

Sacramento City USD

Administrative Regulation

High School Graduation Requirements

AR 6146.1

Instruction

Classes of 2005 and 2006 Credit and Course Requirements for Students

The requirements for graduation for students who are initially enrolled in high school during and after September, 2001 are listed below:

1. The total number of credits required of each student shall be 225.
2. Specific requirements by subject are shall be as follows:
 - a. English - A student must pass 40 credits in English approved in the district program of study, to include English 9, English 10, English 11, and 10 credits in elective English courses.
 - b. Fine Arts - A student must pass 10 credits in courses approved by the district for fine arts credit.
 - c. Science - A student must pass 10 credits in physical science and 10 credits in biological science.
 - d. Mathematics - A student must pass 20 credits in mathematics, including Algebra I, and passing the district approved Algebra I End-of-Course examination.
 - e. Physical Education - A student must pass 20 credits in courses approved by the district for physical education credit.
 - f. Social Science - A student must pass 30 credits in social science including World History, Culture and Geography (10 credits); United States History (10 credits); American Government, civics (5 credits); and economics/consumer education (5 credits).
 - g. Elective Courses - A student must pass an additional 85 credits in courses approved by the district.
3. Acceptable elective course for graduation - All courses approved by the district with the following restrictions:
 - a. No more than 10 credits may be accepted in any school assistant/teacher assistant program for graduation

- b. No more than 20 elective credits may be accepted for graduation in physical education.
 - c. No credit limits are assigned to Regional Occupational Programs (ROP), except that ROP classes may not be taken concurrently with work experience and school assistant unless such classes are scheduled for evenings or weekends.
4. Health - Students will meet the district health proficiencies and State legal requirements for instruction in personal and public safety, emergency first aid, accident prevention and health, including venereal disease and the effects of drug, alcohol, and tobacco on the human body, fire prevention, protection and conservation of resources before graduation, by successfully completing required courses in physical education and science, in which the topics are embedded in the life science and physical education curricula.
 5. A course designated as prerequisite to another must be taken in the prescribed order (exceptions may be granted by school administration through student demonstration of proficiency and career goals).
 6. Students are to be scheduled six periods each semester for at least their first seven semesters in order to complete the 225 credits required for graduation.

12th grade students in the last semester before graduation, shall be enrolled in at least five courses or a minimum of three courses on campus combined with education programs and/or work experience programs equivalent to the approved high school course of study.

7. Exception to item (6) may be approved only if the student has an Individual Learning Plan that aligns with the criteria of the "Three-Year Pathway".
8. Student access to all State and district mandated instruction is guaranteed by placing this content in required classes.
9. Beginning in the 2003-04 school year, completion, prior to grade 9, of algebra coursework shall not exempt a student from the requirement to complete two mathematics courses in grades 9 - 12. (Education Code 51224.5) Students successfully completing Algebra prior to grade 9 may satisfy the Algebra requirement for graduation, but no mathematics credits will be granted. Students successfully completing Geometry and/or World Language prior to grade 9 may also satisfy the Geometry and/or World Language requirements for graduation.

Class of 2007 Credit and Course Requirements for Students

The requirements for graduation for students who are initially enrolled in high school during and after September, 2003 are listed below:

1. The total number of credits required of each student shall be 225.
2. Specific requirements by subject are shall be as follows:

- a. English - A student must pass 40 credits in English approved in the district program of study, to include English 9, English 10, English 11, and English 12.
 - b. Fine Arts - A student must pass 10 credits in courses approved by the district for fine arts credit.
 - c. Science - A student must pass 10 credits in physical science and 10 credits in biological science.
 - d. Mathematics - A student must pass 20 credits in mathematics, including Algebra I, and passing the district approved Algebra I End-of-Course examination.
 - e. Physical Education - A student must pass 20 credits in courses approved by the district for physical education credit.
 - f. Social Science - A student must pass 30 credits in social science including World History, Culture and Geography (10 credits); United States History (10 credits); American Government, civics (5 credits); and economics/consumer education (5 credits).
 - g. Elective Courses - A student must pass an additional 85 credits in courses approved by the district.
3. Students must complete a Service Learning Project or a Senior Project. Students failing to complete the Service Learning/Senior Project by the last semester of their senior year will be required to pass a (5) credit course to prepare and present an acceptable Project.
 4. Acceptable elective course for graduation - All courses approved by the district with the following restrictions:
 - a. No more than 10 credits may be accepted in any school assistant/teacher assistant program for graduation
 - b. No more than 20 elective credits may be accepted for graduation in physical education.
 - c. No credit limits are assigned to Regional Occupational Programs (ROP), except that ROP classes may not be taken concurrently with work experience and school assistant unless such classes are scheduled for evenings or weekends.
 5. Health - Students will meet the district health proficiencies and State legal requirement for instruction in personal and public safety, emergency first aid, accident prevention and health, including venereal disease and the effects of drug, alcohol, and tobacco on the human body, fire prevention, protection and conservation of resources before graduation, by successfully completing required courses in physical education and science, in which the topics are embedded in the life science and physical education curricula.
 6. A course designated as prerequisite to another must be taken in the prescribed order

(exceptions may be granted by school administration through student demonstration of proficiency and career goals).

7. Students are to be scheduled six periods each semester for at least their first seven semesters in order to complete the 225 credits required for graduation.

12th grade students in the last semester before graduation, shall be enrolled in at least five courses or a minimum of three courses on campus combined with education programs and/or work experience programs equivalent to the approved high school course of study.

8. Exception to item (7) may be approved only if the student has an Individual Learning Plan that aligns with the criteria of the "Three-Year Pathway".

9. Student access to all State and district mandated instruction is guaranteed by placing this content in required classes.

10. Beginning in the 2003-04 school year, completion, prior to grade 9, of algebra coursework shall not exempt a student from the requirement to complete two mathematics courses in grades 9 - 12. (Education Code 51224.5) Students successfully completing Algebra prior to grade 9 may satisfy the Algebra requirement for graduation, but no mathematics credits will be granted. Students successfully completing Geometry and/or World Language prior to grade 9 may also satisfy the Geometry and/or World Language requirements for graduation.

Class of 2008 and Thereafter Credit and Course Requirements for Students

The requirements for graduation for students who are initially enrolled in high school during and after September, 2004 are listed below:

1. The total number of credits required of each student shall be 225.
2. Specific requirements by subject are shall be as follows:
 - a. English - A student must pass 40 credits in English approved in the district program of study, to include English 9, English 10, English 11, and English 12.
 - b. Fine Arts - A student must pass 10 credits in courses approved by the district for fine arts credit.
 - c. World Languages - A student must pass 10 credits in courses approved by the district for world languages credits in world languages
 - d. Science - A student must pass 10 credits in physical science and 10 credits in biological science.
 - e. Mathematics - A student must pass 20 credits in mathematics, including Algebra I and Geometry, and passing the district approved Algebra I End-of-Course examination.

f. Physical Education - A student must pass 20 credits in courses approved by the district for physical education credit.

g. Social Science - A student must pass 40 credits in social science including World History, Culture and Geography (10 credits); United States History (10 credits); American Government, civics (5 credits); economics/consumer education (5 credits), Geography (5 credits), and Contemporary Global Issues (5 credits).

h. Elective Courses - A student must pass an additional 65 credits in courses approved by the district.

3. Students must demonstrate a proficiency in technology literacy. The proficiency will be developed by a Technology Proficiency Task Force, which includes technology experts and classroom teachers from different subject areas.

The designated proficiency will be reviewed and possibly revised every two years.

Students failing to demonstrate the technology proficiency by their senior year will be required to pass a (5) credit technology course.

4. Students must complete a Service Learning Project or a Senior Project. Students failing to complete the Service Learning/Senior Project by the last semester of their senior year will be required to pass a (5) credit course to prepare and present an acceptable Project.

5. Acceptable elective course for graduation - All courses approved by the district with the following restrictions:

a. No more than 10 credits may be accepted in any school assistant/teacher assistant program for graduation

b. No more than 20 elective credits may be accepted for graduation in physical education.

c. No credit limits are assigned to Regional Occupational Programs (ROP), except that ROP classes may not be taken concurrently with work experience and school assistant unless such classes are scheduled for evenings or weekends.

6. Health - Students will meet the district health proficiencies and State legal requirement for instruction in personal and public safety, emergency first aid, accident prevention and health, including venereal disease and the effects of drug, alcohol, and tobacco on the human body, fire prevention, protection and conservation of resources before graduation, by successfully completing required courses in physical education and science, in which the topics are embedded in the life science and physical education curricula.

7. A course designated as prerequisite to another must be taken in the prescribed order (exceptions may be granted by school administration through student demonstration of

proficiency and career goals).

8. Students are to be scheduled six periods each semester for at least their first seven semesters in order to complete the 225 credits required for graduation.

12th grade students in the last semester before graduation, shall be enrolled in at least five courses or a minimum of three courses on campus combined with education programs and/or work experience programs equivalent to the approved high school course of study.

9. Exception to item (8) may be approved only if the student has an Individual Learning Plan that aligns with the criteria of the "Three-Year Pathway".

10. Student access to all State and district mandated instruction is guaranteed by placing this content in required classes.

11. Beginning in the 2003-04 school year, completion, prior to grade 9, of algebra coursework shall not exempt a student from the requirement to complete two mathematics courses in grades 9 - 12. (Education Code 51224.5) Students successfully completing Algebra prior to grade 9 may satisfy the Algebra requirement for graduation, but no mathematics credits will be granted. Students successfully completing Geometry and/or World Language prior to grade 9 may also satisfy the Geometry and/or World Language requirements for graduation.

California High School Exit Examination for the Classes of 2006 and Later

At the beginning of each school year or at the time a student transfers into the district, the Governing Board shall provide written notification to all students in grades 9 - 12 and to their parents/guardians that, starting in the 2005-06 school year and each year thereafter, each student completing the 12th grade shall be required to successfully pass the state's high school exit examination as a condition of graduation. The notification shall include, at a minimum, the date of the examination, the requirements for passing the examination, and the consequences of not passing the examination. (Education Codes 48980, 60850, 60859)

(cf. 5145.6 - Parental Notifications)

The examination shall be administered in accordance with law, Board policy, and administrative regulation.

(cf. 6162.52 - High School Exit Examination)

When students do not demonstrate sufficient progress toward passing the exit examination, supplemental instruction offered by the district shall be designed to assist students to succeed on the exit examination and shall reflect statewide academic standards to the extent that the district has aligned its curriculum with those standards. (Education Code 60851)

(cf. 6179 - Supplemental Instruction)

Supplemental instruction shall include summer school instructional programs for students in grades 7 - 12 who do not demonstrate sufficient progress toward passing the exit examination. (Education Code 37252)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6177 - Summer School)

5th Year Seniors

Students may remain in high school for an additional year as "5th Year Seniors" to complete the requirements for high school graduation, which may include the completion of required coursework and passing the California High School Exit Exam, provided that all of the following criteria have been met:

1. Students must show evidence of making progress towards graduation.
2. Students must be continuously enrolled, with regular attendance and good citizenship.
3. Students, parents, counselors and principals must work together to develop the Individualized Learning Plans that outline the fifth year of study. Principals must provide written recommendations and parents must provide written consent.

Students who have satisfied all the coursework requirements but who have not passed the California High School Exit Exam may remain as a 5th year student if the above criteria are met.

High School Diploma Program

Students, who have not passed the California High School Exit Exam, who may or may not have completed the required coursework for high school graduation, may complete the requirements for high school graduation, including passing the California High School Exit Exam, at an adult school. A student who has completed all the requirements for high school graduation at an adult school within 12 months of leaving his/her high school of attendance may earn a diploma from the high school of attendance.

Accommodations/Modifications for Students with Disabilities

A student with a disability shall be permitted to take the exit exam with accommodations or modifications when the student's individualized education program (IEP) or his/her Section 504 plan specifies their use on the exam, standardized testing, or for use during classroom instruction and assessments. (Education Code 60850; 5 CCR 1215.5, 1216)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education under Section 504)

The use of accommodations shall not invalidate a student's test score(s). Accommodations may

include: (5 CCR 1215.5)

1. Presentation accommodations, including large-print versions in 20-point font, test items enlarged if larger than 20-point font is required, Braille transcriptions provided

by the test contractor, audio or oral presentation of the mathematics section of the exam, or use of Manually Coded English or American Sign Language to present test questions on the mathematics section of the exam.

2. Response accommodations, including responses marked in the test booklet and transferred to the answer document by an employee who has signed the test security affidavit; responses dictated orally, or in Manually Coded English, or in American Sign Language to a scribe for selected-response items (e.g., multiple choice test questions); responses dictated orally or in Manually Coded English to a scribe, audio recorder, or speech-to-text converter, on the writing portion of the exam and the student indicates all spelling and language conventions; word processing software with spell and grammar check tools turned off on the writing portion of the exam; or an assistive device that does not interfere with the independent work of the student on the writing portion of the exam.

3. Scheduling/timing accommodations, including testing over more than one day after consultation with the test contractor, supervised breaks within a section of the exam, and administration of the exam at the most beneficial time of day to the student after consultation with the test contractor.

4. Setting accommodations, including tests administered by a text examiner to a student at home or in the hospital.

Modifications may include: (5 CCR 1216)

1. Arithmetic table, calculators, or math manipulatives on the mathematics section of the exam.

2. Audio or oral presentation of the English/language arts section of the exam.

3. Manually Coded English or American Sign Language to present test questions on the English/language arts section of the exam.

4. Spell checkers, grammar checkers, or word processing software programs that check or correct spelling and/or grammar on the writing portion of the exam.

5. Mechanical or electronic devices or other assistive devices that are not used solely to record the student's responses, including but not limited to transcribers, scribes, voice recognition or voice-to-text software, and that identify a potential error in the student's response or that correct spelling, grammar, or conventions on the writing portion of the exam.

6. Responses dictated orally, in Manually Code English, or in American Sign Language to provide an essay response to a scribe and the scribe provides spelling, grammar, and language

conventions.

7. Dictionary on any section of the exam.

At least 30 working days before the proposed administration of the exam, the Superintendent or designee may submit a request to the CDE for a case-by-case review of a proposed variation that is not specified in law. (5 CCR 1218)

Waiver for Students with Disabilities

The parent/guardian of a student who has taken any section of the exam with one or more modifications and has received the equivalent of a passing score may request that his/her child receive a waiver of the requirement to successfully pass the exam. Upon receipt of such request, the principal shall submit to the Governing Board a request for a waiver. The Board may waive the requirement if the principal certifies that the student has all of the following: (Education Code 60851)

1. An IEP or Section 504 plan in place that requires the accommodations or modifications to be provided to the student when taking the exit exam.
2. Sufficient high school level coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the exit exam.
3. An individual score report showing that the student has received the equivalent of a passing score on the exam while using a modification that fundamentally alters what the exit exam measures as determined by the State Board of Education (SBE).

In order to protect the student's privacy rights, the waiver request shall be considered in closed session. Final Board action on the waiver request shall be taken in open session and shall be a matter of public record. The student's name shall not be disclosed in open session.

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Exemption for Students with Disabilities in the Class of 2006

The district shall grant a diploma to a student with a disability who is scheduled to graduate from high school in 2006, has not passed the exit exam, and has not received a waiver pursuant to Education Code 60851 if all of the following criteria are satisfied: (Education Code 60852.3)

1. The student has an IEP or Section 504 plan.
2. The IEP or 504 plan states, as of July 1, 2005, that the student is scheduled to receive a high school diploma with an anticipated graduation from high school in 2006.

3. The district certifies that the student has satisfied or will satisfy all other state and district requirements for the receipt of a high school diploma in 2006.
4. The student has attempted to pass the exit exam at least twice after grade 10, including at least once during grade 12, with the accommodations or modifications, if any, specified in his/her IEP or Section 504 plan.
5. The student has received remedial or supplemental instruction focused on the exit exam either through the district, private tutoring, or other means. A student shall not be required to have satisfied the requirement to have received such instruction if the district has failed to provide the student with the opportunity to receive that remedial or supplemental instruction.
6. The student has taken the exit exam at least once following the receipt of any remedial or supplemental instruction as specified in item #5 above. However, this is not required if, following the receipt of that instruction, there is no further administration of the exam on or before December 31, 2006.
7. The parent/guardian of the student has acknowledged in writing that the student is entitled to receive free appropriate public education up to and including the academic year during which the student reaches 22 years of age or until the student receives a high school diploma, whichever occurs first.

If the district determines that a student with a disability who is scheduled to graduate in the class of 2006 does not meet the criteria specified in items #1-7 above, the district shall submit documentation of the failure to grant the student a high school diploma to the SBE within 15 days of its determination. (Education Code 60852.3)

The Superintendent or designee shall report all of the following information to the SPI:
(Education Code 60851, 60852.3)

1. The number and characteristics of waivers reviewed, granted, and denied under Education Code 60852.3
2. Documentation of the procedure used to implement Education Code 60852.3
3. The number of students granted a diploma pursuant to Education Code 60852.3
4. Other information as requested

The principal or designee shall notify parents/guardians of students with disabilities about the criteria and process for applying for a waiver of the requirement to successfully pass the exit exam.

Juvenile Court School

If a student successfully completes the district's graduation requirements while attending a

juvenile court school or nonpublic, nonsectarian school or agency, the district shall issue the student a diploma from the school the student last attended. (Education Code 48645.5)

Regulation SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
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