



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

APPROVED

Agenda Item# 8.1g

Meeting Date: April 24, 2014

Subject: Approve Board of Education Meeting Minutes for April 3, 2014

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the Board of Education Meeting for April 3, 2014 Regular Meeting.

Background/Rationale: None

Financial Considerations: None

Documents Attached:

1. April 3, 2014 Board of Education Regular Meeting Minutes

<p>Estimated Time of Presentation: N/A</p> <p>Submitted by: Sara Noguchi, Ed.D., Interim Superintendent</p> <p>Approved by: N/A</p>
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Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Patrick Kennedy, President (Trustee Area 7)
Darrel Woo, Vice President (Trustee Area 6)
Christina Pritchett, Second Vice President (Trustee Area 3)
Jay Hansen, (Trustee Area 1)
Jeff Cuneo, (Trustee Area 2)
Gustavo Arroyo (Trustee Area 4)
Diana Rodriguez (Trustee Area 5)
Margarita Kovalchuk, Student Member

Thursday, April 3, 2014

4:30 p.m. Closed Session

6:30 p.m. Open Session

Serna Center

Community Conference Rooms

5735 47th Avenue

Sacramento, CA 95824

MINUTES

2014-09

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:40 p.m. by Board President Kennedy and roll was taken.

Members Present:

*Patrick Kennedy, Board President
Darrell Woo, Vice President
Christina Pritchett, Second Vice President
Jay Hansen*

Members Absent:

*Gustavo Arroyo
Diana Rodriguez*

A quorum was reached.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

No Public Comment was requested on Closed Session items and the Board retired to Closed Session.

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel - Existing and Anticipated Litigation:

- a) *Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (1 case)*
- b) *Initiation of litigation pursuant to subdivision (c) of Government Code section 54956.9 (1 case)*

3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management*

3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release*

3.4 *Government Code 54954.5 Public Employment*

Title: Superintendent

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called back to order at 6:31 p.m. by Board President Kennedy.

Members Present:

Patrick Kennedy, Board President

Darrell Woo, Vice President

Christina Pritchett, Second Vice President

Gustavo Arroyo

Diana Rodriguez

Margarita Kovalchuk, Student Board Member

Members Absent:

Member Hansen (Arrived at 7:12 p.m.)

The Pledge of Allegiance was led by Mikaylah Torres, a 6th grade student from Parkway Elementary School, and a Certificate of Appreciation was presented by Member Rodriguez.

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

No announcement was given.

6.0 AGENDA ADOPTION

President Kennedy made a correction to Consent Agenda Item 8.1f, Minutes for March 6, 2014 Board of Education Meeting. Community Member Ralph Merletti brought it to the District's attention that he had only suggested one organization, rather than two, for the District to partner with for the proposed Health Center at Hiram Johnson High School. The minutes were amended to reflect only one organization was suggested. President Kennedy asked for a motion to adopt the agenda as amended. Second Vice President Pritchett made the motion to adopt the agenda and the motion was seconded by Member Arroyo. The Board voted unanimously to adopt the Agenda with Member Hansen absent.

7.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

- *Grace Trujillo thanked the Board for answering her questions in writing and commented she still has concerns about the Local Control Funding Plan (LCAP) and the 3-year projections. She presented additional questions to the Board.*
- *Ralph Merletti opposes the Health Center at Hiram Johnson if they partner with any organization that offers abortions or counsels about abortion.*
- *Terrence Gladney spoke about his experience in the information technology profession and that he served on the Technology Advisory Committee. He has doubts about the validity of District Committees because the District chose to purchase MacBooks. He said that John Cabrillo Elementary School does not have enough for every classroom and that MacBooks have formatting issues.*
- *Darlene Anderson commented that the students being moved into alternative programs because of behavior are not reflected in the draft LCAP.*

8.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

8.1 Items Subject or Not Subject to Closed Session:

- 8.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Ken A. Forrest)*
- 8.1b *Approve Personnel Transactions (Ken A. Forrest)*
- 8.1c *Approve Resolution No. 2787: Adopting Specifications of the Election Order And For Consolidation with Statewide General Election (Dr. Sara Noguchi)*
- 8.1d *Approve School of Engineering and Science Field Trip to First Robotics Competition in Las Vegas, Nevada (Lisa Allen)*
- 8.1e *Approve Board of Education Meeting Minutes for February 20, 2014 (Dr. Sara Noguchi)*
- 8.1f *Approve Amended Minutes for March 6, 2014 Board of Education Meeting (Dr. Sara Noguchi)*
- 8.1g *Approve Minutes for March 13, 2014 Special Board of Education Meeting (Dr. Sara Noguchi)*
- 8.1h *Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of January through March, 2014 (Ken A. Forrest)*

Public Comment

- *8.1a – Ralph Merletti spoke about a grant in Integrated Support Services that supports LGBT students and that he hopes that it addresses bullying and inclusiveness and will not be used for permissiveness or promotion of unnatural same-gender marriage.*
- *8.1d – Ralph Merletti spoke about the School of Engineering and Science Field Trip to Las Vegas, Nevada, and suggested they see the scenery on the way and get all they can out of the trip.*

Board Member Comments

None.

President Kennedy asked for a motion to approve the Consent Agenda. A motion was made by Vice President Woo and seconded by Second Vice President Pritchett. The Board voted unanimously to approve the Consent Agenda with Member Hansen absent.

9.0 COMMUNICATIONS

Information

9.1 Employee Organization Reports:

- *CSA – no report given.*
- *SCTA – Nikki Milevsky spoke about their continuing concerns about the CORE waiver.*
- *SEIU – no report given.*
- *Teamsters – no report given.*
- *UPE – no report given.*

9.2 District Parent Advisory Committees:

- *Community Advisory Committee – no report given.*
- *District Advisory Council – no report given.*
- *School Site Councils – no report given.*
- *District English Learner Advisory Committee – no report given.*
- *Gifted and Talented Education Advisory Committee – no report given.*
- *Indian Education Parent Committee – no report given.*
- *Sacramento Council of Parent Teacher Association – Terrence Gladney spoke about the Leadership Academy.*

9.3 Interim Superintendent's Report (Dr. Sara Noguchi)

Dr. Noguchi spoke about how important it is for students to learn teamwork, collaboration, and how to effectively communicate ideas. She believes those skills will help students be successful and will serve them in everything they do. Dr. Noguchi noted teamwork and collaboration are also skills that Serna Center staff, school site staff, and parents will need for the big projects the District is undertaking this spring. She acknowledged teachers, staff and parents will need to work together as we shift to Common Core State Standards, State Smarter Balance Assessment, Infinite Campus, and LCAP. She believes we are all working towards making the District strong and a place where parents will want to send their children to school and where people will want to work. She thanked staff for their time and effort in their work over the last year and wished

everyone an enjoyable spring break.

- 9.4 *President's Report (Patrick Kennedy) – President Kennedy provided Board members information about a proposal from the California School Board Association (CSBA) for professional development and Board development training and requested feedback by the following Wednesday. President Kennedy also provided Board members a draft Request for Proposals (RFP) for legal services that will be released and requested Board members provide him with comments by next Wednesday. President Kennedy stated he wanted to make it perfectly clear that the RFP is not an indication of dissatisfaction with our current legal counsel. He said Mr. Behrens has done a fabulous job since he has been here and the firm Lozano Smith has been great but thinks it is a good idea from time-to-time as a public body to see what is out in the market.*
- 9.5 *Student Member Report (Margarita Kovalchuk) – Student Board Member Kovalchuk thanked Dr. Noguchi for attending the last Youth Council meeting. The topic was governance and Dr. Noguchi was available to answer questions. Part of the presentation was how an idea becomes policy and the Youth Council was interested in learning ways they could give input. Student Board Member Kovalchuk also shared that feelings are mixed about the new Infinite Campus because many of the parents and grandparents had only recently learned to use the old system and suggested providing help and support for parents in transitioning to the new system.*
- 9.6 *Information Sharing By Board Members*

Member Rodriguez wanted to share that she recently attended a meeting at the Sacramento County Office of Education (SCOE) along with other SCUSD Board members, Interim Superintendent Noguchi, and other school district Board members from around the region to discuss different areas of need throughout the Sacramento region. Member Rodriguez also requested President Kennedy make an announcement about the community meetings scheduled regarding the superintendent search.

Second Vice President Pritchett shared that she has conducted two community meetings in her Trustee Area regarding the superintendent search; one at Sequoia Elementary and one at Rosemont High School. She announced that a third meeting is schedule at A.M. Winn on Wednesday, April 9th and invited the audience and the community to attend. She stated the community's opinion and advice is important and really does matter. She also reported that she recently attended the Activities Director Conference in Reno, Nevada with the Rosemont Activity Director. They were the only two there from the District. She felt the conference was a great asset and will send Board members information regarding the conference for next year. She urged Board members to share the information with the Activity Directors at the high schools in their Trustee Areas.

President Kennedy provided information about the public meeting scheduled for Monday, April 7th regarding the superintendent search. He encouraged the public to attend and share what qualifications they are they looking in a superintendent. President Kennedy shared that this meeting was in addition to a number of other meetings scheduled for the search firm to meet with parents, parent organizations, bargaining units, and other organizations on April 7th and April 11th and encouraged the public to contact the District to participate and to attend the public meeting on April 7th at the Serna Center.

10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

- 10.1 *Approve Resolution No. 2791 Notice of Layoff: Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work (Ken A. Forrest)* **Action**

Chief Business Officer Ken Forrest provided information about Resolution No. 2791 regarding a layoff notice for classified employees and Exhibit A, which is a list of the positions that are being eliminated due to a lack of funds or non-continuation of the program. He assured the Board that the District will make every effort to find funding to bring as many of the individuals back as possible.

Public Comment

- Darlene Anderson commented about support services at the school sites and the data that will be eliminated by the elimination of Zangle. She also requested information about how the District evaluates their third-party providers.

Board Member Comments

- President Kennedy requested Mr. Forrest repeat his statement that the District will make every effort to find funding to bring back as many employees as possible. Mr. Forrest repeated his statement and provided further information about the budget and that the District would know more in May. He shared that Cabinet members are also in the process of reviewing District programs.
- Member Rodriguez had a question about the positions being eliminated and how they were funded. Mr. Forrest said that some were grant-funded that were only funded for specific amount of time and some were reductions in program funding.
- Member Woo commented that he hoped there would be a time while he is still a Board member that there won't be a need to approve these types of resolutions, but in the meantime, it is necessary and he made the motion to approve Resolution No. 2791.

The motion was seconded by Member Arroyo. The vote was taken and Resolution No. 2791 was unanimously approved.

10.2 Approve Resolution No. 2788: Tax Revenue Anticipation Note (TRAN)
(Ken A. Forrest)

Action

Chief Business Officer Ken Forrest explained this was the second reading of Resolution No. 2788 which authorizes the District to issue a TRAN. He reminded the Board this TRAN is less than half of the TRAN issued last year because the State has made up roughly half of the deferrals we were owed and we are hopeful that with the passage of the Governor's budget proposal that includes elimination of deferrals for school Districts, the District anticipates not having to borrow these funds again. This TRAN is a direct result of the State's deferral of the funds owed the District. It is a very short-term Note and it is expected to be closed by September 2014. The District's Bond Counsel has reviewed documents and given their advice to proceed.

Public Comment

None.

Board Member Comments

None.

Vice President Woo made the motion to Approve Resolution No. 2788: Tax Revenue Anticipation Note (TRAN) and the motion was seconded by Second Vice President Pritchett. The resolution was approved unanimously.

10.3 Overview of Section 504 and Health Services (Dr. Teresa Cummings and
Barbara Kronick)

Information

Chief Accountability Officer Teresa Cummings introduced Barbara Kronick, Director of Integrated Support Services (Student Support and Health Services), and Pam Whipple, Health Services Coordinator, and explained they would be giving the Board an overview of Section 504 services and Health Services, services that are critical for our students. Dr. Cummings recognized and expressed appreciation for the extraordinary efforts of the unsung heroes in those departments in the work they do on a daily basis. Dr. Cummings thanked the Board for allowing them the opportunity to provide the Board and the public a view of what goes on behind the scenes for those services.

Barbara Kronick provided information about services the District provides under Section 504 of the Rehabilitation Act of 1973 to eligible students in order to ensure they have equal access through reasonable accommodation.

Pam Whipple provided information about school nurses and the services they and the Health Services Department provide students and contribute to the mission of the District. Ms. Whipple gave examples of the types of medical needs some of our students have and the services they need on a daily basis. She gave information about the health screening services the department has provided to students with the help of partners and grant funding. Ms. Whipple shared the changes and trends in the types of services students are requiring, including Type I diabetes and food allergies. She also shared the challenges the department is facing with the reductions of staff anticipated for the 2014-15 school year due to the Medical Administrative Activities (MAA) funding being withheld by the State.

Public Comment

- *Carolyn Montgomery, the Office Manager at Sutterville Elementary School, spoke about the impact on her job and the school with the reduction of school nurses.*
- *Suzanne Aucherlonie, a registered nurse who has been with the District since 2000, spoke against the layoff of school nurses because it will put the students at risk.*
- *Laurisa Elhai, a school nurse with the District for 14 years, spoke about the training to staff school nurses provide and the health plans they develop for students.*
- *Janene Griffin, who works in the Bowling Green physically and health impaired unit, spoke about the special needs the students at Bowling Green have and the type of services she provides.*
- *Victoria Benson, a school nurse in the District for nine years, spoke about her responsibilities in the Child Development Department, including health screening, parent education meetings, and staff training.*
- *Rebecca Wall, a parent of a student in the District and an employee of the District, read a letter by parent Magdalena Sanchez, parent of a student who has recently been diagnosed with Type I diabetes. Ms. Sanchez's letter expressed her appreciation of the services the school nurses and the Health Services Department has provided her family and urged the Board to reconsider reducing the number of nurses in the District.*
- *Alexis Koren spoke on behalf of a school nurse at Hiram Johnson High school who could not attend the meeting but wanted the Board to consider the students' needs rather than the bottom line.*
- *Julie Scarberry, a school nurse in the District since 1988, invited the Board members to come to one of the school sites to see the work of school nurses and the challenges of the school site office staff.*
- *Terri Fox, a District school nurse since 1999, spoke about her assignment and how she will not be able to carry out her duties without department support staff. She shared a letter by a parent who has a student recently diagnosed with Type I diabetes.*
- *Jennifer Bascafra, a school nurse in the District, spoke about the Cardio Pulmonary Resuscitation (CPR) training for staff and how school nurses help create a safe environment for students.*
- *Tawney Lambert, a school nurse in the District for 12 years, spoke about a flu clinic for staff and*

- students and dental screening for students she developed this year and training she provides.*
- *Darlene Anderson spoke about school attendance and the number of students with health issues who end up in School Attendance Review Board (SARB).*
 - *Ralph Merletti spoke about community partnerships and objected to Planned Parenthood being included on the list of community partners because their business model is based on abortions.*
 - *Tan Tung, a school nurse in the District for 15 years, spoke about the health programs she has brought to the school site she is assigned to five days a week.*

Board Member Comments

- *Member Arroyo thanked the nurses that were at the meeting and expressed understanding of the value of the work they do. He had questions about administering certain medications. Ms. Whipple gave an example of a student experiencing a seizure and the mechanics of administering the medication. Member Arroyo asked about training for school site staff for administering medication. Ms. Whipple responded that training is student-need specific and that non-nursing staff need to volunteer to be trained to administer the medication. Member Arroyo asked if Health Services was included in the discussions for the Local Control Accountability Plan (LCAP). Interim Superintendent Sara Noguchi responded that the District gathers information from parents, students, and staff that is filtered into the LCAP and expressed understanding and appreciation of the work everyone in the Health Services Department does and that the District will also be looking at other funding sources after the May revise of the budget is received and the LCAP is finalized. Member Arroyo also had a question about how a determination is made that a Section 504 Plan needs to be developed. Barbara Kronick explained the collaborative process.*
- *Member Rodriguez had a question about how many Section 504 Plans have been developed and that the number seemed low. Barbara Kronick explained that the number she was referring to was from the Health Services Department and reflected students who had emergency health plans that include Section 504 Plans and not reflective of all the students in the District who have Section 504 Plans. Member Rodriguez also had a question about what training and support is provided staff to implement a student's Section 504 Plan. Barbara Kronick explained a student's Section 504 Plan follows the student from grade to grade. Site staff are trained at the school site on specific methods for a specific student's needs. Member Rodriguez also commented about the ratio of nurses to students due to the cuts in funding. Chief Business Officer Ken Forrest was asked to explain and he reported the reason for the funding cuts is due to a disagreement between the State of California and the Federal government on the appropriate mechanism for school districts to send in claims information to be reimbursed. The District is carrying on the books \$2.7 million dollars accounts receivable for these funds that we will have to clear and this year the District is short approximately \$1.3 million. Mr. Forrest said there is no clear indication when this issue will be resolved. Member Rodriguez asked Member Hansen if he could provide information about what is being done by California to communicate to the Federal government the impact this is having on students, especially economically disadvantaged students who do not have adequate health care. Member Hansen explained why the funding had stopped, that it has been 2 ½ years that funding has been withheld, and that because the issue is related to school districts, the Department of Health Care Services oversees the funding and is working with the Federal Government to resolve the issue. The State of California refused the District a waiver. The California Department of Education and legislators are also working on it. Member Rodriguez urged community members to contact their Congress member to make them aware and thanked the Health Services staff for their work.*
- *Member Hansen commented that these services are critical. He reported that he recently testified in the State Legislature in front of the Budget Committee in support of school nursing services. He looks forward to continuing to work on this issue. He commented that there is between \$500 million and \$600 million of Federal reimbursement money sitting in Washington D.C. waiting to be reimbursed to school districts in California. He also commented that he participated in the Vision to Learn pilot*

program for vision screening that provided over 300 pairs of eye glasses to students in the District. He applauded the schools nurses for the partnerships they have established to stretch District dollars.

10.4 Approve Coherent Governance Policy Operational Expectations (OE) 7, Asset Protection (Dr. Sara Noguchi) **Action**

Dr. Noguchi reported she was prepared to answer questions and provide clarification about OE-7 and OE-8.

Public Comment

None.

Board Member Comments

- Member Hansen made the statement that he was not briefed on what Coherent Governance is, what it means and why we have it. Although he is supporting the OEs before them tonight, he will have a difficult time supporting future OEs brought forward until he is educated about Coherent Governance. It was not a part of his preparation when he came onto the Board. He would like an opportunity to address this in the future.*
- President Kennedy shared that a committee has been established to look at the issues Member Hansen has brought up. The committee is made up of Vice President Woo and Second Vice President Pritchett and other Board members are welcome to attend the meetings. The meetings are public and the agendas for those meetings are posted as with other Brown Act meetings.*
- Member Rodriguez commented that these Operational Expectations were as a result of the former superintendent's interpretations and intent. She feels that the Board should either do away with Coherent Governance or create a hybrid of how the Board previously governed and blend-in Coherent Governance. She stated it is difficult to make a decision on these OEs because the interpretations were created by someone else and the person being held accountable today was not fully engaged in the process.*
- President Kennedy restated that a committee has been established to do some of the things that Member Rodriguez talked about and announced the Operational Expectations will not be placed on the Consent Agenda in the future.*

President Kennedy requested a motion be made to approve the OE-7 Monitoring Report. A motion was made by Vice President Woo and seconded by Second Vice President Pritchett. The vote was taken and the OE-7 Monitoring Report was approved unanimously.

10.5 Approve Coherent Governance Policy Operational Expectations (OE) 8, Communicating With the Board (Dr. Sara Noguchi) **Action**

President Kennedy asked if there were any Board Comments, taking into account what was discussed in the previous item.

Public Comment

None.

Board Member Comments

- Member Rodriguez had a question about the compliance question on page one of the report. A discussion ensued about the intent of the question and the need for training for Board members and*

Interim Superintendent Noguchi. It was noted that Interim Superintendent was put at a disadvantage because these were developed with the former superintendent.

President Kennedy requested a motion be made to approve the OE-8 Monitoring Report. The motion was made by Member Hansen and seconded by Vice President Woo. The vote was taken and the OE-8 Monitoring Report was unanimously approved.

11.0 BUSINESS AND FINANCIAL INFORMATION / REPORTS

Receive Information

11.1 Business and Financial Information:

- *Enrollment and Attendance Report for Month 6 Ending February 21, 2014*

Public Comment

- *Maria Rodriguez thanked Interim Superintendent Noguchi for attending John F. Kennedy High School's day at California State University (CSU.) She also commented that she appreciated the Enrollment and Attendance information provided. She also commented on the school closures and loss of student enrollment. Interim Superintendent Noguchi provided information about the newly created Attendance Task Force under Chief of Schools Lisa Allen's leadership and urged Ms. Rodriguez to volunteer to be on the Task Force.*

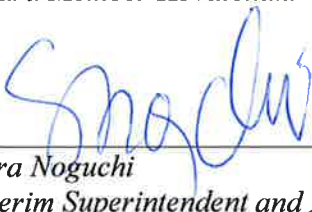
The Business and Financial Information was received by the Board.

12.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *April 24, 2014 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*
- ✓ *May 1, 2014 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*

13.0 ADJOURNMENT

President Kennedy made a motion to adjourn the meeting and the motion was seconded by Student Board Member Kovalchuk. The motion was passed. The meeting was adjourned 8:58 p.m.



Sara Noguchi
Interim Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu