



DISTRICT ADVISORY COUNCIL

“Finding Solutions to Close the Achievement Gap”

MINUTES ***November 1, 2011***

In Attendance: Lourdes Jimenez-Price, Manuel Guillot, Cecelia Wilson, Shane Sawyer, Kionne Cochran, Kuo Franz, Shelia Self, Nancy Garcia, Wanda Yanez

Lourdes Jimenez-Price, President, called the meeting to order at 5:35 p.m.

Opening

Agenda Approval

Agenda approved with no modifications.

Minutes Approval

Lourdes will type minutes from October meeting and submit at December Board meeting

New Business

Finalize Agenda for General Meeting

Board discussed the following items for finalization of the November General meeting:

- DAC Orientation.
- Parliamentary Procedures - Karen Swett to will present. Karen will use a handout and provide an overview.
- Voting on Standardized Account Code (SAC) monitoring – At September general meeting during the public comment Kionne Cochran talked about the creation of a committee. The committees purpose would be to help schools to review budget, report out to schools of parent engagement forms, how to spend them, schools that have funds that are not being used, provide resource and report to your DAC members, and help them in learning to read their SAC report. Schools would bring a copy of their SACS report.
- Homework Seminar – Dr. Olivine Roberts and Jessica Bowman needs to check if there is a conflict of interest of Huntington Learning Center (HLC) being an SES provider. Doug Newman of the Huntington Learning Center will present. It needs to be checked to make sure it looks like the district is not giving marketing preference.

Agenda is as follows:

- Homework Seminar - 1 hour
- DAC Orientation
- Parliamentary Procedures

New ConApp Presentation

Cecelia - presented new Consolidated Application and Reporting System (CARS). The ConApp Committee will be meeting tomorrow, 11/2/11 to discuss future presentation of CARS to DAC membership.

Add vote for SACS monitoring (DAC General Meeting Public Comment)

See notes in the Finalize Agenda for General Meeting, Voting on Standardized Account Code (SAC) monitoring.

Status of Identification Cards

Lourdes asked for the Status of ID cards. Kuoa wanted to know the purpose and what would you get out of having it. Lourdes responded to conduct site visits. Per the last email from Manuel he would follow up with Lee. Support person will check to see what to do and what is the policy around issuance of ID Cards. Board would need to pay \$5.00 for each card. Kuoa said might be a cost and she will see what she can do.

Fingerprinting and Parent Engagement

Kionne asked about the district's stance concerning fingerprinting and having a mobile fingerprinting to service parent engagement. Kuoa responded about a task force that was convened and the task force created a cost analysis for a portable fingerprinting machine. The current issue pending is to coming up with procedures, who will go out with device, and who processes the information. District did an initial analysis.

Budgeting is a piece of the issue and finding funds to purchase. Need to develop where to house. Koua will share as she obtains information. She knows Manuel gave cost breakdown. Kuoa will discuss with Superintendent. There are partner companies who can do mobile fingerprinting. There was discussion around the DOJ and the price \$65.00. District has been known to take off application fee. School sites defray cost using PTA funds. Kuoa will share what process is. It's fine if it's not available now. Fingerprinting allows parents to be alone with students. Kuoa to provide a status update.

Website Update

Lourdes went to the DAC website. It's still being worked on. Content needs to be crossed out. The changes will be taken back to district Communication office. The district has a new web person. The previous webmaster, retired in August. Melinda received training to update information to the website.

Board Members Reports

Lourdes had nothing to report, except she plans to move forward in planning a By law Committee meeting.

Kionne reported the Parent Engagement Committee has not met yet. Hope to have a date set by Thanksgiving.

Nancy presented and requested a recommendation from the Board to nominate Carol Vailes as the new Chairperson of the Membership Committee. A vote for Carol's approval will be presented at the next DAC General Membership meeting.

Cecelia – Presented New ConApp Presentation. ConApp and Analysis Committee met in October and asked that we discuss new ConApp with DAC Executive Board.

Public Comment

Wanda Yanez has past DAC information that she would like to donate to the district. They could be housed in the Parent Resource Room. She has agenda items, minutes etc. If files are available electronically would be easier to provide an area for storage.

Danny Muth will be reporting on Burbanks School Site Council.

Dr. Olivine Roberts arrived later and provided the following insight to HLC's presentation. The presentation should not have anywhere HLC company information. Lourdes will resend list. The name of the presentation is "Teaching Children How to Do Homework."

Nancy Garcia and Carol suggest implementation of a motion form. Cecelia should check out to use.

Announcements:

- **Parent Education Workshop:** November 3, 10, and 17, 2011, 5:00 to 7:30 p.m., Capital City, Child Development Center, Multipurpose Room, 7220 24th Street, no cost, light meal and childcare provided, Rosa Moya (916) 643-7822 RSVP by Friday, October 28, 2011
- **Free Legal Advice:** Wednesday Nights, 6:30 to 8:00 p.m., Serna Center
- **Standardize Account Code Structure (SACS) Training:** November 10, 2011, 6:00 to 7:30 p.m., childcare provided, Kit Carson, M.S. Library, 5301 N Street, RSVP to Malinda-chambers@scusd.edu
- **Standardize Account Code Structure (SACS) Training:** November 15, 2011, 6:00 to 7:30 p.m., childcare provided, San Brannan, M.S. Library, 5301 Elmer Way, RSVP to Malinda-chambers@scusd.edu
- **Community Advisory Committee:** November 15, 2011, 6:30 to 8:30 p.m., Serna Center, Personal Safety & Bullying Prevention

Adjournment

Meeting adjourned at 7:25 p.m.

December 6, 2011, Next DAC Board Meeting at 5:30 pm, Parent Resource Center
November 8, 2011, Next DAC General Meeting at 6:30 pm, Rosa Parks Middle School