

Sacramento City USD

Administrative Regulation

Student Study Teams

AR 6164.5

Instruction

The principal or designee at each school shall:

1. Select a coordinator who will set student study meeting times and procedures
2. Establish a process by which teachers, other staff members or parents/guardians may initiate a student referral
3. Design provisions for:
 - a. Contacting parents/guardians
 - b. Observing the student in the problem setting
 - c. Collecting background information
 - d. Helping the student and parent/guardian prepare for the meeting
 - e. Bringing in other school or district resource personnel

Members of individual student study teams may include:

1. The principal or designee
2. Resource teachers or specialists: psychologists, nurses, school counselors, bilingual staff, categorically funded staff, department chairpersons, speech and language specialists
3. One or more of the student's teachers or previous teachers
4. The student's parents or guardians, and the student if appropriate
5. Representatives of community or law enforcement agencies, if appropriate

Team Meetings

Because a positive solution to a student's difficulties often grows out of the student's strengths and potential, the initial study team meeting shall always begin by discussing the student's strengths. His/her problems shall be described as precisely as possible, and a plan for resolving these

problems shall be developed.

Strategies and interventions may include, but are not limited to:

1. Program changes involving different classes, a different level and/or variety of instructional materials, and/or more time for completing assignments
2. Contracts for task completion and/or behavior modification
3. Daily progress reports
4. Use of after-school tutoring, peer tutoring, cross-age or cross-grade tutoring or buddy system
5. Reinforcement and modifications at home
6. Special instructional strategies for students of limited English proficiency
7. Strategies for improving social skills and peer relationships
8. Special school projects or programs
9. Independent study
10. Modified day
11. Period-by-period attendance
12. Inschool suspension
13. Detention
14. Saturday school or work program
15. Leave of absence
16. Work experience education
17. Transfer to a different school
18. Referral to district resource staff for academic assessment
19. Referral for health examination
20. Referral to school psychologist

21. Referral to community agency or other community resource
22. Referral of family to community agency

Whenever the student study team is considering the possibility of transferring a disruptive student to another school, the principal or designee of the school to which the student may be transferred shall be invited to attend the study team meeting before a final decision is made.

A follow-up meeting shall be scheduled to evaluate the effectiveness of the plan and the extent to which the recommended strategies have been implemented. The plan shall be modified as needed. Subsequent review meetings may be held to monitor the student's progress and reinforce the fact that real change for students takes sustained effort over time.

Regulation SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
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