and INSPECTOR, its agents and employees by reason of this Contract.

D. INSPECTOR and his/her/its employees and agents performing services related to this Contract are not agents or employees of DISTRICT and are not entitled to participate in any DISTRICT pension

plans, retirement, health and welfare programs or any similar programs or benefits as a result of performing such services.

E. INSPECTOR and his/her/its agents and employees performing services related to this Contract are not employees of DISTRICT for federal or state tax purposes or for any other purpose. DISTRICT shall have no obligation to pay wages to such persons or to withhold payroll taxes from compensation paid to such persons for services under this Contract. INSPECTOR shall be solely responsible for payment of wages, if any, and employer's payroll tax liability related thereto. INSPECTOR agrees to indemnify, defend and hold the District, its Board members, agents, officers and employees harmless from any liability which INSPECTOR may incur to the Federal or State governments as a consequence of this Contract. All payments to INSPECTOR shall be reported to the appropriate State and Federal tax authorities as required.

F. It is further understood and agreed by the parties hereto that in the performance of INSPECTOR's obligations under this Contract, INSPECTOR is subject to the control or direction of DISTRICT merely as to the designation of tasks to be performed, and results to be accomplished by the services agreed to be rendered and performed under this Contract, and not as to the means and methods for accomplishing the result.

G. If in the performance of this Contract any third persons are employed by DISTRICT, such persons shall be entirely and exclusively under the direction, supervision and control of DISTRICT. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of employment or requirements of law, shall be determined by DISTRICT, and INSPECTOR shall have no right or authority over such persons or the terms of such employment. Nothing contained in the Contract shall be deemed to create any contractual relationship between the INSPECTOR and the Architect or contractor, nor shall anything contained in this Contract be deemed to give any third party any claim or right of action against the District, the Architect or the INSPECTOR which does not otherwise exist.

ARTICLE 7. FINGERPRINTING REQUIREMENTS

Education Code Section 45125.1 states that if employees of any contractor providing school site administrative or similar services may have any contact with any pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before entering to determine that they have not been convicted of a serious or violent felony. If the DISTRICT determines that more than limited contact with students will occur during the performance of these services by INSPECTOR, INSPECTOR will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to DISTRICT.

DISTRICT has determined that INSPECTOR'S services will result in limited contact with pupils. INSPECTOR is required to comply with the conditions listed in Exhibit A, Contractor's certification of compliance with District fingerprinting and security requirements. If INSPECTOR is unwilling to comply, INSPECTOR'S employees may not enter any school site until INSPECTOR provides certification of fingerprinting clearance by the DOJ for employees providing services. These requirements apply to self-employed inspectors.

ARTICLE 8: INDEMNIFICATION AND EXCULPATION

INSPECTOR shall indemnify, hold DISTRICT and its Board members, agents, employees and officers harmless from and defend DISTRICT against all claims, demands, actions or liability for injury or damage, including attorney's fees and costs, to persons or property arising for any reason from the services to be performed by INSPECTOR under this Contract.

ARTICLE 9. INSURANCE

INSPECTOR shall maintain comprehensive general liability insurance during the life of this Agreement and shall provide the DISTRICT with a current certificate of policy evidencing its general liability insurance coverage in a sum not less than $1,000,000 per occurrence, and such certificate or policy shall name the District as an additional insured. INSPECTOR shall carry workers' compensation coverage for INSPECTOR's employees rendering services to DISTRICT under this Contract. DISTRICT assumes no liability for workers' compensation or for loss, damage or injury to persons or property in the performance of the services rendered by INSPECTOR under this Contract. The insurance shall protect the INSPECTOR from the claims set forth below that may arise out of or result from the INSPECTOR'S performance of services or failure to perform services under this Contract:

a. Claims under Workers' Compensation, disability benefits and other similar employee benefits acts that are applicable to the work performed;
b. Claims for damages because of bodily injury, occupational sickness or disease or death of Inspector's employees, agents or invitees;
c. Claims for damages because of bodily injury or death of any person;
d. Claims for damages insured by usual personal injury liability coverage that are sustained (1) by any person as a result of an offense directly related to the employment of such person by the Inspector or (2) by any other person
e. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use therefrom; or
f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The Inspector's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

Comprehensive General Liability

Personal Injury:	Property Damage:
$1,000,000 Each Occurrence	$1,000,000 Each Occurrence
$1,000,000 Aggregate	$1,000,000 Aggregate

Comprehensive Automobile Liability

Bodily Injury:	Property Damage:
$1,000,000 Each Person/Occurrence	$1,000,000 Each Occurrence

ARTICLE 10. NOTICE

All notices or other communications that one party may be required to desire to give to the other party under this Contract shall be in writing and shall be served personally or by certified or by first class or overnight mail, postage prepaid, addressed as follows or to such other address as either party may provide to the other party in writing:

DISTRICT:	**INSPECTOR:**
Sacramento City Unified School District	MCF Construction Services
5735 47th Avenue	4991 Keane Dr.
Sacramento, CA 95824	Carmichael, CA 95608
Attention: Kimberly Teague, Contracts	Attn: Matthew Fabian, President

ARTICLE 11. NONASSIGNABILITY

INSPECTOR is specially trained and competent to render the services to be provided under this Contract. INSPECTOR shall not assign or subcontract all or any part of this Contract or obligation of INSPECTOR under this Contract or any interest therein, without the prior written consent of DISTRICT.

ARTICLE 12. CONFLICT OF INTEREST

A. INSPECTOR shall abide by and be subject to all applicable DISTRICT policies, regulations, statutes or other laws regarding conflict of interest.

B. INSPECTOR shall not hire any officer or employee of the District to perform any service covered by this Contract. If the work is to be performed in connection with a Federal contract or grant, Inspector shall not hire any employee of the United States government to perform any service covered by this Contract.

C. INSPECTOR affirms to the best of its/his/her knowledge, there exists no actual or potential conflict of interest between Inspector's family, business or financial interest and the services provided under this Contract, and in the event of change in either private interest or services under this Contract, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

ARTICLE 13. MODIFICATION IN WRITING

This Contract may not be modified, changed, or supplemented, nor may any modifications under this Contract be waived, except by written instruments signed by both parties.

ARTICLE 14. NONDISCRIMINATION

It is the policy of the District that in connection with all services performed under contract, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, age or marital status. Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.

ARTICLE 15. CALIFORNIA LAW

This Contract shall be construed in accordance with and governed by the laws and decisions of the State of California.

ARTICLE 16. BINDING EFFECT

This Contract shall be binding upon DISTRICT and INSPECTOR, their heirs, executors, administrators, successors and assigns.

ARTICLE 17. SEVERABILITY

Should any term or provision of this Contract be determined to be illegal or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected thereby, and each term or provision of this Contract shall be valid and be enforced as written to the full extent permitted by law.

ARTICLE 18. COUNTERPARTS

This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile or original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE 19. INTERPRETATION

The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

ARTICLE 20. ENTIRE AGREEMENT

This Contract constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

Executed on the day and year first above written.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT	MCF CONSTRUCTION SERVICES
By: _____	By: _____
Gerardo Castillo, CPA Interim Chief Business Officer	Matthew Fabian President
_____ Date	_____ Date

EXHIBIT A

CONTRACTOR CERTIFICATION

Fingerprinting: Education Code section 45125.1 provides that any contractor providing school site administrative or similar services to a school district must certify that its employees providing that service who may come into contact with pupils have not been convicted of a serious or violent felony as defined by law. Those employees must be fingerprinted and the Department of Justice must report to the Contractor if they have been convicted of such felonies. No person convicted may be assigned to work under the contract. The school district may determine, under the totality of circumstances including (1) the length of time the employees will be on school grounds, (2) whether pupils will be in proximity of the site where the employees will be working and (3) whether the contractors will be working alone or with others, that the employees will have only limited contact with pupils and neither fingerprinting nor certification is required.

The District has determined that section 45125.1 is applicable to this contract. The District has also determined that the employees assigned to work at a school site under this contract will have only limited contact with pupils, provided the following conditions are met at all times:

1. Contractor employees shall not come into contact with pupils or work in the proximity of pupils at any time except under the direct supervision of school district employees.

2. Contractor employees shall use only restroom facilities reserved for District employees and shall not use student restrooms at any time.

3. Contractor will inform all of its employees who perform work at any school or District site of these conditions and require its employees, as a condition of employment, to adhere to them.

4. Contractor will immediately report to District any apparent violation of these conditions.

5. Contractor shall assume responsibility for enforcement of these conditions at all times during the term of this Agreement.

If, for any reason, Contractor cannot adhere to the conditions stated above, Contractor shall so inform the District and shall assign only those employees who have been fingerprinted and cleared for employment by the Department of Justice. In that case, Contractor shall provide to the District the names of all employees assigned to perform work under this Agreement.

Compliance with these conditions, or with the fingerprinting requirements, is a condition of this Agreement, and the District reserves the right to terminate the Agreement at any time for noncompliance.

_____ _____

Authorized Signature of Contractor Date

_____

Matthew Fabian, President

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1b

Meeting Date: February 19, 2015

Subject: Approve Personnel Transactions

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources and Employee Compensation

Recommendation: Approve Personnel Transactions

Background/Rationale: N/A

Financial Considerations: N/A

LCAP Goal(s): Safe, Clean and Healthy Schools

Documents Attached:
1. Certificated Personnel Transactions Dated February 19, 2015
2. Classified Personnel Transactions Dated February 19, 2015

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Assistant Superintendent
Human Resources and Employee Compensation Services

Approved by: José L. Banda, Superintendent

Attachment 1: CERTIFICATED 02/19/2015

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY							
TINNEY	ERIN	B	Teacher Elementary	LEATAATA FLOYD ELEMENTARY	10/10/2014	6/30/2015	EMPLOY PROB1 10/10/14
HEU	YOU SON	B	Teacher Elementary	SUSAN B. ANTHONY ELEMENTAR	9/2/2014	6/30/2015	EMPLOY PROB1 9/2/14
EXTEND							
SHAFFER	KIMBERLY	Q	Counselor High School	HEALTH PROFESSIONS HIGH SCI	1/24/2015	6/30/2015	EXT PERM LTA 1/24/15-6/30/15
STATUS CHANGE							
HANSON	ERIN	B	Principal K-8 School	CALEB GREENWOOD ELEMENTA	10/20/2014	6/30/2015	REA TO ELEM PRINC 10/20/14
ROMO	DANA	Q	Teacher Resource Speci	REASSIGNED	8/1/2014	6/30/2015	STCHG PERM LTAB/TR 8/1-6/30/15
LEAVES							
REDDING JR	RICKY	A	Teacher Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	1/1/2015	6/30/2015	LOA PD HE 1/1/15-6/30/15
FRANCIS	KATY	A	Lang. Speech & Hearing	SPECIAL EDUCATION DEPARTME	1/19/2015	4/3/2015	LOA UNPD FMLA 1/19/15-4/3/15
OCHOA	EMILY	A	School Psychologist	SPECIAL EDUCATION DEPARTME	12/1/2014	2/27/2015	LOA UNPD FMLA 12/1-2/27/14
FRANCIS	KATY	A	Lang. Speech & Hearing	SPECIAL EDUCATION DEPARTME	1/17/2015	1/18/2015	LOA RTN PD FMLA/HE 1/17/15
JARVIS YSUIZA	JENNIFER	Q	Teacher Elementary	REASSIGNED	12/20/2014	6/30/2015	LOA RTN/STCHG/TR 12/20-6/30/15
CUNNINGHAM	ALAN	A	Teacher Elementary Spe	JOHN D SLOAT BASIC ELEMENTA	1/20/2015	6/30/2015	LOA RTN UNPD 1/20/15
CUNNINGHAM	ALAN	A	Teacher Elementary Spe	BRET HARTE ELEMENTARY SCH	1/20/2015	6/30/2015	LOA RTN UNPD. 1/20/15
AVELAR	ANGELA	A	Counselor High School	HEALTH PROFESSIONS HIGH SCI	1/24/2015	6/30/2015	LOA RTN /STCHG LTA 1/24-6/30/15

O=Zero Yr Probationary; A=Permanent; B=First Yr Probationary; C=Second Yr Probationary; E=Temp Contract; I=Long Term Temp; J=Short Term Temp; Q=Limited Term Assignment - Evaluated; R=Limited Term Assignment - Not Evaluated

Attachment 2: CLASSIFIED 02/19/2015

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
STATUS CHANGE							
ESTACIO	NOEL	B	Coord. Child Devl Progra	CHILD DEVELOPMENT PROGRAM	1/1/2015	6/30/2015	REA/STCHG PROB LTA 1/1-6/30/15
REESE	DORIS	B	Coord. Child Devl Progra	CHILD DEVELOPMENT PROGRAM	1/1/2015	6/30/2015	REA/STCHG PROB LTA 1/1-6/30/15
MORRISON	CATHERINE	B	LCAP/SPSA Coordinater	CHIEF OF SCHOOLS	1/8/2015	6/30/2015	REA/STCHG TO PROB/ TR 1/8/15
SIMMONS	CHLOE	A	Inst Aid Spec Ed	C. K. McCLATCHY HIGH SCHOOL	12/17/2014	6/30/2015	STCHG FR .50 12/17/14
FARIAS	ANABEL	A	Bus Driver	TRANSPORTATION SERVICES	2/2/2015	6/30/2015	STCHG FR .78125 2/2/15
GARCIA	AMANDA	B	Bus Driver	TRANSPORTATION SERVICES	2/2/2015	6/30/2015	STCHG TO .81250 2/2/15
NGUYEN	LINDA	A	Bus Driver	TRANSPORTATION SERVICES	1/5/2015	6/30/2015	STCHG TO .90625 1/5/15
NUGENT	CATHLIN	A	Bus Driver	TRANSPORTATION SERVICES	1/5/2015	2/28/2015	STCHG TO .93750 1/5/15
LEAVES							
AYALA	ELIZABETH	A	Campus Monitor	JOHN F. KENNEDY HIGH SCHOOL	1/5/2015	2/16/2015	LOA FMLA PD 1/5/15-2/16/15
SEP/RESIGN/RETIRE							
WILLIAMS	JOHNATHAN	B	IEP Desig Inst Para-Sp E	SPECIAL EDUCATION DEPARTME	7/1/2014	7/1/2014	SEP/RESIGN 7/1/14

O=Zero Yr Probationary; A=Permanent; B=First Yr Probationary; C=Second Yr Probationary; E=Temp Contract; I=Long Term Temp; J=Short Term Temp; Q=Limited Term Assignment-Evaluated; R=Limited Term Assignment-Not Evaluated

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1c

Meeting Date: February 19, 2015

Subject: **Approve Business and Financial Report: Warrants and Checks Issued for the period of January 2015**

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve attached list of warrants and checks.

Background/Rationale: The detailed list of warrants and checks issued for the period of January 2015 are available for the Board members upon request.

Financial Considerations: Normal business items that reflect payments from district funds.

LCAP Goal(s): Family and Community Engagement

Documents Attached:
1. Warrants, Checks, and Electronic Transfers – January 2015

Estimated Time: N/A
Submitted by: Gerardo Castillo, CPA, Interim Chief Business Officer
Amari Watkins, Director, Accounting Services
Approved by: José L. Banda, Superintendent

Sacramento City Unified School District
Warrants, Checks, and Electronic Transfers
January 2015

Account	Document Numbers	Fund	Amount by Fund	Total by Account
County Accounts Payable Warrants for Operating Expenses	97-312782 - 97-313726	General (01)	$ 5,204,232.97	
		Charter (09)	$ 102,411.10	
		Adult Education (11)	$ 87,845.45	
		Child Development (12)	$ 71,576.16	
		Cafeteria (13)	$ 966,682.76	
		Deferred Maintenance (14)	$ 3,791.80	
		Building (21)	$ 1,874,321.88	
		Developer Fees (25)	$ 44,185.58	
		Mello Roos Capital Proj (49)	$ 79,829.49	
		Self Insurance (67/68)	$ 754,395.65	
		Retiree Benefits (71)	$ 203,556.96	
		Payroll Revolving (76)	$ 69,722.12	
				$ 9,462,551.92
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00000372 - 00000410	General (01)	$ 8,639.58	
		Charter (09)	$ 858.30	
		Self Insurance (67/68)	$ 581.45	
		Payroll Revolving (76)	$ 16,467.19	
				$ 26,546.52
Payroll and Payroll Vendor Warrants	97777281 - 97778539	General (01)	$ 916,167.46	
		Charter (09)	$ 47,544.58	
		Adult Education (11)	$ 12,987.62	
		Child Development (12)	$ 71,052.32	
		Cafeteria (13)	$ 91,413.74	
		Building (21)	$ 3,463.35	
		Retiree Benefits (71)	$ 49,308.73	
		Payroll Revolving (76)	$ 2,285,108.46	
				$ 3,477,046.26
Payroll ACH Direct Deposit	ACH-00878156 - ACH-00883874	General (01)	$ 11,866,220.08	
		Charter (09)	$ 419,690.05	
		Adult Education (11)	$ 170,138.92	
		Child Development (12)	$ 581,673.12	
		Cafeteria (13)	$ 309,637.45	
		Building (21)	$ 67,426.07	
		Self Insurance (67/68)	$ 14,165.19	
		Retiree Benefits (71)	$ 11,438.20	
				$ 13,440,389.08
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700347997 - 9700348014	General (01)	$ 203,312.45	
		Retiree Benefits (71)	$ 731,868.41	
		Payroll Revolving (76)	$ 7,128,218.97	
				$ 8,063,399.83
Cafeteria Daily Sales Transfer to County Account	FS-029604	Cafeteria (13)	$ 101,770.36	
				$ 101,770.36
		Total Warrants, Checks, and Electronic Transfers		$ 34,571,703.97

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1d

Meeting Date: February 19, 2015

Subject: Resolution #2821: Local Reserves Cap

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Department: Board of Education.

Recommendation: Approve Resolution #2821, Local Reserves Cap. The California School Boards Association (CSBA) continues its efforts to repeal the cap on school districts reserve levels. As a critical part of these efforts, CSBA is asking school boards to adopt resolutions calling for the repeal of the reserve cap language.

Background/Rationale: The cap provision was part of an education budget trailer bill that Governor Brown signed on June 20, 2014. The trailer bill provision, SB 858, Section 27, is now contained in Education Code Section 42127.01. This cap on the level of reserves that districts may maintain is a statutory requirement that becomes operative when the voters pass Proposition 2 and when certain conditions related to state revenues and expenditures are met and the State makes a deposit of any amount into the state-level Proposition 98 reserve that is created pursuant to Proposition 2. California Proposition 2, the Rainy Day Budget Stabilization Fund Act, was approved by voters on the November 4, 2014 ballot.

Financial Considerations: SB 858 places a cap on the amount of reserves local school districts can maintain, forcing districts to spend down their savings.

LCAP Goal(s): College and Career Ready Students; Safe, Clean, and Healthy Schools

Documents Attached:
1. Resolution #2821

Estimated Time of Presentation: N/A
Submitted by: Darrel Woo, Board President
Approved by: José L. Banda, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 2821

RESOLUTION ON LOCAL RESERVES CAP

WHEREAS, school district governing boards have the obligation to provide a quality education that is essential for an informed citizenry, a competitive economy, a fulfilling life for all students, and the foundation of our democratic society; and

WHEREAS, school district governing boards are responsible for maintaining fiscal solvency of the school systems they govern; and

WHEREAS, the Local Control Funding Formula (LCFF), based on the principle of subsidiarity, provides governing boards, working with interested stakeholders, with the authority to prioritize funds in order to provide quality education for all students, especially those who are English learners, from low income households and who are Foster Youth; and

WHEREAS, funds for crucial services for school operations, such as payroll, classroom materials, school construction projects, technology, home-to-school transportation, deferred maintenance, etc. often require successful ongoing cash-flow management and disciplined planning, including the creation and maintenance of prudent financial reserves; and

WHEREAS, school district reserve levels, as well as their fund balances, are determined by governing boards to meet local priorities and allow districts to save for potential future expected and unexpected expenditures and for eventual economic downturns; and

WHEREAS, community funded schools (Basic Aid Districts) receive funds only twice a year and must rely on adequate reserves to manage cash flow for normal daily operations and for future purchases and unforeseen events; and

WHEREAS, the statutory minimum for school district reserves for economic uncertainties ranges from 1 to 5 percent, depending on district enrollment, and covers between one to five weeks of payroll, or less than 20 days of total cash flow; and

WHEREAS, prudent budgeting raises expectations for school districts to establish and maintain reserves above the statutory minimum; and

WHEREAS, the governing board of the Sacramento City Unified School District currently maintains a reserve of approximately 3% for purposes of Other Post Employment Benefits (OPEB), replacement of outdated Transportation equipment, Technology upgrades, software equipment, Deferred Maintenance projects; and

WHEREAS, on June 20, 2014, the Governor signed into law SB 858 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2014), now embodied in California Education Code 42127.10; and

WHEREAS, SB 858, Sec. 27 Education Code 42127.01, will become operative should voters pass Proposition 2 on the November 2014 state ballot, and will require school districts to spend their assigned and unassigned account balances down to no more than two to-three times the minimum level of the statutory reserve for economic uncertainties (depending on district size) in the fiscal year following the fiscal year in which the State of California makes a payment of any amount to the Public School System Stabilization Account; and

WHEREAS, under SB 858 this provision, a deposit by the State of California of even $1 to the Public School System Stabilization Account would result in school districts throughout California having to spend down billions of dollars in their reserves and ending balances; and

WHEREAS, it could take many years for the State of California to build up an adequate Public School System Stabilization Account; yet, in one year, school districts would be forced to spend down their reserves and ending balances to levels that could jeopardize fiscal solvency; and

WHEREAS, the LCFF is not fully implemented, many school districts are still funded below their 2007-08 levels, and districts cannot survive another downturn without fiscally responsible reserves; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Sacramento City Unified School District calls upon the Legislature and the Governor to repeal the language contained in Sec. 27 of SB 858 (Chapter 32, Statutes of 2014) now in Education Code 42127.01 immediately.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 19th day of February, 2015, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

_____
Darrel Woo
President of the Board of Education

ATTESTED TO:

_____
José L. Banda
Secretary of the Board of Education

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1e

Meeting Date: February 19, 2015

Subject: Sutter Middle School Field Trip to Ashland, Oregon, March 16-18, 2015

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Chief of Schools

Recommendation: Approve Sutter Middle School Field Trip to Ashland, Oregon, March 16-18, 2015 to attend the Shakespeare Festival

Background/Rationale: March 16-18, 2015, 75 Sutter Middle School students, 2 teacher chaperones and 23 parent chaperones will travel by bus to Ashland, Oregon to see two plays at the Shakespeare Festival. Charter bus will provide transportation and will remain with the group to provide transportation to and from dormitories. Students, parent chaperones, and teacher will leave Sutter Middle School Monday, March 16th at 8:30 a.m. and will return to Sutter Middle School March 18th at approximately 3:00 p.m.

Financial Considerations: No cost to the district. Expenses paid through parent contribution and fundraising.

LCAP Goal(s): Safe, Clean and Healthy Schools

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A
Submitted by: Lisa Allen, Chief of Schools
Mary Hardin Young, Area Assistant Superintendent
Approved by: José L. Banda, Superintendent

Print Form | Submit by Email

Sacramento City Unified School District

OUT-OF-STATE OR OUT-OF-COUNTRY TRAVEL REQUEST

School Name Sutter Middle School Date 12/3/2014

Teacher's Name Elaine Tom Room # 216 Telephone # 916-264-4150

Field Trip Destination Ashland, Oregon

Reason for travel Students will stay at the Southern Oregon University and experience college life, watch two plays from the Oregon Shakespeare Festival, take four hours of workshop provided by the Ctr. for Shakespeare/Oregon teachers and will learn Stage Combat, Renaissance History, Clothing, Dance and Plays.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: Attached

Signed Elaine Tom
Teacher

Approvals:

Principal — 01-06-15 Date

Risk Management Dept. — 1/22/15 Date

Segment Administrator — 1/12/15 Date

Superintendent — 1/23/15 Date

Board Approval Date

Print Form

Sacramento City Unified School District

FIELD TRIP REQUEST FORM

(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.

School Name Sutter Middle School Date 12/2/14

Teacher's Name Elaine Tom Room # 216 Telephone # 916-264-4150

Fax # 916-264-3436

Field Trip Destination Ashland, Oregon

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☐ Overnight

☑ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route I5 - North

Educational nature of field trip/excursion Students will participate in the Oregon Shakespeare Festival in Ashland, Oregon.

Depart Date 3/16/15 Time 8:30 AM am/pm Return Date 3/18/15 Time 3:00 PM am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus – Contact Transportation Field Trip Office

☑ Chartered Bus Company Certified: ☑ yes ☐ no – Check Risk Management Web Site

☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.

☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: _____

Funding Source Parents Financial Assistance Available? ☑ yes ☐ no

Number of students participating: 75

Adult Supervisors/ Drivers:	DRIVER			DRIVER	
1) _____	☐ yes	☐ no	2) _____	☐ yes	☐ no
3) _____	☐ yes	☐ no	4) _____	☐ yes	☐ no

Teachers and Staff Attending:

1) Robert Cortes	☑ yes	☐ no	2) _____	☐ yes	☐ no
3) _____	☐ yes	☐ no	4) _____	☐ yes	☐ no

Principal Approval _____ Date 01-06-15

Risk Management Approval (Unusual Activities) _____ Date 1/22/15

Segment Administrator Approval _____ Date 1/12/15

Distribution: Refer to Field Trip Information Form RSK 105F for the forms and distribution required for each trip:

1. Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
2. Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend:	Purpose for Attending:	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state.
☐ Conference/Workshop	☐ Professional Development	
☐ Business Meeting	☐ Continued Education Credits Earned	REQ #

School/Department: Sutter Middle School Date: 12/3/14

Date(s) of Event: March 16-18, 2014 Location: Ashland, Oregon

Event Title (attach brochure): Oregon Shakespeare Festival

Purpose*: Students will participate in college life and watch two plays performed by the Oregon Shakespeare Festival.

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? This travel will alighn with the stratgic plan by providing students with History ans Language Arts Common Core experiences.

How will this activity/event be used and shared? This activity will enrich 7th graders as the experiences are aligned with the Common Core Standards.

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
Elaine Tom	Teacher	No		
		No		
		No		
		No		
		No		

☐ Additional Attendees Attached

**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

Approvals:

David Lod — 01-06-15
Principal/Department Head Signature & Print Name — Date

[signature] — 1/14/15
Cabinet Level or Designee Signature — Date

[signature] — 1/23/15
Chief Business Officer Signature — Date

[signature] — 1/23/15
Superintendent or Designee Signature — Date

District cost for all attendees (estimate)

Registration Fee ***

Meals included?

B ☐ L ☐ D ☐

Lodging

Transportation

Meals

Other

TOTAL Ø

☐ Categorical Budget Code(s): $

☐ General Fund/Unrestricted $

***If any meals are included in the cost of registration, how many of each: Breakfast ____ Lunch ____ Dinner ____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

	Requisition #	Dollar Amount
Registration Fee		
Hotel		
Airfare ****		
Car Rental ****		

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1f

Meeting Date: February 19, 2015

Subject: **Albert Einstein Middle School Field Trip to Washington D.C., March 27-31, 2015**

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Chief of Schools

Recommendation: Approve Albert Einstein Middle School Field Trip to Washington D.C. March 27-31, 2015

Background/Rationale: March 27-31, 2015 Students will meet at Sacramento Airport for flight to Washington D.C. Upon arrival in Washington D.C. students visit the many museums and historical monuments in our Nation's Capital. Students will be accompanied at all times by adult chaperones with World Strides.

Financial Considerations: No cost to the district. Expenses paid through parent contribution and fundraising.

LCAP Goal(s): Safe, Clean and Healthy Schools

Documents Attached:
1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A	
Submitted by:	Lisa Allen, Chief of Schools
	Mary Hardin Young, Area Assistant Superintendent
Approved by:	José L. Banda, Superintendent

Print Form | Submit by Email

Sacramento City Unified School District

OUT-OF-STATE OR OUT-OF-COUNTRY TRAVEL REQUEST

School Name Albert Einstein Middle School Date January 12, 2015

Teacher's Name Mrs. Marie Rodriguez Room # 18 Telephone # 228-5800

Field Trip Destination Washington DC & Jamestown, Virginia

Reason for travel Students will learn and explore historical points of interest in the Washington DC area including museums and memorials. The tours and lodging are organized by Worldstrides.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: See attached page

Signed Mrs. Marie Rodriguez
Teacher

Approvals:

Principal 1/19/15 Date

Risk Management Dept. 1/22/15 Date

Segment Administrator 1/16/15 Date

Superintendent 1/23/15 Date

Board Approval Date

Print Form

Sacramento City Unified School District

FIELD TRIP REQUEST FORM

(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.

School Name Albert Einstein Middle School Date January 12, 2015

Teacher's Name Marie Rodriguez Room # 18 Telephone # 228-5800

Fax # 228-5813

Field Trip Destination Washington DC and Jamestown, Virginia

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☑ Overnight

☑ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route Sacramento Airport

Educational nature of field trip/excursion Students will explore and learn about historical points of interest including museums and memorials.

Depart Date 3/27/15 Time TBD am/pm Return Date 3/31/15 Time TBD am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus – Contact Transportation Field Trip Office

☐ Chartered Bus Company Certified: ☐ yes ☐ no – Check Risk Management Web Site

☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.

☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☑ Public Transportation ☐ Train ☑ Commercial Airline ☐ Other: _____

Funding Source student families/fundraising opportunity Financial Assistance Available? ☐ yes ☐ no

Number of students participating: 8

Adult Supervisors/ Drivers:	DRIVER			DRIVER	
1) _____	☐ yes	☐ no	2) _____	☐ yes	☐ no
3) _____	☐ yes	☐ no	4) _____	☐ yes	☐ no

Teachers and Staff Attending:

1) Marie Rodriguez	☐ yes	☑ no	2) _____	☐ yes	☐ no
3) _____	☐ yes	☑ no	4) _____	☐ yes	☐ no

Principal Approval _____ Date 1/14/15

Risk Management Approval (Unusual Activities) _____ Date 1/22/15

Segment Administrator Approval _____ Date 1/16/15

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
2. Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend:
- [X] Conference/Workshop
- [ ] Business Meeting

Purpose for Attending:
- [ ] Professional Development
- [ ] Continued Education Credits Earned

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

REQ #

School/Department: ALBERT EINSTEIN

Date: Jan 15, 2015

Date(s) of Event: 3/27/15-3/31/15

Location: WASHINGTON, DC

Event Title (attach brochure): WORLD STRIDES WASHINGTON DC STUDENT TRIP

Purpose*: FOR STUDENTS TO EXPERIENCE GOVERNMENT AND HISTORY IN PERSON.

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? PILLAR 1- CAREER AND COLLEGE READY STUDENTS, GIVING STUDENTS AN IN DEPTH LOOK AT JOB FIELDS, HOW GOVERNMENT IS RUND AND THE HISTORY OF OUR COUNTR

How will this activity/event be used and shared? STUDENTS AND STAFF WIL SHARE THEIR EXPERIENCES IN PHOTOS AND PRESENTATIONS.

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
MARIE RODRIGUEZ	TEACHER	Yes	1	01-3010-0-1102-10-1110-2140-141-0410-000
		No		
		No		
		No		
		No		

**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

- [ ] Additional Attendees Attached

Approvals:

Principal/Department Head Signature & Print Name — Date: 1/15/15

Cabinet Level or Designee Signature — Date: 1/16/15

Chief Business Officer Signature — Date: 1/23/15

Superintendent or Designee Signature — Date

District cost for all attendees (estimate)

Registration Fee ***	0.00
Meals included?	Yes
B [X] L [X] D [X]	
Lodging	
Transportation	
Meals	
Other	
TOTAL	$ 0.00

- [ ] Categorical — Budget Code(s): N/A FEES PAID BY WORLD STRIDES — $ 0.00
- [ ] General Fund/Unrestricted — $

***If any meals are included in the cost of registration, how many of each: Breakfast 3 Lunch 4 Dinner 4

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

	Requisition #	Dollar Amount
Registration Fee	N/A	
Hotel	N/A	
Airfare ****	N/A	
Car Rental ****	N/A	

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1g

Meeting Date: February 19, 2015

Subject: Approve Staff Recommendations for Replacement of LCAP Advisory Committee Member

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Communications Office

Recommendation: Approve staff recommendations to accept the resignation of Area 2 appointee Susan Tiesing and for Board Member Ellen Cochrane to appoint a replacement.

Background/Rationale: Susan Tiesing is unable to continue on the LCAP Advisory Committee and has submitted her resignation. Board Member Cochrane has selected Lesley Taylor, a parent from Area 2, as the replacement appointment to the committee.

Financial Considerations: None

LCAP Goal(s): N/A

Documents Attached:
N/A

Estimated Time of Presentation: N/A
Submitted by: Gabe Ross, Chief Communications Officer
Approved by: Jose Banda, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.1h

Meeting Date: February 19, 2015

Subject: Approve January 22, 2015, Board of Education Meeting Minutes

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the Board of Education Meeting for January 22, 2015

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Engagement

Documents Attached:
1. January 22, 2015, Board of Education Meeting Minutes

Estimated Time of Presentation: N/A
Submitted by: José L. Banda, Superintendent
Approved by: N/A

Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Darrel Woo, President (Trustee Area 6)
Christina Pritchett, Vice President (Trustee Area 3)
Jay Hansen, Second Vice President (Trustee Area 1)
Ellen Cochrane, (Trustee Area 2)
Gustavo Arroyo, (Trustee Area 4)
Diana Rodriguez, (Trustee Area 5)
Jessie Ryan, (Trustee Area 7)
Asami Saito, Student Member

Thursday, Jan.22, 2015
4:30 p.m. Closed Session
6:30 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

MINUTES

2014/15-14

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:34 p.m. by President Woo, and roll was taken.

Members Present:
Second Vice President Jay Hansen
Vice President Christina Pritchett
President Darrel Woo
Ellen Cochrane
Jessie Ryan

Members Absent:
Gustavo Arroyo (arrived at 5:00 p.m.)
Diana Rodriguez (arrived at 4:45 p.m.)

A quorum was reached.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

No Public Comment was requested on Closed Session items, and the Board retired to Closed Session.

CLOSED SESSION

3.0 ***While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.***

3.1 Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:

a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9: (SCTA v. SCUSD PERB No. SA-CE-2782-E)

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9

c) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management

3.3 Education Code section 35146 – The Board will hear staff recommendations on the following student expulsions:
a) Expulsion #5, 2014-15
b) Expulsion #6, 2014-15

3.4 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

3.5 Government Code 54957 - Public Employee Performance Evaluation:
a) Superintendent

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called back to order at 6:48 p.m. by President Woo.

Members Present:
Second Vice President Jay Hansen
Vice President Christina Pritchett
President Darrel Woo
Diana Rodriguez
Gustavo Arroyo
Ellen Cochrane
Jessie Ryan
Student Member Asami Saito

Members Absent:
None

The Pledge of Allegiance was led by Cynsere Kelly, an Eighth grade student from Sam Brannan Middle School. A Certificate of Appreciation was presented by Second Vice President Jay Hansen.

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

None

6.0 AGENDA ADOPTION

President Woo asked for a motion to adopt the agenda. A motion was made to approve by Second Vice President Hansen and seconded by Vice President Pritchett. The Board voted unanimously to adopt the agenda.

7.0 PUBLIC COMMENT ***15 minutes***

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Nikki Milevsky, President of the Sacramento City Teachers' Assocation, spoke on the bargaining unit's concern regarding on-going issues with the new healthcare plans for active and retired teachers, but they are encouraged by efforts of the District to re-engage in the issue. They are also encouraged that by their direct intervention Health Net has offered a reduction in its rates from its already zero rate increase for the benefit year. She stated that what matters most however is the integrity of their contract. And they have an interest in protecting the financial future of the District, and due to that, they strongly urge that the continued operation of the District's independent charter schools, and the financial harm that they cause to the District, be considered.

Maria Rodriguez distributed a packet to the Board and spoke on school closures and how these schools were in the poorest parts of the city. She spoke on Martin Luther King, Jr., Brown vs. Board of Education, and how segregation still continues in schools. She would like the savings from school closures posted on the website. The savings was projected at the time to be 5.4 million dollars. She would also like the Board to reconsider opening Washington Elementary School.

Ian Arnold spoke on behalf of a nonprofit agency, Those Angels Foundation. This agency has partnered with SEIU, Local 1021 to help Haitian orphans impacted by the recent earthquake. Only eight percent of all students in Haiti have public school availability. There is no transportation to and from school available. The foundation is attempting to build schools, provide transportation, and build orphanages. At the last District Board meeting, eleven school buses were surplussed that cannot be driven in California due to emission standards. Mr. Arnold requested the Board and SEIU work together with the foundation to get the buses to Haiti. He has spoken to staff who have been interested and very helpful. He hopes that this is an action item in the near future and that it will be approved.

Terrence Gladney gave an update on the Sacramento Council of PTAs Clothes Closet. He and the Clothes Closet manager met on this matter with Tu Moua and Facilities staff. They did a site walk at the Serna Center, and it was agreed that through the end of the year room 25 would be provided. They hope for additional options at the end of the school year that will provide more space. They also met with the Principal at Leonardo da Vinci K-8 School, Devon Davis. He also stated he was disappointed that Maria Rodriguez was not selected for the LCAP Advisory Committee.

8.0 Public Hearing ***Conference***

8.1 Public Hearing on the Renewal of the Charter for Capitol Collegiate Academy (Sue Lee)

Superintendent Banda explained that charter schools requesting renewal submit a renewal petition to our District, and within 30 days of receiving it, the District conducts a public hearing. After the public hearing tonight, within 60 days, or 90 days if both parties agree, the Board either grants or denies the charter school's request for renewal. District staff is responsible for reviewing the renewal petition

and submitting a report to the Board before the Board action takes place. Superintendent Banda then introduced Dr. Sue Lee, Charter Oversight Coordinator. Dr. Lee then gave an overview of the laws and facts pertaining to the charter renewal process for both Capitol Collegiate Academy and Oak Park Preparatory Academy schools.

The charter petition for establishment for Capitol Collegiate Academy was approved by the Board on May 6, 2010, for a four year term. Dr. Lee introduced Principal Cristin Fiorelli, who gave a presentation and overview of the school. A parent, student, and a teacher from the school also spoke.

Public Comment:
Annie Halston, a third grade teacher at Capitol Collegiate Academy, spoke about her class.
Anthony Stafford, a third grade student at Capitol Collegiate Academy, spoke about his experience at the school and asked the Board to keep his school open.
Zoila Lucero, a parent at Capitol Collegiate Academy and using a translator, spoke about the school and her experience at the school. She is proud to be a parent of a Capitol Collegiate Academy student.
Giovanett Ombler, a parent of a special needs student at Capitol Collegiate Academy, spoke about her child's and her experience there. She also spoke very highly of the Principal. She has seen great improvement in her son's academics and behavior with the help of the teacher and the staff. She asked that the Board keeps the school open.
Aniyah Allen, a third grade student at Capitol Collegiate Academy, spoke on academic improvements made at the school.
Je'onna Mitchell said the teachers at Capitol Collegiate Academy are respectful and caring of the students and asked that the school be kept open.
Melissa Colon, parent of a student at Capitol Collegiate Academy, said there is no other school to which she would want to send her daughter. She said the teachers and staff are very dedicated and patient. She spoke of her daughter's high academic progress. She feels the school should continue.

Principal Fiorelli closed by acknowledging the hard work of the Board and the entire community of Capitol Collegiate Academy. She feels that the comments made are representative of the passion, energy, and dedication of the school. It is an outcomes oriented school for students, and therefore hopes the Board will renew the charter renewal petition.

President Woo noted that this is a Conference Item and will be back before the Board within the next 30 days. He thanked all attending and reinforced that a decision will not be made today; the purpose of today's Conference Item is a hearing to take evidence and testimony on behalf of the renewal application for Capitol Collegiate Academy. President Woo closed the hearing.

Board Member Comments:
Second Vice President Hansen thanked Principal Fiorelli and enjoyed seeing the enthusiastic support of those in attendance. Member Hansen asked what requirements the school has for parent participation. Principal Fiorelli gave examples of parent participation. Member Hansen clarified the question in that some schools ask parents to donate a certain number of hours, which is not legal. Principal Fiorelli replied that any percentages that the school sets for participation are internal benchmarks only. Member Hansen noted that the school's suspension rate is admirably low.

Member Rodriguez thanked Principal Fiorelli and acknowledged the work of former Principal Penny Schwinn. She asked how many students are enrolled, and Principal Fiorelli answered 225. Member

Rodriguez asked also how many are directly from the neighborhood. Principal Fiorelli answered that over 90% of students live within Sacramento City Unified School District boundaries. Of that, well over 60% live in the south area. Member Rodriguez asked how many students would have been attending Freeport Elementary School. Principal Fiorelli said 30 – 50% of students would have been zoned for Freeport Elementary School. Member Rodriguez asked how many families utilize the independent health care facility behind the school. Principal Fiorelli could not answer tonight, but said the information would be provided within 24 hours in writing. Member Rodriguez looks forward to meeting more of the parents and students in the future.

Vice President Pritchett asked if students are directed toward career readiness as well as college ready. Principal Fiorelli said yes, and their core values and character education program speaks to that at the level of Transitional Kindergarten to Third grade. She spoke of college week in the Spring as well as a Career Week.

Member Ryan acknowledged the parent and student participation in the audience. She verified with Principal Fiorelli that parent participation is encouraged but not a condition of enrollment. Member Ryan also asked how the school is successful in ensuring they have large numbers of families participating in school activities. Principal Fiorelli stated that families are told from orientation that the program is about their child's academic success. There are families that come very invested in the school and, at the same time, their investment by the end of Kindergarten year is threefold. This is because families see results, in character, citizenship, and academics. From what they have seen, this builds the investment. They have not had an issue with a family being disengaged. The school also has worked with families that have had health or immobility issues.

Member Cochrane said she is very impressed with the enthusiasm of the students present. She asked how many students are in the school's zip code are a percentage of attendees. Principal Fiorelli said she will get the specific numbers to Member Cochrane in writing within 24 hours. Member Cochrane also asked how many of the teachers have more than four years' experience. Principal Fiorelli said the staff is relatively young, and 30% of staff have more than five years work experience. Member Cochrane asked for a breakdown of years of experience of staff. She also asked how many students leave the school after CBEDs. Principal Fiorelli said she will get that information as well; the school has three years of data. Member Cochrane will be visiting the school on January 29th.

Student Member Saito thanked Principal Fiorelli for the presentation and for the testimonies of parents and students. Member Saito asked for an explanation of step levels. Principal Fiorelli explained their research based 12 step assessment process.

President Woo thanked Principal Fiorelli and said that the partnership she has with students, parents, teachers, administrators, and community is very admirable.

8.2 Public Hearing on the Renewal of the Charter for St. Hope Public Schools - Oak Park Preparatory Academy (Sue Lee) ***Conference***

Dr. Lee introduced the public hearing on the charter renewal for Oak Park Preparatory Academy. The charter petition for establishment was approved by the Board on October 6, 2011, for a three year term. Principal Annie Cervenka invited the Superintendent and Board to visit the school. She noted that Member Cochrane is coming next week and then gave a presentation and overview of the school. A parent and founding scholar from the school also spoke. Principal Cervenka concluded by

saying she is thankful to Oak Park Preparatory Academy students, families, and staff for the school's positive results. She also thanked the Board for their commitment to their students and their education. They look forward to building a college prep program for the students of Oak Park and south Sacramento.

Public Comment:

Pamela Lewis asked for the Boards support for the charter renewal of Oak Park Preparatory school. Her family resided in Oak Park for over three decades. Her children attended Sacramento City Unified School District elementary schools on the outskirts of Oak Park and then were required to take public transportation to California Middle, Fern Bacon, Kit Carson, and Sutter Middle Schools. Her youngest went to Sacramento High School. Her granddaughter was able to go to Oak Park Preparatory Academy as a founding student. She gained many skills and became very successful. Ms. Lewis asked the Board to please support the Oak Park Preparatory Academy renewal.

Lahana Jones, a founding student at Oak Park Preparatory Academy, spoke on her positive experiences at the school and obstacles she overcame. She asked the Board to support the charter renewal.

Yamelie Medina, a Seventh grader at Oak Park Preparatory Academy, spoke on her experiences at the school. She thanked the Board for supporting her school.

Luis Lopez thinks of college when he thinks of Oak Park Preparatory Academy. He spoke of the help acquired from teachers and found they had high expectations. He learned better study habits. He is now at Sacramento High School, and he feels he entered prepared and confident that he can succeed in high school, college, and throughout life. He also attends College Track.

Marco Lopez, a student recruiting coordinator for Oak Park Preparatory Academy, spoke on recruiting efforts and objectives. The school is the only stand alone middle school in Oak Park, and so Mr. Lopez feels that it is vital that the school continue, not only to the students but to the diverse community as well.

Jeff Weiss, Director of Special Education for St. HOPE schools, spoke on the Special Education program at Oak Park Preparatory Academy. The school uses the inclusion model and serves all Special Education students exclusively in general education classrooms. The students are only pulled out of class for individual speech, occupational therapy, or counseling services. Therefore 99% of Special Education students' time is spent in general education classes compared to 71% before enrolling in Oak Park Preparatory Academy. Co-teaching methods are used to help students learn as quickly as possible. Special Education staff work hand in hand with general education teachers to deliver instruction in core classes. Computers with adaptive software programs are used for students that come in several grade levels behind. Tutoring and one-to-one instruction after school is also offered. The Special Education Department partners with parents. Mr. Weiss urged the Board to renew their charter.

Pamela Banford, a parent at Oak Park Preparatory Academy, spoke on her positive experiences regarding her son Isaiah at the school.

Isaiah Banford, an Eighth grade student at Oak Park Preparatory Academy, spoke about his positive experiences at the school.

Jairon Jackson, a Physical Education teacher, asked the Board to approve the charter renewal for Oak Park Preparatory Academy. He feels the school has created a strong college preparatory culture. Teachers and students work together to create a strong foundation. Scholar-athletes know that the priority is grades and citizenship, then athletics. He is very proud of students, staff, and school.

Herman O'Berry, Dean of Students at Oak Park Preparatory Academy, explained his role at the school for teachers and scholars. He also discussed the procedure used for negative behavior. Restorative Justice, a set of principles and practices that sees harm as violations to people and relationships, is used.

Breyanne DeBarros, an alumni of Oak Park Preparatory Academy, spoke of challenges she was able to overcome with the help of the school. At Eighth grade promotion however, she earned a Platinum

Scholar Award for having a 3.7 GPA and a high Prep score. She said that her teachers and peers held her accountable to reach her goals, which were ambitious. She doubts she would have finished Eighth grade if were not for the fact that she came to Oak Park Preparatory Academy. She thanked the Board and asked for their continuing support of the school.

President Woo asked Ms. Cervenka for her closing statements. She thanked all scholars, staff, and families for coming before the Board to speak on behalf of Oak Park Preparatory Academy. President Woo then closed the hearing.

Board Member Comments:
Second Vice President Hansen stated that he is impressed with the academic results provided. He is concerned however that the CALPADS data, published by the California Department of Education, shows that Oak Park Preparatory Academy has among the highest suspension rates of any school within the entire District. Ms. Cervenka noted that the school has smaller enrollment; both of the past two years the school has had 44 suspensions each year. In the second year, the enrollment number doubled, but the suspension number stayed the same. The school was aware of the rate and hired Dean O'Berry this year to focus on this area. Member Hansen noted that C. K. McClatchy High School has suspensions on campus rather than off. Ms. Cervenka said that is something her school has been looking at this year. Member Hansen stated he has heard charter schools have high academic output because students scoring on the low end are suspended which helps raise scores. He asked if Ms. Cervenka could provide more information on what the Academy's ideas are for alleviating the suspensions. Ms. Cervenka said they would be happy to hear about any best practices conducted at the District.

Member Ryan thanked the students that came out and spoke. She asked about the trending down of Hispanic and Latino participation at Oak Park Preparatory Academy. There was a high of 34 percent in 2012 while currently the figure is 13 percent. Similarly, in 2013/14, for Asian, Filipino, and Pacific Islanders the figure was 17 percent while currently that number is 4 percent. Ms. Cervenka answered that the charter has a limited amount of control over who chooses to apply. Mr. Lopez addressed recruiting efforts being done this year earlier in the presentation. It is something they are very aware of this year, and they are trying to be proactive this year to make sure that they are recruiting in every pocket they can in Oak Park and the south Sacramento region so that they can get a more diverse group. Member Ryan then asked what are the percentage of students who currently attending Oak Park Preparatory Academy that come from neighborhoods surrounding the school. Ms. Cervenka answered that 82 percent of the students come from the Sacramento City Unified School District, and 72 percent come from Oak Park and the south Sacramento area. Member Ryan asked what is their total enrollment capacity, and where are they right now? Ms. Cervenka said they are at 131 right now and would like to grow to 180 by 2016.

Member Cochrane said she cannot wait to visit the school in about a week. Going back to Member Ryan's question on demographics, she asked why the school thinks the downward trend happened. Ms. Cervenka said she was not sure; she feels last year they did everything in their capacity to make sure they were serving all family members and reaching out to different communities. Jim Scheible, Principal of Sacramento High School, addressed the question. He noted that Mr. Schwinn recruited in the first year 2011/12. He did not have a school to run and so was out as a Principal getting out to all corners in Oak Park and south Sacramento recruiting. The next year they lost that direct connection of Principal to parents as Paul Schwinn was running the school as opposed to being in the planning stages. Mr. Scheible noted in addition that they had been working on getting to all the local elementary schools, but the same level of recruiting is no longer accessible. Ms. Cochrane asked if most of the students in Capitol Collegiate Academy feeding into their school. Ms. Cervenka replied no, that

students come from all over. Mr. Scheible clarified that Capitol Collegiate Academy is not part of St. HOPE Public Schools; they are currently only a K-3 school, and part of their plan is to grow to K-8. Member Cochrane said she is interested in their use of Restorative Justice and is looking forward to seeing that. One of the concerns about the performance on the test that people do have when considering charter schools is that after CBEDS are given (California Basic Educational Data System) students are counseled out or they end up coming back into the regular public school system. She asked how this would be addressed. Ms. Cervenka said that their commitment is to keep every scholar on campus. If she hears that a scholar is interested in going somewhere else, she calls the parent personally, asks them what's going on, and host a meeting to figure out how they can make the school a successful place for them. The school does not counsel out scholars; in fact they do the opposite. Member Cochrane noted that time is dedicated to electives of their choice, and asked if electives are offered as part of the regular day curriculum. Ms. Cervenka answered that electives are offered once a week, on Wednesdays. It is something that the school would like to expand. Member Cochrane asked if it is part of the regular school day. Ms. Cervenka replied that it is.

Member Rodriguez thanked Ms. Cervenka and asked how long she had been at the school. Ms. Cervenka replied that it is her second year. Member Rodriguez noted that the school was more geared toward the African-American child when first brought forward. Through strong encouragement by a couple Board members and some data about the Oak Park community, that changed as the Board was adamant about the make-up of the community, especially the large population of Latino residents. They were assured at that time that proper outreach would be done. It was important to the Board because the school resides in the community where they had been hearing back frequently that many of the community members were not able to utilize that facility. Secondly, because the focus of the school was to take the challenging students and work with them at an intense level, the Board felt that every student of every ethnic culture should be focused on. She stated she is shocked, as was the school, to see the demographic percentages decline. Further, when she looks at the District's demographics, the Latino population increased compared to a couple of years ago. Member Rodriguez stated that this is a key factor in their recruitment plan. Member Rodriguez also asked about instructional minutes and rise in reading levels regarding founding students that was included in the presentation. She was concerned about how many students were retained from Seventh to Eighth grade, and she asked for the data point. Ms. Cervenka said they started with 64 scholars in the founding year with 57 graduating in Eighth grade. She said she would get the exact percentages. Ms. Cervenka also stated that it has never been the school's goal to recruit a certain type of students. Their goal has always been to recruit students that represent the community, and that will continue. They know they are not there yet, but they are committed to getting there.

Member Cochrane asked how many of the students are in the school's zip code. Ms. Cervenka does not have that exact number; the number provided of 73 percent is representative of about four zip codes that surround Oak Park and south Sacramento. Member Cochrane also asked how many teachers have less than five years' experience and how many students are enrolled. Ms. Cervenka replied 131 currently. Member Cochrane asked how many student tests were reported on the last round of testing that was used for their data. Ms. Cervenka answered that it was 57 students used for the California Standards Test (CST). The first year of data is only from the Seventh grade year as that was the last time the school had the English and Math CST. They only had one grade in that year; the school started with approximately 64 Seventh graders, of which 57 were tested. Member Cochrane asked if they took the new testing for the State of California, and Ms. Cervenka answered that last year they took the field test, and this year they will be taking the new testing.

Member Arroyo thanked the school for their presentation. He stated that their work was impressive and that he will be visiting next week. He hopes to ask many more questions at that time. Regarding the

demographic data, the change could have been from students that graduated, or unless there was a drop off of students that changed between Seventh and Eighth grades? He would like to discuss when he visits the school.

Member Rodriguez made a recommendation that the school do an exit survey with families leaving. Ms. Cervenka stated that they do, and she can provide the comments made on the surveys.

Member Ryan stated that looking at the demographic shift she wants to see a concerted effort to make sure that the school is attracting and retaining Hispanic families given the demographics of the neighborhood. But in an area where she so often sees African American children becoming statistics, and as a mother of children that are both African American and Latino, she is very proud to look at Oak Park Preparatory Academy and look into a sea of African American faces that are engaged and achieving beyond expectations. She does not want this, as she saw on her visit to the school, to be lost in this discourse.

President Woo thanked the members of Oak Park Preparatory Academy for their visit and commented that he is impressed with the partnership of their students, parents, teachers, and the administration. He looks forward to their return in about a month.

9.0 CONSENT AGENDA ***2 minutes***

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

9.1 Items Subject or Not Subject to Closed Session:

9.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion (Gerardo Castillo, CPA)

9.1b Approve Personnel Transactions (Cancy McArn)

9.1c Approve Business and Financial Report: Warrants and Checks Issued for the Period of December 2014 (Gerardo Castillo, CPA)

9.1d Approve Annual Adjustment to Bid Threshold per Public Contract Code Section 20111 (Gerardo Castillo, CPA)

9.1e Approve Staff Recommendations for Expulsions #5 and #6, 2014-2015 (Lisa Allen and Stephan Brown)

9.1f Approve Minutes of the December 18, 2014 Board of Education Meeting (José L. Banda)

Public Comment:
None

Board Member Comments:
A motion was made by Vice President Pritchett to approve the Consent Agenda and seconded by Second Vice President Hansen. The Consent Agenda was approved with Member Rodriguez opposed. The

motion carried.

10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

10.1 Approve Revision of Board Policy No. 6142.7 on Physical Education (Iris Taylor) ***Action***

Dr. Taylor, Assistant Superintendent of Curriculum and Instruction, joined by Heather Deckard, Coordinator of Physical Education, presented proposed revisions to Board Policy 6142.7, Physical Education. They shared proposed revisions based on Education Code requirements, changes in the State Standards and Curricular Framework in Physical Education, and updated District policies that warrant these changes. They also outlined specific details regarding the proposed changes. In addition, they revisited the two special cases impacting the awarding of Physical Education credit. Finally they discussed next steps.

Public Comment:
Anita Caulk, a C. K. McClatchy High School teacher in Physical Education, stated that the reason the two year physical education requirement is needed is because the California Standards say that it needs to be offered and that those courses need to stay with those Sophomores so they have an opportunity to choose a lifestyle and a plan for their lives that they don't experience as a Freshman. As a Freshman they experience such things such as swimming, combatives, tumbling, and other team sports activities. As a Sophomore the State Standards direct that they are given more choices to determine more lifetime and skill building activities. She feels if a year of Physical Education is eliminated, healthy choices may not come to students' attention.
Lisa Williams, a teacher at C. K. McClatchy High School and parent of students at Caleb Greenwood Elementary School, said that the best part of her childrens' day is recess and P. E. She feels that eliminating P. E. would be detrimental to the students. Passing five of the six components is important, but it does not make one a well-rounded, healthy person.
Maria Rodriguez provided the Board with printed materials. As part of prior comments she made to the Board at the last meeting, she misspoke when speaking on this topic. She called it the band issue P. E. exemption, which it wasn't. She also said she supported the plan, however given time she realized that she actually doesn't. She has two children in Band and is the treasurer for the John F. Kennedy High School Band Boosters. She thanked Dr. Taylor for answering questions that she had this morning. At the last meeting, Superintendent Banda mentioned that neighboring school districts do not allow Band to count for Physical Education. However what she has found out is that a lot of neighboring schools offer block scheduling so that students can take more than six classes. Therefore, rather than call Band a P. E. equivalent, she proposes that the District take a long term look at how days are scheduled. And instead of looking at the expense side of her proposal, look at the revenue side. She referred to a recent article in the Pocket News featuring Jeremy Hammond with the heading "Band Teacher Keeps Band Tradition Alive". She feels that Band teachers should be able to focus on Band and not have to learn to teach P. E. also. Therefore she feels it is better to work with scheduling in block schedules. The Band program draws and retains students.

Board Member Comments:
Member Arroyo thanked Member Pritchett for bringing this issue back and Superintendent Banda and staff for listening to all input.

Vice President Pritchett thanked staff, Dr. Taylor, Dr. Roberts, and Ms. Deckard for meeting with Board members to clear confusion. It seemed at the last Board meeting that all options presented would be chosen by approval, but from meeting with staff it turns out that is not the case at all. The Board choses whatever they like and make it their own, but abiding by Ed Code standards. She has an issue with the

16 year old and over exemption. Students can apply for a two year exemption and once they are 16 they can apply for the 16 and over exemption, which means they take no P. E. Therefore, Vice President Pritchett moved that the Board approve the use of the 16 year old exemption with conditions in that the use of these exemptions will afford students a variety of options as staff works through how to provide P. E. credit for Band and JROTC. This will give the opportunity to continue participating in such programs. It opens the door for students to participate in courses that will further prepare them for college and career. I propose that this is done under clearly defined definitions which staff, working with bargaining units, will define and bring back to the Board and prior implementing them. She knows this will take some time and asked to hear from other Board members.

President Woo announced that he has a motion by Vice President Pritchett and a second by Member Arroyo.

Member Rodriguez noted that she does not know exactly what changes happened from the last time this was before the Board and today. Dr. Taylor replied that the Board had requested some specificity around the exemptions and around physical fitness testing. Also, regarding the 16 year old exemption, to spend time defining what the parameters would be for when the exemption could be exercised. Member Rodriguez requested that the policy be brought back after more research.

Member Arroyo clarified that there is no real difference in what is in front of the Board now compared to what was presented last time. It is exactly the same policy but explained differently. There were two items that were presented together which made it difficult to understand. One portion was what to do with the Band and JROTC in terms of their qualification for P. E. credit or not. The other issue that seemed to be combined is the three exemptions, when a student falls ill, getting an exemption for two years because of passing a physical test in Freshman year, and/or once 16 years old, students can qualify to be exempt. If all three exemptions are approved by the Board, potentially a student can take Freshman P. E. and no P. E. after that. However, the Board can accept to approve one, two, or all three exemptions. It is up to the Board. In terms of the exemption for 16 years and older, if the Board approves that exemption, students that qualify in specific criteria are the only ones that can get that exemption. But that is not before the Board right now; it is just the request of staff to come back later with a drafted proposal of what that exemption could look like. So when a student goes through Freshman year, taking P. E. and the test, earning an exemption of no P. E., the only way that they could get a third exemption (the 16 year old exemption) would be if they meet criteria that would be brought before the Board later. These criteria would be that they are in Band, JROTC, or Linked Learning Pathways requiring different time demands. So staff will be exploring options for the Board to consider. These options deal with when to allow a student to receive that exemption once they turn 16. Dr. Taylor added that it wouldn't be a part of the policy it would be a part of the Administrative Regulations. Member Arroyo clarified that it is the same policy, same revisions, just with a request that the Department come back at a future time with further options on which the Board can act. Therefore Member Arroyo supports Vice President Pritchett with the motion.

Vice President Pritchett shared that in the meeting she had with staff she noted it was confusing because the discussion was on Marching Band and JROTC in the same mix with the policy conversation, while what was about to be approved really had nothing to do with Band or JROTC. Therefore in her motion she is trying to find a way to incorporate those things dealing with Band and JROTC with strict restrictions. She asked how long it would take for staff to come up with a plan if we went with Member Rodriguez's recommendation. Dr. Taylor said it is hard to say. Different groups would need to convene to provide input, such as teachers, leaders, staff, and parents. Member Pritchett asked if there was a deadline for approval. Dr. Taylor said that this is one of the Federal Program Monitoring findings, and it must be cleared in June at the latest. Member Pritchett asked if staff could come up with a plan before

June, and Dr. Taylor replied that they could try. Member Pritchett asked if the Board approves today, when does it go into effect? Dr. Taylor said it does not go into effect until the following school year. So the Administrative Regulations would need to be developed and processes would need to be outlined to communicate everything to stakeholders so that everyone is clear about moving forward.

Member Rodriguez stated that there is plenty of time before June to do everything. She feels this is better than rushing. Dr. Taylor explained that in the absence of this policy being approved, we are under the previous Board policy. These exemptions are there under the previous policy. Member Rodriguez said the policy would not take effect until next school year anyway, so we are still operationalizing under prior policy and do not need to have something approved tonight. Dr. Taylor pointed out that there are other revisions in the policy that are impacting the Federal Program Monitoring review, such as clarification around the standards and the physical fitness minutes. The exemptions are just one component. Member Rodriguez said she still does not feel comfortable with the way it is written, the way it was initially presented to the way it is presenting now. She feels that District staff that are in the physical implementation piece of this deserve more clarity.

Member Arroyo said that the concern was that this is different from last time around, but it is not. We are just giving more direction to staff to work toward something that they will bring back to the Board to consider. He will follow the recommendation of staff and the Board. He is open to either consideration by the Board.

President Woo stated that he has a motion on the table that has been seconded. He asked if Member Rodriguez is proposing an alternative motion. She replied no. President Woo asked if there was any further discussion on the motion on the floor.

Member Cochrane asked for the motion to be clarified. Vice President Pritchett said that the motion is that the Board approves the exemptions including the 16 year old and older exemption with the caveat that staff will work on the parameters that they will have to bring back to the Board that the Board will have to approve. Dr. Taylor asked if that would approve the policy or just the exemptions. Vice President Pritchett answered yes.

The motion passed with Member Rodriguez opposed.

10.2 2015-2016 Governor's Budget Proposal, (Gerardo Castillo, CPA) ***Conference***

Superintendent Banda noted that we did receive the Governor's proposed budget, which comes out in January. Several staff and Board members attended the presentation put on by School Services of California where the budget was analyzed and broken down. Mr. Castillo will give an overview of what that budget means in terms of funding for Sacramento City Unified School District and where we can look forward to potentially continued increased funding. Mr. Castillo then summarized what was heard in the three and a half hour workshop.

Public Comment:
None

Board Member Comments:
Member Rodriguez thanked Mr. Castillo for the presentation. She stated that what she is hearing is are these policies sustainable. Mr. Castillo agreed. She suggested using some of the one-time funds for much

needed technology and infrastructure. She asked what our current infrastructure is like for Tech Services, what the needs are, and how much will that cost. This would allow us to appropriately plan to use some one time funds for that. Some areas are not developed in terms of free Wi-Fi, such as Woodbine Elementary School for example. Half of the school is wireless and half is not. She asked if Mr. Castillo or anyone in the District has engaged in a conversation with the City or County of Sacramento to see if they are doing some technology advancements in some areas that do not have it already. Mr. Castillo said that he has not, but he can reach out to them. Member Rodriguez said that she would also like to see existing programs and which ones are financially sustainable. We look at sustainability in terms of the impact that they have on student outcome and achievement, but we also need to look at financially if they are sustainable and how much of our general fund dollars are going toward that. Also, are there opportunities to apply for grants?

Member Arroyo said he knew there were some changes at the State level regarding Adult Education and asked what it means for us in terms of funding because he knows that the need and interest for Adult Education is extremely high. Mr. Castillo said he tried to do some research today on what this really means. Although there are a lot of articles, there is nothing detailed. However he does know there is a Community College consortium and an application process, but he wants to know what it means for our District. Member Arroyo said he does not expect Mr. Castillo to have an answer but that this is something that he definitely would want this to get the attention of the Superintendent and in due time have a conversation about what does Adult Education look like within our District given the high need that we have.

10.3 Measures Q and R Bond Review and 2015 Bond Sale (Cathy Allen) ***Information***

Cathy Allen was joined by Cathy Dominico of Capitol Public Finance Group. They presented a review and update on Measure Q and R projects, talked about the next bond issue that is being planned now in Spring of 2015, and went over next steps.

Public Comment:
<u>Terrance Gladney</u> had asked about the John F. Kennedy High School track and field final costs at the January 8, 2015 Board meeting. He has not received an answer as to why the final cost was so much higher than the initial estimate.

Board Member Comments:
Second Vice President Hansen stated that an answer was obtained today with the dollar amounts for the John F. Kennedy project. He said Mr. Gladney will be given the information tomorrow. Mr. Gladney said that he did receive the information before the meeting, but the information shows that the initial phase I costs was 4.7 million. However, that was not the case as the original approval was for 1.9 million. So he still would like to know how the cost increased from the estimate of 1.9 million to a final cost of 4.7 million. Member Hansen said that staff will research the issue.

Second Vice President Hansen then asked that the identified 2 billion dollar capital needs subject be brought to the Board as an informational item at a future meeting. Ms. Allen replied that it is on the website; there is an overall District master plan as well as individual maters plans for each site. Ms. Allen will provide the Board with a link. Member Hansen also asked what is the process to locate a site for a central kitchen. Ms. Allen stated that a property was identified across the street from the warehouse where the kitchen sort of runs now. It is ideal from a location and zoning perspective. It could be purchased or part of an exchange. There have been conversations with the company that owns it. The department has also been asked to look at some closed school sites. We can exempt ourselves from local

City zoning, but schools are located in the middle of neighborhoods, and with trucks coming in and out fairly early, schools might not be the best place for a central kitchen to operate. The next step is to identify a piece of property, be it something we don't own or something we do own and are willing to turn into a central kitchen. Member Hansen asked what the process would be. Ms. Allen said that they will bring up in Executive session first and then talk about a couple pieces of property. Member Hansen stated that he feels property prices will continue to increase, and so we are missing an opportunity day that we are not working on this. He asked fellow Board members to make this a priority and consider directing staff to make it a priority at some point if it is not a priority currently. Superintendent Banda stated that there have been some preliminary discussions. They just want to make sure all perspectives have been covered, cost estimates obtained, etc., before it is brought to the Board. Member Hansen noted that he would not want to miss an opportunity to put additional money in bonds for expenditures out of Measure R to pay for property. This is in regard to the upcoming sale in April. Ms. Dominico addressed the concept by saying that when we are talking about issuing bonds from to fund the central kitchen, a large scale project, we wouldn't be able to cash flow that from anything else rather than Measure R. So speaking of Measure R, we are actually talking about essentially buying a few months because we are not in the escrow period right now. If we are talking about the same fiscal year, we could probably cash flow the purchase through other Measure I or Measure Q bonds and reimburse those funds as soon as we could issue Measure R bonds. We are talking about a delay of about a year in issuing the bonds. We could easily move that up a little bit, but we would still want to move forward with the purchase even if we don't issue bonds this year. It would not hinder us in moving forward with the purchase. Member Hansen said he appreciated the clarification.

Member Rodriguez thanked the presenters. She feels there is a disconnection in the presentation as the Board does not have the projects that are specifically laid out to say they are priority one projects. She feels that it would make a lot more sense to bring the list of projects that are scheduled to be funded by this issuance when presenting. It allows the Board to see which schools sites benefit from the issuance. Ms. Allen said there is a list and said they could include in the monthly updates. The Facilities Committee that will be decided upon tonight would be a good place to have the initial conversation as well. Ms. Dominico said that they would not issue bonds without that kind of detail going to the Board. Member Rodriguez said that many of the pages on the website are half only; therefore the link is not useful for Board members. Ms. Allen said she will look into it. Member Rodriguez also said that she is curious regarding Mr. Gladney's concern about the increase in cost at the John F. Kennedy High School project. If the cost increased so much, were funds taken away from projects scheduled at other school sites? She would like to know what project ended up not needing the funds or is being delayed and how was that decided? Ms. Allen said she would research this and get the information.

Vice President Pritchett made a motion to extend the meeting to 11:00. The motion was seconded by Second Vice President Hansen and was approved unanimously.

Member Rodriguez referred slide 15 which included portables being moved due to class size reduction. She does not see this as a wise expenditure as portables are not permanent structures. Also, school sites have been closed down, so if we could use some of the money to re-open schools in order to accommodate class size reduction, that would be a wiser choice. Ms. Allen said that her overall goal for that piece of pie is for program enhancements, and whatever that may look like would be driven by the program at the time. So a class size reduction gets thrown out there as it is something that everyone understands. She agrees that they are not permanent and may not be the best investment of our money, but right now that's the pot that's available for the next couple of years for any type of program improvements District wide. Member Rodriguez asked about the balance remaining on bonds that have been issued on slide 16. In other words, how much money is remaining that we haven't spent on projects? Ms. Dominico said that of the total Measure Q, 47 million issued, 35.8 million has been spent or allocated to date. This is shown on

page 8. Under Measure R, of the 27 million issued, 17.4 million has been spent to date. Member Rodriguez asked, of the 16.5 million dollars issued, how much of that is remaining? Was it spent all on projects already, or is there a balance waiting to be spent. Ms. Allen said there is a small balance; it has not been spent but is allocated. She can come back with firmer numbers. Member Rodriguez asked to have the information sent in a Board communication. Finally Member Rodriguez asked Ms. Dominico about the dip on pages 17 and 18. Ms. Dominico said additional room is being carved out. They had planned to issue bonds; you see the tax rate at $54 for the next two years, and then it drops down for 2017 and 2018. They are actually planning to issue additional bonds in 2019 as well. They want to leave some additional room to do some front loading. And you recall from previous discussions, some of this has to do with the useful life of the projects that are going to be funded from the bonds. When looking at an overall bond plan, we can look at the average useful life of all of the bonds combined, but we are still trying to carve a little bit more room just in case we need to front load some additional bonds in 2019. That is why it is taking a dip. There is one drop down in 2017 to allow for additional bonds, even though they are dropped down, that's the little bubble in 2019. Then what happens is we go to the end and you see it drop down even further. That is because we don't want to issue what are called capital appreciation bonds. These bonds postpone principal and interest, and interest accrues on interest, which makes them costly. In order for us to fill in that gap today, we would have to issue capital appreciation bonds. It was pretty clear from the beginning that wasn't the direction the District wanted to go, so they are not showing that as part of the plan at all. This is why you dip and then fall off again. Member Rodriguez asked if the dip represents the useful life products. Ms. Dominico said the little dip in 2019 is specifically related to allowing us to issue some bonds in 2019 and front loading them a little bit so that we can accommodate some useful life issues. It reduces interest cost and so is a better financial structure. If we were to see the next bonds layered on top of this, it would actually be flat at the top.

Mr. Woo thanked the presenters for the information and told them he looks forward to seeing them again.

10.4 Monthly Facilities Update (Cathy Allen) ***Information***

Cathy Allen shared and explained recent projects, and asked for Board feedback regarding future updates.

After the presentation Superintendent Banda thanked Ms. Allen. He noted that it is important for the Board and the public to be able to see where bond dollars are going. It is important to see the before and after, the things that are being done to improve school sites, improve safety, and meet the goals of the community and the voters. He felt the presentation was very concise.

Public Comment:
<u>Kevin Ferreira</u>, Executive Director of the Sacramento Sierra Building and Construction Trades Council, requested to establish communications between the District and the Building Trades Council in regard to the project labor agreement also known as a PLA. They believe that construction work has been performed which qualifies to be performed under the PLA. They submit that establishing communications between the District and the Building Trades on a regular basis could abade questionable concerns as it relates to construction work. They feel that is an easy and simple request to enhance that future construction projects are performed as smoothly as possible. The PLA was signed between the two parties on April 9, 2014 (which was before his arrival at the Building Trades Council) and so it is in the terms that any projects over a million dollars will be in agreement or worked in accordance with the PLA.

This means that if a contractor is awarded a contract to perform work, the Building Trades would receive what is known as an attachment A, which is also known as an agreement to be bound; the contractor agrees to work under the terms of the PLA which they would receive in five days. As of now, they have no attachment A's from any work performed in the District.

Board Member Comments:
Second Vice President Hansen thanked the presenters. He likes the before and after pictures and finds them valuable. He would like to learn more about the water catchment. He is sure there are many other things going on, and it is valuable to have a better understanding of those assets. He had asked Mr. Dobson for a list of the Emergency Repair Projects at the last Board meeting. Ms. Allen said it was included in a Board Communication which, if not sent out today, will be sent tomorrow. Member Hansen also said he is concerned about the attachment A's. Ms. Allen said it is not that the department has not done the PLAs, and so maybe a paperwork part could be missing; she will follow up. Member Hansen asked if Ms. Allen will be able to meet with Mr. Ferreira and coordinate work to make sure there is a process to share with them projects that are coming up. Ms. Allen answered yes. Member Hansen asked where we are with requests for proposals regarding surplussed properties. Ms. Allen replied that we have received four proposals; she has a Board Communication being sent on that as well. The packet will be mailed to the Board, and it will come back to the Board for consideration on February 5, 2015. Member Hansen asked where we are on Old Marshall and the 16th and N property. Ms. Allen said she spoke with the Superintendent, and they are still going forward with a request for quote or a request for proposal. It will get done by the end of January. There are a lot of firms that are interested in participating in this. She has been calling it asset management, and what she would look to this firm to do is to evaluate those sites that the Board wants to be evaluated for the highest and best use. Perhaps the Facilities Committee could be on the interview panel. They look to the Board to see what their scope should be, to evaluate those sites and maybe make recommendation to the Board on the future of those sites and what the time frame might be.

Member Rodriguez also liked the before and after pictures. She suggested including a list of projects showing what is done and what is pending. She asked Mr. Ferreira what his vision is of what the communications would look like. Mr. Ferreira suggested a meeting on at least a quarterly basis until projects really get underway. Under the project labor agreement once work is performed under that agreement then there are labor management meeting every month. But now with some work that has been performed without their knowledge, they would like to have some kind of communication or meeting so they can look at the work and vet it to see if it qualifies to be under the PLA or not. Member Rodriguez asked if it is a matter of looking at things from a retrospective basis at this point or are they looking at things from a prospective basis. Mr. Ferreira said it is a little of both. He has received calls from affiliates who has said work has been performed, and we haven't received anything; we learned about the job once it was done, and it's too late for us to do anything. It is a preventative mechanism also so that, in the future, he does not receive such phone calls anymore and it prevents any kind of grievance that may be filed. He does not want to hamper any of the work. Member Rodriguez asked Ms. Allen for her thoughts on establishing communication. Ms. Allen said that before Mr. Ferreira came on board, they did meet, and also every project over a million dollars has gone through the PLA process. If we are lacking in some paperwork somewhere, she will definitely follow up on that. She asked the Board to recall that a pretty good size meeting was brought to their attention with members of the Building Trades where it was pushed to get our interns on the job last summer. She thinks five interns were involved; Joe Stymeist and she want to come and give an update on what that looked like from last summer's perspective. Then hopefully it will be made a bigger and better program moving forward. Member Rodriguez asked that they establish a date and time to meet, get the initial meeting done, and then one or both can come give the Board an update on how the meeting went. They can let the Board know what their process will be going forward.

Member Cochrane said the before and after pictures are great. She knows they have hundreds of projects going and suggested dividing projects by the seven trustee areas and present one hot spot going on in each area.

Vice President Pritchett pointed out that she arranged a meeting with Mr. Ferreira and Ms. Allen. She thought they had an agreement that there would be some regular on-going meetings. She gathers now that this is not happening and would appreciate it if Ms. Allen would, as the other Board members have mentioned, please reach out to him and make that happen. She noted that some time ago she had asked for a list of all District properties and assets. Ms. Allen said she believes that information has gone out twice for the closed sites, but she will send it again. Member Pritchett said she would like a list of all the sites; Ms. Allen said she will provide that. Member Pritchett also liked the before and after pictures and would like to see how much was budgeted for any particular project and what the final cost turned out to be. Ms. Allen said that one of the things developed last year for the principals on the sites that were having work done was to every Thursday have all documents on the website updated. The plant manager and others would receive an e-mail notifying them of the updates. They would post when the construction site meeting would be, major milestones, delays, etc. They found it was a very effective way to communicate with principals over the summer. It has been internal, but the department wants to roll it out to the public as well. Eventually for Board updates, Ms. Allen would like to use the website to show project costs at the end of the project. This would be a good way for Board members to see what is happening at schools in their areas.

Vice President Pritchett made a motion to suspend the rules and extend the meeting until 11:15 p.m. The motion was seconded by Member Arroyo and passed unanimously.

Ms. Allen asked Member Pritchett to clarify what information she wanted included in the list of assets. Vice President Pritchett gave clarification.

Member Arroyo asked about the time line for process for use of surplus property. He said Member Hansen had asked about the status and a stack of applications was to be provided. Member Arroyo wanted to know when the Board would be able to discuss. Ms. Allen said that her plan is to have an Action Item on the February 5, 2015, Board meeting for the Board to authorize staff to start negotiations with one, two, three, or four groups. If approved, staff would work through that and bring back to the Board. She has not had a chance to figure out how long it will take to do the negotiations with those companies. Member Arroyo asked when the Board can expect to get the packet of information. Ms. Allen had the information in her office, and it was subsequently provided. Member Arroyo said it would be great to receive electronically also.

Member Ryan said that she hopes when Ms. Allen returns to the Board she will have established a regular monthly meeting with Mr. Ferreira in the Building and Trades so that there won't be future communication challenges. She asked about the recent meeting to discuss the use of the closed school sites and how applications will be evaluated. It is her understanding that staff would be giving them a score, going through a criterion and seeing whether or not they met that criterion. She had replied that she thought it would be important to consider having some 7-11 Committee members have another level of evaluations. Beyond that, she also feels that we should be looking at a third party to make recommendations. There has not been a conversation around the qualifications of the staff that will be bringing forth those recommendations and scoring the applications. She is very hopeful that the Board will find no fault and have a clear direction, but she does see that it can be complicated, so she would like to ensure that the best possible direction and information is provided. Ms. Allen said that there is one member of the 7-11 Committee, Michael Minnick, that has a packet and will be reviewing it. Staff is treating this very similar to charter school proposals where various departments get together and review

their area of expertise within these proposals. Member Ryan asked if other members of the 7-11 Committee were also given the offer to review. Ms. Allen responded no. Member Ryan encouraged Ms. Allen to see if there were other interested persons.

Member Rodriguez said she does not believe a school closed in Mr. Minnick's area. It would not feel appropriate to not have someone that sat on the 7-11 Committee to not be part of the scoring process; she agrees with Member Ryan's comments on this subject. She feels it is much more respectful to engage the entire 7-11 Committee and offer a day and a time when they can come, review the proposals, and provide input. Counsel Jerry Behrens interjected that this subject is not on the agenda to discuss.

President Woo thanked Ms. Allen for the information.

10.5 2015 Board Committee Assignments (President Woo) ***Conference***

President Woo thanked all colleagues for responding to an e-mail he sent out to establish ad-hoc committees. He understood from the last few Board meetings the Board was interested in creating these committees. He has tried to create them as best as he could given the responses received.

Public Comment:
<u>Maria Rodriguez</u> suggested that there be a budget oversight committee. It should invite people from the community. She expressed her disappointment at not being selected for the LCAP Advisory Committee. She also discussed the difference between advisory and advocacy. She feels that she is more of an advocate than advisor.
<u>Bob Hammes</u>, with Making Cents Work, also suggested that there be a budget oversight committee as well as an enrollment committee. He also spoke of the disruption in the lives of students and families, as well as neighborhoods, due to school closures. This also causes problems at the receiving schools. He is also an Instructional Aide at David Lubin Elementary School and has noted that there is a lot of problems created at the receiving schools due to an influx of new students, Coupled with Common Core and different levels of students, makes the situation very difficult for staff. This leads into class size reduction and reopening of schools. He would love to see a committee on this as well.

Board Member Comments:
President Woo announced the ad hoc committees he had reached out about to the Board. He emphasized that these are ad hoc committees and not standing committees. If there are any questions about meeting for ad hoc committees, please consult with District counsel. The committee assignments are as follows:

Ad Hoc Committees:

Budget Oversight Committee:
Diana Rodriguez, Chair; Darrel Woo; Jessie Ryan

Board Policy Committee:
Jessie Ryan, Chair; Jay Hansen; Darrel Woo

Governance Committee:
Gustavo Arroyo, Chair; Christina Pritchett; Ellen Cochrane

Superintendent Evaluation Committee:

Christina Pritchett, Chair; Diana Rodriguez; Ellen Cochrane

Facilities Committee:
Jay Hansen, Chair; Christina Pritchett; Gustavo Arroyo

Advisory Committees:

Sacramento Council of PTAs: Jessie Ryan

District Advisory Council: Christina Pritchett; Ellen Cochrane

Student Advisory Committee: Jessie Ryan

District English Language Advisory Committee: Ellen Cochrane

Parent Teacher Home Visit Project: Christina Pritchett

President Woo thanked the public for their comments and said he will consider other suggested committees with the Board.

Second Vice President Hansen asked Counsel Jerry Behrens to send the Board an explanation of the difference between standing and ad hoc committees. Mr. Behrens said that the basic distinction is that ad hoc committees do not comply with the Brown Act, while standing committees must comply with the Brown Act.

Member Rodriguez expressed her sincere appreciation and gratitude for being selected as Chair of the Budget Oversight Committee. She stated that she will have information posted about when they will meet so that people can come and provide input and feedback.

Member Cochrane said that she agrees with Member Rodriguez and feels it is critical that the public has input, especially on the Budget Oversight Committee. She asked if any member of the public is welcome and able to attend these committee meetings. President Woo said he would leave that up to the committee chairs. Mr. Behrens said that is at the discretion of the committee chair. He again noted that ad hoc committees do not have to comply with the Brown Act, where agendas, public speaking opportunities, etc., are required. Standing committees must comply with the Brown Act, but all of these are ad hoc committees. Member Cochrane thanked Member Rodriguez for welcoming the public to the Budget Oversight Committee.

11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS ***Receive Information***

11.1 Business and Financial Information:

- *Purchase Order Board Report for the Period of November 15, 2014 through December 14, 2014*
- *Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for November 1, 2014 through December 31, 2014*
- *Enrollment and Attendance Report for Month 3 Ending November 21, 2014*

11.2 Head Start/Early Head Start Monthly Reports

Public Comment:
None

Board Member Comments:
None

12.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *February 5, 2015 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*
- ✓ *February 19, 2015 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*

13.0 ADJOURNMENT

President Woo asked for a motion to adjourn the meeting; a motion was made by student member Asami Saito and seconded by Vice President Pritchett. The motion was passed unanimously, and the meeting was adjourned at 11:23 p.m.

_____

José L. Banda, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.1

Meeting Date: February 19, 2015

Subject: Approve Resolution No. 2822: Renewal of the Charter for St. HOPE Public Schools - Oak Park Preparatory Academy

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Department: Office of the Superintendent

Recommendation: To conference and take action to approve the renewal of the charter for St. HOPE Public Schools – Oak Park Preparatory Academy.

Background/Rationale: Sacramento City Unified School District received Oak Park Preparatory Academy's charter renewal petition on January 5, 2015 (Charter petition expiration date: June 30, 2015). The Governing Board held a public hearing in accordance with Education Code Section 47607 (b) to consider the level of support for the renewal of Oak Park Preparatory Academy on January 22, 2015. District staff has conducted a thorough review of the petition. The staff report and recommendation will be presented for Board Action on February 19, 2015.

Financial Considerations: The financial considerations are outlined within the Executive Summary.

LCAP Goal(s): Family and Community Engagement

Documents Attached:
1. Executive Summary
2. Resolution

Estimated Time of Presentation: 5 minutes
Submitted by: Sue Lee, Ed.D., Charter Oversight, Coordinator II
Approved by: José L. Banda, Superintendent

Board of Education Executive Summary

Office of the Superintendent

Approve Resolution No. 2822: Renewal of the Charter for St. HOPE Public Schools - Oak Park Preparatory Academy
February 19, 2015

I. OVERVIEW / HISTORY

Action Proposed:
Staff recommends approval of the renewal of the charter for Oak Park Preparatory Academy for five (5) years, beginning July 1, 2015 until June 30, 2020, to serve 180 students in grades K-8 each school year from 2016-18.

History:
Oak Park Preparatory Academy (OPPA) is a public, independent charter school located at 2315 34th Street, Sacramento, CA 95817. Sacramento City Unified School District (SCUSD) granted OPPA's charter petition for establishment on October 6, 2011, and approved the charter petition for three years. The charter petition expires on June 30, 2015. The Charter School is currently in its third year of operation and serves approximately 135 students in grades 7-8.

Sacramento City Unified School District received a charter renewal petition from OPPA on January 5, 2015. A public hearing was held to consider the level of support for the renewal of the charter for OPPA on January 22, 2015.

After reviewing the renewal petition, District Staff provided OPPA with a list of six (6) elements that needed updates and clarification. In response, OPPA provided District Staff with a revised petition addressing Staff's concerns.

II. DRIVING GOVERNANCE

As defined by Education Code Section §47607, after a charter school has been in operation for four years, a charter school shall meet one of the following criteria before receiving a charter renewal:

1) Attained its Academic Performance Index (API) growth target in the prior year or in two of the last three years, or in the aggregate for the prior three years;
2) Ranked in deciles 4 to 10, inclusive, on the API in the prior year or in two of the last three years;
3) Ranked in deciles 4 to 10, inclusive, on the API for a demographically comparable school in the prior year or in two of the last three years; or
4) The entity that granted the charter determines that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would otherwise have been required to attend.

The Board of Education may deny a Renewal Petition if the charter school fails to meet the minimum standard for renewal, or if the Board of Education finds that:

1) The charter school presents an unsound educational program for students during the term of its renewal charter;
2) The charter school is demonstrably unlikely to successfully implement the program set forth in the renewal petition;
3) The renewal petition does not contain the necessary affirmations; or
4) Where changes to the charter school's operations are proposed, the Renewal Petition does not contain reasonably comprehensive descriptions of the 16 required elements set forth in the Charter Schools Act.

In addition, the District "shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining whether to grant a charter renewal." Ed. Code § 47607(a)(3)(A). For the 2012-13 school year, OPPA did not have any significant subgroups.

District Staff's Review:
Based on the results of the District review process, staff assessed that OPPA meets the statutory requirements for renewal.

Oak Park Preparatory Academy's 2013 statewide API rank is 9, exceeding the minimum threshold rank of 4 required by Education Code Section 47607(b)(2).

Due to the suspension of the majority of the California Standards Tests in 2013-14, no API was calculated for OPPA. Schools that do not have a current year API calculation will use either the more recent API score, an average of the three most recent API scores, or an alternate measure that shows an increase in academic achievement (Assembly Bill 484; See Education Code sections 52052(e)(2)(F) and 52052(e)(4)). In its third year of operation, OPPA has only one API calculation in its history, a 2013 growth API score of 887. The state set 800 as the API target for all schools to meet.

Although the originally submitted renewal petition included the information required, District Staff recommended revisions to improve the petition in six areas: 1) Element A, Educational Program; 2) Element B, Measureable Pupil Outcomes; 3) Element C: Methods to assess pupil progress; 4) Element F, Health and Safety Procedures; 5) Element J, Pupil Suspension and Expulsion; and 6) Financial Statements and Future Plan.

Oak Park Preparatory Academy provided a Revised Petition adequately addressing District Staff's concerns and recommendations by revising, updating, and/or providing the following.

ELEMENT A: Educational Program
Staff's Recommendation(s):

- Update ELD standards; revise, update, and clarify sections of the EL plan.
- Provide concrete examples of strategies designed to support low-achieving students.
- Include detailed discussion of enrichment and academic opportunities for high-achieving students.
- Clarify how technology needs are equally accessible to all students.
- Provide additional information regarding staff training/professional development with regard to special education and Section 504.

OPPA's Revision(s):
In the revised petition, there is a description of the research-based SIOP model of instruction for ELs and statements that staff uses it. Since no mention was made of this model in the previous iteration of the petition, the District is will be committed to monitoring OPPA's fidelity to the EL Program described in the revised petition.

The Renewal Petition has been revised to include additional discussion of the Charter School's targeted strategies for providing "intensive academic support" for low-achieving students. (Petition, pp. 72-76.) Specifically, the Renewal Petition now lists supports such as scaffolding daily materials, guided notes, graphic organizers, chunking reading passages, pre-teaching complex vocabulary, and targeted checks that are embedded within each lesson by classroom teachers. (Renewal Petition, p. 74.) Additional discussion of after-school tutoring and credit recovery opportunities for students who are struggling academically has also been added. Some general information regarding Tier 2 and 3 RtI (Response to Intervention) for students achieving "far below grade level" has been added. (Renewal Petition, p. 76.) Petitioners have also updated information regarding the Charter School's Mentoring Through Community Partnerships program.

As revised, the Renewal Petition and the Charter School's bell schedule now clarify that enrichment activities are offered during the Wednesday electives periods. (Renewal Petition, pp. 34-5, 77.) Petitioners note that the subject matter of enrichment classes is based on the results of student surveys and "may include learning a new language, chess, mock trial, debate, geography bees, drama, art, or science experiments." (Renewal Petition, p. 77.)

The Renewal Petition has been revised to provide that typing of long-range assignments for 8th grade is not mandatory. It also now states that in addition to lunch recess, time is made available before and after school, as well as on weekends for students who have no home

computer or internet access to complete assignments using the school's computers. (Renewal Petition, p. 47.) Petitioners note that with implementation of the PCSGP grant, the Charter School was able to secure five laptop carts and two Kindle carts and that every student now has access to technology during school hours.

Staff finds the revisions to be reasonably comprehensive.

ELEMENT B: Measurable Pupil Outcomes
Staff's Recommendation(s):

- Include specific growth and achievement targets.
- Include discussion of academic and non-academic exit outcomes at matriculation.

OPPA's Revision(s):
As recommended, the Renewal Petition has been updated to include more specific growth and achievement targets and now includes discussion of the Charter School's academic and non-academic goals for its eighth grade students matriculating to high school. (Renewal Petition, pp. 79-88.) However, the Renewal Petition includes, as a measure to achieve Sub-Goal 3A, the following: "Establish a baseline of parents who complete at least 10 hours of school service a year and increase the percentage of parents completing service hours annually." (Renewal Petition, p. 85.) Petitioners are cautioned that the California Department of Education recently issued a memorandum advising charter schools and school districts that it is illegal to "require" parent volunteer or service hours or financial contributions, to a public school. (See www.cde.ca.gov/re/lr/fm/fma1501.asp)

Staff has determined that as revised, Element 2: Measurable Pupil Outcomes is reasonably comprehensive.

ELEMENT C: Methods to assess pupil progress
Staff's Recommendation(s):

- Correct/update the guidelines of the state assessments in Table 3.3.

OPPA's Revision(s):
The Revised Petition included recommended corrections of the guidelines of state assessments in Table 3.3.

Staff finds the revisions to be reasonably comprehensive.

ELEMENT F: Health and Safety Procedures
Staff's Recommendation(s):

- Revise the Renewal Petition and Employee Handbook to reflect changes in the law regarding testing for tuberculosis, and provide evidence of staff training.

OPPA's Revision(s):
The Revised Petition notes that AB 1667 amends Ed Code Section 49406, and OPPA will be in compliance.

Staff finds the revision to be reasonably comprehensive.

ELEMENT J: Pupil Suspension and Expulsion
Staff's Recommendation(s):

- Revise Suspension and Expulsion Policy in Renewal Petition and Parent Handbook to clarify the standards upon which the school determines that a student will be expelled as opposed to being suspended.
- Address OPPA's plan for lowering suspension rates; OPPA's suspension rate was 22.9 in 2013-14.

OPPA's Revision(s):
The Revised Petition clarifies the standards upon which the school determines that a student will be expelled as opposed to being suspended. Moving forward, OPPA's progress in adopting and implementing suspension policies will continue to be monitored by the District on an annual basis.

Staff finds the revisions to be reasonably comprehensive.

Financial Statements and Future Plans
Staff's Recommendation(s):

- Provide additional information as to how the Charter School expects to meet its financial obligations.
- Align language at page 144 in the Renewal Petition with language on page 146, to provide that District is named as an additional insured on all of the Charter School's insurance policies.

OPPA's Revision(s):
As revised, the Renewal Petition provides additional information as to how the Charter School expects to meet its financial obligations given that the budget show some months with a negative end balance. (Appendix 9.1) Specifically, Petitioners acknowledge that the St. HOPE

budget "does reflect months where expenditures exceed net cash." (Renewal Petition, p. 150.) However, Petitioners further explain that the non-profit plans ahead for such shortfalls and adjusts expenditures accordingly. In the event those adjustments are inadequate, Petitioners indicate that they have received bridge loans from "financial institutions and close partners (including SCUSD)."

In addition, the Renewal Petition has been revised to align language on pages 149 and 151 to provide that District is named as an additional insured on all of the Charter School's insurance policies.

Staff has concluded that the Charter School's budget and financial projections are generally accurate and sound.

Overall:
District staff reviewed all sixteen elements in the revised petition, including Financial Statements and Future Plans, and found that the sixteen elements are reasonably comprehensive.

III. BUDGET
State income and various other income sources to the District are reduced when students living in District boundaries enroll at a charter school. Under Education Code section 47604(c), a school district that grants a charter to a charter school to be operated by, or as, a nonprofit public benefit corporation is not held liable for the charter school's debts or obligations as long as the school district complies with all oversight responsibilities. The District will continue to have monitoring and oversight responsibility for the charter school's finances, as specified in the Charter Schools Act.

Any modifications to the charter school's petition or operations with significant financial implications would require District approval prior to implementation.

IV. GOALS, OBJECTIVES, AND MEASURES
Not Applicable.

V. MAJOR INITIATIVES
Not Applicable.

VI. RESULTS
Oak Park Preparatory Academy's revisions to the petition meet the statutory requirements and recommendations of the District. District staff recommends that the charter petition for Oak Park Preparatory Academy be approved.

VII. LESSONS LEARNED / NEXT STEPS

Next Steps:

As a charter authorizer, the District will provide oversight by conducting annual visits and programmatic audits to review the charter school's records of past performance and future plans regarding academics, finances, and operations.

The revised charter renewal petition is available online at: http://www.scusd.edu/document/oak-park-preparatory-academy-charter-school-renewal-petition.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 2822
RESOLUTION TO APPROVE THE PETITION TO RENEW THE CHARTER OF OAK PARK PREPARATORY ACADEMY

WHEREAS, petitioners for Oak Park Preparatory Academy ("Petitioners") submitted to Sacramento City Unified School District ("District") a charter renewal petition ("Petition"), dated January 5, 2015, for Oak Park Preparatory Academy; and

WHEREAS, following feedback from District staff, the Petition was revised and submitted ("Revised Petition");

WHEREAS, the District's Governing Board held a public hearing on January 22, 2015 and took board action on February 19, 2015; and

WHEREAS, the Governing Board has considered the level of public support for Oak Park Preparatory Academy and has reviewed the Revised Petition and all information received with respect to the Revised Petition, including all supporting documentation; and

WHEREAS, in reviewing the Revised Petition, the Governing Board has been guided by the intent of the California Legislature that charter schools are and should become an integral part of the California educational system and that establishment of charter schools should be encouraged; and

WHEREAS, after analysis of the Revised Petition and the related supplemental materials, the Superintendent and District staff have recommended approval of the Revised Petition.

NOW, THEREFORE, BE IT RESOLVED that the Sacramento City Unified School District Board of Education hereby approves the Revised Petition to renew the Charter of Oak Park Preparatory Academy for another term.

BE IT FURTHER RESOLVED the term of the charter shall be for five (5) years, beginning on June 1, 2015 and expiring June 30, 2020.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 19th day of February, 2015, by the following vote:
AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____
ATTESTED TO:

_____	_____
José L. Banda	Darrel Woo
Secretary of the Board of Education	President of the Board of Education

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.2

Meeting Date: February 19, 2015

Subject: Approve 2015-2016 Budget Reductions-Restricted Funds

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve the recommendations for maintaining a balanced 2015-16 and 2016-2017 Budget presented at the February 5, 2015 Board Meeting.

Background/Rationale: Staff provided the First Interim Financial Report at the December 4, 2014 Board Meeting. At that meeting, staff identified a positive budget, but indicated that the District might still need to identify budget reductions due to the ending of one-time funds to balance FY 2015-16 and FY 2016-17.

At the January 22, 2015 Board Meeting, staff debriefed the Board on the Governor's proposed budget for 2015-16. Staff highlighted positive issues such as the Governor maintaining his focus on K-12 education and to continue funding Local Control Funding Formula (LCFF). However, staff pointed out that the majority of additional revenues were one time funds and emphasized that Proposition 30 is a temporary tax. Budget reductions for FY 2015-16 are due to the ending of Categorical Funds. Although the majority of the budget adjustments to restricted funds will be done at the school site level based on School Site Plan, the District knows that FY 2014-15 is the last year of the Quality Education Investment Act funding. Due to additional funding from LCFF, staff is planning a soft landing for schools affected by the reduction of QEIA that has been funded since 2007.

Financial Considerations: Approve recommendations for budget balancing.

LCAP Goal(s): College and Career Ready Students; Family and Community Engagement.

Documents Attached:

1. Executive Summary
2. Information will be provided at the Board Meeting

Estimated Time: 20 Minutes
Submitted by: Gerardo Castillo, CPA, Interim Chief Business Officer
Approved by: José L. Banda, Superintendent

Board of Education Executive Summary

Business Services

2015-2016 Budget Reductions (Restricted Funds)

February 19, 2015

I. OVERVIEW/HISTORY:

Over the past eleven years, Sacramento City Unified School District has been forced into making budget reductions every year in order to maintain fiscal stability. These reductions are a result of the state not funding statutory cost of living adjustments since 2007-08 and reducing revenue limit dollars in 2008-09 and 2009-10, increased employee costs due to step and column increases, dramatic healthcare increases, and declining enrollment. Budget reductions have been made to all employee groups, supplies, services, utilities, and capital outlay. Decisions considered "away from the classroom" were made many years ago. Recent budget savings include increasing class sizes, reducing central office staff, the reduction or elimination of many Tier III programs such as Adult Education, Arts and Music block grant, deferred maintenance, reduced staffing at school sites, and the implementation of furlough days.

However, The Governor's Budget Proposals for 2015-16 continue the positive theme that has existed over the past two years for public education. As the economy has improved, and been aided by the additional $7 billion in annual revenues provided by Proposition 30, Governor Brown has been able to advance his agenda with authority for public education. This is great news for Sacramento City Unified School District (SCUSD), especially since SCUSD has been in a budget reduction mode since FY 2002-03. In the past seven years, the district has reduced expenditures, enhanced revenues, or used one-time funds for a total of $150 million dollars to maintain balanced budgets. FY 2014-15 is the first year in several years that SCUSD did not incur reductions, and the first time since FY 2007-08 that positive certification was presented to Sacramento County Office of Education.

The continuing shortfall of previous years was caused primarily by a reduction in state funding with contributing factors of increased employee costs and declining enrollment. California LEA's experienced a significant reduction in revenue limit dollars in that the revenue limit was up to a deficit of 22.272%. The Governor clearly acknowledged that the growth in education budget was warranted largely due to the fact that the cuts to education were much deeper than other areas of the State Budget. The Governor's efforts to restore funding to public education are greatly appreciated.

With the release of the Governor's Proposed Budget for the 2015-2016 fiscal year, we are hopeful that we can continue the recovery process; however, the District still relies on restricted funds to balance FY 2014-15 that will no longer be available for FY 2015-16.

One such restricted fund is the Quality Education Investment Act (QEIA). Funding was established in 2007 to reduce class size, improve site-based staff development opportunities and increase counseling services. Originally twelve SCUSD schools were chosen to receive funding: eight elementary schools, one K-8, one middle school and two high schools. The total funding to the district was around $7.5 million per year, and was allocated to the sites based on student enrollment. It became increasingly difficult for schools to meet their QEIA targets over the years due to diminished funding from the state and SCUSD's move away from the 20 to 1 class-size reduction at K-3 grades. As schools exited from QEIA, they received one year of "soft landing funds" from the state settlement. However, the last year of funding for most of our schools was FY 2012-13.

FY 2014-15 is the last year of California's QEIA, the only SCUSD schools receiving QEIA funding are Hiram Johnson and Luther Burbank High Schools. The state is no longer providing "soft landing funds". To help the two high schools in 2015-16, afforded to earlier exiting schools, the district will continue to provide partial funding (approximately 73%) utilizing QEIA carryover and unrestricted general funds for one more year.

II. DRIVING GOVERNANCE:

- Education Code section 42130 requires the Superintendent to submit two Interim Reports to the Board of Education during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31. The second interim report shall cover the period ending January 31. All reports required shall be in a format or on forms prescribed by the Superintendent of Public Instruction.

- Education Code section 42131 requires the Board of Education to certify, in writing, whether the district is able to meet its financial obligations for the remainder of the current fiscal year and future fiscal year based on current forecasts. Certifications shall be based on the Board's assessment of the district budget. Certifications shall be classified as positive, qualified or negative. This education code section also outlines the role of the County Office of Education.

- Education Code Sections 44919, 44951 and 44955 require school districts to provide notice on or before March 15th to certificated employees who are designated for layoff for the subsequent year. The final decision for layoff must occur before May 15th.

- Education Code Sections 45114, 45115, 45117, 45298 and 45308 require school districts to provide no less than 60 days' notice to classified employees of a layoff.

- Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1. The budget to be adopted shall be prepared in accordance with Education Code section 42126. The adopted budget shall be submitted to the County Office of Education. The County Office of Education determines if the district will be able to meet its financial obligations during the fiscal year and ensures a financial plan that will enable the district to satisfy its multiyear financial commitments.

III. BUDGET:

Given the information currently available, staff projects a budget shortfall in categorical (Title I) funds that schools will identify as part of their school site plans and QEIA of $3.0 million.

Staff recommends the following action to balance the 2016-17 budget:

Eliminate the positions and expenditures currently funded with QEIA equivalent to $3 million:

- Although schools will no longer receive QEIA funds for FY 2015-16, schools are allowed to carryover funds for FY 2015-16.
- The state recently allocated $.9 million this year on top of existing 2014-15 allocation that could be used as carryover for FY 2015-16.
- The remaining schools that have QEIA funding are Hiram Johnson and Luther Burbank High Schools.
- Hiram Johnson currently funds 6 certificated positions and 4.25 classified positions with QEIA:

Certificated:	Classified:
Teachers 5 FTE	Teacher Assistant .5 FTE
Counselors 1 FTE	In House Suspension 1 FTE
	Family Advocate 1 FTE
	Campus Monitor 1.125 FTE
	Clerk .625 FTE

- Luther Burbank currently funds 18.7 Certificated Positions and 2.8 Classified Positions with QEIA:

Certificated:	Classified:
Teachers 16.3 FTE	Teacher Assistant .5 FTE
Counselors 2.4 FTE	Outreach Worker 1 FTE
	Parent Advisor .3 FTE
	Gang Prev/Int Specialist 1 FTE

- With proper planning schools will have $2.2 million (approximately 73% of what they have in FY 2014-15) as one time funds for FY 2015-16.

- School Site Administration will determine which positions will continue for FY 2015-16 based on $2.2 million available funds.

IV. GOALS, OBJECTIVES AND MEASURES:

Maintain a balanced budget for 2014-2015 and continue to follow the timeline to ensure a balanced 2015-2016 and 2016-2017 budget.

V. MAJOR INITIATIVES:

- Continued analysis of information from the state
- Support implementation of LCFF and the LCAP process
- Fiscal stability for 2015-16, 2016-2017 and outlying years
- Focus expenditures to provide the best possible academic outcome

VI. RESULTS:

The budget reductions approved at the February 19, 2015 Board meeting will enable the District to submit a balanced 2015-16 and 2016-17 budget plan to the Sacramento County Office of Education.

Required Board actions will take place in order to ensure a balanced Adopted Budget is in place on or before July 1, 2015.

VII. LESSONS LEARNED/NEXT STEPS:

- Follow the approved calendar with adjustments made as necessary
- Continue to monitor the state budget and its impact on the district finances
- Meet and communicate with bargaining unit partners
- Prepare the 2nd Interim

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.3

Meeting Date: February 19, 2015

Subject: Monthly Facilities Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Department: Facilities Support Services

Recommendation: N/A

Background/Rationale: At the request of the SCUSD Board of Education, Facilities Support Services will present a monthly project update. These monthly updates will provide the Board and the Community an opportunity to hear about the improvements being accomplished throughout the District.

Financial Considerations: General Obligation bonds, Deferred Maintenance, Community Facilities Districts, Emergency Repair Program and other state, local and/or federal dollars.

LCAP Goal(s): Safe, Clean, and Healthy Schools; Family and Community Engagement

Documents Attached:
1. Executive Summary

Estimated Time of Presentation: 10 minute presentation
Submitted by: José L. Banda, Superintendent
Cathy Allen, Assistant Superintendent
Facilities Support Services
Approved by: José L. Banda

Board of Education Executive Summary

Facilities Support Services

Monthly Facilities Update
February 19, 2015

I. OVERVIEW / HISTORY

The Facilities Support Services Department continues its aggressive construction program utilizing funds from Measures Q and R, Emergency Repair Program (ERP) funding, Deferred Maintenance, Community Facilities Districts (CFD's) and, occasionally, other state, local and/or federal funding sources.

These monthly updates will provide the Board and the Community an opportunity to hear about the improvements being accomplished throughout the District.

II. DRIVING GOVERNANCE

- BP 7000 Facilities
- BP 7111 Evaluating Existing Facilities
- BP 7110 Facilities
- BP 3111 Business and Non-instructional Operations
- BP 7210 Facilities
- AR 7110 Facilities

III. BUDGET

General Obligation bonds, Deferred Maintenance, CFD's, ERP and other state, local and/or federal dollars.

IV. GOALS, OBJECTIVES, AND MEASURES

Honor the commitment to the District's taxpayers by identifying and completing work in a timely manner authorized by the voters in General Obligation bonds; continue implementation of the work identified in both the District's Sustainable Facilities Master Plan and the Five-Year Deferred Maintenance Plan; adhere to the regulations mandated by the State for projects approved under the Emergency Repair Program; to submit Energy Expenditures, defined by California Energy Commission guidelines, for the approval of projects funding through Proposition 39, the California Clean Energy Jobs Act; and to actively seek out and apply for any state funding available.

V. MAJOR INITIATIVES

Continue progress on projects identified in the Sustainable Facilities Master Plan.
Continue progress on projects identified in the District's Five-Year Deferred Maintenance Plan.

VI. RESULTS

The district is implementing a long-term plan to fund and implement approved projects.

VII. LESSONS LEARNED/NEXT STEPS

- Web-site outreach to site staff to be expanded to community.
- Locate a suitable site for central kitchen construction.
- Moving forward with the 2014-2015 Project Green projects, the following are complete:
    - A. Warren McClaskey
    - CK McClatchy
    - Caleb Greenwood
- Architect selection process for Core Academic Renovation projects at:
    - CK McClatchy
    - West Campus
- Update community and board as needed.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item #11.4

Meeting Date: February 19, 2015

Subject: Arts Education Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office/Curriculum & Instruction

Recommendation: NA

Background/Rationale: Sacramento City Unified School District (SCUSD) recognizes that high quality Arts Education is essential to the development of the whole child and contributes significantly to raising student achievement. This is underscored in Pillar I of the district's strategic plan, where Visual and Performing Arts are highlighted as an integral part of the district's blueprint for providing students with a relevant, rigorous and well-rounded education that prepares them for an array of post-secondary options. Likewise, this value of the importance of the Arts was echoed by our community throughout the LCAP process. As such, the district has remained committed to providing an array of K-12 Arts programs, and engages in a diverse range of partnerships in an effort to not only strengthen, but expand Arts opportunities for its students.

Financial Considerations: Costs associated with implementation of the Arts program include funding for middle school music teachers, professional learning, artists' residencies, arts exposure experiences, and maintenance of the district's music library. Total annual costs are estimated to be $684,000 supported with a combination of LCFF, categorical, and grant funds.

LCAP Goal(s): College and Career Ready Students

Documents Attached:
1. Executive Summary

Estimated Time of Presentation: 15 minutes

Submitted by: Olivine Roberts, Chief Academic Office;
Iris Taylor, Assistant Superintendent,
Curriculum & Instruction; and Gayle Carrick,
Fine Arts Training Specialist

Approved by: José L. Banda, Superintendent

Board of Education Executive Summary

Academic Office: Arts Education Update
February 19, 2015

I. Overview of Arts Education

Sacramento City Unified School District (SCUSD) recognizes that high quality Arts Education is essential to the development of the whole child and contributes significantly to raising student achievement. This is underscored in Pillar I of the district's strategic plan, where Visual and Performing Arts are highlighted as an integral part of the district's blueprint for providing students with a relevant, rigorous and well-rounded education that prepares them for an array of college and career options. Furthermore, the importance of the Arts was echoed by the community throughout the LCAP process. It is widely known that effective Arts instruction is crucial to developing skills needed in the 21st century workforce such as creativity, collaboration, critical thinking, problem solving, and communication. As such, SCUSD has remained committed in its efforts to maintain Arts programs in the midst of deep budget cuts and what has been described as one of the most challenging times in California's education history.

To provide a diverse range of relevant and meaningful Arts experiences and curricular programs for students, SCUSD offers three major forms of Arts education which include the following:

- Curricular Arts are stand alone, standards-based Visual and Performing Arts (VAPA) classes taught by certificated teachers in music, dance, theater and visual arts. The majority of these classes are offered in middle and high schools, and provide students with variety of courses to not only fulfill the fine arts requirement for high school graduation, but to explore different art forms.
- Arts integration is an approach to teaching and learning in which students engage in a creative process through the arts that addresses curricular standards in an art form and another subject area. For example, in a science class, students create and perform a dance to demonstrate their understanding of why seasons exist. Students use the dance to demonstrate the energy of the sun, the rotation and orbits of the planets, and the relationship of these to the seasons. This approach is most often used at the elementary level and/or in the Arts Pathways at the high school level.
- Arts Enhancement is the use of arts strategies and arts activities to enhance student learning in another subject area, to enhance the school environment, and as a vehicle to promote social emotional learning. The majority of these classes are offered through the Youth Services Department and take place before and/or after school.

In order to increase Arts programming for its students and to provide the most current Arts focused professional learning opportunities for its teachers, SCUSD has thoughtfully pursued partnerships with regional, state, and national arts education leaders such as the Sacramento

Municipal Arts Commission (SMAC), The Kennedy Center, California County Superintendents Arts Initiative, CA Alliance for Arts Education, California Office to Reform Education (CORE), and The California Arts Project. These partnerships serve to move the district closer to its goal of providing access to high quality Arts programs and instruction for every SCUSD student.

II. Driving Governance

In recent years, schools across the United States have substantially reduced Arts programs in response to budget concerns and pressures to improve academic test scores. However, a substantial body of research demonstrates that various forms of Arts Education including Arts integration, Arts enhancement, and Curricular Arts, can be an asset to districts and schools in achieving educational goals. Stanford Professor Elliot Eisner, asserts that a curriculum that includes music, dance, and art is essential in developing critical thinking skills because the arts teach children to make good judgments, celebrate multiple perspectives, and that problems can have multiple solutions. Similarly, Harvard's Project Zero found that through engaging in the Arts, students learn to persist at solving problems, develop craft, reach beyond one's capacities, and how to embrace the opportunity to learn from mistakes.

Building these competencies are also a focus of the Common Core State Standards (CCSS), which the district has been in the process of implementing over the past four years as a primary vehicle for actualizing the goals of college and career readiness. Thus, the Arts are a key lever in the district's implementation of the math and ELA Common Core State Standards, and will contribute greatly to student success in achieving the vision inherent within these standards. The Arts support the implementation of the Common Core Standards for Mathematical Practice, the Common Core English Language Arts (ELA) Standards, the new California ELD Standards, as well as provide students with meaningful content and contexts for the deep analytical thinking and reasoning called for in these standards.

Arts Education is also a driver in the district's pursuit of closing the achievement gap and creating greater educational equity. Studies find that students from low socio-economic backgrounds, English learners, and students with special needs (often underserved in public schools) show the greatest relative improvement in academic achievement when participating in the Arts. As such, a primary consideration in SCUSD's strategy for implementing Arts experiences and programs has been to increase access in schools that have limited Arts opportunities and where the achievement gap persists.

III. Budget

The budget that supports the district's Visual and Performing Arts initiatives covers various costs including those for professional learning, artists' residencies, arts exposure experiences, middle school music teachers, and maintenance of the district's music library. Sources of funding are a combination of LCFF, categorical, and grant funding as outlined in the following table.

Funding Source	**Amount**
LCFF (General Funds)	$379,501
Categorical Funds	$242,136
Grant Funds	$ 62,000
Total	**$683,637**

IV. Goals, Objectives and Measures

The goals for the Visual and Performing Arts programs are to provide high quality learning experience and increase access to the Arts, particularly for student populations that are traditionally underserved in this area. The district will assess the quality and effectiveness of Visual and Performing Arts initiatives through multiple measures. The quality of instruction and professional learning will be determined through observations of instruction and teacher reflection. In addition, the district will collect perception data through student, teacher, and parent surveys, plus evaluations of professional learning. All results will be used to determine if program changes are warranted.

V. Major Initiatives

The district utilizes a varied approach to providing high quality Arts programming to its students, which include initiatives such as curricular arts as well as arts integration and enhancement. In addition, SCUSD engages in key strategies to build teacher capacity to implement high quality instruction. Below is a description of the Arts initiatives and capacity building opportunities.

Arts Initiatives

- Curricular Arts

The district offers an array of Arts programs through elective courses offered in middle and high schools. Students at the high school level must complete ten (10) credits or one (1)

course in the Arts as a requirement for graduation. Students are able to select from traditional Arts classes such as music, dance, theatre, and visual art, as well as other courses such as photography, graphic arts, and animation. Small schools that offer an intense programming in a single Linked Learning pathway provide arts integrated courses such as Visual Arts for Engineers to introduce students to the ways the Arts influence various industries and careers. At the elementary level, some schools provide Arts programming through music and art preparation periods, as well as through the integration of arts within other content areas.

As a means of strengthening the curricular Arts program at the secondary level, SCUSD has begun using Title-I funds to support the integration of the Arts and literacy as in intervention designed to build students' literacy achievement. Currently, six (6) middle schools are implementing this intervention as a part of their curricular programs.

- Arts Integration and Enhancement

A completion of a district-wide needs assessment determined that the greatest demand existed at the elementary level. The district acknowledges that early exposure and experiences in the arts at the elementary level contribute to the quality of its programs at the secondary level. Thus, strengthening Arts opportunities at the elementary continues to be a focus, in spite of the limited resources, as indicated by the following initiatives:

  - *Any Given Child*

    In 2009, Sacramento became the first *Any Given Child* city in the nation, as a result of a partnership between Mayor Kevin Johnson and Michael Kaiser of the John F. Kennedy Center for the Performing Arts. The primary goal of the Kennedy Center's *Any Given Child* program is to assist communities in developing a plan to expand arts education in their schools that will ensure access and equity for all students in grades K-8. Over the last three years, in SCUSD, this continued partnership has brought over 20 Kennedy Center professional learning opportunities to teachers and staff, offered annual Arts exposure experience to every site K-8, and provided 40 artists in residence. This year *Any Given Child* teaching artists will provide 10-week residences in 15 classrooms. Both artists and classroom teachers will be trained by Kennedy Center staff on the Kennedy model of arts integration and continue to meet for facilitated planning sessions. Artists and teachers will collaborate to provide students a series of classes that address agreed upon curriculum standards in the artist's discipline and in another subject areas. This year, the residency program will impact approximately 450 students.

- *Link Up*

In partnership with the Carnegie Hall's *Link Up* national program and the Sacramento Philharmonic Orchestra, teachers in SCUSD and other surrounding school districts, participate in professional learning designed to teach recorders to 3rd, 4th or 5th grade students using the Carnegie Hall Curriculum. The *Link Up* program provides recorders and music books for students and a teacher guide along with interactive online learning resources for the classroom. Throughout the learning process, members of the Sacramento Philharmonic are available for school visits to share with students what it is like to be a professional musician and to be a part of an orchestra. This year, 650 students from six schools (William Land, Leonardo Da Vinci, Father Keith B. Kenny, Abraham Lincoln, Caroline Wenzel, and Elder Creek) will learn pieces of music that they will perform along with the Sacramento Philharmonic Orchestra. This culminating event will be held in April at the Community Center Theatre.

- *Overture*

Overture is a collaboration with the Sacramento Youth Symphony, Sacramento State String Project, and SCUSD. It is designed to empower students and their families through music. Inspired by the El Sistema movement from Venezuela, *Overture* is a program of social change through music. As students become citizens of the orchestra, they are transformed into citizens of the community. SCUSD's first program was based at Fruit Ridge Elementary School and now resides at Father Keith B. Kenny School serving over 100 students. This year, the program expanded to Pacific Elementary with the implementation of a beginning class. No prior music experience is required and instruments are provided at no charge.

Overture takes a holistic approach to teaching and supporting children and families. Each day, the students learn their instrument by playing in an orchestra. During the week, students also receive group instruction. The students learn and then teach what they have learned to the family members. As the students advance, they begin to mentor students new to the orchestra. The lead teacher develops a relationship with each family to ensure that students are supported and parents are fully engaged in the program. The overall goal is for the *Overture* site to become a nucleus for the school community, creating pride and encouraging community participation.

Capacity Building

The district has initiated several approaches to building teacher and leader capacity to support and strengthen the quality of Arts instruction and programming at their sites. Through a range of partnerships with local, regional, and national Arts organizations, SCUSD has been able to

provide the most current professional learning to its teachers in the areas of Common Core and the Arts. Below are some of the capacity building opportunities that are being provided to teachers.

- *DRIVE 4 ARTS*

The *DRIVE 4 ARTS* grant is a professional learning Arts Education grant from the U.S. Department of Education with the primary goal of Arts resurgence and teacher sustainability. The grant supports building and expanding capacity for K-8 multiple subject teachers to implement and sustain arts integration, and for K-12 Arts teachers to implement the Common Core Literacy Standards, as part of a high quality, comprehensive education for students. The grant requires multi-district collaboration and the involvement of community partners. The *DRIVE 4 ARTS* project builds on the partnership with SCUSD, Twin Rivers Unified School District, The California Arts Project (TCAP), the Kennedy Center's Any Given Child program, Partners in Education, Carnegie Hall *Link Up*, and current and previous grants to provide professional learning in the Arts. Since 2012, seventy-five (75) SCUSD single subject arts teachers, multiple subject teachers, afterschool providers, and administrators have participated in professional learning including Arts integration using the Kennedy Center's definition and model, the Common Core State Standards for Literacy in Technical Subjects, the new National Visual and Performing Arts Standards, and the backward design lesson planning framework to support sustained and intensive learning in designing and delivering high quality arts integrated lessons and units of study.

- *ELA Common Core State Standards and Arts Integration Professional Learning*

Arts integration professional learning is being provided this year as a strand in the district's ELA Common Core sessions for school leadership teams. In these sessions, K-12 teachers and administrators learn about what is Arts integration, how it help students learn, what it look like in the classroom, and how it aligns to and supports the Common Core State Standards. Participants engage in hands-on arts experiences that deepen learning, promote critical thinking and problem solving skills, and ignite academic inquiry. Sessions have also been offered at sites, upon request, for the entire staff and in collaboration with other departments such as Special Education and the Multilingual Literacy departments. As a result of these learning opportunities, teachers have access to resources that support ongoing learning and development in Arts integration and a network of teachers engaging in a community of practice.

- *Visual And Performing Arts (VAPA) Common Planning Time (CPT)*

Common Planning Time (CPT) for arts teachers is provided in two-hour sessions once a month. These sessions provide VAPA teachers the opportunity to engage in hands-on

activities in Arts integration of Common Core Literacy Standards in the arts classroom. These teachers become familiar with the Common Core Reading Writing and Speaking Standards for Technical Subjects, how to engage students with complex texts in art and music, and strategies to provide students with opportunities to respond to art/music orally and in writing. Student work is then evaluated using the data inquiry method. This year, ELA training specialists are sharing and incorporating the arts integration strategies within their daily work with schools. Hence, providing a vehicle for teachers to collaborate across sites and across subject areas.

- *Fine Arts Training Specialist*

The Fine Arts training specialist serves as a vehicle for providing differentiated support to teachers for building instructional capacity in the area of Arts integration and enhancement and renders customized support through collaborating with individuals or teams of teachers to design Arts integration lessons, observe and provide feedback, model effective practices, and facilitate the school-wide and district-wide professional learning. The Fine Arts training specialist works closely with the district's math and ELA/ELD training specialists to support teachers in integrating the Arts within math and literacy lessons to increase access to subject matter content and concepts. In addition, the Fine Arts training specialist serves as the liaison to local, regional, state-wide, and national Arts organizations and works to build strong partnerships and expand Arts opportunities for SCUSD's students.

VI. Results

Although state assessments and standardized measures to assess student learning in and through the Arts are not available, current indicators of progress and results from district initiatives are outlined as follows:

- Students are engaged in school through the arts. Surveys show that students participating in the Arts are excited to come to school and are motivated to do well in other classes in order to take advantage of the various extra-curricular arts activities and field trips.
- Teachers report that they are excited to participate in the Arts professional learning sessions that equip them with useful strategies that have high impact on student learning and attitudes.
- Principals have noted that the Arts opportunities have contributed to student learning, fewer behavior referrals, and less absences.
- The Any Given Child program has expanded, from 12 to 15, to offer more Artists in Residence experiences. This component of the program has also grown from three to five schools.

- The Link Up program has increased from five to six elementary school sites this year.
- The Overture program has grown to include beginning and advance String classes at Father Keith B Kenny and now includes a beginning Strings class at Pacific Elementary.

VII. Lessons Learned/Next Steps

The district continues to assess its Arts programming and therefore, has learned many lessons over the past few years. Some key lessons learned and next steps are outlined:

- The vision outlined in the district's strategic plan is a powerful force that consistently guides this work.
- Increasing access at the elementary level is vital to providing equitable distribution of programming as well as to support pathways to age appropriate, quality programs at the secondary level.
- The Arts are a high leverage strategy in the implementation of the CCSS, and must be integrated seamlessly.
- Continue to garner community input regarding the Arts programs via the LCAP process.
- Maintain support and build the capacity of site administrators and teachers so they may champion and lead the Arts initiatives at their site.
- Continue to build capacity for Arts integration as a specific strategy to increase access to the arts for elementary students, support Title-I goals, enhance Common Core teaching and learning, and provide entry points for special populations of students.
- Increase communication regarding SCUSD's Arts initiatives to a wide range of stakeholders and partners.
- Seek additional opportunities to expand the Arts in SCUSD through grants, and other strategic partnerships.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item # 12.1

Meeting Date: February 19, 2015

Subject: Business and Financial Information

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale:
Purchase Order Board Report for the Period of December 15, 2014 through January 14, 2015

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Engagement

Documents Attached:
1. Purchase Order Board Report for the Period of December 15, 2014 through January 14, 2015

Estimated Time: N/A
Submitted by: Gerardo Castillo, CPA, Interim Chief Business Officer
Approved by: José L. Banda, Superintendent

Includes Purchase Orders dated 12/15/2014 - 01/14/2015 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B15-00662	RAMOS OIL COMPANY INCORPORATED	INDUSTRIAL CLASSES INSTRUCTIONAL SUPPLIES	NEW SKILLS & BUSINESS ED. CTR	11	3,000.00
B15-00663	ALL WEST COACHLINES INC	LPPA TRANSPORTATION FOR FIELD TRIPS 2014-2015	C. K. McCLATCHY HIGH SCHOOL	01	2,468.88
B15-00664	Sarah Velasco	SETTLEMENT (OAH 2014100339)	SPECIAL EDUCATION DEPARTMENT	01	12,000.00
B15-00665	CURTIS MILLER dba MILLER'S CIT RUS GROVE	BLANKET FOR FRESH MANDARINS/LUNCHES	NUTRITION SERVICES DEPARTMENT	13	20,000.00
B15-00666	JOSHUA NOLA MAESTAS	FEDERAL PROPORTIONMENT 2014-15	SPECIAL EDUCATION DEPARTMENT	01	1,406.00
B15-00667	DAWN MCKINNEY	FEDERAL PROPORTIONMENT 2014-2015	SPECIAL EDUCATION DEPARTMENT	01	703.00
B15-00668	SHAYN ANDERSON	FEDERAL PROPORTIONMENT 2014-2015	SPECIAL EDUCATION DEPARTMENT	01	703.00
B15-00669	SPRINT	SPRINT BLANKET FOR BOARD MEMBERS	BOARD OF EDUCATION	01	3,000.00
CHB15-00384	U S BANK/SCUSD	NOVEMBER 2014 CAL CARD CHARGES	CONSOLIDATED PROGRAMS	01	2,508.71
CHB15-00385	U S BANK/SCUSD	Office Depot Blanket PO	MULTILINGUAL EDUCATION DEPT.	01	1,500.00
CS15-00217	PEBBLE CREEK LABS INC KELLY YO UNG	PROF STAFF DEVELOPMENT SERVICES CONTRACT - 2014-15	JOHN F. KENNEDY HIGH SCHOOL	01	27,825.00
CS15-00223	SACRAMENTO PERFORMING ARTS	PIANO CLASS - SACRAMEMTO PERFORMING ARTS	WILLIAM LAND ELEMENTARY	01	2,300.00
CS15-00224	CHILD ABUSE PREVENTION CENTER	ANNUAL CONTRACT FOR SERVICES	FOSTER YOUTH SERVICES PROGRAM	01	25,275.00
CS15-00225	CALVIN HEDRICK	CULTURAL INSTRUCTOR	INDIAN EDUCATON	01	250.00
CS15-00226	ALBERT RAY JOHNSON III	HEALTH AND EDUCATION CONFERENCE	YOUTH DEVELOPMENT	01	187.50
CS15-00227	NEW HORIZONS IN EDUCATION	NHIE - PROFESSIONAL DEVELOPMENT	NEW JOSEPH BONNHEIM	09	10,000.00
CS15-00228	EARTH MAMA HEALING INC	SUPPLEMENTAL PROVIDER FOR ASP	YOUTH DEVELOPMENT	01	25,000.00
CS15-00229	DC ARCHITECTS	707-0363-1 THEO JUDAH, 2-STORY CLSRM BLDG	FACILITIES SUPPORT SERVICES	21	365,000.00
CS15-00230	TASKSTREAM, LLC	HR BTSA INDUCTION - TASKSTREAM AGREEMENT 2014-15	HUMAN RESOURCE SERVICES	01	882.00
CS15-00231	SUSAN KOVALIK PMB 401	10 MONTH CONTRACT FOR SUSAN	NEW JOSEPH BONNHEIM	09	30,000.00
CS15-00232	ACCELERATED LITERACY LEARNING ATTN: SUSAN RADLEY BROWN	ACCELERATED LITERACY - PRESENTER, ANDREA HESS	CHILD DEVELOPMENT PROGRAMS	12	17,000.00
CS15-00233	REGENTS OF UC UC EDUC RESEARCH CTR.	Claim #XB05469 (Invoice #88723-19) SA10-00201	ACADEMIC OFFICE	01	12,473.38

*** See the last page for criteria limiting the report detail.

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ESCAPE ONLINE

Includes Purchase Orders dated 12/15/2014 - 01/14/2015 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
J15-00175	RISO PRODUCTS OF SACRAMENTO	Riso Toner/Ink	MARTIN L. KING JR ELEMENTARY	01	86.80
J15-00176	OFFICE DEPOT/EASTMAN ACCT. #89 574939	school supplies	JOHN H. STILL - K-8	01	78.99
J15-00177	RISO PRODUCTS OF SACRAMENTO	RISO INK	SAM BRANNAN MIDDLE SCHOOL	01	206.15
J15-00178	OFFICE DEPOT/EASTMAN ACCT. #89 574939	WHITE COPY PAPER	SAM BRANNAN MIDDLE SCHOOL	01	768.18
J15-00179	OFFICE DEPOT/EASTMAN ACCT. #89 574939	Office Depot Order	MARTIN L. KING JR ELEMENTARY	01	735.61
J15-00180	OFFICE DEPOT/EASTMAN ACCT. #89 574939	INTERIM PRINCIPAL SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	131.84
J15-00181	OFFICE DEPOT/EASTMAN ACCT. #89 574939	SUPPLIES-ITEMS FOR J. OGDEN PTA DONATION	THEODORE JUDAH ELEMENTARY	01	43.73
J15-00182	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	992.78
J15-00183	RISO PRODUCTS OF SACRAMENTO	Office	PHOEBE A HEARST BASIC ELEM.	01	477.40
J15-00184	CLEAN SOURCE INC	BACKPACK VACUUM W/TOOL KIT	ALICE BIRNEY WALDORF	01	366.34
J15-00185	OFFICE DEPOT/EASTMAN ACCT. #89 574939	SUPPLIES	DAVID LUBIN ELEMENTARY SCHOOL	01	133.95
J15-00186	CLEAN SOURCE INC	TRASH CONTAINERS FOR SCHOOL	CAMELLIA BASIC ELEMENTARY	01	524.32
J15-00187	OFFICE DEPOT/EASTMAN ACCT. #89 574939	PRINTER	BOWLING GREEN ELEMENTARY	09	154.60
J15-00188	OFFICE DEPOT/EASTMAN ACCT. #89 574939	HEATER FOR AREA SUPERINTENDENT	PARENT ENGAGEMENT	01	58.16
J15-00189	OFFICE DEPOT/EASTMAN ACCT. #89 574939	PRINTER FOR OTIONO	AMERICAN LEGION HIGH SCHOOL	01	178.48
P15-01171	COUNCIL FOR EXC CHILDREN	LCE WEB CURRICULUM MATERIALS & ASSESSMENTS FOR SDC	C. K. McCLATCHY HIGH SCHOOL	01	729.00
P15-01669	WESTERN BLUE CORPORATION	Western lBlue color printer (PRINCIPAL'S OFFICE)	CAPITAL CITY SCHOOL	01	1,178.31
P15-01711	INTEGRATED FOOD SERVICE	4357 1/8/15 GR. CHSE / CIABATTA SAND	NUTRITION SERVICES DEPARTMENT	13	23,001.40
P15-01744	SUTTER MIDDLE SCHOOL ATTN DAVI D RODRIGUEZ	2014-2015 BASKETBALL LEAGUE FEES	GENEVIEVE DIDION ELEMENTARY	01	500.00
P15-01745	WESTERN BLUE CORPORATION	SCUSD SES PROGRAM EQUIPMENT	CONSOLIDATED PROGRAMS	01	14,395.43
P15-01746	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	C. K. McCLATCHY HIGH SCHOOL	01	1,539.00
P15-01747	GREAT BOOKS FOUNDATION	COMMON CORE STUDENT BOOKS	CAMELLIA BASIC ELEMENTARY	01	118.69
P15-01748	BARNES & NOBLE BOOKSELLERS	TEACHING MATERIALS FOR KINDERGARTEN/1ST GRADE	CAMELLIA BASIC ELEMENTARY	01	247.34
P15-01749	RISO PRODUCTS OF SACRAMENTO	MAINTENANCE AGREEMENT FOR RISO MACHINE	BRET HARTE ELEMENTARY SCHOOL	01	850.00

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P15-01750	RISO PRODUCTS OF SACRAMENTO	Riso Products Ink and Masters	MARTIN L. KING JR ELEMENTARY	01	598.92
P15-01751	WOODWIND AND BRASSWIND	MUSIC INSTRUMENT FOR MUSIC CLASS	HIRAM W. JOHNSON HIGH SCHOOL	01	379.74
P15-01752	CENTRAL VALLEY OFFICE SUPPLY	TONER CARTRIDGES FOR CLASSROOMS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,135.65
P15-01753	OFFICE DEPOT/EASTMAN ACCT. #89 574939	HP LASER JET PRO SCANNER/COPIER FOR CONTR/OFFICE	JOHN F. KENNEDY HIGH SCHOOL	01	216.45
P15-01754	NORTHSTAR AV	EPSON REPLACMENT BULBS #ELPLP42	THEODORE JUDAH ELEMENTARY	01	272.55
P15-01755	RISO PRODUCTS OF SACRAMENTO	RISO SERVICE AGREEMENT 9/30/14-9/30/15	JOHN F. KENNEDY HIGH SCHOOL	01	998.00
P15-01756	ATHLETICS UNLIMITED	DSA CALCULATION FEES FOR BSKBL BACK BRDS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,000.00
P15-01757	NATIONAL ASSOCIATION OF CHARTE R SCHOOL AUTHORIZERS	NACSA MEMBERSHIP	OFFICE OF INNOVATION	01	500.00
P15-01758	SACRAMENTO THEATRE CO c/o EDUC ATION PROGRAM	JULIUS CAESAR PERFORMANCE	HIRAM W. JOHNSON HIGH SCHOOL	01	450.00
P15-01759	LIVE WIRE MEDIA	LIVE WIRE MEDIA - CHRIS HERNER	JOHN F. KENNEDY HIGH SCHOOL	01	907.56
P15-01760	MACGILL DISCOUNT SCHOOL NURSE	FIRST AID SUPPLIES	YOUTH DEVELOPMENT	01	295.92
P15-01761	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	School Specialty - Science	THE MET	09	137.21
P15-01762	DEVELOPMENTAL STUDIES CENTER	SIPPS CHALLENGE LEVEL 2ND MATERIALS	ETHEL I. BAKER ELEMENTARY	01	1,894.29
P15-01763	DEMCO INC #C16027	MISC SUPPLIES FOR LIBRARY	LUTHER BURBANK HIGH SCHOOL	01	332.45
P15-01764	BARNES & NOBLE BOOKSELLERS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	236.30
P15-01765	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	392.95
P15-01766	CLEAN SOURCE INC	LIGHT BULBS FOR GYM	GENEVIEVE DIDION ELEMENTARY	01	529.48
P15-01767	U S BANK/SCUSD	AMAZON:PLANTRONICS REPLACEMENT HEADSET CS55	LEATAATA FLOYD ELEMENTARY	01	222.35
P15-01768	EVERLAST CLIMBING INDUSTRIES	CLIMBING WALL	MATSUYAMA ELEMENTARY SCHOOL	01	10,688.30
P15-01769	CITY OF SACRAMENTO DEPT OF PUB LIC WORKS	0111-405-0146/J MORSE WALKWAY REPAIR	FACILITIES MAINTENANCE	21	3,413.99
P15-01770	JOHN MORSE GUILD	DEBATE LEAGUE FEES-REIMBURSE AB GUILD	ALICE BIRNEY WALDORF	01	450.00
P15-01771	ASSOCIATED STUDENTS INC. CSU-S ACRAMENTO	CJA FIELD TRIP-PEAK ADVENTURES-10-2/10-3-14	JOHN F. KENNEDY HIGH SCHOOL	01	2,760.00
P15-01772	ALL WEST COACHLINES INC	FIELDTRIP MEDICAL CENTER 11/4/14 -HPHS	ACADEMIC ACHIEVEMENT	01	701.84

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P15-01773	Bruce Anderson	SAFETY PRESENTATION	FACILITIES MAINTENANCE	01	450.00
P15-01774	THE CREST THEATRE	Crest Theater 2015 Graduation Rental Space	THE MET	09	1,875.00
P15-01775	SLAKEY BROS INC	MATERIALS NEEDED FOR MP ROOM HVAC	FACILITIES MAINTENANCE	01	844.22
P15-01776	ECOLAB INC CONTRACT SALES	4361 1/7/15 SANITIZER/SOAPS	NUTRITION SERVICES DEPARTMENT	13	12,152.26
P15-01777	SYSCO FOOD SVCS OF SACRAMENTO	4363 12/19/14 KETCHUP/CARROTS/GOLDFISH	NUTRITION SERVICES DEPARTMENT	13	8,387.24
P15-01778	DON LEE FARMS	4362 1/12/15 PNCKE SAUS/BF PATTY/CHSEBRGERS	NUTRITION SERVICES DEPARTMENT	13	20,575.95
P15-01779	MUSIC IN MOTION	MUSIC IN MOTION	WEST CAMPUS	01	104.90
P15-01780	HENRY SCHEIN INC ACCOUNT #9010 81	ATHLETIC TRAINER SUPPLIES	JOHN F. KENNEDY HIGH SCHOOL	01	1,164.21
P15-01781	PRESTWICK HOUSE	BOOKS FOR HOPPER	SUTTER MIDDLE SCHOOL	01	42.97
P15-01782	FOLLETT SCHOOL SOLUTIONS	Elementary Library Books-Susan B. Anthony	LIBRARY/TEXTBOOK SERVICES	01	298.95
P15-01783	HOUGHTON MIFFLIN HARCOURT	HOUGHTON MIFFLIN HARCOURT BOOKS	KIT CARSON MIDDLE SCHOOL	01	16.12
P15-01784	SPORT SUPPLY GROUP, INC.	FLAG FOOTBALL BELTS - PE	HIRAM W. JOHNSON HIGH SCHOOL	01	312.48
P15-01785	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	CELF-5 RECORD FORMS (9-21)	SPECIAL EDUCATION DEPARTMENT	01	851.25
P15-01786	BARNES & NOBLE BOOKSELLERS	LITERACY BOOKS FOR TEACHERS/HOME VISITORS	CHILD DEVELOPMENT PROGRAMS	12	648.38
P15-01787	JOSTENS INC	DIPLOMA COVERS -JOSTENS (INVOICE # 16805060	CAPITAL CITY SCHOOL	01	534.97
P15-01788	ROBERT E SMITH dba ALL AWARDS	SPIRIT WEAR FOR STUDENTS	CAMELLIA BASIC ELEMENTARY	01	1,030.86
P15-01789	ALANNA BUTTERWORTH	REIMBURSE ALANNA BUTTERWORTH FOR GARDEN SUPPLIES	CAMELLIA BASIC ELEMENTARY	01	492.15
P15-01790	CHARLIE WATTERS	CASC - SABE CONFERENCE -	KIT CARSON MIDDLE SCHOOL	01	450.00
P15-01791	STOCKTON UNIFIED SCHOOL DIST	Reimbursement for Teacher on CPC Panel	ADMIN-LEGAL COUNSEL	01	470.97
P15-01792	ROBERT E SMITH dba ALL AWARDS	FATHERS ON CAMPUS TEE SHIRTS	CAMELLIA BASIC ELEMENTARY	01	188.83
P15-01793	JOSHUA NOLA MAESTAS	FEDERAL PROPORTIONMENT 2013-14	SPECIAL EDUCATION DEPARTMENT	01	1,485.00
P15-01794	RUDERMAN & KNOX LLP	SPEC ED SETTLEMENT AGREEMENT - M. Dykes	ADMIN-LEGAL COUNSEL	01	2,750.00
P15-01795	SACRAMENTO CITY COLLEGE GRAPHI C IMPRESSIONS	SCUSD PATHWAY FLERS PRINT-RECRUITMENT FAIR	ACADEMIC ACHIEVEMENT	01	4,303.60
P15-01796	SACRAMENTO BEE INC	SACRAMENTO BEE PUBLIC NOTICE	BOARD OF EDUCATION	01	1,181.10

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P15-01797	RISO PRODUCTS OF SACRAMENTO	RISO MAINTENANCE AGREEMENT	LEONARDO da VINCI ELEMENTARY	01	425.00
P15-01798	APPLIED LANDSCAPE MAT INC	FIBAR FOR PLAY BOXES	CHILD DEVELOPMENT PROGRAMS	01	29,687.05
				12	4,741.19
P15-01799	AMS.NET INC C/O FREMONT BANK	EMC RENEWAL- DATA DOMAIN/STORAGE	INFORMATION SERVICES	01	44,319.56
P15-01800	INTERNATIONAL BACCALAUREATE	INTERNATIONAL BACCALAUREATE STORE	KIT CARSON MIDDLE SCHOOL	01	135.46
P15-01801	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	STUDENT ADMIT	CESAR CHAVEZ INTERMEDIATE	01	83.00
P15-01802	PEARSON EDUCATION INC CLINICAL ASSESSMENT	NNAT2 DIRECTIONS FOR ADMINISTRATION BOOKLETS	GIFTED AND TALENTED EDUCATION	01	434.00
P15-01803	ATOMIC LEARNING	ATOMIC LEARNING SOFTWARE AND SUPPORT	INFORMATION SERVICES	01	33,484.42
P15-01804	THE BOOKSOURCE	BOOKSOURCE ORDERS	EDWARD KEMBLE ELEMENTARY	01	545.07
P15-01805	ORIENTAL TRADING CO INC	ORIENTAL TRADING - STUDENT STORE	EDWARD KEMBLE ELEMENTARY	01	173.32
P15-01806	SPORT SUPPLY GROUP, INC.	TENNIS AND BADMINTON NETS FOR P.E.	JOHN F. KENNEDY HIGH SCHOOL	01	1,657.45
P15-01807	WATCH D.O.G.S NATIONAL CENTER FOR FATHERING	PAY FOR THE WATCHDOG PROGRAM	JOHN BIDWELL ELEMENTARY	01	414.28
P15-01808	CARGILL INCORPORATED	4367 1/14/15 FRENCH TOAST STICKS	NUTRITION SERVICES DEPARTMENT	13	3,993.00
P15-01809	SACRAMENTO CITY FIRE DEPT ATTN : CIS	SCHOOL READINESS FAIR TENT PERMIT	CHILD DEVELOPMENT PROGRAMS	12	188.00
P15-01810	U S BANK/SCUSD	RESTORATIVE JUSTICE LUNCH MEETING	STRATEGIC PLAN INITIATIVES	01	411.76
P15-01811	APPLE COMPUTER INC K-12 EDUCAT ION	REPLACEMENT STUDENT COMPUTER	CAMELLIA BASIC ELEMENTARY	01	2,429.79
P15-01812	POSMICRO ATTN: ACCOUNTS RECEIV ABLE	Portable Barcode Scanners	LIBRARY/TEXTBOOK SERVICES	01	629.30
P15-01813	DISCOVERY MUSEUM SCIENCE & SPA CE CENTER	SCIENCE & SPACE CTR	JOHN MORSE THERAPEUTIC	01	90.00
P15-01814	GREEN ACRES NURSERY AND SUPPLY	Green Acres	GEO WASHINGTON CARVER	09	1,600.38
P15-01815	CDW-G C/O MICHAEL STILLE	CDW Chromebase(5) and Chromebooks(25)	THE MET	09	11,012.10
P15-01816	OFFICE DEPOT/EASTMAN ACCT. #89 574939	Speakers to use with LCD Projectors	ACADEMIC OFFICE	01	49.66
P15-01817	GORILLA DIGITAL	INVOICE FOR REPLACEMENT PART	ELDER CREEK ELEMENTARY SCHOOL	01	21.70
P15-01818	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	TO PAY FEE FOR SLY PARK 2014	JOHN BIDWELL ELEMENTARY	01	3,855.00
P15-01819	FIREFLY COMPUTERS	PURCHASE TECHNOLOGY HARDWARE	NEW TECH	09	14,132.25

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P15-01820	IMAGESTUFF.COM	DOG TAGS 14-15	EDWARD KEMBLE ELEMENTARY	01	1,193.50
P15-01821	KEN HARLAN	PLACEMENT SETTLEMENT (MNTL HLTH)	SPECIAL EDUCATION DEPARTMENT	01	10,319.00
P15-01822	JOSTENS INC	Diplomas for 13/14 graduates	HEALTH PROFESSIONS HIGH SCHOOL	01	343.27
P15-01823	CASALETT & CO.	Repairs to stitcher; blade sharpening	CENTRAL PRINTING SERVICES	01	856.79
P15-01824	GRAINGER INC ACCOUNT #80927635 5	WALK BEHIND CARPET EXTRACTOR/LIGHTS	WEST CAMPUS	01	2,519.16
P15-01825	RISO PRODUCTS OF SACRAMENTO	RISO MAINTENANCE AGREEMENT 2014-2015	KIT CARSON MIDDLE SCHOOL	01	224.00
P15-01826	CAPITAL PUBLIC RADIO	CAPITAL PUBLIC RADIO-BACK TO SCHOOL ADS	KIT CARSON MIDDLE SCHOOL	01	620.00
P15-01827	ANIMAL DAMAGE MGMT INC	GOPHER CONTROL MAINTENANCE SERVICES	JOHN F. KENNEDY HIGH SCHOOL	01	25.00
P15-01828	LIFETOUCH NATIONAL SCHOOL STUD	LIFETOUCH STUDIOS-STUDENT I.D. CARDS	KIT CARSON MIDDLE SCHOOL	01	175.00
P15-01829	FOSTER FARMS FOODSERVICE	4368 1/5/15 F.F/BURRITOS	NUTRITION SERVICES DEPARTMENT	13	12,235.00
P15-01831	THE TONY ROBERTS COMPANY	4366 1/13/15 - CHEESE TOAST	NUTRITION SERVICES DEPARTMENT	13	7,120.00
P15-01832	THE POPCORN MAN	4369 1/5/15 RAISELS	NUTRITION SERVICES DEPARTMENT	13	33,600.00
P15-01833	WALLACE PACKAGING LLC	4370 1/27/15 - SPORKS	NUTRITION SERVICES DEPARTMENT	13	18,272.80
P15-01834	P & R PAPER SUPPLY COMPANY	4371 1/22/15 - KITCHEN SUPPLIES	NUTRITION SERVICES DEPARTMENT	13	7,965.38
P15-01835	BUNZL DISTRIBUTION CA LLC	4372 1/29/15 - KITCHEN SUPPLIES	NUTRITION SERVICES DEPARTMENT	13	1,414.65
P15-01836	STATE OF CA FOOD DISTRIBUTION	4373 1/7/15 USDA CHICKEN, FRZN	NUTRITION SERVICES DEPARTMENT	13	665.60
P15-01837	SYSCO FOOD SVCS OF SACRAMENTO	4374 1/6/15 SAUCE/BEANS	NUTRITION SERVICES DEPARTMENT	13	10,700.48
P15-01838	SYSCO FOOD SVCS OF SACRAMENTO	4375 1/23/15 CRKRS, MASH POTOTOES	NUTRITION SERVICES DEPARTMENT	13	26,041.59
P15-01839	SCHWANS FOOD SERVICE INC	4376 1/21/14 ORNGE CHICKEN/PIZZA	NUTRITION SERVICES DEPARTMENT	13	24,804.78
P15-01840	FATCAT SCONES	4377 1/26/15 APPLE CIN CHEWIE	NUTRITION SERVICES DEPARTMENT	13	11,000.00
P15-01841	RISO PRODUCTS OF SACRAMENTO	14-15 RISO INK AND MSTRS	NICHOLAS ELEMENTARY SCHOOL	01	4,147.20
P15-01842	HARLAND TECHNOLOGY SERVICES	SCANTRON MAINTENANCE	ALBERT EINSTEIN MIDDLE SCHOOL	01	579.00
P15-01843	COMTECH COMMUNICATIONS INC	MOTOROLA RADIO BATTERY REPLACEMENTS	KIT CARSON MIDDLE SCHOOL	01	739.47
P15-01844	GBC GENERAL BINDING CORP	GBC Laminating Film	MATERIALS DEVELOPMENT LAB	01	2,911.53

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P15-01845	OLSEN SAFETY EQUIPMENT	SAFETY GLASSES	SAM BRANNAN MIDDLE SCHOOL	01	59.75
P15-01846	COUNTY OF SACRAMENTO VOTER REG ISTRATION & ELECTIONS	GENERAL ELECTION COST FOR NOV 2014	BOARD OF EDUCATION	01	69,185.70
P15-01847	PEARSON EDUCATION INC CLINICAL ASSESSMENT	PLEASE RUSH! NNAT2 ASSESS. LABELS & SCORE REPORT	GIFTED AND TALENTED EDUCATION	01	21,157.08
P15-01848	ATHLETICS UNLIMITED	BASKETBALL NETS	SAM BRANNAN MIDDLE SCHOOL	01	109.17
P15-01849	FOLLETT SCHOOL SOLUTIONS	FOLLETT SCHOOL SOLUTIONS	LEATAATA FLOYD ELEMENTARY	01	1,382.05
P15-01850	CASCIO INTERSTATE MUSIC SUPPLY	MUSIC SUPPLIES. CLARINET SWABS	ROSEMONT HIGH SCHOOL	01	35.44
P15-01851	MOORE MEDICAL CORP ACCT #17186 47	COLD GEL ICE PACKS	ETHEL I. BAKER ELEMENTARY	01	36.19
P15-01852	U S BANK/SCUSD	BOOKS FOR ASPIRE	CHIEF OF SCHOOLS	01	231.97
P15-01853	PLAK SMACKER	TOOTH BRUSHES FOR FIRST 5 FAMILIES	CHILD DEVELOPMENT PROGRAMS	12	243.89
P15-01854	ATHLETICS UNLIMITED	SOFTBALL UNIFORMS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,634.44
P15-01855	U S BANK/SCUSD	BOOKS - DOUG HUSCHER	AREA ASSISTANT SUPERINTENDENTS	01	59.21
P15-01856	U S BANK/SCUSD	Rite of Passage Paperback by Richard Wright	THE MET	09	154.33
P15-01857	U S BANK/SCUSD	FIRST 5 LEARNING AIDES SPEECH IMPAIRMENT	CHILD DEVELOPMENT PROGRAMS	12	197.43
P15-01858	FIRST BOOK	FIRST BOOK FOR HOME VISITOR CHILDREN	CHILD DEVELOPMENT PROGRAMS	12	28.21
P15-01859	RISO PRODUCTS OF SACRAMENTO	CONTRACT INVOICE RISO PRODUCTS	ELDER CREEK ELEMENTARY SCHOOL	01	641.00
P15-01860	RUDERMAN & KNOX LLP	SPEC ED SETTLEMENT AGREEMENT - C. Resendiz-Velasco	ADMIN-LEGAL COUNSEL	01	15,000.00
P15-01861	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT DEPT	HAZARDOUS MATERIALS FEE	JOHN F. KENNEDY HIGH SCHOOL	01	670.00
P15-01862	VAMING XIONG DBA VAMING SERVIC ES	SCHOOL READINESS FAIR RADIO AD	CHILD DEVELOPMENT PROGRAMS	12	250.00
P15-01863	THE SACRAMENTO BEE	SCHOOL READINESS FAIR AD SAC BEE/LA VIDA	CHILD DEVELOPMENT PROGRAMS	12	379.80
P15-01864	UC REGENTS C/O ERNESTO SANDOVA L	UC DAVIS BOTANICAL CONSERVATORY TOURS INVOICE	LEATAATA FLOYD ELEMENTARY	01	232.00
P15-01865	GOPHER SPORT	PE EQUIPMENT	NEW JOSEPH BONNHEIM	09	2,418.79
P15-01866	RISO PRODUCTS OF SACRAMENTO	Riso Contract SN79704429	ROSA PARKS MIDDLE SCHOOL	01	726.00
P15-01867	JOSTENS INC	DIPLOMA COVERS FOR 2015 GRADUATES	NEW TECH	09	824.23

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P15-01868	SCANTRON CORPORATION	SCANTRON PRODUCT iNSIGHT 4/2301	RESEARCH & EVALUATION SERVICES	01	12,015.00
P15-01869	PITNEY BOWES INC	POSTAGE METER INK (RED)	JOHN F. KENNEDY HIGH SCHOOL	01	125.60
P15-01870	APPLE COMPUTER INC K-12 EDUCAT ION	DVI TO VGA ADAPTER (APPLE)	HOLLYWOOD PARK ELEMENTARY	01	309.23
P15-01871	STUDEBAKER BROWN ELECTRIC INC	404/REPLACING FIRE ALARM PANEL AT 11 SCHOOLS	FACILITIES SUPPORT SERVICES	21	232,202.00
P15-01872	ELAINE JEWELL	YARN PUCHASED FOR WALDORF HANDWORK CLASS	A. M. WINN ELEMENTARY SCHOOL	01	465.75
P15-01873	U S BANK/SCUSD	AMERICAN FLAG/SAVED SHIPPING COSTS - PS	LEATAATA FLOYD ELEMENTARY	01	85.00
P15-01874	OFFICE DEPOT/EASTMAN ACCT. #89 574939	TONER FOR PHI CENTER	SPECIAL EDUCATION DEPARTMENT	01	1,316.18
P15-01875	CSUS TRANSPORTATION & PARKING SACRAMENTO STATE UNIVERSITY	PARKING PASSES (SPRING SEMESTER 2015)	SPECIAL EDUCATION DEPARTMENT	01	2,485.00
P15-01876	BARNES & NOBLE BOOKSELLERS	Book Order for PD	MULTILINGUAL EDUCATION DEPT.	01	939.07
P15-01877	BROADWAY BAKERY & CAFE INC	FOOD FOR COMMUNITY MEETING	OAK RIDGE ELEMENTARY SCHOOL	01	564.50
P15-01878	REGINALD BROWN	reimbursemen for purchases made	JOHN H. STILL - K-8	01	571.81
P15-01879	ALL WEST COACHLINES INC	SHARED TRANSPORT FOR MATHLETES	ROSEMONT HIGH SCHOOL	01	121.09
P15-01880	YASMIN HENRY	REIMBURSEMENT FOR SCIENCE CLASS-HENRY	SUTTER MIDDLE SCHOOL	01	426.85
P15-01881	DEPT OF GENERAL SERVICES	701-0520 HJHS-GYM DSA FINAL FEES	FACILITIES SUPPORT SERVICES	21	8,186.50
P15-01882	SACRAMENTO BEE INC	ADVERTISEMENT FOR BID	PURCHASING SERVICES	01	587.08
P15-01883	U S BANK/SCUSD	SMARTBOARD PROJECTOR LAMPS ARE NEEDED	NEW TECH	09	414.20
P15-01884	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	LAKESHORE-INSTRUCTIONA L MATERIAL	ELDER CREEK ELEMENTARY SCHOOL	01	20.60
P15-01885	ACCURATE LABEL DESIGNS INC	Labels for office visitors	PHOEBE A HEARST BASIC ELEM.	01	270.11
P15-01886	HARRIS COMPUTER SYSTEMS	ADDTL SCANNERS FOR SCHOOL CAFETERIAS	NUTRITION SERVICES DEPARTMENT	13	3,030.03
P15-01887	HARRIS COMPUTER SYSTEMS	VOICE NOTIFICATION ANNUAL SUBSCRIPTION FEE	NUTRITION SERVICES DEPARTMENT	13	19,945.00
P15-01888	BATTERY SYSTEMS #07	14-15 CUSTODIAL GOLF CART BATTERIES	NICHOLAS ELEMENTARY SCHOOL	01	715.85
P15-01889	OFFICE DEPOT/EASTMAN ACCT. #89 574939	OFFICE SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	420.97
P15-01890	FOLLETT SCHOOL SOLUTIONS	FOLLETT (SEE ATTACHED INVOICES)	CAPITAL CITY SCHOOL	01	838.41

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 12/15/2014 - 01/14/2015 ***

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P15-01891	BOUND TO STAY BOUND BOOKS INC CUSTOMER #05634004	Elementary Library Books-Oak Ridge	LIBRARY/TEXTBOOK SERVICES	01	728.01
P15-01892	FOLLETT SCHOOL SOLUTIONS	Elementary Library Books-Oak Ridge	LIBRARY/TEXTBOOK SERVICES	01	1,280.61
P15-01893	S & S WORLDWIDE C/O: AMY GARVA N:10811268	PURCHASE ITEMS NEED FOR WALDORF HAND WORK CLASS	A. M. WINN ELEMENTARY SCHOOL	01	208.91
P15-01894	COUNCIL FOR EXC CHILDREN	VIDEO CONFERENCE: COMMMON CORE	SPECIAL EDUCATION DEPARTMENT	01	1,195.00
P15-01895	ANDYMARK INC	ENINGEERING SUPPLIES CLASSROOM @ SES -DAVIS	CAREER & TECHNICAL PREPARATION	01	18,206.48
P15-01896	DEPARTMENT OF SOCIAL SERVICES MS 9-3-67	CONSOLIDATED LICENSING FEES (CPH)	CHILD DEVELOPMENT PROGRAMS	12	14,303.00
P15-01897	BSN SPORTS	TEAM UNIFORMS	ROSEMONT HIGH SCHOOL	01	2,191.00
P15-01898	OFFICE DEPOT/EASTMAN ACCT. #89 574939	FILE CABINET	LUTHER BURBANK HIGH SCHOOL	01	57.36
P15-01899	THE BOOKSOURCE	Booksource Order for Rosa Parks School	ACADEMIC OFFICE	01	1,059.50
P15-01900	BARNES & NOBLE BOOKSELLERS	NGUYEN'S CLASS DICTIONARIES	H.W. HARKNESS ELEMENTARY	01	257.86
P15-01901	U S BANK/SCUSD	40 E-READERS FOR CLASSES	NEW TECH	09	3,173.60
P15-01902	WESTERN BLUE CORPORATION	PRINTERS FOR SITE KITCHENS; SAVED $4014.23	NUTRITION SERVICES DEPARTMENT	13	2,766.75
P15-01903	TRANE PARTS CENTER	SUTTER LIBRARY HVAC COIL	FACILITIES MAINTENANCE	01	2,034.13
P15-01904	SOUTHERN ACCOUNTING SYSTEMS	14-15 ATTENDANCE SLIPS; SAVED $532.44	NICHOLAS ELEMENTARY SCHOOL	01	1,086.19
P15-01905	SCHOLASTIC, INC. ORDER DESK	SCHOLASTIC GUIDED READING SPANISH	ETHEL PHILLIPS ELEMENTARY	01	21,251.00
P15-01906	DICK BLICK CUSTOMER #12751501	DICK ART SUPPLIES	GEO WASHINGTON CARVER	09	2,359.88
P15-01907	HENRY SCHEIN INC ACCOUNT #9010 81	NEAR VISION SCREENING CARDS	HEALTH SERVICES	01	1,982.88
P15-01908	OFFICE DEPOT/EASTMAN ACCT. #89 574939	RECYCLING CUBE TRUCK FOR SUPPER KITCHEN	NUTRITION SERVICES DEPARTMENT	13	735.62
		Total Number of POs	**204**	**Total**	**1,511,680.56**

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	155	515,234.07
09	Charter School	14	78,256.57
11	Adult Education	1	3,000.00
12	Child Development	10	37,979.90
13	Cafeteria	21	268,407.53
21	Building Fund	4	608,802.49
		Total	**1,511,680.56**

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 12/15/2014 - 01/14/2015 *

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B15-00016	12,800.00	11-4310	Adult Education/Instructional Materials/Suppli	2,800.00
B15-00047	1,900.00	01-4310	General Fund/Instructional Materials/Suppli	900.00
B15-00063	2,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B15-00145	3,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B15-00146	10,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B15-00163	8,400.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B15-00164	4,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B15-00323	2,200.00	11-4310	Adult Education/Instructional Materials/Suppli	2,800.00-
B15-00357	6,500.00	01-5800	General Fund/Other Contractual Expenses	2,000.00
B15-00378	5,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B15-00403	2,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00
B15-00419	20,000.00	01-5832	General Fund/Transportation-Field Trips	10,000.00
B15-00494	1,350.00	11-5690	Adult Education/Other Contracts, Rents, Leases	500.00
B15-00553	1,700.00	01-5832	General Fund/Transportation-Field Trips	1,200.00
B15-00573	338.75	01-4320	General Fund/Non-Instructional Materials/Su	158.75
B15-00593	25,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	12,000.00
B15-00621	10,425.00	01-5800	General Fund/Other Contractual Expenses	5,000.00
CHB15-00053	5,500.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB15-00078	2,000.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB15-00100	27,750.00	01-4310	General Fund/Instructional Materials/Suppli	3,750.00
CHB15-00140	2,500.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00
CHB15-00141	10,600.00	01-4310	General Fund/Instructional Materials/Suppli	600.00
CHB15-00157	6,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,500.00
CHB15-00216	6,300.00	01-4310	General Fund/Instructional Materials/Suppli	600.00
CHB15-00239	22,000.00	01-4310	General Fund/Instructional Materials/Suppli	7,000.00
CHB15-00250	9,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB15-00252	32,000.00	01-4310	General Fund/Instructional Materials/Suppli	16,000.00
CHB15-00289	8,000.00	01-4310	General Fund/Instructional Materials/Suppli	4,000.00
CS15-00104	22,727.28	01-5800	General Fund/Other Contractual Expenses	2,272.72-
J15-00169	712.89	01-4310	General Fund/Instructional Materials/Suppli	98.23-
N15-00029	1,550,000.00	01-5100	General Fund/Subagreements for Services abo	800,000.00
P15-01666	8,700.12	01-5800	General Fund/Other Contractual Expenses	20.98
P15-01667	8,679.14	01-5800	General Fund/Other Contractual Expenses	20.98
			Total PO Changes	**868,879.76**

Information is further limited to: (Minimum Amount = (999,999.99))

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item # 12.2

Meeting Date: February 19, 2015

Subject: **Head Start/Early Head Start Reports**

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division/Department: Academic Office/Child Development

Recommendation: None

Background/Rationale: The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

Financial Considerations: N/A

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Attachment 1: Head Start/Early Head Start Monthly Report Summary
2. Attachment 2: Child Development December 2014 Fiscal Report - Head Start Basic
3. Attachment 3: Child Development December 2014 Fiscal Report - Head Start Training & Technical Assistance
4. Attachment 4: Child Development December 2014 Fiscal Report - Early Head Start Basic
5. Attachment 5: Child Development December 2014 Fiscal Report - Early Head Start Training & Technical Assistance
6. Attachment 6: Child Development November 2014 In-Kind Report - Head Start and Training & Technical Assistance
7. Attachment 7: Child Development November 2014 In-Kind Report - Early Head Start and Training & Technical Assistance

Estimated Time of Presentation: N/A
Submitted by: Becky Bryant, Interim Director, Child Development
Approved by: José L. Banda, Superintendent

Attachment 1
Head Start / Early Head Start
Monthly Report Summary

Budget Reports

December 2014 Budget Report Attached
November 2014 In-Kind Report Attached

USDA Meals and Snacks for November 2014

	Breakfast	***Lunch***	***Snack am***	***Snack pm***
Early Head Start	92	106	NA	70
Head Start Part-day	2712	825	2556	618
Head Start Wrap	5595	2995	NA	2775
Full-day Collaboration	2937	3192	NA	1976

Credit Card Expenses for December 2014

$ 25.00 Supplies for PC Budget Training
$ 13.71 Refreshments for PC Executive Board Meeting
$ 37.20 PC mailing

Credit Card Expenses for January 2015

$ 17.69 Refreshments for PC Executive Board Meeting
$ 39.27 PC mailing
$ 42.98 Refreshments for Policy Committee Meeting
$200.00 Lunch for PC Budget Training

Enrollment Report for January 2014

Head Start Enrollment	
Funded Enrollment	1312
Actual Enrollment	1312
Percentage of Actual Attendance	87%

Early Head Start Enrollment	
Funded Enrollment	144
Actual Enrollment	144
Percentage of Actual Attendance	97%

Disabilities Report for November 2014

Head Start 135
Early Head Start 15

Comments/Program Up-dates

There are no program updates at this time.

Attachment 2

CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5210

Month: **November 1 - November 30, 2014**

Agreement No.: **09CH0012-005**

Delegate: **SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Program: [X] PA 22 HS BASIC R5210

Remit to address: **GENERAL ACCOUNTING DEPARTMENT - 802A**

5735 47TH AVENUE

SACRAMENTO, CA 95824

[ ] PA 20 BASIC T/TA

[ ] PA 25 EHS

[ ] PA 26 EHS T/TA

[ ] OTHER

	Cost Item	Actual Expenses: Current Period & Adjustments	Actual Expenses: Cumulative To Date	* Current Budget	Unexpended Balance
I. ADMIN	Personnel	22,598.09	91,281.59	278,060.00	186,778.41
	Fringe Benefits	10,965.30	45,707.90	183,520.00	137,812.10
	Occupancy	0.00	0.00	500.00	500.00
	Staff Travel	28.32	28.42	2,173.00	2,144.58
	Supplies	1,153.90	10,602.63	100.00	(10,502.63)
	Other	1.09	3.47	10,000.00	9,996.53
	Indirect Costs 4.51%	37,885.64	121,257.27	371,806.00	250,548.73
	I. TOTAL ADMINISTRATION	$72,632.34	$268,881.28	$846,159.00	$577,277.72
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	$72,632.34	$268,881.28	$846,159.00	$577,277.72
II. PROGRAM	a. Personnel**	493,270.01	1,504,367.66	4,276,881.00	2,772,513.34
	b. Fringe Benefits**	307,274.96	995,712.89	2,992,363.00	1,996,650.11
	c. Travel	0.00	0.00	27.00	27.00
	d. Equipment	0.00	0.00	60,000.00	60,000.00
	e. Supplies	901.05	22,504.70	254,171.00	231,666.30
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	3,843.72	24,789.94	186,231.00	161,441.06
	II. TOTAL PROGRAM	$805,289.74	$2,547,375.19	$7,769,673.00	5,222,297.81
	NON-FEDERAL PROGRAM Basic & T/TA October	$275,022.73	$580,171.83	$2,158,958.00	1,578,786.17
	TOTAL SETA COSTS (I+II)	$877,922.08	$2,816,256.47	$8,615,832.00	5,799,575.53

Gerardo Castillo		12/16/2014	Shelagh Ferguson	916.643.7878
Interim Chief Business Officer - Authorized Signatu		Date	Prepared By	Phone

File: R5210.14-15.xls

HEAD START ENROLLMENT
Funded Enrollment 1312

Attachment 3

CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5212

Month: **November 1 - November 30, 2014**

Agreement No.: **09CH0012-005**

Delegate: **SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Program:
- [ ] PA 22 HS BASIC
- [X] PA 20 BASIC T/TA R5212
- [ ] PA 25 EHS
- [ ] PA 26 EHS T/TA
- [ ] OTHER

Remit to address: **GENERAL ACCOUNTING DEPARTMENT - 802A**

5735 47TH AVENUE

SACRAMENTO, CA 95824

	Cost Item	Actual Expenses: Current Period & Adjustments	Actual Expenses: Cumulative To Date	* Current Budget	Unexpended Balance
ADMIN	Personnel				0.00
	Fringe Benefits				0.00
	Occupancy				0.00
	Staff Travel				0.00
	Supplies				0.00
	Other				0.00
	Indirect Costs				0.00
	I. TOTAL ADMINISTRATION	$0.00	$0.00	$0.00	$0.00
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	$0.00	$0.00	$0.00	$0.00
PROGRAM	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	0.00	1,588.50	6,220.00	4,631.50
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	(80.66)	363.07	3,323.00	2,959.93
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	298.97	1,988.43	9,594.00	7,605.57
	Indirect 4.51%	9.85	177.70	863.00	685.30
	II. TOTAL PROGRAM	$228.16	$4,117.70	$20,000.00	15,882.30
	NON-FEDERAL PROGRAM	$0.00	$0.00	$0.00	0.00
	TOTAL SETA COSTS (I+II)	$228.16	$4,117.70	$20,000.00	15,882.30

Gerardo Castillo	12/16/2014	Shelagh Ferguson	916.643.7878
Interim Chief Business Officer - Authorized Signatu	Date	Prepared By	Phone

File: R5212. 14-15.xls

Attachment 4

CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5213

Month: **November 1 - November 30, 2014**

Agreement No.: **09CH0012-205**

Delegate: **SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Program:
- [ ] PA 22 HS BASIC
- [ ] PA 20 BASIC T/TA
- [X] PA 25 EHS R5213
- [ ] PA 26 EHS T/TA
- [ ] OTHER

Remit to address: **GENERAL ACCOUNTING DEPARTMENT - 802A**

5735 47TH AVENUE

SACRAMENTO, CA 95824

	Cost Item	Actual Expenses: Current Period & Adjustments	Actual Expenses: Cumulative To Date	* Current Budget	Unexpended Balance
I ADMIN	Personnel	2,975.00	15,007.84	37,362.00	22,354.16
	Fringe Benefits	1,623.67	8,655.96	24,659.00	16,003.04
	Occupancy	0.00	0.00	500.00	500.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	1,069.37	0.00	(1,069.37)
	Other	0.00	0.00	600.00	600.00
	Indirect Costs 4.51%	6,240.41	21,533.32	66,329.00	44,795.68
	I. TOTAL ADMINISTRATION	$10,839.08	$46,266.49	$129,450.00	$83,183.51
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	$10,839.08	$46,266.49	$129,450.00	$83,183.51
II PROGRAM	a. Personnel**	80,635.95	263,421.00	804,747.00	541,326.00
	b. Fringe Benefits**	51,862.26	179,169.78	542,669.00	363,499.22
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	756.95	4,350.83	28,847.00	24,496.17
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	514.42	5,782.56	31,329.00	25,546.44
	II. TOTAL PROGRAM	$133,769.58	$452,724.17	$1,407,592.00	954,867.83
	NON-FEDERAL PROGRAM Basic & T/TA October	$17,735.98	$43,376.19	$391,152.00	347,775.81
	TOTAL SETA COSTS (I+II)	$144,608.66	$498,990.66	$1,537,042.00	1,038,051.34

Gerardo Castillo	12/16/2014	Shelagh Ferguson	916.643.7878
Interim Chief Business Officer - Authorized Signatu	Date	Prepared By	Phone

File: R5213.14-15.xls

EARLY HEAD START ENROLLMENT
Funded Enrollment 147

Attachment 5

CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5216

Month: **November 1 - November 30, 2014**

Agreement No.: **09CH0012-205**

Delegate: **SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Program:
- ☐ PA 22 HS BASIC
- ☐ PA 20 BASIC T/TA
- ☐ PA 25 EHS
- ☒ PA 26 EHS T/TA — R5216
- ☐ OTHER

Remit to address: **GENERAL ACCOUNTING DEPARTMENT - 802A**

5735 47TH AVENUE

SACRAMENTO, CA 95824

	Cost Item	Actual Expenses: Current Period & Adjustments	Actual Expenses: Cumulative To Date	* Current Budget	Unexpended Balance
ADMIN	Personnel				0.00
	Fringe Benefits				0.00
	Occupancy				0.00
	Staff Travel				0.00
	Supplies				0.00
	Other				0.00
	Indirect Costs				0.00
	I. TOTAL ADMINISTRATION	$0.00	$0.00	$0.00	$0.00
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	$0.00	$0.00	$0.00	$0.00
PROGRAM	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	0.00	889.00	10,400.00	9,511.00
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	0.00	0.00	1,975.00	1,975.00
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	562.67	1,664.91	14,000.00	12,335.09
	j. Indirect 4.51%	25.38	115.18	1,189.00	1,073.82
	II. TOTAL PROGRAM	$588.05	$2,669.09	$27,564.00	24,894.91
	NON-FEDERAL PROGRAM	$0.00	$0.00	$0.00	0.00
	TOTAL SETA COSTS (I + II)	$588.05	$2,669.09	$27,564.00	24,894.91

Gerardo Castillo	12/16/2014	Shelagh Ferguson	916.643.7878
Interim Chief Business Officer - Authorized Signatu	Date	Prepared By	Phone

File: R5216.14-15.xls

Attachment 6

DELEGATE: Sacramento City Unified School District
HEAD START and T&TA
IN-KIND REPORT
FOR THE MONTH ENDING: November 2014
25% = $2,158,958

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT & PC VOLUNTEERS (Hours x Rate)				
1441.30 hours @ $30.47		43,916.42		
48 hours @ $75.68		3,632.64		
Sub total:				*163,645.42*
PERSONNEL & BENEFITS (Describe outside funding source)				
Teacher & Instructional Aide S&B paid by State funding - wrap		124,092.29		
Teacher & Instructional Aide S&B paid by State funding - FD		85,585.01		
Sub total:				*661,565.03*
CLERICAL VOLUNTEER (Hours x Rate)				
18 hours x $32.39		583.02		
Sub total:				*2,720.76*
SUPPLIES AND SERVICES (List item(s), Donor & Valuation)				
Dental screenig & fluoride varnish provided by Smile Keepers		6,750.00		
Sub total:				*16,800.00*
OTHER (Describe in detail)				
collaboration with children's centers MRA of $34.38 x # of HS				
enrolled children x # of days				
Sub total:				*0.00*
TOTAL:		***264,559.38***		***844,731.21***

SIGNATURE Jennifer Ferguson

DATE 1/22/2015

Attachment 7

DELEGATE: Sacramento City Unified School District
EARLY HEAD START and T&TA
IN-KIND REPORT
FOR THE MONTH ENDING: November 2014
25% = $391,152

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				
551.32 hours @ $30.47 per hour		16,798.72		
Sub total:				*60,174.91*
LVN Intern to assist with health screenings & dental varnish (Hours x Rate)				
Sub total:				
COLLABORATION (Various)				
First Five				
SCOE				
Special Education				
Sub total:				
SUPPLIES AND SERVICES *(List item(s), **Donor & Valuation**)*				
Sub total:				
OTHER (Describe in detail)				
Sub total:				*0.00*
TOTAL:		***16,798.72***		***60,174.91***

SIGNATURE Ben Fuson

DATE 1/22/2015