“Finding Solutions to Close the Achievement Gap”

MINUTES
September 6, 2011

In Attendance: Lourdes Jimenez-Price, Manuel Guillot, Cecelia Wilson, Shane Sawyer, Kionne Cochran, Kuoa Franz, Shelia Self, Nancy Garcia, Wanda Yanez

Lourdes Jimenez-Price, President, called the meeting to order at 5:40 p.m.

Opening
Agenda Approval
Kuoas Franz added Personnel Announcements in Announcements. Wanda Yanez stated she needed to be added as an officer on template. Agenda approved with addition and change.

Minutes Approval
We did not have a quorum and will distribute, via email to membership, minutes from June, July and August. The minutes for August will be written up stating no quorum …..

New Business
Discuss Location of Meetings
Four general meeting locations will be held off-site from the Serna Center. The dates are October 11, 2011, January 10, 2012, March 13, 2012 and April 10, 2012.

The meetings for each month will be held at the following schools sites:
October, Rosa Parks, South
January, Rosemont High, East
March, Jedediah Smith, West
April, Theodore Judah, North

Kuoas’s staff will submit permits for use of facilities.
It was discussed if interpreters are needed? Past meetings date, time and venue have not required interpreters. decided to provide? Letters, reminders and district wide announcement will be sent by Kuoa.
**Discuss Required Trainings and Set Dates**

The following items were discussed for trainings that benefit parents: DAC Business, ConApp, Hot Issue, and an interesting speaker. Wanda Yanez suggested How to help with homework. Huntington Learning Center offers a free seminar on homework. Suggested we cover this in November.

It was discussed of when the Superintendent Raymond will attend and ask him to share his vision. School Site Council representatives have not been selected and its best to have Superintendent Raymond attend in October. Also discussed Mary Shelton and area superintendents attend October meeting.

Required trainings are ConApp, Review of Administrative Regulations, parliamentary procedures for new members, and mandated workshops, SSC, SDIP.

School Site Council trainings are planned for late October/November and orientation of the SDIP in November.

The list below is activities planned for the year by month:

- **September 2011**
  - Meet and greet, What is DAC

- **October 2011**
  - Superintendent share vision, Mary Shelton and area supts, SDIP

- **November 2011**
  - DAC orientation, Huntington, Parliamentarian procedures

- **December 2011**
  - ConApp Part II, Budget, SACs, contact Dave, Karen, or Maria to present.

- **January 2012**
  - Student success, Academic achievement, STAR, Review section 1118, Policy rights, law, core information around parent engagement.

- **February 2012**
  - Have SSC representatives share what is and is not working, complaint process. What you have and what you need. Provide a flowchart of SCUSD internal process at school site, district, then to state and federal. Introduce ombudsman. Create a panel discussion format. Legal, human resources…

- **March 2012**
  - STAR testing and understanding the data. Have staff from the Family and Community Engagement (FACE) office to present. Create nominating committee for DAC Executive board.
April 2012
Report nominees, April talk about what they can and will do. Speech of what I will do.
Meet and greet nominees. Budget, projected ConApp

May 2012
Elections held, Administrative regulations

June 2012
Appreciation, Recognition of Officers, School of the year, Attendance of schools, and Review of year.

The FACE office is working with Karen Swett in developing a SACS training for parents.

**Discuss Contents of DAC Binder**
Kuo needs by Friday the items to include in DAC Binder. The following items will be included:
Flowchart and topics of discussion for each month.
School site specific information
SDIP for each school
DAC By Laws
SSC Composition/Requirements,
Section 1118
Title I, EIA
Calendar of Meeting dates
Administrative flowchart
Contact Information of District and DAC
Board flowchart
PowerPoint on DAC
Title I Allocations and SCE pages
Order drivers
Ombudsman
Brochure
Calendar of events
Parliamentary rules
Strategic plan
Board Meeting dates

**Public Comment**
Kionne invited parent Vernon?

Lourdes reported that we will keep attendance of schools who attend DAC and report back to Board. Hopes it will increase attendance.

Lourdes also reported on the Area 2 committee 7/11 commission
After meeting with advisory council, the 7/11 has recommendations of 5 schools for closure. Presented in October need to do community meetings and needs additional information from community.

**Announcements**
Jessica Bowham is the new State and Federal Coordinator. She will be at the September Meet and Greet.

Community Advisory Committee: September 20, 2011, 7:00 to 9:00 p.m., Serna Center, Meet and Greet with the Special Education Department

**Adjournment**
Meeting adjourned at 7:16 p.m.