AGENDA

2014/15-27

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

2.0 APPROVE JULY 9, 2015, FIELD TRIP TO ATTEND WHITE HOUSE TRIBAL YOUTH GATHERING

3.0 BOARD/SUPERINTENDENT GOVERNANCE RETREAT

Governance development: Board/Superintendent roles, responsibilities, and governance practices. Retreat will be facilitated by a California School Boards Association consultant.

4.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

5.0 CLOSED SESSION

Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE Unrepresented Management

6.0 RECONVENE INTO OPEN SESSION AND ADJOURNMENT

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 24 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 24 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District’s website at www.scusd.edu

(Saturday, June 27, 2015)
Meeting Date: June 27, 2015

Subject: Approve July 9, 2015, Field Trip to Attend White House Tribal Youth Gathering

☐ Information Item Only
☐ Approval on Consent Agenda
☐ Conference (for discussion only)
☐ Conference/First Reading (Action Anticipated: ______________)
☒ Conference/Action
☐ Action
☐ Public Hearing

Division: Youth Development Support Services

Recommendation: Approve the July 9th American Indian Education Program (AIEP) field trip to attend the “invite only” White House Tribal Youth Gathering and National UNITY Conference, July 10th - 14th, 2015.

Background/Rationale: Three youth leaders from SCUSD’s American Indian Education Program have been invited to attend the first White House Tribal Youth Gathering in Washington, D.C. After the historic White House convening, the young people will join more than 1,200 Native American youth from across the country at the fourth annual UNITY conference. UNITY’s National conference continues the work of the network promoting personal growth, citizenship and leadership among American Indian and Alaska Native Youth.

Financial Considerations: The trip will be paid for by parent contribution, AIEP and Youth Development funds.

LCAP Goal(s): Career & College Ready Students; Family & Community Engagement

Documents Attached:
1. Field Trip packet

Estimated Time of Presentation: N/A
Submitted by: Stacey Bell, Director, Youth Development
Approved by: Lisa Allen, Interim Deputy Superintendent
Sacramento City Unified School District
OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST

School Name: SCUSD American Indian Education Program
Teacher's Name: Jesus Limon
Field Trip Destination: Washington D.C.
Date: June 24, 2015
Room #: Serna
Telephone #: 543-9364

Reason for travel: Students will attend the first ever White House Tribal Youth Gathering in Washington DC, to provide American Indian youth the opportunity to interact with senior Administration officials and the White House Council on Native American Affairs.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day:

Signed: Jesus Limon
Teacher

Approvals:

Principal: [Signature]
Date: 6/24/15

Risk Management Dept.: [Signature]
Date: 6/24/15

Segment Administrator: [Signature]
Date: 6/25/15

Superintendent:
Date:

Board Approval Date:

5/11/04 Out of State or Country Request Form RSK –F106B Page 1 of 1
TRAVEL REQUEST FORM (ACC-F014)
Sacramento City Unified School District

Request to Attend:
Γ Conference/Workshop
Γ Business Meeting

Purpose for Attending:
Γ Professional Development
Γ Continued Education Credits Earned

Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip; 60 days if out-of-state.

School/Department: Youth Development Department
Date(s) of Event: July 9, 2015
Location: Washington DC.

Event Title (attach brochure): Tribal Youth Gathering at the White House

Purpose:
To provide American Indian and Alaska Native youth from across the country the opportunity to interact directly with senior Administration officials and the White House Council on Native American Affairs.

*(value does this activity give students, attendees, staff, department/site or community?)*

How does this travel align with the District's strategic plan? Improving students educational experiences and to learn to become global leaders

How will this activity/event be used and shared?
Information brought back to other American Indian and Alaska Native youth

Name of Attendee(s)
(attach sheet for additional attendees)

Jesus Lynen Guzman
Derek Goodwin

Position
YD Specialist II
Parent

Substitute (Y/N)*
No
No
No
No
No
No

No.

No.

No.

No.

No.

Budget Code
(for substitute)

Additional Attendees Attached

Approvals:

Principal/Department Head Signature & Print Name: [Signature]
Date: 6/24/15

Cabinet Level or Designee Signature: [Signature]
Date: 6/28/15

Chief Business Officer Signature: [Signature]
Date: 6/28/15

Superintendent or Designee Signature: [Signature]
Date: 6/28/15

District cost for all attendees (estimate)

Registration Fee
Meals included? [ ]
B [ ] L [ ] D [ ]
Lodging
Transportation
Meals
Other
TOTAL

Categorical
Budget Code(s):

General Fund/Unrestricted

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Registration Fee

Hotel

Airfare ****

Car Rental ****

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830

Rev.F 3-22-11

ACC-F014
Sacramento City Unified School District
FIELD TRIP REQUEST FORM
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip.

School Name: American Indian Education Program
Date: June 24, 2015

Teacher’s Name: Jesus Limon
Room #: Telephone #:643-9364
Fax #: 399-2041

Field Trip Destination: Washington D.C.

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☑ Overnight
☐ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route:

Educational nature of field trip/excursion: American Indian/Alaska Native youth will have the opportunity to interact with senior Administration and White House Council on Indian Affairs

Depart Date: July 8th
Time: __________ am/pm
Return Date: July 13th
Time: __________ am/pm

TRANSPORTATION will be provided by:
☐ Walking ☐ School Bus – Contact Transportation Field Trip Office
☐ Chartered Bus Company Certified:

☐ yes ☐ no – Check Risk Management Web Site
☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver,
☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.
☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.
☐ Public Transportation ☐ Train ☑ Commercial Airline ☐ Other:

Funding Source: ________________________________ Financial Assistance Available? ☐ yes ☑ no

Number of students participating: 3

Adult Supervisors/ Drivers:

1) Dereck Goodwin
☐ yes ☐ no 2)
□ yes ☑ no 4)

3) ________________________________
☐ yes ☐ no 2)
□ yes ☑ no 4)

Teachers and Staff Attending:

1) Jesus Limon
☐ yes ☐ no 2)
□ yes ☑ no 4)

3) ________________________________
☐ yes ☐ no 2)
□ yes ☑ no 4)

Principal Approval: ________________________________ Date: 6/24/15

Risk Management Approval (Unusual Activities): ________________________________ Date: 6/24/15

Segment Administrator Approval: ________________________________ Date: 6/24/15

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
2. Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator.

8/20/07 Rev C Field Trip Request Form RSK –F106A