



Putting  
Children  
First

# Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

## **Board of Education Members**

Jay Hansen, President (Trustee Area 1)  
Jessie Ryan, Vice President (Trustee Area 7)  
Darrel Woo, Second Vice President (Trustee Area 6)  
Ellen Cochrane, (Trustee Area 2)  
Christina Pritchett, (Trustee Area 3)  
Michael Minnick, (Trustee Area 4)  
Mai Vang, (Trustee Area 5)  
Natalie Rosas, Student Member

**Thursday, February 16, 2017**

**4:30 p.m. Closed Session**

**6:30 p.m. Open Session**

## **Serna Center**

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

# AGENDA

**2016/17-13**

*Allotted Time*

4:30 p.m.    **1.0    OPEN SESSION / CALL TO ORDER / ROLL CALL**

**2.0    ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE  
DISCUSSED IN CLOSED SESSION**

**3.0    CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

**3.1    Government Code 54956.9 - Conference with Legal Counsel – Anticipated  
Litigation:**

*a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government  
Code section 54956.9*

*b) Initiation of litigation pursuant to subdivision (d)(4) of Government Code  
section 54956.9*

**3.2    Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA,  
SCTA, SEIU, Teamsters, UPE, Unrepresented Management**

**3.3    Government Code 54957 – Public Employee  
Discipline/Dismissal/Release/Reassignment**

- 3.4 *Government Code 54957 - Public Employment*  
a) *Superintendent*
- 3.5 *Government Code 54956.8 – Conference with Real Property Negotiators*  
*Property: 7050 San Joaquin Street and 16<sup>th</sup> and N Street*  
*District Negotiator: Superintendent*  
*Negotiating Parties: District and Cresleigh Homes*  
*Under Negotiation: Price and Terms of Exchange*

6:30 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance will be led by the following Spelling Bee winners:*  
*First Place – Agnes Kong, Camellia Basic Elementary, Sixth Grade*  
*First Place – Sitiveni Naqica, Camillia Basic Elementary, Second Grade*  
*Second Place – Lily Bui, Woodbine Elementary, Fourth Grade*  
*Third Place – Za’Khari Bean, Caroline Wenzel Elementary, Sixth Grade*

- *Presentation of Certificates by President Jay Hansen*

6:35 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:40 p.m. **6.0 AGENDA ADOPTION**

**7.0 SPECIAL PRESENTATION**

- 6:45 p.m. 7.1 *Student Advisory Council Initiative Presentation (Student Advisory Council Executive Board)* 10 minutes

6:55 p.m. **8.0 PUBLIC COMMENT** 15 minutes

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

**9.0 PUBLIC HEARING**

- 7:10 p.m. 9.1 *Public Hearing on the Renewal of the Charter Petition for Sacramento New Technology High School (Jack Kramer and Kenneth Durham)* **Conference/First Reading**  
10 minute presentation  
10 minute discussion
- 7:30 p.m. 9.2 *Public Hearing on the Renewal Charter Petition for George Washington Carver School of Arts and Science (Jack Kraemer and Allegra Alessandri)* **Conference/First Reading**  
10 minute presentation  
10 minute discussion

7:50 p.m.	9.3	<i>Public Hearing on the Renewal Charter Petition for The Met Sacramento High School (Jack Kraemer and Vince Wolfe)</i>	<b>Conference/First Reading</b> 10 minute presentation 10 minute discussion
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8:10 p.m.	<b>10.0</b>	<b>CONSENT AGENDA</b>	<b>2 minutes</b>
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*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

**10.1**    *Items Subject or Not Subject to Closed Session:*

- 10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion (Gerardo Castillo, CPA)*
- 10.1b Approve Personnel Transactions (Cancy McArn)*
- 10.1c Approve Sutter Middle School Field Trip to Ashland, Oregon from March 7 to March 9, 2017 (Lisa Allen and Olga Simms)*
- 10.1d Approve Sutter Middle School Field Trip to Ashland, Oregon from March 22 to March 24, 2017 (Lisa Allen and Olga Simms)*
- 10.1e Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of January 2017 (Gerardo Castillo, CPA)*
- 10.1f Approve Resolution No. 2923: Temporary Interfund Transfers of Special or Restricted Fund Monies (Gerardo Castillo, CPA)*
- 10.1g Approve C. K. McClatchy High School Field Trip to Ashland, Oregon to Attend a Shakespeare Festival from March 29 – March 31, 2017 (Lisa Allen and Mary Hardin Young)*
- 10.1h Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Crocker/Riverside Elementary School and O. W. Erlewine Elementary School on January 19, 2017, and Golden Empire Elementary School on January 19 and 20, 2017 (Gerardo Castillo, CPA)*
- 10.1i Approve Minutes of the January 19, 2017, Board of Education Meeting (José L. Banda)*

**11.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

8:12 p.m.	11.1	<i>Superintendent Search Process and Timeline (Nathaniel Browning and Rich Copper)</i>	<b>Conference</b> 10 minute presentation 10 minute discussion
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8:32 p.m.	11.2	2017-2018 Budget Reductions – Restricted Funds (Gerardo Castillo, CPA)	<b>Conference/First Reading</b> 10 minute presentation 10 minute discussion
8:52 p.m.	11.3	Overview of the New State Accountability System: the California School Dashboard (Elliot Lopez, Cathy Morrison, and Sara Pietrowski)	<b>Information</b> 10 minute presentation 10 minute discussion
9:12 p.m.	11.4	Approve Resolution No. 2925: Property Exchange (16 <sup>th</sup> and N and 7050 San Joaquin) (Cathy Allen)	<b>Conference/Action</b> 5 minute presentation 10 minute discussion
9:27 p.m.	11.5	Monthly Facilities Update (Cathy Allen)	<b>Information</b> 10 minute presentation 5 minute discussion
9:42 p.m.	<b>12.0</b>	<b>BUSINESS AND FINANCIAL INFORMATION/REPORTS</b>	<b>Receive Information</b>
	12.1	Business and Financial Information: <ul style="list-style-type: none"> <li>• Purchase Order Board Report for the Period of November 15, 2016, through December 31, 2016</li> <li>• Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for November 1, 2016, through December 31, 2016</li> </ul>	
	12.2	Head Start/Early Head Start Reports	
9:44 p.m.	<b>13.0</b>	<b>FUTURE BOARD MEETING DATES / LOCATIONS</b> <ul style="list-style-type: none"> <li>✓ February 18, 2017, 10:00 a.m. to 3:00 p.m., Board Retreat; Grange Restaurant, 926 J St, Sacramento, CA 95814</li> <li>✓ March 2, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting</li> </ul>	
9:46 p.m.	<b>14.0</b>	<b>ADJOURNMENT</b>	

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

**Meeting Date:** February 16, 2017

**Subject:** Public Hearing on the Renewal Charter Petition for Sacramento New Technology High School

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☒ Conference/First Reading (Action Anticipated: March 16, 2017)
- ☐ Conference/Action
- ☐ Action
- ☒ Public Hearing

**Division:** Deputy Superintendent's Office

**Recommendation:** To conduct Public Hearing to consider the level of support for the renewal of the charter for Sacramento New Technology High School.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47607 (b) to consider the level of support for the renewal charter of Sacramento New Technology High School. (Charter petition expiration date: June 30, 2017). Sacramento City Unified School District received Sacramento New Technology High School's charter renewal petition on January 18, 2017. SCUSD and Sacramento New Technology High School have mutually agreed to a 30-day extension for approval or denial of the charter renewal.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the charter renewal petition.

**LCAP Goal(s):** Family and Community Engagement

**Documents Attached:**

1. Public Hearing Notice
2. Executive Summary
3. Charter Petition (Proposed): <http://www.scusd.edu/charter-petitions>

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Lisa Allen, Deputy Superintendent

Jack Kraemer, Innovative Schools and Charter  
Oversight, Director

**Approved by:** José L. Banda, Superintendent

**Sacramento City Unified School District**  
Sacramento New Technology High School

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

### **Topic of Hearing:**

**Public Hearing on the Renewal of the Charter for  
Sacramento New Technology High School**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code section 47605 (b) to consider the level of support for the renewal of the charter for Sacramento New Technology High School. The district received Sacramento New Technology High School's charter renewal petition on January 18, 2017.

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**HEARING DATE:** Thursday, February 16, 2017

**TIME:** 6:30 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** Jack Kraemer at [jack-kraemer@scusd.edu](mailto:jack-kraemer@scusd.edu) or (916) 643-9079.

# Board of Education Executive Summary

## Deputy Superintendent's Office

Public Hearing on the Renewal Charter Petition for Sacramento New  
Technology High School  
February 16, 2017



### I. OVERVIEW / HISTORY

Sacramento City Unified School District ("District") originally granted Sacramento New Technology High School's ("SNTHS") charter petition for establishment on June 2003. The charter petition has been renewed twice and is now due to expire June 30, 2017.

Sacramento City Unified School District received a charter renewal petition from SNTHS on January 18, 2016. SNTHS is seeking a five-year renewal term for their proposed dependent charter school for students in grade levels 9 - 12. The purpose of the Public Hearing is to consider the level of support for the renewal charter petition of SNTHS.

### II. DRIVING GOVERNANCE

The Charter Petition process is guided by Education Code 47605. The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) to consider the level of support for the Renewal Charter Petition for SNTHS. Public Hearing must be held within 30 days of receiving a petition and Board Action must take place within 60 days of petition receipt unless both parties mutually agree to an extension of an additional 30 days.

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years. (EC 47607). If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (Cal. Code Regs., tit. 5, §11966.4(c).)

District and SNTHS have mutually agreed to a 30-day extension for approval or denial of the charter renewal. The 30-day extension is beneficial because it provides latitude to staff for the review and analysis of the charter renewal application, and it ensures compliance with deadlines while considering the set schedule of Board of Education meetings should more time be needed due to unforeseen circumstances.

### III. BUDGET

The budget for SNTHS should be detailed within the charter renewal petition and appendices. District staff will present a review of the charter's financials and provide the Board with a review of the analysis and a recommendation for approval or denial at the Board Meeting on March 16, 2017.

### IV. GOALS, OBJECTIVES, AND MEASURES

# Board of Education Executive Summary

## Deputy Superintendent's Office

Public Hearing on the Renewal Charter Petition for Sacramento New  
Technology High School  
February 16, 2017



The goal of the Public Hearing is for the Board of Education to consider the level of support for the renewal of the charter for SNTHS. District staff will present a comprehensive review of the charter renewal petition and provide the Board of Education with a review of the analysis and a recommendation for approval or denial at the Board Meeting on March 16, 2017.

### **V. MAJOR INITIATIVES**

Not Applicable.

### **VI. RESULTS**

Not Applicable.

### **VII. LESSONS LEARNED / NEXT STEPS**

- District staff conducts a thorough and comprehensive review of the charter renewal petition.
- District staff presents the analysis and a recommendation for approval or denial of the charter renewal petition at the Board Meeting on March 16, 2017.
- The Board reviews District staff's analysis and recommendations, and the Board approves or denies the renewal of the charter at the Board Meeting on March 16, 2017.



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.2

**Meeting Date:** February 16, 2017

**Subject:** Public Hearing on the Renewal Charter Petition for George Washington Carver School of Arts and Science

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☒ Conference/First Reading (Action Anticipated: March 16, 2017)
- ☐ Conference/Action
- ☐ Action
- ☒ Public Hearing

**Division:** Deputy Superintendent's Office

**Recommendation:** To conduct Public Hearing to consider the level of support for the renewal of the charter for George Washington Carver School of Arts and Science.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47607 (b) to consider the level of support for the renewal charter of George Washington Carver School of Arts and Science. (Charter petition expiration date: June 30, 2017). Sacramento City Unified School District received George Washington Carver School of Arts and Science's charter renewal petition on January 18, 2017. SCUSD and George Washington Carver School of Arts and Science have mutually agreed to a 30-day extension for approval or denial of the charter renewal.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the charter renewal petition.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Public Hearing Notice
2. Executive Summary
3. Charter Petition (Proposed): <http://www.scusd.edu/charter-petitions>

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Lisa Allen, Deputy Superintendent  
Jack Kraemer, Innovative Schools and Charter Oversight, Director

**Approved by:** José L. Banda, Superintendent

**Sacramento City Unified School District**  
George Washington Carver School of Arts and Science

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

### **Topic of Hearing:**

**Public Hearing on the Renewal of the Charter for  
George Washington Carver School of Arts and Science**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code section 47605 (b) to consider the level of support for the renewal of the charter for George Washington Carver School of Arts and Science. The district received George Washington Carver School of Arts and Science's charter renewal petition on January 18, 2017.

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**HEARING DATE:** Thursday, February 16, 2017

**TIME:** 6:30 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** Jack Kraemer at [jack-kraemer@scusd.edu](mailto:jack-kraemer@scusd.edu) or (916) 643-9079.

# Board of Education Executive Summary

## Deputy Superintendent's Office

Public Hearing on the Renewal Charter Petition for George Washington  
Carver School of Arts and Science  
February 16, 2017



### I. OVERVIEW / HISTORY

Sacramento City Unified School District ("District") originally granted George Washington Carver School of Arts and Science's ("GWC") charter petition for establishment on June 2003 as America's Choice High School. Upon renewal in 2007, a material revision was approved to become George Washington Carver School of Arts and Science, a Waldorf inspired high school. The charter petition has been renewed again on March 1, 2012 and is now due to expire June 30, 2017.

Sacramento City Unified School District received a charter renewal petition from GWC on January 18, 2016. GWC is seeking a five-year renewal term for their proposed dependent charter school for students in grade levels 9 - 12. The purpose of the Public Hearing is to consider the level of support for the renewal charter petition of GWC.

### II. DRIVING GOVERNANCE

The Renewal Charter Petition process is guided by Education Code 47605. The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) to consider the level of support for the Charter Petition for GWC. Public Hearing must be held within 30 days of receiving a petition and Board Action must take place within 60 days of petition receipt unless both parties mutually agree to an extension of an additional 30 days.

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years. (EC 47607). If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (Cal. Code Regs., tit. 5, §11966.4(c).)

District and GWC have mutually agreed to a 30-day extension for approval or denial of the charter renewal. The 30-day extension is beneficial because it provides latitude to staff for the review and analysis of the charter renewal application, and it ensures compliance with deadlines while considering the set schedule of Board of Education meetings should more time be needed due to unforeseen circumstances.

### III. BUDGET

The budget for GWC should be detailed within the charter renewal petition and appendices. District staff will present a review of the charter's financials and provide the Board with a review of the analysis and a recommendation for approval or denial at the Board Meeting on March 16, 2017.

# Board of Education Executive Summary

## Deputy Superintendent's Office

Public Hearing on the Renewal Charter Petition for George Washington  
Carver School of Arts and Science  
February 16, 2017



### IV. GOALS, OBJECTIVES, AND MEASURES

The goal of the Public Hearing is for the Board of Education to consider the level of support for the renewal of the charter for GWC. District staff will present a comprehensive review of the charter renewal petition and provide the Board of Education with a review of the analysis and a recommendation for approval or denial at the Board Meeting on March 16, 2017.

### V. MAJOR INITIATIVES

Not Applicable.

### VI. RESULTS

Not Applicable.

### VII. LESSONS LEARNED / NEXT STEPS

- District staff conducts a thorough and comprehensive review of the charter renewal petition.
- District staff presents the analysis and a recommendation for approval or denial of the charter renewal petition at the Board Meeting on March 16, 2017.
- The Board reviews District staff's analysis and recommendations, and the Board approves or denies the renewal of the charter at the Board Meeting on March 16, 2017.



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.3

**Meeting Date:** February 16, 2017

**Subject:** Public Hearing on the Renewal Charter Petition for The Met Sacramento High School

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☒ Conference/First Reading (Action Anticipated: March 16, 2017)
- ☐ Conference/Action
- ☐ Action
- ☒ Public Hearing

**Division:** Deputy Superintendent's Office

**Recommendation:** To conduct Public Hearing to consider the level of support for the renewal of the charter for The Met Sacramento High School.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47607 (b) to consider the level of support for the renewal charter of The Met Sacramento High School. (Charter petition expiration date: June 30, 2017). Sacramento City Unified School District received The Met Sacramento High School's charter renewal petition on January 18, 2017. SCUSD and The Met Sacramento High School have mutually agreed to a 30-day extension for approval or denial of the charter renewal.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the charter renewal petition.

**LCAP Goal(s):** Family and Community Engagement

**Documents Attached:**

1. Public Hearing Notice
2. Executive Summary
3. Charter Petition (Proposed): <http://www.scusd.edu/charter-petitions>

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Lisa Allen, Deputy Superintendent

Jack Kraemer, Innovative Schools and Charter  
Oversight, Director

**Approved by:** José L. Banda, Superintendent

**Sacramento City Unified School District**  
The Met Sacramento High School

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

**Topic of Hearing:**

**Public Hearing on the Renewal of the Charter for  
The Met Sacramento High School**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a public hearing in accordance with Education Code section 47605 (b) to consider the level of support for the renewal of the charter for The Met Sacramento High School. The district received The Met Sacramento High School's charter renewal petition on January 18, 2017.

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**HEARING DATE:** Thursday, February 16, 2017

**TIME:** 6:30 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** Jack Kraemer at [jack-kraemer@scusd.edu](mailto:jack-kraemer@scusd.edu) or (916) 643-9079.

# Board of Education Executive Summary

## Deputy Superintendent's Office

Public Hearing on the Renewal Charter Petition for The Met Sacramento High School  
February 16, 2017



### I. OVERVIEW / HISTORY

Sacramento City Unified School District ("District") originally granted The Met Sacramento High School's ("The Met") charter petition for establishment on June 2003. The charter petition has been renewed twice and is now due to expire June 30, 2017.

Sacramento City Unified School District received a charter renewal petition from The Met on January 18, 2016. The Met is seeking a five-year renewal term for their proposed dependent charter school for students in grade levels 9 - 12. The purpose of the Public Hearing is to consider the level of support for the renewal charter petition of The Met.

### II. DRIVING GOVERNANCE

The Charter Petition process is guided by Education Code 47605. The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) to consider the level of support for the Renewal Charter Petition for The Met. Public Hearing must be held within 30 days of receiving a petition and Board Action must take place within 60 days of petition receipt unless both parties mutually agree to an extension of an additional 30 days.

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years. (EC 47607). If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (Cal. Code Regs., tit. 5, §11966.4(c).)

District and The Met have mutually agreed to a 30-day extension for approval or denial of the charter renewal. The 30-day extension is beneficial because it provides latitude to staff for the review and analysis of the charter renewal application, and it ensures compliance with deadlines while considering the set schedule of Board of Education meetings should more time be needed due to unforeseen circumstances.

### III. BUDGET

The budget for The Met should be detailed within the charter renewal petition and appendices. District staff will present a review of the charter's financials and provide the Board with a review of the analysis and a recommendation for approval or denial at the Board Meeting on March 16, 2017.

### IV. GOALS, OBJECTIVES, AND MEASURES

## Board of Education Executive Summary

### Deputy Superintendent's Office

Public Hearing on the Renewal Charter Petition for The Met Sacramento  
High School  
February 16, 2017



The goal of the Public Hearing is for the Board of Education to consider the level of support for the renewal of the charter for The Met. District staff will present a comprehensive review of the charter renewal petition and provide the Board of Education with a review of the analysis and a recommendation for approval or denial at the Board Meeting on March 16, 2017.

#### **V. MAJOR INITIATIVES**

Not Applicable.

#### **VI. RESULTS**

Not Applicable.

#### **VII. LESSONS LEARNED / NEXT STEPS**

- District staff conducts a thorough and comprehensive review of the charter renewal petition.
- District staff presents the analysis and a recommendation for approval or denial of the charter renewal petition at the Board Meeting on March 16, 2017.
- The Board reviews District staff's analysis and recommendations, and the Board approves or denies the renewal of the charter at the Board Meeting on March 16, 2017.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1a

**Meeting Date:** February 16, 2017

**Subject:** Approval of Grants, Entitlements, and Other Income Agreements  
Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career & Life Ready Graduates; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Other Agreements

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Gerardo Castillo, CPA, Chief Business Officer Kimberly Teague, Contract Specialist</p> <p><b>Approved by:</b> José L. Banda, Superintendent</p>
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## **GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS - REVENUE**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>ADULT EDUCATION</u></b>		
A16-00061.1 Sacramento County Office of Education (SCOE)	7/1/16 – 12/31/17: Adult Education Block Grant (Additional Funding). SCOE will act as fiscal agent in the distribution and monitoring of these funds pursuant to the Capital Adult Education Regional Consortium Governance and Fiscal Allocation Plans, AB 104, and Education Code §84913.	\$180,704 Additional Funding  Original Allocation= \$1,079,980

## **EXPENDITURE AND OTHER AGREEMENTS**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>FACILITIES SUPPORT SERVICES</u></b>		
SA17-00369 Optima Inspections	1/1/17 – Completion of Services. Division of State Architect inspection services as needed for the Core Academic Renovations Project at C.K. McClatchy High School (Modernization of Visual & Performing Arts)	\$96,000 Measure Q Funds



## Inspector Agreement

**THIS INSPECTOR AGREEMENT** ("Agreement") is entered into as of February 16, 2017, by and between the Sacramento City Unified School District, a California public school district (the "DISTRICT") and Optima Inspections, an Independent Contractor, (the "INSPECTOR"). District and Inspector together are each a "Party" and together are the "Parties" to this Agreement.

### RECITALS:

A. DISTRICT intends to perform Core Academic Renovations (Visual & Performing Arts Modernization) at C.K. McClatchy High School, hereinafter the "Project".

B. Education Code section 17311 and Title 24 of the California Code of Regulations (hereinafter "Title 24") require DISTRICT to provide for competent, adequate and continuous inspection for each construction project by a project inspector satisfactory to the Architect or Structural Engineer in general responsible charge of observation of the work of construction.

C. DISTRICT desires to retain INSPECTOR to provide inspection services on the Project. INSPECTOR shall have all of the duties and responsibilities of an inspector, as set forth in Education Code section 17309 et seq. Title 24 of the California Code of Regulations, including sections 4-336 and 4-342.

D. Government Code section 53060 authorizes DISTRICT to contract with persons to furnish special services and advice to District in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required.

E. INSPECTOR is at least 25 years of age, has had at least three years prior experience in inspection or construction work on building projects of a type similar to the projects for which INSPECTOR is proposed as the inspector, has a thorough knowledge of building materials, is able to read and interpret plans and specifications and has been approved as a project inspector by the Structural Safety Section, Division of the State Architect (hereinafter "DSA").

F. DISTRICT desires to contract with INSPECTOR to provide inspection services to DISTRICT on the terms and conditions set forth below, and INSPECTOR desires the same. INSPECTOR acknowledges that District is required to obtain DSA approval prior to using INSPECTOR'S services on the project. INSPECTOR agrees to do all acts necessary to timely obtain DSA approval.

In consideration of the mutual covenants contained herein, the parties agree as follows:

### **ARTICLE 1: DUTIES OF THE INSPECTOR**

The duties of the INSPECTOR shall include the duties of the inspector set forth in Education Code sections 17309 et seq., and Title 24 of the California Code of Regulations, and future amendments thereto, including the duties set forth below.

A. General. INSPECTOR shall provide competent, adequate, and continuous inspection during construction or alteration satisfactory to the Project Manager, Architect and DSA. INSPECTOR shall act under the direction of the Architect, or Structural Engineer if applicable, as the Board of Education of DISTRICT may direct. While performing the services contemplated by this Agreement, INSPECTOR agrees to comply with all applicable laws and regulations.



B. Continuous Inspection Services. In fulfilling Inspector's responsibilities, INSPECTOR shall represent DISTRICT as the inspector on the Project job site. INSPECTOR shall have personal knowledge, obtained by his personal and continuous inspection of the work of construction at all stages of its progress, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work to insure a workmanlike job is constructed in conformity with the contract documents, all applicable requirements of the DSA and all applicable federal and state laws and local ordinances.

Work such as concrete work or brick work which can be inspected only as it is placed will require the constant presence of INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while INSPECTOR is not present. In any case, INSPECTOR must personally inspect every part of the work. In no event shall INSPECTOR have or assume any duties which will prevent INSPECTOR from continuous inspection of the work of construction in all stages of its progress at the site where INSPECTOR is responsible for inspection.

C. Personal Knowledge. INSPECTOR may obtain personal knowledge of the work of construction, either on site or off site, performed under the inspection of a special inspector or inspector, if any (Section 4-333 of Title 24), from the reporting of others on testing or inspection of materials and workmanship for compliance with the plans, specifications and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

D. Relations With Architect Or Engineer. INSPECTOR shall work under the general direction of the Architect or Structural Engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the Architect or Structural Engineer for interpretation and instructions. In no case, however, shall the instruction for the Architect or Structural Engineer be construed to cause work to be done which is not in conformity with the approved plans, specifications and change orders.

E. Job File. INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the Architect or Structural Engineer for proper action. INSPECTOR shall have and maintain on the job at all times all codes and documents referred to in the plans and specifications.

F. Semimonthly Reports. INSPECTOR shall keep the Architect or Structural Engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required by Section 4-337 of Title 24, signed by the INSPECTOR. A copy of each such report shall be sent to the DISTRICT's Deputy Superintendent/CFO as designee of the Board of Education of DISTRICT, and to DSA. Failure to comply with Section 4-337 is cause for DSA to withdraw approval of INSPECTOR.

G. Notifications to Division of the State Architect. INSPECTOR shall notify the DSA (1) when work is started on the Project or restarted if previously suspended per no. 4 below, (2) at least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms, (3) at least 48 hours in advance of the first pour of foundation concrete and 24 hours in advance of any subsequent and significant concrete pour, and (4) when all work is suspended for a period of more than two weeks.

H. Construction Procedure Records. INSPECTOR shall keep a record of certain phases of construction procedure including but not limited to the following: (1) the time and date of placing concrete and the time and date of removal of forms in each portion of the structure; (2) identification marks of welders, lists of defective welds, manner of correction of defects, and other matters regarding welding



operations; (3) penetration under the last ten (10) blows for each pile when piles are driven for foundations. All such records of construction procedure shall be kept on the job until completion of the work, and shall be made a part of the permanent school records.

I. Deviations. INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to contractor's attention. Copies of such notices shall be forwarded immediately to the Architect or Structural Engineer, and to the DSA. INSPECTOR shall safeguard the interest of the District in the construction of the project.

Failure on the part of INSPECTOR to notify the contractor of the deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by contractor's contract in accordance with the approved plans and specifications and all laws and regulations.

J. Verified Reports. From time to time, as the work of construction or alteration progresses, INSPECTOR shall prepare and submit to the DSA verified reports, signed by the Architect or Structural Engineer and INSPECTOR, upon forms prescribed by the DSA, based upon INSPECTOR'S personal knowledge (as defined in Education Code section 17309 that the work during the period covered by the report has been performed and materials have been used and installed, in every material respect, in compliance with the approved plans and specifications, setting forth such detailed statements of fact as are required by the DSA in accordance with Section 4-336 of Title 24. INSPECTOR shall also prepare and deliver to the DSA detailed statements of fact regarding materials, operations and other matters related to the work of construction when requested.

K. No Authority To Contract. INSPECTOR shall have no authority to contract on behalf of DISTRICT.

L. If not already set forth herein, INSPECTOR must:

- a. Be familiar with the plans, specifications, change orders, and the contractor's operations during all phases of the project.
- b. Observe, check and measure items used in the project for compliance with the plans, specifications, change orders, and technical instructions from the Architect.
- c. Maintain a daily report/log describing the general work performed by the contractor, noting problems, rejections of materials or work and unusual events. The report/log shall be filled daily, tersely and factually. The report/log shall reflect the contractor's activities each day. This and all other reports shall be timely and properly completed. All reports and records created or maintained by INSPECTOR shall be District's sole property.
- d. Supervise on-site testing and ensure that all required tests are performed by a competent testing laboratory, contractor or engineer as specified in the Contract Documents. Check and report to the Project Manager and the Architect laboratory tests indicating defective materials or other problems. Check billings from testing laboratories to see that billings reflect only tests actually requested and performed. Maintain a daily log of inspection by testing lab.
- e. Make sure that the required record drawings are accurately marked up as required.
- f. Report to the Project Manager and the Architect verbally and in writing: (1) poor performance by the contractor; (2) acts prejudicial to the District's interest; and, (3) work performed or materials used which are not in conformance with the Contract Documents.
- g. Assist the Project Manager and the Architect in the final inspection and project acceptance phase.
- h. Upon request, provide the District with a written report regarding contractor's performance on the Project.



- i. Maintain an effective working relationship with the contractor, District personnel and Architect.
- j. Be tactful, firm and fair in insisting that contractor adhere to the Contract Documents.
- k. Attempt to foresee methods or materials which will not be acceptable and immediately bring these facts to the contractor's attention in order to avoid removal of work already in place.
- l. Attempt to anticipate the contractor's problems and review with the Project Manager anticipated schedules and work involved prior to the commencement of a new trade on the job.
- m. Attempt to foresee the need for all required tests and inspections.
- n. When notified by contractor, arrange for all tests and inspections which are required by the Contract Documents, arrange for prompt notification of the Architect of the results of the tests and inspections, and record Architect's approval or rejection.
- o. Refuse to allow any related work to be installed until shop drawings have received final approval from the Architect.
- p. Ensure that Architect's verbal instructions during field inspections are written in the Daily Report/Log for that day or in the Field Instruction Sheet.
- q. Be responsible for slump tests and for taking concrete test cylinders for each concrete pour and marking them for identification. Inspector shall make arrangements for transportation and storage of test materials.
- r. Receive samples which are required to be furnished at the job site; record date received and from whom; notify Architect of their readiness for examination, record Architect's approval or rejection; and maintain custody of approved samples.
- s. Inspect all materials immediately upon their delivery to the site to ensure that they comply with the Contract Documents and are in a good and acceptable condition. Exert extreme care to ensure that no communications to the contractor or contractor's agents are misinterpreted as changes in the scope of the work.
- t. Assist in the completion and submission of DSA close out documents as required by DSA.
- u. INSPECTOR may be required to utilize construction program management software, such as, but not limited to, e-Builder™.

M. Restrictions on the Inspector's Authority. In the performance of the duties required by this Agreement, the INSPECTOR exercises limited authority. The INSPECTOR shall not:

- a. Authorize deviations from the Contract Documents;
- b. Avoid conducting any required tests;
- c. Enter the area of responsibility of the contractor's field superintendent;
- d. Expedite the job for the contractor;
- e. Advise on, or issue directions relative to, any aspect of the building technique or sequence unless a specific technique or sequence is called for in the specifications;
- f. Approve shop drawings or samples;
- g. Authorize or advise the District to occupy the project, in the whole or in part, prior to final acceptance of the project;
- h. Interfere in contractor/subcontractor relationships.

## **ARTICLE 2: VIOLATIONS OF THE FIELD ACT**

Failure, refusal or neglect on the part of INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing, any such violation to the Architect or Structural Engineer, to DISTRICT's Chief Financial Officer, as designee of the Board of Education of DISTRICT, and to the DSA shall constitute a violation of the Field Act and shall be cause for the DSA to take action which may result in the withdrawal of the INSPECTOR'S approval.



In accordance with Education Code section 17312, any person who violates the Field Act (Education Code sections 17280 through 17313), or makes any false statement in any verified report or affidavit required pursuant to that Act is guilty of a felony.

### **ARTICLE 3: TERM**

The term of this Agreement shall commence on December 1, 2016, and shall terminate upon completion and acceptance by the Board of Education of DISTRICT of the construction project(s) for which INSPECTOR was retained, unless earlier terminated as provided in the Agreement.

### **ARTICLE 4: COMPENSATION**

DISTRICT agrees to pay INSPECTOR for services rendered and accepted by DISTRICT at the rate of \$80.00 per hour. Total compensation shall not exceed Ninety Six Thousand Dollars (\$96,000) for this Agreement. INSPECTOR will be paid for hours worked (not a lump sum), and shall record all hours worked in a daily log which shall be submitted to the District on a weekly basis.

Payment will be made within 30 days upon submission of periodic invoices to: Jeff Bozeman, Project Manager, Sacramento City Unified School District, 425 First Ave, Sacramento, CA 95818. Invoices must show the number of hours worked, the Agreement number, the project name and location and must contain the INSPECTOR'S original signature on all copies. INSPECTOR'S failure to maintain required records or to properly submit invoices may result in non-payment to INSPECTOR.

INSPECTOR agrees that if the construction schedule is interrupted for an unusual period of time, INSPECTOR shall not charge unreasonably for services rendered during the period of interruption.

### **ARTICLE 5. TERMINATION**

Either party may terminate this Agreement, without cause, at any time by giving the other party thirty (30) days written notice of termination. The effective date of termination shall occur thirty (30) days after the day on which the party terminating this Agreement personally delivers written notice of termination to the other party or mails such notice of termination in accordance with paragraph 9 of this Agreement.

### **ARTICLE 6: INDEPENDENT CONTRACTOR**

A. It is agreed that the relationship between DISTRICT and INSPECTOR is one of independent contractor and that no relationship of employer-employee or agency exists between the parties hereto.

B. All persons employed by INSPECTOR or acting at the direction of the INSPECTOR to assist INSPECTOR in rendering the services to be provided under this Agreement shall be entirely and exclusively employees and agents of the INSPECTOR. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharge, or any other terms of employment or requirements of law, shall be determined by INSPECTOR, and DISTRICT shall have no right or authority over such persons or the terms of such employment. INSPECTOR shall comply with any applicable prevailing wage laws.

C. INSPECTOR hereby indemnifies, holds harmless and agrees to defend DISTRICT, its Board members, officers, directors, agents and employees from any contention by a third party that an employer-employee or agency relationship exists between DISTRICT and INSPECTOR, its agents and employees by reason of this Agreement.

D. INSPECTOR and his/her/its employees and agents performing services related to this Agreement are not agents or employees of DISTRICT and are not entitled to participate in any DISTRICT



pension plans, retirement, health and welfare programs or any similar programs or benefits as a result of performing such services.

E. INSPECTOR and his/her/its agents and employees performing services related to this Agreement are not employees of DISTRICT for federal or state tax purposes or for any other purpose. DISTRICT shall have no obligation to pay wages to such persons or to withhold payroll taxes from compensation paid to such persons for services under this Agreement. INSPECTOR shall be solely responsible for payment of wages, if any, and employer's payroll tax liability related thereto. INSPECTOR agrees to indemnify, defend and hold the District, its Board members, agents, officers and employees harmless from any liability which INSPECTOR may incur to the Federal or State governments as a consequence of this Agreement. All payments to INSPECTOR shall be reported to the appropriate State and Federal tax authorities as required.

F. It is further understood and agreed by the parties hereto that in the performance of INSPECTOR's obligations under this Agreement, INSPECTOR is subject to the control or direction of DISTRICT merely as to the designation of tasks to be performed, and results to be accomplished by the services agreed to be rendered and performed under this Agreement, and not as to the means and methods for accomplishing the result.

G. If in the performance of this Agreement any third persons are employed by DISTRICT, such persons shall be entirely and exclusively under the direction, supervision and control of DISTRICT. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of employment or requirements of law, shall be determined by DISTRICT, and INSPECTOR shall have no right or authority over such persons or the terms of such employment. Nothing contained in the Agreement shall be deemed to create any contractual relationship between the INSPECTOR and the Architect or contractor, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the District, the Architect or the INSPECTOR which does not otherwise exist.

#### **ARTICLE 7: FINGERPRINTING REQUIREMENTS**

Education Code Section 45125.1 states that if employees of any contractor providing school site administrative or similar services may have any contact with any pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before entering to determine that they have not been convicted of a serious or violent felony. If the DISTRICT determines that more than limited contact with students will occur during the performance of these services by INSPECTOR, INSPECTOR will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to DISTRICT.

DISTRICT has determined that INSPECTOR'S services will result in limited contact with pupils. INSPECTOR is required to comply with the conditions listed in Exhibit A, Contractor's certification of compliance with District fingerprinting and security requirements. If INSPECTOR is unwilling to comply, INSPECTOR'S employees may not enter any school site until INSPECTOR provides certification of fingerprinting clearance by the DOJ for employees providing services. These requirements apply to self-employed inspectors.

#### **ARTICLE 8: INDEMNIFICATION AND EXCULPATION**

INSPECTOR shall indemnify, hold DISTRICT and its Board members, agents, employees and officers harmless from and defend DISTRICT against all claims, demands, actions or liability for injury or damage, including attorney's fees and costs, to persons or property arising for any reason from the services to be performed by INSPECTOR under this Agreement.



#### **ARTICLE 9: INSURANCE**

INSPECTOR shall maintain comprehensive general liability insurance during the life of this Agreement and shall provide the DISTRICT with a current certificate of insurance, evidencing its general liability insurance coverage in a sum not less than \$1,000,000 per occurrence, and such certificate or policy shall name the District as an additional insured. INSPECTOR shall carry workers' compensation coverage for INSPECTOR's employees rendering services to DISTRICT under this Agreement. DISTRICT assumes no liability for workers' compensation or for loss, damage or injury to persons or property in the performance of the services rendered by INSPECTOR under this Agreement. The insurance shall protect the INSPECTOR from the claims set forth below that may arise out of or result from the INSPECTOR'S performance of services or failure to perform services under this Agreement:

- a. Claims under Workers' Compensation, disability benefits and other similar employee benefits acts that are applicable to the work performed;
- b. Claims for damages because of bodily injury, occupational sickness or disease or death of Inspector's employees, agents or invitees;
- c. Claims for damages because of bodily injury or death of any person;
- d. Claims for damages insured by usual personal injury liability coverage that are sustained (1) by any person as a result of an offense directly related to the employment of such person by the Inspector or (2) by any other person
- e. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use therefrom; or
- f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The Inspector's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

#### **Comprehensive General Liability**

Personal Injury:	Property Damage:
\$1,000,000 Each Occurrence	\$1,000,000 Each Occurrence
\$1,000,000 Aggregate	\$1,000,000 Aggregate

#### **Comprehensive Automobile Liability**

Bodily Injury:	Property Damage:
\$1,000,000 Each Person/Occurrence	\$1,000,000 Each Occurrence

#### **ARTICLE 10: NOTICE**

All notices or other communications that one party may be required to desire to give to the other party under this Agreement shall be in writing and shall be served personally or by certified or by first class or overnight mail, postage prepaid, addressed as follows or to such other address as either party may provide to the other party in writing:

#### **DISTRICT:**

Sacramento City Unified School District  
Kimberly Teague, Contracts  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

#### **INSPECTOR:**

Optima Inspections  
Donald Dumford  
443 33<sup>rd</sup> St.  
Sacramento, CA 95816



#### **ARTICLE 11: NONASSIGNABILITY**

INSPECTOR is specially trained and competent to render the services to be provided under this Agreement. INSPECTOR shall not assign or subcontract all or any part of this Agreement or obligation of INSPECTOR under this Agreement or any interest therein, without the prior written consent of DISTRICT.

#### **ARTICLE 12: CONFLICT OF INTEREST**

A. INSPECTOR shall abide by and be subject to all applicable DISTRICT policies, regulations, statutes or other laws regarding conflict of interest.

B. INSPECTOR shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the work is to be performed in connection with a Federal contract or grant, Inspector shall not hire any employee of the United States government to perform any service covered by this Agreement.

C. INSPECTOR affirms to the best of its/his/her knowledge, there exists no actual or potential conflict of interest between Inspector's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

#### **ARTICLE 13: MODIFICATION IN WRITING**

This Agreement may not be modified, changed, or supplemented, nor may any modifications under this Agreement be waived, except by written instruments signed by both parties.

#### **ARTICLE 14: NONDISCRIMINATION**

It is the policy of the District that in connection with all services performed under Agreement, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, age or marital status. Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.

#### **ARTICLE 15: CALIFORNIA LAW**

This Agreement shall be construed in accordance with and governed by the laws and decisions of the State of California.

#### **ARTICLE 16: BINDING EFFECT**

This Agreement shall be binding upon DISTRICT and INSPECTOR, their heirs, executors, administrators, successors and assigns.

#### **ARTICLE 17: SEVERABILITY**

Should any term or provision of this Agreement be determined to be illegal or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected thereby, and each term or provision of this Agreement shall be valid and be enforced as written to the full extent permitted by law.

#### **ARTICLE 18: COUNTERPARTS**



This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile or original, with all signatures appended together, shall be deemed a fully executed Agreement.

**ARTICLE 19: INTERPRETATION**

The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

**ARTICLE 20: ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

Executed on the day and year first above written.

**SACRAMENTO CITY  
UNIFIED SCHOOL DISTRICT**

**OPTIMA INSPECTIONS**

By: \_\_\_\_\_  
Gerardo Castillo  
Chief Business Officer

By: \_\_\_\_\_  
Donald Dumford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## EXHIBIT A

### CONTRACTOR CERTIFICATION

**Fingerprinting:** Education Code section 45125.1 provides that any contractor providing school site administrative or similar services to a school district must certify that its employees providing that service who may come into contact with pupils have not been convicted of a serious or violent felony as defined by law. Those employees must be fingerprinted and the Department of Justice must report to the Contractor if they have been convicted of such felonies. No person convicted may be assigned to work under the Agreement. The school district may determine, under the totality of circumstances including (1) the length of time the employees will be on school grounds, (2) whether pupils will be in proximity of the site where the employees will be working and (3) whether the contractors will be working alone or with others, that the employees will have only limited contact with pupils and neither fingerprinting nor certification is required.

The District has determined that section 45125.1 is applicable to this Agreement. The District has also determined that the employees assigned to work at a school site under this Agreement will have only limited contact with pupils, provided the following conditions are met at all times:

1. Contractor employees shall not come into contact with pupils or work in the proximity of pupils at any time except under the direct supervision of school district employees.
2. Contractor employees shall use only restroom facilities reserved for District employees and shall not use student restrooms at any time.
3. Contractor will inform all of its employees who perform work at any school or District site of these conditions and require its employees, as a condition of employment, to adhere to them.
4. Contractor will immediately report to District any apparent violation of these conditions.
5. Contractor shall assume responsibility for enforcement of these conditions at all times during the term of this Agreement.

If, for any reason, Contractor cannot adhere to the conditions stated above, Contractor shall so inform the District and shall assign only those employees who have been fingerprinted and cleared for employment by the Department of Justice. In that case, Contractor shall provide to the District the names of all employees assigned to perform work under this Agreement.

Compliance with these conditions, or with the fingerprinting requirements, is a condition of this Agreement, and the District reserves the right to terminate the Agreement at any time for noncompliance.

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Donald Dumford

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Date



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1b

**Meeting Date:** February 16, 2017

**Subject:** Approve Personnel Transactions

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Certificated Personnel Transactions Dated February 16, 2017
2. Classified Personnel Transactions Dated February 16, 2017

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** José L. Banda, Superintendent

**Attachment 1: CERTIFICATED 02/16/2017**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY</b>							
JONES-HANKERSON	YOLANDA	B	Teacher Parent/Preschoc	CHILD DEVELOPMENT PROGRAM	2/1/2017	6/30/2017	EMPLOY PROB1 2/1/17
MCCARTHY	CHRIS	B	Teacher Elementary	CAROLINE WENZEL ELEMENTAR	1/23/2017	6/30/2017	EMPLOY PROB1 1/23/17
<b>EXTEND</b>							
DUNN	PATRICK	E	Teacher High School	THE MET	1/28/2017	6/30/2017	EXTEND TC 1/28/17-6/30/17
<b>STATUS CHANGE</b>							
BUCKMASTER	CORRIE	B	Dir III Tchr & Ldrshp Dvlp	ACADEMIC OFFICE	1/9/2017	6/30/2017	STCH/TR/WVG CHG 1/9/17
NOUCHI	NADINE	Q	Teacher Elementary Spec	JAMES W MARSHALL ELEMENTAI	7/1/2016	6/30/2017	STCHG .20 LTA 7/1/16
FAUBION	HEATHER	B	Teacher Resource Spec	OAK RIDGE ELEMENTARY SCHOC	1/3/2017	6/30/2017	STCHG 1/3/17
NELSON	JREY	B	Teacher High School	HIRAM W. JOHNSON HIGH SCHOC	9/1/2016	6/30/2017	STCHG TO PROB1 9/1/16
VOELKER	MICHELLE	C	Teacher Middle School	FERN BACON MIDDLE SCHOOL	7/1/2016	6/30/2017	STCHG TO PROB2 7/1/16
<b>LEAVES</b>							
WHIPPER	MYISHA	C	Lang. Speech & Hearing	SPECIAL EDUCATION DEPARTME	1/20/2017	2/10/2017	LOA PD FMLA/CFRA 1/20-2/10/17
SMITH	JOEL	A	Teacher High School	LUTHER BURBANK HIGH SCHOOL	1/9/2017	2/6/2017	LOA PD FMLA/CFRA 1/9-2/6/17
JOHNSON	LORRINDA	A	Teacher Elementary	PACIFIC ELEMENTARY SCHOOL	1/31/2017	6/30/2017	LOA ADMIN PD 1/31/17-6/30/17
HOGAN	KATHRYN	A	Teacher Elementary Spec	THEODORE JUDAH ELEMENTARY	1/24/2017	3/7/2017	LOA EXT PD FMLA/CFR1/24-3/7/17
BUSTOS	VIENNA	A	Teacher K-8	LEONARDO da VINCI ELEMENTAR	1/2/2017	1/7/2017	LOA EXT PD HE 1/2-1/7/17
BUSTOS	VIENNA	A	Teacher K-8	LEONARDO da VINCI ELEMENTAR	1/8/2017	2/10/2017	LOA UNPD HE 1/8-2/10/17
ROSE	NANCI	C	Assistant Principal K-8 Sc	JOHN H. STILL - K-8	1/18/2017	2/18/2017	LOA FMLA/CFRA PD 1/18-2/18/17
CRAIG	MICHAEL	A	Teacher High School	C. K. McCLATCHY HIGH SCHOOL	1/7/2017	1/20/2017	LOA FMLA/CFRA PD 1/7-1/20/17
CRAIG	MICHAEL	A	Teacher High School	C. K. McCLATCHY HIGH SCHOOL	1/21/2017	3/31/2017	LOA HE PD 1/21/17-3/31/17
CARRILLO	LORENA	A	Principal Elementary Sch	HUBERT H BANCROFT ELEMENT	1/9/2017	2/28/2017	LOA PD FMLA/CFRA 1/9-2/28/17
KING	JOHN	A	Teacher Spec Ed	ROSEMONT HIGH SCHOOL	1/9/2017	4/5/2017	LOA PD FMLA/CFRA 1/9-4/5/17
LE MOS	TIFFANY	A	Teacher Elementary	ABRAHAM LINCOLN ELEMENTAR	12/17/2016	1/19/2017	AMEND LOA PD PDL 9/19-1/19/17
LE MOS	TIFFANY	A	Teacher Elementary	ABRAHAM LINCOLN ELEMENTAR	1/20/2017	3/9/2017	LOA PD HE 1/20-3/9/17
ELDRED	DENA	A	Teacher Elementary	H.W. HARKNESS ELEMENTARY	12/24/2016	6/30/2017	LOA RTN PD FMLA/CFRA 12/24/16
PALE	JAMES	A	Teacher High School	LUTHER BURBANK HIGH SCHOOL	1/2/2017	6/30/2017	LOA RTN 1/2/17
MCWHORTER	HASAN	A	Teacher High School	THE MET	1/29/2017	6/30/2017	LOA RTN 1/28/17
GARCIA	JOSE	B	Coord I Learning Support	WASHINGTON ELEMENTARY SCH	10/11/2016	6/30/2017	LOA RTN ADMIN PD 10/11/16
DUONG	ALLIE	A	Teacher Middle School	WILL C. WOOD MIDDLE SCHOOL	1/10/2017	6/30/2017	LOA RTN EXTPDHE/PDL 1/10/17
TOMPKINS	ERIN	B	Teacher Elementary	NICHOLAS ELEMENTARY SCHOO	1/18/2017	2/1/2017	LOAPDFMLA/CFRA/HEALTH 1/18-2/1/17
BELL	MELISSA	A	Lang. Speech & Hearing	SPECIAL EDUCATION DEPARTME	10/27/2016	2/11/2017	AMEND LOA PD PDL 10/27-2/11/17

EMPLOY

SEPARATE/RESIGN/RETIRE

BOURTOUL	GAYLE	A	Teacher High School	JOHN F. KENNEDY HIGH SCHOOL	7/1/2016	6/30/2017	SEP/RETIRED 6/16/17
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**Attachment 2: CLASSIFIED 02/16/2017**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY</b>							
BLUSTER	MARK	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	12/19/2016	6/30/2017	EMPLOY PROB 1 12/19/16
SMITH	ANTOINETTE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	12/19/2016	6/30/2017	EMPLOY PROB 1 12/19/16
GASTELUM	REGINA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	9/1/2016	6/30/2017	EMPLOY PROB 1 9/1/16
SOHRAKOFF	KILEY	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAM	1/9/2017	6/30/2017	EMPLOY PROB 1/9/17
SIEMS	KRYSTAL	B	Instructional Aide	PETER BURNETT ELEMENTARY	12/19/2016	6/30/2017	EMPLOY PROB 12/19/16
JOHNSON	RYAN	B	Tchr Asst Bil I/Comp Lab	JOHN BIDWELL ELEMENTARY	1/10/2017	6/30/2017	EMPLOY PROB1 1/10/17
ELLSWORTH	SHANNON	B	Youth/Family Mntl Hlth Ac	INTEGRATED COMMUNITY SERVI	1/9/2017	6/30/2017	EMPLOY PROB1 1/9/17
KOBAYASHI	ELLEN BELLE	B	Inst Aid Spec Ed	JOHN H. STILL - K-8	11/7/2016	6/30/2017	EMPLOY PROB1 11/7/16
LARA-RAMIREZ	ISABEL	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	9/15/2016	6/30/2017	EMPLOY PROB1 9/15/16
RIEDEL	SUSAN	B	Inst Aid Spec Ed	THEODORE JUDAH ELEMENTARY	12/20/2016	6/30/2017	EMPLOY PROB1 12/20/16
<b>RE-ASSIGN / STATUS CHANGE</b>							
WEST	SKYLAR	B	Tech Support Spec I	INFORMATION SERVICES	1/9/2017	6/30/2017	REA 1/9/17
FLORES-BAKES	MARLO	A	Inst Aid Spec Ed	ROSA PARKS MIDDLE SCHOOL	3/1/2016	6/30/2016	STCHG FR .625 3/1/16
HOPKINS	ELAINE	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	12/19/2016	6/30/2017	STCHG .4375 12/19/16
FLORES ARIZAGA	CAROLINA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	12/19/2016	6/30/2017	STCHG .4375 PROB1 12/19/16
KOHLER	ADAM	B	Bus Driver	TRANSPORTATION SERVICES	2/2/2017	6/30/2017	STCHG .78125 PROB1 2/2/17
KNIGHT	STEVEN	A	Bus Driver	TRANSPORTATION SERVICES	1/20/2017	4/30/2017	STCHG .96875 PERM 1/20/17
BROWN	MARISSA	B	Inst Aid Spec Ed	ROSA PARKS MIDDLE SCHOOL	3/1/2016	3/31/2016	STCHG FR .625 3/1/16
MENDOZA	ELISE	A	Inst Aid Spec Ed	ROSA PARKS MIDDLE SCHOOL	9/1/2016	6/30/2017	STCHG FR .625 FTE 3/1/16
OCHALE	HERMAN	B	Bus Driver	TRANSPORTATION SERVICES	1/23/2017	6/6/2017	STCHG FR 0.625 1/23/17
RAMIREZ	JAMES	B	Bus Driver	TRANSPORTATION SERVICES	1/20/2017	6/30/2017	STCHG FR 0.78125 1/20/17
PINOLA	RACHER	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAM	9/1/2016	6/30/2017	STCHG FR 1.0 FTE 9/1/16
ORTIZ	GABRIEL	A	Inst Aid Spec Ed	ROSA PARKS MIDDLE SCHOOL	7/1/2016	6/30/2017	STCHG FR FR .625 FTE 3/1/16
CHUNG SMITH	GLORIA	B	Dir III Budget Services	BUDGET SERVICES	1/9/2017	6/30/2017	STCHG/WVG 1/9/17
<b>LEAVES</b>							
BUTLER	CHARLISSE	A	Campus Monitor	LUTHER BURBANK HIGH SCHOOL	1/9/2017	4/5/2017	LOA PD CFRA/BABY 1/9/17-4/5/17
ARIZANGA	ELIZABETH	B	Accounting Specialist	ACCOUNTING SERVICES DEPART	2/7/2017	6/30/2017	LOA PD FMLA/CFRA 2/7-3/20/17
COLVIN	JULIA	A	Inst Aid Spec Ed	GEO WASHINGTON CARVER	1/23/2017	4/17/2017	LOA PD HE 1/23/17-4/17/17
JUAREZ	GLORIA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	1/5/2017	6/30/2017	LOA HE PD 1/5/17-6/30/17
RODRIGUEZ	MARCELLA	B	Spec II Student Support S	INTEGRATED COMMUNITY SERVI	1/9/2017	3/5/2017	LOA PDL/HE PD 1/9/17-3/5/17
CHODON	LHAKPA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	1/14/2017	1/30/2017	LOA PL UNPD 1/14/17-1/30/17
LOPEZ	BERENICE	A	Fd Sv Asst III	NUTRITION SERVICES DEPARTMI	1/9/2017	1/23/2017	LOA PL UNPD 1/9/17-1/23/17

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment	Page 2 of 2
LOPEZ	BERENICE	A	Fd Sv Asst III	NUTRITION SERVICES DEPARTMI	1/24/2017	6/30/2017	LOA RTN PL UNPD 1/24/17	
YAWO-EL	AMARU	A	Inst Aid Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	1/18/2017	6/30/2017	LOA RTN ADMIN PD 1/18/17	
NUGENT	CATHLIN	A	Bus Driver	TRANSPORTATION SERVICES	1/1/2017	2/16/2017	UNPDLOA-INTER FMLA 1/1-2/16/17	

**SEPARATE/RESIGN/RETIRE**

SILVA	JAMIE	B	Clerk II	BRET HARTE ELEMENTARY SCHC	7/1/2016	1/11/2017	SEP/RESIGN 1/11/17	
REYES	DEMETRIA	B	Inst Aid Spec Ed	ROSEMONT HIGH SCHOOL	1/1/2017	1/30/2017	SEP/RESIGN 1/30/17	
FOSTER	MELISSA	B	Inst Aid Spec Ed	PARKWAY ELEMENTARY SCHOO	11/28/2016	12/23/2016	SEP/RESIGN 12/23/16	
TORRES	ONEIDA	A	Clerk II	EDWARD KEMBLE ELEMENTARY	7/1/2016	12/23/2016	SEP/RESIGN 12/23/16	
DEVAUGHN	DENISE	B	Facilities Project Tech	FACILITIES SUPPORT SERVICES	1/1/2017	1/11/2017	SEP/RESIGN 1/11/17	
SMITH	TORI	A	Interp for the Deaf	SPECIAL EDUCATION DEPARTME	7/1/2016	1/9/2017	SEP/RESIGN 1/9/17	
YANG	LIADER	A	Inst Aid Spec Ed	WOODBINE ELEMENTARY SCHOC	10/31/2016	1/9/2017	SEP/RESIGNED 1/9/17	
SAETERN	CHOY	A	Custodian	CAROLINE WENZEL ELEMENTAR'	9/1/2016	1/27/2017	SEP/RETIRE 1/27/17	
CHU	KWOK	A	Custodian	ABRAHAM LINCOLN ELEMENTAR'	9/1/2016	3/31/2017	SEP/RETIRE 3/31/17	
HERRERA MOO	LORENZA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMI	12/24/2016	6/30/2017	RESCIND RETIRE 12/23/16	
HENDERSON	WILLIE	B	Custodian	JOHN D SLOAT BASIC ELEMENTA	9/1/2016	6/30/2017	CNCL SEP/39MO RR 2/23/17	
BROWN	VEESTER	A	Clerk II	CALIFORNIA MIDDLE SCHOOL	1/20/2017	2/10/2017	LOA 1/20-2/10/17/39MORR 2/10/17	



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1c

**Meeting Date:** February 16, 2017

**Subject:** Approve Sutter Middle School Field Trip to Ashland, Oregon from  
March 7 to March 9, 2017

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve Sutter Middle School Field Trip to Ashland, Oregon,  
March 7-9, 2017

**Background/Rationale:** From March 7-9, 2017, a group of 69 students, 10 parent chaperones, and two teacher chaperones from Sutter Middle School will travel via chartered bus to Ashland, Oregon, to see plays at the Oregon Shakespeare Festival. Students will experience acclaimed literature and plays performed professionally, allowing them to study and enjoy Shakespeare's "*Julius Caesar*" and "*Shakespeare in Love*". Additionally, students will attend four hours of workshops presented by members of the theater group, and attend prologue discussions. The students and chaperones will be housed in the dorms at Southern Oregon University.

**Financial Considerations:** No cost to the district. Expenses paid through parent contribution. Associated Student Body funds were made available for students in need.

**LCAP Goal(s):** College, Career and Life Ready Graduates

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Deputy Superintendent  
Olga Simms, Area Assistant Superintendent

**Approved by:** José Banda, Superintendent

**Sacramento City Unified School District**  
**FIELD TRIP REQUEST FORM**  
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
 School Name Sutter Middle School Date 12/9/2016

Teacher's Name Elaine Torn Room # 216 Telephone # 395-5371  
 Fax # 916-264-3436

Field Trip Destination Ashland, Oregon

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☐ Overnight

☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities  
 Route 15 North

Educational nature of field trip/excursion Students will participate in the Oregon Shakespeare Festival  
in Ashland, Oregon.

Depart Date 3/7/17 Time 8:25 AM am/pm Return Date 3/9/17 Time 2:45 PM am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus – Contact Transportation Field Trip Office  
☒ Chartered Bus Company Certified: ☒ yes ☐ no – Check Risk Management Web Site  
☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.  
☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: \_\_\_\_\_

Funding Source parents Financial Assistance Available? ☒ yes ☐ no

Number of students participating: 69

Adult Supervisors/ Drivers:	DRIVER	DRIVER
1) <u>See Attached</u>	<input type="checkbox"/> yes <input type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:

1) <u>Elaine Torn</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) <u>Robert Cortes</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval [Signature] Date 12/9/16

Risk Management Approval (Unusual Activities) [Signature] Date 1/17/17

Segment Administrator Approval [Signature] Date 1/23/17

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. Must purchase Special Event Liability Insurance.
- Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management SIX (6) WEEKS prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

**Ashland, Oregon 2017 Chaperone List**

**Sutter Middle School**

**Elaine Tom's Class**

**March 7-9, 2017**

Becca Cunningham	916-607-3910
Tori Kanzler	916-893-7943
Hank Mar	916-919-5349
Bill McCloskey	916-213-5271
Kolleen McNamee	916-220-4825
Geri Murray	916-761-4596
Carrle Pedersen	916-612-1798
Keith Reid	916-402-1719
David Sakauye	916-947-7999
Jayne Wong	916-870-7677
Robert Cortes	916-801-4567
Elaine Tom	916-730-4741

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
 TRAVEL REQUEST**

School Name Sutter Middle School Date March 7-9, 2017  
 Teacher's Name Elaine Tom Room # 216 Telephone # 916-395-5371

Field Trip Destination Ashland, Oregon

Reason for travel Students will stay at the Southern Oregon University and  
experience college life, watch two plays from the Oregon Shakespeare Festival,  
take four hours of workshop provided by the Ctr. for Shakespeare educators  
and learn about Stage Combat, Renaissance History (Music, Dancing and Clothing).

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: attached

Signed

Elaine Tom  
 Teacher

**Approvals:**

<u>[Signature]</u>	<u>12/9/16</u>
Principal	Date
<u>[Signature]</u>	<u>1/17/17</u>
Risk Management Dept.	Date
<u>[Signature]</u>	<u>1/23/17</u>
Segment Administrator	Date
<u>[Signature]</u>	<u>1/23/17</u>
Superintendent	Date

Board Approval Date

Ashland, Oregon Shakespeare Festival  
 Elaine Tom, Sutter Middle School 7<sup>th</sup> grade teacher  
 March 7-9, 2017  
 Itinerary

Tuesday, March 7, 2017

7:55 am	Meet in MP Room with 1 suitcase + 1 carryon/ backpack- both labeled
8:15	Meet your chaperone-will board bus with chaperone
8:25 am	Bus leaves Sutter
10:00 am	Rest stop
Lunch	Stop for fast food lunch- bring money or bag lunch!
3:00-4:00 pm	Southern Oregon University Dorms/Dorm Orientation/Keys/Meal Cards
4:00 - 4:30	Unpack in dorms
4:30 -5:30	Meet downstairs where the bus dropped us off. Walk to Bookstore together.
5:30 to 6:45pm	Dinner at SOU Cafeteria. Bus your own dishes!!
6:50 pm	Meet Chaperone for Workshops
7:00 – 9:00 pm	Workshop-Chaperone check schedule, escort students
9:15-9:45 pm	Wash up
10:00 pm	Lights Out!

Wednesday, March 8, 2017

7:50 to 8:50 am	Breakfast at SOU cafeteria in chaperone groups
9:00am-10:00am	Workshop-Chaperone check schedule, escort students
10:00 to 11:00 am	Tour of SOU Campus/SOU Book Store
11:00 to 12:05	Lunch at SOU cafeteria with chaperone groups
12:10 pm	Load bus to go to play "Julius Caesar"
12:30-1:00 pm	Prologue Workshop for "Julius Caesar"
1:00 – 1:20 pm	Chaperones escort students shopping
1:30	Play "Julius Caesar"
4:15 to 5:00 pm	Shopping/sightseeing with Chaperones in Ashland
5:00 pm	Load bus/back to SOU
5:30 to 6:30 pm	Dinner at SOU cafeteria with chaperone groups; dress for play
6:35 pm	Load bus to go to Prologue Workshop
7:00-7:30 pm	Prologue Workshop for "Shakespeare in Love"
7:45 pm	Meet in front of theater – Chaperones pass out tickets, restroom break
8:00-10:30 pm	Play "Shakespeare in Love"
10:30 pm	Load bus/ back to dorms/ pack for tomorrow/ ready for bed
11:00 pm	Lights Out!

Thursday, March 9, 2017

Early Morning	Pack to go home before going to breakfast: fold blankets, clean room, etc.
Before Breakfast	Chaperones check rooms for cleanliness, students packed up
7:00 to 7:45 am	Breakfast at SOU cafeteria with chaperone groups
7:50 am	Roll call/Chaperones collect room keys/Take luggage to bus/load bus
8:15 am	Leave Ashland
10:00 am	Rest stop
Lunch	Redding: fast food: bring money!
2:45 pm	Arrive at Sutter Middle School: We will call with any change of arrival time

Please pick up your child on time.  
 IMPORTANT: DO NOT park in the bus parking area! Thank You!

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

**Instructions:** This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state.

REQ #

## Request to Attend:

- ☐ Conference/Workshop  
☐ Business Meeting

## Purpose for Attending:

- ☐ Professional Development  
☐ Continued Education Credits Earned

School/Department Sutter Middle School

Date 11/29/2016

Date(s) of Event March 7-9, 2017

Location Ashland, Oregon

Event Title (attach brochure) Oregon Shakespeare Festival

Purpose\* Students will participate in college life and watch 2 plays performed by the Oregon Shakespeare Festival.

\*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? This travel will align with the strategic plan by providing students with History and Language Arts Common Core Standards.

How will this activity/event be used and shared?

Name of Attendee(s)  
(attach sheet for additional attendees)

Position

Substitute  
(Y/N)\*\*

No. of Days  
Required

Budget Code  
(for substitute)

Elaine Tom

Teacher

No

Robert Cortes

Teacher

Yes

No

No

No

**\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL BOX 770**

☐ Additional Attendees Attached

## Approvals:

CRISTIN TAHARA-MARTIN  
Principal/Department Head Signature & Print Name

12/9/16  
Date

[Signature]  
Cabinet Level or Designee Signature

1/17/17  
Date

[Signature]  
Chief Business Officer Signature

1/19/17  
Date

[Signature]  
Superintendent or Designee Signature

2/23/17  
Date

District cost for all attendees (estimate)

Registration Fee \*\*\*

Meals included?

B ☐ L ☐ D ☐

Lodging

Transportation

Meals

Other

TOTAL 5

☐ Categorical

Budget Code(s):

\$

☐ General Fund/Unrestricted

\$

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast  Lunch  Dinner

**Prepayment Requested:** All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #

Dollar Amount

Registration Fee

Hotel

Airfare \*\*\*\*

Car Rental \*\*\*\*

\*\*\*\* If airfare or car rental is requested, send a copy of this form to Purchasing Box 830



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1d

**Meeting Date:** February 16, 2017

**Subject:** Approve Sutter Middle School Field Trip to Ashland, Oregon from  
March 22 to March 24, 2017

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve Sutter Middle School Field Trip to Ashland, Oregon,  
March 22-24, 2017

**Background/Rationale:** From March 22-24, 2017, a group of 60 students, 10 parent chaperones, and two teacher chaperones from Sutter Middle School will travel via chartered bus to Ashland, Oregon, to see plays at the Oregon Shakespeare Festival. Students will experience acclaimed literature and plays performed professionally, allowing them to study and enjoy Shakespeare's "*Julius Caesar*" and "*Shakespeare in Love*". Additionally, students will attend four hours of workshops presented by members of the theater group, and attend prologue discussions. The students and chaperones will be housed in the dorms at Southern Oregon University.

**Financial Considerations:** No cost to the district. Expenses paid through parent contribution. Associated Student Body funds were made available for students in need.

**LCAP Goal(s):** College, Career and Life Ready Graduates

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Deputy Superintendent  
Olga Simms, Area Assistant Superintendent

**Approved by:** José Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip.

School Name Sutter Middle School Date September 12, 2016

Teacher's Name Andrea Zarate Room # 304 Telephone # 395 5370  
 Fax # 264-3436

Field Trip Destination Ashland Oregon - Oregon Shakespeare Festival

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☒ Overnight

☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route I-5 North to Ashland, Oregon

Educational nature of field trip/excursion Students will attend the Oregon Shakespeare Festival and view two plays, attend two prologues and college workshops.

Depart Date 03/22/17 Time 9:00 am am/pm Return Date 03/24/17 Time 3:00pm am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus – Contact Transportation Field Trip Office

☒ Chartered Bus Company Certified: ☒ yes ☐ no – Check Risk Management Web Site

☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.

☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: \_\_\_\_\_

Funding Source Students Financial Assistance Available? ☒ yes ☐ no

Number of students participating: 60

Adult Supervisors/ Drivers:	DRIVER	DRIVER
1) _____	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) <u>See attached</u>	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:

1) <u>Andrea Zarate</u>	<input type="checkbox"/> yes <input type="checkbox"/> no	2) <u>Kristen Guidi</u>	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
3) _____	<input type="checkbox"/> yes <input type="checkbox"/> no	4) _____	<input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval [Signature] Date 11/30/16

Risk Management Approval (Unusual Activities) [Signature] Date 1/14/17

Segment Administrator Approval [Signature] Date 1/23/17

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
- Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

Sutter Middle School  
Ashland, Oregon Field Trip

Mrs. Zarate – Ashland, OR

Shakespeare Festival Chaperones

1. Katherine Pasquetti
2. Wendy Will Mikacich
3. Ken Bogden
4. Chris Corcoran
5. Jennifer Lux
6. Natasha Fine
7. Tad Egawa
8. Adrienne Lent
9. Jennifer Chmura
10. Michelle Miranda

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
 TRAVEL REQUEST**

School Name Sutter Middle School Date March 22-24, 2017  
 Teacher's Name Andrea Zarate Room # 304 Telephone # 395-5370

Field Trip Destination Ashland, Oregon - Oregon Shakespeare Festival

Reason for travel To culminate the reading of Julius Caesar by Shakespeare, my  
students will view the live performance. In addition, my students will view  
an additional play, attend two prologues, and participate in three workshops.

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day: \_\_\_\_\_

Signed Andrea Zarate  
 Teacher

**Approvals:**

[Signature] 11/30/10  
 Principal Date

[Signature] 1/17/17  
 Risk Management Dept. Date

[Signature] 1/23/17  
 Segment Administrator Date

[Signature] 1/23/17  
 Superintendent Date

Board Approval Date \_\_\_\_\_

# Ashland Itinerary: March 22-24, 2017

Time	Wednesday, March 22 <sup>nd</sup>	Thursday, March 23 <sup>rd</sup>	Friday, March 24 <sup>th</sup>
7:00			7:00 – 7:15 Good Morning! Pack/Clean-up
7:30	7:30 Chaperone Meeting – Room 304 Students meet with Mrs. Guidi in cafeteria Load luggage onto the bus	7:45-8:30	7:15 – 8:00 Breakfast in Hawk Dining Commons
8:00	8:00	8:00-10:30 Meet with chaperones Breakfast in Hawk Dining Commons, Bookstore, Tour the Campus	
8:30	8:30-8:45 Leave Sutter		
9:00			8:00 Room Inspections/Luggage to Bus
9:30			8:30 Leave Ashland
10:00		10:00-10:30 Get ready for play before lunch	
10:30		10:45-11:20 Lunch at Hawk Dining Commons <i>*get there early so not rushing; go to bus immediately</i>	
11:00			11:00 Fast Food stop for lunch (Bring \$\$\$)
11:30	11:30 Fast Food stop for lunch (Bring \$\$\$)	11:30-11:45 Meet at Bus - Leave for Downtown Prologue for <i>Julius Caesar</i>	
12:00			
12:30		12:30-1:15 Downtown	
1:00	Return to bus to leave		
1:30		1:30-4:00 <i>Julius Caesar</i> Angus Bowmer Stage <i>** Remember standards of excellence!</i>	1:30 Start making phone calls to verify your ride, so you can get picked up when we return.
2:00			
2:30			
3:00	3:00 Check-in at SOU		
3:30			
4:00	4:00 Meet with Chaperones, Unpack, Dinner at Hawk Dining Commons, Get Ready for Play	4:00-5:30 Downtown	3:00 Arrive at Sutter
4:30			
5:00			
5:30		5:45-7:00 Dinner at Hawk Dining Commons	
6:00	6:00 Meet at bus to leave		
6:30	6:15-6:50 Gift Shop		
7:00	7:00-7:40 <i>Shakespeare in Love</i> Prologue	7:10-8:00 Workshop 1	
7:30	7:40 Group Photo/Gift Shop	8:10-9:00 Workshop 2	
8:00	8:00 – 10:30 <i>Shakespeare in Love</i> Angus Bowmer Stage <i>** Remember standards of excellence!</i>	9:10 – 10:00 Workshop 3	
9:00			
10:00			
10:30	Lights Out - Good Night!	Good Night!	

**\*\* ALL Workshops are located in the Cascade building**

# TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<b>Request to Attend:</b> <input checked="" type="checkbox"/> Conference/Workshop  <input type="checkbox"/> Business Meeting	<b>Purpose for Attending:</b> <input type="checkbox"/> Professional Development  <input type="checkbox"/> Continued Education Credits Earned	<b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.  REQ # <u>N/A</u>
School/Department <u>Sutter Middle School</u>		Date <u>January 11, 2017</u>
Date(s) of Event <u>March 22-24, 2017</u>		Location <u>Ashland, Oregon</u>
Event Title (attach brochure) <u>Oregon Shakespeare Festival</u>		
Purpose* <u>My students are able to gain a deeper understanding and appreciation for Shakespeare's work. They will read the Shakespeare play that they will watch in Ashland. Also, students will engage in multiple theater workshops to broaden their understanding of the visual and performing arts.</u>		
*(what value does this activity give students, attendees, staff, department/site or community?)		
How does this travel align with the District's strategic plan? <u>Students will engage in higher level text and learn about how Shakespeare impacted Renaissance period. Also, students will broaden their critical thinking skills, vocabulary, and writing.</u>		
How will this activity/event be used and shared? <u>All of my students will engage in the curriculum to inspire a deeper understanding of Shakespeare's work.</u>		
Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N) *
No. of Days Required	Budget Code (for substitute)	
<u>Andrea Zarate</u>	<u>Teacher</u>	<u>No</u>
<u>Kristen Guidi</u>	<u>Teacher</u>	<u>No</u>
		<u>No</u>
		<u>No</u>
		<u>No</u>
		<u>No</u>
<input type="checkbox"/> Additional Attendees Attached		
<b>**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770</b>		
<b>Approvals:</b> <u>Cristina Tamara-Martin</u> <u>1/12/17</u> Principal/Department Head Signature & Print Name Date		District cost for all attendees (estimate) Registration Fee *** <u>0.00</u> Meals included? <input checked="" type="checkbox"/> Yes B <input type="checkbox"/> L <input type="checkbox"/> D <input type="checkbox"/> Lodging <u>0.00</u> Transportation <u>0.00</u> Meals <u>0.00</u> Other <u>0.00</u> <b>TOTAL \$ 0.00</b>
<u>[Signature]</u> <u>1/17/17</u> Cabinet/Level or Designee Signature Date		
<u>[Signature]</u> <u>1/19/17</u> Chief Business Officer Signature Date		
<u>[Signature]</u> <u>1/23/17</u> Superintendent or Designee Signature Date		
<input type="checkbox"/> Categorical Budget Code(s): <u>N/A</u>		
<input type="checkbox"/> General Fund/Unrestricted		
***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____		
<b>Prepayment Requested:</b> All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check		
Requisition #	Dollar Amount	
Registration Fee _____		
Hotel _____		
Airfare **** _____		
Car Rental **** _____		
**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830		



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1e

**Meeting Date:** February 16, 2017

**Subject:** Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of January 2017

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of January 2017 are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Warrants, Checks, and Electronic Transfers – January 2017

**Estimated Time:** N/A

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer  
Amari Watkins, Director, Accounting Services

**Approved by:** José L. Banda, Superintendent

Sacramento City Unified School District  
Warrants, Checks, and Electronic Transfers  
January 2017

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount by Fund</u>	<u>Total by Account</u>
County Accounts Payable Warrants for Operating Expenses	97-339952 - 97-340712	General (01)	\$ 5,428,456.12	
		Charter (09)	\$ 44,341.73	
		Adult Education (11)	\$ 48,722.05	
		Child Development (12)	\$ 27,729.06	
		Cafeteria (13)	\$ 735,705.50	
		Building (21)	\$ 2,161,790.64	
		Developer Fees (25)	\$ 45,072.70	
		Mello Roos Capital Proj (49)	\$ 134,497.69	
		Self Insurance (67/68)	\$ 758,904.42	
		Retiree Benefits (71)	\$ 40,698.03	
		Payroll Revolving (76)	\$ 125,149.09	
				<u>\$ 9,551,067.03</u>
Alternate Cash Revolving Checks for Emergency Accounts Payable and Payroll	00001268 - 00001288	General (01)	\$ 910.94	
		Cafeteria (13)	\$ (13.63)	
		Payroll Revolving (76)	\$ 25,474.49	
				<u>\$ 26,371.80</u>
Payroll and Payroll Vendor Warrants	97806924 - 97808146	General (01)	\$ 1,085,242.14	
		Charter (09)	\$ 48,688.66	
		Adult Education (11)	\$ 11,487.12	
		Child Development (12)	\$ 140,618.06	
		Cafeteria (13)	\$ 115,218.90	
		Retiree Benefits (71)	\$ 5,170.60	
		Payroll Revolving (76)	\$ 2,846,257.30	
				<u>\$ 4,252,682.78</u>
Payroll ACH Direct Deposit	ACH-01029722 - ACH-01035711	General (01)	\$ 13,249,433.64	
		Charter (09)	\$ 493,771.44	
		Adult Education (11)	\$ 188,609.64	
		Child Development (12)	\$ 753,373.49	
		Cafeteria (13)	\$ 376,192.22	
		Building (21)	\$ 30,639.85	
		Self Insurance (67/68)	\$ 15,579.76	
		Retiree Benefits (71)	\$ 29,309.56	
				<u>\$ 15,136,909.60</u>
County Wire Transfers for Benefits, Debt Service, and Tax Payments	9700348487 - 9700348509	General (01)	\$ 276,413.12	
		Retiree Benefits (71)	\$ 1,956,814.81	
		Payroll Revolving (76)	\$ 9,975,882.31	
				<u>\$ 12,209,110.24</u>
Cafeteria Daily Sales Transfer to County Account	FS-029616	Cafeteria (13)	\$ 118,290.18	
				<u>\$ 118,290.18</u>
Total Warrants, Checks, and Electronic Transfers				<u>\$ 41,294,431.63</u>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1f

**Meeting Date:** February 16, 2017

**Subject:** Approve Resolution No. 2923: Temporary Interfund Transfers of Special or Restricted Fund Monies

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Approve Resolution No. 2923, To Establish Temporary Interfund Transfers of Special or Restricted Fund Monies, and rescind prior Resolution No. 2755, Effective February 16, 2017.

**Background/Rationale:** As a result of the budget challenges facing the State of California, the Governor has proposed delays in funding to California schools from June to July, creating a potential cash flow shortage for this district. In prior years, the district has opted to issue Tax and Revenue Anticipation Notes (TRAN) as a form of external borrowing to cover any potential shortfalls in a timely manner. The current financial market makes this form of borrowing a more costly option for the district, and not recommended at this point.

Education Code Section 42603 allows the district to engage in internal borrowings between any fund. This option may be used in addition to the issuance of a TRAN. Moneys may be temporarily transferred to another fund for payment of obligations. The transferred amounts shall not be available for appropriation or considered income to the borrowing fund and shall be repaid in the same fiscal year or in the following fiscal year if the transfer occurs within the final 120 calendar days of the fiscal year. Borrowing shall occur only when the receiving fund will earn sufficient income in the current fiscal year to repay the amount transferred, and no more than 75 percent of the maximum of moneys held in any fund during a current fiscal year may be transferred.

**Financial Considerations:** Provides flexibility to ensure sufficient cash flow.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

- 1) Resolution No. 2923, To Establish Temporary Interfund Transfers of Special or Restricted Fund Monies

**Estimated Time:** N/A

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer

**Approved by:** José L. Banda, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 2923**

**Approve Temporary Interfund Transfers of Special or Restricted Fund Monies**

**WHEREAS**, the governing board of any school district may direct that monies held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

**WHEREAS**, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

**WHEREAS**, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

**BE IT RESOLVED AND ORDERED** that the Sacramento City Unified School District Board of Education, in accordance with the provisions of Education Code section 42603, adopts the following authorization for fiscal year 2016-17 to temporarily transfer moneys between funds provided that all transfers are approved by the Superintendent or designee.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 16<sup>th</sup> day of February, 2017, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Jay Hansen  
President of the Board of Education

ATTESTED TO:

\_\_\_\_\_  
José L. Banda  
Secretary of the Board of Education



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1g

**Meeting Date:** February 16, 2017

**Subject:** Approve C. K. McClathy High School Field Trip to Ashland, Oregon to Attend a Shakespeare Festival from March 29 - March 31, 2017

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve C. K. McClathy High School Field Trip to Ashland, Oregon from March 29, 2017, to March 31, 2017

**Background/Rationale:** On March 29 through March 31, 2017, students from CKM High School will travel by bus to Ashland, Oregon to attend a Shakespeare Festival. There will be four chaperones attending with forty students.

**Financial Considerations:** There will be no cost to the district. Expenses will be paid through parent contribution and fundraising.

**LCAP Goal(s):** College, Career and Life Ready Graduates

**Documents Attached:**

1. Out of State Field Trip Documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Deputy Superintendent

Mary Hardin Young, Area Assistant Superintendent

**Approved by:** José L. Banda, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
School Name C.K. McClatchy Date 12/13/16

Teacher's Name Douglas Room # 212 Telephone # 9165489558  
Fax # 9162644499

Field Trip Destination Oregon Shakespeare Festival

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☐ Overnight  
☒ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route I-5 North to town of Ashland

Educational nature of field trip/excursion Experience the artistry of Shakespeare

Depart Date 3/29/17 Time 9 am am/pm Return Date 3/31/17 Time 4pm am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus – Contact Transportation Field Trip Office  
☒ Chartered Bus Company Certified: ☒ yes ☐ no – Check Risk Management Web Site  
☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.  
☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.  
☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: \_\_\_\_\_

Funding Source students Financial Assistance Available? ☒ yes ☐ no

Number of students participating: 40

Adult Supervisors/ Drivers:

DRIVER

DRIVER

1) Tim Douglas	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) Lori Jablonski	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
3) Tim Griffin	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	4) Bridget Martinez	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

Teachers and Staff Attending:

1) Tim Douglas	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) Lori Jablonski	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
3) Tim Griffin	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	4) Bridget Martinez	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

Principal Approval \_\_\_\_\_

Date 1/13/17

Risk Management Approval (Unusual Activities) \_\_\_\_\_

Date 1/31/17

Segment Administrator Approval \_\_\_\_\_

Date 4/1/17

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

- Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
- Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
- Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
- Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name C.K. McClatchy High School Date 12/14/2016

Teacher's Name Tim Douglas Room # 212 Telephone # 9165489558

Field Trip Destination Oregon Shakespeare Festival


Reason for travel Enjoy great theater to compliment our Humanities program focus

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day:

Signed   
Teacher

**Approvals:**

 1/13/17  
Principal Date

 1/31/17  
Risk Management Dept. Date

 2/2/17  
Segment Administrator Date

 2/2/17  
Superintendent Date

Board Approval Date

## TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

**Instructions:** This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

REQ #

## Request to Attend:

☐ Conference/Workshop☐ Business Meeting

## Purpose for Attending:

☐ Professional Development☐ Continued Education Credits Earned

School/Department

CKMHS

Date

1/10/17

Date(s) of Event

3/29/17 - 3/31/17

Location

Ashland Oregon

Event Title (attach brochure)

Oregon Shakespeare Festival

Purpose\*

expose students to great performances

\*(what value does this activity give students, attendees, staff, department/site or community?)

What Board goal/priority does this travel support?

Powerful Teaching + Learning

How will this activity/event be used and shared?

Name of Attendee(s)  
(attach sheet for additional attendees)

Position

Substitute  
(Y/N)\*\*No. of Days  
RequiredBudget Code  
(for substitute)

Tim Douglas	Teacher	No	3	2443
Lori Jablonski	Teacher	No		
Tim Griffin	Teacher	No		
Bridget Martinez	Teacher	No		

\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

Additional Attendees Attached

## Approvals:

Principal/Department Head

Associate Superintendent/Assistant Superintendent

Deputy Superintendent/CFO (Finance)

Superintendent or Designee

☐ Categorical

Budget Code(s):

☐ General Fund/Unrestricted

District cost for all attendees (estimate)

Registration Fee \*\*\*

Meals included?

B ☐ L ☐ D ☐

Lodging

Transportation

Meals

Other

TOTAL

\$

\$

\*\*\*If any meals are included in the cost of registration, how many of each: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #

Dollar Amount

Registration Fee

Hotel

Airfare \*\*\*\*

Car Rental \*\*\*\*

\*\*\*\* If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1h

**Meeting Date:** February 16, 2017

**Subject:** Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Crocker/Riverside Elementary School and O.W. Erlewine Elementary School on January 19, 2017, and Golden Empire Elementary School on January 19 and 20, 2017

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Approve the submission of the affidavit to the State Superintendent of Public Instruction.

**Background/Rationale:** In accordance with Education Code Section 41422, districts that are prevented from maintaining school for the required number of days because of extraordinary conditions, “which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the Governing Board of the school district and of the County Superintendent of Schools, shall receive the same apportionment from the State School Fund as it would have received had it not been prevented from maintaining school.”

Due to a lack of water on January 19, 2017 prior to the start of school day and determination from the City of Sacramento that water would not be restored until 4-6 hours, the District closed Crocker/Riverside Elementary; therefore, lost attendance for the day.

Due to a lack of electricity on January 19, 2017 prior to the start of school day and determination from SMUD that electrical service will not be restored until the of the school day, the District closed O.W. Erlewine Elementary School; therefore, lost attendance for the day.

Due to a lack of electricity on January 19 and 20, 2017 prior to the start of the school day and determination from SMUD that electrical service will not be restored until the end of the school day due to a SMUD power line having been blown down. The District closed Golden Empire Elementary School January 19 and 20, 2017; therefore, lost attendance for those days.

Under the provisions of Education Code 41422, the District may request allowance for operation of fewer days of school than normally required because these schools were closed due to emergency conditions.

The implications are as follows:

- Fiscal: Failure to file this waiver request would cost the district approximately \$115,192 in lost Local Control Funding
- Personnel: None
- Program: None
- Legal: Education Code Section 41422
- Other: None

**Financial Considerations:** Failure to file this waiver request would cost the district approximately \$115,192 in lost Local Control Funding

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; and Operational Excellence

**Documents Attached:**

1. Request for Allowance of Attendance Because of Emergency Conditions Form J-13A (Rev. 01-05)
2. Email from The City of Sacramento

**Estimated Time of Presentation:** N/A Minutes

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer

**Approved by:** José L. Banda, Superintendent

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Sacramento City Unified School District

School District (or Charter School) Address: 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824

County-District Code: 34-67439

County Name: Sacramento

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**SCHOOL CLOSURE**

Nature of Emergency (describe):

Damage due to rain and high winds from a storm resulted in a downed tree, which broke the distribution main line of water supply to the area. The district closed Crocker/Riverside Elementary School January 19, 2017, thereby losing attendance for one school day. Email received from the City of Sacramento attached. Under the provisions of Education Code 41422, the district may request an allowance for operation of fewer days of school than normally required due to emergency conditions.

Name of School(s): Crocker/Riverside Elementary School  
(if request covers all schools, write "all schools")

School Code(s): 34-67439-6034243

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

January 19, 2017

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years: N/A

**MATERIAL DECREASE**

Nature of Emergency (describe):

Damage due to rain and high winds from a storm resulted in a downed tree, which broke the distribution main line of water supply to the area. The district closed Crocker/Riverside Elementary School January 19, 2017, thereby losing attendance for one school day. Under the provisions of Education Code 41422, the district may request an allowance for operation of fewer days of school than normally required due to emergency conditions.

Name of School: Crocker/Riverside Elementary School  
(if request covers all schools, write "all schools")

School Code(s): 34-67439-6034243

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) January 19, 2017 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 642.97 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields one days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on September 26, 2016 and ending on October 21, 2016.

Actual apportionable attendance for days of material decrease:

Site: Crocker/Riverside Elementary School Date: January 19, 2017 Actual  
Attendance: -0-

**LOST OR DESTROYED ATTENDANCE RECORDS**

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with \_\_\_\_\_, 2\_\_\_\_, up to and including, \_\_\_\_\_, 2\_\_\_\_.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

We, members constituting a majority of the governing board of the Sacramento City Unified school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

<u>Jay Hansen</u>	_____
<u>Jessie Ryan</u>	_____
<u>Darrel Woo</u>	_____
<u>Ellen Cochran</u>	_____
<u>Christina Pritchett</u>	_____
<u>Michael Minnick</u>	_____
<u>Mai Vang</u>	_____
Printed Names	Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: Gerardo Castillo Title: Chief Business Officer  
Phone: (916)643-9055 Fax: (916)399-2039  
E-mail: Gerardo-Castillo@scusd.edu

.....  
**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

We, members constituting a majority of the governing board of the \_\_\_\_\_  
\_\_\_\_\_ charter school, hereby swear (or affirm) that the foregoing  
statements are true and are based on official district records.

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Sacramento City Unified School District

School District (or Charter School) Address: 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824

County-District Code: 34-67439

County Name: Sacramento

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

### **SCHOOL CLOSURE**

Nature of Emergency (describe):

Due to lack of electricity, the district closed O.W. Erlewine Elementary School January 19, 2017, thereby losing attendance for one school day. Under the provisions of Education Code 41422, the district may request an allowance for operation of fewer days of school than normally required due to emergency conditions.

Name of School(s): O.W. Erlewine Elementary School  
(if request covers all schools, write "all schools")

School Code(s): 34-67439-6034177

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

January 19, 2017

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years: N/A

**MATERIAL DECREASE**

Nature of Emergency (describe):

Due to lack of electricity, the district closed O.W. Erlewine Elementary School January 19, 2017, thereby losing attendance for one school day. Under the provisions of Education Code 41422, the district may request an allowance for operation of fewer days of school than normally required due to emergency conditions.

Name of School: O.W. Erlewine Elementary School  
(if request covers all schools, write "all schools")

School Code(s): 34-67439-6034177

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) January 19, 2017 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 300.81 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields one day of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on September 26, 2016 and ending on October 21, 2016.

Actual apportionable attendance for days of material decrease:

Site: O.W. Erlewine Elementary School Date: January 19, 2017 Actual  
Attendance: -0-

## LOST OR DESTROYED ATTENDANCE RECORDS

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with \_\_\_\_\_, 2\_\_\_\_, up to and including, \_\_\_\_\_, 2\_\_\_\_.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

### AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the Sacramento City Unified school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

Jay Hansen	_____
Jessie Ryan	_____
Darrel Woo	_____
Ellen Cochrane	_____
Christina Pritchett	_____
Michael Minnick	_____
Mai Vang	_____
Printed Names	Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: Gerardo Castillo Title: Chief Business Officer

Phone (916)643-9055 Fax: (916)399-2039

E-mail: Gerardo-Castillo@scusd.edu

.....

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

We, members constituting a majority of the governing board of the \_\_\_\_\_  
\_\_\_\_\_ charter school, hereby swear (or affirm) that the foregoing  
statements are true and are based on official district records.

Printed Names	Signatures

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ (LEA).

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

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School District (or Charter School) Address: 5735 47<sup>th</sup> Avenue, Sacramento, CA 95824

County-District Code: 34-67439

County Name: Sacramento

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
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This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**SCHOOL CLOSURE**

Nature of Emergency (describe):

Damage to a downed transformer due to rain and high winds from a storm resulted in a loss of power that lasted over 36 hours. The district closed Golden Empire Elementary School January 19 and 20, 2017, thereby losing attendance for two school days. Under the provisions of Education Code 41422, the district may request an allowance for operation of fewer days of school than normally required due to emergency conditions.

Name of School(s): Golden Empire Elementary School  
(if request covers all schools, write "all schools")

School Code(s): 34-67439-6097083

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

January 19 & 20, 2017

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years: N/A

**MATERIAL DECREASE**

Nature of Emergency (describe):

Damage to a downed transformer due to rain and high winds from a storm resulted in a loss of power that lasted over 36 hours. The district closed Golden Empire Elementary School January 19 and 20, 2017, thereby losing attendance for two school days. Under the provisions of Education Code 41422, the district may request an allowance for operation of fewer days of school than normally required due to emergency conditions.

Name of School: Golden Empire Elementary School  
(if request covers all schools, write "all schools")

School Code(s): 34-67439-6097083

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) January 19 & 20, 2017 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 571.11 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields two days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on September 26, 2016 and ending on October 21, 2016.

Actual apportionable attendance for days of material decrease:

Site: Golden Empire Elementary School Date: January 19 & 20, 2017 Actual  
Attendance: -0-

**LOST OR DESTROYED ATTENDANCE RECORDS**

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with \_\_\_\_\_, 2\_\_\_\_, up to and including, \_\_\_\_\_, 2\_\_\_\_.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

We, members constituting a majority of the governing board of the Sacramento City Unified school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

<u>Jay Hansen</u>	<u></u>
<u>Jessie Ryan</u>	<u></u>
<u>Darrel Woo</u>	<u></u>
<u>Ellen Cochran</u>	<u></u>
<u>Christina Pritchett</u>	<u></u>
<u>Michael Minnick</u>	<u></u>
<u>Mai Vang</u>	<u></u>
Printed Names	Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: Gerardo Castillo Title: Chief Business Officer  
Phone: (916)643-9055 Fax: (916)399-2039  
E-mail: Gerardo-Castillo@scusd.edu

.....  
**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

We, members constituting a majority of the governing board of the \_\_\_\_\_  
\_\_\_\_\_ charter school, hereby swear (or affirm) that the foregoing  
statements are true and are based on official district records.

**At least a majority of the members of the governing board shall execute this affidavit.**

Contact/Individual responsible for preparing this form:

**Approval by Superintendent of Authorized Local Educational Agency (LEA)**

Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ (LEA).

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_

of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

**From:** [Elena Hankard](#)  
**To:** [Gerardo Castillo](#); [Karen Wiker](#); [Joette Maxwell](#); [Erika Zavaleta](#)  
**Cc:** [Barry Eypak](#)  
**Subject:** RE: School Closures during last week's storm - need list of schools  
**Date:** Friday, January 27, 2017 1:33:37 PM  
**Attachments:** [image001.jpg](#)

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Email from City for backup for Crocker:

**From:** Oscar Alcantar [<mailto:OAlcantar@cityofsacramento.org>]  
**Sent:** Thursday, January 26, 2017 2:04 PM  
**To:** Brett Nicodemus  
**Cc:** Craig Robinson  
**Subject:** Crocker Riverside Elementary

Brett,

This email is to confirm that we spoke on the phone on Thursday the 19<sup>th</sup> at about 7 am and I informed you that the storm had caused a tree to break our distribution main and that the shut down had affected the school at 2970 Riverside bl. and that we would not have the water back on for a least 4 to six hours do to having to cut and cap on both sides of the tree that caused the main break. We later spoke again at about 8:20 and confirmed the school did have domestic water but the fire Hydrant on the south side of the school was out until the main repair was complete.

Please let me know if you have any questions.

*Oscar Alcantar*  
AMI & Construction Supervisor  
O: 916-808-6901  
F: 916-421-4596  
[oalcantar@cityofsacramento.org](mailto:oalcantar@cityofsacramento.org)

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## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1i

**Meeting Date:** February 16, 2017

**Subject:** Approve Minutes of the January 19, 2017, Board of Education Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the January 19, 2017, Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the January 19, 2017, Board of Education Regular Meeting

**Estimated Time of Presentation:** N/A

**Submitted by:** José L. Banda, Superintendent

**Approved by:** N/A



Putting  
Children  
First

# Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

## **Board of Education Members**

Jay Hansen, President, (Trustee Area 1)  
Jessie Ryan, Vice President, (Trustee Area 7)  
Darrel Woo, Second Vice President, (Trustee Area 6)  
Ellen Cochrane, (Trustee Area 2)  
Christina Pritchett, (Trustee Area 3)  
Michael Minnick, (Trustee Area 4)  
Mai Vang, (Trustee Area 5)  
Natalie Rosas, Student Member

**Thursday, January 19, 2017**

**4:30 p.m. Closed Session**

**6:30 p.m. Open Session**

## **Serna Center**

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

# **MINUTES**

**2016/17-11**

## **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 4:31 p.m. by President Hansen, and roll was taken.*

### *Members Present:*

*President Hansen*

*Second Vice President Darrel Woo*

*Ellen Cochrane*

*Michael Minnick*

*Christina Pritchett*

*Mai Vang*

### *Members Absent:*

*Vice President Jessie Ryan*

*A quorum was reached.*

## **2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*Before adjourning into closed session, President Hansen asked the Board to entertain a motion to add the following Items to closed session, the passage of which requires five votes:*

*3.6 – Consideration of the Appointment of a Chief Communications Officer; and*

*3.7 – A Real Property Matter Considering the Use of 24<sup>th</sup> & Florin as a Warming Center*

*Both of these matters require the need to take immediate action; Item 3.6 requires immediate action to ensure uninterrupted service by a Chief Communications Officer and Item 3.7 due to the recent inclement weather. Also, the need for action came to the attention of the District subsequent to posting*

*of the agenda. Second Vice President Woo motioned to add the two Items, and Member Pritchett seconded. The motion passed unanimously with Vice President Ryan absent.*

### **3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

#### **3.1 Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:**

- a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2016050013)*
- b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9*
- c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9*

#### **3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management**

#### **3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment**

#### **3.4 Education Code Section 35146 – The Board will hear staff recommendations on the following student expulsions:**

- a) Expulsion #10, 2016-17*
- b) Expulsion #11, 2016-17*

#### **3.5 Government Code 54957 - Public Employee Performance Evaluation:**

- a) Superintendent*

#### **3.6 Consideration of the Appointment of a Chief Communications Officer (added during Item 2.0)**

#### **3.7 A Real Property Matter Considering the Use of 24<sup>th</sup> & Florin as a Warming Center (added during Item 2.0)**

### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

*The meeting was called back to order at 6:45 p.m. by President Hansen.*

*Members Present:*

*President Jay Hansen*

*Second Vice President Darrel Woo*

*Ellen Cochrane*

*Michael Minnick  
Christina Pritchett  
Mai Vang  
Student Member Natalie Rosas*

*Members Absent:  
Vice President Jessie Ryan*

*The Pledge of Allegiance was led by student Board Member Natalie Rosas.*

## **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*Superintendent Banda announced that he will not seek an extension of his contract with the District after June 30, 2017. President Hansen thanked the Superintendent and said we have been honored to have him as our Superintendent; he appreciates his dedication to the community and the District.*

*Counsel Jerry Behrens reported that the Board, by a vote of 6-0 with Vice President Ryan absent, approved the appointment of Alex Barrios as Chief Communications Officer. He also reported that the Board, by a vote of 6-0 with Vice President Ryan absent, accepted the resignation of Superintendent Banda effective July 1, 2017.*

## **6.0 AGENDA ADOPTION**

*President Hansen moved to change the order of Strategic Items on the agenda. He asked that Item 11.1 be switched with Item 11.3. A motion was made to approve as amended by Second Vice President Woo and seconded by Member Pritchett. The Board voted unanimously to adopt the agenda as amended.*

## **7.0 SPECIAL PRESENTATION**

### **7.1 Community Advisory Committee's Recognition of Nina Delgadillo and School Resource Officer for Work with Student with Disabilities (Dr. Iris Taylor and Benita Ayala)**

*Dr. Iris Taylor began by introducing Community Advisory Committee members Benita Ayala and Angie Sutherland. Benita Ayala spoke about a very positive encounter she and her son had after being invited to serve in a turkey dinner charity event given by the School Resource Officers. She was especially impressed with Officer Adam Feuerbach. She also showed a slide show of pictures from the trip. Angie Sutherland then spoke.*

*Public Comment:  
None.*

*Board Member Comments:  
Member Pritchett thanked Ms. Ayala for bringing this story to the Board. She also thanked Officer Feuerbach.*

## 8.0 PUBLIC COMMENT

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*Public Comment:*

*Caroline Cabias spoke about the Cesar Chavez Youth Leadership Conference to be held March 11, 2017. She asked that the conference be announced at all District schools and that transportation be made available to the University of California, Davis. She will send more information to the Superintendent, and she invited the Board to attend.*

*Marina Morales, a Senior at Rosemont High School and captain of the varsity cheer team, spoke about the cheer team and asked that safety equipment be provided.*

*Krista Niemczyk, with the California Partnership to End Domestic Violence, noted that February is Teen Dating Violence and Prevention month. She gave printed handouts to the Board.*

*Member Minnick thanked Ms. Niemczyk for her comments. He asked that Special Assistant to the Board Nathaniel Browning prepare a resolution on violence awareness to be presented at the next Board meeting.*

## 9.0 CONSENT AGENDA

*2 minutes*

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

### 9.1 Items Subject or Not Subject to Closed Session:

- 9.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion (Gerardo Castillo, CPA)*
- 9.1b *Approve Personnel Transactions (Cancy McArn)*
- 9.1c *Approve Staff Recommendations for Expulsions #10 and #11, 2016-17 (Lisa Allen and Stephan Brown)*
- 9.1d *Approve Resolution No. 2912: Authorization of Personnel to Sign Orders on District Funds (Gerardo Castillo, CPA)*
- 9.1e *Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of November 2016 and December 2016 (Gerardo Castillo, CPA)*
- 9.1f *Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Elder Creek Elementary School on December 20, 2016 (Gerardo Castillo, CPA)*

- 9.1g *Approve School of Engineering and Sciences Field Trip to Salt Lake City, Utah from March 7, 2017, to March 12, 2017 (Lisa Allen and Tu Moua-Carroz)*
- 9.1h *Approve Annual Adjustment to Bid Threshold per Public Contract Code Section 20111 (Gerardo Castillo, CPA and Kimberly Teague)*
- 9.1i *Approve Minutes of the November 17, 2016, Board of Education Meeting (José L. Banda)*
- 9.1j *Approve Minutes of the December 8, 2016, Board of Education Meeting (José L. Banda)*

*Superintendent Banda asked that the Board approve Item 9.1d, Resolution No. 2912: Authorization of Personnel to Sign Orders on District Funds, by amending with the addition of Jerry Uhl, Supervisor of Budget Services.*

*President Hansen asked for a motion to adopt the Consent Agenda as amended. A motion was made to approve by Second Vice President Woo and seconded by Member Minnick. The Board voted unanimously, with Vice President Ryan absent, to adopt the agenda with the addition to Item 9.1d.*

## **10.0 COMMUNICATIONS**

### **10.1 Employee Organization Reports:**

**Information**

- *CSA – No report given*
- *SCTA – Nikki Milevsky reported on behalf of SCTA.*
- *SEIU – Ian Arnold reported on behalf of SEIU.*
- *Teamsters – No report given*
- *UPE – No report given*

### **10.2 District Parent Advisory Committees:**

**Information**

- *Community Advisory Committee – Angie Sutherland reported on behalf of CAC. She also distributed a packet of information to the Board; Member Vang asked for an electronic version.*
- *District English Learner Advisory Committee – Board Member Ellen Cochrane reported on behalf of DELAC.*
- *Gifted and Talented Education Advisory Committee – Board Member Ellen Cochrane reported on behalf of GATE.*
- *Indian Education Parent Committee - No report given*

### **10.3 Superintendent's Report (José L. Banda)**

**Information**

*Superintendent Banda spoke about the recent storms and the response to damages made by the Maintenance and Operations Department. He acknowledged their work and thanked them. He then spoke about the upcoming Presidential inauguration and said that communications have been sent to*

*the school sites. He spoke about the recently passed Safe Haven resolution and reminded the school sites that, as we do not know what the reaction to the inauguration will be, we want to be mindful. We want to handle any reactions in a positive way that allows discourse without disrupting the learning environment. Lastly, Superintendent Banda shared that past Board Member Mary Wimberly passed away on January 18<sup>th</sup>. She served on the Board from 1990 to 1996. He requested that we close tonight's meeting in her memory.*

#### **10.4 President's Report (Jay Hansen)**

**Information**

*President Hansen also thanked the Facilities Maintenance staff for all their hard work during the challenging weather of late. We are working with Mayor Steinberg and Supervisor Serna in designating one of the District's empty facilities into a homeless warming shelter in south Sacramento. He thanked the Board for being supportive of this.*

#### **10.5 Student Member Report (Natalie Rosas)**

**Information**

*Student Member Rosas reported that the Student Advisory Council (SAC) had its last Youth Congress meeting on December 21<sup>st</sup>. The members focused on recruiting volunteers and presenters to expand involvement in their new initiative. They will present their new initiative on February 1<sup>st</sup> for approval from the Youth Development Department. They then hope to present at the February 16<sup>th</sup> Board meeting. The next Youth Congress meeting will be held on February 22<sup>nd</sup>.*

#### **10.6 Information Sharing By Board Members**

**Information**

*Second Vice President Woo brought attention to a letter from the Hmong Story 40 chair and recognized that the Hmong Story 40 Exhibit will be coming to its final stop in Sacramento in the Enrollment Center from February 11th through the 25<sup>th</sup>. There are provisions for student tours, and he hopes that students in the District will take the opportunity to come visit the multi-media exhibit. The grand opening and ribbon cutting ceremony will be on February 11<sup>th</sup> at 11:00 a.m. Second Vice President Woo then showed a video on the Art of Compassion. The project was brought to his attention by Vice Mayor Rick Jennings and retired Judge Barry Loncke. He spoke about Social Emotional Learning (SEL) and how the District is in partnership with the City of Sacramento to launch the Art of Compassion campaign during the month of February. To coincide with the theme of empathy, teachers are invited to teach a lesson on empathy and expand on student learning by challenging their students to put empathy into action by performing a compassionate act. Students will be encouraged to document their acts of compassion through various visual and performance art or through digital media products. Students can then submit their projects for consideration for awards and to be displayed at the Art of Compassion Social Emotional Learning summit on April 28<sup>th</sup>. Details will be posted on the District's SEL web page.*

*Member Pritchett also spoke about the storms and recognized school staff who were out directing traffic. Some schools were hit very hard, and several phone lines were out as well. She thanked staff for being out early and the community for their patience. She also reported that the group SHINE, who previously presented at a Board meeting, is now working with girls at Isador Cohen Elementary School and Will C. Wood Middle School. She encouraged Board members to stop by and visit.*

*Member Minnick said thank you to the people at all the schools he has visited over the past month. He said it has been a great experience seeing everything in action at the schools, parent meetings, and at the District offices. He said everyone has been very helpful to him, and he thanked all for their support, encouragement, and honesty.*

*Member Cochrane spoke about a speakers' forum that has been established by David Lubin Elementary School. The school is a STEAM school, and the program started tonight with Bernie Marks, a Holocaust survivor. The series will be held on the third Thursday of every month.*

#### **10.7 Board Committee Reports**

**Information**

*Second Vice President Woo reported that the Budget Committee is starting to calendar meetings as they prepare the budget for 2017-18. He asked Counsel Jerry Behrens if the meetings, as a standing committee, need to be publically noticed. Mr. Behrens said that they are. He asked other Board members that are not on the committee to let him or the other committee members know if they have any concerns regarding the budget.*

*Member Pritchett reported that the Facilities Committee will be meeting Monday at 425 1<sup>st</sup> Avenue at noon. The public is welcome to attend.*

*President Hansen reported that the first meeting of the Academic Committee, an ad hoc committee, is on February 21<sup>st</sup> at The MET High School at 4:00 p.m. He also reported that the Central Kitchen Task Force met on Tuesday at 3101 Redding Avenue. They did a tour of the facility, heard from the architects hired, and looked at preliminary sketches of the remodel.*

### **11.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

~~*11.1 Sacramento City Unified School District Supplemental Educational Services (SES) Alternative Supports Program Proposal (Dr. Iris Taylor, Lisa Hayes, and Kelley Odipo) (Item moved to Item 11.3)*~~ **Information**

#### **11.1 Monthly Facilities Update (Cathy Allen) (previously Item 11.3)**

**Information**

*Chief Operations Officer Cathy Allen was joined by the Manager of District Operations and Security Services, Kent Jones. They went over jobs completed over the winter break and reported on the previous 24 hours storm damage and power outages. Special notice was given to Operations Supervisor Dean Bolander, Electronics Supervisor Alain Contreras, Electronics Assistant Supervisor Wes Stout, Facilities Maintenance Director Barry Evpak, and Electronics Technician Mikhael Florez.*

*Public Comment:  
None.*

*Board Member Comments:*

*Member Pritchett thanked everyone for all their hard work, especially over the last 24 hours. She asked if*

*there are any schools that are still without power. Mr. Jones said that as of 6:00 p.m. tonight Golden Empire Elementary School and Charles A. Jones Skill Center were still without power. The Electronics Department will be out there tonight so that the alarms will be up and the plant managers were out today locking up, so all is secure for tonight. Member Pritchett asked to be continuously updated on the status of Golden Empire Elementary School.*

*Superintendent Banda thanked the Facilities Maintenance and Operations Departments for their work and for keeping schools safe and functional.*

#### **11.2 2017-2018 Governor's Budget Proposal (Gerardo Castillo, CPA)**

**Conference**

*Chief Business Officer Gerardo Castillo introduced Kevin Gordon, President of Capitol Advisors, who is considered an expert on the State budget. Mr. Gordon presented and gave an overview of the 2017-2018 Governor's Budget Proposal.*

#### **Public Comment:**

*Grace Trujillo spoke about unfunded liabilities and finding efficiencies. She gave some suggestions on how to do this.*

#### **Board Member Comments:**

*Second Vice President Woo thanked Member Minnick for all the questions he has asked Mr. Castillo over the past couple of weeks; this has led to a little reference booklet created by Mr. Castillo. He thanked Mr. Castillo for providing it. The booklet will be posted to the budget updates page of the web site.*

*President Hansen thanked Mr. Gordon for attending and for the presentation. He asked how other districts are handling the increases in the STRS and PERS issue. Mr. Gordon said there is not a universal solution, although all realize a crisis is coming. He said they anticipate districts will be doing budget cuts. He also said that our district will have challenges with supplemental concentration grant money because there are specific requirements about what is the value-add from the money. President Hansen noted that STRS was not adequately funded so the measure was needed in order to have solvency. Therefore it was the correct move to make so that when certificated employees retire the pension promised will be there. Mr. Gordon said that half of the State's rainy day fund can be put into reserve and the other half can be used for State debt obligations. The Governor has used some of the funds to offset the pension debt of the University of California system.*

#### **~~11.3 Monthly Facilities Update (Cathy Allen) (Item moved to Item 11.1)~~**

**Information**

#### **11.3 Sacramento City Unified School District Supplemental Educational Services (SES) Alternative Supports Program Proposal (Dr. Iris Taylor, Lisa Hayes, and Kelley Odipo) (previously Item 11.1)**

**Information**

*Chief Academic Officer Dr. Iris Taylor introduced Director of State and Federal Programs Lisa Hayes and Coordinator of State and Federal Programs Kelly Odipo. They gave an overview of Supplemental Educational Services (SES) and shared California Department of Education (CDE) changes, District alternative support plans, parent/community outreach, and next steps.*

*Public Comment:*  
*None.*

*Board Member Comments:*

*Second Vice President Woo asked how a school becomes designated as a Program Improvement (PI) school. Dr. Taylor answered that it is based on performance on our standardized assessments from year to year. Second Vice President Woo also asked how we will designate PI in the future as we move away from standardized assessments. Ms. Hayes replied that PI is really part of the No Child Left Behind Act, which is being replaced by the Every Student Succeeds Act (ESSA). Regarding how schools got into PI improvement, the federal government set academic targets for how students were to score on the standardized tests. If the school did not reach those targets within a specified period of time, they went into PI status. One of the sanctions around that was a rule to offer school choice and another was free tutoring, or SES. This is going away in ESSA and the State is now developing an accountability system. We think the State, rather than setting hard and fast targets, will expect that schools make growth. If schools do not make growth after several years, an assistance plan will be provided. Second Vice President Woo asked if the assistance plan might come with funding. Ms. Hayes said we do not know yet.*

*President Hansen asked if they have the list of schools that will get an extra resource teacher. Dr. Taylor said that in the packet there is a list of schools from the CDE web site showing all of our schools, including dependent and independent charters, and their PI status. The SES services will be for schools that are in PI years two and above. We are in the process of having schools identify if they chose the option of a resource teacher or another option. President Hansen asked that the Board be provided with a list of the schools and the option chosen. He asked if a service agreement has been developed for schools that chose the option of SES. Dr. Taylor said that the sites currently enter those independently.*

*Member Vang asked how the choice of option is decided at the school site level. Dr. Taylor said it is the principals working with staff that drives the decision.*

## **12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

**Receive  
Information**

### **12.1 Business and Financial Information:**

- *Purchase Order Board Report for the Period of October 15, 2016, through November 14, 2016*
- *Enrollment and Attendance Report for Month 3 Ending November 18, 2016*

### **12.2 Head Start/Early Head Start/Early Head Start Expansion Reports**

*President Hansen received the Business and Financial Information and the Head Start/Early Head Start/Early Head Start Expansion Reports.*

### **13.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ February 2, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting
- ✓ February 16, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting

### **14.0 ADJOURNMENT**

*President Hansen asked for a motion to adjourn into Closed Session and in the memory of former Board Member Mary Wimberly; a motion was made by Second Vice President Woo and seconded by Member Cochrane. The motion was passed unanimously, and the meeting adjourned at 8:31 p.m. The meeting adjourned out of Closed Session at 9:13 p.m.*

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*José L. Banda, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1

**Meeting Date:** February 16, 2017

**Subject:** Superintendent Search Process and Timeline

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☒ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Board Office

**Recommendation:** N/A

**Background/Rationale:** The Board of Education is seeking a new superintendent to begin on July 1, 2017, and the search process has recently begun. The district selected the same search firm that was chosen in 2014 because they are already familiar with the surrounding community, needs of the district, and was overly willing to negotiate price.

The district has currently arranging avenues to gather community input on desired traits of the next superintendent, and details will be shared during this presentation.

**Financial Considerations:** None.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:** None

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Nathaniel Browning, Special Assistant to the BOE

**Approved by:** José L. Banda, Superintendent



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.2

**Meeting Date:** February 16, 2017

**Subject:** 2017-2018 Budget Reductions – Restricted Funds

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☒ Conference/First Reading (Action Anticipated: 3/2/2017)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Review and discuss for approval at the March 2, 2017 Board Meeting potential recommendations for maintaining a balanced 2017-2018 Budget.

**Background/Rationale:** Staff provided the First Interim Financial Report at the December 8, 2016 Board Meeting. At that meeting, staff identified a positive budget, but indicated that the District might still need to identify budget reductions due to the ending of one-time funds and grants to balance FY 2017-18.

At the January 19, 2017 Board Meeting, Kevin Gordon, from Capitol Advisor debriefed the Board on the Governor's proposed budget for 2017-18. At the February 2, 2017 Board Meeting, staff highlighted that the Governor is projecting flat funding for 2017-18, the only increase is a 1.48% COLA for Local Control Funding Formula (LCFF), and revenue projections for 2017-18 are less than estimated at 1<sup>st</sup> Interim. Staff pointed out that the majority of one time funds received in 2015-16 and 2016-17 do not continue for 2017-18 under the Governor's Budget Proposal. With the increase in pension cost for the ongoing years, the need for adequate reserves to prepare for the volatility in State revenues increases. In addition, staff highlighted that there is a great uncertainty in federal funding under the new federal administration and we are projecting a 7% decrease in federal funding for 2017-18.

Budget reductions for FY 2017-18 are due to the ending and reduction of Categorical Funds. In additional, there are some reductions due to the adjustment for enrollment at some schools. Once funding is determined, staff will look into retaining positions.

**Financial Considerations:** Board review and discussion on recommendations for budget balancing.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Family and Community Empowerment; Operational Excellence.

**Documents Attached:**

1. Executive Summary
2. Information will be provided at the Board Meeting

**Estimated Time:** 10 Minutes

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer

**Approved by:** José L. Banda, Superintendent

# Board of Education Executive Summary

## Business Services

2017-2018 Budget Reductions

February 16, 2017



### I. OVERVIEW/HISTORY:

While the fiscal condition of Sacramento City Unified School District has been stronger than usual these past three fiscal years, the district is projecting a return to normal fiscal conditions starting in FY 2017-18. As a result, the district may need to reinstate routine layoffs, which was standard practice in the district between 2003 and 2014. Whether or not these cuts are necessary will depend on whether certain grants are renewed. If layoffs, in many cases temporary, have to be implemented, it would impact less than 2% of our workforce.

Sacramento City Unified School District was forced into making budget reductions for twelve years in order to maintain fiscal stability, with the exception of the last three years, due to the implementation of Local Control Funding Formula. These reductions were a result of the State not funding statutory cost of living adjustments since 2007-08 and reducing revenue limit dollars in 2008-09, 2009-10 and 2011-12, increased employee costs due to step and column increases, dramatic healthcare increases, and declining enrollment. Budget reductions have been made to all employee groups, supplies, services, utilities, and capital outlay. Decisions considered “away from the classroom” were made many years ago. Budget savings included increasing class sizes, reducing central office staff, the reduction or elimination of many Tier III programs such as Adult Education, Arts and Music block grant, deferred maintenance, reduced staffing at school sites, and the implementation of furlough days.

However, The Governor’s Budget Proposals for 2014-15 thru 2016-17 were positive for public education. As the economy improved, and had been aided by the additional \$7 billion in annual revenues provided by Proposition 30, Governor Brown was able to advance his agenda with authority for public education. This was great news for Sacramento City Unified School District (SCUSD), especially since SCUSD has been in a budget reduction mode since FY 2002-03. In the past eight years, the district has reduced expenditures, enhanced revenues, or used one-time funds for a total of \$150 million dollars to maintain balanced budgets. FY 2014-15 was the first year in several years that SCUSD did not incur reductions, and the first time since FY 2007-08 that positive certification was presented to Sacramento County Office of Education.

Presently, under the Governor’s proposal for 2017-18, the significant increase in revenues that helped SCUSD become positive during the last three years has come to an end. For 2017-18 the increase in pension costs, health benefits and step and column are greater than the increase LCFF revenues. The continuing shortfall of previous years was caused primarily by a reduction in State funding with contributing factors of increased employee costs and declining enrollment. California LEA’s experienced a significant reduction in revenue limit dollars in that the revenue limit was up to a deficit of 22.272%.

# Board of Education Executive Summary

## Business Services

2017-2018 Budget Reductions

February 16, 2017



During the last three years, the Governor clearly acknowledged that the growth in education budget was warranted largely due to the fact that the cuts to education were much deeper than other areas of the State Budget. The Governor's efforts to restore funding to public education are greatly appreciated. However, the State does not have the revenues to continue the increase in funding for 2017-18. The District still relies on restricted funds to balance FY 2016-17 that will no longer be available for FY 2017-18. Such restricted funds are Title I, Title IV, After School Education and Safety (ASES) and local grants.

## II. DRIVING GOVERNANCE:

- Education Code section 42130 requires the Superintendent to submit two Interim Reports to the Board of Education during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31. The second interim report shall cover the period ending January 31. All reports required shall be in a format or on forms prescribed by the Superintendent of Public Instruction.
- Education Code section 42131 requires the Board of Education to certify, in writing, whether the district is able to meet its financial obligations for the remainder of the current fiscal year and future fiscal year based on current forecasts. Certifications shall be based on the Board's assessment of the district budget. Certifications shall be classified as positive, qualified or negative. This education code section also outlines the role of the County Office of Education.
- Education Code Sections 44919, 44951 and 44955 require school districts to provide notice on or before March 15<sup>th</sup> to certificated employees who are designated for layoff for the subsequent year. The final decision for layoff must occur before May 15<sup>th</sup>.
- Education Code Sections 45114, 45115, 45117, 45298 and 45308 require school districts to provide no less than 45 days' notice to classified employees of a layoff.

Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1. The budget to be adopted shall be prepared in accordance with Education Code section 42126. The adopted budget shall be submitted to the County Office of Education. The County Office of Education determines if the district will be able to meet its financial obligations during the fiscal year and ensures a financial plan that will enable the district to satisfy its multiyear financial commitments.

# Board of Education Executive Summary

## Business Services

2017-2018 Budget Reductions

February 16, 2017



### III. BUDGET:

Given the information currently available, staff projects a budget shortfall in Title I. In addition Title IV (21st Century), After School Education and Safety (ASES), Tobacco Use Prevention Education (TUPE), Medical, LCFF and Local Grants such as Bechtel. Staff recommends the following action to balance the 2017-18 budget:

- Eliminate the positions and expenditures currently funded with Title I equivalent to \$2.9 million (an estimated reduction of 7%) for 2017-18.

The grant cycles are ending 6/30/2017 for the below grants. We have applied for renewal and/or submitted new competitive grant applications for all of these funds, totaling \$12 million a year.

- Eliminate the positions and expenditures currently funded with Title IV (21<sup>st</sup> Century) equivalent to \$3.83 million
- Eliminate the positions and expenditures currently funded with After School Education and Safety (ASES) equivalent to \$6.3 million
- Eliminate the positions and expenditures currently funded with Tobacco Use Prevention and Education (TUPE) equivalent to \$1.0 Million for a period of three years
- Eliminate the positions and expenditures currently funded with Bechtel Grant equivalent to \$.9 Million
- In addition to grants that are ending, there will be reduction of staffing at some schools due to adjustments to enrollment projections for both General Fund and Charter Fund. Most of these reductions will be offset by increase in other schools.

# Board of Education Executive Summary

## Business Services

2017-2018 Budget Reductions

February 16, 2017



### IV. GOALS, OBJECTIVES AND MEASURES:

Maintain a balanced budget for 2016-17 and continue to follow the timeline to ensure a balanced budget for 2017-18 and 2018-19. The District's One-Stop staffing process will soon be completed. At that time, Human Resources will complete an analysis to determine the final outcome of the reductions to positions and staff. Any reductions in positions or staff will come before the Board at the March 2, 2017 meeting for approval.

### V. MAJOR INITIATIVES:

- Continued analysis of information from the state
- Support implementation of LCFF and the LCAP process
- Fiscal stability for 2017-2018, 2018-2019 and outlying years
- Focus expenditures to provide the best possible academic outcome

### VI. RESULTS:

The budget reductions approved at the March 2, 2017 Board meeting will enable the District to submit a balanced 2017-18 and 2018-19 budget plan to the Sacramento County Office of Education

Required Board actions will take place in order to ensure a balanced Adopted Budget is in place on or before July 1, 2017.

### VII. LESSONS LEARNED/NEXT STEPS:

- Follow the approved calendar with adjustments made as necessary
- Continue to monitor the state budget and its impact on the district finances
- Meet and communicate with bargaining unit partners and LCAP Committee
- Prepare the 2<sup>nd</sup> Interim



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.3

**Meeting Date:** February 16, 2017

**Subject:** Overview of the New State Accountability System: the California School Dashboard

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated:)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Innovation and Technology

**Recommendation:** Receive information about the state's new accountability system, formerly titled the LCFF Evaluation Rubrics.

**Background/Rationale:** Education Code §52064.5 requires the adoption of evaluation rubrics. The evaluation rubrics shall reflect a holistic, multidimensional assessment of school district and individual school site performance, and expectations for improvement in regard to each of the state priorities described in §52060.

**Financial Considerations:** None

**LCAP Goals:** College, Career and Life Ready Graduates; Safe, Clean and Emotionally Healthy Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary
2. Sample Dashboard
3. Metrics and Reporting

**Estimated Time of Presentation:** 10 minutes

**Submitted by:** Elliot Lopez, Chief Information Officer  
Cathy Morrison, LCAP/SPSA Coordinator  
Sara Pietrowski, Student Outcomes Coordinator

**Approved by:** José Banda, Superintendent

# Board of Education Executive Summary

## Innovation and Technology

Overview of the New State Accountability System: the California School

Dashboard

February 16, 2017



### I. OVERVIEW / HISTORY

A key principle of the Local Control Funding Formula (LCFF) is the design of a new system for district and school accountability to replace the single-measure Academic Performance Indicator (API), which was suspended in 2013. The new accountability system includes multiple measures, and addresses each of the eight state priorities outlined in the Local Control and Accountability Plan (LCAP). The measures, titled LCFF Evaluation Rubrics, originally were slated for adoption by the State Board of Education (SBE) by October 1, 2016.

In order to ensure that California's new accountability system would meet the requirements of the Federal Every Student Succeeds Act (ESSA), the State Board of Education delayed the launch of the LCFF Evaluation Rubrics while they were further refined with education experts and stakeholder groups.

The multiple-measure state accountability system is being launched in phases. Selected elements will be publicly revealed in March 2017, under the name the California School Dashboard.

### II. DRIVING GOVERNANCE

According to Education Code §52060, on or before July 1, annually, the Governing Board of each school district shall adopt a Local Control and Accountability Plan using a template adopted by the State Board of Education (SBE), effective for three years with annual updates. It will include the district's annual goals for all students and for each subgroup in regard to the eight state priorities and any local priorities, as well as the plans for implementing actions to achieve those goals.

Statute (Education Code §52064.5) requires the adoption of evaluation rubrics for the following purposes:

- a. To assist a school district in evaluating its strengths, weaknesses, and areas that require improvement;
- b. To assist a county superintendent of schools in identifying school districts in need of technical assistance, and which intervention is warranted.

The evaluation rubrics shall reflect a holistic, multidimensional assessment of school district and individual school site performance, and expectations for improvement in regard to each of the state priorities described in §52060.

## Board of Education Executive Summary

### Innovation and Technology

Overview of the New State Accountability System: the California School

Dashboard

February 16, 2017



#### III. BUDGET

The implementation of the California School Dashboard presents no impact to the district budget.

#### IV. GOALS, OBJECTIVES, AND MEASURES

The California School Dashboard, with its public introduction in early March, 2017, is the first time since 2013 that external stakeholders will have a tool for understanding student progress and achievement in the context of the state's priorities. Every Local Education Agency and every school in California will be represented on the Dashboard.

The State's goals for the Accountability System are to:

- Provide transparency of decision making processes in support of student achievement and outcomes.
- Focus district and school leaders on significant areas for improvement and raise the sense of urgency to do so.
- Report well-timed, accessible and actionable data for use by educators, parents, community members and policymakers.
- Drive continuous improvement and allow the state to differentiate the performance of districts and schools in need of support and technical assistance.
- Strengthen confidence in the educational system and return on investment.

The following measures are included in the Accountability System:

State Indicators Spring 2017	Local Indicators Spring 2017
<ul style="list-style-type: none"><li>• Graduation Rate</li><li>• Suspension Rate</li><li>• English Learner progress indicator</li><li>• Student Achievement (ELA/Math)</li></ul>	<ul style="list-style-type: none"><li>• Basic Services</li><li>• Implementation of State Standards</li><li>• Parent Engagement</li><li>• School Climate</li></ul>
State Indicators Fall 2017	
College-Career Indicator, Chronic Absenteeism	

The attachments following this Executive Summary include a **working draft** of the Dashboard, and a document illustrating the alignment of the state priorities, Dashboard measures, and LCAP-required metrics.

# Board of Education Executive Summary

## Innovation and Technology

Overview of the New State Accountability System: the California School

Dashboard

February 16, 2017



### V. MAJOR INITIATIVES

The template for the Local Control and Accountability Plan (LCAP) has been revised to require districts to cite the nexus between the California School Dashboard and the information it provides districts about strengths, needs and performance gaps. The Dashboard builds on the foundations of LCFF, state priorities and implementation of new student academic standards and assessments. Use of the information provided by the Dashboard will increase district and school capacity and drive continuous improvement.

The continuous improvement process as outlined by the state includes a defined cycle of inquiry, tied to processes of authentic stakeholder engagement; expanding levels of engagement to all. As the community better understands performance of our schools and the district overall through the data provided on the California School Dashboard, they can hold schools and districts accountable for setting the right goals, using resources equitably and wisely, and supporting improvement in educational outcomes for all students.

### VI. RESULTS

Staff has been advised that the review of LCAPs across the state will include ensuring that the actions in the LCAP are correlated to areas of need and performance gaps highlighted in the Dashboard. Through active and systematic use of the California School Dashboard and LCAP planning techniques, we expect that our district will become an active learning organization that improves student outcomes.

### VII. LESSONS LEARNED / NEXT STEPS

- An embargo period for data included in the California School Dashboard is in effect until February 22, 2017.
- Staff will conduct internal review of data and prepare talking points/tool kits for administration and principals between receipt of data and public release.
- District leadership will use the Dashboard to understand areas of strength, need, and performance gaps to help inform the development of the LCAP and Single Plan for Student Achievement at school sites.
- Stakeholder engagement, both to inform and consult, with members of the community will provide feedback to shape the district's LCAP development.
- Through a new state agency, the California Collaborative for Educational Excellence (CCEE), support and levels of technical assistance will be provided as needed, anticipated to begin no sooner than the 2018-19 school year.

[Home](#) / [West Chavez Unified School District - San Joaquin](#) / [Equity Report](#)

## Equity Report

### West Chavez Unified School District - San Joaquin County

Enrollment: 2,500 students

Socioeconomically Disadvantaged: 87%

English Learners: 76%

Foster Youth: N/A

Grade span: K-12


Charter School: No






Year: 

Data 2015-16 ▼

[Equity Report](#)[Status and Change Report](#)[Detailed Reports](#)[Student Group Report](#)

The Equity Report provides the performance levels for the state indicators and identifies the total number of student groups represented in each indicator, in addition to the number of student groups in red/orange.

Performance Levels:  Blue (Highest)  Green  Yellow  Orange  Red (Lowest)

State Indicators	All Students Performance	Total Student Groups	Student Groups in Red/Orange
Chronic Absenteeism	N/A	N/A	N/A
Suspension Rate (K-12)		11	3
English Learner Progress (K-12)		1	0
Graduation Rate (9-12)		8	7
College & Career	N/A	N/A	N/A
English Language Arts (K-8)		5	1
Mathematics (K-8)		5	4

Local Indicators	Ratings
Basics (Teachers, Instructional Materials, Facilities)	Met
Implementation of Academic Standards	Not Met
Parent Engagement	Not Met for Two Years
Local Climate Survey	Met

A dash (--) indicates that the student group consists of less than 11 students, the minimum size for any reporting; an asterisk (\*) indicates the student group consists of less than 30 students, and the performance level (color) is not presented or included for accountability purposes. An N/A indicates that data is not currently available. Additional details can be found in the California School Dashboard Technical Manual (link will be provided).

#### Narrative

The narrative text box is provided as an optional feature for local educational agencies to describe their performance on the state indicators and local indicators. This option allows LEAs to provide additional information and context as part of the display.


California Department of Education

1430 N Street  
Sacramento, CA 95814  
916-319-0800

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## Metrics & Reporting

State Priority	Metrics reported in LCAP	Reported in California School Dashboard		Report in LCAP only
		State Indicator (prepopulated)	Local Indicator (self-reported)	
1 Basics	<ul style="list-style-type: none"> <li>Teachers appropriately assigned and fully credentialed</li> <li>Access to standards-aligned instructional materials</li> <li>Facilities are maintained</li> </ul>		Basics	
2 State Standards	<ul style="list-style-type: none"> <li>Implementation of SBE-adopted standards</li> <li>Programs/services that enable English Learners to access the CA Standards and ELD Standards</li> </ul>		Implementation of State Standards	
3 Parent Involvement	<ul style="list-style-type: none"> <li>Efforts by district to seek parent input in decision making</li> <li>Promotion of parental participation in programs for unduplicated pupils</li> <li>Promotion of parental participation in programs for individuals with exceptional needs</li> </ul>		Parent Engagement	
4 Pupil Achievement	<ul style="list-style-type: none"> <li>Standardized assessments (CAASPP) (SBAC Grades 3-8)</li> </ul>	Academic Indicator		
	<ul style="list-style-type: none"> <li>AP (not applicable)</li> </ul>			
	<ul style="list-style-type: none"> <li>A-G completion</li> <li>Percentage of pupils passing AP exam (3+)</li> <li>Percentage of pupils participating in and demonstrating college preparedness on statewide assessment (SBAC grade 11)</li> </ul>	College/Career Indicator		
	<ul style="list-style-type: none"> <li>EL Progress (CELDT)</li> <li>EL reclassification rate</li> </ul>	English Learner Progress Indicator		
5 Pupil Engagement	<ul style="list-style-type: none"> <li>School attendance rate</li> </ul>			X
	<ul style="list-style-type: none"> <li>Chronic absenteeism rate</li> </ul>	Chronic Absence Indicator		
	<ul style="list-style-type: none"> <li>Middle school dropout rate</li> </ul>			X
	<ul style="list-style-type: none"> <li>High school dropout rate</li> </ul>			X
	<ul style="list-style-type: none"> <li>High school graduation rate</li> </ul>	Graduation Rate Indicator		
6 School Climate	<ul style="list-style-type: none"> <li>Pupil suspension rate</li> </ul>	Suspension Rate Indicator		
	<ul style="list-style-type: none"> <li>Pupil expulsion rate</li> </ul>			X
	<ul style="list-style-type: none"> <li>Other local measures, including safety and school connectedness surveys of students, parents, and teachers</li> </ul>		Local Climate	
7 Course Access	<ul style="list-style-type: none"> <li>A broad course of study</li> <li>Programs/services developed and provided to unduplicated students</li> <li>Programs/services developed and provided to individuals with exceptional needs</li> </ul>	College/Career Indicator (HS only)		K-8
8 Other Pupil Outcomes	<ul style="list-style-type: none"> <li>Pupil outcomes</li> </ul>	College/Career Indicator (HS only)		K-8
9 Expelled Youth	<ul style="list-style-type: none"> <li>Coordination of instruction for expelled youth (COEs only)</li> </ul>		Expelled Youth	
10 Foster Youth	<ul style="list-style-type: none"> <li>Coordination of services for foster youth (COEs only)</li> </ul>		Foster Youth	



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.4

**Meeting Date:** February 16, 2017

**Subject:** Approve Resolution No. 2925: Property Exchange (16th & N and 7050 San Joaquin)

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☒ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Facilities Support Services

**Recommendation:** Approve Resolution No. 2925 Approving Property Exchange (16TH & N and 7050 San Joaquin)

**Background/Rationale:** Following earlier direction from the Board, staff and legal counsel have been negotiating with Cresleigh Homes for the exchange of property at 16<sup>th</sup> & N Streets and 7050 San Joaquin Avenue. The exchange is being pursued for the purposes of acquiring property adjacent to other District property for future capital improvement projects; i.e. central kitchen.

**Financial Considerations:** Appraised value of 16<sup>th</sup> & N is \$1,700,000. The appraised value of the San Joaquin property is \$1,490,000. The delta of \$210,000 will be received by the District less roughly \$23,000 for environmental assessments being conducted on the San Joaquin property at the District's request.

**LCAP GOAL (s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Resolution No. 2925

**Estimated Time of Presentation:** 5 minute presentation

**Submitted by:** Cathy Allen, Chief Operations Officer  
Facilities Support Services

**Approved by:** José L. Banda, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 2925**

**RESOLUTION APPROVING PROPERTY EXCHANGE  
(16TH & N AND 7050 SAN JOAQUIN)**

**WHEREAS**, subject to the Board of Education's approval, the Sacramento City Unified School District ("District") and Cresleigh Homes Corporation through its affiliated company San Joaquin Land LLC ("Cresleigh") have agreed to exchange the District's property located at 1619 N Street for Cresleigh's property located at 7050 San Joaquin Street pursuant to the terms and conditions as set forth in the Agreement for Exchange of Real Property (the "Exchange"); and

**WHEREAS**, Education Code sections 17536 and 17537 permits the Exchange provided that two-thirds of the members of the Board of Education approve the Exchange; and

**WHEREAS**, the District has declared the property located at 1619 N Street as surplus; and

**WHEREAS**, the District requires the property located at 7050 San Joaquin Street for support facilities, including its central kitchen project.

**NOW, THEREFORE, BE IT RESOLVED** by the Sacramento City Unified School District Board of Education (the "Board") as follows:

1. Adopts the foregoing recitals as true and correct.
2. Declares that this Resolution is the Board's intention to exchange the properties described above, subject to a due diligence period, for appropriate site testing by both the District and Cresleigh.
3. Finds that the Exchange of the District's property is categorically exempt from the California Environmental Quality Act ("CEQA").
4. Directs staff to take all steps necessary to facilitate the Exchange, including but not limited to, filing a notice of categorical exemption with the County Clerk/Recorder, conducting appropriate due diligence testing of the Cresleigh property, opening escrow, review and elimination of exceptions to title for the Cresleigh property to be suitable for the District's support facilities.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this \_\_\_\_ day of \_\_\_\_\_, 2017, by the following two-thirds vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Jay Hansen  
President of the Board of Education

ATTESTED TO:

\_\_\_\_\_  
José L. Banda  
Secretary of the Board of Education



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.5

**Meeting Date:** February 16, 2017

**Subject:** Monthly Facilities Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Facilities Support Services

**Recommendation:** N/A

**Background/Rationale:** At the request of the SCUSD Board of Education, Facilities Support Services will present a monthly project update. These monthly updates will provide the Board and the Community an opportunity to hear about the improvements being accomplished throughout the District.

**Financial Considerations:** N/A

**LCAP GOAL (s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary

**Estimated Time of Presentation:** 10 minute presentation

**Submitted by:** Cathy Allen, Chief Operations Officer  
Facilities Support Services

**Approved by:** José L. Banda

# Board of Education Executive Summary

## Facilities Support Services

Monthly Facilities Update

February 16, 2017



### I. OVERVIEW / HISTORY

The Facilities Support Services Department continues its aggressive construction program utilizing funds from Measures Q and R, Emergency Repair Program (ERP) funding, Deferred Maintenance, Community Facilities Districts (CFD's) and, occasionally, other state, local and/or federal funding sources.

These monthly updates will provide the Board and the Community an opportunity to hear about the improvements being accomplished throughout the District.

### II. DRIVING GOVERNANCE

- BP 7000 Facilities
- BP 7111 Evaluating Existing Facilities
- BP 7110 Facilities
- BP 3111 Business and Non-instructional Operations
- BP 7210 Facilities
- AR 7110 Facilities

### III. BUDGET

General Obligation bonds, Deferred Maintenance, CFD's, ERP and other state, local and/or federal dollars.

### IV. GOALS, OBJECTIVES, AND MEASURES

Honor the commitment to the District's taxpayers by identifying and completing work in a timely manner authorized by the voters in General Obligation bonds; continue implementation of the work identified in both the District's Sustainable Facilities Master Plan and the Five-Year Deferred Maintenance Plan; adhere to the regulations mandated by the State for projects approved under the Emergency Repair Program; to submit Energy Expenditures, defined by California Energy Commission guidelines, for the approval of projects funding through Proposition 39, the California Clean Energy Jobs Act; and to actively seek out and apply for any state funding available.

### V. MAJOR INITIATIVES

Continue progress on projects identified in the Sustainable Facilities Master Plan.

Continue progress on projects identified in the District's Five-Year Deferred Maintenance Plan.

# Board of Education Executive Summary

## Facilities Support Services

Monthly Facilities Update

February 16, 2017



### VI. RESULTS

The District is implementing a long-term plan to fund and implement approved projects.

### VII. LESSONS LEARNED/NEXT STEPS

- Web-site outreach to site staff to be expanded to community.
- Update community and board as needed.



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.1

**Meeting Date:** February 16, 2017

**Subject:** Business and Financial Information

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:**

- Purchase Order Board Report for the Period of November 15, 2016 through December 14, 2016
- Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for November 1, 2016, through December 31, 2016

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Purchase Order Board Report for the Period of November 15, 2016, through December 14, 2016
2. Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for November 1, 2016 through December 31, 2016

**Estimated Time:** N/A

**Submitted by:** Gerardo Castillo, CPA, Chief Business Officer

**Approved by:** José L. Banda, Superintendent

## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B17-00695	RULANDS	USED FURNITURES FOR TUTORING CENTER	LUTHER BURBANK HIGH SCHOOL	01	2,000.00
B17-00696	Marielena Anaya	FEDERAL PROPORTIONMENT 2016-17	SPECIAL EDUCATION DEPARTMENT	01	1,406.00
B17-00697	PAPE MATERIAL HANDLING BOBCAT WEST	MOWER EQUIPMENT SUPPLIES FOR LABOR SHOP	FACILITIES MAINTENANCE	01	1,000.00
B17-00698	AVID READER	instructional material 2016/17	THE MET	09	1,500.00
B17-00699	BSN SPORTS	ATHLETICS UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	18,500.00
B17-00700	AMADOR STAGE LINES INC	ATHLETIC TRANSPORTATION	C. K. McCLATCHY HIGH SCHOOL	01	10,000.00
B17-00701	eSCIENCE LABS LLC	Vender 314069, eScience Labs, for Science Kit	HEALTH PROFESSIONS HIGH SCHOOL	01	284.95
B17-00702	Robby or Lisa Brown	TUITION REIMBURSEMENTS	SPECIAL EDUCATION DEPARTMENT	01	36,500.00
B17-00703	EXCEL INTERPRETING	TRANSLATION SERVICES	SPECIAL EDUCATION DEPARTMENT	01	4,000.00
CHB17-00351	RAY MORGAN/SCUSD	CANON COPIER	BRET HARTE ELEMENTARY SCHOOL	01	6,000.00
CHB17-00352	U S BANK/SCUSD	CAL CARD ACCT 3439 - STMT DATE 11-7-16	RISK MANAGEMENT	01	385.68
CHB17-00353	U S BANK/SCUSD	OFFICE DEPOT 2016/17 SUPPLIES	WASHINGTON ELEMENTARY SCHOOL	01	5,000.00
CS17-00098	LPC CONSULTING ASSOCIATES INC	EVALUATION OF YMHFA	INTEGRATED COMMUNITY SERVICES	01	13,000.00
CS17-00194	ELAINE TALLEY	DISPUTE RESOLUTION	SPECIAL EDUCATION DEPARTMENT	01	50,000.00
CS17-00231	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	SER. CONTRACT 2016-17 SCOE PROVIDES TO SCUSD-CTE	CAREER & TECHNICAL PREPARATION	01	10,000.00
CS17-00232	STUDIO T URBAN DANCE ACADEMY	SUPPLEMENTAL CONTRACTOR	YOUTH DEVELOPMENT	01	41,025.00
CS17-00233	SACRAMENTO THEATRE CO c/o EDUC ATION PROGRAM	SUPPLEMENTAL CONTRACTOR	YOUTH DEVELOPMENT	01	39,400.00
CS17-00234	ROCCSOLID ADVISEMENT	SUPPLEMENTAL CONTRACTOR	YOUTH DEVELOPMENT	01	39,480.00
CS17-00235	COUNCIL OF THE GREAT CITY SCHOOLS	CONTRACT FOR SPECIAL ED STRATEGIC SPT TEAM	ACADEMIC OFFICE	01	46,500.00
CS17-00236	MATT VOGT	PIANO REMOVAL/DISPOSAL (DONATED NON-WORKING)	WILLIAM LAND ELEMENTARY	01	398.00
CS17-00237	CURRICULUM ASSOCIATES LLC	I-READY DIAGNOSTIC LICENSES, 1 YEAR	INFORMATION SERVICES	01	121,824.90
CS17-00238	WELLS FARGO INSURANCE SERV INC	WELLS FARGO - HEADSTART PREK-K 2016 - 2017	RISK MANAGEMENT	01	8,794.71
CS17-00239	PEOPLE REACHING OUT	SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	23,500.00
CS17-00240	TIKI ARNOLD	SUPPLEMENTAL CONTRACTOR	YOUTH DEVELOPMENT	01	10,500.00
CS17-00241	CHARLES COOPER	SUPPLEMENTAL CONTRACTOR	YOUTH DEVELOPMENT	01	20,000.00

\*\*\* See the last page for criteria limiting the report detail.

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ESCAPE ONLINE

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Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS17-00242	CENTER FOR MULTICULTURAL COOPE	SUB-CONTRACTOR	YOUTH DEVELOPMENT	01	25,000.00
CS17-00243	CITY OF SACRAMENTO START	BEFORE/AFTER SCHOOL PROGRAM-ases, 21st CENT	YOUTH DEVELOPMENT	01	1,373,635.00
CS17-00244	KAISER FOUND HEALTH PLAN INC	KAISER FOUND-PROV EXAMS & PHYSICIAN CONSULT	RISK MANAGEMENT	01	1,000.00
CS17-00245	ADAMS EDUCATIONAL CONSULTING	TITLE II PD FOR NPS CAP CHRISTIAN SCHOOL	CONSOLIDATED PROGRAMS	01	7,500.00
CS17-00246	MCCOLGAN & ASSOCIATES INC	EDUCATIONAL EVALS	SPECIAL EDUCATION DEPARTMENT	01	5,310.00
CS17-00247	WALLACE KUHL AND ASSOC INC	0450-412-0226 KIT CARSON BOILER REPLACEMENT	FACILITIES SUPPORT SERVICES	21	2,500.00
CS17-00248	STEVEN MAVIGLIO	COMMUNICATIONS CONSULTING	SUPERINTENDENTS OFFICE	01	2,550.00
CS17-00249	READING PARTNERS	ADDITIONAL TUTORING FOR STUDENTS	BRET HARTE ELEMENTARY SCHOOL	01	5,000.00
CS17-00250	GREAT VALLEY DESIGN, INC	0594-424 A WARREN MCCLASKEY RAIN & ECOLANDSCAPING	FACILITIES SUPPORT SERVICES	25	2,160.00
CS17-00251	GREAT VALLEY DESIGN, INC	0168-424 JOHN D SLOAT OUTDOOR LRNING CNTR	FACILITIES SUPPORT SERVICES	25	3,240.00
CS17-00252	GREAT VALLEY DESIGN, INC	0010-424 AM WINN ECOLANDSCAPING	FACILITIES SUPPORT SERVICES	25	3,240.00
CS17-00253	SONJA BIGGS EDUCATIONAL SERVIC ES INC	EDUCATIONAL EVALS	SPECIAL EDUCATION DEPARTMENT	01	5,050.00
CS17-00254	SCHOOL INNOVATIONS & ACHIEVEME NT	SIA SITE TRAINING FOR MANDATED REPORTING FY 2017	BUSINESS SERVICES	01	40,800.00
CS17-00255	WALLACE KUHL AND ASSOC INC	0593-409 CA JONES CAFETERIA BLDG & ROOF REPAIR	FACILITIES SUPPORT SERVICES	49	2,500.00
CS17-00256	JAMES EARHART JR	INDEPENDENT EVALS	SPECIAL EDUCATION DEPARTMENT	01	9,405.00
CS17-00257	GRACE BOGITINI	SUB CONTRACTORS	AFTER SCHOOL SERVICES	01	12,992.00
CS17-00258	INNOVATION BRIDGE, INC C/O AD ABEL REYES	TUPE CONTRACTOR	YOUTH DEVELOPMENT	01	43,000.00
CS17-00259	PARENT/TEACHER HOME VISIT PROJ ATTN LISA LEVASSEUR	HOME VISIT HOURS-CRISTO REY HS STAFF	CONSOLIDATED PROGRAMS	01	2,584.00
CS17-00260	SCHOLAR ATHLETES GLOBALLY EMER	SUPPLEMENTAL CONTRACTOR	YOUTH DEVELOPMENT	01	20,000.00
CS17-00261	SCHOOL OF EDUCATION, 217A UNIV ERSITY OF CALIFORNIA	YES SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	63,950.00
CS17-00262	ASTRID QIRKO KINN	ASTRID KINN	GEO WASHINGTON CARVER	09	10,000.00
CS17-00263	JENNA TRYON	TITLE I TUTORING-NPS CRISTO REY HS	CONSOLIDATED PROGRAMS	01	1,380.00
CS17-00264	MARY MENDEZ	TITLE I TUTORING-NPS CRISTO REY HS	CONSOLIDATED PROGRAMS	01	1,380.00

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS17-00265	LUIS BENAVIDES	TITLE I TUTORING-NPS CRISTO REY HS	CONSOLIDATED PROGRAMS	01	1,380.00
CS17-00266	BRENDAN BELL	TITLE I TUTORING-NPS CRISTO REY HS	CONSOLIDATED PROGRAMS	01	1,380.00
CS17-00267	PAMELA ARROYO	TITLE I TUTORING-NPS CRISTO REY HS	CONSOLIDATED PROGRAMS	01	2,760.00
CS17-00268	TYRONE WEAVER	CONFLICT MANAGER TRAINING/ONE DAY (CJA STUDENTS)	JOHN F. KENNEDY HIGH SCHOOL	01	1,641.60
CS17-00269	PARENT/TEACHER HOME VISIT PROJ ATTN CARRIE ROSE	HS40 EXHIBIT SPONSOR	BUSINESS SERVICES	01	15,000.00
CS17-00270	E-BUILDER, INC.	E-BUILDER ANNUAL LICENSE	FACILITIES SUPPORT SERVICES	21	60,700.00
CS17-00271	URBAN CHARTER SCHOOLS COLLECTIVE	YPS ACADEMY PROP 39 PROJECT	FACILITIES SUPPORT SERVICES	49	33,739.00
CS17-00272	NATIONAL ANALYTICAL LAB INC	0379-422 WASHINGTON HVAC, ROOFING & LIGHTING	FACILITIES SUPPORT SERVICES	21	595.00
CS17-00273	YOGESH PRABHU	Duties as needed for Open Enrollment 2017-2018	ENROLLMENT CENTER	01	30,000.00
CS17-00274	PREMIER MANAGEMENT GROUP, INC	0510-416 CKM CORE VAPA PHASE II	FACILITIES SUPPORT SERVICES	21	350,000.00
CS17-00275	PREMIER MANAGEMENT GROUP, INC	0450-406 KIT CARSON CORE ACADEMIC RENO	FACILITIES SUPPORT SERVICES	21	240,000.00
CS17-00276	PREMIER MANAGEMENT GROUP, INC	0521-416 WEST CAMPUS CORE ACADEMIC RENO	FACILITIES SUPPORT SERVICES	21	210,000.00
CS17-00277	PREMIER MANAGEMENT GROUP, INC	0379-422 WASHINGTON HVAC, ROOFING & LIGHTING	FACILITIES SUPPORT SERVICES	21	66,000.00
N17-00050	SIERRA PEDIATRIC THERAPY	AGENCY SERVICES (OT/PT)	SPECIAL EDUCATION DEPARTMENT	01	4,800.00
P17-00709	U S BANK/SCUSD	11TH GRADE INTEGRATED UNIT	ENGINEERING AND SCIENCES HS	01	715.19
P17-01482	U S BANK/SCUSD	DOCUMENT CAMERAS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	1,475.56
P17-01484	U S BANK/SCUSD	PROJECTOR BULBS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	1,655.65
P17-01488	IVS COMPUTER TECHNOLOGIES	SMART TECHNOLOGY TO INTEGRATE INTO CURRICULUM	CAPITAL CITY SCHOOL	01	3,534.16
P17-01934	U S BANK/SCUSD	SOFTENING LIGHT FILTER - CARLENE RANZZIERI	CHILD DEVELOPMENT PROGRAMS	12	61.11
P17-01935	U S BANK/SCUSD	ADAPTER FOR CLASS-SCRIPA	SUTTER MIDDLE SCHOOL	01	33.86
P17-01936	OFFICE DEPOT	COURT REPORTING PROGRAM SUPPLIES	NEW SKILLS & BUSINESS ED. CTR	11	65.09
P17-01937	U S BANK/SCUSD	SOLAR REGATTA	ENGINEERING AND SCIENCES HS	01	173.56
P17-01938	U S BANK/SCUSD	SOLAR REGATTA	ENGINEERING AND SCIENCES HS	01	317.20

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ESCAPE ONLINE

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Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-01939	U S BANK/SCUSD	DESIGN W/ADOBE CREATIVE CLOUD CLASSROOM BOOK	CAREER & TECHNICAL PREPARATION	01	69.07
P17-01940	U S BANK/SCUSD	KINDLE FIRE-7 (MONARQUE)	SP ED - TECHNOLOGIST	01	190.88
P17-01941	U S BANK/SCUSD	STOP SIGN FOR CROSSING GAURD	SUTTER MIDDLE SCHOOL	01	56.37
P17-01942	U S BANK/SCUSD	STUDENT STORE - DOLLAR TREE 16-17	EDWARD KEMBLE ELEMENTARY	01	522.20
P17-01977	ATHLETICS UNLIMITED	ITEMS FOR STUDENT STORE/FROM VAN NATTEN	JOHN F. KENNEDY HIGH SCHOOL	01	2,000.00
P17-01978	BSN SPORTS	SOCCER UNIFORMS	ROSEMONT HIGH SCHOOL	01	3,649.40
P17-01979	DEMCO INC	SUPPLIES TO UP-KEEP LIBRARY BOOKS	ROSEMONT HIGH SCHOOL	01	662.22
P17-01980	OFFICE DEPOT	MONITOR FOR SOCIAL WORKER	JOHN MORSE THERAPEUTIC	01	141.26
P17-01981	OFFICE DEPOT	TONER (WORKABILITY/TPP)	SPECIAL EDUCATION DEPARTMENT	01	772.48
P17-01982	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	CELF-4/PLS-5 SPANISH	SPECIAL EDUCATION DEPARTMENT	01	690.09
P17-01983	RISO PRODUCTS OF SACRAMENTO	SUPPLEMENTAL SUPPLIES FOR RISO MACHINE	MARK TWAIN ELEMENTARY SCHOOL	01	208.32
P17-01984	RISO PRODUCTS OF SACRAMENTO	RISO RENEWAL MAINTENANCE AGREEMENT	H.W. HARKNESS ELEMENTARY	01	425.00
P17-01985	RISO PRODUCTS OF SACRAMENTO	RISO/GR1700 AGREEMENT 12.5.16-12.5.17	LEONARDO da VINCI ELEMENTARY	01	425.00
P17-01986	RISO PRODUCTS OF SACRAMENTO	RISO SF-5130-NEW MACHINE	MATSUYAMA ELEMENTARY SCHOOL	01	1,947.58
P17-01987	RISO PRODUCTS OF SACRAMENTO	RISO DUPLICATING SUPPLIES	GOLDEN EMPIRE ELEMENTARY	01	1,053.00
P17-01988	U S BANK/SCUSD	TILLER FOR BURBANK URBAN GARDEN	LUTHER BURBANK HIGH SCHOOL	01	786.91
P17-01989	A-1 EMBROIDERY	volleyball uniforms	JOHN H. STILL - K-8	01	892.34
P17-01990	KAPICKA INC DBA SAY IT BANDS	STUDENT WRISTBANDS FOR SEL	JOHN CABRILLO ELEMENTARY	01	212.66
P17-01991	SCHOOLMATE INC	16/17 PLANNERS KINDERGARTEN	MARK TWAIN ELEMENTARY SCHOOL	01	401.67
P17-01992	BOOKS EN MORE	SCIENCE AND MATH BOOKS	HIRAM W. JOHNSON HIGH SCHOOL	01	1,756.31
P17-01993	KOMBAT SOCCER	PRINTING ON TENNIS EQUIPMENT	JOHN F. KENNEDY HIGH SCHOOL	01	144.74
P17-01994	ETA HAND2MIND	HAND2MIND.COM IMAI RM 21	LEATAATA FLOYD ELEMENTARY	01	99.01
P17-01995	U S BANK/SCUSD	PE - VOLLEYBALL NET	LUTHER BURBANK HIGH SCHOOL	01	82.88
P17-01996	APPLE INC	APPLE COMPUTER JOSEPH STYMEIST	ACADEMIC ACHIEVEMENT	01	3,619.56
P17-01997	FOLLETT SCHOOL SOLUTIONS	SUPPLEMENTAL BOOKS FOR LATIN	C. K. McCLATCHY HIGH SCHOOL	01	126.62
P17-01998	CAST, INC	BOOK ORDER FOR ACADEMIC OFFICE	ACADEMIC OFFICE	01	379.64

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-01999	BARNES & NOBLE BOOKSTORE	RESOURCE BOOKS	LUTHER BURBANK HIGH SCHOOL	01	2,206.02
P17-02000	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	830.78
P17-02001	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	489.55
P17-02002	APPLE INC	APPLE	GEO WASHINGTON CARVER	09	1,632.66
P17-02003	APPLE INC	LAPTOP FOR JOHN SMITH (ATHLETIC DIRECTOR)	AREA ASSISTANT SUPERINTENDENTS	01	1,215.67
P17-02004	Apple Inc Apple Financial Services	COMPUTER FOR NEW SFCP TRAINING SPEC	PARENT ENGAGEMENT	01	1,221.91
P17-02005	NWN CORPORATION	CLASSROOM CPU (P.E./JH)	KIT CARSON MIDDLE SCHOOL	01	710.68
P17-02006	NWN CORPORATION	HP MONITORS (B7/P.E.)	KIT CARSON MIDDLE SCHOOL	01	266.23
P17-02007	CDW-G C/O PAT HEIN	HP2055 dn PRINTER AND USB CORD	KIT CARSON MIDDLE SCHOOL	01	209.95
P17-02008	NWN CORPORATION	COMPUTERS FOR DUPLEX PROG	SPECIAL EDUCATION DEPARTMENT	01	2,065.16
P17-02009	TROXELL COMMUNICATIONS INC ATT N: BILL PITZNER	16-17 PROJECTORS	EDWARD KEMBLE ELEMENTARY	01	7,282.52
P17-02010	APPLE INC	CSR TECHNOLOGY FOR CLASSROOM: DAVID LUBIN	INFORMATION SERVICES	01	1,287.38
P17-02011	CDW-G C/O PAT HEIN	CSR TECHNOLOGY FOR CLASSROOM: DAVID LUBIN	INFORMATION SERVICES	01	694.86
P17-02012	NWN CORPORATION	HP MONITORS (COUNSELOR/C2)	KIT CARSON MIDDLE SCHOOL	01	266.23
P17-02013	NWN CORPORATION	COMPUTER AND ACCESSORIES	SUTTER MIDDLE SCHOOL	01	828.94
P17-02014	SCHOOLMATE INC	16-17 PLANNERS 1st/3RD GRADE	MARK TWAIN ELEMENTARY SCHOOL	01	715.77
P17-02015	SCHOOLMATE INC	16/17 PLANNERS 4-6 GRADE	MARK TWAIN ELEMENTARY SCHOOL	01	811.21
P17-02016	PSAT/NMSQT	PSAT/NMSQT CONFIRMED-COMplete	GEO WASHINGTON CARVER	09	45.00
P17-02017	SCHOOLMATE INC	16/17 FOLDERS (K-6)	MARK TWAIN ELEMENTARY SCHOOL	01	480.11
P17-02018	DEMCO INC	BOOK TAPE FOR THE LIBRARY	BOWLING GREEN ELEMENTARY	09	185.69
P17-02019	LEARNING A-Z	LEARNING A-Z LICENSE	BOWLING GREEN ELEMENTARY	09	549.75
P17-02020	EPIC SPORTS	PLAY EQUIPMENT FOR STUDENT PLAYGROUND	BOWLING GREEN ELEMENTARY	09	113.49
P17-02021	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	LANGUAGE CENTER MOBILE DRY ERASE	JOHN CABRILLO ELEMENTARY	01	141.04
P17-02022	BREAKOUT INC	BREAKOUT EDU KIT, LEARNING TOOL	INFORMATION SERVICES	01	116.57

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02023	ITHICOS SOLUTIONS LLC	CUSTOMIZATION TO DIRECTORY UPDATE	INFORMATION SERVICES	01	1,400.00
P17-02024	NORTHSTAR AV	PROJECTOR LAMP FOR TEACHERS; SAVED \$153.90	ROSEMONT HIGH SCHOOL	01	1,505.44
P17-02025	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	LEATAATA FLOYD ELEMENTARY	01	463.57
P17-02026	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	WILL C. WOOD MIDDLE SCHOOL	01	998.69
P17-02027	COTTON SHOPPE	CJA UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	2,289.50
P17-02028	AMERIGAS	PROPANE INVOICE#89778381 FOR CUSTODIAN	ROSEMONT HIGH SCHOOL	01	28.90
P17-02029	U S BANK/SCUSD	SERVSAFE EXAM ANSWER SHEETS/VOUCHERS	NUTRITION SERVICES DEPARTMENT	13	742.09
P17-02030	GOLD STAR FOODS	5569 CRACKERS 01/30/17	NUTRITION SERVICES DEPARTMENT	13	4,438.50
P17-02031	MEGAMEX FOODS LLC	5579 GUACAMOLE CUPS 12/13/16	NUTRITION SERVICES DEPARTMENT	13	4,116.00
P17-02032	AURORA ENVIRONMENTAL SERVICES	AURORA ENVIRONMENTAL - FOR FACILITIES DEPT	RISK MANAGEMENT	01	1,800.00
P17-02033	AURORA ENVIRONMENTAL SERVICES	AURORA ENVIRONMENTAL - SACRAMENTO CHARTER	RISK MANAGEMENT	01	1,800.00
P17-02034	AURORA ENVIRONMENTAL SERVICES	MULTI-SITES SCOPE OF WORK- AURORA ENVIRONMENTAL	RISK MANAGEMENT	01	4,774.00
P17-02035	SACRAMENTO REGIONAL TRANSIT FARE PREPAYMENT UNIT	6TH GR RT TRANSIT	NEW JOSEPH BONNHEIM	09	78.70
P17-02036	SACRAMENTO REGIONAL TRANSIT DISTRICT FARE PREPAYMENT DEPT	BUS PASSES FOR SETA YOUTH	NEW SKILLS & BUSINESS ED. CTR	11	119.00
P17-02037	BOOKS EN MORE	360/360 TRAINING BOOKS	YOUTH DEVELOPMENT	01	728.76
P17-02038	RG JANITORIAL SERVICE	REFINISHING DIDION GYM FLOOR	GENEVIEVE DIDION ELEMENTARY	01	410.00
P17-02039	ACCREDITING COMMISSION FOR SCHOOLS	ACCREDITING COMMISSION FOR SCHOOL INVOICE#902655	ROSEMONT HIGH SCHOOL	01	920.00
P17-02040	FIRST ATTN: FINANCE	ROBOTICS COMPETITION.REG/SAC REGIONAL 2016-17-JFK	CAREER & TECHNICAL PREPARATION	01	5,500.00
P17-02041	ANNE E HOWARD, MT-BC, NMT	JULY-16 SERVICES	SPECIAL EDUCATION DEPARTMENT	01	1,053.00
P17-02043	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	10/21/16 REG 3 EXPENSES	SPECIAL EDUCATION DEPARTMENT	01	4,320.37
P17-02044	PAULA HANZEL	SNACKS COLLEGES IN ATTENDANCE/ANNUAL COLLEGE FAIR	ACADEMIC ACHIEVEMENT	01	1,500.00

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02045	ACCREDITING COMMISSION FOR SCH OOLS	WASC ANNUAL FEE	AMERICAN LEGION HIGH SCHOOL	01	920.00
P17-02046	HANNIBAL'S CATERING	INDUCTION NEW TEACHER ORIENTATION 10/24/16	DEPUTY SUPERINTENDENT	01	313.77
P17-02047	ACME CONSTRUCTION SUPPLY	ROOFING SUPPLIES/MATERIALS - CARPENTRY SHOP	FACILITIES MAINTENANCE	01	633.64
P17-02048	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	CLASSROOM CARPET FOR STUDENT ENGAGEMENT	JOHN CABRILLO ELEMENTARY	01	493.73
P17-02049	FATCAT SCONES	5558 CINN APPLE CHEWIES 12/01/16	NUTRITION SERVICES DEPARTMENT	13	9,763.35
P17-02050	FOOD 4 THOUGHT LLC	5561 FRESH GRAPES 11/14/16	NUTRITION SERVICES DEPARTMENT	13	7,822.75
P17-02051	Miller Packing Company	5557 HOT DOGS 12/14/16	NUTRITION SERVICES DEPARTMENT	13	5,175.00
P17-02052	SCHWANS FOOD SERVICE INC	5552 PIZZA 11/30/16	NUTRITION SERVICES DEPARTMENT	13	15,948.69
P17-02053	SPIRITED FOODS	5554 FISH STICKS 11/14/16	NUTRITION SERVICES DEPARTMENT	13	5,625.00
P17-02054	SPIRITED FOODS	5555 FISH STICKS 12/09/16	NUTRITION SERVICES DEPARTMENT	13	5,625.00
P17-02055	TYSON FOODS	5551 CRISPITOS 11/30/16	NUTRITION SERVICES DEPARTMENT	13	8,249.82
P17-02056	Bestway Sandwiches Inc	5583 TAQUITOS 11/9/16	NUTRITION SERVICES DEPARTMENT	13	2,650.50
P17-02057	APPLE & EVE	5588 JUICE 01/18/17	NUTRITION SERVICES DEPARTMENT	13	19,250.16
P17-02058	BAKE CRAFTERS FOOD COMPANY	5572 PANCAKES 12/21/16	NUTRITION SERVICES DEPARTMENT	13	9,486.00
P17-02059	DON LEE FARMS	5591 CHEESE BURGERS 12/12/16	NUTRITION SERVICES DEPARTMENT	13	11,420.10
P17-02060	ECOLAB INC CONTRACT SALES	5584 SANITIZER/DISH SOAP 12/12/16	NUTRITION SERVICES DEPARTMENT	13	15,492.34
P17-02061	Elements Food Inc.	5570 BEAN DIP 11/10/16	NUTRITION SERVICES DEPARTMENT	13	10,818.50
P17-02062	Elements Food Inc.	5571 BEAN DIP 01/13/17	NUTRITION SERVICES DEPARTMENT	13	10,045.75
P17-02063	FATCAT SCONES	5585 MUFFIN BATTER 12/06/16	NUTRITION SERVICES DEPARTMENT	13	7,130.00
P17-02064	FATCAT SCONES	5586 MUFFIN BATTER 01/10/17	NUTRITION SERVICES DEPARTMENT	13	7,130.00
P17-02065	FATCAT SCONES	5587 MUFFIN BATTER 01/31/17	NUTRITION SERVICES DEPARTMENT	13	7,130.00
P17-02066	GORGIO FOODS INC	5563 MINI CHSE CRESCENTS 12/06/16	NUTRITION SERVICES DEPARTMENT	13	11,710.04
P17-02067	GORGIO FOODS INC	5564 MINI CHSE CRESCENTS 01/10/17	NUTRITION SERVICES DEPARTMENT	13	8,352.00
P17-02068	GORGIO FOODS INC	5565 MINI CHSE CRESCENTS 01/31/17	NUTRITION SERVICES DEPARTMENT	13	8,352.00

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02069	GOLD STAR FOODS	5568 CRACKERS/CONDIMENTS 12/19/16	NUTRITION SERVICES DEPARTMENT	13	13,252.50
P17-02070	PILGRIM'S PRIDE CORPORATION	5580 ROASTED CHICKEN 12/14/16	NUTRITION SERVICES DEPARTMENT	13	13,554.50
P17-02071	INTEGRATED FOOD SERVICE	5575 GRILLED CHSE/TACO MEAT 12/21/16	NUTRITION SERVICES DEPARTMENT	13	17,139.50
P17-02073	JENNIE-O TURKEY STORE	5577 TURKEY/GRAVY JENNIE O 01/11/17	NUTRITION SERVICES DEPARTMENT	13	9,408.00
P17-02074	JSB INDUSTRIES	5581 MUFFINS 12/01/16	NUTRITION SERVICES DEPARTMENT	13	17,100.60
P17-02075	JSB INDUSTRIES	5600 MUFFINS 12/19/16	NUTRITION SERVICES DEPARTMENT	13	16,474.98
P17-02076	JSB INDUSTRIES	5601 MUFFINS 01/12/17	NUTRITION SERVICES DEPARTMENT	13	11,462.08
P17-02077	JSB INDUSTRIES	5602 MUFFINS 01/30/17	NUTRITION SERVICES DEPARTMENT	13	14,804.40
P17-02078	LAND O LAKES INC	5582 CHEESE CUBES 12/08/16	NUTRITION SERVICES DEPARTMENT	13	12,982.50
P17-02079	LINGS	5578 CHOW MEIN 12/22/16	NUTRITION SERVICES DEPARTMENT	13	13,871.10
P17-02080	PACIFIC CHEESE CO INC	5592 SHREDDED CHEESE 01/25/17	NUTRITION SERVICES DEPARTMENT	13	12,485.00
P17-02081	Royal Food Import Corp.	5603 APPLESAUCE 12/09/16	NUTRITION SERVICES DEPARTMENT	13	16,136.40
P17-02082	RICH CHICKS LLC	5593 TENDERS 12/05/16	NUTRITION SERVICES DEPARTMENT	13	30,080.00
P17-02083	RICH CHICKS LLC	5594 POPCORN CHICKEN 12/15/16	NUTRITION SERVICES DEPARTMENT	13	7,059.00
P17-02084	SYSCO FOOD SVCS OF SACRAMENTO	5598 CRACKERS/CHIPS/CONDIMENTS 12/07/16	NUTRITION SERVICES DEPARTMENT	13	34,187.30
P17-02085	TASTY BRANDS LLC	5589 SANDWICHES 12/12/16	NUTRITION SERVICES DEPARTMENT	13	30,880.08
P17-02086	TASTY BRANDS LLC	5590 SANDWICHES 01/13/17	NUTRITION SERVICES DEPARTMENT	13	18,284.80
P17-02087	TRUE NATURAL FOODS INC	5573 BURRITO BEAN & CHSE 11/30/16	NUTRITION SERVICES DEPARTMENT	13	15,344.64
P17-02088	TRUE NATURAL FOODS INC	5574 BURRITO BEAN & CHSE 12/20/16	NUTRITION SERVICES DEPARTMENT	13	15,392.00
P17-02089	UPSTATE NIGARA COOPERATIVE INC	5566 YOGURT 12/02/16	NUTRITION SERVICES DEPARTMENT	13	8,843.52
P17-02090	UPSTATE NIGARA COOPERATIVE INC	5597 YOGURT 12/16/16	NUTRITION SERVICES DEPARTMENT	13	8,843.52
P17-02091	S.A. PRODUCTS CO	STACK RACKS FOR SUPPER PROGRAM	NUTRITION SERVICES DEPARTMENT	13	38,599.23
P17-02092	RISO PRODUCTS OF SACRAMENTO	RISO MASTERS AND INK	ETHEL PHILLIPS ELEMENTARY	01	477.40
P17-02093	RISO PRODUCTS OF SACRAMENTO	RISO PRODUCTS -INK (RUSH ORDER)	KIT CARSON MIDDLE SCHOOL	01	20.62

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02094	RISO PRODUCTS OF SACRAMENTO	Copy Machine Supplies	CALIFORNIA MIDDLE SCHOOL	01	423.15
P17-02095	IXL LEARNING INC	MATH SUBSCRIPTION FOR 6TH GRADE	OAK RIDGE ELEMENTARY SCHOOL	01	399.00
P17-02096	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	BALLS FOR PE AND RECESS	OAK RIDGE ELEMENTARY SCHOOL	01	126.62
P17-02097	OFFICE DEPOT	PRINTER FOR MILD/MOD CLASS	SPECIAL EDUCATION DEPARTMENT	01	233.26
P17-02098	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	BASC-3 FOR EHRMS	SPECIAL EDUCATION DEPARTMENT	01	2,478.84
P17-02099	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	ABAS-3 FORMS (KIM ABNEY)	SPECIAL EDUCATION DEPARTMENT	01	172.75
P17-02100	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	AUTISTIC CLS MTRLs (ZIMMERMAN)	SPECIAL EDUCATION DEPARTMENT	01	238.22
P17-02101	SCHOOLS IN LLC	6TH GRADE WORLD MAP RUG FOR CLASSROOM	WILLIAM LAND ELEMENTARY	01	396.66
P17-02102	SACRAMENTO PHILHARMONIC ORCHES TRA	Recorder Instruments for Music Program	ACADEMIC OFFICE	01	5,528.73
P17-02103	C. R. LAURENCE CO.	INSERTS FOR WALL PARTITION (HJ KITCHEN BRKRM)	NUTRITION SERVICES DEPARTMENT	13	249.55
P17-02104	NORTHSTAR AV	epson bulbs	THE MET	09	503.44
P17-02105	SHAHIR YASIN	IPAD FOR PROGRAM USE	SPECIAL EDUCATION DEPARTMENT	01	779.49
P17-02106	U S BANK/SCUSD	ERGONOMICAL DESKS - VERIDESK DIRECTOR	TRANSPORTATION SERVICES	01	537.08
P17-02107	CARROT-TOP INDUSTRIES	CAMPUS BANNER REPLACEMENTS	BG CHACON ACADEMY	09	521.45
P17-02108	CAPITOL BUILDERS HARDWARE INC	FLOOR STOP & HOLDER FOR GYM	ROSEMONT HIGH SCHOOL	01	787.32
P17-02109	BATTERY SYSTEMS #07	BATTERIES FOR 2 CUSTODIAN CARTS	ROSEMONT HIGH SCHOOL	01	1,583.32
P17-02110	NWN CORPORATION	REPLACEMENT EPSON PROJECTOR BF-12	BG CHACON ACADEMY	09	606.52
P17-02111	WESTERN PSYCHOLOGICAL SERVICES	DP-3 INTERVIEW FORM	SPECIAL EDUCATION DEPARTMENT	01	907.06
P17-02112	VERNIER SOFTWARE & TECHNOLOGY	SCIENCE LAB MOTION DETECTOR	LUTHER BURBANK HIGH SCHOOL	01	527.46
P17-02113	WARDS NATURAL SCIENCE INC CONT RACT #010410-999	CHEM LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	359.19
P17-02114	NASCO	SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	2,253.53
P17-02115	BIO CORPORATION	BIO LAB MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	899.25

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02116	PASCO SCIENTIFIC INC	SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	875.32
P17-02117	PAR INC	BRIEF-2 PARENT/TCHR FORMS	SPECIAL EDUCATION DEPARTMENT	01	432.00
P17-02118	PHONAK HEARING SYSTEMS	HEARING SYSTEM (A. BLUEFORD)	SP ED - TECHNOLOGIST	01	1,467.34
P17-02119	ASHP	ASHP/ACRREDITATION/PHAR MACY PROGRAM	NEW SKILLS & BUSINESS ED. CTR	11	2,500.00
P17-02120	CLARK SECURITY PRODUCTS INC	SCHOOL SITE MASTER LOCKS	GENEVIEVE DIDION ELEMENTARY	01	51.17
P17-02121	CLARK SECURITY PRODUCTS INC	TREAT AS CONFIRMING - REKEY ALL LOCKS ON CAMPUS	GOLDEN EMPIRE ELEMENTARY	01	659.45
P17-02122	TEAM OUTFITTERS LLC	LAW & SOCIAL JUSTICE UNIFORMS	LUTHER BURBANK HIGH SCHOOL	01	581.69
P17-02123	HISTORIC OLD SACRAMENTO FOUNDATION	3RD GR TO SAC HISTORY MUSEUM	NEW JOSEPH BONNHEIM	09	270.00
P17-02124	FIRST ATTN: FINANCE	ROBOTICS COMPETITION.REG/SAC REGIONAL 2016-17-JFK	CAREER & TECHNICAL PREPARATION	01	5,000.00
P17-02125	FIRST ATTN: FINANCE	ROBOTICS COMPETITION.REG/SAC REGIONAL 2016-17-RHS	CAREER & TECHNICAL PREPARATION	01	5,000.00
P17-02126	U S BANK/SCUSD	PHYSICAL SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	692.75
P17-02127	U S BANK/SCUSD	CLASSROOM FURNITURE	OAK RIDGE ELEMENTARY SCHOOL	01	457.85
P17-02128	U S BANK/SCUSD	JULY 2016 CALCARD RECONCILIATION	ACADEMIC OFFICE	01	59.35
P17-02129	CENGAGE LEARNING ATTN: ORDER F ULLFILLMENT	LIBRARY HOSTING FEE	HIRAM W. JOHNSON HIGH SCHOOL	01	50.00
P17-02130	OFFICE DEPOT	SD CARD, PAPER ROLL/FILAMENT-CADD PROGRAMS	CAREER & TECHNICAL PREPARATION	01	136.34
P17-02131	U S BANK/SCUSD	CAL-CARD REIMB: YMHA MANUALS	INTEGRATED COMMUNITY SERVICES	01	449.65
P17-02132	MCGRAW HILL COMPANIES	TEACHER RESOURCE CHILD CARE TEXTBOOK@ALHS	CAREER & TECHNICAL PREPARATION	01	87.17
P17-02133	DICK BLICK CUSTOMER #12751501	BLICK ORDER - HERRINGTON	AMERICAN LEGION HIGH SCHOOL	01	142.27
P17-02134	DISCOUNT SCHOOL SUPPLY	INSTRL MATERIALS - KELLY XIONG	CHILD DEVELOPMENT PROGRAMS	12	75.67
P17-02135	THE BETTY MILLS COMPANY	DIAPERS - CHIA CHA	CHILD DEVELOPMENT PROGRAMS	12	9.71
P17-02136	THERAPY SHOPPE	SPEC ED INSTRL MATERIALS - KRISTA MAHONEY	CHILD DEVELOPMENT PROGRAMS	12	125.67
P17-02137	TEACHER DIRECT	INSTRL MATERIALS - CHELSEA HO	CHILD DEVELOPMENT PROGRAMS	12	337.73

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02138	RISO PRODUCTS OF SACRAMENTO	RISO SERVICE AGREEMENT #CONT002240-10	ETHEL PHILLIPS ELEMENTARY	01	425.00
P17-02139	RISO PRODUCTS OF SACRAMENTO	RISO EZ220 MAINTENANCE AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	471.00
P17-02140	PHOKUS RESEARCH GROUP	COPS SOS GRANT- SAFETY KITS	SAFE SCHOOLS OFFICE	01	5,447.92
P17-02141	U S BANK/SCUSD	EHS HV INSTRUTL MATERIALS - SHERRI LY	CHILD DEVELOPMENT PROGRAMS	12	72.65
P17-02142	CAPITOL CLUTCH & BRAKE INC	REPLACEMENT AXLE JACK	FACILITIES SUPPORT SERVICES	01	1,472.24
P17-02143	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	RUSH! NNAT3 TEST BOOKLETS NEEDED ASAP FOR TESTING	GIFTED AND TALENTED EDUCATION	01	40,275.20
P17-02144	OFFICE DEPOT	TO PURCHASE FURNITURE FOR PARENT CENTER	JOHN BIDWELL ELEMENTARY	01	488.22
P17-02145	OFFICE DEPOT	SUPPORT CENTER CABINET	INTEGRATED COMMUNITY SERVICES	01	97.64
P17-02146	OFFICE DEPOT	WD MAINSTREAM HARD DRIVE -DIGITAL MEDIA/IMAGING CL	CAREER & TECHNICAL PREPARATION	01	249.94
P17-02147	FOLLETT SCHOOL SOLUTIONS	Book "Major problems in the History of America"	HEALTH PROFESSIONS HIGH SCHOOL	01	859.48
P17-02148	OFFICE DEPOT	AWARE PRESENTATION ITEMS	INTEGRATED COMMUNITY SERVICES	01	55.35
P17-02149	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	SCHOLASTIC NEWS SUBSCRIPTION	EARL WARREN ELEMENTARY SCHOOL	01	124.08
P17-02150	DICK BLICK CUSTOMER #12751501	BLICK ORDER - HERRINGTON 2	AMERICAN LEGION HIGH SCHOOL	01	192.32
P17-02151	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	ABAS-3 SPANISH 5-21	SPECIAL EDUCATION DEPARTMENT	01	172.75
P17-02152	SACRAMENTO THEATRE CO c/o EDUC ATION PROGRAM	STC-CINDERELLA	SUTTER MIDDLE SCHOOL	01	4,120.00
P17-02153	U S BANK/SCUSD	WHITE PLA FILAMENT 1.75 SPOOL-CADD PROGRAMS	CAREER & TECHNICAL PREPARATION	01	83.88
P17-02154	ATHLETIC STUFF	PE SUPPLIES	MARK TWAIN ELEMENTARY SCHOOL	01	74.87
P17-02155	FOLLETT SCHOOL SOLUTIONS	Library Books Alice Birney K-8	LIBRARY/TEXTBOOK SERVICES	01	2,183.42
P17-02156	ERNEST PACKAGING SOLUTIONS	Boxes for K-12 Library and Curriculum Shipouts	LIBRARY/TEXTBOOK SERVICES	01	810.42
P17-02157	OFFICE DEPOT	CONFIRMING DONATION SUPP NTO 82216	HUMAN RESOURCE SERVICES	01	2,661.94
P17-02158	U S BANK/SCUSD	DEPT. TELEPHONES PER MARK L.	NUTRITION SERVICES DEPARTMENT	13	1,543.52
P17-02159	FOOD 4 THOUGHT LLC	5606 FRESH APPLES 11/28/16	NUTRITION SERVICES DEPARTMENT	13	4,396.75
P17-02160	CURTIS MILLER dba MILLER'S CIT RUS GROVE	5608 FRESH MANDARINS 11/28/16	NUTRITION SERVICES DEPARTMENT	13	4,375.00

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02161	BLOUNT FINE FOODS CORP	5613 ALFREDO SAUCE	NUTRITION SERVICES	13	3,780.00
P17-02164	OFFICE DEPOT	BLOUNT 4/4LB 01/11/17 AWARE SUPPLES	DEPARTMENT INTEGRATED COMMUNITY SERVICES	01	192.54
P17-02165	SkillsUSA Region 4	SKILLSUSA BLDG TRADES & RENOVATIONS MEMBERSHIP	CAREER & TECHNICAL PREPARATION	01	2,695.00
P17-02166	VIATRON SYSTEMS INC	APPLICATION XTENDER MAINTENANCE, 11/18/16-10/17/17	INFORMATION SERVICES	01	12,077.00
P17-02167	APPLE INC	REPLACE LOST IPAD FOR BD MEMBER WOO	BOARD OF EDUCATION	01	414.22
P17-02168	ZENBOT CNC C/O SHAUN MORRIS	MACH 3 CONTROL SOFTWARE-ENG, SCIENCE PROG.	CAREER & TECHNICAL PREPARATION	01	350.00
P17-02169	U S BANK/SCUSD	AWARE ITEMS	INTEGRATED COMMUNITY SERVICES	01	241.63
P17-02170	JIM COGAN	JIM COGAN STORYTELLER ASSEMBLY	GOLDEN EMPIRE ELEMENTARY	01	600.00
P17-02171	ESRI	GIS Software	FACILITIES SUPPORT SERVICES	01	813.75
P17-02172	SACRAMENTO CONVENTION CENTER	GRADUATION HALL RENTAL	LUTHER BURBANK HIGH SCHOOL	01	5,500.00
P17-02173	JONES SCHOOL SUPPLY CO INC	STUDENT RECOGNITION - AWARDS	JOHN CABRILLO ELEMENTARY	01	874.94
P17-02175	APPLE INC	MAC ACCESSORY	INTEGRATED COMMUNITY SERVICES	01	62.93
P17-02176	APPLE INC	ACCESSORIES FOR iMAC (PARENT ENGAGEMENT)	FAMILY/COMMUNITY ENGAGEMENT	01	222.38
P17-02177	U S BANK/SCUSD	18-22 CLASS ITEMS (HEALTH)	SPECIAL EDUCATION DEPARTMENT	01	178.51
P17-02178	CROSS MATCH TECHNOLOGIES	FP MACHINE SUPPLIES	HUMAN RESOURCE SERVICES	01	257.98
P17-02179	THOMAS JONES	WAWF - MEALS & TRANSIT LEADERSHIP ACADEMY	LUTHER BURBANK HIGH SCHOOL	01	535.00
P17-02180	THOMAS JONES	WAWF - SAC STATE AQUATICE CENTER	LUTHER BURBANK HIGH SCHOOL	01	759.28
P17-02181	THOMAS JONES	WAWF - UC BERKELEY CAMPUS TOUR	LUTHER BURBANK HIGH SCHOOL	01	188.76
P17-02182	U S BANK/SCUSD	MATH WINDOW (VI MATRLS)	SPECIAL EDUCATION DEPARTMENT	01	371.95
P17-02183	JAMES LYDA	ASSESSMENT REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	4,850.00
P17-02184	U S BANK/SCUSD	FOOT & BACK SUPPORTS	SP ED - TECHNOLOGIST	01	190.74
P17-02185	GUITAR CENTER	THE GUITAR CENTER	GEO WASHINGTON CARVER	09	2,385.92
P17-02186	U S BANK/SCUSD	READING BOOKS - ANNETTE FLORES	CHILD DEVELOPMENT PROGRAMS	12	57.11
P17-02187	SCHOOL DATEBOOKS, INC	STUDENT PLANNER	ROSA PARKS MIDDLE SCHOOL	01	2,071.20
P17-02188	OFFICE DEPOT	EHS INSTRL MATRLS - SANDRA GONZALES	CHILD DEVELOPMENT PROGRAMS	12	302.86

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02189	GUITAR CENTER	MUSICAL INSTRUMENT FOR OI STUDENTS-ROTARY GRANT	FERN BACON MIDDLE SCHOOL	01	53.98
P17-02190	GTM SPORTSWEAR	INTRAMURAL SPORTS APPAREL	WILL C. WOOD MIDDLE SCHOOL	01	610.86
P17-02191	GOPHER SPORT	PE EQUIPMENT	FERN BACON MIDDLE SCHOOL	01	1,139.76
P17-02192	SPEED STACKS, INC.	SPEEDSTACK CUPS FOR PE	FERN BACON MIDDLE SCHOOL	01	136.05
P17-02193	Nippon Shokken U.S.A Inc.	5624 TERIYAKI SAUCE 6/4.9# 12/09/16	NUTRITION SERVICES DEPARTMENT	13	3,000.00
P17-02194	DAVID J ELLIOT & SON STILLWATER ORCHARDS	5609 FRESH PEARS 11/28/16	NUTRITION SERVICES DEPARTMENT	13	1,176.00
P17-02195	LAKESHORE LEARNING CORP ATTENTION: JON BELL	STORAGE CART - KIN DO	CHILD DEVELOPMENT PROGRAMS	12	411.27
P17-02196	DAVID MAPLES	PHI CTR EXP (ROTARY)	SPECIAL EDUCATION DEPARTMENT	01	409.35
P17-02197	DEMCO INC	LIBRARY BOOK MENDING MATERIALS	ABRAHAM LINCOLN ELEMENTARY	01	83.61
P17-02198	OFFICE DEPOT	PARCHMENT PAPER IVORY	ENGINEERING AND SCIENCES HS	01	61.13
P17-02199	DEMCO INC	LIBRARY SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	253.47
P17-02200	SAMS CLUB	DIAPERS - CHIA CHA	CHILD DEVELOPMENT PROGRAMS	12	403.53
P17-02201	FARMINGTON FRESH	5605 FRESH APPLE SLICES 11/28/16	NUTRITION SERVICES DEPARTMENT	13	10,169.50
P17-02202	FARMINGTON FRESH	5612 FRESH APPLE SLICES 12/02/16	NUTRITION SERVICES DEPARTMENT	13	16,195.00
P17-02203	GOLD STAR FOODS	5615 CHOC SHELF STABLE MILK 01/19/17	NUTRITION SERVICES DEPARTMENT	13	23,522.40
P17-02204	GOLD STAR FOODS	5616 CHOC SHELF STABLE MILK 02/09/17	NUTRITION SERVICES DEPARTMENT	13	23,522.40
P17-02205	GOLD STAR FOODS	5617 CHOC SHELF STABLE MILK 03/02/17	NUTRITION SERVICES DEPARTMENT	13	23,522.40
P17-02206	GOLD STAR FOODS	5618 CHOC SHELF STABLE MILK 03/23/17	NUTRITION SERVICES DEPARTMENT	13	23,522.40
P17-02207	Renaissance Food Group, LLC	5610 TURK/CHSE SANDWICH 12/06/16	NUTRITION SERVICES DEPARTMENT	13	14,717.50
P17-02208	Renaissance Food Group, LLC	5611 TURK/CHSE SANDWICH 12/13/16	NUTRITION SERVICES DEPARTMENT	13	14,717.50
P17-02209	SCHWANS FOOD SERVICE INC	5619 BREAKFAST PIZZA 01/20/17	NUTRITION SERVICES DEPARTMENT	13	25,451.30
P17-02210	SCHWANS FOOD SERVICE INC	5620 BREAKFAST PIZZA 02/10/17	NUTRITION SERVICES DEPARTMENT	13	21,861.70
P17-02211	John Morrell & Co	5621 ALL BEEF SAUSAGE 2/5LB 12/12/16	NUTRITION SERVICES DEPARTMENT	13	10,470.00
P17-02212	SPIRITED FOODS	5622 FISH STICKS 01/13/17	NUTRITION SERVICES DEPARTMENT	13	5,625.00

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02213	SPIRITED FOODS	5623 FISH STICKS 02/03/17	NUTRITION SERVICES DEPARTMENT	13	5,625.00
P17-02214	SYSCO FOOD SVCS OF SACRAMENTO	5599 SOUP,CHEESE,TATER TOTS 11/15/16	NUTRITION SERVICES DEPARTMENT	13	29,877.90
P17-02215	LIBRE NATURALS INC	5567 GRANOLA BAR 3100 LIBRE 100/CS 12/08/16	NUTRITION SERVICES DEPARTMENT	13	18,200.00
P17-02216	TYSON FOODS	5595 CRISPITOS 12/20/16	NUTRITION SERVICES DEPARTMENT	13	14,937.60
P17-02217	TYSON FOODS	5596 CRISPITOS 01/23/17	NUTRITION SERVICES DEPARTMENT	13	14,442.60
P17-02218	ACCO BRANDS USA LLC	SERVICE CALL / REPLACEMENT PART	ELDER CREEK ELEMENTARY SCHOOL	01	980.00
P17-02219	LEON WILLIS JR DBA SLEDGEHAMME R GRAFFIX	STUDENT INCENTIVES FOR MATHLETES	FERN BACON MIDDLE SCHOOL	01	326.25
P17-02220	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	CLASSROOM SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	1,007.92
P17-02221	MOORE MEDICAL CORP ACCT 171864 7	EMERGENCY TOURNIQUET	O. W. ERLEWINE ELEMENTARY	01	43.39
P17-02222	OFFICE RELIEF INC	ERGO OFFICE CHAIR PER SIA FOR MR PHAN	HIRAM W. JOHNSON HIGH SCHOOL	01	436.33
P17-02223	SKILLSUSA INC ATTN: MEMBERSHIP DEPT	CRIMINAL JUSTICE ACADEMY - MEMBER DUES	HIRAM W. JOHNSON HIGH SCHOOL	01	360.00
P17-02224	CITY OF SACRAMENTO SACRAMENTO CONVENTION CENTER	SAC CONVENTION CENTER RENTAL FOR 2017 GRADUATION	ROSEMONT HIGH SCHOOL	01	5,500.00
P17-02225	TUAN DUONG	REIMBURSEMENT MATERIALS/PLANTS FOR PLANTER BOXES	WILL C. WOOD MIDDLE SCHOOL	01	1,429.92
P17-02226	DATA MANAGEMENT INC	BADGE LABELS FOR VISITOR SIGN IN	WASHINGTON ELEMENTARY SCHOOL	01	65.46
P17-02227	COMTECH COMMUNICATIONS INC	NEW WALKIES FOR SECURITY	OAK RIDGE ELEMENTARY SCHOOL	01	1,067.43
P17-02228	CDW-G C/O PAT HEIN	LED MONITORS FOR CADD PROG./ A. MILLENDEZ @NTHS	CAREER & TECHNICAL PREPARATION	01	419.27
P17-02229	SUPPLY WORKS	CUSTODIAL SUPPLIES (PRESCHOOL)	PETER BURNETT ELEMENTARY	01	303.69
P17-02230	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	PETER BURNETT ELEMENTARY	01	492.81
P17-02231	COMTECH COMMUNICATIONS INC	MOTOROLA 2 WAY RADIOS FOR CAMPUS SECURITY	FERN BACON MIDDLE SCHOOL	01	2,214.42
P17-02232	GBC GENERAL BINDING CORP	GBC LAMINATION MAINTENANCE CONTRACT 2016-2017	SUTTERVILLE ELEMENTARY SCHOOL	01	399.36
P17-02233	TRANE PARTS CENTER	0029-423 BRET HARTE HVAC FOR MPR ROOM	FACILITIES SUPPORT SERVICES	25	730.74
P17-02234	PERLMUTTER PURCHASING POWER	SECURITY CAMERAS	NEW JOSEPH BONNHEIM	09	5,815.70

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02235	RISO PRODUCTS OF SACRAMENTO	RISO SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	406.88
P17-02236	CROWN LIFT TRUCKS	BATTERY FOR WHSE STANDING FORKLIFT	DISTRIBUTION SERVICES	01	5,431.51
P17-02237	ASSOCIATED SOUND	WIRELESS TRANSMITTER - PA SYSTEM	LUTHER BURBANK HIGH SCHOOL	01	266.47
P17-02238	U S BANK/SCUSD	OAK RIDGE ATTEND INCENTIVES	INTEGRATED COMMUNITY SERVICES	01	388.42
P17-02239	U S BANK/SCUSD	KINDLE FIRE 7 (AGUILAR)	SP ED - TECHNOLOGIST	01	114.67
P17-02240	U S BANK/SCUSD	SUPPLIES FOR SOCIAL SCIENCE	C. K. McCLATCHY HIGH SCHOOL	01	142.73
P17-02241	OFFICE DEPOT	COPY PAPER	SAM BRANNAN MIDDLE SCHOOL	01	605.17
P17-02242	DISCOUNT SCHOOL SUPPLY	INSTRL MATRL - YOLANDA PADILLA	CHILD DEVELOPMENT PROGRAMS	12	365.55
P17-02243	DISCOUNT SCHOOL SUPPLY	INSTRL MATRLS - TRIMINGHAM & BUCKINGHAM	CHILD DEVELOPMENT PROGRAMS	12	93.53
P17-02244	OFFICE DEPOT	AWARE TRAINING SNACKS	INTEGRATED COMMUNITY SERVICES	01	340.55
P17-02245	HOUGHTON MIFFLIN HARCOURT	WJ-IV KITS	SPECIAL EDUCATION DEPARTMENT	01	2,962.26
P17-02246	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	DAS-II FORMS	SPECIAL EDUCATION DEPARTMENT	01	2,737.06
P17-02247	TRIMARK ECONOMY RESTAURANT FIX TURES	2-DOOR FREEZER FOR CAP COLLEGIATE	NUTRITION SERVICES DEPARTMENT	13	4,082.86
P17-02248	BARNES & NOBLE BOOKSELLERS	RESOURCE READING BOOKS	LUTHER BURBANK HIGH SCHOOL	01	1,080.69
P17-02249	FOLLETT SCHOOL SOLUTIONS	BOOKS FOR ELA CLASS	ROSA PARKS MIDDLE SCHOOL	01	1,014.81
P17-02250	DINA MCHUGH NEXTED	TREAT AS PRE-PAID/INVOICE #538493	STRATEGY & INNOVATION OFFICE	01	10,000.00
P17-02251	CURTIS MILLER dba MILLER'S CIT RUS GROVE	5629 FRESH MANDARINS 12/05/16	NUTRITION SERVICES DEPARTMENT	13	1,875.00
P17-02252	DAVID J ELLIOT & SON STILLWATE R ORCHARDS	5627 FRESH PEARS 12/05/16	NUTRITION SERVICES DEPARTMENT	13	1,380.00
P17-02253	FOOD 4 THOUGHT LLC	5625 FRESH APPLES 12/05/16	NUTRITION SERVICES DEPARTMENT	13	2,606.27
P17-02254	FOLLETT SCHOOL SOLUTIONS	BOOK ORDER FOR PROF. LEARN-\$600SAVED-PURCH	ACADEMIC OFFICE	01	4,438.85
P17-02255	THE BOOKSOURCE	Supplemental Books for Washington Elem. 6th grade	ACADEMIC OFFICE	01	1,117.67
P17-02256	SAGE PUBLICATIONS INC OUTSIDE THE BOX	JOURNAL FOR ED. & GIFTED CHILD PUBLICATION	GIFTED AND TALENTED EDUCATION	01	364.00
P17-02257	OFFICE DEPOT	INSTRUCTIONAL SUPPLY	CESAR CHAVEZ INTERMEDIATE	01	756.46
P17-02258	ALL WEST COACHLINES INC	CHARTER BUS FOR FIELD TRIP	JOHN F. KENNEDY HIGH SCHOOL	01	1,043.40
P17-02259	RISO PRODUCTS OF SACRAMENTO	RISO INK AND MASTER	JOHN F. KENNEDY HIGH SCHOOL	01	381.92

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02260	SUPPLY WORKS	MASTER LOCKS FOR SECURITY	SECURITY SERVICES	01	517.55
P17-02261	SUPPLY WORKS	AFTER SCHOOL CUSTODIAL SUPPLIES	ROSA PARKS MIDDLE SCHOOL	01	1,204.95
P17-02262	BSN SPORTS	WRESTLING MATS	HIRAM W. JOHNSON HIGH SCHOOL	01	8,042.04
P17-02263	LAKESHORE LEARNING CORP ATTENT ION: JON BELL	EHS HV INSTL MATERIALS - SHERRI LY	CHILD DEVELOPMENT PROGRAMS	12	162.47
P17-02264	OFFICE DEPOT	FILE CABINET FOR NEW CLASSROOM	HOLLYWOOD PARK ELEMENTARY	01	282.08
P17-02265	SCHOOL SPECIALTY EDUCATION DAN A MCADAMS TERRITORY MGR	PE SPARKS PROGRAM	ROSA PARKS MIDDLE SCHOOL	01	865.84
P17-02266	TROPHY CENTER	RETIREMENT PLAQUES	FACILITIES MAINTENANCE	01	55.35
P17-02267	AG LINK INC	5630 STRAWBERRIES 12/09/16	NUTRITION SERVICES DEPARTMENT	13	3,997.50
P17-02268	CURTIS MILLER dba MILLER'S CIT RUS GROVE	5626 FRESH MANDARINS 12/05/16	NUTRITION SERVICES DEPARTMENT	13	4,375.00
P17-02269	SACRAMENTO COUNTY OFFICE OF ED FINANCIAL SERVICES	Deposit for Sly Park 03/27/17	WASHINGTON ELEMENTARY SCHOOL	01	720.00
P17-02270	ONE STOP TRUCK SHOP	BRAKE CONTROL INSTALLATION PL 105 & 115	FACILITIES MAINTENANCE	01	328.18
P17-02271	AFFORDABLE TRENCHLESS & PIPE LINING	PLUMBING SERVICES - WILLIAM LAND ES	FACILITIES MAINTENANCE	01	4,822.22
P17-02272	LAMAR COMPANIES	ADVERTISING MURAL ON BUSES/LAMAR/HPHS	ACADEMIC ACHIEVEMENT	01	6,037.00
P17-02273	DOWNTOWN FORD	MAINTENANCE VEHICLES	FACILITIES SUPPORT SERVICES	01	23,782.23
P17-02274	DOWNTOWN FORD	MAINTENANCE VEHICLES	FACILITIES SUPPORT SERVICES	01	46,160.47
P17-02275	JOHN DEERE	MAINTENANCE EQUIPMENT	FACILITIES SUPPORT SERVICES	01	12,957.61
P17-02276	TURF STAR	LABOR/GROUNDS MOWER	FACILITIES SUPPORT SERVICES	01	97,264.55
P17-02277	FERGUSON ENTERPRISES INC DBA GROENIGER & CO	PLUMBING EQUIPMENT	FACILITIES SUPPORT SERVICES	01	11,519.76
P17-02278	RIVERVIEW INTERNATIONAL TRUCKS LLC	LABOR/GROUNDS DRY VAN	FACILITIES SUPPORT SERVICES	01	82,226.26
P17-02279	SCHOOL HEALTH CORPORATION CUST #4523	NURSING SUPPLIES	KIT CARSON MIDDLE SCHOOL	01	126.60
P17-02280	U S BANK/SCUSD	OAK RIDGE ATTEND INCENTIVES	INTEGRATED COMMUNITY SERVICES	01	102.64
P17-02281	U S BANK/SCUSD	SOFTWARE GAIN INDUSTRY SKILLS/EXP. DIGITAL MEDIA	CAREER & TECHNICAL PREPARATION	01	1,436.40
P17-02282	OFFICE DEPOT	FILE CABINET FOR PRINCIPAL	SUCCESS ACADEMY	01	260.39

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02283	OFFICE DEPOT	AWARE TRAINING SNACKS	INTEGRATED COMMUNITY SERVICES	01	34.38
P17-02284	U S BANK/SCUSD	OAK RIDGE ATTEND INCENTIVES	INTEGRATED COMMUNITY SERVICES	01	24.75
P17-02285	FARMINGTON FRESH	5628 FRESH APPLE SLICES 12/09/16	NUTRITION SERVICES DEPARTMENT	13	16,120.00
P17-02286	WORLD OF GOOD TASTES INC LA BO U ACCT #	12/13/16 SERNA CONFERENCE	SPECIAL EDUCATION DEPARTMENT	01	1,650.00
P17-02287	DICK BLICK CUSTOMER #12751501	DICK BLICK	GEO WASHINGTON CARVER	09	1,064.34
P17-02288	THOMAS JONES	WAWF - NAVAL ACADEMY ANNAPOLIS	LUTHER BURBANK HIGH SCHOOL	01	1,040.17
P17-02289	RAMON CAMPOS	REIMBURSEMENT - RAMON CAMPOS	NEW JOSEPH BONNHEIM	09	29.50
P17-02290	AP EXAMINATIONS	AP EXAM COLLEGE BOARD CONFIRMED COMPLETE	GEO WASHINGTON CARVER	09	170.00
P17-02291	THOMAS JONES	WAWF - REIMB ON AIR RIFLE PELLETS	LUTHER BURBANK HIGH SCHOOL	01	2,838.00
P17-02292	KIT CARSON STUDENT ACTIVITY	KIT CARSON PTSA	KIT CARSON MIDDLE SCHOOL	01	979.76
P17-02293	LANDMARK CONSTRUCTION	0593-409 C.A. JONES SKILLS CNTR CAFE & ROOF REPAIR	FACILITIES SUPPORT SERVICES	49	939,361.00
P17-02294	CARRIE ZISER	TEACHER PURCHASED ART SUPPLIES FOR THE SCHOOL	BOWLING GREEN ELEMENTARY	09	985.08
P17-02295	HI LINE ELECTRIC CO ATTENTION: ROSS / RANDY	0029-423 BRET HARTE HVAC FOR MPR ROOM	FACILITIES SUPPORT SERVICES	25	1,029.70
P17-02296	JACQUELYNNE SCINTO	INSTRUCTIONAL MATERIALS REIMBURSEMENT	ENGINEERING AND SCIENCES HS	01	180.28
P17-02297	ANN CURTIS	REIMB. ANN CURTIS/CAMERA FOR TCE DEPARTMENT	ACADEMIC ACHIEVEMENT	01	455.65
P17-02298	D-Prep Inc.	D PREP TRAINING FOR ADMINISTRATION	SAFE SCHOOLS OFFICE	01	4,000.00
P17-02299	PARENT/TEACHER HOME VISIT PROJ ATTN LISA LEVASSEUR	ADMIN FEE FOR PTHV-CRISTO REY	CONSOLIDATED PROGRAMS	01	200.00
P17-02300	D-Prep Inc.	D-PREP REUNIFICATION TRAINING	SAFE SCHOOLS OFFICE	01	1,000.00
P17-02301	FERN BACON STUDENT ACTIVITIES ATTN: SHELLY KIRKLAND	STUDENT ACTIVITIES FOR OI STUDENTS-ROTARY GRANT	FERN BACON MIDDLE SCHOOL	01	568.00
P17-02302	APPLIED LANDSCAPE MAT INC	0029-424 BRET HARTE ECOLANDSCAPING	FACILITIES SUPPORT SERVICES	25	1,844.50
P17-02303	WEST CAMPUS STUDENT ACTIVITY F UND	REIMBURSE SENIOR ACCT MEMORIAL AUDITORIUM RENTAL	WEST CAMPUS	01	1,100.00
P17-02304	SKILLSUSA Region 4 California	CRIMINAL JUSTICE ACADEMY - REGIST FEES	HIRAM W. JOHNSON HIGH SCHOOL	01	210.00
P17-02305	CITY OF SACRAMENTO SACRAMENTO CONVENTION CENTER	GRADUATION VENUE	C. K. McCLATCHY HIGH SCHOOL	01	5,500.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02306	FRANKLIN COVEY CLIENT	FRANKLIN COVEY LEADER IN	SCHOOL CLIMATE	01	71.88
	SALES IN C.	ME MATS: EMPIRE			
P17-02307	CENTER FOR THE	SIPPS ADVANCED TRAINING	EDWARD KEMBLE	01	1,200.00
	COLLABORATIVE C		ELEMENTARY		
	LASSROOM				
P17-02308	LESLIE INGRAM	V.I. STUDENT MATERIALS	SPECIAL EDUCATION	01	546.24
			DEPARTMENT		
P17-02309	DEPARTMENT OF GENERAL	0024-401 BGREEN MCCOY	FACILITIES SUPPORT	21	5,003.61
	SERVICES	OH BLDG ROOFING	SERVICES		
P17-02310	AJ'S LANDSCAPE	0535-409 NEW	FACILITIES SUPPORT	01	11,247.50
	CONSTRUCTION	TECHNOLOGY SKATE PARK	SERVICES		
				21	26,372.50
P17-02311	Spohn Ranch, Inc.	0535-409 NEW	FACILITIES SUPPORT	01	22,552.50
		TECHNOLOGY SKATE PARK	SERVICES		
P17-02312	NATIONAL STUDENT	RENEWAL FEE FOR	RESEARCH & EVALUATION	01	3,825.00
	CLEARINGHOUSE	STUDENT TRACKER HIGH	SERVICES		
		SCHOOLS			
P17-02313	PHOKUS RESEARCH	COPS SOS GRANT- SAFETY	SAFE SCHOOLS OFFICE	01	5,447.92
	GROUP	KITS			
P17-02314	U S BANK/SCUSD	APPLE TV AND HDMI CABLE	JOHN F. KENNEDY HIGH	01	200.73
		(FELIZ-SMITH)	SCHOOL		
P17-02315	NWN CORPORATION	CSR TECHNOLOGY FOR	INFORMATION SERVICES	01	723.06
		CLASSROOM: DAVID LUBIN			
P17-02316	NWN CORPORATION	INTEL SECURITY	INFORMATION SERVICES	01	73,381.00
		MAINTENANCE AGRMT,			
		NOVEMBER 2017			
P17-02317	DICK BLICK CUSTOMER	ART SUPPLIES - SCRIPA	SUTTER MIDDLE SCHOOL	01	106.34
	#12751501				
P17-02318	U S BANK/SCUSD	MONITOR FOR DIGITAL	ROSEMONT HIGH SCHOOL	01	112.49
		MUSIC CLASS			
P17-02319	SCHOOLGY	Schoolgy Management	THE MET	09	5,000.00
	INCORPORATED	System			
P17-02320	U S BANK/SCUSD	TOOLS FOR GARDEN CLASS	ROSEMONT HIGH SCHOOL	01	963.27
P17-02321	WOLTERS KLUWER HEALTH	NURSING PROGRAM	NEW SKILLS & BUSINESS	11	890.78
		SUPPLY-VN PREREQUISITES	ED. CTR		
		- RESALE			
P17-02322	HERITAGE ADVERTISING	HONOR ROLL STICKERS	WILL C. WOOD MIDDLE	01	1,254.00
	YARDSIGNS .ORG	FOR STUDENTS	SCHOOL		
P17-02323	SCHOLASTIC, INC. ORDER	SCHOLASTIC GUIDED	JOHN CABRILLO	01	212.51
	DESK	READING SET FOR	ELEMENTARY		
		STUDENTS			
P17-02324	THE SHADE CARE	0122-415-0242 FRUIT RIDGE	FACILITIES SUPPORT	01	1,125.00
	COMPANY	PAV (PLYGRND DRAINAGE)	SERVICES		
P17-02325	ZYTECH SOLUTIONS INC	HARD DRIVE	A. M. WINN ELEMENTARY	01	130.43
		REPLACEMENTS	SCHOOL		
P17-02326	NORTHSTAR AV	BULBS FOR CLASSROOM	HUBERT H BANCROFT	01	200.73
		PROJECTORS	ELEMENTARY		
P17-02327	PINMART	PINMART	LEATAATA FLOYD	01	271.25
			ELEMENTARY		

\*\*\* See the last page for criteria limiting the report detail.

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## Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02328	U S BANK/SCUSD	SAND ITEMS - PRINCIPAL REQUEST	PARKWAY ELEMENTARY SCHOOL	01	58.71
P17-02329	U S BANK/SCUSD	Hand hel Stop sign	MARK TWAIN ELEMENTARY SCHOOL	01	305.64
P17-02330	U S BANK/SCUSD	Mentor Lunch Supplies from Amazon.com	THE MET	09	83.09
P17-02331	U S BANK/SCUSD	PARENT EDUCATION_EDWARD KELLEY	A.WARREN McCLASKEY ADULT	11	64.94
P17-02332	U S BANK/SCUSD	TONER FOR PRINTERS	SUTTER MIDDLE SCHOOL	01	248.36
P17-02333	U S BANK/SCUSD	HP 728 INK,PLOTTER HP T730 (300ML); MILLENDEZ@NTHS	CAREER & TECHNICAL PREPARATION	01	177.67
P17-02334	U S BANK/SCUSD	SAFETY / TRAFFIC / EVENT CONES	WILLIAM LAND ELEMENTARY	01	105.91
P17-02336	U S BANK/SCUSD	AWARE OFFICE ITEM	INTEGRATED COMMUNITY SERVICES	01	75.90
P17-02337	U S BANK/SCUSD	IMAC ACCESSORIES FOR PARENT ENGAGEMENT	FAMILY/COMMUNITY ENGAGEMENT	01	25.96
P17-02338	U S BANK/SCUSD	NOTEBOOK BATTERY	LUTHER BURBANK HIGH SCHOOL	01	345.52
P17-02339	U S BANK/SCUSD	STACK-N-GROW LIGH SYSTEM FOR GREEN ACADEMY CLASS	ROSEMONT HIGH SCHOOL	01	255.19
P17-02340	U S BANK/SCUSD	HUANG@ NEW TECH- MOKO IPAD MINI CASES PROTECTIONS	CAREER & TECHNICAL PREPARATION	01	380.18
P17-02341	U S BANK/SCUSD	CALIFORNIA FLAG FOR PARKWAY	PARKWAY ELEMENTARY SCHOOL	01	44.38
P17-02342	OFFICE DEPOT	APPLE BAG, PERMANENT MARKERS	CHILD DEVELOPMENT PROGRAMS	12	41.99
P17-02343	OFFICE DEPOT	HP TONER CARTRIDGES	SAM BRANNAN MIDDLE SCHOOL	01	347.82
P17-02344	ORIENTAL TRADING CO INC	STUDENT OF THE MONTH PRIZES	OAK RIDGE ELEMENTARY SCHOOL	01	1,031.01
P17-02345	CURRICULUM ASSOCIATES LLC	CURRICULUM ASSC.-READY COMMON CORE INSTRUCTION	PACIFIC ELEMENTARY SCHOOL	01	870.93
P17-02346	OFFICE DEPOT	VALERIE WILLOVER (SOCIAL WORKER) ADAPTER/SPEAKERS	CHILD DEVELOPMENT PROGRAMS	12	73.85
P17-02347	OFFICE DEPOT	CD Box for kindergarten class	JOHN H. STILL - K-8	01	56.92
P17-02348	RISO PRODUCTS OF SACRAMENTO	RISO INK FOR CLASSROOM MATERIALS	ROSA PARKS MIDDLE SCHOOL	01	2,061.50
P17-02349	MLK365	The Dream Pledge sm exhibitor non-profit booth fee	HEALTH PROFESSIONS HIGH SCHOOL	01	250.00
P17-02350	MAKERBOT INDUSTRIES LLC	FLEXIBLE FILAMENT FOR 3D PRINTER CADD PROGRAM	CAREER & TECHNICAL PREPARATION	01	160.55
P17-02351	DEPARTMENT OF GENERAL SERVICES	0108-412-0193 ETHEL I BAKER AC PAVING	FACILITIES SUPPORT SERVICES	01	427.07

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Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-02352	U S BANK/SCUSD	ACCESSORIES FOR iMAC (PARENT ENGAGEMENT)	FAMILY/COMMUNITY ENGAGEMENT	01	118.21
P17-02353	HARLAND TECHNOLOGY SERVICES	SCANTRON MAINTENANCE	ALBERT EINSTEIN MIDDLE SCHOOL	01	663.00
P17-02354	ILEARN INC	iLEARN RENEWAL OF iPASS MATH PROGRAM	SAM BRANNAN MIDDLE SCHOOL	01	2,250.00
P17-02355	B & H PHOTO	INK/PAPER FORMAT PRINTER- COMP.GRAPHICS PRG.-SNTHS	CAREER & TECHNICAL PREPARATION	01	15,019.35
P17-02356	FISHER SCIENTIFIC CO INC	SCIENCE INSTRUCTION MATERIALS	CAPITAL CITY SCHOOL	01	425.70
P17-02357	B & H PHOTO	CAMERA, CAMCORDER, RECORDER, LE NS-COMP. GRAPHICS PRG	CAREER & TECHNICAL PREPARATION	01	12,707.53
P17-02358	RENAISSANCE LEARNING, INC	ACCELERATED READING PROGRAM GRADES 2-6 BILINGUAL	PETER BURNETT ELEMENTARY	01	3,575.00
P17-02359	LAKESHORE LEARNING CORP ATTENTION: JON BELL	classroom supplies - Hippo MD	JOHN H. STILL - K-8	01	542.96
P17-02360	U S BANK/SCUSD	OMBUDS PHONE HEADSETS	DEPUTY SUPERINTENDENT	01	679.16
P17-02361	APPLE INC	iPAD Mini/Air (Alain Contreras)	FACILITIES SUPPORT SERVICES	01	4,189.38
TB17-00029	MCGRAW HILL COMPANIES	Teacher Materials 6th Grade	CURRICULUM & PROF DEVELOP	01	2,762.57
Total Number of POs			455	Total	5,851,298.76

## Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	322	2,942,510.98
09	Charter School	20	31,540.33
11	Adult Education	5	3,639.81
12	Child Development	15	2,594.70
13	Cafeteria	76	921,996.89
21	Building Fund	9	961,171.11
25	Developer Fees	6	12,244.94
49	Capital Proj for Blended Compo	3	975,600.00
Total			5,851,298.76

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Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

## PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B17-00057	1,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
B17-00058	750.00	01-4331	General Fund/Transportation Repair Parts	750.00-
B17-00063	1,000.00	01-4331	General Fund/Transportation Repair Parts	500.00-
B17-00066	500.00	01-4331	General Fund/Transportation Repair Parts	250.00-
B17-00120	22,000.00	11-4310	Adult Education/Instructional Materials/Suppli	5,000.00
B17-00130	110,000.00	01-5800	General Fund/Other Contractual Expenses	50,000.00
B17-00143	2,450.00	01-4330	General Fund/Transportation Supplies	550.00-
B17-00146	.00	01-4331	General Fund/Transportation Repair Parts	250.00-
B17-00172	4,600.00	01-5560	General Fund/Laundry and Dry Cleaning	400.00-
B17-00174	9,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00-
B17-00206	6,500.00	01-4320	General Fund/Non-Instructional Materials/Su	3,016.98-
B17-00211	5,500.00	01-5800	General Fund/Other Contractual Expenses	3,000.00
B17-00221	1,250.00	01-4320	General Fund/Non-Instructional Materials/Su	750.00
B17-00232	8,300.00	01-4320	General Fund/Non-Instructional Materials/Su	3,300.00
B17-00254	15,250.00	01-4332	General Fund/Oil	4,750.00-
B17-00255	4,500.00	01-4331	General Fund/Transportation Repair Parts	500.00-
B17-00258	9,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
B17-00281	6,079.89	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	5,000.00
B17-00301	2,100.00	01-4320	General Fund/Non-Instructional Materials/Su	600.00
B17-00306	3,400.00	01-4320	General Fund/Non-Instructional Materials/Su	600.00-
B17-00361	1,000.00	01-5800	General Fund/Other Contractual Expenses	1,000.00-
B17-00440	10,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	2,000.00-
B17-00444	11,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,342.49
B17-00453	7,000.00	01-4331	General Fund/Transportation Repair Parts	500.00-
B17-00454	500.00	01-4331	General Fund/Transportation Repair Parts	250.00-
B17-00464	2,757.29	01-4331	General Fund/Transportation Repair Parts	1,740.56
B17-00466	1,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
B17-00469	250.00	01-4331	General Fund/Transportation Repair Parts	250.00-
B17-00471	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B17-00473	50.00	01-5810	General Fund/Tickets/Fees/Regis.for Parents	250.00-
B17-00475	2,000.00	01-5800	General Fund/Other Contractual Expenses	500.00-
B17-00496	13,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	5,000.00
B17-00515	15,500.00	01-4331	General Fund/Transportation Repair Parts	2,000.00-
B17-00519	37,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	2,000.00-
B17-00521	8,950.00	01-4334	General Fund/Gasoline	1,050.00-
B17-00522	5,485.00	01-5810	General Fund/Tickets/Fees/Regis.for Parents	4,515.00-
B17-00524	4,150.00	01-5800	General Fund/Other Contractual Expenses	850.00-
B17-00525	1,000.00	01-4331	General Fund/Transportation Repair Parts	4,000.00-
B17-00555	2,500.00	01-5800	General Fund/Other Contractual Expenses	1,500.00

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Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

## PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
B17-00560	1,000.00	01-5800	General Fund/Other Contractual Expenses	500.00
B17-00577	7,050.00	01-4320	General Fund/Non-Instructional Materials/Su	4,550.00
B17-00615	1,500.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00-
B17-00621	13,500.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	5,000.00
B17-00662	250.00	01-5800	General Fund/Other Contractual Expenses	1,750.00-
CHB17-00039	8,900.00	01-4310	General Fund/Instructional Materials/Suppli	1,500.00
CHB17-00101	25,000.00	09-4310	Charter School/Instructional Materials/Suppli	10,000.00
CHB17-00156	7,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
CHB17-00165	2,000.00	01-5610	General Fund/Equipment Rental	3,000.00-
CHB17-00202	9,600.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB17-00207	15,500.00	01-4310	General Fund/Instructional Materials/Suppli	2,500.00
CHB17-00223	8,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB17-00229	13,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB17-00236	6,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,500.00
CHB17-00255	4,600.00	01-4320	General Fund/Non-Instructional Materials/Su	600.00
CHB17-00257	9,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB17-00280	2,600.00	01-4310	General Fund/Instructional Materials/Suppli	800.00
CHB17-00286	10,000.00	01-4310	General Fund/Instructional Materials/Suppli	4,000.00
CHB17-00287	4,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB17-00303	12,500.00	01-4310	General Fund/Instructional Materials/Suppli	4,000.00
CHB17-00321	2,170.00	01-4310	General Fund/Instructional Materials/Suppli	1,085.00
CS15-00378	1,108,752.00	21-6210	Building Fund/Architect/Engineering Fees	321,252.00
CS16-00181	446,400.00	01-6210	General Fund/Architect/Engineering Fees	406,400.00
CS17-00082	4,775.00	21-6280	Building Fund/Construction Testing	2,050.00
CS17-00083	13,725.00	21-6280	Building Fund/Construction Testing	7,060.00
CS17-00087	975.00	01-6280	General Fund/Construction Testing	425.00
CS17-00118	14,697.50	09-5800	Charter School/Other Contractual Expenses	697.50
CS17-00121	1,299,100.00	01-5800	General Fund/Other Contractual Expenses	48,795.00
N17-00047	2,000,000.00	01-5100	General Fund/Subagreements for Services abo	1,000,000.00
P16-04366	34,807.70	01-6200	General Fund/Buildings (Improvements)	2,657.70
P16-04485	1,418.66	01-4410	General Fund/Equipment \$500 - \$4,999	5.75
P17-00342	74.87	01-4310	General Fund/Instructional Materials/Suppli	129.54-
P17-00753	931.92	01-4310	General Fund/Instructional Materials/Suppli	71.61
P17-01018	392.26	01-4110	General Fund/Approved Textbooks/Core Curric	106.84-
P17-01212	856.21	12-4310	Child Development/Instructional Materials/Suppli	97.61-
P17-01424	106,472.80	01-4310	General Fund/Instructional Materials/Suppli	14.78
		01-4410	General Fund/Equipment \$500 - \$4,999	519.97
			Total PO P17-01424	534.75
P17-01542	74.47	01-4310	General Fund/Instructional Materials/Suppli	6.77

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Includes Purchase Orders dated 11/15/2016 - 12/14/2016 \*\*\*

**PO Changes (continued)**

	<b>New PO Amount</b>	<b>Fund/ Object</b>	<b>Description</b>	<b>Change Amount</b>
P17-01812	264.79	01-4320	General Fund/Non-Instructional Materials/Su	71.51-
P17-01902	10,375.58	01-4310	General Fund/Instructional Materials/Suppli	110.76
		01-4410	General Fund/Equipment \$500 - \$4,999	15.51
Total PO P17-01902				126.27
P17-01930	4,591.83	12-4310	Child Development/Instructional Materials/Suppli	857.37-
P17-01950	5,137.43	12-4310	Child Development/Instructional Materials/Suppli	146.79-
P17-01955	850.08	01-4310	General Fund/Instructional Materials/Suppli	5.75
P17-01973	159.70	01-4310	General Fund/Instructional Materials/Suppli	15.41
<b>Total PO Changes</b>				<b>1,876,979.92</b>

Information is further limited to: (Minimum Amount = (999,999.99))

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Date: February 2, 2017

To: Jose L. Banda, Superintendent

From: Gerardo Castillo, Chief Business Officer

Subject: REPORT ON CONTRACTS WITHIN THE EXPENDITURE LIMITATIONS  
SPECIFIED IN PCC 20111

The following contracts were issued November 1, 2016 through December 31, 2016

### SERVICE AGREEMENTS

REGISTER NO.	VENDOR	DESCRIPTION	AMOUNT
SA17-00288	The Center for Multicultural Cooperation	9/1/16 - 6/30/17: Provide youth development services (enrichment, academic, leadership development) at American Legion, Hiram Johnson & Sacramento Charter High Schools.	\$25,000 21st Century Community Ctr Learning & ASES Funds
SA17-00290	Pro Youth and Families	9/1/16 - 6/30/17: Planning, coordination, training & support to implement the PRO Mentoring-Advocacy Program at Golden Empire, Martin L. King, John F. Kennedy & Rosemont Schools.	\$23,500 21st Century Community Ctr Learning & ASES Funds
SA17-00291	Drummers with Education (Tiki Arnold)	9/1/16 - 6/30/17: Provide musical arts enrichment programs at Luther Burbank & Sacramento Charter High Schools.	\$10,500 21st Century Community Ctr Learning & ASES Funds
SA17-00292	Music in Motion (Charles Cooper)	9/1/16 - 6/30/17: Provide musical arts enrichment programs at Bowling Green, Elder Creek, Nicholas & Tahoe Elementary Schools.	\$20,000 21st Century Community Ctr Learning & ASES Funds
SA17-00293	Scholar Athletes Globally Emerging	9/1/16 - 6/30/17: Provide Men's Leadership Academy at Will C. Wood MS and Rosemont HS.	\$20,000 21st Century Community Ctr Learning & ASES Funds

SA17-00299	Grace Bogitini	9/1/16 - 6/30/17: Provide youth leadership development, tutoring, college exposure and family engagement through Bloom Leadership Program at John F. Kennedy & Luther Burbank High Schools.	\$12,992 21st Century Community Ctr Learning & ASES Funds
SA17-00300	Studio T Urban Dance Academy	9/1/16 - 6/30/17: Provide dance arts enrichment programs at H.W. Harkness, PS7, Sam Brannan, Hiram Johnson & Health Professions Schools, as well as Marina Vista Community Based Programs.	\$41,025 21st Century Community Ctr Learning & ASES Funds
SA17-00301	Sacramento Theatre Co.	9/1/16 - 6/30/17: Provide comprehensive and progressive arts education that engages students at William Land, Albert Einstein, California, Sol Aureus and Rosemont Schools.	\$39,400 21st Century Community Ctr Learning & ASES Funds
SA17-00302	Innovation Bridge	9/1/16 - 6/30/17: Provide technical assistance in development, training, implementation and reporting of the Tobacco Use Prevention Education (TUPE) grant.	\$43,000 TUPE Funds
SA17-00307	RoccSolid Advisement	9/1/16 - 6/30/17: Provide services for at-risk & underserved students to develop leadership skills and strategies at Hiram Johnson, John F. Kennedy & Luther Burbank High Schools.	\$39,480 TCE-Social/Emotional Health and Youth in Action Mentoring Program Funds
SA17-00309	UC Davis	9/1/16 - 6/30/17: Sacramento Area Youth Speaks (SAYS) to provide after-school writing workshop series and other writing services at Health Professions, John F. Kennedy, Sacramento Charter and American Legion High Schools; Albert Einstein and California Middle Schools; Rosa Parks and John Still K-8's, and Leataata Floyd Elementary School.	\$63,950 TUPE & ASES Funds
SA17-00310	Council of Great City Schools	9/1/16 - 6/30/17: Special Education Strategic Support Team to conduct assessments, evaluations, etc.	\$46,500 General Funds
SA17-00335	Yogesh Prabhu	12/1/16 - 6/30/17: Maintenance & support of existing MS Access 2002 based program used for Open Enrollment; Design & develop a new web-based system for Open Enrollment 2017.	\$30,000 General Funds



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.2

**Meeting Date:** February 16, 2017

**Subject:** Head Start/Early Head Start/Early Head Start Expansion Reports

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office / Child Development

**Recommendation:** None

**Background/Rationale:** The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

**Financial Considerations:** N/A

**LCAP Goal(s):** College, Career and Life Ready Graduates; Family and Community Empowerment

**Documents Attached:**

1. Head Start/Early Head Start Monthly Report Summary - November
2. Child Development December 2016 Fiscal Report – EHS CCP Basic
3. Child Development December 2016 Fiscal Report – EHS CCP T/TA
4. Child Development December 2016 Fiscal Report – Head Start Basic
5. Child Development December 2016 Fiscal Report – Head Start T/TA
6. Child Development December 2016 Fiscal Report – Early Head Start Basic
7. Child Development December 2016 Fiscal Report – Early Head Start T/TA

**Estimated Time of Presentation:** N/A

**Submitted by:** Jacquie Bonini, Director, Child Development, Iris  
Taylor Ed.D., Chief Academic Officer

**Approved by:** José L. Banda, Superintendent

**Attachment 1  
Head Start / Early Head Start  
Monthly Report Summary  
February 2017**

**Budget Reports**

HS, EHS, CCP Basic December 2016

**USDA Meals and Snacks for November 2016**

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start	590	622	NA	368
Head Start Part-day	2665	634	2698	590
Head Start Wrap	6643	4361	NA	4149
Full-day Collaboration	3153	3320	NA	2138

**Credit Card Statements**

**December 2016**

11/17: \$ 53.06 – Policy Committee Refreshments

**Enrollment Report for January 2016**

<b>Head Start Enrollment</b>	
Funded Enrollment	1211
Actual Enrollment	1199
Percentage of Actual Attendance	81%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	144
Actual Enrollment	151
Percentage of Actual Attendance	69%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	40
Percentage of Actual Attendance	69%

**Disabilities Report for December 2016**

Head Start	108
Early Head Start	10
EHS Expansion	3

## Attachment 2

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: December 1 - December 31, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☒ PA 22 HS BASIC R5210Remit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	22,569.65	114,271.13	328,726.00	214,454.87
	Fringe Benefits	2,889.83	14,272.46	201,355.00	187,082.54
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	274.34	1,747.99	26,320.00	24,572.01
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	20.76	310.62	1,200.00	889.38
	Indirect Costs 3.32%	26,246.60	109,848.26	281,837.00	171,988.74
	I. TOTAL ADMINISTRATION	\$52,001.18	\$240,450.46	\$839,438.00	\$598,987.54
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$52,001.18	\$240,450.46	\$839,438.00	\$598,987.54
II.  P R O G R A M	Personnel	449,364.91	1,903,863.28	4,073,377.00	2,169,513.72
	Fringe Benefits	292,851.69	1,208,170.92	3,296,402.00	2,088,231.08
	Travel	2,295.00	2,295.00	0.00	(2,295.00)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	4,333.27	27,924.91	250,339.00	222,414.09
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	15,960.63	35,826.30	311,361.00	275,534.70
	II. TOTAL PROGRAM	\$764,805.50	\$3,178,080.41	\$7,931,479.00	4,753,398.59
	NON-FEDERAL PROGRAM Basic & T/TA				
		\$0.00	\$601,164.38	\$2,197,729.00	1,596,564.62
	TOTAL SETA COSTS ( I + II )	\$816,806.68	\$3,418,530.87	\$8,770,917.00	5,352,386.13

Gerardo Castillo

1/12/2017

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone

## Attachment 3

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: December 1 - December 31, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☒ PA 20 BASIC T/TA R52125735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.32%	68.39	188.40	643.00	454.60
	I. TOTAL ADMINISTRATION	\$68.39	\$188.40	\$643.00	\$454.60
P R O G R A M	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$68.39	\$188.40	\$643.00	\$454.60
	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	2,060.00	2,060.00	2,611.00	551.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	2,247.00	2,247.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	3,614.65	14,499.00	10,884.35
					0.00
	II. TOTAL PROGRAM	\$2,060.00	\$5,674.65	\$19,357.00	13,682.35
	NON-FEDERAL PROGRAM Basic & T/TA August	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS ( I + II )		\$2,128.39	\$5,863.05	\$20,000.00	14,136.95
Gerardo Castillo		1/12/2017	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

## Attachment 4

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5213

Month:	<u>December 1 - December 31, 2016</u>	Agreement No.:	<u>09CH0012-005</u>
Delegate:	<u>SCUSD - Child Development Department</u>	Program:	<input type="checkbox"/> PA 22 HS BASIC
Remit to address	<u>General Accounting Department - 802A</u>		<input type="checkbox"/> PA 20 BASIC T/TA
	<u>5735 47th Avenue</u>		<input checked="" type="checkbox"/> PA 25 EHS R5213
	<u>SACRAMENTO, CA 95824</u>		<input type="checkbox"/> PA 26 EHS T/TA
			<input type="checkbox"/> OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	2,727.19	13,958.46	41,457.00	27,498.54
	Fringe Benefits	1,568.93	7,740.50	30,978.00	23,237.50
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	281.81	1,500.00	1,218.19
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	105.00	105.00
	Indirect Costs 3.32%	3,929.47	19,354.67	50,279.00	30,924.33
	I. TOTAL ADMINISTRATION	\$8,225.59	\$41,335.44	\$124,319.00	\$82,983.56
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$8,225.59	\$41,335.44	\$124,319.00	\$82,983.56
II.  P R O G R A M	Personnel	67,417.18	340,238.78	793,543.00	453,304.22
	Fringe Benefits	43,902.21	208,921.56	600,698.00	391,776.44
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	292.34	3,013.80	17,075.00	14,061.20
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	2,449.69	8,816.89	29,074.00	20,257.11
	II. TOTAL PROGRAM	\$114,061.42	\$560,991.03	\$1,440,390.00	879,398.97
	NON-FEDERAL PROGRAM Basic & T/TA				
		\$0.00	\$94,310.40	\$398,068.00	303,757.60
	TOTAL SETA COSTS ( I + II )	\$122,287.01	\$602,326.47	\$1,564,709.00	962,382.53

Gerardo Castillo	1/12/2017	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

## Attachment 5

### SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5216**

Month: <u>December 1 - December 31, 2016</u>	Agreement No.: <u>09CH0012-005</u>
Delegate: <u>SCUSD - Child Development Department</u>	Program: <input type="checkbox"/> PA 22 HS BASIC <input type="checkbox"/> PA 20 BASIC T/TA <input type="checkbox"/> PA 25 EHS <input checked="" type="checkbox"/> PA 26 EHS T/TA <input type="checkbox"/> OTHER
Remit to address <u>General Accounting Department - 802A</u> <u>5735 47th Avenue</u> <u>SACRAMENTO, CA 95824</u>	R5216

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.32%	60.09	193.95	886.00	692.05
	I. TOTAL ADMINISTRATION	\$60.09	\$193.95	\$886.00	\$692.05
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$60.09	\$193.95	\$886.00	\$692.05
II.  P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	1,810.00	4,870.00	5,400.00	530.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	1,322.00	1,322.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	972.00	19,956.00	18,984.00
					0.00
	II. TOTAL PROGRAM	\$1,810.00	\$5,842.00	\$26,678.00	20,836.00
	NON-FEDERAL PROGRAM Basic & T/TA August				
		\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS ( I + II )		\$1,870.09	\$6,035.95	\$27,564.00	21,528.05

Gerardo Castillo Chief Business Officer - Authorized Signature	1/12/2017 Date	Shelagh Ferguson Prepared By	916.643.7878 Phone
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**Attachment 6**  
**CHILD DEVELOPMENT DEPARTMENT**  
**SETA MONTHLY FISCAL REPORT**

**R5211**

Month: December 1 - December 31, 2016

Agreement No.: 17C5551S0

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: ☒ PA 3125 EHS-CCP BASIC R5211

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

☐ PA 3120 EHS-CCP T/TA R5221

5735 47TH AVENUE

☐ PA 3128 EHS-CCP START UP R5243

SACRAMENTO, CA 95824

☐

☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I	Personnel	75.64	264.17	1,523.00	1,258.83
	Fringe Benefits	82.66	248.29	755.00	506.71
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	332.40	1,520.00	1,187.60
	Other	0.00	0.00	24.00	24.00
	Indirect Costs 3.32%	1,769.62	8,466.36	22,898.00	14,431.64
	I. TOTAL ADMINISTRATION	\$1,927.92	\$9,311.22	\$26,720.00	\$17,408.78
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$1,927.92	\$9,311.22	\$26,720.00	\$17,408.78
II	a. Personnel**	30,554.15	146,216.89	338,198.00	191,981.11
	b. Fringe Benefits**	19,691.19	92,428.60	276,097.00	183,668.40
	c. Travel	510.00	510.00	0.00	(510.00)
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	591.48	7,410.24	49,305.00	41,894.76
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	1,796.54	7,599.63	22,280.00	14,680.37
	II. TOTAL PROGRAM	\$53,143.36	\$254,165.36	\$685,880.00	431,714.64
	NON-FEDERAL PROGRAM Basic 712,600 & T/TA 17,500	\$0.00	\$56,457.89	\$182,525.00	126,067.11
TOTAL SETA COSTS (I + II)		\$55,071.28	\$263,476.58	\$712,600.00	449,123.42

Gerardo Castillo	1/10/2017	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

R5211. August16-17

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 7**  
**CHILD DEVELOPMENT DEPARTMENT**  
**SETA MONTHLY FISCAL REPORT**  
**R5221**

Month: December 1 - December 31, 2016

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 17C5551S0

Program: ☐ PA 3125 EHS-CCP BASIC R5211  
☒ PA 3120 EHS-CCP T/TA R5221  
☐ PA 3128 EHS-CCP START UP R5243  
☐  
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I  A D M I N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 3.32%	34.36	34.36	562.00	527.64
	I. TOTAL ADMINISTRATION	\$34.36	\$34.36	\$562.00	\$527.64
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$34.36	\$34.36	\$562.00	\$527.64
II  P R O G R A M	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	1,035.00	1,035.00	1,693.80	658.80
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	0.00	0.00	0.00	0.00
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	0.00	0.00	15,244.20	15,244.20
	II. TOTAL PROGRAM	\$1,035.00	\$1,035.00	\$16,938.00	15,903.00
	NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$1,069.36	\$1,069.36	\$17,500.00	16,430.64
Gerardo Castillo		1/10/2017	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

R.5221.16-17

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.