Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Jay Hansen, President, (Trustee Area 1)
Jessie Ryan, Vice President, (Trustee Area 7)
Darrel Woo, Second Vice President, (Trustee Area 6)
Ellen Cochrane, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Michael Minnick, (Trustee Area 4)
Mai Vang, (Trustee Area 5)
Sarah Nguyen, Student Member

Thursday, October 5, 2017
4:30 p.m. Closed Session
6:00 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2017/18-6

Allotted Time

4:30 p.m. ***1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL***

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:

a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9: OAH Case No. 2017051366 and Amcal Sacramento, LLC v. SCUSD Sac. Sup. Ct. No. 34-2017-002130561

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9

c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

6:00 p.m. ***4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance will be led by Maria Ruiz, 5th grade student from H.W. Harkness Elementary School.

- *Presentation of Certificate by Member Mai Vang.*

6:05 p.m. ***5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION***

6:10 p.m. ***6.0 AGENDA ADOPTION***

6:15 p.m. ***7.0 PUBLIC COMMENT*** ***15 minutes***

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

6:30 p.m. ***8.0 PUBLIC HEARING***

8.1 Public Hearing on Approval of Resolution No. 2960: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act (Matt Turkie) — ***Action*** *5 minute presentation 5 minute discussion*

8.2 Public Hearing on Resolution No. 2961: Approve State Board of Education Waiver Request for Old Marshall Lease (Cathy Allen) — ***Conference/Action*** *5 minute presentation 5 minute discussion*

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

6:50 p.m. *9.1 Student Achievement Presentation Smarter Balanced Assessment Consortium (SBAC) Results (Iris Taylor and Vincent Harris)* — ***Information*** *15 minute presentation 10 minute discussion*

7:15 p.m. *9.2 Quarterly Facilities Update (Cathy Allen)* — ***Information*** *10 minute presentation 5 minute discussion*

7:30 p.m. ***10.0 CONSENT AGENDA*** ***2 minutes***

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 <u>Items Subject or Not Subject to Closed Session</u>:

10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Gerardo Castillo, CPA)

10.1b Approve Personnel Transactions 10/5/17 (Cancy McArn)

10.1c Approve Changes to Each Existing Council of Occupational Education (COE) Program for Accreditation Compliance (Iris Taylor and Susan Gilmore, Ph.D.)

10.1d Approve Revisions to Board Policy (BP) 1340, Access to District Records (Lisa Allen and Raoul Bozio)

10.1e Approve Revisions to Board Policy (BP) 1113, District and School Websites (Lisa Allen and Raoul Bozio)

10.1f Approve Amendment to Extend Capitol Collegiate Academy's Facility Use Agreement (Iris Taylor and Jack Kraemer)

10.1g Approve Amendment to Extend Sol Aureus College Preparatory' s Facility Use Agreement (Iris Taylor and Jack Kraemer)

10.1h Approve Amendment to Extend St. HOPE Public Schools' Facility Use Agreement (Iris Taylor and Jack Kraemer)

10.1i Approve Amendment to Extend Yav Pem Suab Academy's Facility Use Agreement (Iris Taylor and Jack Kraemer)

10.1j Approve West Campus High School Field Trip to Reno, Nevada October 7, 2017 (Lisa Allen and Chad Sweitzer)

10.1k Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada October 26-29, 2017 (Lisa Allen and Mary Hardin Young)

10.1l Approve Minutes of the September 21, 2017 Board of Education Meeting (Jorge A. Aguilar)

11.0 COMMUNICATIONS

7:32 p.m. *11.1 Employee Organization Reports:* ***Information*** *3 minutes each*

- *CSA*
- *SCTA*
- *SEIU*
- *Teamsters*
- *UPE*

7:47 p.m. *11.2 District Parent Advisory Committees:* ***Information*** *3 minutes each*

- *Community Advisory Committee*
- *District English Learner Advisory Committee*
- *Local Control Accountability Plan/Parent Advisory Committee*

7:56 p.m. *11.3 Superintendent's Report (Jorge A. Aguilar)* ***Information*** *5 minutes*

8:01 p.m. *11.4 President's Report (Jay Hansen)* ***Information*** *5 minutes*

8:06 p.m. *11.5 Student Member Report (Sarah Nguyen)* ***Information*** *5 minutes*

8:11 p.m. *11.6 Information Sharing By Board Members* ***Information***
10 minutes

8:21 p.m. *11.7 Board Committee Reports* ***Information***
10 minutes

- *Board Facilities Committee*
- *Board Budget Committee*
- *Board Academic Committee*
- *Board Governance & Policy Committee*

8:31 p.m. ***12.0 FUTURE BOARD MEETING DATES / LOCATIONS***

✓ *November 2, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

✓ *November 16, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

8:33 p.m. ***13.0 ADJOURNMENT***

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 8.1

Meeting Date: October 19, 2017

Subject: Public Hearing on Approval of Resolution No. 2905: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☒ Public Hearing

Division: Academic Office/Curriculum & Instruction

Recommendation: The Sacramento Board of Education is requested to declare a public hearing, and approve Resolution No. 2960, certifying that funds earmarked for instructional materials are expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution ensures that each pupil has sufficient standards-aligned instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education.

Background/Rationale: *Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004)* specifies the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board, and to identify the remedy for any insufficiencies.

The attached resolution certifies that each Sacramento City Unified School District student has sufficient textbooks and/or instructional materials in all core subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Additionally the resolution certifies the availability of science lab equipment at grades 9-12.

Financial Considerations: The instructional materials budget is about $1,818,278 for the 2017-2018 school year.

Documents Attached:
1. Executive Summary
2. Notice of Public Hearing
3. Resolution No. 2960

Estimated Time of Presentation: 5 minutes
Submitted by: Iris Taylor, Chief Academic Officer
Matt Turkie, Assistant Superintendent
Curriculum & Instruction
Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Academic Office

Public Hearing on Approval of Resolution No. 2960:
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act
October 5, 2017

I. Overview

Each year, the SCUSD Board of Education holds a Public Hearing and adopts a resolution certifying that the allocation earmarked for instructional materials is expended in compliance with the Pupil Textbook and Instructional Materials Incentive Act. The resolution attests to the sufficiency of core textbooks/instructional materials for each student; as is required by the Williams Act. Additionally, the resolution certifies that materials in each core subject are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. If insufficiencies are noted, the Board must identify the plan to remedy said insufficiencies within eight weeks from the adoption of the textbook sufficiency resolution.

The District's textbook/instructional materials ordering process for each school begins in the spring; deliveries of textbooks/instructional materials are made to schools beginning in June through September. To document sufficiency for purposes of the Pupil Textbook and Instructional Materials Incentive Act, each school is asked to complete a Textbook Sufficiency Survey. Schools must indicate whether they have sufficient textbooks/ instructional materials for each student. If there are not sufficient textbooks/instructional materials, schools are asked to note the number of textbooks/instructional materials needed and the reason for the insufficiency. The surveys are processed by the Library/Textbook Services and any needed materials ordered and are sent out to each school site.

II. Driving Governance:

Education Code Section 60119 (as revised by Chapter 900, Statutes of 2004) specifies that the governing board shall hold a public hearing on or before the end of the eighth week of the school year. The Board shall make a determination through a resolution as to whether each pupil in the district has sufficient textbooks or instructional materials in each subject consistent with the content and cycles of the curriculum framework adopted by the state board and to identify the remedy for the insufficiencies.

III. Budget:

The total funds allocated plus carryover from previous years totals $1,818,278 for the 2017-18 school year. This is to be used towards the purchase of state adopted core instructional materials. The following chart outlines expenditures to date for 2017-2018.

2017-2018 Textbook Budget	
Elementary	$256,153.81
Secondary	$324,402.10
Total Expenses	$580,555.91

IV. Goals, Objectives and Measures:

The goal is to ensure that each student has the requisite set of state-adopted textbook and instructional materials in each core academic subject and to allocate sufficient funds to support annual textbook expenditures. The objective is to accurately project textbook and instructional materials needs so that adequate funds may be allocated to address student textbook/instructional materials needs, per Education Code section 60119. The School Textbook Sufficiency Survey will serve as a measure for goal and objectives.

V. Major Initiatives:

The Library Textbook Services Department will assess the School Textbook/Instructional Materials Inventory and Order procedures and make recommendations for improving accuracy of projected needs, allocation of funding and the processing and distribution of textbooks and other instructional materials. As a part of this assessment, staff will take input from school site staff as well as other departments that interface with the textbook sufficiency process.

VI. Results:

100% percent of schools had sufficient textbooks and instructional materials by the eighth week of school, per Education Code 60119.

VII. Lessons Learned/Next Steps:

In January 2018, site administrators will submit course offerings and projected student numbers for 2018-2019 to Library Textbook Services. If courses require new adoptions, a course of study and textbooks are to be approved by the Board before April 1 to be incorporated into the budget and to assure that materials arrive by the beginning of the school year. If Board approval is made after April 1, textbooks will be purchased the following school year. The department will continue to bar code and maintain electronic records in Destiny of all new textbooks to ensure accurate accounting.

Sacramento City Unified School District
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a Public Hearing will be held as follows:

Topic of Hearing:

Review of the Pupil Textbook and Instructional Materials Incentive Program Act For 2017-2018

Copies of this program may be inspected at:

Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824

The Sacramento City Unified School District Governing Board will approve Resolution No. :
Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act

---

HEARING DATE: Thursday, October 5, 2017

TIME: 6:30 p.m.

LOCATION: Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824

FOR ADDITIONAL INFORMATION CONTACT: SCUSD Academic Office/Curriculum and Instruction Department (916) 643-9120

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 2960

Resolution Regarding Sufficiency or Insufficiency of Instructional Materials: Education Code Section 60119

WHEREAS, the governing board of the Sacramento City Unified School District is committed to providing appropriate instructional materials for all students, and;

WHEREAS, the governing board of the Sacramento City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing October 5, 2017, at, or about 6:30 p.m., which is before the eighth week of school, and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three places within the district stating the time, place and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" signifies each pupil, including English learners, has textbooks, instructional materials, or both, to use in class and to take home, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks or instructional materials were provided to pupils of the Sacramento City Unified School District, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each student which are aligned to the academic content standards and consistent with the cycled and content of the curriculum frameworks in English Language Arts (including the English Language Development component of an adopted program), Mathematics, Science, History-Social Studies, Foreign Language and Health, and;

WHEREAS, laboratory science equipment is available for science laboratory classes offered in grades 9 – 12, inclusive;

THEREFORE, IT IS RESOLVED, for the 2017-2018 school year, the Sacramento City Unified School District Board of Education has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of October, 2017, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

_____	_____
Jorge Aguilar	Jay Hansen
Secretary of the Board of Education	President, Board of Education

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 8.2

Meeting Date: October 5, 2017

Subject: Public Hearing on Resolution No. 2961: Approve State Board of Education Waiver Request for Old Marshall Lease

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☒ Conference/Action
- ☐ Action
- ☒ Public Hearing

Division: Facilities Support Services

Recommendation: Board to approve, after a public hearing, Resolution No. 2961, a waiver request to be submitted to the California Department of Education for a long term lease (more than one year) at Old Marshall.

Background/Rationale: On November 17, 2016, the Board of Education, after issuance of an RFP, directed staff to initiate negotiations with a developer for the Old Marshall School site in Midtown. A waiver is required from the State Board of Education to allow the District to enter into a lease for this District property located at 2718 G Street, Sacramento, California. The waiver request is for the purpose of maximizing community input. The statutory bid process for leases does not allow the District to evaluate proposals, with the aid and assistance of community input, in order to control the scope and uses for this unique property.

Financial Considerations: To be negotiated during the lease process. Any proposed lease agreement would be submitted to the Board for approval.

LCAP GOAL(s): Family and Community Empowerment

Documents Attached:
1. Notice of Public Hearing
2. Resolution No. 2961
3. Exhibit A Proposed Waiver to the State Board of Education

Estimated Time of Presentation: 5 minutes
Submitted by: Jorge A. Aguilar, Superintendent
Cathy Allen, Chief Operations Officer
Facilities Support Services
Approved by: Jorge A. Aguilar, Superintendent

NOTICE OF PUBLIC HEARING FOR LEASE WAIVER BY SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a public hearing will be held on October 5, 2017, beginning at 6:00 p.m., or as soon thereafter as the matter may be heard, in the Serna Center Community Conference Rooms located at 5735 47th Avenue, Sacramento, California 95824.

The hearing will be held to receive public comment before the Governing Board of the Sacramento City Unified School District considers submitting a waiver request to the State Board of Education, relating to Education Code sections 17455, 17466, 17469, 17472, 17473, 17474, and 17475. The waiver request will ask that the District be allowed to lease surplus District property located at 2718 G Street, Sacramento, California, to a developer based on the District's use of a request for proposal process intended to maximize community input.

For further information, please contact Cathy Allen, Chief Operations Officer, Facility Support Services, Sacramento City Unified School District, 5735 47th Avenue, Sacramento, California 95824; Phone: 916-643-9233.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 2961

**RESOLUTION TO APPROVE
STATE BOARD OF EDUCATION WAIVER REQUEST
FOR OLD MARSHALL LEASE**

WHEREAS, the Sacramento City Unified School District ("District") is the owner of that certain real property located in Sacramento County, California, commonly known as Old Marshall, located at 2718 G Street, Sacramento, California ("Old Marshall Site"); and

WHEREAS, after seeking community input, including the Marshall School/New Era Park Neighborhood Association, through meetings and postings on the District's website, the District issued a Request for Proposals ("RFP") on August 12, 2016 seeking proposals from qualified real estate developers for the development for the Old Marshall Site; and

WHEREAS, the Board intends to seek a waiver ("Waiver") from the State Board of Education ("SBE") of specified sections of the Education Code, to approve the District's use of the above-referenced RFP process and maximize the flexibility and return on a long term lease (more than one year) for the Old Marshall Site; and

WHEREAS, a true and correct copy of the proposed Waiver request is attached hereto as Exhibit "A" and incorporated herein by this reference; and

WHEREAS, prior to the Board meeting on October 5, 2017, the District consulted with its employee bargaining units regarding the Waiver request, as well as the District's Facilities Committee; and

WHEREAS, at its meeting on October 5, 2017, the Board held a public hearing to obtain comments from the public and the community regarding the proposed Waiver, and notice was provided to the public in advance of the hearing, including publication in the Sacramento Bee on September 25, September 28, and October 1, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education as follows:

1. The foregoing recitals are adopted as true and correct.

2. The Board approves the Waiver request and hereby authorizes and directs the Superintendent or his designee to take all steps necessary to submit the Waiver request to the State Board of Education for approval in conformance with SBE guidelines.

3. The Resolution shall take effect immediately upon approval of the Board.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of October, 2017, by the following vote:

AYES: ____

NOES: ____

ABSTAIN: ____

ABSENT: ____

_____
Jay Hansen, President, Board of Education
Sacramento City Unified School District

Attest:

_____
Jorge A. Aguilar, Secretary to the Board of Education
Sacramento City Unified School District

EXHIBIT A

PROPOSED WAIVER TO THE STATE BOARD OF EDUCATION

CALIFORNIA DEPARTMENT OF EDUCATION

GENERAL WAIVER REQUEST

GW-1 (Rev. 2/10/09) http://www.cde.ca.gov/re/lr/wr/

First Time Waiver: ☒
Renewal Waiver: ☐

Send Original plus one copy to:
Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

Faxed originals will not be accepted!

CD CODE						

Local educational agency:	Contact name and recipient of approval/denial notice:	Contact person's e-mail address:
Sacramento City Unified School District	Cathy Allen	Cathy-Allen@scusd.edu

Address:	(City)	(State)	(ZIP)	Phone (and extension, if necessary):
5735 47th Avenue	Sacramento	California	95824	(916) 643-9212 Fax Number: (916) 643-2020

Period of request: (month/day/year)	Local board approval date: (Required)	Date of public hearing: (Required)
From: Aug. 12, 2016 to Aug. 11, 2018	October 5, 2017	October 5, 2017

LEGAL CRITERIA

1. Under the general waiver authority of *Education Code* 33050-33053, the particular *Education Code* or *California Code of Regulations* section(s) to be waived (number): 17455, 17466, 17469, 17472, 17473, 17474, 17475 Circle One: (*EC*) or *CCR*

   Topic of the waiver: Public Bid Auction Requirements

2. If this is a renewal of a previously approved waiver, please list Waiver Number: and date of SBE Approval

3. Collective bargaining unit information. Does the district have any employee bargaining units? ☐ No ☒ Yes If yes, please complete required information below:

   Bargaining unit(s) consulted on date(s): 9/25/17 (UPE), 8/29/17 (SEIU); 8/9/17 (SCTA); 8/10/17 (Teamsters)

   Name of bargaining unit and representative(s) consulted: UPE (Judy Montgomery); SCTA (David Fisher); SEIU (Ian Arnold); Teamsters (Alan Durie)

   The position(s) of the bargaining unit(s): ☒ Neutral ☒ Support ☐ Oppose (*Please specify why*)

   Comments (if appropriate): SCTA neither supported nor opposed and is checked neutral; other units support.

4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.

   How was the required public hearing advertised?

   ☒ Notice in a newspaper ☐ Notice posted at each school ☒ Other: *(Please specify)* Agendized per the Brown Act

5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:

District Facilities Committee

6. Date the committee/council reviewed the waiver request: August 8, 2017

Were there any objection(s)? No ☒ Yes ☐ (*If there were objections please specify)*

7. *Education Code* or *California Code of Regulations* section to be waived**.** If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (or use a strike out key if only portions of sections are to be waived).

Please See Attachment "A"

8. Desired outcome/rationale. State what you hope to accomplish with the waiver. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

Please See Attachment "B"

9. Demographic Information:
For this waiver, __(*District/school/program)*__ involved has a student population of and is located in a ___(*urban, rural, or small city etc.)*__ in Sacramento County.

9. For a renewal waiver only, district also must certify:

True	False	
☐	☐	The facts that precipitated the original waiver request have not changed.
☐	☐	The remedy for the problem has not changed.
☐	☐	Members of the local governing board and district staff are not aware of the existence of any controversy over the implementation of this waiver or the request to extend it.

Renewals of General Waivers must be submitted two months before the active waiver expires. The local governing board must approve the renewal request. Retroactive waivers must go through the First Time Waiver Process.

Is this waiver associated with an apportionment related audit penalty? (per *EC* 41344) No ☒ Yes ☐
(If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No ☒ Yes ☐
(If yes, please attach explanation or copy of *CPM* finding)

District or County Certification – *I hereby certify that the information provided on this application is correct and complete*.

Signature of Superintendent or Designee:	Title: Cathy Allen, Chief Operations Officer, Facility Support Services	Date: October 5, 2017
FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
Staff Name (*type or print*):	Staff Signature:	Date:
Unit Manager (*type or print*):	Unit Manager Signature:	Date:
Division Director (*type or print*):	Division Director Signature:	Date:
Deputy (*type or print*):	Deputy Signature:	Date:

Attachment A

7. Education Code or California Code of Regulations section to be waived.

The Sacramento City Unified School District desires to waive the following sections and portions of the Education Code lined out below:

17455. The governing board of any school district may sell any real property belonging to the school district or may lease for a term not exceeding 99 years, any real property, together with any personal property located thereon, belonging to the school district which is not or will not be needed by the district for school classroom buildings at the time of delivery of title or possession. The sale or lease may be made without first taking a vote of the electors of the district~~, and shall be made in the manner provided by this article~~.

17466. Before ordering the ~~sale or~~ lease of any property the governing board, in a regular open meeting, by a two-thirds votes of all its members, shall adopt a resolution, declaring its intention to ~~sell or~~ lease the property, as the case may be. The resolution shall describe the property proposed to be ~~sold or~~ leased in such manner as to identify it~~ and shall specify the minimum price or rental and the terms upon which it will be sold or leased~~ and the commission, or rate thereof, if any, which the board will pay to a licensed real estate broker~~ out of the minimum price or rental. The resolution shall fix a time not less than three weeks thereafter for a public meeting of the governing board to be held at its regular place of meeting, at which sealed proposals to purchase or lease will be received and considered~~.

17469. Notice of the adoption of the resolution ~~and of the time and place of holding the meeting~~ shall be given by posting copies of the resolution signed by the board or by a majority thereof in three public places in the district~~, not less than 15 days before the date of the meeting, and by publishing the notice not less than once a week for three successive weeks before the meeting in a newspaper of general circulation published in the county in which the district or any part thereof is situated, if any such newspaper is published therein~~.

17472. ~~At the time and place fixed in the resolution for the meeting of the governing body, all sealed~~ proposals which have been received shall, in public session, be ~~opened,~~ examined, and declared by the board. ~~Of the proposals submitted which conform to all terms and conditions specified in the resolution of intention to sell or to lease and which are made by responsible bidders, the proposal which is the highest, after deducting therefrom the commission, if any, to be paid a licensed real estate broker in connection therewith, shall be finally accepted, unless a higher oral bid is accepted or the board rejects all bids~~.

~~17473. Before accepting any written proposal, the board shall call for oral bids. If, upon the call for oral bidding, any responsible person offers to purchase the property or to lease the property, as the case may be, upon the terms and conditions specified in the resolution, for a price or rental exceeding by at least 5 percent, the highest written proposal, after deducting the commission, if any, to be paid a licensed real estate broker in connection therewith, then the oral bid which is the highest after deducting any commission to be paid a licensed real estate broker, in connection therewith, which is made by a responsible person, shall be finally accepted. Final acceptance shall not be made, however, until the oral bid is reduced to writing and signed by the offeror.~~

~~17474. In the event of a sale on a higher oral bid to a purchaser procured by a licensed real estate broker, other than the broker who submitted the highest written proposal, and who is qualified as~~

~~provided in Section 17468 of this code, the board shall allow a commission on the full amount for which the sale is confirmed. One-half of the commission on the amount of the highest written proposal shall be paid to the broker who submitted it, and the balance of the commission on the purchase price to the broker who procured the purchaser to whom the sale was confirmed.~~

17475. The final acceptance by the governing body may be made ~~either at the same session or~~ at any ~~adjourned session of the same~~ meeting ~~held within the 10 days next following~~.

Attachment B

8. Desired Outcome/Rationale

The Sacramento City Unified School District ("District") requests that the specified Education Code sections, or portions thereof, be waived in order to allow the District to lease its Old Marshall Site located at 2718 G Street, Sacramento, California ("Site"). Old Marshall is a 113-year-old former school that has been vacant since 2009 (see Google screenshot as of Jan. 2017; Attachment 1). The desired outcome is to use this unique asset, which cannot be achieved by the statutory bid process, in a manner that best serves the District's schools and the surrounding community. The Marshall School/New Era Park Neighborhood Association ("Association") has been actively involved, and will continue to be actively involved, to engage in the process of assisting the District so that the Old Marshall Site will be utilized in a manner that will be the most beneficial, not only to the District, but to the neighborhood in the uses of the Site. Accordingly, the District has pursued a process in which a Request for Proposals ("RFP") was issued seeking proposals from qualified real estate developers for the redevelopment of the Site. Attached (Attachment 2) is the RFP that was used. Only three proposals were submitted. The best proposal for the District and the neighborhood was submitted by the team of Mogavero Architects and Bardis Homes ("Mogavero") which has committed to establishing for the Site ". . . a neighborhood input and review process that will engage the surrounding residents as well as the neighborhood as a whole." (See Attachment 3.) The current proposal is a "senior cohousing proposal" that will preserve "the iconic status of the Old Marshall School, provides much-needed on-going revenue to the school district, maintains connection to the property's academic heritage, and is based on a solid, achievable pathway to success." (See Attachment 3.)

Granting the waiver will allow maximum transparency and input from the community, which cannot be possible through the competitive bid process required by Education Code sections 17455 through 17484.

It has been the desire of the District to attract potential long-term lessees (more than one year and up to the statutory maximum) who will not only pay a fair lease price, as determined by the District, to lease the Site, but who will also enhance the Site and be compatible with the surrounding neighborhood. The process the District has and will use will be designed to achieve the best result for the District, the schools, and the community.

The proposed developer, Mogavero, needs assurance that the waiver will be granted since there will be considerable time and expense invested in due diligence activities and in securing the necessary approvals and permits from the City of Sacramento. Only with a waiver can the District and the proposed developer engage in lease negotiations which, if successful, would return to the Board, after public notice, for approval of a lease. If, for any reason, the proposed developer, Mogavero, is unable to negotiate and

enter into a mutually satisfactory lease with the District, the purpose of the waiver is to continue to allow the District the flexibility of issuing a subsequent RFP, or reviewing previous proposals, with input and recommendations from the Association and the public, to achieve the objectives of using Old Marshall for the benefit of the District and the surrounding neighborhood.

The District seeks to waive the portion of Education Code section 17466 that provides for a minimum price or rental and requires sealed proposals to lease the Site. This requirement restricts the District's flexibility in negotiating price, payment, and other terms that may yield greater economic benefit to the District and community benefits than a sealed bid process. The statutory process eliminates the District's ability to involve the community in the uses of Old Marshall.

Since the District is requesting to waive the requirement pursuant to Education Code section 17466 of fixing a time not less than three weeks thereafter for a public meeting at which sealed proposals will be received and considered, the District also seeks to waive the corresponding provisions in section 17469.

The District seeks to waive a portion of Education Code section 17472 regarding acceptance of oral bids. With a waiver of the requirement that sealed proposals be received, and that the highest bidder be awarded the contract, the District will be able to lease the Site to the lessee(s) with the most favorable proposal to the District and the community. The Board would, therefore, be able to lease to the lessee submitting the proposal that best meets the needs of the District and the community. By removing the requirement that an oral bid be accepted, it is within the discretion of the District to determine what constitutes the most desirable lease proposal.

The District requests that Education Code section 17463 be waived in its entirety since the District, in negotiating an agreement to lease the Site, will not be accepting oral bids in addition to sealed bids. Similarly, the District requests that Education Code section 17474 be waived in its entirety.

The Districts also seeks to waive the portion of Education Code section 17475 that specifies the time for final acceptance of a bid. Rather than specifying a certain number of days or a timeframe, the District seeks flexibility in leasing the Site. The District has fostered and will continue to ensure a public process whereby the reasons for the determination of the most desirable lease proposal is shared openly. Prior to the decision to lease the Site, the District has received comment from its Facilities Committee, as an advisory committee, as well as the public.

ATTACHMENT 1

Google Maps 2718 G St

Image capture: Jan 2017 © 2017 Google United States

Sacramento, California

Google, Inc.

Street View - Jan 2017

ATTACHMENT 2

Facilities Support Services
5735 47th Avenue
Sacramento, California 95824
(916) 643-9233

REQUEST FOR PROPOSALS

QUALIFIED REAL ESTATE DEVELOPERS
FOR
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
OLD MARSHALL SITE

RFP ISSUED:	**August 12, 2016**
DUE DATE/TIME:	**September 30, 2016 3:00 PM**
PLACE:	**Facilities Support Services** **5735 47th Avenue** **Sacramento, California. 95824**
CONTACT:	**Elena Hankard** **elena-hankard@scusd.edu** **916-643-9233**

SUBMITTAL INSTRUCTIONS: Complete proposals must be delivered to the above address in a sealed envelope *prior* to the date and time specified. ***Late submittals will not be considered.*** In addition to your complete firm name and address, please annotate the envelope as follows: "CONFIDENTIAL – PROPOSAL FOR QUALIFIED REAL ESTATE DEVELOPERS – OLD MARSHALL"

RFP FOR QUALIFIED REAL ESTATE DEVELOPERS – "OLD MARSHALL"

The Board of Education of the Sacramento City Unified School District ("SCUSD" or ("District") is seeking a qualified developer to redevelop the real property asset hereinafter referred to as the "Old Marshall Site".

I. INTRODUCTION

On June 28, 2016, the Board of Education ("Board") for the SCUSD adopted a resolution authorizing SCUSD staff to release a Request for Proposal (RFP) for qualified Real Estate Developers to submit their Proposals for the redevelopment of the Old Marshall Site located 2718 G Street in Sacramento, CA ("Site" or "Subject Property"). The Subject Parcel is described in greater detail later in this RFP and is also hereinafter referred to as the "Site". Neither the Site's real property nor improvements are considered to any longer be suitable for school purposes or other District uses. The Board has determined that the Subject Property has a higher value to the District as an income producing asset that may also provide SCUSD with some use under a Joint Occupancy Agreement. The District reserves its rights to consider a sale, or other disposition or use, of the property pursuant to applicable provisions of the California Education Code.

Through this RFP process, SCUSD intends to select a qualified Real Estate Development Entity ("Entity", "Development Team" or "Real Estate Developer") to enter into an Exclusive Negotiations Agreement (ENA), and negotiate terms of a potential Joint Occupancy Agreement.

It is SCUSD's belief that involving all of the project participants early in the selection process in a collaborative atmosphere of equals will result in projects that can be delivered with more predictable results: optimal lease rate (based on the appraised Fair Market Value (FMV) of the real estate as the minimum acceptable compensation for the Site), reasonable levels of participation by the District in the development and execution of the development proposal, and the best possible quality of the resulting project from the Entity's executed development proposal. SCUSD seeks to gain the benefit of an environment where team members are encouraged to share ideas freely in an atmosphere of mutual respect, tolerance, and trust, and to explore ways to deliver projects that mitigate the uncertainty, frustration and risk while balancing the limited resources within the SCUSD.

The selected Entity will be expected to negotiate and work collaboratively and co-operatively with the SCUSD team, the affected community within the Site's project area, other public agencies expected to be involved in the project proposed by the Entity including but not limited to the City and County of Sacramento, and other stakeholders identified in the process of developing and agreeing to a development plan and the resulting project development culminating in the Joint Occupancy Agreement.

The District reserves the right to verify sources available to SCUSD, and to require an interview with the entity to determine that the Entity's stated qualifications are true,

accurate and will serve the interests of SCUSD. The District's decision regarding the most optimal proposal will be based on objective evaluation criteria.

II. CRITICAL DATES AND INFORMATION FOR THE RFP

Proposal Due Date: September 30, 2016 3:00 PM

The Proposal shall be marked: "CONFIDENTIAL – PROPOSAL FOR QUALIFIED REAL ESTATE DEVELOPERS – OLD MARSHALL"

Sacramento City Unified School District
Facilities Support Services
5735 47th Avenue
Sacramento, California 95824
ATTENTION: Elena Hankard

Submission of the Proposal by facsimile or e-mail is not acceptable. Proposals not received by the deadline will be returned unopened.

Questions Regarding the RFP:

Any questions regarding the RFP are due by 5:00 PM on September 7, 2016. Questions must be submitted in writing to Elena Hankard.

Potential Schedule of Events (Subject to Change)

EVENT	DATE
Release of RFP Documents	August 12, 2016
Site Visit	August 31, 2016
Deadline for Questions Regarding the RFP***	September 7, 2016
Response to Questions Received	September 12, 2016
Proposals Due	September 30, 2016 at 4PM
Evaluate Qualifications & Reference Checks	Week of October 3, 2016
Notification of Initial Interviews if Applicable	Week of October 3, 2016
Interviews if Necessary	Week of October 10, 2016
Selection Committee Review / Recommendation to Board for Short List	Week of October 10, 2016
Presentation of Proposals to Board by Staff in Accordance with Joint Occupancy Requirements or Ground Lease Requirements	November 3, 2016
Board Authorization to Proceed With Short List of Proposers	November 17, 2016
District to Notify Short List and Request Advanced Proposals	Week of November 21, 2016
Final Advanced Proposals Due From Short Listed Real Estate Developers	December 22, 2016
Review of Proposals From Short List of Proposers	Week of January 9, 2017

Recommendation to Board from Short List	January 19, 2017
Presentation of Proposals to Board	TBD
Board Authorization to Proceed With Negotiations With Selected Entity	TBD

***Questions pertaining to the RFP:
Questions related to this RFP should be submitted in writing to elena-hankard@scusd.edu no later than Wednesday, September 7, 2016 at 5:00 PM. Specify "RFP for Old Marshall Parcel" in the subject line. Responses to all questions received will be posted on the District website, http://www.scusd.edu/old-marshall-and-thomas-jefferson-information no later than 5:00 pm. on September 12, 2016.

Requirements to Be Deemed Responsive

Mandatory pre-submittal conference on Wednesday, August 31, 2016. Time and location to be determined. Development Teams are required to attend. Consultants are also encouraged to attend and network with prospective Real Estate Developers, District staff and community members.

Proposals must be submitted by September 30, 2016.

Description of Properties

SCUSD is offering the 1.18 acres of RU-3-A residential zoned property located 2718 G Street in Sacramento, CA with an assessor parcel number of 003-0202-001. Site includes building improvements and is a registered historic resource in Sacramento.

An entity may, in the form a single and sole party, corporation, limited liability company or partnership, or joint venture, propose to acquire interest in the Site as described in the Transaction Parameters below.

III. Transaction Parameters

The District has determined that it seeks proposals from qualified Real Estate Developers interested in acquiring a leasehold interest in the Subject Property though a Joint Occupancy Agreement or, possibly a Long-term Ground Lease in the alternative from SCUSD.

The limiting conditions of both the Joint Occupancy and the Ground Lease property utilization options are described below.

Joint Occupancy Agreement: Under a Joint Occupancy Agreement the District is allowed to enter into a lease with any person or entity for a period of 66 years. The Joint Occupancy Agreement must include the following:

1) The contracting party must construct or provide for the construction of building(s) which will be jointly occupied by both parties.
2) Title to that portion of the building to be occupied by the private party remain the exclusive personal property of the private party.
3) Title to that portion of the building to be occupied by the District shall vest in the District upon completion and acceptance by the District.
4) No rental fee or other charges for the use of the building shall be paid by the District.
5) Require lessee to either post a performance bond or irrevocable letter of credit in the District's discretion.

The annual lease payment may not be less than FMV as determined by a real estate appraisal prepared by the District. The District may also negotiate other consideration in addition to the annual lease payment. Creative approaches are encouraged and the District is looking for the most advantageous financial solution that meets its programmatic requirements.

Long-term Ground Lease: Subject to other requirements by law, the District has authority to enter into a lease not to exceed 99 years with any party, so long as no

purchase option is considered in the lease agreement. Therefore, no purchase options may be considered. The annual lease payment may not be less than FMV as determined by a real estate appraisal prepared by the District. The District may also negotiate other consideration in addition to the annual lease payment.

Acceptable Proposal Characteristics

The District seeks proposals that have the following characteristics:

1. Proposed Site redevelopment for a residential mixed project with a possible retail component.
2. Proposed Site control to remain as SCUSD as the fee title owner with the Real Estate Developer holding a leasehold interest in the property.
3. The Real Estate Developer, at its cost, must secure all land use entitlements necessary for the construction of the Project.
4. No proposed grants, loans, or other financial participation from SCUSD.
5. The proposer will be required to demonstrate adequate debt and equity financing to construct and operate the property on a long term basis.
6. It is intended that the proposer would be required to pay for any remediation costs associated with any environmental issues related to the property or its improvements including but not limited to asbestos and lead based paint.
7. If at all feasible, retain all or a portion of the building improvements in the project.

Deposits

The District shall require a minimum of a $25,000 deposit to serve as liquidated damages should the District and the Entity enter into an Exclusive Negotiations Agreement (ENA) but not enter into and close on a final Joint Occupancy Agreement through an escrow.

Any deposit that does not become liquidated damages will be applied to the transaction if necessary. Any unearned monies by the District will be returned to the entity at the close of escrow without interest.

Financing

SCUSD shall not contemplate providing seller financing to the Entity for any purpose. SCUSD does not expect to enter into any lease back agreements. Entity must secure its own financing to acquire the Subject Property and develop any proposed project at the Site.

Fees

SCUSD will not contemplate paying any development fee, brokerage fees or commissions, or finder's fees to the Entity or any affiliate or representative of the Entity. Entity profit and loss is its sole responsibility.

Project Cost

The District is offering the use of the land it owns and in return the development team would be responsible for the design, construction, operation and maintenance of the improvements and all costs associated with the Project, including community outreach and environmental concerns.

SCUSD shall not pay any cost related to the Entity's pre-development, development, financing, or construction cost associated with the Entity's proposed project at the Site. The cost of any studies or reports that SCUSD requires from the Entity shall be paid for by the Entity and will not be paid for or be credited to them through the exchange.

SCUSD Participation

SCUSD shall only commit to limited participation at its discretion to assist the Entity with due diligence by providing access to the Subject Property, providing available, pertinent documents for the Site, and sharing information with the Entity's consultants, lenders, or other parties to assist in the due diligence, feasibility analysis, project design and close of escrow; or written letters of support should the Entity apply for public financing.

IV. Scope of Relationships

Entity shall agree to engage with the constituents of the Subject Property to give information regarding any proposed project and receive feedback from the constituents regarding the proposed project. SCUSD may or may not elect to participate in such meetings.

The SCUSD team, the Entity and other stakeholders may help to establish the proposed project. Such participation may be captured within or outside of the real property exchange agreement. However, the Entity shall be solely responsible for securing any necessary and required land use approvals from the City of Sacramento. SCUSD has no authority to approve or ensure any approval of the Entity's proposed project.

V. Proposal Format and Content

The District intends to select a qualified reputable Real Estate Developer who can demonstrate strong relevant experience with similar projects, financial capacity, and sensitivity to the District's academic vision, and the local community. Evidence of ability to finance, undertake and complete the proposed project(s) is crucial to a successful submission. In addition to seeking a team that can provide proven expertise in design and development, the District is also interested in a team that will provide creative opportunities for revenue generation from the properties subject to this solicitation. The District will look favorably towards qualified teams of Real Estate Developers that provide viable ideas for revenue generation that are supported with concrete, market driven business cases and/or investments.

The proposal shall be clear, concise, complete, well organized and demonstrate entity's qualifications, ability to follow instructions, and work cooperatively with SCUSD.

Fifteen (15) bound copies of the Statement of Proposal should be provided, with all materials bound to an approximately 8-1/2" x 11" format, not to exceed forty (40) single-sided pages total length. Pages must be numbered. We will not count, in the total, the graphic cover sheet, cover letter, table of contents, financial information, blank section dividers (tabs) and a maximum of 6 resumes (demonstrating team experience with their proposed project (s) and development projects, generally).

The Proposal shall be sealed with the entity's name, address, and "CONFIDENTIAL – PROPOSAL FOR QUALIFIED REAL ESTATE DEVELOPERS – OLD MARSHALL" clearly visible on the outside.

All entities are requested to follow the order and format specified below. Please tab each section of the submittal to correspond to the numbers/headers shown below.

Submittal Cover
Include the RFP title and submittal due date, the name, address, fax number, and the telephone number of entity (or entities for joint venture or association).

1. Table of Contents
Include a complete and clear listing of headings and pages to allow easy reference to key information.

2. Cover Letter
Include a cover letter signed by an officer of the entity submitting the proposal, or signed by another person with authority to act on behalf of and bind the entity. The letter should certify that the information contained in the proposal is true and correct, and that the signatory (ies) has authority to act on behalf of and bind the entity. Please also indicate the contact person(s) for the negotiations.

3. Executive Summary
Briefly summarize or paraphrase your proposal. Entities are encouraged to provide comments on the proposed team, its track record or track record of the team members, proposed exchange parcels, other potential consideration to be given to the District if necessary to provide the District at least FMV or other agreed to consideration, and agreement terms including closing, and participation requested of SCUSD, and briefly describe your company philosophy on collaboration with public agency partners.

4. General information
Include number of employees, years in business, name(s) of owner (& home office location, local office location (if different), types of licenses held, primary business types and market areas.

5. Organization

Show an organizational chart for the team indicating principals, project managers and other vital managerial and leadership staff. Give a brief description of the roles of each person on the team and their office location. In narrative form, briefly discuss each member's experience and its relevance to the proposal.

6. Experience

Describe your specific experience with transactions with K-12 public school districts of other public agencies.

7. Proposed Financial and Other Transaction Terms

Describe the anticipated value the District shall receive and any other consideration that may be provided to ensure the District shall receive FMV for the Subject Parcel. Describe the proposed closing schedule and other pertinent terms concerning the transaction with SCUSD. Should the entity expect to have to provide other consideration to the District, the Entity shall demonstrate its ability to provide this consideration to the District in the form of a letter of credit, loan commitment, its own cash reserves, or letter from investor who can demonstrate an equal level of proof of funds to deliver the potential additional consideration.

8. Proposed Project at Subject Property

Provide a description of the proposed project to be developed at the Subject Property including product type i.e. residential or mixed use, for residential market served i.e. market rate, affordable, for rent or for sale, architectural style, approach to preserving any Site improvements, proposed land use entitlements required, and other pertinent information that describes the project(s).

Project must emphasize the characteristics stated in the Proposal Characteristics provided under that section of the Transaction Parameters.

VI. Selection Process

A. Selection Committee

The responses will be evaluated by a District selection committee ("Selection Committee") that will review the submitted responses.

B. Selection Process

The Selection Committee will evaluate submissions based on the quality of the materials submitted pursuant to this RFP. Using the evaluation criteria listed in the following table, materials will be evaluated and scored based on their completeness, feasibility, innovation, and responsiveness to the District's stated project objectives.

Evaluation Criteria

1. Demonstrate experience to successfully design, construct and operate similar facilities and demonstrate the best approach for the Project.

2. Demonstrate financial ability to provide project financing.

3. Creative approaches to achieving ancillary revenues through ground leases and revenue participation, including upfront lease payments to the District.

4. Creative and viable approaches to providing the District with a functional asset that meets its program requirements.

5. Have demonstrated ability to perform successful community engagement on projects.

District staff will select teams with the highest combined scores from the written submission. In addition, the District will conduct interviews with the highest scoring teams.

C. Development Teams are prohibited from contacting any Board member or their staff in reference to this RFP other than in public during a public hearing to assure a fair and equitable process. Development Teams failing to abide by this prohibition will be disqualified from submitting.

District Rights

The District may investigate the qualifications of any individual or firm under consideration, require confirmation of information furnished, and require additional evidence of qualifications. The District also reserves certain rights, including, but not limited to, the following:

1. Reject any or all of the proposals.
2. Issue subsequent RFPs.
3. Cancel the entire RFP.
4. Amend any part of the RFP process by addenda.
5. Appoint evaluation committees to review qualifications or proposals.
6. Seek the assistance of outside technical experts in qualification or proposal evaluation.
7. Require Development Teams to clarify submittals and to submit additional information.
8. Meet with and interview Development Teams or individual members.
9. Approve or disapprove the use of particular contractors or subcontractors.
10. Establish a short list of firms eligible for discussions.
11. Waive informalities and irregularities in the RFPs.

12. Inquire of District personnel and consultants regarding Development Team's past performance.

Capabilities of Proposers

A. **Firm Experience**

1. Experience with types of development proposed

2. Record for delivering projects on time and on budget

3. Financial capabilities

4. Insurance requirements

5. Claims, litigation and arbitration history

6. Experience with community outreach

7. References

8. Experience in public/private partnerships

Experience of Key Personnel on Similar Projects

1. Project management experience

2. Past experience working with other firms on the overall team

3. Sustainable design experience

4. Educational background

5. References

Evaluation Criteria/Scoring

All submittals in response to this RFP will be reviewed for their relative strengths and weaknesses based on the requirements described above. Rankings will be based generally on the completeness, responsiveness and quality of answers to this solicitation. Submittals will be evaluated more specifically based on the following weighted criteria:

A. Development Team's Expertise 30%

The following items will be the key criteria by which submissions for this section will be evaluated:

1. Resumes of key team members with the following items of importance: a. Historic track record and experience with similar projects of Development Team, and Development Team architects, attorneys and property managers.
    a. Project-based experience working with stakeholders and community engagement processes for similar projects. Of importance are specific examples of challenging projects in this regard, and the Development Team's ability to meet these challenges.
    b. Past performance in meeting entitlement, funding and construction schedules.

2. The demonstrated record of the Real Estate Developer and development team to create and complete projects that are similar in size, type, magnitude and tenancy to the proposed project.

3. The financial capacity of the Development Team, which includes sound operating financials for the Real Estate Developer itself; demonstrated regular access to capital for project development; proven ability to gain public financing when project-appropriate; and a strategy or plan to gain financing in the current economic conditions.

4. Demonstrated ability to gain entitlements within the City of Sacramento or other locations in California including an operative knowledge of updates to the City and state development code.

B. Project Proposal 35%

The following items will be the key criteria by which submissions for this section will be evaluated:

1. Manner in which the proposed project will specifically benefit the following entities:
    a. District
    b. Students
    c. Community
    d. Development Team

2. Describe any non-monetary assets, qualification or resources that the Development Team may provide that will enhance or sustain the proposed project.

3. Description of your team's "Value Proposition" and unique expertise your team brings to this project.

4. Understanding of project scope, sensitivities and stakeholders.

5. Team organizational chart and description of reporting relationships.

6. Overall project management structure and accountabilities.

C. Public/Private Partnership Experience 15%

Describe the quality, complexity, stability and longevity of Development Team's partnerships with public agencies. Of importance is any development experience with other secondary educational institutions; any specific examples of working on a challenging project with a public entity successfully; and the quality of public sector references in this regard.

D. Operations Plan and Revenue Generation Opportunities 20%

The following items will be the key criteria by which submissions for this section will be evaluated:

1. Overall approach to operating and maintaining educational facilities.

2. Examples of where your team has successfully implemented programs and services that generate offsetting revenues. Specific expertise of team members in this area.

3. State willingness to risk share with the District in revenue generation activities (e.g., master lease of private uses) and provide examples of such activities.

4. Show financial underwriting that form the basis of the development team's proposal.

ATTACHMENT 3

Marshall School Development Summary

As a registered historic resource in Sacramento, the Old Marshall School (Marshall) is a time-honored neighborhood landmark. No longer suitable to serve as a school and in need of significant rehabilitation, the district's property presents a challenging yet unique opportunity to weave new senior housing options into the rich neighborhood fabric. The team of Mogavero Architects and Bardis Homes (Team) propose to renovate and rehabilitate the existing Marshall School and construct two new architecturally compatible structures to the east and west of the current building fronting on 27th and 28th Streets. The small annex building will need to be demolished in order to make space for the new structures. The development would ideally comprise for-sale condominiums targeting seniors and near term retirees. The proposed approach further facilitates the option for on-site caretaker accommodations and additional amenities. The iconic structure that once served the education of the neighborhood's youth will now be dedicated to caring for the needs of the neighborhood's seniors.

Our Team has a track record of collaboration; already partners on the "Good Project," 35 Townhomes in West Sacramento, both entities are well-established within the Sacramento building community. Mogavero Architects is Sacramento's leader in sustainable and innovative design, and Bardis is a well-recognized home builder known for producing strong, tight-knit communities. Our team's unique skills complement one another and our working relationship has become stronger through our history of joint-accomplishments.

As Sacramento residents and business owners, working closely with the community is a top priority. Collaborating with the school district, the local neighborhood association and neighbors, Preservation Sacramento, and the City of Sacramento, our team will honor the architectural and historical integrity of the Marshall School. The team will seek and integrate applicable input from diverse and intersecting interests in the City and the neighborhood to bring new housing to the Marshall School site. The team will establish a neighborhood input and review process that will engage the surrounding residents as well as the neighborhood as a whole.

The Mogavero/Bardis Team offers extensive experience transforming infill sites to meet the needs of current and future residents. The senior cohousing proposal preserves the iconic status of the Old Marshall School, provides much-needed on-going revenue to the school district, maintains connection to the property's academic heritage, and is based on a solid, achievable pathway to success.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 9.1

Meeting Date: October 5, 2017

Subject: Student Achievement Presentation Smarter Balanced Assessment Consortium (SBAC)

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office & Continuous Improvement and Accountability

Recommendation: Receive information on the 2017 CAASPP Data Review.

Background/Rationale: Students in grades 3-8 and 11 are administered state mandated assessments in English Language Arts (ELA) and Mathematics, as part of the California Assessment of Student Performance and Progress (CAASPP). These assessments, which measure students skills, knowledge, and performance on the Common Core State Standards (CCSS) are computer-adaptive and administered online. The CAASPP is not administered in all grades and results only provide one measure student performance. Therefore additional indicators of student performance and progress, which are aligned to our Strategic Plan and Local Control Accountability Plan (LCAP), will provide a more comprehensive overview of academic achievement.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates

Documents Attached:
1. Executive Summary

Estimated Time of Presentation: 15 minutes	
Submitted by:	Iris Taylor, Chief Academic Officer Vincent Harris, Chief of Continuous Improvement and Accountability
Approved by:	Jorge A. Aguilar, Superintendent

Board of Education Executive Summary
Academic Office &
Continuous Improvement and Accountability

Student Achievement Presentation Smarter Balanced Assessment Consortium (SBAC)
October 5, 2017

I. Overview of the CAASPP Data Review

In 2010, the California State Board of Education adopted the Common Core State Standards (CCSS) for mathematics and English Language Arts (ELA), a more rigorous set of academic content standards with a focus on college and career readiness. In 2015, the CCSS-aligned Smarter Balanced (SBAC) assessments in English Language Arts and Mathematics were first administered as part of the California Assessment of Student Performance and Progress (CAASPP) to students in grades 3-8, and 11. With the completion of the third year of testing in 2017, this report includes a two-year comparison and the most recent results.

The SBAC assessments are computer-adaptive tests with items represented in multiple formats, including selected and open-ended response, which require students to explain and justify their thinking. The SBAC results inform parents, staff, and the Board of Education of students' progress toward readiness for success in college, career, and life beyond graduation. This report includes results from the 2016-17 administration, and it includes comparative results to the State, Sacramento County, similar districts, and prior year results. Results are disaggregated by grade level, race/ethnicity, and program participation.

However, performance on SBAC is only one data point or indicator of our Balanced Accountability Framework for measuring progress with preparing students to be college and career ready. Other indicators that will be reviewed include cohort graduation rate, A-G completion, Early Assessment of Progress, Advance Placement course taking and exam performance, and ACT and SAT performance.

II. Driving Governance

The district's Equity, Access, and Social Justice Guiding Principle, calls for all students to be given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. Vital to actualizing this principle is supporting and challenging all students to actively engage in rigorous and relevant curriculum that prepares them for college, career, and a fulfilling life, regardless of zip code, race/ethnicity, (dis)ability, language proficiency, and life circumstance. Our goal is for all schools to hold students to the highest academic expectations, which is also evident in the district's Local Control Accountability Plan (LCAP) goal one's focus of increasing the percent of students who are on track to graduate college and career ready and the Local Educational Agency (LEA) plan which is designed to enable schools to substantially assist students to meet academic standards.

III. Budget

N/A

IV. Goals, Objectives and Measures

SCUSD is fully committed to using multiple measures to assess the quality and effectiveness of our actions and services to successfully accomplish the goals outlined in our Guiding Principle, Strategic Plan, LCAP, and LEA Plan.

V. Major Initiatives

The district has instituted a multi-dimensional approach to the implementation of the CA CCSS standards and has identified five key levers for impacting student achievement. These levers include a focus on: a) staff capacity building, b) instructional materials and pedagogy, c) assessment for learning, d) communications and stakeholder engagement, and e) technology infrastructure. Below we describe the major strategies and actions for each lever.

Staff Capacity Building

The district recognizes that capacity building and professional learning is needed for a wide range of staff members in order for the implementation of CCSS ELA and math to have maximum impact on student achievement. Thus, staff capacity building has included professional learning for an array of staff members including administrators, teachers, instructional aides, and district staff.

Leadership Capacity Building

SCUSD's capacity building for principals has occurred primarily through the monthly principals' meeting structure. In the Fall of 2016-17, principals and teams of teachers came together to focus on cross-disciplinary instructional strategies for engaging students in academic discourse and high quality tasks/texts/questions. The sessions integrated technology, supports for students identified for Gifted and Talented Education (GATE) services, English Learners (EL), and students with disabilities (SWD). In addition, principals and assistant principals met in the remaining months to collaborate on supporting teachers with standards implementation and to engage in instructional rounds, a comprehensive process of collaborating to gather and analyze data on students' learning experiences based on classroom observations. In total, site administrators engaged in 18 sets of instructional rounds oftentimes side by side with teachers.

For the 2017-18 school year, site administrators are growing their capacity to engaged in disciplined inquiry and respectful data analysis using the practices of Improvement Science. The sessions have been led by the Superintendent, the Instructional Assistant Superintendents and senior leadership staff and will focus on areas such as English Learner redesignation, Reading by Third Grade, Middle and High School Readiness, Graduation, and UC/CSU A-G completion. In addition, 60 school site administrators are taking part in ongoing professional learning regarding how to effectively organize and work with teachers during weekly Collaborative Time.

Teacher Capacity Building/Professional Learning

The Academic Office continues to provide a variety of professional learning opportunities to support teachers with standards implementation. This includes professional learning sessions during the summer and school year and the work of the district's training specialists. SCUSD currently employs a cadre of math (9), ELA/ELD (9) and Science (2) training specialists. The training specialists provide coaching and feedback, conduct demonstration lessons, and work with teachers on lesson/unit and assessment planning. In addition, all teachers are provided the opportunity to collaborate with their colleagues during the early release day on Thursdays called Collaborative Time. This designated period affords teachers time to learn more about the standards, design lessons, examine student work, and address implications for teaching.

Mathematics
Throughout the 2016-17 school year, Math Training Specialists supported teachers in shifting their instruction to use more cognitively-demanding tasks and have students engage in academic discourse. In collaboration with the Youth Development Department, the team expanded the successful Summer Math Institute from last year to include 75 elementary and middle school teachers. Teachers worked with students in the Summer Quest program and were able to study and immediately apply their learning about math concepts, growth mindset, academic discourse, and using technology for learning mathematics. Technology used in the summer sessions have been awarded to five classrooms mathematics laboratories will be formed and supported by the district math training specialists. During the 2017-18 school year, teachers will continue to be supported by Math Training Specialists and may also opt-in to various professional learning opportunities facilitated either during weekly Collaborative Time or other agreed-upon days.

English Language Arts (ELA)
With training specialists support and use of the curriculum maps and supplemental materials and resources, teachers have been working on improving ELA instruction with a focus on

writing instruction through genre study, academic discourse and the use of high quality texts, tasks and questions. Last year, district ELA instructional support expanded the work on Academic Discourse by adding a focus on writing about reading and foundational skills instructional practices. Over the past five years, the district has begun shifting to a Balanced Literacy approach to literacy instruction and more than 600 teachers in grades K-8 have participated in the Beginning and Advanced Balanced Literacy Summer Institutes. In addition, the ELA/ELD training specialists continue to grow in capacity to provide support for teachers in the summer and during the school year.

English Language Development (ELD)
The district has greatly increased its ELD professional learning opportunities for teachers and principals over the past few years. In 2015-16, the teachers and principals of two elementary schools serving a high concentration of English Learners, John Still and Ethel Phillips, participated in Leading with Learning, more than 40 hours of ELD professional learning that is based on the CA ELA/ELD Framework and was funded by a federal i3 grant. This has now grown to include eight additional schools for the 2017-2018 school year. (Bowling Green Chacon, Bowling Green McCoy, Susan B. Anthony, Pacific, Elder Creek, Nicholas, Parkway, and Abraham Lincoln). During the year, ELA/ELD training specialists support the teachers who have participated in the Institutes. Additionally, we will offer the ELD Institutes again during the school year.

Students with Disabilities
The Special Education Department continues to host a series of professional learning opportunities that focus on deeper learning in academic discourse and high quality tasks tailored specifically to teachers teaching special education as well as quality IEP development that focuses on standards and other areas of need for students with disabilities. Teachers have used collaborative time to collaborate with their general education grade level peers. In addition, the Department has convened a group of teachers to review, pilot and adopt a standards-aligned curriculum targeted to students with moderate to severe disabilities.

Social Emotional Learning (SEL)
The Academic Office and Equity Office worked collaboratively to integrate SEL and the CCSS as a major strategy to close persistent opportunity gaps during the 2016-2017 school year. The work largely occurred within the context of establishing classroom rituals and routines that build SEL competencies and support learning in writers and readers workshop and when engaging in rigorous mathematical tasks. In addition, the district focused on building growth mindsets through both the SEL and CCSS professional learning. Understanding the inner

workings and impact of implicit bias was also a major component in the SEL professional learning and will impact teachers' interactions and engagement with students in a variety of settings. This work will continue in the 2017-2018 school year.

Support Staff Capacity Building
The district recognizes the critical role of support staff and has intentionally designed professional learning sessions to build their capacity to assist in implementation of the CCSS. The Academic Office conducts a professional learning series for instructional aides which concentrate on specific strategies they can employ to assist students in meeting the demands of the CCSS. In addition, because students receive support with math in spaces outside of the regular school day, staff worked with the Expanded Learning team to provide after school providers with professional learning to support the growth of mathematical mindset in our students. Furthermore, the district has provided professional learning to the Volunteer Support Services from Sacramento Public Libraries.

Instructional Materials and Pedagogy

To support teachers with standards implementation, the district has developed CCSS aligned curriculum maps for ELA and Math. The curriculum maps specify supports for English Learners, Students with Disabilities, struggling students, as well as students identified for GATE services. They also include links to digital resources such as sample tasks, lessons/units, and videos of effective instruction. To support math CCSS implementation, the district has adopted instructional materials for math (Grades K-Integrated Math 3) and selected supplemental materials for ELA (Grades K-12). The district is currently in the process of piloting K-12 instructional materials for ELA/ELD materials which will be implemented in the 2018/19 school year.

Assessment for Learning

The advent of the CCSS ELA and math require that assessment practices change from a sole emphasis on multiple choice assessment items to those that allow greater insight into student thinking. Hence, another key lever is a focus on shifting the district's assessment practices with greater emphasis on classroom-based, curriculum-embedded formative assessment practices. In 2016-17 the district administered a benchmark exam in the fall for grades 1-12 for ELA and grades 2 through Math 3 for math. In January of 2017, the district formed an Assessment Committee to identify CCSS-aligned common formative assessments to be administered

system-wide in grades K-12. The committee is comprised of district staff and members of UPE and SCTA and will continue to meet towards this end.

Communications and Stakeholder Engagement

The district has taken great strides to deepen stakeholder awareness and knowledge about the CCSS and the Academic Office will continue to host workshops to inform parents/guardians and community partners of the educational changes resulting from the CCSS and NGSS standards implementation. To maximize the effort, the Academic Office is collaborating with the Family and Community Empowerment Office to conduct workshops during the Parent Leadership Pathway and the Parent Information Exchange (PIE) sessions. In addition, the district will continue to conduct CCSS and NGSS presentations to the various parent advisory groups. The district has also developed a user friendly parent/family webpage which offers a productive flow of information to keep stakeholders abreast of district resources for teachers, leaders, and parents. Posted on the webpage are the locally developed CCSS parent guides for math and ELA that include a description of what students will learn in in each grade, activities that parents can do at home to support their child's learning, and a snapshot of the new assessments.

Technology Infrastructure

The district, has made the development of its technology infrastructure another key lever in its CCSS implementation. The Academic Office is working closely with Technology Services on the integration of technology to accelerate student learning. A primary emphasis of the work has been the implementation of Google Apps for Educators (GAFE) system-wide. Through GAFE professional learning, teachers are learning how to utilize technology to engage students in Academic Discourse and collaboration. Teachers are also exploring Apps and resources to engage students in more rigorous academic tasks in various content areas.

VI. Results

With the third year of data from state assessments and standardized measures to assess student progress towards meeting the CCSS, the district's performance indicates there is still a great deal of room for improvement. High level takeaways from the data include:

- Sacramento City's overall percentage of students scoring met/exceeded in ELA and Math were unchanged year over year at 39% for English Language Arts and 31% for

Math

- Sacramento City's met/exceeded percentage remains below Sacramento County and the State of California in ELA and Math
- Sacramento City's met/exceeded percentage remains in the bottom half of comparable school districts in the region and across the state in both ELA and Math
- Sacramento City's met/exceeded percentage in Math increased from 2015-16 to 2016-17 in all grade levels, except 6th grade which remained unchanged.
- Significant subgroup gaps remain in both ELA and Math
    - In ELA, 22% of African American students scored met/exceeded versus 61% of white students
    - In Math, 14% of African American students scored met/exceeded versus 52% of white students
    - English Learner, Foster Youth, Special Education and Homeless students scored no higher than 20% of students who met/exceeded in either ELA or Math

VII. Lessons Learned/Next Steps

The district has learned many lessons since initial implementation of the CCSS. Key lessons learned are outlined below:

- Ongoing data collection and analysis from common formative assessments are critical for providing responsive interventions to students and continuously improving during the instructional year.
- There are no shortcuts to deep learning and changed instructional practice.
- The shifts in instruction required by the CCSS ELA and math are a major cultural change and require time, continuous learning, and collaboration.
- An infrastructure of support is vital for both students and adults.
- Implementing the CCSS ELA and math is a huge undertaking that requires commitment from all layers of the system.

Next steps in the district's' standards implementation include the following:

- Refine the district's CCSS-aligned formative assessment practices.
- Continue to improve, and expand the professional learning for staff
- Expand the integration of instructional supports for diverse student populations into the professional learning sessions.
- Build upon the ELA and Math curriculum maps including growing the bank of electronic resources within to include videos of effective practice, text resources, and sample lessons/units and assessment practices.
- Expand the district's parent/stakeholders communication and engagement strategies

- Use data to develop a multi-tiered system of supports to provide academic supports for all learners.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 9.2

Meeting Date: October 5, 2017

Subject: Quarterly Facilities Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Facilities Support Services

Recommendation: None

Background/Rationale: At the request of the SCUSD Board of Education, Facilities Support Services will present a monthly project update. These monthly updates will provide the Board and the Community an opportunity to hear about the improvements being accomplished throughout the District.

Financial Considerations: None

LCAP GOAL (s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:
1. Executive Summary

Estimated Time of Presentation: 10 minutes
Submitted by: Jorge A. Aguilar, Superintendent
Cathy Allen, Chief Operations Officer
Facilities Support Services
Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Facilities Support Services

Quarterly Facilities Update
October 5, 2017

I. OVERVIEW / HISTORY

The Facilities Support Services Department continues its aggressive construction program utilizing funds from Measures Q and R, Emergency Repair Program (ERP) funding, Deferred Maintenance, Community Facilities Districts (CFD's) and, occasionally, other state, local and/or federal funding sources.

These monthly updates will provide the Board and the Community an opportunity to hear about the improvements being accomplished throughout the District.

II. DRIVING GOVERNANCE

- BP 7000 Facilities
- BP 7111 Evaluating Existing Facilities
- BP 7110 Facilities
- BP 3111 Business and Non-instructional Operations
- BP 7210 Facilities
- AR 7110 Facilities

III. BUDGET

General Obligation bonds, Deferred Maintenance, CFD's, ERP and other state, local and/or federal dollars.

IV. GOALS, OBJECTIVES, AND MEASURES

Honor the commitment to the District's taxpayers by identifying and completing work in a timely manner authorized by the voters in General Obligation bonds; continue implementation of the work identified in both the District's Sustainable Facilities Master Plan and the Five-Year Deferred Maintenance Plan; adhere to the regulations mandated by the State for projects approved under the Emergency Repair Program; to submit Energy Expenditures, defined by California Energy Commission guidelines, for the approval of projects funding through Proposition 39, the California Clean Energy Jobs Act; and to actively seek out and apply for any state funding available.

V. MAJOR INITIATIVES

Continue progress on projects identified in the Sustainable Facilities Master Plan.
Continue progress on projects identified in the District's Five-Year Deferred Maintenance Plan.

VI. RESULTS

The District is implementing a long-term plan to fund and implement approved projects.

VII. LESSONS LEARNED/NEXT STEPS

- Web-site outreach to site staff to be expanded to community.
- Update community and board as needed.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1a

Meeting Date: October 5, 2017

Subject: **Approval of Grants, Entitlements, and Other Income Agreements**
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: None

Financial Considerations: See attached.

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Operational Excellence

Documents Attached:
1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Approval of Declared Surplus Materials and Equipment

Estimated Time of Presentation:	N/A
Submitted by:	Gerardo Castillo, CPA, Chief Business Officer
	Jessica Sulli, Contract Specialist
Approved by:	Jorge A. Aguilar, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS - REVENUE

Contractor	Description	Amount
COLLEGE AND CAREER READINESS		
A18-00042 California Department of Education	7/1/17 – 6/30/18: Carl Perkins Career and Technical Education (CTE) Grant. Perkins funds support the improvement, enhancement, and expansion of the district's 22 Career Technical Education programs, serving over 3,000 students in grades 9-12 at following schools: American Legion High School, C. K. McClatchy High School, Health Professions High School, Hiram Johnson High School, John F. Kennedy High School, Luther Burbank High School, New Technology School of Design, Rosemont High School and School of Engineering and Sciences. Perkins funds are used to purchase industry specific state-of-the-art equipment, software, and professional learning services. In collaboration with core academic instruction, SCUSD CTE programs help to ensure college and career ready students. These programs also strengthen relationships with local industry and postsecondary education partners. Examples of critical outcomes from these grant dollars include: • Industry Standard Experiences – Perkins funding allows CTE programs to acquire industry standard equipment and tools that otherwise would be too expensive for these programs to acquire. • Prepared Students - Industry standard software and tools give students access to real-world experiences inside the classroom and prepare them for success in both postsecondary education and the workplace. • Skilled Teachers - CTE teachers receive professional learning experiences that allow them to stay current in their respective fields as well as hone their teaching skills. • Involved Community and Industry Partners – Work based learning opportunities with community and industry partners are easier to facilitate when students are better prepared to participate.	$412,464 No Match
HEALTH PROFESSIONS HIGH SCHOOL		
A18-00035 Office of Statewide Health Planning & Development	7/1/17 – 6/30/18: The HPHS Mental/Behavioral Health Pipeline Program (MHPP) will prepare students for careers in the public mental and behavioral health system. The program will include academic support and development of curriculum	$100,000 No Match

	strategies, career development and job shadowing opportunities, mentorship and career counseling for our Senior Project Advocacy students, and outreach/recruitment activities for middle school students to experience what it's like to be a student at HPHS The program will serve 214 students at HPHS and 40 students each at California, Fern Bacon and Sutter Middle Schools. Expected outcomes include: • Introduce new MHPP-integrated curriculum to HPHS students • Increase student knowledge about mental/behavior health careers and post-secondary education options or training • Increase the number of middle school students recruited into HPHS by 15% over the 2017-18 school year	

NUTRITION SERVICES

A18-00041 California Department of Education	10/1/17 – 6/30/18: Fresh Fruit and Vegetable Program Grant. This federal assistance program provides an additional free fresh fruit or vegetable snack to students during the school day as a supplement to (and not part of) the School Breakfast Program and National School Lunch Program; and teaches students about nutrition and making healthy choices. Sites that will receive this funding are Cesar Chavez Elementary and John Still K-8; a combined enrollment of 1366 students. The goal of the FFVP is to create healthier school environments by providing healthier food choices by: • Expanding the variety of fruits and vegetables children experience • Increasing children's fruit and vegetable consumption • Making a difference in children's diets to impact their present and future health This program is seen as an important catalyst for change in efforts to combat childhood obesity by helping children learn more healthful eating habits. The FFVP introduces school children to a variety of produce that they otherwise might not have had the opportunity to sample.	$62,392 No Match

YOUTH DEVELOPMENT

A18-00043 California Department of Education	7/1/17 – 6/30/20: The Tobacco Use Prevention and Education grant is a 3-year grant that provides Youth Development the opportunity to provide students tobacco specific education, activities, special events, intervention and cessation programs in both their	Year 1: $357,024 Year 2: $357,024 Year 3:

	school sites their communities. The overall goal is that students gain a better understanding of the danger of tobacco use and the impact on themselves and the community. The program benefits all students in 6th through 12th grade. Services include: • Minnesota Smoking Prevention Program • Girls Empowered • Brief Intervention Services • Cessation Services • Tobacco related activities and special events • Community engagement opportunities	$367,842 Total= $1,081,890 No Match

EXPENDITURE AND OTHER AGREEMENTS

Contractor	Description	Amount
ADULT EDUCATION		
SA18-00210 California Fire Fighters Joint Apprenticeship Program	7/1/17 – 6/30/18: Agreement for Apprenticeship Program for Related and Supplemental Instruction (RSI) to California Fire Fighters at Charles A. Jones Business and Education Center. Apprenticeship funding for RSI is provided by California Department of Education for 49,940 hours at $5.90 per hour. The district retains 10% of the revenue generated by attendance in the program.	$294,647 Adult Education Funds
FACILITIES SUPPORT SERVICES		
SA18-00204 Hibser Yamauchi Architects	10/06/17 – 01/31/18: Architectural and Engineering Services as needed for the Core Academic HVAC Upgrade project at Hiram Johnson High School.	$239,400 Measure Q Funds
STUDENT SUPPORT & HEALTH SERVICES		
SA18-00130 Maxim Healthcare Services, Inc.	7/1/17 – 6/30/18: Provide supplemental licensed health care providers (e.g., LPNs, LVNs, RNs, CNAs) as needed for coverage of students with diabetes and other medical plans pursuant to Section 504 of The Rehabilitation Act of 1973.	$105,000 Medi-Cal Billing Option Funds
SA18-00131 Action Supportive Care Services	7/1/17 – 6/30/18: Provide supplemental licensed health care providers (e.g., LPNs, LVNs, RNs, CNAs) as needed for coverage of students with diabetes and other medical plans pursuant to Section 504 of The Rehabilitation Act of 1973.	$105,000 Medi-Cal Billing Option Funds
TECHNOLOGY SERVICES		
SA18-00124 Follett School Solutions	12/22/17 – 12/31/18: Destiny Library Manager and Destiny Resource Manager annual software maintenance and support, including TitlePeek online service licenses used by sites to manage and	$94,013 General Funds

provide access to library materials and to track and manage the district's collection of textbooks.

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
Obsolete Equipment and Vehicles (vans, ditch digging equipment, mowers, carts, trailers and various obsolete grounds equipment)	Facilities Maintenance Operations Support Services	$2500	Salvage/Auction

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

SEP 20 2017

AIS-00012

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Jorge Aguilar, Superintendent Sacramento City Unified 5735 47th Avenue Sacramento, CA 95824-4528	**FY**	**PCA**	**Vendor Number**	**Suffix**
RECEIVED	17	14894	6743	00
Attention Jorge Aguilar	**STANDARDIZED ACCOUNT CODE**			**COUNTY**
Program Office Office of the Superintendent	**Resource Code**		**Revenue Object**	34
Telephone 916-643-9000	3550		8290	**INDEX**
Name of Grant Program Carl D. Perkins Career and Technical Education Improvement Act of 2006				0615

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$412,464	0	$412,464	0	July 1, 2017	June 30, 2018

CFDA Number	Federal Grant Number	Federal Grant Name	Federal Agency
84.048A	V048A170005	Carl D. Perkins Career and Technical Education Improvement Act of 2006	Department of Education

I am pleased to inform you that you have been funded for the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Sarah Parker, Staff Services Analyst
Career Technical Education Administration and Management Office
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814-5901

California Department of Education Contact	Job Title	
Charlene Cowan	Education Programs Consultant	
E-mail Address CCowan@cde.ca.gov		**Telephone** 916-323-4747
Signature of the State Superintendent of Public Instruction or Designee ▸ Tom Torlakson		**Date** September 8, 2017

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent	Title	
E-mail Address		**Telephone**
Signature ▸		**Date**

GRANT AGREEMENT BETWEEN THE
OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT AND
ARTHUR A. BENJAMIN HEALTH PROFESSIONS HIGH SCHOOL
For The
PUBLIC MENTAL/BEHAVIORAL HEALTH PIPELINE PROGRAM
GRANT AGREEMENT NUMBER 16-9891

THIS GRANT AGREEMENT ("Agreement") is entered into on June 30, 2017, by and between the State of California, Office of Statewide Health Planning and Development (hereinafter "OSHPD") and Arthur A. Benjamin Health Professions High School (the "Grantee").

WHEREAS, the Healthcare Workforce Development Division ("HWDD") supports healthcare accessibility through the promotion of a diverse and competent workforce while providing analysis of California's healthcare infrastructure and coordinating healthcare workforce issues.

WHEREAS, Welfare and Institutions Code section 5820(c) statutorily authorizes OSHPD to identify statewide needs and develop a five-year education and training development plan.

WHEREAS, counties and community stakeholders have identified the need to implement a Public Mental/Behavioral Health Pipeline Program in the Public Mental Health System (PMHS).

WHEREAS, introducing specific populations to careers in the Public Mental/Behavioral Health System Workforce is included as a priority strategy under the Mental Health Services Act (MHSA) Workforce, Education and Training (WET) Five-Year Plan 2014-2019, which was approved by the California Mental Health Planning Council.

WHEREAS, the Grantee applied to participate in the Public Mental/Behavioral Health Pipeline Program by submitting an application in response to the Public Mental/Behavioral Health Pipeline Program Request for Application ("RFA #16-7565").

WHEREAS, the Public Mental/Behavioral Health Pipeline Program shall deliver programs and coursework that introduce individuals to and prepare them for employment in the PMHS in the following target populations: high schools, adult education, regional occupational programs, colleges and universities.

WHEREAS, the Grantee was selected by OSHPD to receive grant funds through procedures duly adopted by OSHPD for the purpose of administering such grants.

NOW THEREFORE, OSHPD and the Grantee, for the consideration and under the conditions hereinafter set forth, agree as follows:

A. Definitions

1. "Application" means the grant application submitted by the Grantee in response to RFA #16-7565.

2. "Consumer" means as referred to as Client in Title 9, CCR, Section 3200.040, is an individual of any age who is receiving or has received mental health services. The term "client" includes those who refer to themselves as clients, consumers, survivors, patients or ex-patients.

3. "Direct Program Costs" are defined as costs that can be more directly attributed to the completion of program activities, which can include, but not be limited to: salaries for program staff, materials/supplies required for program activities, program consultants/contractors, and travel.

4. "Director" means the Director of OSHPD or his designee.

5. "Family Member" means siblings, and their partners, kinship caregivers, friends, and others as defined by the family who is now or was in the past the primary caregiver for a child, youth, adolescent, or adult with a mental health challenge who accessed mental health services.

6. "Grant Agreement/Grant Number" means Grant Number 16-9891 awarded to the Grantee.

7. "Grantee" means the fiscally responsible entity in charge of administering the Grant Funds and includes the program identified on the grant application.

8. "Grant Funds" means the money provided by OSHPD for the project described by the Grantee in its application and Scope of Work.

9. "Indirect Program Costs" are defined as costs that are indirectly attributed to the completion of the program services, which can include, but not be limited to: utilities, rent, and administrative service/payroll staff.

10. "Public Mental Health System (PMHS)" means publicly-funded mental health programs/services and entities that are administered, in whole or in part, by the State departments or county. It does not include programs and/or services administered, in whole or in part by federal, state, county or private correctional entities. (Cal. Code Regs., tit. 9, §3200.253.)

11. "Public Mental Health System Workforce" means current and prospective department and/or county personnel, county contractors, volunteers, and staff in Community-Based Organizations (CBOs), who work or will work in the PMHS. (Cal. Code Regs., tit. 9, §3200.254.)

12. "Program" means the Grantee's Public Mental/Behavioral Health Pipeline Program(s) listed on the grant application.

13. "Program Representative" means the representative of the Grantee for which Agreement funds are being awarded.

14. "Project" means the activity described in the Grantee's application and Scope of Work to be accomplished with the grant Funds.

15. "State" means the State of California and includes all its departments, agencies, committees and commissions.

16. "Underrepresented" means populations that are underrepresented in the mental health professions relative to their numbers in the total population.

17. "Underserved" means clients of any age who have been diagnosed with a serious mental illness and/or serious emotional disturbance and are receiving some services, but are not provided the necessary or appropriate opportunities to support their recovery, wellness and/or resilience.

When appropriate, it includes clients whose family members are not receiving sufficient services to support the client's recovery, wellness and/or resilience. These clients include, but are not limited to: those who are so poorly served that they are at risk of homelessness, institutionalization, incarceration, out-of-home placement or other serious consequences; members of ethnic/racial, cultural, and linguistic populations that do not have access to mental health programs due to barriers, such as poor identification of their mental health needs, poor engagement and outreach, limited language access, and lack of culturally competent services; and those in rural areas, Native American Rancherias and/or reservations who are not receiving sufficient services. (Cal. Code Regs., tit. 9 §3200.300.)

18. "Unserved" means those individuals who may have serious mental illness and/or serious emotional disturbance and are not receiving mental health services. Individuals who may have had only emergency or crisis-oriented contact with and/or services from the county may be considered unserved.

B. Term of the Agreement

1. This Agreement shall take effect on the June 30, 2017, and shall terminate on June 30, 2018.

2. The Grantee will submit any requests to extend the Grant Agreement period in writing to OSHPD. Requests for a time extension must be made to OSHPD no later than ninety (90) calendar days prior to the expiration of the Agreement, and may be granted at OSHPD's sole discretion. There shall be no activity pursuant to this Agreement after its expiration. In no event shall an extension of time approved by OSHPD constitute an increase in funding under this Agreement

C. Scope of Work

1. Consistent with the RFA, the Grantee agrees to perform all activities specifically identified in the Grantee's application, including the work plan prepared and submitted by the Grantee in response to RFA#16-7565. RFA #16-7565 and the Grantee's application, including the work plan prepared and submitted by the Grantee, are incorporated herein by reference.

2. While performing the activities defined in Section C. Scope of Work, item 1, the Grantee shall:

   a. Provide services that are consistent with the needs of the targeted population and with the elements identified in Section B. Purpose and Description of Services of the RFA
   b. Ensure all program activities are consistent with the MHSA values and priorities including wellness, recovery and resiliency principles and the delivery of culturally and linguistically relevant services/training
   c. Ensure that all services are consistent with the work plan and schedule outlined in the application
   d. Not conduct lobbying activities as part of this Agreement
   e. Ensure that individuals/entities receiving services are not charged for participating in the services if the services are funded by this Grant Agreement

D. Program Reports

1. The Grantee shall complete quarterly progress reports each fiscal year using the progress report template located in Appendix 3, Public Mental/Behavioral Health Pipeline Progress Report, to demonstrate completion of Scope of Work activities and evaluate the program's effectiveness. The Grantee shall submit progress reports within 30 days of the end of the quarter deadline as defined in the following table:

Report Number	Quarterly
Progress Report #1	July - September, due by October 30
Progress Report #2	October - December, due by January 30
Progress Report #3	January - March, due by April 30
Progress Report #4	April - June, due by July 30

2. The Grantee shall administer a demographic survey that OSHPD has developed to give to individuals receiving and participating in the activities provided by the Grantee. The demographic survey template is in Appendix 2, Participant Demographic Information Survey. The results of this demographic survey shall be reported in the quarterly progress reports.

3. The Grantee shall submit annual and semi-annual data summary reports each fiscal year. OSHPD will provide report templates separately within 45 days of the applicable due date.

4. The Grantee shall submit a Final Comprehensive Evaluation Report to OSHPD, that provides a summary of major outcomes, successes, trends, measurable outcomes and performance metrics data and lessons learned/best practices from Agreement activities 60 days prior to the agreement termination date. In terms of best practices, the Final Comprehensive Evaluation Report shall also include the following information: (1) cost effectiveness, (2) appropriateness, (3) ability to be shared or improved, (4) program effectiveness and sustainability. OSHPD will notify the Grantee of approval of the final report in writing.

5. Email an electronic copy of all program reports to OSHPD.MHSAWET@oshpd.ca.gov.

6. OSHPD reserves the right to cancel this Agreement in accordance with Section I. General Terms and Conditions, if, in any fiscal year, the deliverables do not meet OSHPD's expectations.

E. Invoicing

1. For services satisfactorily rendered in accordance with Section C. the Scope of Work and activities outlined in the application, and upon receipt and approval of the invoices, OSHPD agrees to compensate the Grantee in accordance with the rates specified in Section F. Budget Detail.

2. The Grantee shall not invoice OSHPD for work performed under this Agreement until the Grantee receives confirmation from OSHPD that the progress reports reflected by the invoice have been completed to OSHPD's satisfaction.

3. Invoices shall be submitted no more frequently than quarterly in arrears. Invoices shall be submitted no later than 30 days after each time-period and fiscal year end specified in Section D. Program Reports.

4. Invoices will not be paid until the associated progress report is reviewed and approved.

5. The total amount payable to the Grantee under this Agreement shall not exceed $100,000.00 (One hundred thousand dollars).

6. The following items are required on all invoices:
   a. Invoice should be on the Grantee's printed letterhead with Grantee name and address;
   b. Costs incurred shall be itemized in accordance with Section F. Budget Detail;
   c. Date(s) of service for associated progress reports;
   d. Associated fiscal year and quarter;
   e. OSHPD Agreement number 16-9891;
   f. Invoice date;
   g. Invoice total; and
   h. Authorizing signature.

7. To expedite the processing of invoices submitted to OSHPD for payment, all invoices shall be submitted in triplicate to OSHPD Accounting at the following address:

   Office of Statewide Health Planning and Development
   Administrative Services Division
   Attn: Accounting
   2020 El Camino Avenue, Suite 10-100
   Sacramento, CA 95833

8. OSHPD will withhold ten percent of the final payment due to the Grantee under this Agreement until the Grantee submits a Final Comprehensive Evaluation Report to OSHPD, due 60 days prior to the agreement termination date, that provides a summary of the information requested in Section D. Program Reports, item 4, and said report is approved by OSHPD. OSHPD will notify the Grantee of approval of the final report in writing.

9. Payment will be made in accordance with, and within the time-frame specified in Government Code Chapter 4.5, commencing with section 927.

F. Budget Detail

1. OSHPD shall reimburse the Grantee for the expenses incurred in performing the Scope of Work and activities specified in the Grantee's application. In no event shall total funding under this Agreement exceed the total Grant Amount.

2. The reimbursement shall not exceed the following per budget line item costs:

Direct Program Costs per Activity	
Activity Type:	Direct Program Cost per Activity Type
Curriculum Development	$10,000.00
Professional Development, Externships and Conferences	$5,000.00
Outreach and Recruitment	$12,500.00
Job Shadowing and Internships	$5,000.00

Direct Program Costs per Activity, *continued*	
Activity Type:	Direct Program Cost per Activity Type
HOSA State Leadership Conference	$15,100.00
Youth Mental Health First Aid	$10,400.00
Wellness Recovery Room	$38,000.00
Total Direct Program Cost	**$96,000.00**

Total Indirect Program Costs	
Activity Type:	Indirect Program Cost per Activity Type
SCUSD 4%	$4,000.00
Total Indirect Cost	**$4,000.00**

3. This performance driven agreement is paid by the completion of activities. The prorated payment will be calculated by dividing the number of activities outlined in the table below for each activity type by the Direct Program Costs identified to complete those activity types. Payments will be made to the Grantee based on the following prorated rates:

Direct Cost Proration Rate Calculation per Activity Type			
Activity Type	Frequency of Activity Type	Total Direct Program Costs per Activity Type	Prorated Rate for Each Activity per Activity Type*
Curriculum Development	# 5	$10,000.00	$2,000.00
Professional Development and Conferences	# 5	$5,000.00	$1,000.00
Outreach and Recruitment	# 4	$12,500.00	$3,125.00
Job Shadowing and Internships	# 5	$5,000.00	$1,000.00
HOSA Conference	# 1	$15,100.00	$15,100.00
Youth Mental Health First Aid	# 1	$10,400.00	$10,400.00
Wellness and Recovery Room	# 1	$38,000.00	$38,000.00

* "Prorated Rate for Each Activity per Activity Type" derived by dividing the "Total Direct Program Costs per Activity Type" by the "Frequency of Activity Type."

4. The total Indirect Program Costs shall not exceed ten percent of the total grant funding. Indirect Program Costs will be made by calculating the percentage of total indirect costs incurred in that quarter based on the percentage of the Direct Program Costs invoiced that quarter. The indirect cost calculation can be made using the following table:

Total Direct and Indirect Costs				
Total Indirect Costs Outlined in Application	Total Direct Costs Outlined in Application	Total Direct Costs Invoiced	Percentage of Indirect Costs Paid in Invoice*	Actual Indirect Costs Paid in Invoice**
$4,000.00	$96,000.00	$	%	$

* "Percentage of Indirect Costs Paid in Invoice" derived by dividing the "Total Direct Costs Invoiced" by the "Total Direct Costs Outlined in Application."

** "Actual Indirect Costs Paid in Invoice" derived by multiplying the "Total Indirect Costs Outlined in Application" by the "Percentage of Indirect Costs Paid in Invoice."

5. Accounting for OSHPD grant funds shall be in accordance with Generally Accepted Accounting Principles consistently applied, regardless of the source of funds. Supporting records must be

in sufficient detail to show the exact amount and nature of expenditures and shall be available to OSHPD upon request.

G. Budget Contingency Clause

1. It is mutually agreed that if the Budget Act of the current year or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, OSHPD shall have no liability to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Agreement and the Grantee shall not be obligated to perform any provisions of this Agreement.

2. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, OSHPD shall have the option to either cancel this Agreement with no liability occurring to OSHPD, or offer an Agreement amendment to the Grantee to reflect the reduced amount.

H. Budget Adjustments

1. All requests to change the budget shall be submitted in writing to OSHPD for approval and shall include an explanation for the reallocation of funds by the Grantee. OSHPD reserves the right to approve or deny any such request; OSHPD shall provide approval or denial of said requests to the Grantee in writing. An accounting of how the funds were expended will also be submitted with the Final Comprehensive Report.

2. All requests for extending the grant period shall be submitted in writing to OSHPD for approval. Requests for a time extension must be made to OSHPD no later than 90 calendar days prior to the expiration of the Agreement. OSHPD reserves the right to approve or deny any such request; OSHPD shall provide approval or denial of said requests to the Grantee in writing. There shall be no activity on an Agreement after its expiration.

I. General Terms and Conditions

Except as provided in Appendix 1, Terms and Conditions for Interagency Agreements, the following terms and conditions shall apply to all Grantees. Agreements with the State, the Regents of the University of California, and the California State University system shall be treated as Interagency Agreements and the language in Appendix 1, Terms and Conditions for Interagency Agreements, shall replace the language in this Section I. General Terms and Conditions. The Terms and Conditions in this Section I. shall apply to all Grantees except the State of California, University of California, and California State University. In the event the State of California, University of California, or California State University is awarded a grant, the language in Appendix 1, Terms and Conditions for Interagency Agreements, shall replace the Terms and Conditions found in this Section I.

1. Time: Time is of the essence in this Agreement. The Grantee shall submit the required deliverables as specified and adhere to the deadlines as specified in this Agreement. Anticipating potential overlaps, conflicts, and scheduling issues, to adhere to the terms of the Agreement, is the sole responsibility of the Grantee.

2. Final Agreement: This Agreement, along with the Grantee's application, attachments, and forms constitute the entire and final Agreement between the parties and supersedes any and all prior oral or written agreements or discussions.

3. Ownership and Public Records Act: All reports and the supporting documentation and data collected during the funding period which are embodied in those reports, shall become the property of the State and subject to disclosure under the Public Records Act.

4. Additional Audits: The Grantee agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. The Grantee agrees to maintain such records for possible audit for a minimum of three years after the final payment, unless a longer period of records retention is stipulated by the State. The Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement.
(Gov. Code §8546.7; Pub. Contract Code §10115 et seq.; Cal. Code Regs., tit. 2, §1896.)

5. Provisions Relating to Data:
   a. "Data" as used in this Agreement means recorded information, regardless of form or characteristics, of a scientific or technical nature. It may, for example, document research, experimental, developmental or engineering work; or be usable or be used to define a design or process; or support a premise or conclusion asserted in any deliverable document called for by this Agreement. The data may be graphic or pictorial delineations in media, such as drawings or photographs, charts, tables, mathematical modes, collections or extrapolations of data or information, etc. It may be in machine form, as punched cards, magnetic tape, computer printouts, or may be retained in computer memory.
   b. "Generated data" is that data, which a Grantee has collected, collated, recorded, deduced, read out or postulated for utilization in the performance of this Agreement. Any electronic data processing program, model or software system developed or substantially modified by the Grantee in the performance of this Agreement at State expense, together with complete documentation thereof, shall be treated in the same manner as generated data.
   c. "Deliverable data" are that data which, under the terms of this Agreement, are required to be delivered to the State. Such data shall be property of the State.
   d. Prior to the expiration of any legally required retention period and before destroying any data, the Grantee shall notify the State of any such contemplated action; and the State may within 30 days of said notification, determine whether or not the data shall be further preserved. The State shall pay the expense of further preserving the data. The State shall have unrestricted, reasonable access to the data that are preserved in accordance with this Agreement.
   e. The Grantee shall use its best efforts to furnish competent witnesses and to identify such competent witnesses to testify in any court of law regarding data used in or generated under the performance of this Agreement.

6. Independent Grantee: The Grantee and the agents and employees of the Grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees or agents of the State.

7. Non-Discrimination Clause: During the performance of this Agreement, the Grantee and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition

(e.g., cancer), age (over 40), marital status, and denial of family care leave. The Grantee and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. The Grantee and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (Cal. Code of Regs., tit. 2, §11000 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

8. Waiver: The waiver by OSHPD of a breach of any provision of this Agreement by the Grantee will not operate or be construed as a waiver of any other subsequent breach. OSHPD expressly reserves the right to disqualify the Grantee from any future grant awards for failure to comply with the terms of this Agreement.

9. Approval: This Agreement is of no force or effect until signed by both parties. The Grantee may not commence performance until such approval has been obtained.

10. Amendment: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or arrangement not incorporated in the Agreement is binding on any of the parties.

11. Assignment: This Agreement is not assignable by the Grantee, either in whole or in part, without the consent of OSHPD in the form of a formal written amendment.

12. Indemnification: The Grantee agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all the Grantee's, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of this Agreement.

13. Disputes: The Grantee shall continue with the responsibilities under this Agreement during any dispute. Any dispute arising under this Agreement, shall be resolved as follows:
    a. The Grantee will discuss the problem informally with the Program Manager. If unresolved, the problem shall be presented, in writing, as a grievance to the HWDD Deputy Director stating the issues in dispute, the legal authority or other basis for the Grantee's position and the remedy sought.
    b. The Deputy Director shall make a determination within ten working days after receipt of the written grievance from the Grantee and shall respond in writing to the Grantee indicating the decision and reasons for it.
    c. The Grantee may appeal the decision of the Deputy Director by submitting written notice to the Director of its intent to appeal, within ten working days of receipt of the Deputy Director's decision. The Director or designee shall meet with the Grantee within twenty working days of receipt of the Grantee's letter. The Director's decision will be final.

14. Termination for Cause: OSHPD may terminate this Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Agreement at the time and in the manner herein provided.

15. Potential Subcontractors: Nothing contained in this Agreement shall create any contractual relation between the State and any subcontractor of the Grantee, and no subcontract shall relieve the Grantee of its responsibilities and obligations hereunder. The Grantee agrees to be fully responsible to the State for any and all acts and omissions of its subcontractors and of persons either directly or indirectly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from OSHPD's obligation to disburse funds to the Grantee. As a result, the State shall have no obligation to pay or to enforce the payment of any money to any subcontractor.

16. Governing Law: This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

17. Unenforceable Provision: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

J. Project Representatives

The project representatives during the term of this Agreement are listed below.

Direct all Grant Agreement inquiries to:

State Agency: Office of Statewide Health Planning and Development	Grantee: Arthur A. Benjamin Health Professions High School
Section/Unit: Healthcare Workforce Development Division/ Workforce Education and Training	
Name: Christopher Gonzalez Program Manager	Name: Marla Clayton Johnson Principal
Address: 2020 El Camino Avenue, Suite 12-200 Sacramento, CA 95833	Address: 451 McClatchy Way Sacramento, CA 95818
Phone: (916) 326-3704	Phone: 916-395-5010
Email: Christopher.Gonzalez@oshpd.ca.gov	Email: Marla-johnson@scusd.edu

The project representative during the term of this Agreement will be:

State Agency: Office of Statewide Health Planning and Development	Program Representative: Arthur A. Benjamin Health Professions High School
Section/Unit: Healthcare Workforce Development Division/ Workforce Education and Training	
Name: Christopher Gonzalez Program Manager	Name: Marla Clayton Johnson Principal
Address: 2020 El Camino Avenue, Suite 12-200 Sacramento, CA 95833	Address: 451 McClatchy Way Sacramento, CA 95818
Phone: (916) 326-3704	Phone: 916-395-5010
Email: Christopher.Gonzalez@oshpd.ca.gov	Email: Marla-johnson@scusd.edu

IN WITNESS WHEREOF, the parties hereto have executed or have caused their duly authorized officers to execute this Agreement as of the date first written above.

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT

Signature: Lynne Edison

Printed Name Lynne Edison

Title: PCS Manager

Date: 4/29/17

ARTHUR A BENJAMIN HEALTH PROFESSIONS HIGH SCHOOL

Signature:

Printed Name MARLA CLAYTON JOHNSON

Title: PRINCIPAL

Date: 4/27/17

Appendix 1: Terms and Conditions for Interagency Agreements

1. Time: Time is of the essence in this Agreement. The Grantee will submit the required deliverables as specified and adhere to the deadlines as specified in this Agreement. Anticipating potential overlaps, conflicts, and scheduling issues, to adhere to the terms of the Agreement, is the sole responsibility of the Grantee.

2. Final Agreement: This Agreement, along with the Grantee's application, appendices, and forms constitute the entire and final Agreement between the parties and supersedes any and all prior oral or written agreements or discussions.

3. Additional Audits: The Grantee agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. The Grantee agrees to maintain such records for possible audit for a minimum of three years the after final payment, unless a longer period of records retention is stipulated by the State. The Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7; Pub. Contract Code §10115 et seq.; Cal. Code Regs., tit. 2, §1896.)

4. Provisions Relating to Data:

    a. "Data" as used in this Agreement means recorded information, regardless of form or characteristics, of a scientific or technical nature. It may, for example, document research, experimental, developmental or engineering work; or be usable or be used to define a design or process; or support a premise or conclusion asserted in any deliverable document called for by this Agreement. The data may be graphic or pictorial delineations in media, such as drawings or photographs, charts, tables, mathematical modes, collections or extrapolations of data or information, etc. It may be in machine form, as punched cards, magnetic tape, computer printouts, or may be retained in computer memory.
    b. "Generated data" is that data, which a Grantee has collected, collated, recorded, deduced, read out or postulated for utilization in the performance of this Agreement. Any electronic data processing program, model or software system developed or substantially modified by the Grantee in the performance of this Agreement at State expense, together with complete documentation thereof, shall be treated in the same manner as generated data.
    c. "Deliverable data" are that data which, under terms of this Agreement, are required to be delivered to the State. Such data shall be property of the State.
    d. Prior to the expiration of any legally required retention period and before destroying any data, the Grantee shall notify the State of any such contemplated action; and the State may within 30 days of said notification, determine whether or not the data shall be further preserved. The State shall pay the expense of further preserving the data. The State shall have unrestricted, reasonable access to the data that are preserved in accordance with this Agreement.
    e. The Grantee shall use its best efforts to furnish competent witnesses and to identify such competent witnesses to testify in any court of law regarding data used in or generated under the performance of this Agreement.

5. Waiver: The waiver by OSHPD of a breach of any provision of this Agreement by the Grantee will not operate or be construed as a waiver of any subsequent breach by OSHPD. OSHPD expressly reserves the right to disqualify the Grantee from any future grant awards for failure to comply with the terms of this Agreement.

6. Approval: This Agreement is of no force or effect until signed by both parties. The Grantee may not commence performance until such approval has been obtained.

7. Amendment: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or arrangement not incorporated in the Agreement is binding on any of the parties.

8. Disputes: The Grantee shall continue with the responsibilities under this Agreement during any dispute. Any dispute arising under this Agreement, shall be resolved as follows:

    a. The Grantee will discuss the problem informally with the Program Manager. If unresolved, the problem shall be presented, in writing, as a grievance to the HWDD Deputy Director stating the issues in dispute, the legal authority or other basis for the Grantee's position and the remedy sought.
    b. The Deputy Director shall make a determination within ten working days after receipt of the written grievance from the Grantee and shall respond in writing to the Grantee indicating the decision and the reasons for it.
    c. The Grantee may appeal the decision of the Deputy Director by submitting written notice to the Director of its intent to appeal, within ten working days of receipt of the Deputy Director's decision. The Director or designee shall meet with the Grantee within twenty working days of receipt of the Grantee's letter. The Director's decision will be final.

9. Termination for Cause: OSHPD may terminate this Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Agreement at the time and in the manner herein provided.

Appendix 2: Participant Demographic Information Survey

This demographic survey is being administered by the Office of Statewide Health Planning and Development (OSHPD) who funds your participation in this program. In efforts to collect data that enables the evaluation of the program's effectiveness towards serving diverse populations, this survey aims to collect data on the wide range of demographics of our program participants. While this survey is optional, OSHPD kindly requests your completion of this anonymous survey.

Please identify your county of residence: Name of county

Please identify your Race/Ethnicity:

- ☐ African American/Black/African
- ☐ American Indian/Native American/Alaskan Native
- ☐ Asian
  - ☐ Cambodian
  - ☐ Chinese
  - ☐ Filipino
  - ☐ Indian
  - ☐ Japanese
  - ☐ Laotian/Hmong
  - ☐ Korean
  - ☐ Pakistani
  - ☐ Thai
  - ☐ Vietnamese
  - ☐ Other
- ☐ Caucasian/White/European
- ☐ Decline to State
- ☐ Latino/Hispanic
  - ☐ Central American
  - ☐ Cuban
  - ☐ Mexican
  - ☐ Puerto
  - ☐ Rican
  - ☐ South American
  - ☐ Other Hispanic
- ☐ Middle Eastern
- ☐ Pacific Islander
  - ☐ Fijian
  - ☐ Guamanian
  - ☐ Hawaiian
  - ☐ Samoan
  - ☐ Tongan
  - ☐ Other Pacific Islander

Please select any languages you speak in addition to English:

- ☐ American Sign Language
- ☐ Arabic
- ☐ Armenian
- ☐ Armenian
- ☐ Cambodian
- ☐ Cantonese
- ☐ Chinese
- ☐ Farsi
- ☐ French
- ☐ German
- ☐ Haitian Creole
- ☐ Hebrew
- ☐ Hindi
- ☐ Hmong
- ☐ Italian
- ☐ Japanese
- ☐ Khmer
- ☐ Kiswahili
- ☐ Korean
- ☐ Laotian
- ☐ Mandarin
- ☐ Polish
- ☐ Portuguese
- ☐ Punjabi
- ☐ Russian
- ☐ Samoan
- ☐ Spanish
- ☐ Tagalog
- ☐ Thai
- ☐ Turkish
- ☐ Urhobo
- ☐ Vietnamese
- ☐ Other

Not everybody uses the same labels, however, which BEST describes your current gender:

- ☐ Androgynous
- ☐ Female
- ☐ Female/Transwoman/MTF Transgender
- ☐ Male
- ☐ Male/Transman/FTM Transgender
- ☐ Questioning my Gender
- ☐ Decline to State

Not everybody uses the same labels to describe their sexual orientation, however, which BEST describes your sexual orientation:

- ☐ Bisexual/Pansexual
- ☐ Gay
- ☐ Heterosexual/Straight
- ☐ Lesbian
- ☐ I'm questioning whether I'm straight or not straight
- ☐ Queer
- ☐ Decline to State

Please identify if you are a consumer and/or a family member:

- ☐ Consumer
- ☐ Family Member
- ☐ Decline to State
- ☐ Both
- ☐ None
- ☐

Do you identify as having a disability*?

- ☐ Yes
- ☐ Decline to State
- ☐ No
- ☐ None

*A disability is defined as an individual who: 1) has a physical or mental impairment or medical condition that limits one or more life activities, such as walking, speaking, breathing, performing manual tasks, seeing, hearing, learning, caring for oneself or working; 2) has a record or history of such impairment or medical condition; or 3) is regarded as having such an impairment or medical condition.

Please select your age group:

- ☐ Under 18
- ☐ 18-24
- ☐ 25-39
- ☐ 40-64
- ☐ 65 years and over
- ☐ Decline to State

Are you a Military Veteran?

- ☐ Yes
- ☐ No

Appendix 3: Public Mental/Behavioral Health Pipeline Progress Report

Purpose: This quarterly progress report describes the deliverables for which the Grantee is invoicing for the agreement period identified below.

Date:
Program Name:
Agreement Number:
Execution Date:
Associated Fiscal Year and Quarter:
Date(s) of Service:

I. Contact Information

Name	Position/Title	Phone	E-mail

II. Revision to Work Plan Activities

If there have been any major activity modifications since the last progress report submission, please provide the following information:

- In no more than four sentences, briefly describe any changes in your work plan activities.
- In no more than four sentences per modification, briefly describe how these changes align with the intent of the Public Mental/Behavioral Health Pipeline Program.

III. Activities/Training for Public Mental/Behavioral Health Pipeline Program

List the activities/training used in the Public Mental/Behavioral Health Pipeline Program administration. The list *must* be in the following format.

Identify Activity/Training Type Completed[1]	Description of Type of Activity/Training Provided[2]	Activity/Training Completion Frequency	Number of Individuals That Participated in Activity
1. (Activity Type One)			
2. (Activity Type Two)			
3. (Activity Type Three)			
4. (Activity Type Four)			

[1] This information should be consistent with the activity types listed in the work plan/application.
[2] This description shall be completed in no more than five sentences.

IV. Outcomes, Successes, Tends, and Challenges

List the any major outcomes, successes, trends and challenges observed from activities/training used in the Public Mental/Behavioral Health Pipeline Program. The list *must* be in the following format.

Type of Activity/Training Completed	Outcome(s)/Successes/Trends[1]	Challenge(s)[2]
1.		
2.		
3.		
4.		

[1] In no more than twelve sentences per activity, and where appropriate, report on measurable outcomes and performance metrics identified in the application.
[2] In no more than five sentences per activity, describe observed challenges.

- In no more than five sentences, briefly describe how the activities implemented by your organization were consistent with the needs of the target population across culturally and linguistically diverse communities.
- In no more than four sentences, briefly describe how your organization worked with the county(s) and Community-Based Organizations (CBOs) to develop a mechanism to identify and engage program participants.
- In no more than four sentences, briefly describe how your organization collaborated with county(s) and CBO(s) to support and implement Pipeline Program services/activities.
- List the Public Mental Health System (PMHS) sites, if any, where your Program participants conducted their pipeline activities during this progress report period using the table below:

Name of PMHS Site[1]	County Location of PMHS Site	Number of Program Students Placed During This Reporting Period

[1] County Departments of Mental and/or Behavioral Health and/or CBOs may be listed.

V. Program Participant Demographics

As self-identified using Appendix 2, Participant Demographic Information Survey, outline demographic information of recruited participants using the table below:

Unique Participant Identifier	County of Residence	Profession	Race/ Ethnicity	Language(s) Spoken in Addition to English	Consumer or Family Member	Gender	Disability (Yes/No)	Age	Veteran (Yes/No)	Activities[1]

[1] List the activities that program participant(s) engaged in.

VI. Budget Information

Provide the following budget and activity information for the quarter of this progress report, using one table per fiscal year.

Direct Program Costs FY 20XX-XX						
Activity Type	Total Amount Allocated per Activity Type	Amount Invoiced in this Quarter per Activity Type	Total Amount Remaining for this Activity Type	Total Number of Activities remaining to be Completed	Number of Times engaged in Activity Type for this Quarter	Number of Remaining Times Activity Must be Engaged In
Activity Type:	$	$	$	#	#	#
Activity Type:	$	$	$	#	#	#
Activity Type:	$	$	$	#	#	#
Total	$	$	$	#	#	#

Indirect Program Costs FY 20XX-XX		
Total Indirect Cost Outlined in Agreement	Total Indirect Cost being invoiced	Total Indirect Cost Remaining
$	$	$
$	$	$
$	$	$
$	$	$

Appendix 4: CCC-307

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

ARTHUR A BENJAMIN HEALTH PROFESSIONS HIGH SCHOOL

Contractor/Bidder Firm Name (Printed)	Federal ID Number (SSN)
c/o MARLA CLAYTON JOHNSON	94-6002491
By (Authorized Signature)	
Printed Name and Title of Person Signing: MARLA CLAYTON JOHNSON - PRINCIPAL	
Date Executed: 6/27/17	Executed in the City and County of: SACRAMENTO AND SACRAMENTO

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Tit. 2, § 8103) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
   a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

   b. Establish a Drug-Free Awareness Program to inform employees about:
      1) the dangers of drug abuse in the workplace;
      2) the person's or organization's policy of maintaining a drug-free workplace;
      3) any available counseling, rehabilitation and employee assistance programs; and
      4) penalties that may be imposed upon employees for drug abuse violations.

   c. Every employee who works on the Agreement will:
      1) receive a copy of the company's drug-free workplace policy statement; and,
      2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

   Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against

Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES $50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that contractor will comply with the requirements of section 6072 of the Business and Professions Code, effective January 1, 2003. Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

   Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:
   a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code section 6108.

   b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts over $100,000 executed or amended after January 1, 2007, the contractor certifies that contractor is in compliance with Public Contract Code section 10295.3.

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

AB-00041

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Jose Banda, Superintendent Sacramento City Unified School District 5735 47th Avenue Sacramento, CA 95824	FY	PCA	Vendor Number	Suffix
	17	14968	6743	01
Attention Diana Flores	STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Nutrition Services	Resource Code	Revenue Object Code		Sacramento
Telephone 916-277-6710	5370	8220		INDEX
Name of Grant Program Fresh Fruit and Vegetable Program				0190

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$62,392.00		$62,392.00	0	10-1-17	6-30-18

CFDA Number	Federal Grant Number	Federal Grant Name	Federal Agency
10.582	7CA310CA1	Fresh Fruit and Vegetable Program	USDA

Dear Superintendent Banda:

I am pleased to inform you that you have been funded for the Fresh Fruit and Vegetable Program.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) within 10 days to:

Sauncerae Gans, Analyst
Nutrition Services Division
California Department of Education
1430 N Street, Suite 4503
Sacramento, CA 95814-5901

California Department of Education Contact	Job Title
Sauncerae Gans	Analyst
E-mail Address sgans@cde.ca.gov	**Telephone** 916-323-6775
Signature of the State Superintendent of Public Instruction or Designee ▸ Tom Torlakson	**Date** September 14, 2017

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent	Title
E-mail Address	**Telephone**
Signature ▸	**Date**

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

SEP 12 2017

RECEIVED

A18-0043

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Jose Banda, Superintendent Sacramento City Unified School District 5735 47th Avenue, Box #763 Sacramento, CA 95824-4528	FY	PCA	Vendor Number	Suffix
	2017	23297	6743	02

Attention	STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY
Jose Banda, Superintendent			
Program Office Aliya Holmes, Program Contact	**Resource Code**	**Revenue Object Code**	34
Telephone 916-643-7991	6690	8590	**INDEX**
Name of Grant Program Tobacco-Use Prevention Education for Grades Six through Twelve, Cohort M, Tier 2			0604

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$1,081,890.00		$357,024.00		07/1/17	06/30/20

CFDA Number	Federal Grant Number	Federal Grant Name	Federal Agency

I am pleased to inform you that you have been funded for the Tobacco-Use Prevention Education for Grades Six through Twelve, Cohort M, Tier 2. The total amount of the award is $1,081,890.00. The amount listed for this grant award is paid from fiscal year 2017–18 funds. You will receive additional grant awards for the remaining amounts of $357,024.00 and $367,842.00 after the approval of the 2018–19 and 2019–20 budgets.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Shalonn Woodard, Fiscal Analyst
Coordinated School Health and Safety Office
California Department of Education
1430 N Street, Room 6408
Sacramento, CA 95814-5901

California Department of Education Contact	Job Title	
Shalonn Woodard	Fiscal Analyst	
E-mail Address swoodard@cde.ca.gov		**Telephone** 916-319-0197
Signature of the State Superintendent of Public Instruction or Designee ▸ Tom Torlakson		**Date** August 31, 2017

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent	Title	
E-mail Address		**Telephone**
Signature ▸		**Date**

AGREEMENT FOR APPRENTICESHIP TRAINING PROGRAM
Between
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
And
CALIFORNIA FIREFIGHTER JOINT APPRENTICESHIP COMMITTEE

This agreement entered into this 1st day of July 2017, by and between the Sacramento City Unified School District, hereinafter referred to as "District", and the California Fire Fighter Joint Apprenticeship Committee, hereinafter referred to as "CAL-JAC".

WHEREAS, the CAL-JAC has established Apprenticeship Training Standards which identify the professional levels of competence required of apprentices; and,

WHEREAS, those Apprenticeship Standards specify the training, education, experience, performance objectives, and minimum requirements for professional competence of an apprentice; and,

WHEREAS, the District has approval from the California Community Colleges Chancellor's Office (CCCCO) to conduct related and supplemental instruction training programs; and,

WHEREAS, the CAL-JAC and the District will provide related and supplemental instruction for apprentice Fire Fighters, Fire Fighter II's, Fire Apparatus Engineers, Fire Medics, Fire Fighter Divers, Emergency Medical Technicians, Paramedics, Engineers, Fire Officers, Fire Equipment Specialists, Fire Inspectors, Fire Marshals, Fire Prevention Officers, Hazardous Materials Technicians, Fire Department Training Officers, Wildland Fire Fighter Specialists, Arson and Bomb Investigators, Fire Fighter Paramedics, Fire Suppression Technicians and Heavy Fire Equipment Operators; with participating departments under agreements as determined by the CAL-JAC.

NOW THEREFORE, the parties agree:

ARTICLE I – TERM OF AGREEMENT

The term of this agreement shall be July 1, 2017 through June 30, 2018.

ARTICLE II – RESPONSIBILITY OF DISTRICT

1. The District agrees to participate in a training program for eligible apprentices in the CAL-JAC.

2. The District shall contract with the CAL-JAC for all instructional and training services provided in accordance with the CAL-JAC standards. The District shall retain 10% of the base rate as income from the apprenticeship revenues generated by the attendance of apprentices for a minimum of 49,940 hours of academy and related and supplemental instruction in each fiscal year during the term of this Agreement. The District shall pay to the CAL-JAC 90% of the base rate generated by apprentice attendance. All classroom hours shall be scheduled in accordance with the California Education Code Section 8152. The District obligation hereunder is payable from funds appropriated for the purpose of this Agreement and is contingent upon the establishment of an appropriation as specified in the California Education Code, Sections 8150 and 8152 for each fiscal year this Agreement is in effect or other supplemental appropriations derived from hours of apprenticeship education. The District has no obligation for any services, which may have been provided by the CAL-JAC hereunder if such funds are not appropriated and allocated for use by the District for the purposes of this program. The District shall notify the CAL-JAC of any such non-allocation at the earliest possible date.

3. The District shall disburse funds that have been received from the State and owed to the CAL-JAC within 30 days of receiving a CAL-JAC invoice based upon reported attendance.

4. The District shall claim as income, funds received, generated by, or attributed to the Apprenticeship Program such as, but not limited to, funds derived from apprenticeship education revenues pursuant to the California Education Code, Sections 8150 and 8152 of Article 8, Chapter 1, Part 6, Title I or other appropriations based on hours of apprenticeship education.

ARTICLE III – RESPONSIBILITY OF CAL-JAC

1. The CAL-JAC shall provide or arrange for all instructors, classroom space, required training equipment, and supplies for the prescribed instruction in the CAL-JAC. The CAL-JAC will provide sufficient instructional staff possessing the proper credential as established by the District, or as specified in the California Education Code, Section 8153.5, Article 8, Chapter 1, Part 6, Title I.

2. The CAL-JAC shall be responsible for payment of all salary and other employment costs for the instructors directly to and on behalf of all the persons employed for such purposes. The CAL-JAC shall also indemnify and hold the District harmless against any and all claims, which are made for salary or employment/benefits of such instructors for the period covered by the terms of this agreement.

3. The CAL-JAC shall maintain and submit to the District, records of individual apprentices' attendance and achievements within guidelines established by the District.

ARTICLE IV – MISCELLANEOUS

1. All written notices, reports and other written communications under this agreement shall be deemed effective upon their deposit in the United States mail, postage prepaid, and addressed as follows:

   Sacramento City Unified School District
   Attn: Susan Lytle-Gilmore, Director
   5451 Lemon Hill Avenue
   Sacramento, CA 95824

   California Firefighter Joint Apprenticeship Committee
   Attn: Yvonne de la Peña, Executive Director
   1780 Creekside Oaks Drive
   Sacramento, CA 95833

2. Either party may terminate this agreement at the end of any fiscal year by giving written notice to the other party at least thirty (30) days prior to the effective termination date.

3. The District and the CAL-JAC shall, to the extent permitted by law, indemnify and hold each other harmless against any liability whatsoever arising from any act or acts of their employees participating or functioning in the apprenticeship program herein provided.

4. The CAL-JAC reaffirms its commitment to provide equal employment opportunity and an equitable and representative distribution of women and minorities in the California fire services while maintaining existing standards. It is and will continue to be the policy of the CAL-JAC not to discriminate against any applicant on the basis of race, color, national origin, marital status, sex, or other non-job related reason. Each member of the CAL-JAC, its staff, and the Sub-JACs will extend good faith efforts in accomplishing the goals of the Training Program and the departments' affirmative action plan.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

Sacramento City Unified School District

_____

Gerardo Castillo
Chief Business Officer

Date: _____

California Firefighter
Joint Apprenticeship Committee

_____

Yvonne de la Peña
Executive Director

Date: 9/6/17

Sacramento City Unified School District

PROJECT AUTHORIZATION FORM

Core Academic HVAC Upgrade at Hiram Johnson High School

Date: September 28, 2017

Pursuant to the Master Architect Agreement dated April 19, 2017 between Hibser Yamauchi Architects, Inc. and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

TERMS

A. Project Description

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as follows related to Core Academic HVAC Upgrade at Hiram Johnson High School:

1. General
    a. Conduct a kickoff meeting between District staff and the design team to focus the scope and expectations for the systems to be implemented.
    b. Full Schematic Design, Design Development and Construction Document phases to produce milestone deliverables for district review and Cost Estimating.
    c. DSA submittal and response to plan check comments for purposes of obtaining a building permit.
    d. Bid Support and assistance during Contractor selection.
    e. Construction Administration Services.
    f. Project close out, including record drawings.

2. Classroom Buildings
    a. Modifications to the interior and structure of the existing classroom buildings to facilitate the upgrade, including structural reinforcing of the roof, removal of the existing unit ventilators, installation of new ductwork and changes to the interior finishes as necessary.
    b. Modifications to the roof system to receive the new rooftop units, including design for curbs and penetration finishing.
    c. Design of appropriate rooftop HVAC units and ducting systems, including gas piping and condensate drains.
    d. Design of controls for the new HVAC system
    e. Design for new electrical panels at each of the (4) classroom buildings, including new feeders back to the existing main switchboard
    f. Title 24 Design and Compliance as required

3. Site Demolition and Improvements
    a. Underground Hydronic Piping Demolition – As appropriate to remove this system as it relates to these (4) classroom buildings.
    b. Site work as required for the new electrical equipment
    c. Gas routing to be revised as needed for new systems

Exclusions:

1. Civil Engineering
2. Fire Sprinkler Drawings
3. Fire Alarm Design beyond minor revisions to the existing system to include the new mechanical work.
4. Life-Cycle Cost Analysis
5. Site Lighting Design
6. Classroom Lighting Design – It is assumed this scope would occur in a subsequent phase of work on this campus (if at all)
7. Value Engineering
8. Systems Commissioning
9. ADA Upgrades

B. Compensation

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

☒ **Flat Fee**

Architect shall be compensated Two Hundred Twenty-Eight Thousand Dollars ($228,000) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

C. Reimbursable Expenses

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed $11,400, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

D. Asbestos

The language identified in Section 5.7.15 ☒ is ☐ is not applicable to this Project.

E. Section 8.2

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than $1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of $1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than $1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

HIBSER YAMAUCHI ARCHITECTS, INC.

Dated: _____ _____

Marcus Hibser, Principal

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Dated: 10/5/17 _____

Gerardo Castillo
Chief Business Officer

SA18-00130 (Maxim)

FACILITY STAFFING AGREEMENT

This Facility Staffing Agreement (hereinafter "Agreement") is entered into this 1st day of July, 2017, by and between **Sacramento City Schools** located at 5735 47th Avenue, Box 764 Sacramento, CA 95824, referred to in this Agreement as "FACILITY," and **Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions,** a Maryland Corporation including its affiliates and subsidiaries, with an office located at 1050 Fulton Avenue, Suite 235 Sacramento, CA 95825 referred to in this Agreement as "MAXIM."

RECITALS

WHEREAS, FACILITY operates a School District located in the State of California and wishes to engage MAXIM to provide personnel to supplement FACILITY's staff.

WHEREAS, MAXIM operates a supplemental staffing agency and employs licensed health care personnel to provide healthcare services to FACILITY.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, FACILITY and MAXIM hereby agree to the following terms and conditions.

ARTICLE 1. TERM OF AGREEMENT

Section 1.1 **Term.** This Agreement will be in effect for one (1) year and will continue indefinitely until terminated pursuant to Section 1.2 of this Agreement.

Section 1.2 **Termination.** Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE 2. RESPONSIBILITIES OF MAXIM

Section 2.1 **Services.** MAXIM will, upon request by FACILITY, provide one or more licensed health care providers (i.e. LPNs, LVNs, RNs, CNAs) as specified by FACILITY (collectively, "Personnel") for supplemental staffing services, subject to availability of qualified Personnel. Subject to the terms of Section 6.8 of this Agreement, to the extent that MAXIM is unable to provide the type of healthcare provider requested by FACILITY, MAXIM will provide FACILITY with a higher skilled healthcare provider. MAXIM must, however, bill that higher skilled provider at that provider's fair market value rate.

Section 2.2 **Personnel.** MAXIM will supply FACILITY with Personnel who meet the following criteria and will provide evidence of the following to FACILITY upon written request:

1) Possess current state license/registration and/or certification.

2) Possess CPR certification, as requested in writing by FACILITY to comply with applicable law.

3) Completed pre-employment physical as requested in writing by FACILITY to comply with applicable law.

4) Possess proof of pre-employment screening to include a TB skin test or chest X-ray, professional references, criminal background check(s) (and drug screenings as requested in writing).

5) Possess a preferred one (1) year of relevant professional experience and a preferred one (1) year of specialty experience.

6) Possess current skills competency to include, (i) written exam; (ii) skills checklist; and (iii) verified work history.

7) Completed MAXIM standard OSHA and HIPAA training.

Section 2.3 **Insurance.** MAXIM will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, valid policies of insurance evidencing general and professional liability coverage of not less than $1,000,000 per occurrence and $3,000,000 in the aggregate, covering the sole negligent acts or omissions which may give rise to liability for services provided under this Agreement. MAXIM will provide a certificate of insurance evidencing such coverage upon request by FACILITY.

Section 2.4 **Use of Independent Contractors and Subcontractors.** Personnel provided to FACILITY are employees of MAXIM and are subject to MAXIM'S standard screening process, as well as additional qualifications as required in this Agreement. If MAXIM deems it necessary to obtain the services of a subcontractor to fulfill its requirements under this Agreement, MAXIM will notify FACILITY in writing of its intent to use subcontractors and will obtain written approval from FACILITY. MAXIM will ensure that any subcontractor will comply with all applicable terms of this Agreement. MAXIM will provide written notification to FACILITY if it becomes necessary for MAXIM to utilize independent contractors to fulfill its staffing obligations to FACILITY. Any Personnel provided to FACILITY by an independent contractor will be subject to the same qualifications as MAXIM employees.

Section 2.5 **Employment and Taxes.** MAXIM will follow its standard employment policies and procedures to verify that all Personnel meet applicable licensing requirements. MAXIM, or its subcontractor if applicable, will maintain direct responsibility as employer for the payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, worker's compensation, and unemployment insurance. FACILITY shall be responsible for any sales tax, gross receipts tax, excise tax or other state taxes applicable to the Services provided by MAXIM.

Section 2.6 **Record Access.** In instances where FACILITY is Medicare and/or Medicaid certified, MAXIM agrees that in accordance with Section 952 of the Omnibus Budget Reconciliation Act of 1980, its contracts, books, documents and records will be made available to the Comptroller General of the United States, the United States Department of Health and Human Services and their duly authorized representatives ("USDHHS") until the expiration of four (4) years after the date on which such services were furnished under this Agreement.

ARTICLE 3. RESPONSIBILITIES OF FACILITY

Section 3.1 **Orientation.** FACILITY will promptly provide MAXIM Personnel with an adequate and timely orientation to FACILITY. FACILITY shall review instructions regarding

confidentiality (including patient and employee), and orient MAXIM Personnel to the specific Exposure Control Plan of the FACILITY as it pertains to OSHA requirements for bloodborne pathogens, as well as any of the FACILITY'S specific policies and procedures provided to MAXIM for such purpose.

Section 3.2 **Requests for Personnel.** FACILITY will use its best efforts to request Personnel at least twenty-four (24) hours prior to reporting time in order to assure prompt arrival of assigned Personnel. All information regarding reporting time and assignment will be provided by FACILITY at the time of the initial call.

Section 3.3 **Short-notice Requests.** MAXIM will bill FACILITY for the entire shift if an order for staff is made less than two (2) hour(s) prior to the start of the shift, as long as the Personnel report for work within a reasonable prompt period of time under existing conditions after receiving notice of the assignment.

Section 3.4 **Staff Order Cancellation.** If FACILITY changes or cancels an order less than two (2) hours prior to the start of a shift, MAXIM will bill FACILITY for two (2) hours at the established fee for each scheduled Personnel. If Personnel is reassigned to perform another duty with FACILITY, billing will be for hours worked and the Staff-Order Cancellation penalty outlined hereunder will be waived. In the event FACILITY utilizes MAXIM Personnel for another duty, FACILITY shall ensure such duty is not above and beyond the scope of work as originally assigned for Personnel's assignment. MAXIM will be responsible for contacting MAXIM Personnel prior to reporting time.

Section 3.5 **Responsibility for Patient Care.** FACILITY retains full authority and responsibility for professional and medical management of care for each of its patients and for ensuring that services provided by MAXIM Personnel under this agreement are furnished in a safe and effective manner and in accordance with applicable standards.

Section 3.6 **Placement Fee.** For a period of twelve (12) months following that date on which MAXIM Personnel last worked a shift at FACILITY, FACILITY agrees that it will take no steps to recruit, hire or employ as its own employees or as a contractor those Personnel provided by MAXIM during the term of this Agreement. FACILITY understands and agrees that MAXIM is not an employment agency and that Personnel are assigned to the FACILITY to render temporary service(s) and are not assigned to become employed by the FACILITY. The FACILITY further acknowledges and agrees that there is a substantial investment in business related costs incurred by MAXIM in recruiting, training and employing Personnel, to include advertisement, recruitment, interviewing, evaluation, reference checks, training, and supervising Personnel. In the event that FACILITY, or any affiliate, subsidiary, department, or division of FACILITY hires, employs or solicits MAXIM Personnel, FACILITY will be in breach of this Agreement. FACILITY agrees to give MAXIM either (a) one hundred and eighty (180) days prior written notice of its intent to hire, or employ, continuing to staff Personnel through MAXIM for a minimum of thirty-six (36) hours per week through the one hundred and eighty (180) days notice period; OR (b) to pay MAXIM a placement fee equal to the greater of: five thousand dollars ($5,000) or the sum of twenty percent (20%) of such Personnel's annualized salary (calculated as Weekday Hourly Pay Rate x 2080 Hours x 20%).

Section 3.7 **Non-Performance.** If FACILITY concludes, in its sole discretion, that any Personnel provided by MAXIM have engaged in misconduct, or have been negligent, FACILITY may require the Personnel to leave the premises and will notify MAXIM immediately in writing, providing in reasonable detail the reason(s) for such dismissal. FACILITY'S obligation to compensate MAXIM for such Personnel's

services will be limited to the number of hours actually worked. MAXIM will not reassign the individual to FACILITY without prior approval of the FACILITY.

Section 3.8 **Right to Dismiss.** FACILITY may request the dismissal of any MAXIM Personnel for any reason. FACILITY agrees to notify MAXIM of any such action immediately in writing, providing in reasonable detail the reason(s) for such dismissal. FACILITY shall be obligated to compensate MAXIM for all Personnel hours worked prior to dismissal.

Section 3.9 **Float Policy.** Subject to prior written notification, FACILITY may reassign Personnel to a different FACILITY department, unit, facility, or to a different staff classification (hereinafter "Float"), if Personnel satisfy the requisite specialty qualifications. If FACILITY Floats Personnel, the Personnel must perform the duties of the revised assignment as if the revised assignment were the original assignment. FACILITY will provide the Personnel with additional orientation regarding the Float as necessary. If Personnel Floats to a staff classification that has a lower reimbursement rate, then the reimbursement rate that was applicable to the original Personnel assignment remains the applicable reimbursement rate despite the Float. If Personnel Floats to a staff classification that has a higher reimbursement rate, then the reimbursement rate that is applicable to the newly assigned staff classification is the applicable reimbursement rate for as long as the Personnel continues to work in that staff classification.

Section 3.10 **Insurance.** FACILITY will maintain at its sole expense valid policies of general and professional liability insurance with minimum limits of $1,000,000 per occurrence and $3,000,000 annual aggregate covering the acts or omissions of its employees, contractors and agents which may give rise to liability in connection with the Services under this Agreement. FACILITY will give MAXIM prompt written notice of any material change in FACILITY coverage.

Section 3.11 **Incident Reports.** FACILITY shall report to MAXIM any unexpected incident known to involve any Personnel (such as Personnel errors, unanticipated deaths or other unanticipated patient-related events or injuries known to be attributable to Personnel, and any safety hazards known to be related to the services provided by Personnel) if the incident may have an adverse impact on the FACILITY and/or MAXIM in order to comply with MAXIM'S incident tracking program. Complaints and grievances regarding MAXIM Personnel may be reported to the local MAXIM representative at any time.

ARTICLE 4. MUTUAL RESPONSIBILITIES

Section 4.1 **Non-discrimination.** Neither MAXIM nor FACILITY will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.

ARTICLE 5. COMPENSATION

Section 5.1 **Invoicing.** MAXIM will supply Personnel under this Agreement at the rates listed in the Attachment(s). MAXIM will submit invoices to FACILITY every week for Personnel provided to FACILITY during the preceding week. Invoices shall be submitted to the following address:

Sacramento City Schools
5735 47th Avenue Box 764
Sacramento, CA 95824

ATTN: Rebecca Wall

Section 5.2 **Payment.** All amounts due to MAXIM are due and payable within fifteen (15) days from date of invoice. FACILITY will send all payments to the address set forth on the invoice.

Section 5.3 **Late Payment.** Intentionally Omitted.

Section 5.4 **Rate Change.** MAXIM will provide FACILITY at least thirty (30) days advance written notice of any change in rates.

ARTICLE 6. GENERAL TERMS

Section 6.1 **Independent Contractors.** MAXIM and FACILITY are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither MAXIM nor FACILITY nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

Section 6.2 **Assignment.** Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor or in connection with any acquisition of all of the assets or capital stock of a party; provided however, the assigning party will provide notice of such transaction to the other party and remain fully responsible for compliance with all of the terms of this Agreement.

Section 6.3 **Indemnification.** MAXIM agrees to indemnify and hold harmless FACILITY, and its directors, officers, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the sole negligent performance of MAXIM, its directors, officers, employees or agents under this Agreement only. FACILITY agrees to indemnify and hold harmless MAXIM, its directors, officers, shareholders, employees and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the negligent performance of FACILITY, its directors, officers, employees, contractors or agents under this Agreement.

Section 6.4 **Attorneys' Fees.** In the event either party is required to obtain legal assistance (including in-house counsel) to enforce its rights under this Agreement, or to collect any monies due to such party for services provided, the prevailing party shall be entitled to receive from the other party, in addition to all other sums due, reasonable attorney's fees, court costs and expenses, if any, incurred enforcing its rights and/or collecting its monies.

Section 6.5 **Notices.** Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the address to which notices are sent by sending written notice of such change of address to the other party.

Sacramento City Schools	Maxim Healthcare Services, Inc.
5735 47th Avenue Box 764	7227 Lee DeForest Drive

Sacramento, CA 95824
ATTN: Rebecca Wall

Columbia, MD 21046
ATTN: Contracts Department

COPY TO:

Maxim Staffing Solutions
1050 Fulton Ave #235
Sacramento, CA 95825
ATTN: **Jordan Buhagiar**

Section 6.6 **Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

Section 6.7 **Entire Contract; Counterparts.** This Agreement constitutes the entire contract between FACILITY and MAXIM regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both parties except as provided in Section 6.9.

Section 6.8 **Availability of Personnel.** The parties agree that MAXIM'S duty to supply Personnel on request of FACILITY is subject to the availability of qualified MAXIM Personnel. The failure of MAXIM to provide Personnel or the failure of FACILITY to request Personnel shall result in no penalty to FACILITY or any party claiming by or through it and shall not constitute a breach of this Agreement.

Section 6.9 **Compliance with Laws.** MAXIM agrees that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state or local laws and regulations or applicable accrediting body standards are modified, MAXIM reserves the right to notify FACILITY in writing of any modifications to the Agreement in order to remain in compliance with such law, rule or regulation.

Section 6.10 **Severability.** In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

Section 6.11 **Governing Law, Jurisdiction.** This Agreement will be governed by and construed in accordance with the laws of the State of Maryland, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of Maryland and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

Section 6.12 **Limitation on Liability**. Neither MAXIM nor FACILITY will be responsible for special, indirect, incidental, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement or the services provided, however caused, even if such party has been advised of the possibility of such damages.

Section 6.13 **Incorporation of Recitals**. The recitals set forth at the top of this Agreement are incorporated by reference as if fully set forth herein.

Section 6.14 **Conflict of Interest.** By entering into this Agreement, the Parties agree that all conflicts of interest shall be disclosed to the other Party for review in accordance with that Party's policies and procedures. A conflict of interest occurs when an employee or Contractor has professional or personal interests that compete with his/her services to or on behalf of MAXIM or the FACILITY, or the best interests of patients. Such competing interests may make it difficult for an employee or Contractor to fulfill his or her duties impartially.

ARTICLE 7. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

Section 7.1 **Confidentiality.**

A. MAXIM/FACILITY Information. The parties recognize and acknowledge that, by virtue of entering into this Agreement and providing services hereunder, the parties will have access to certain information of the other party that is confidential and constitutes valuable, special, and unique property of the party. Each of the parties agrees that neither it nor his/her staff shall, at any time either during or subsequent to the term of this Agreement, disclose to others, use, copy, or permit to be copied, except pursuant to his duties for or on behalf of the other party, any secret or confidential information of the party, including, without limitation, information with respect to the party's patients, costs, prices, and treatment methods at any time used, developed or made by the party during the term of this Agreement and that is not available to the public, without the other party's prior written consent.

B. Terms of this Agreement. Except for disclosure to his/her legal counsel, accountant or financial or other advisors/consultants neither party nor its respective staff shall disclose the terms of this Agreement to any person who is not a party or signatory to this Agreement, unless disclosure thereof is required by law or otherwise authorized by this Agreement. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide the party with the option of pursuing remedies for breach or immediate termination of this Agreement in accordance with the provisions stated herein.

C. Patient/Customer Information: Neither party nor its employees shall disclose any financial or medical information regarding patients/customers treated hereunder to any third-party, except where permitted or required by law or where such disclosure is expressly approved by FACILITY, MAXIM and patient/customer in writing. Further, each party and its employees shall comply with the other party's rules, regulations and policies regarding the confidentiality of such information as well as all federal and state laws and regulations including, without limitation, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH").

D. The obligations set forth in this Section shall survive the termination of this Agreement.

Section 7.2 **HIPAA/HITECH Obligations.** Each party and its respective staff shall comply with all federal and state laws and regulations, and all rules, regulations, and policies of the other party, regarding the confidentiality of patient information, to include, without limitation, HIPAA and HITECH. In addition, if necessary, the parties agree to resist any effort to obtain access to such records or information in judicial proceedings, except such access as is expressly permitted by federal/state regulations.

To the extent that FACILITY may be a "Covered Entity" as defined by HIPAA, and would therefore be subject to applicable requirements, including, but not limited to, requirements to enter into certain contracts with their "business associates," by HIPAA, the parties acknowledge that a business associate agreement is not needed due to the nature of services provided by MAXIM. Specifically, the parties acknowledge that under HIPAA, Personnel provided hereunder are considered part of FACILITY's workforce and to that end, all Protected Health Information ("PHI") is created, viewed, used, maintained and otherwise stored and safeguarded in FACILITY's work environment. The parties further acknowledge that PHI is not exchanged between the parties in order for MAXIM to provide Personnel as part of FACILITY's temporary workforce.

Notwithstanding the foregoing, MAXIM and all staff provided to FACILITY hereunder shall comply with confidentiality, medical records and/or other applicable laws and regulations with regard to any and all information directly or indirectly accessed or used by MAXIM and their personnel, including without limitation HIPAA and HITECH.

FACILITY and MAXIM have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth above.

SACRAMENTO CITY SCHOOLS:	MAXIM HEALTHCARE SERVICES, INC., D/B/A MAXIM STAFFING SOLUTIONS:
Signature	Signature
Gerardo Castillo, Chief Business Officer	
Printed Name & Title	Printed Name & Title
Date	Date

ATTACHMENT A
MAXIM STAFFING SOLUTIONS
FACILITY STAFFING RATES FOR
SACRAMENTO CITY SCHOOLS

Charges will be based on the following hourly rate schedule effective July 1st, 2017:

Service	Rate
LVN/RN	$50.00/hour
District RN	$68.00/hour
School Field Trip	$2,000.00 a week
Medical Assistant	$30.00/hour
Behavior Tech (BT)	$50.00/hour
Board Certified Behavior Analyst (BCBA)	$125.00/hour
SLP/OT/PT	$75.00 - $100.00/hour
Special Education Teacher	$70.00/hour

Orientation. Rates listed above will be charged for all time spent in required FACILITY orientation.

Overtime. Overtime rates are charged for all hours worked in excess of forty (40) per week or according to applicable state law. Overtime must have FACILITY supervisory approval. The overtime rate is one and one-half (1.5) times the regular billing rate for such hours.

Minimum. A 4 (four) hour minimum will apply to all scheduled shifts.

Holidays. Holiday rates will apply to shifts beginning at 11:00 p.m. the night before the holiday through 11:00 p.m. the night of the holiday. Time and one-half will be charged for the following holidays:

New Year's Eve (from 3 PM)
New Year's Day
Memorial Day
Independence Day
Easter
Martin Luther King Day
Thanksgiving Day
Labor Day
Christmas Eve (from 3 PM)
Christmas Day
Presidents Day
Pioneer Day (Utah Only)

SACRAMENTO CITY SCHOOLS	MAXIM HEALTHCARE SERVICES, INC. D/B/A MAXIM STAFFING SOLUTIONS:
Signature	Signature
Gerardo Castillo, Chief Business Officer Printed Name & Title	Printed Name & Title
Date	Date

SA18-00131 (Action)

Agreement for Professional Expert/Consultant Services

This agreement made and entered into this July 1, 2017, by and between the Sacramento City Unified School District, Health Services, hereinafter referred to as "SCUSD", and Action Supportive Care Services, hereinafter referred to as "Consultant".

This agreement shall commence on July 1, 2017, and shall continue until and including June 30, 2018.

WHEREAS, SCUSD is desirous of having certain special services performed: and

WHEREAS, Consultant, is willing to perform such services.

NOW, THEREFORE, for and in consideration of the mutual promises and agreements herein

Contained, IT IS AGREED by and between the parties hereto as follows:

1.0 Scope of Work

The parties agree that consultant is to provide nursing services, under the terms and conditions of this agreement and in accordance with any applicable requirements of federal or state special education regulations, local laws, rules and/or regulations, third party reimbursement sources (public or private) or other reimbursement sources covering Consultant's services. The nursing/health instruction aide services are to be provided in the students' school of attendance, or in certain circumstances, at agreed field trip locations. Consultant agrees that all services will be rendered with regard to conditions of participation and reimbursement coverage required by governmental and third party reimbursement sources.

In the event that a Special Education Student(s) does not attend school, whether due to illness or any other reason, the scheduled, skilled nurse, that has previously been assigned to also care for a General Education student, would continue to provide care for the duration of time needed, no less than 4 hours, by that General Education Student(s) Skilled Nurse. Should a General Education Student not need the entire 4 hours, the Skilled Nurse would assist with any other Skilled Nursing needs on any campus. Consultant will notify Health Services via email to Rebecca-Wall@SCUSD.edu and this care would be billed to the SCUSD, Health Services.

In the event that the General Education student has a fieldtrip, Consultant will provide care for the duration of time needed, no less than 4 hours. Consultant will notify Health Services via email to Rebecca-Wall@SCUSD.edu and this care would be billed to the SCUSD, Health Services.

In the event that Consultant is unable to provide service, whether due to illness or any other reason, **Consultant will notify the lead nurse, Suzanne Auchterlonie, and school nurse for the school as soon as possible**. Action Supportive Care Services will make every effort to offer a replacement.

Such services shall, at times, include travel and may be performed at other locations, specifically authorized by SCUSD.

2.0 Independent Contractor

This agreement does not constitute a hiring of consultant by SCUSD. It is the parties' intention that so far as shall be in conformity with the law the consultant shall be an independent contractor and not an SCUSD employee. In conformity therewith the Consultant shall retain sole and absolute discretion and judgment in the manner and means of providing consulting services to the SCUSD. This agreement shall not be construed as a partnership and SCUSD shall not be liable for any obligation incurred by the Consultant. However, Consultant shall comply with all policies, rules and regulations of the SCUSD in connection with the provision of the Consultant's services. All services rendered by the Consultant shall be rendered in a competent, efficient and satisfactory manner and in strict accordance with the currently approved methods and practices in the Consultant's professional specialty. The Consultant assumes professional and administrative responsibility for the services rendered only to the extent that:

a. The SCUSD is responsible for assuring itself that the Consultant is qualified by education and/or experience to render the services contract for; and

b. The Consultant is satisfying all of the obligations herein set forth.

3.0 Amendment of Scope of Work

Said scope of work may be amended with the written approval of both Consultant and SCUSD.

4.0 Payment Schedule

Consultant will be compensated by SCUSD for services rendered on a fee-for-service basis from the first day of a month to the end of the same month (hereinafter referred to as the "billing period") according to invoices submitted to SCUSD via email to Rebecca-Wall@scusd.edu no later than five (5) days following the end of the billing period in which said services were rendered.

- $50.00/hour will be charged for the following services:
  - Skilled nursing services performed by an RN/LVN, including administration of medications
- $30.00/hour will be charged for the following services:
  - Health/Instruction Aide
- $52/hour will be charged for the following services:
  - Out of Area/Overnight Field Trips

    (Travel time and/or mileage at the current business mileage reimbursement rate as defined by the IRS at https://www.irs.gov/tax-professionals/standard-mileage-rate may be charged for field trips greater than or equal to 30 miles from the downtown Sacramento area, if the nurse if required to drive his or her own vehicle)

Invoices will include:

- The Name of the Contractor
- Services Dates, Hours of Services rendered, charges applicable.

Any amendments or changes to the schedule of fees hereinabove stated shall be effective thirty days (30) following the date upon which the parties hereto agree to such amendment or change in writing. Upon parties' mutual acceptance in writing, the amended schedule of fees shall become part of this agreement.

5.0 Records

Consultant shall maintain at all times complete detailed records with regard to work performed under this agreement in a form acceptable to SCUSD, and SCUSD shall have the right to inspect such records at any reasonable time. Notwithstanding any other terms to this agreement, no payments shall be made to Consultant until SCUSD is satisfied that work of such value has been rendered pursuant to this agreement.

6.0 Non-Assignability

This agreement and the rights and duties there under shall not be assigned in whole or in part without the express written consent of SCUSD.

7.0 Compensation Insurance

SCUSD shall not provide worker's compensation insurance coverage for Consultant.

Consultant shall maintain general liability insurance, including automobile coverage with limits of $1,000,000 per occurrence for bodily injury and property damage. Where requested, the coverage shall be primary as to SCUSD and shall name SCUSD as an additional insured. Copies of all policies or certificates of worker's compensation and liability insurance shall be provided to the SCUSD within ten (10) days of signing this Agreement.

8.0 Background Check/DOJ Clearance

Consultant must submit or have submitted their fingerprint live scan to DOJ for clearance: All of the Consultant's employees or independent contractors who may come in contact with pupils must also have this clearance. All of the Consultant's employees or independent contractors who may come in contact with pupils must also have current TB clearance.

The Consultant shall certify in writing to the SCUSD that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony (Penal Code § 667.5(c), 1192.7 (c). (Attach Certification Letter)

9.0 Cancellation

This agreement may be cancelled by SCUSD or Consultant upon the giving of ten (10) days advance written notice. Such notice shall be personally served or given by United States Mail. In

the event of cancellation, Consultant shall be paid for all work performed to the date of cancellation.

In Addition, SCUSD may terminate this Agreement for cause should Consultant fail to perform any part of this Agreement. In the event of a termination for cause, SCUSD may secure the required services from another Consultant. If the cost to SCUSD exceeds the cost of providing the service pursuant to this Agreement, Consultant shall pay the additional cost.

10.0 Hold Harmless and Indemnification

The Consultant agrees to hold harmless and to indemnity the SCUSD for:

Any injury to person or property sustained by the Consultant or by any of the individuals participating in or associated with him/her, however, caused; and

Any injury to person or property sustained by any person firm or corporation, caused by any act, neglect, default or omission, of the Consultant, or of any person, firm, or corporation directly or indirectly employed by the Consultant upon or in connection with this agreement, or any other persons/parties services arising out of the or in the course of the term of this agreement, and the Consultant at his/her own cost, expense and risk, shall defend any, and all actions, suits or other legal proceedings that may be instituted against the SCUSD for any such claim or demand, and pay or satisfy any judgment that may be rendered against the SCUSD in any such action, suit or legal proceedings or result thereof.

11.0 Attorney's Fees

In the event of the commencement of suit to enforce any of the terms or conditions in this agreement, the prevailing party in such litigation shall be entitled to recover such sum as the court may fix as attorney's fees.

12.0 Notice

Any notice required to be provided to any party to this agreement shall be in writing and shall be considered effective as of the date of deposit with the United States Postal Service by certified or registered mail, postage prepaid, return receipt and addressed to the party as follows:

SCUSD: Sacramento City Unified School District

Health Services – Box 764

5735 47th Avenue

Sacramento, CA 95824

Consultant: Action Supportive Care Services

1190 Suncast Lane, Suite 5

El Dorado Hills, CA 95762

Each party hereto agrees to notify its employees, agents or subsidiaries of any notice given Under this agreement which materially affects the duties of the parties to this agreement. Any changes in the above addresses for notice shall be provided to the other party to this Agreement with five (5) days of such change.

13.0 Severability

In the event that any portion of this agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this agreement shall continue in full force and effect.

14.0 Civil Rights

Consultant agrees to comply with Title VI of Civil Rights Act of 1964 and all requirements imposed pursuant to the regulation of the Department of Health, Education and Welfare (45 C.F.R. Part 80) issued pursuant to that Title, to the end that, no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity from which Federal funds are used in support of the Consultant's activities.

15.0 Miscellaneous

Each party to this agreement acknowledges that no representation, inducement, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any parties, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding.

IN WITNESS HEREOF, we the undersigned, duly authorized representatives of the parties to this agreement hereinabove expressed, have entered into this agreement without reservation and have read the terms herein.

Sacramento City Unified School District

Gerardo Castillo Chief Business Officer Date Signed

Consultant:

Action Supportive Care Services

1190 Suncast Lane, Suite 5

El Dorado Hills, CA 95762

(916) 933-6901

(916) 939-1959

Email: Yolonda.torrence@actionhomenursing.com

Karen Hahn Owner/Administrator Date Signed

RENEWAL QUOTE

Follett

Page	1
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

SACRAMENTO CITY UNIF SCH DIST
5735 47TH AVE
SACRAMENTO CA 95824

Quote Summary	Payable in USD
Sub Total	$94,012.73
Discounts Applied	$0.00
Quote Total	**$94,012.73**
Please add all applicable taxes	

NOTICE OF PAYMENT DUE

Mail Payment (Check)
Follett School Solutions, Inc.
91826 Collection Center Drive
Chicago, IL 60693 USA

Mail Purchase Order
Follett School Solutions, Inc.
1340 Ridgeview Drive
McHenry, IL 60050 USA
Email: FSSorders@follett.com
Fax: 800-852-5458

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
A M WINN ELEM SCH - 0404187					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ABRAHAM LINCOLN SCH - 0409430					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ALBERT EINSTEIN MDL SCH - 0404188					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ALICE BIRNEY ELEM SCH - 0404189					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
AMERICAN LEGION CONT HIGH SCH - 0404190					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
ARTHUR BENJAMIN HLTH PROF HIGH SCH - 0415436					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
BOWLING GREEN CHACON ACA - 0419311					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	2
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
BOWLING GREEN CHARTER-MCCOY - 0404192					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
BRET HARTE ELEM SCH - 0404193					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
C K MCCLATCHY HIGH SCH - 0404194					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
CALEB GREENWOOD ELEM SCH - 0404195					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
CALIFORNIA MDL SCH - 0409141					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
CAMELLIA BASIC ELEM SCH - 0404196					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
CAPITAL CY SCH - 0414115					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
CAROLINE WENZEL ELEM SCH - 0404197					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
CESAR CHAVEZ ELEM SCH - 0415126					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	3
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
CROCKER RIVERSIDE ELEM SCH - 0404239					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
DAVID LUBIN ELEM SCH - 0404201					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
EARL WARREN ELEM SCH - 0404202					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
EDWARD KEMBLE ELEM SCH - 0404204					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ELDER CREEK ELEM SCH - 0404205					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ETHEL I BAKER ELEM SCH - 0404206					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ETHEL PHILLIPS ELEM SCH - 0404207					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
FATHER KEITH B KENNY ELEM SCH - 0411706					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	4
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
FERN BACON BASIC MDL SCH - 0404208					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
G W CARVER HIGH SCH - 0415574					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
GENEVIEVE F DIDION ELEM SCH - 0407344					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
GOLDEN EMPIRE ELEM SCH - 0407436					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
H W HARKNESS ELEM SCH - 0404211					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
HIRAM W JOHNSON HIGH SCH - 0404212					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
HOLLYWOOD PARK ELEM SCH - 0404213					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
HUBERT H BANCROFT ELEM SCH - 0404215					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	5
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ISADOR COHEN ELEM SCH - 0404216					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JAMES W MARSHALL ELEM SCH - 0407343					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOHN BIDWELL ELEM SCH - 0404219					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOHN CABRILLO ELEM SCH - 0404220					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOHN D SLOAT BASIC ELEM SCH - 0404221					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOHN F KENNEDY HIGH SCH - 0404222					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOHN H STILL K-8 SCH - 0404223					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOHN MORSE THERAPEUTIC CTR - 0420841					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	6
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
JOSEPH BONNHEIM ELEM SCH - 0404224					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
K-8 SCHS - 0415622					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
KIT CARSON 7-12 SCH - 0404225					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
LEATAATA FLOYD - 0404217					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
LEONARDO DA VINCI SCH - 0411175					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
LUTHER BURBANK HIGH SCH - 0404227					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
MARK TWAIN ELEM SCH - 0404230					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
MARTIN LUTHER KING JR ELEM SCH - 0410802					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
MATSUYAMA ELEM SCH - 0411885					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	7
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
MET SACRAMENTO HIGH SCH - 0418857					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
NEW TECHNOLOGY HIGH SCH - 0418458					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
NICHOLAS ELEM SCH - 0404231					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
O W ERLEWINE ELEM SCH - 0404232					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
OAK RIDGE ELEM SCH - 0404233					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
PACIFIC ELEM SCH - 0404234					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
PARKWAY ELEM SCH - 0404235					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
PETER BURNETT ELEM SCH - 0404236					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
PHOEBE A HEARST ELEM SCH - 0404237					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	8
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
PONY EXPRESS ELEM SCH - 0404238					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
PROFESSIONAL LIB - 0415219					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$711.11**
ROSA PARKS MDL SCH - 0404198					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
ROSEMONT HIGH SCH - 0415078					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
SACRAMENTO CITY UNIF SCH DIST - 0453214					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
SAM BRANNAN MDL SCH - 0404241					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
SCH OF ENGINEERING/SCENCE - 0404191					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
				Site Total	**$610.11**
SEQUOIA ELEM SCH - 0404242					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
SUCCESS ACAD K-8 - 0422170					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	9
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
SUSAN B ANTHONY ELEM SCH - 0404203					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
SUTTER MDL SCH - 0404244					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
SUTTERVILLE ELEM SCH - 0404245					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
TAHOE ELEM SCH - 0404246					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
THEODORE JUDAH ELEM SCH - 0404247					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
WASHINGTON ELEM SCH - 0407345					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
WEST CAMPUS HIGH SCH - 0410108					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
WILL C WOOD MDL SCH - 0404249					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

RENEWAL QUOTE

Follett

Page	10
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
WILLIAM LAND ELEM SCH - 0404251					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**
WOODBINE ELEM SCH - 0404252					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$561.11
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	$610.11
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	$150.00
				Site Total	**$1,321.22**

End of Quote

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchase Follett Technology products 24/7 on www.destinyexpress.com

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1b

Meeting Date: October 5, 2017

Subject: Approve Personnel Transactions 10/5/17

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resource Services

Recommendation: Approve Personnel Transactions

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:
1. Certificated Personnel Transactions Dated October 5, 2017
2. Classified Personnel Transactions Dated October 5, 2017

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer

Approved by Jorge A. Aguilar, Superintendent

Attachment 2: CERTIFICATED 10/05/2017

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
WALKER	TRAVIS	R	Teacher, High School	REASSIGNED	8/31/2017	11/30/2017	EMPLOY LTA 8/31/17-11/30/17
AH-YUN	BRITTNEY	0	Teacher, Elementary	TAHOE ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
ARCA	LORENA	0	Teacher, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
CASTRO JR	DANILO	0	Teacher, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
DE GUZMAN	SHELLEY MAE	0	Teacher, Spec Ed	CAROLINE WENZEL ELEMENTARY	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
ELY	MA CHRISANTA	0	Teacher, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
RECORD	TAYLOR	0	Teacher, Resource, Special Ed.	CROCKER/RIVERSIDE ELEMENTARY	9/20/2017	6/30/2018	EMPLOY PROB 9/20/17
FRANCISCO	LOUISE	0	Teacher, Spec Ed	KIT CARSON MIDDLE SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
HAMPTON	RODERICK	0	Teacher, Elementary	OAK RIDGE ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
AUGUSTA	ELIZABETH	B	Teacher, Elementary	DAVID LUBIN ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
RATHBUN	TERINA	B	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	10/16/2017	6/30/2018	EMPLOY PROB 10/16/17
PRUDHOMME	KATHERINE	B	Teacher, Spec Ed	SUTTERVILLE ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
GHIORSO	ELIZABETH	B	Teacher, High School	GEO WASHINGTON CARVER	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
SCOTT	JORDAN	B	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
YANG	MAI	B	School Social Worker	SPECIAL EDUCATION DEPARTMENT	9/18/2017	6/30/2018	EMPLOY PROB 9/18/17
SALCEDO ABRICA	ERIC	B	Teacher, ROTC	LUTHER BURBANK HIGH SCHOOL	9/7/2017	6/30/2018	EMPLOY PROB 9/7/17
LEE	XYLINA	0	Teacher, Elementary	ELDER CREEK ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
MORRIS	HALLIE	0	Teacher, Resource, Special Ed.	EDWARD KEMBLE ELEMENTARY	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
ARCHIE	LATANYA	0	Teacher, Spec Ed	WOODBINE ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
VILLEGAS	GABRIELLE	0	Teacher, Resource, Special Ed.	SAM BRANNAN MIDDLE SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
GRAY	JANESSA	B	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
NICHOLLS	TONIETTA	B	Teacher, K-8	FATHER K.B. KENNY	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
PAYTON	RACQUEL	B	Teacher, Parent/Preschool Ed	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
PEARSON	AMY	B	Teacher, K-8	FATHER K.B. KENNY	8/31/2017	6/30/2018	EMPLOY PROB 8/31/17
ANDREWS	KRYSTLE	B	Assistant Principal, Elem Sch	WOODBINE ELEMENTARY SCHOOL	9/11/2017	6/30/2018	EMPLOY PROB 9/11/17
KOSAKOWSKI	CRISTINA	B	School Social Worker	INTEGRATED COMMUNITY SERVICES	9/11/2017	6/30/2018	EMPLOY PROB 9/11/17
GUTIERREZ	ANNA GABRIELA	B	Teacher, High School, Contin.	AMERICAN LEGION HIGH SCHOOL	9/12/2017	6/30/2018	EMPLOY PROB 9/12/17
NIBLOCK	MATTHEW	B	Assistant Principal, High Sch	ACCELERATED ACADEMY	9/12/2017	6/30/2018	EMPLOY PROB 9/12/17
MARTINEZ	STEPHANIE	B	Teacher, Elementary	EDWARD KEMBLE ELEMENTARY	9/13/2017	6/30/2018	EMPLOY PROB 9/13/17
SEMIANKOVICH	LIYA	B	School Nurse	HEALTH SERVICES	9/20/2017	6/30/2018	EMPLOY PROB 9/20/17
CRUDO	VERONICA	B	Teacher, Elementary	JOHN BIDWELL ELEMENTARY	8/31/2017	9/19/2017	REEMPL PROB 8/31/17
DUANE	ADDISON	B	Training Specialist	OAK RIDGE ELEMENTARY SCHOOL	9/8/2017	6/30/2018	REEMPL PROB 9/8/17
RE-ASSIGN / STATUS CHANGE							
WILKES	LAKISHA	A	Teacher, Resource, Special Ed.	WILL C. WOOD MIDDLE SCHOOL	7/1/2017	6/30/2018	REA 7/1/17
WILKES	LAKISHA	A	Teacher, Resource, Special Ed.	LUTHER BURBANK HIGH SCHOOL	7/1/2017	6/30/2018	REA 7/1/17
CLELAND-BRINZER	JENNIFER	R	Teacher, Middle School	SUTTER MIDDLE SCHOOL	7/1/2017	6/30/2018	STCHG LTA 7/1/17-6/30/18
MEEKS	AYANA	B	Counselor, Middle School	SAM BRANNAN MIDDLE SCHOOL	10/17/2017	6/30/2018	STCHG 10/17/17
GRUBBS	SHARISA	R	Teacher, Resource, Special Ed.	BRET HARTE ELEMENTARY SCHOOL	7/1/2017	6/30/2018	STCHG LTA 7/1/17
COOK	STEPHANIE	A	Teacher, High School	GEO WASHINGTON CARVER	7/1/2017	10/15/2017	STCHG LTA 7/1/17
WILLIAMS	DOMINIQUE	R	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	7/1/2017	11/30/2017	STCHG LTA 7/1/17-11/30/17
KUSHNER	JERRY	R	Teacher, High School	REASSIGNED	7/1/2017	11/30/2017	STCHG LTA 7/1/17-11/30/17
MAC PHAIL	CHRISTOPHER	R	Teacher, High School	REASSIGNED	7/1/2017	11/30/2017	STCHG LTA 7/1/17-11/30/17
HUANG	QIANRU	Q	Teacher, Elementary	REASSIGNED	8/31/2017	11/30/2017	STCHG LTA 8/31/17-11/30/17
CHRISTIANSEN	AMBER	C	Teacher, Elementary	MATSUYAMA ELEMENTARY SCHOOL	9/20/2017	6/30/2018	STCHG 9/20/17
JONES	BRENT	B	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	7/1/2017	6/30/2018	STCHG 7/1/17
BURIC	PAMELA	A	Teacher, High School	LUTHER BURBANK HIGH SCHOOL	7/1/2017	6/30/2018	STCHG 7/1/17
LACY	YING	A	Teacher, Resource, Special Ed.	PHOEBE A HEARST BASIC ELEM.	7/1/2017	6/30/2018	STCHG 7/1/17

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
AULT	BRITAINIE	C	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	7/7/2017	6/30/2018	STCHG 7/7/17
THOMPSON	KELLY	A	School Social Worker	INTEGRATED COMMUNITY SERVICES	8/24/2017	6/30/2018	REA/STCHG 8/24/17
LEAVES							
VANCIL	LARISA-MARISOL	A	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	10/14/2017	1/31/2018	LOA (PD) 10/14-1/31/18
CANTWELL	JANNA	A	Training Specialist, High Sch	CURRICULUM & PROF DEVELOP	10/6/2017	1/23/2018	LOA (PD) 10/6/17-1/23/18
ACTON	CHRIS	A	Teacher, Elementary	HOLLYWOOD PARK ELEMENTARY	8/31/2017	11/29/2017	LOA (PD) 8/31-11/29/17
COOK	STEPHANIE	A	Teacher, High School	GEO WASHINGTON CARVER	10/16/2017	12/18/2017	LOA (PD) 10/16/17-12/18/17
VANCIL	LARISA-MARISOL	A	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	8/31/2017	10/13/2017	LOA AMEND (PD) 8/31-10/13/17
CANTWELL	JANNA	A	Training Specialist, High Sch	CURRICULUM & PROF DEVELOP	9/14/2017	10/5/2017	LOA EXT (PD) 9/14-10/5/17
JOHNSON	LORRINDA	A	Teacher, Elementary	ETHEL PHILLIPS ELEMENTARY	8/31/2017	9/30/2017	LOA (PD) 8/31/17-9/30/17
TERLESKY	KRISTINAMARIE	B	Teacher, Elementary	CESAR CHAVEZ INTERMEDIATE	1/6/2018	4/12/2018	LOA (PD) 1/6-4/12/18
ARRIAGA	SHAUNNA	A	Teacher, Spec Ed	WILL C. WOOD MIDDLE SCHOOL	11/1/2017	12/13/2017	LOA (PD) 11/1-12/13/17
TERLESKY	KRISTINAMARIE	B	Teacher, Elementary	CESAR CHAVEZ INTERMEDIATE	11/13/2017	1/5/2018	LOA (PD) 11/13-1/5/18
VANG	NANCY	B	Teacher, Elementary	WILLIAM LAND ELEMENTARY	9/29/2017	11/10/2017	LOA (PD) 9/29-11/10/17
SEPARATE / RESIGN / RETIRE							
JACKSON	DIAMONIQUE	0	Teacher, K-8	FATHER K.B. KENNY	7/1/2017	8/30/2017	SEP/RESIGN 8/30/17
GOSZTYLA	CHANTELL	0	Teacher, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	7/1/2017	8/31/2017	SEP/RESIGN 8/31/17
DARRAH	GREGORY	0	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	7/1/2017	8/31/2017	SEP/RESIGN 8/31/17
SEMIANKOVICH	LIYA	B	Health Aide	HEALTH SERVICES	7/1/2017	9/19/2017	SEP/RESIGN 9/19/17
MAGALLAN	LETICIA	B	Teacher, Elementary	WOODBINE ELEMENTARY SCHOOL	8/31/2017	9/29/2017	SEP/RESIGN 9/29/17
LEDBETTER	MICHAEL	0	Teacher, Spec Ed	A. M. WINN ELEMENTARY SCHOOL	7/1/2017	8/31/2017	SEP/RETIRE 08/31/17
OBERLIN	TESSA	E	Teacher, Resource	JOHN D SLOAT BASIC ELEMENTARY	4/6/2017	6/30/2017	SEP/TERM 6/30/17

Attachment 2: CLASSIFIED 10/05/2017

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
PATRICK	THUYVAN	B	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	8/29/2017	6/30/2018	EMPLOY
HERNANDEZ	JUVENAL	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
NIAZI	IKRAMMUDDIN	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
MARTEL-LONG	SHAY	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	8/31/2017	6/30/2018	EMPLOY PROB
RICARD	JESSICA	B	Instructional Aide	H.W. HARKNESS ELEMENTARY	8/31/2017	6/30/2018	EMPLOY PROB
SIMMONS	TAMMY	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	8/31/2017	6/30/2018	EMPLOY PROB
YOUNG	KALI	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	8/31/2017	6/30/2018	EMPLOY PROB
MORRISON	JACQUELINE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/13/2017	6/30/2018	EMPLOY PROB
ROBERTSON	EURYDICE	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/21/2017	6/30/2018	EMPLOY PROB
CASTLEBERRY	PAIGE	B	Customer Service Specialist	EMPLOYEE COMPENSATION	8/1/2017	6/30/2018	EMPLOY PROB
BERNARDINO	LETICIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
CHAMBERS STUBBS	ALISON	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
CHASTAIN	SARA	B	Inst Aid, Spec Ed	A. M. WINN ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB
COLLINS II	DENNIS	B	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB
GENTRY	LARRESHA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
GUERRERO CHAVEZ	EDDIEANNA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
KETCHUM	LATOYA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
POWERS	RUCHA	B	Clerk I	TAHOE ELEMENTARY SCHOOL	8/31/2017	6/30/2018	EMPLOY PROB
PROCTOR	MARKISHA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
SKRINNIK	ALEXANDRA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
THAO	JENNY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
VILLAGOMEZ	MATTHEW	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	6/30/2018	EMPLOY PROB
ALCALA DE FIGUEROA	RAMONA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
ALVES	EMILY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
ARMENTA	MONICA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
AVETISYAN	ASMIK	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
AVILEZ	RAQUEL	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
BARKER	LISA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
BIBI	GUL	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
BROWN	SHANNON	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
BUENO	LISA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
BUTLER	CHARMAINE	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
CANO	ARACELI	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
CARDENAS	MARIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
COOLEY	DIANA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
CRISOSTOMO DECAZARES	GRISELDA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
DANIELS	TASHA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
DICKINSON	TANEKA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
ENRIQUEZ	PATRICIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
FRAGA	MARIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
FRAGA CISNEROS	MARIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
GARCIA	AMANDA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
GARCIA	ANNA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
GONZALEZ LORETO	BRIANDA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
GRAY	VENUS	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
GRIFFITH	ARIEL	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
GUILLEN	ANALILIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
HILLS	NIKESHA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
HOPKINS	DANITA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
HUERTA	MARCELLA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
JIMENEZ ANGEL	ADRIANA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
KHAN	ASMA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
KHAN	ZILEHUMA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
LAM	NICOLE	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
LAMELL	JULIEANN	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
LARA	NURIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
LUO	SUDI	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
MCBRIDE	ALICIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
MONTILLA PEACHES	YENNARY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
MORENO MUNOZ	ROSALBA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
NEWELL	RIKI	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
NGO	HOANG	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
ORDAZ BENITEZ	MARIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
ORTEGA	ALICIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
PEREZ	LORI	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
PEREZ SERRATO	KARLA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
PEREZ-PEREZ	AGUEDA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
POTTLE	WENDY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
PRECIADO	ERENDIRA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
PROBY	KYLESHA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
RAMOS	TERESA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
RIOS	MARTHA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
RIVERA	ARCELIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
RODAS	KATHLEEN	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
SANCHEZ	GEMA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
SHARMA	KHOWNOU	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
SINGH	JASBINDAR	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
STEELE	BERONICA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
STEVENSON	SHANNON	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
STEWART	SAVINA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
STOUT	EBONY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
THOMAS	AN-MARIE	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
TRUJILLO	JESUSA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
VANG	LILIANNA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
VASQUEZ	LUCY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
VASQUEZ SANCHEZ	MARCELA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
WOMACK	MONICA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
ZAKHARYAN	NARINE	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	8/31/2017	EMPLOY PROB
RUBIO DEL RIO	EDITH	B	Clerk I	NICHOLAS ELEMENTARY SCHOOL	9/19/2017	6/30/2018	EMPLOY PROB
JACKSON	AMBER	B	Custodian	ROSEMONT HIGH SCHOOL	9/5/2017	6/30/2018	EMPLOY PROB
JOHNSON	JAIME	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/5/2017	6/30/2018	EMPLOY PROB
LO	MARIA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/5/2017	6/30/2018	EMPLOY PROB
VUE	MAI	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/6/2017	6/30/2018	EMPLOY PROB
SKINNER	HEIDI	B	Interp for the Deaf	SPECIAL EDUCATION DEPARTMENT	8/31/2017	6/30/2018	EMPLOY PROB
BROWN	SHERRI	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
GRAY	DORIS	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
KARREN	ANGELA	B	Clerk II	WILLIAM LAND ELEMENTARY	8/29/2017	6/30/2018	EMPLOY PROB
LEMIRE	AARON	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
LEVINGSTON	TERRANCE	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
FAVELA	FLORENTINA	B	Parent Advisor	ENGINEERING AND SCIENCES HS	8/31/2017	6/30/2018	EMPLOY PROB
HOLMGREN	MIRYEA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/18/2017	6/30/2018	EMPLOY PROB
MARTINEZ	CATALINA	B	Manager II, Communications Ofc	COMMUNICATIONS OFFICE	9/18/2017	6/30/2018	EMPLOY PROB
WHITE	ADAM	B	Bus Driver	TRANSPORTATION SERVICES	9/18/2017	6/30/2018	EMPLOY PROB
CORONA	ANGEL	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	9/25/2017	6/30/2018	REEMPL
COOKSEY	CAITLIN	B	Inst Aid, Spec Ed	JAMES W MARSHALL ELEMENTARY	8/31/2017	8/31/2017	REEMPL PROB
COOKSEY	CAITLIN	B	Inst Aid, Spec Ed	JAMES W MARSHALL ELEMENTARY	9/1/2017	6/30/2018	REEMPL PROB
LEMIRE	AARON	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
LEVINGSTON	TERRANCE	B	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	EMPLOY PROB
CORONA	ANGEL	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	9/25/2017	6/30/2018	REEMPL
COOKSEY	CAITLIN	B	Inst Aid, Spec Ed	JAMES W MARSHALL ELEMENTARY	8/31/2017	8/31/2017	REEMPL PROB
COOKSEY	CAITLIN	B	Inst Aid, Spec Ed	JAMES W MARSHALL ELEMENTARY	9/1/2017	6/30/2018	REEMPL PROB
RE-ASSIGN / STATUS CHANGE							
BROWN	PAULINE	B	Career Information Technician	HIRAM W. JOHNSON HIGH SCHOOL	9/18/2017	9/30/2017	REA/STCHG 9/18/17
WHITE	MARQUITA	B	Adult Ed Customer Rel Clk	NEW SKILLS & BUSINESS ED. CTR	9/7/2017	9/30/2017	REA/STCHG 9/7/17
CHACON	LENY	B	Parent Advisor	JOHN D SLOAT BASIC ELEMENTARY	9/18/2017	6/30/2018	REA/STCHG 9/18/17
HENDERSON	ONRICKA	A	Campus Monitor	REASSIGNED	7/1/2017	11/30/2017	REA 7/1/17-11/30/17
SALAUN	KATHY	B	Bus Driver	TRANSPORTATION SERVICES	9/18/2017	4/30/2018	STCHG 9/18/17
CAKAU	ALIPATE	A	Bus Driver	TRANSPORTATION SERVICES	9/18/2017	11/30/2017	STCHG 9/18/17
GALVEZ	JOSE	A	Bus Driver	TRANSPORTATION SERVICES	9/18/2017	6/30/2018	STCHG 9/18/17
TEEPLE	JUDITH	A	Bus Driver	TRANSPORTATION SERVICES	9/21/2017	11/1/2017	STCHG 9/21/17
SPAGNER	ANGELIA	A	Bus Driver	TRANSPORTATION SERVICES	9/20/2017	6/30/2018	STCHG 9/20/17
CRAWLEY	KELLYN	B	Bus Driver	TRANSPORTATION SERVICES	9/20/2017	6/30/2018	STCHG 9/20/17
MAI	HUNG	A	Bus Driver	TRANSPORTATION SERVICES	9/20/2017	6/30/2018	STCHG 9/20/17
GUTIERREZ	JESSE	A	Bus Driver	TRANSPORTATION SERVICES	9/18/2017	6/30/2018	STCHG 9/18/17
CAO	DOUGLAS	A	Bus Driver	TRANSPORTATION SERVICES	9/19/2017	6/30/2018	STCHG 9/19/17
HARRISBERGER	JAMES	Q	Instructional Aide	JOHN CABRILLO ELEMENTARY	8/31/2017	6/30/2018	STCHG 8/31/17
PITTS	GAYLA	A	Bus Driver	TRANSPORTATION SERVICES	8/29/2017	6/30/2018	STCHG 8/29/17
HAMMES	ROBERT	Q	Instructional Aide	DAVID LUBIN ELEMENTARY SCHOOL	7/1/2017	6/30/2018	STCHG 7/1-6/30/18
PALMIERI	SIMONE	R	Instructional Aide	DAVID LUBIN ELEMENTARY SCHOOL	7/1/2017	6/30/2018	STCHG 7/1-6/30/18
AUGUSTA	JENNIFER	Q	Instructional Aide	DAVID LUBIN ELEMENTARY SCHOOL	7/1/2017	8/31/2017	STCHG 7/1-6/30/18
BIEHLE	JENNIFER	Q	Instructional Aide	DAVID LUBIN ELEMENTARY SCHOOL	7/1/2017	6/30/2018	STCHG 7/1-6/30/18
NAVARRO	MARIA	Q	Teacher Assistant, Bilingual	CESAR CHAVEZ INTERMEDIATE	7/1/2017	6/30/2018	STCHG 7/1/17
NAVARRO	MARIA	Q	Teacher Assistant, Bilingual	EDWARD KEMBLE ELEMENTARY	7/1/2017	6/30/2018	STCHG 7/1/17
MOYO	BEATRIZ	A	Inst Aid, Spec Ed	SUTTER MIDDLE SCHOOL	9/12/2017	6/30/2018	STCHG 9/12/17
HAMMERGREN	HEATHER	A	Inst Aid, Spec Ed	CAROLINE WENZEL ELEMENTARY	9/25/2017	9/30/2017	STCHG 9/25/17
LERUDE	DANIELLE	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	8/31/2017	4/30/2018	STCHG 8/31/17
LEAVES							
NARVAEZ	CHRISTINA	R	Youth Services Pgm Associate	YOUTH DEVELOPMENT	9/7/2017	9/20/2017	LOA (PD) 9/7-9/20/17
FLORES	ANNETTE	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	9/11/2017	6/30/2018	LOA (PD) 9/11/17
ARIAS	NELLIE	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	11/20/2017	3/15/2018	LOA (PD) 11/20-3/15/18
ADAMS	SHANNON	A	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	8/17/2017	11/13/2017	LOA (PD) 8/17-11/13/17
CRUSTO	ARLENE	B	Custodian	PETER BURNETT ELEMENTARY	8/25/2017	8/31/2017	LOA (PD) 8/25-10/1/17
MERCED DE SANCHEZ	ZAIDA	A	Custodian	ROSEMONT HIGH SCHOOL	8/31/2017	10/21/2017	LOA (PD) 8/21-10/21/17
ARIAS	NELLIE	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	9/11/2017	11/19/2017	LOA (PD) 9/11-11/19/17
CEBALLOS	MARITZA	A	Home Visitor First 5 HB	CHILD DEVELOPMENT PROGRAMS	10/1/2017	12/31/2017	LOA (UNPD) 7/1-12/31/17
COWAN	KEVIN	B	Bus Vehicle Mechanic	TRANSPORTATION SERVICES	7/1/2017	11/30/2017	LOA AMEND (PD) 7/1/17-11/30/17
AMANTE	VANESSA	A	Adult Ed Customer Rel Clk	NEW SKILLS & BUSINESS ED. CTR	8/31/2017	11/9/2017	LOA EXT (PD) 8/31-11/9/17
DIAZ	JESSICA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	12/15/2017	12/31/2017	LOA (PD) 12/15/17-3/23/18

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
DIAZ	JESSICA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	10/4/2017	12/14/2017	LOA (PD) 10/4/17-12/14/17
VUE	MAI	A	Teacher Assistant, Bilingual	PACIFIC ELEMENTARY SCHOOL	10/7/2017	12/16/2017	LOA (PD) 10/7/17-12/16/17
TRUJILLO	ZULEYMA	B	Teacher Assistant, Bilingual	WOODBINE ELEMENTARY SCHOOL	9/4/2017	10/15/2017	LOA (PD) 9/4/17-10/15/17
AMANTE	VANESSA	A	Adult Ed Customer Rel Clk	NEW SKILLS & BUSINESS ED. CTR	11/10/2017	11/30/2017	LOA RTN (PD) 11/10-11/30/17
SAECHAO	FEUY	A	Inst Aid, Spec Ed	PONY EXPRESS ELEMENTARY SCHOC	7/1/2017	6/30/2018	LOA RTN (PD) 7/1/17
TEN	TICHANN	B	Custodian	CHILD DEVELOPMENT PROGRAMS	10/10/2017	10/31/2017	LOA RTN (PD) 10/10/17
PALMIERI	SIMONE	R	Instructional Aide	DAVID LUBIN ELEMENTARY SCHOOL	5/31/2017	6/30/2017	LOA RTN (UNPD) 5/31/17
VUE	MAI	A	Teacher Assistant, Bilingual	PACIFIC ELEMENTARY SCHOOL	12/17/2017	6/30/2018	LOA RTN 12/17/17
TRUJILLO	ZULEYMA	B	Teacher Assistant, Bilingual	WOODBINE ELEMENTARY SCHOOL	6/16/2017	6/30/2017	LOA RTN 6/16/17
LI	WAN	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/18/2017	12/15/2017	LOA (UNPD) 9/8/17-12/15/17
BONNETT	LEAH	A	School Office Manager I	MARK TWAIN ELEMENTARY SCHOOL	8/7/2017	10/31/2017	LOA (PD) 8/7-10/31/17
RODRIGUEZ	HOLGA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2017	6/30/2018	LOA (UNPD) RTN 7/1/17
SEPARATE / RESIGN / RETIRE							
MULLOY	MAXENE	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2017	9/29/2017	SEP/RESIGN 9/29/17
MOY	LENA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2017	9/22/2017	SEP/RESIGN 9/22/17
BLOM	JAMIE	B	Clerk II	CALIFORNIA MIDDLE SCHOOL	7/1/2017	8/30/2017	SEP/RESIGN 8/30/17
FLORANCE	JOHN	A	Inst Aid, Spec Ed	AMERICAN LEGION HIGH SCHOOL	7/1/2017	9/18/2017	SEP/RESIGN 9/18/17
CARDENAS	HERMINIA	A	Instructional Aide	DAVID LUBIN ELEMENTARY SCHOOL	7/1/2017	9/6/2017	SEP/RETIRE 9/6/17
WARDEN	RONALD	B	District Grounds Spec	FACILITIES MAINTENANCE	7/1/2017	10/31/2017	SEP/RETIRE 10/31/17
WOODRUFF	KIM	A	Clerk II	SUTTERVILLE ELEMENTARY SCHOOL	7/1/2017	9/22/2017	SEP/RETIRE 9/22/17
DANIELS	TALEISH	B	Pers Tech II	HUMAN RESOURCE SERVICES	7/1/2017	9/8/2017	SEP/TERM 9/8/17

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1c

Meeting Date: October 5, 2017

Subject: Approve Changes to Each Existing Council of Occupational Education (COE) Program for Accreditation Compliance

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve program changes.

Background/Rationale: Pursuant to the Council of Occupational Education (COE) Policies and Rules for accreditation, the COE list of approved program names, length and active status must exactly match our school catalogs. Any changes must be approved by our School Board. Currently, the COE list of CAJ programs is based on old information from 2011. Changes to the school catalog have been made over the years to align with federal and state guidelines for CTE programs. We are requesting approval of the changes outlined in the attached List of Program Changes so that proper updates can be made to the COE list of approved programs for CAJ.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates, Operational Excellence

Documents Attached:
1. Council of Occupational Education (COE) Programs

Estimated Time of Presentation: N/A	
Submitted by:	Iris Taylor, Chief Academic Officer
	Susan Gilmore, Ph.D., Adult Education, Director
Approved by:	Jorge A. Aguilar, Superintendent

Charles A. Jones Career and Education Center - 323100
Request of Program Changes Over 25%

Approved Program Name	Certified Nursing Assistant (CNA)	**CIP Code**	51.1614
Requested Program Name	Nursing Assistant (Nursing Assistant/Aide and Patient Care Assistant/Aide)	**CIP Code**	51.3902

APPROVED TOTAL REQUIRED CLOCK HOURS	**185**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**282**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100

Request of Program Changes Under 25%

Approved Program Name	Business Administrative Assistant	**CIP Code**	52.0401
Requested Program Name	Administrative Assistant (Administrative Assistant and Secretarial Science, General)	**CIP Code**	52.0401

APPROVED TOTAL REQUIRED CLOCK HOURS	**900**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**900**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%

Approved Program Name	Cisco Newworking & A+ Certification	**CIP Code**	09.0701

Requested Program Name	A+/CISCO (CCENT) Network + Preparation (Computer Systems Networking and Telecommunications)	**CIP Code**	11.0901

APPROVED TOTAL REQUIRED CLOCK HOURS	**1080**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**1080**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100

Request of Program Changes Under 25%

Approved Program Name	Court Reporting	**CIP Code**	22.0303

Requested Program Name	Court Reporting/Court Reporter	**CIP Code**	22.0303

APPROVED TOTAL REQUIRED CLOCK HOURS	**4870**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**4440**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 **Sacramento City Unified School District**	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%

Approved Program Name	Medical Assistant	**CIP Code**	51.0711

Requested Program Name	Medical/Clinical Assistant	**CIP Code**	51.0801

APPROVED TOTAL REQUIRED CLOCK HOURS	**936**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**990**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100

Request of Program Changes Under 25%

Approved Program Name	HVAC-Heating, Ventilation AC	**CIP Code**	47.0200

Requested Program Name	Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician	**CIP Code**	47.0201

APPROVED TOTAL REQUIRED CLOCK HOURS	**1260**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**990**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%

Approved Program Name	Vocational Nursing (VN)	**CIP Code**	51.1613

Requested Program Name	Vocational Nurse (Licensed Practical/Vocational Nursing Training)	**CIP Code**	51.3901

APPROVED TOTAL REQUIRED CLOCK HOURS	**1658**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**1408**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 **Sacramento City Unified School District**	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%

Approved Program Name	Optometric Assistant	**CIP Code**	51.1802

Requested Program Name	Optometric Technician/Assistant	**CIP Code**	51.1802

APPROVED TOTAL REQUIRED CLOCK HOURS	**720**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**810**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%

Approved Program Name	Pharmacy Technician	**CIP Code**	51.0805

Requested Program Name	Pharmacy Technician/Assistant	**CIP Code**	51.0805

APPROVED TOTAL REQUIRED CLOCK HOURS	**1320**	**REQUESTED TOTAL REQUIRED CLOCK HOURS**	**1080**

The changes herein are approved as noted:

_____	_____	_____	_____
Jay Hansen, Board President, Area 1 Sacramento City Unified School District	**Date**	**Jorge A. Aguilar, Superintendent**	**Date**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1d

Meeting Date: October 5, 2017

Subject: **Approve Revisions to Board Policy (BP) 1340, Access to District Records**

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Legal Services

Recommendation: Approve revisions to District policy regarding access to District records.

Background/Rationale: A Public Record is defined by Government Code Section 6252(e) as: "Any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics."
The recent California Supreme Court decision in *City of San Jose v. Superior Court* provided that communications on officials and employees' private email/devices that relates to agency business meets the above definition.
Therefore, Policy 1340 requires revision to clarify that in response to a public records request, the District shall make reasonable efforts to locate the requested records, including those that are transmitted through an employee's or Board member's personal device or account.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:
1. Revised BP 1340 clean version
2. Revised BP with red line version

Estimated Time of Presentation: N/A
Submitted by: Raoul Bozio, In House Counsel
Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Policy

Access To District Record

BP 1340
Community Relations

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance or his or her designee.

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.

(cf. 3553 - Free and Reduced Price Meals)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 6162.5 - Student Assessment)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference:
EDUCATION CODE
35145 Public meetings
35170 Authority to secure copyrights
35250 Duty to keep certain records and reports
41020 Requirement for annual audit
42103 Publication of proposed budget; hearing
44031 Personnel file contents and inspections

44839 Medical certificates; periodic medical examination
49060-49079 Pupil records
49091.10 Parental review of curriculum and instruction
52850 Applicability of article (School-Based Program Coordination Plan availability)
GOVERNMENT CODE
3547 Proposals relating to representation
6250-6270 California Public Records Act
6275-6276.48 Other exemptions from disclosure
53262 Employment contracts
54957.2 Minute book record of closed sessions
54957.5 Agendas and other writings distributed for discussion or consideration
81008 Political Reform Act, public records; inspection and reproduction
CALIFORNIA CONSTITUTION
Article 1, Section 3 Right of access to governmental information
CODE OF REGULATIONS, TITLE 5
430-438 Individual pupil records
COURT DECISIONS
International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319
Los Angeles Times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381
Kleitman v. Superior Court, (1999) 74 Cal.App. 4th 324
Fairley v. Superior Court, (1998) 66 Cal.App. 4th 1414
North County Parents Organization for Children with Special Needs v. Department of Education, (1994) 23 Cal.App. 4th 144
ATTORNEY GENERAL OPINIONS
71 Ops.Cal.Atty.Gen. 235 (1988)
64 Ops.Cal.Atty.Gen. 186 (1981)

Management Resources:
ATTORNEY GENERAL PUBLICATIONS
Summary of the California Public Records Act, 2004
LEAGUE OF CALIFORNIA CITIES PUBLICATIONS
The People's Business: A Guide to the California Public Records Act, 2008
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://www.caag.state.ca.us
Institute for Local Government: http://www.cacities.org/index.jsp?zone=ilsg
State Bar of California: http://www.calbar.ca.gov

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
adopted: November 5, 2001 Sacramento, California
revised: May 21, 2009
revised: August , 2017

Sacramento City USD

Board Policy

Access To District Record

BP 1340
Community Relations

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance or his or her designee.

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.

(cf. 3553 - Free and Reduced Price Meals)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 6162.5 - Student Assessment)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference:
EDUCATION CODE
35145 Public meetings
35170 Authority to secure copyrights
35250 Duty to keep certain records and reports
41020 Requirement for annual audit
42103 Publication of proposed budget; hearing
44031 Personnel file contents and inspections

44839 Medical certificates; periodic medical examination
49060-49079 Pupil records
49091.10 Parental review of curriculum and instruction
52850 Applicability of article (School-Based Program Coordination Plan availability)
GOVERNMENT CODE
3547 Proposals relating to representation
6250-6270 California Public Records Act
6275-6276.48 Other exemptions from disclosure
53262 Employment contracts
54957.2 Minute book record of closed sessions
54957.5 Agendas and other writings distributed for discussion or consideration
81008 Political Reform Act, public records; inspection and reproduction
CALIFORNIA CONSTITUTION
Article 1, Section 3 Right of access to governmental information
CODE OF REGULATIONS, TITLE 5
430-438 Individual pupil records
COURT DECISIONS
International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319
Los Angeles Times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381
Kleitman v. Superior Court, (1999) 74 Cal.App. 4th 324
Fairley v. Superior Court, (1998) 66 Cal.App. 4th 1414
North County Parents Organization for Children with Special Needs v. Department of Education, (1994) 23 Cal.App. 4th 144
ATTORNEY GENERAL OPINIONS
71 Ops.Cal.Atty.Gen. 235 (1988)
64 Ops.Cal.Atty.Gen. 186 (1981)

Management Resources:
ATTORNEY GENERAL PUBLICATIONS
Summary of the California Public Records Act, 2004
LEAGUE OF CALIFORNIA CITIES PUBLICATIONS
The People's Business: A Guide to the California Public Records Act, 2008
WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://www.caag.state.ca.us
Institute for Local Government: http://www.cacities.org/index.jsp?zone=ilsg
State Bar of California: http://www.calbar.ca.gov

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
adopted: November 5, 2001 Sacramento, California
revised: May 21, 2009
revised: August , 2017

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1e

Meeting Date: October 5, 2017

Subject: Approve Revisions to Board Policy (BP) 1113, District and School Websites

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Legal Services

Recommendation: Approve revisions to District policy regarding District and School Websites.

Background/Rationale: The District is required to update its web site and corresponding policy in order to comply with the evolving standards of the Americans with Disabilities Act ("ADA") and other disability discrimination laws. The Department of Education's Office for Civil Rights ("OCR") has reviewed numerous school district web sites nation-wide, including SCUSD's web site. Accordingly, OCR and the District have entered into a voluntary agreement to update its web sites, policy, and accessibility trainings. The updates to the policy are designed to continue compliance with ADA standards that ensure accessibility to disabled individuals, including those with visual or hearing impairments, as well as other impairments. The enclosed revised policy meets the standards of the ADA as required by OCR.

Financial Considerations: The District will incur a cost for the audit required by OCR and any upgrades or modifications to the website to ensure accessibility.

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Revised BP 1113 clean version
2. Revised BP red line version

Estimated Time of Presentation: N/A

Submitted by: Raoul Bozio, In House Counsel

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Policy

District And School Web Sites

BP 1113
Community Relations

To enhance communication with students, parents/guardians, staff, community members and the public at large, the Governing Board encourages the development and ongoing maintenance of district and school web sites on the Internet. Web sites shall support the educational vision of the district and shall be consistent with the district's plans for communications and media relations.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0440 - District Technology Plan)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 3312 - Contracts)
(cf. 4040 - Employee Use of Technology)
(cf. 5124 - Communication with Parents/Guardians)
(cf. 5145.2 - Freedom of Speech/Expression: Publications Code)
(cf. 6010 - Goals and Objectives)
(cf. 6145.3 - Publications)
(cf. 6145.5 - Student Organization and Equal Access)
(cf. 6162.7 - Use of Technology in Instruction)
(cf. 6163.4 - Student Use of Technology)

The Superintendent or designee shall develop guidelines regarding the content of district and school web sites which shall include standards for the ethical and responsible use of information and technology. These guidelines shall be consistent with law, Board policy and administrative regulation.

District and school web sites shall not include content which is obscene, libelous or slanderous, or which creates a clear and present danger of inciting students to commit unlawful acts on school premises, violate school rules or substantially disrupt the school's orderly operation.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on district or school web sites.

(cf. 4132/4232/4332 - Publication or Creation of Materials)
(cf. 6162.6 - Use of Copyrighted Materials)
The District's design standards shall address the accessibility of District-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies. All new, newly-added, or modified online content and functionality will be accessible to people with disabilities as measured by conformance to the reasonable industry benchmarks (e.g. World Wide Web Consortium, Web Content Accessibility Guidelines and the Web Accessibility

Initiative Accessibility Rich Internet Applications Suite,) except where doing so would impose a fundamental alteration or undue burden, in which case, equally effective alternate access will be provided. For quality assurance, new and modified content will be backed by adequate personnel and financial resources.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Guidelines for Content

The Superintendent or designee shall develop content guidelines for district and school web sites and shall assign staff to review and approve content prior to posting.

The Superintendent or designee shall ensure that web site content protects the privacy rights of students, parents/guardians, staff, Board members and other individuals.
No personal information about students or their parents/guardians, including phone numbers, home addresses or e-mail addresses, shall be published on a district or school web page.

Student directory information shall not be published if parents/guardians have requested that it be withheld.

(cf. 1340 - Access to District Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 5145.1 - Privacy)

Photographs of students shall be used only with written permission from the students' parents/guardians.

Home addresses or telephone numbers of staff members shall not be posted.

District and school web sites shall not post the home address or telephone number of any elected or appointed official without the prior written permission of that individual. (Government Code 6254.21)

(cf. 1100 - Communication with the Public)

No public safety officer shall be required as a condition of employment to consent to the use on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation or harm to the officer or his/her family. (Government Code 3307.5)

(cf. 3515.3 - District Police/Security Department)

The Superintendent or designee may establish standards for the design of district and school web sites in order to maintain a consistent identity, professional appearance and ease of use.

Staff and students may submit materials for web site publication to the district or school

webmaster who shall ensure that the content adheres to district guidelines and policies.

Legal Reference:
EDUCATION CODE
35182.5 Contracts for advertising
35258 Internet access to school accountability report cards
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49073 Release of directory information
60048 Commercial brand names, contracts or logos
GOVERNMENT CODE
3307.5 Publishing identity of public safety officers
6254.21 Publishing addresses and phone numbers of board members
UNITED STATES CODE, TITLE 17
101-1101 Federal copyright law
UNITED STATES CODE, TITLE 20
1232g Federal Family Educational Rights and Privacy Act (FERPA)
CODE OF FEDERAL REGULATIONS, TITLE 16
312.1-312.11 Children's Online Privacy
COURT DECISIONS
Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112
Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37
Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
adopted: November 5, 2001 Sacramento, California
Revised: 2017

Sacramento City USD

Board Policy

District And School Web Sites

BP 1113
Community Relations

To enhance communication with students, parents/guardians, staff, community members and the public at large, the Governing Board encourages the development and ongoing maintenance of district and school web sites on the Internet. Web sites shall support the educational vision of the district and shall be consistent with the district's plans for communications and media relations.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0440 - District Technology Plan)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 3312 - Contracts)
(cf. 4040 - Employee Use of Technology)
(cf. 5124 - Communication with Parents/Guardians)
(cf. 5145.2 - Freedom of Speech/Expression: Publications Code)
(cf. 6010 - Goals and Objectives)
(cf. 6145.3 - Publications)
(cf. 6145.5 - Student Organization and Equal Access)
(cf. 6162.7 - Use of Technology in Instruction)
(cf. 6163.4 - Student Use of Technology)

The Superintendent or designee shall develop guidelines regarding the content of district and school web sites which shall include standards for the ethical and responsible use of information and technology. These guidelines shall be consistent with law, Board policy and administrative regulation.

District and school web sites shall not include content which is obscene, libelous or slanderous, or which creates a clear and present danger of inciting students to commit unlawful acts on school premises, violate school rules or substantially disrupt the school's orderly operation.

~~Any links to external sites shall follow the same guidelines applicable to district and school web sites.~~

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on district or school web sites.

(cf. 4132/4232/4332 - Publication or Creation of Materials)
(cf. 6162.6 - Use of Copyrighted Materials)
The District's design standards shall address the accessibility of District-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

All new, newly-added, or modified online content and functionality will be accessible to people with disabilities as measured by conformance to the reasonable industry benchmarks (e.g. World Wide Web Consortium, Web Content Accessibility Guidelines and the Web Accessibility Initiative Accessibility Rich Internet Applications Suite,) except where doing so would impose a fundamental alteration or undue burden, in which case, equally effective alternate access will be provided. For quality assurance, new and modified content will be backed by adequate personnel and financial resources.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Guidelines for Content

The Superintendent or designee shall develop content guidelines for district and school web sites and shall assign staff to review and approve content prior to posting.

~~Content~~

The Superintendent or designee shall ensure that web site content protects the privacy rights of students, parents/guardians, staff, Board members and other individuals.

No personal information about students or their parents/guardians, including phone numbers, home addresses or e-mail addresses, shall be published on a district or school web page.

Student directory information shall not be published if parents/guardians have requested that it be withheld.

(cf. 1340 - Access to District Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)
(cf. 5145.1 - Privacy)

Photographs of students shall be used only with written permission from the students' parents/guardians.

Home addresses or telephone numbers of staff members shall not be posted.

District and school web sites shall not post the home address or telephone number of any elected or appointed official without the prior written permission of that individual. (Government Code 6254.21)

(cf. 1100 - Communication with the Public)

No public safety officer shall be required as a condition of employment to consent to the use on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation or harm to the officer or his/her family. (Government Code 3307.5)

(cf. 3515.3 - District Police/Security Department)

The Superintendent or designee may establish standards for the design of district and school web sites in order to maintain a consistent identity, professional appearance and ease of use.

Staff and students may submit materials for web site publication to the district or school webmaster who shall ensure that the content adheres to district guidelines and policies.

Legal Reference:
EDUCATION CODE
35182.5 Contracts for advertising
35258 Internet access to school accountability report cards
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49073 Release of directory information
60048 Commercial brand names, contracts or logos
GOVERNMENT CODE
3307.5 Publishing identity of public safety officers
6254.21 Publishing addresses and phone numbers of board members
UNITED STATES CODE, TITLE 17
101-1101 Federal copyright law
UNITED STATES CODE, TITLE 20
1232g Federal Family Educational Rights and Privacy Act (FERPA)
CODE OF FEDERAL REGULATIONS, TITLE 16
312.1-312.11 Children's Online Privacy
COURT DECISIONS
Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112
Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37
Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
adopted: November 5, 2001 Sacramento, California

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1f

Meeting Date: October 5, 2017

Subject: Approve Amendment to extend Capitol Collegiate Academy's Facility Use Agreement

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend Capitol Collegiate Academy's Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of January 31, 2018. By mutual agreement between the District and Capitol Collegiate Academy, the Amendment extends the expiration of the current Facilities Use Agreement from June 30, 2018 to June 30, 2019. The Amendment eliminates the need for Capitol Collegiate Academy to submit a Prop 39 Facility Request due no later than November 1, 2017 for the school year 2018-19.

Financial Considerations: The District will continue to receive from Capitol Collegiate Academy the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Engagement

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and Capitol Collegiate Academy

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer
Jack Kraemer, Innovative Schools and Charter Oversight, Director

Approved by: Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and Capitol Collegiate Academy, a California non-profit public benefit corporation ("Non-Profit",) as operator of Capitol Collegiate Academy Charter School, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 1, 2015 to June 30, 2018, which became effective on June 22, 2015.

WHEREAS, the District and the Non-Profit desire to modify the FUA by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA shall be extended to June 30, 2019.

2. This Amendment shall not alter or affect in any way any other portion of the FUA. All other terms of said FUA remain in full force and effect.

3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: _____ _____

Cristin Fiorelli
Principal/Executive Director

Dated: _____ _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1g

Meeting Date: October 5, 2017

Subject: Approve Amendment to Extend Sol Aureus College Preparatory's Facility Use Agreement

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend Sol Aureus College Preparatory's Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of January 31, 2018. By mutual agreement between the District and Sol Aureus College Preparatory, the Amendment extends the expiration of the current Facilities Use Agreement from July 31, 2018 to June 30, 2019. The Amendment eliminates the need for Sol Aureus College Preparatory to submit a Prop 39 Facility Request due no later than November 1, 2017 for the school year 2018-19.

Financial Considerations: The District will continue to receive from Sol Aureus College Preparatory the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Engagement

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and Sol Aureus College Preparatory

Estimated Time of Presentation: N/A
Submitted by: Iris Taylor, Chief Academic Officer Jack Kraemer, Innovative Schools and Charter Oversight, Director
Approved by: Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and Sol Aureus College Preparatory, a California non-profit public benefit corporation ("Non-Profit",) as operator of Sol Aureus College Preparatory, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 31, 2013 to July 31, 2018, which became effective on September 19, 2013.

WHEREAS, the District and the Non-Profit desire to modify the FUA and First Amendment to Facilities Use Agreement by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA and First Amendment to Facilities Use Agreement shall be extended to June 30, 2019.

2. This Amendment shall not alter or affect in any way any other portion of the FUA and First Amendment to Facilities Use Agreement. All other terms of said FUA and First Amendment to Facilities Use Agreement remain in full force and effect.

3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: _____ _____

Norm Hernandez
Principal

Dated: _____ _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1h

Meeting Date: October 5, 2017

Subject: **Approve Amendment to Extend St. HOPE Public Schools' Facility Use Agreement**

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend St. HOPE Public Schools' Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of January 31, 2018. By mutual agreement between the District and St. HOPE Public Schools, the Amendment extends the expiration of the current Facilities Use Agreement and related first extension Amendment from June 30, 2018 to June 30, 2019. The Amendment eliminates the need for St. HOPE Public Schools to submit a Prop 39 Facility Request due no later than November 1, 2017 for the school year 2018-19.

Financial Considerations: The District will continue to receive from St. HOPE Public Schools the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Engagement

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and St. HOPE Public Schools

Estimated Time of Presentation: N/A	
Submitted by:	Iris Taylor, Chief Academic Officer Jack Kraemer, Innovative Schools and Charter Oversight, Director
Approved by:	Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and St. HOPE Public Schools, a California non-profit public benefit corporation ("Non-Profit",) as operator of Sacramento Charter High School, Public School No. 7, and Oak Park Academy, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 1, 2012 to June 30, 2017, which became effective on June 21, 2012.

WHEREAS, the District and the Non-Profit entered into an Agreement for an extension of the term to July 1, 2017 to June 30, 2018, which became effective on October 24, 2016.

WHEREAS, the District and the Non-Profit desire to modify the Agreement by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA shall be extended to June 30, 2019.

2. This Amendment shall not alter or affect in any way any other portion of the FUA. All other terms of said FUA remain in full force and effect.

3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: _____ _____

Jake Mossawir
St. HOPE Public Schools CEO

Dated: _____ _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1i

Meeting Date: October 5, 2017

Subject: Approve Amendment to Extend Yav Pem Suab Academy's Facility Use Agreement

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: Approve Amendment to extend Yav Pem Suab Academy's Facility Use Agreement

Background/Rationale: Pursuant Education Code 47614 ("Proposition 39"), public school facilities should be shared fairly among all public school pupils, including those in Charter Schools. Each school district shall make available, facilities sufficient for the charter school to accommodate all of the charter schools' in-district students in conditions reasonably equivalent to those in other public schools of the district. The Charter Schools pay the District "Facility Use Fees" based on a pro rata share facilities cost for the use of District facilities. The master Facility Use Agreement for future use by all Charter Schools is currently being updated and revised with an anticipated completion date of January 31, 2018. By mutual agreement between the District and Yav Pem Suab Academy, the Amendment extends the expiration of the current Facilities Use Agreement from July 31, 2018 to June 30, 2019. The Amendment eliminates the need for Yav Pem Suab Academy to submit a Prop 39 Facility Request due no later than November 1, 2017 for the school year 2018-19.

Financial Considerations: The District will continue to receive from Yav Pem Suab Academy the pro rata share of the facilities costs.

LCAP Goal(s): Family and Community Engagement

Documents Attached:

1. Amendment to the Facilities Use Agreement between Sacramento City Unified School District and Yav Pem Suab Academy

Estimated Time of Presentation: N/A	
Submitted by:	Iris Taylor, Chief Academic Officer Jack Kraemer, Innovative Schools and Charter Oversight, Director
Approved by:	Jorge A. Aguilar, Superintendent

AMENDMENT EXTENDING TERM OF FACILITIES USE AGREEMENT

This Amendment ("Amendment") is entered into by and between Sacramento City Unified School District ("District") and Urban Charter Schools Collective, a California non-profit public benefit corporation ("Non-Profit",) as operator of Yav Pem Suab Academy, on the effective date as set forth below. District and Non-Profit are referred to singularly as "Party" or collectively as "Parties."

WHEREAS, the District and the Non-Profit entered into an Agreement titled Facilities Use Agreement ("FUA") for the term July 1, 2015 to July 31, 2018, which became effective on July 3, 2015.

WHEREAS, the District and the Non-Profit desire to modify the FUA by extending the term.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. The term of the FUA shall be extended to June 30, 2019.

2. This Amendment shall not alter or affect in any way any other portion of the FUA. All other terms of said FUA remain in full force and effect.

3. This Amendment shall become effective upon the signatures of both parties and District Board approval.

IN WITNESS WHEREOF, the Parties execute this Amendment on the dates set forth below.

Dated: _____ _____

Lee Yang
Superintendent

Dated: _____ _____

Jorge Aguilar
SCUSD Superintendent
Sacramento City Unified School District

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1j

Meeting Date: October 5, 2017

Subject: **Approve West Campus High School Field Trip to Reno, Nevada October 7, 2017**

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Deputy Superintendent

Recommendation: Approve West Campus High School Field Trip to Reno, Nevada October 7, 2017

Background/Rationale: On October 7, 2017 a group of 51 students, 1 teacher chaperone, and 5 Parent chaperone from West Campus High School will travel via charter bus to Reno, Nevada to participate in a band competition at McQueen High School.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:
1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A	
Submitted by:	Lisa Allen, Deputy Superintendent Chad Sweitzer, Instructional Assistant Superintendent
Approved by:	Jorge A. Aguilar, Superintendent

Print Form

Sacramento City Unified School District

FIELD TRIP REQUEST FORM

(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.

School Name West Campus Date 9/8/17

Teacher's Name John Ousley Room # 9 Telephone # 277-6400

Fax # 277-6593

Field Trip Destination McQueen HS Reno NV

☐ Local (50 mile radius) ☐ Out-of-Town (Beyond 50 mile radius) ☐ Overnight

☑ Out-of-State/Country ☐ Involving Swimming or Wading ☐ Unusual Activities

Route CA99N I80E

Educational nature of field trip/excursion Band Competition

Depart Date 10/7/17 Time 5AM am/pm Return Date 10/7/17 Time 5PM am/pm

TRANSPORTATION will be provided by: ☐ Walking ☐ School Bus – Contact Transportation Field Trip Office

☑ Chartered Bus Company Certified: ☑ yes ☐ no – Check Risk Management Web Site

☐ Private Vehicle – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Parent Driver – Must have fingerprint clearance, check with Volunteer Office.

☐ Faculty Driver – Complete Volunteer Personal Automobile Use Form for each vehicle and driver.

☐ Public Transportation ☐ Train ☐ Commercial Airline ☐ Other: _____

Funding Source student paid Financial Assistance Available? ☐ yes ☐ no

Number of students participating: 51

Adult Supervisors/ Drivers:	DRIVER			DRIVER	
1) Timothy Lee	☐ yes	☑ no	2) Noah Clark	☐ yes	☑ no
3) Maria Sullivan	☐ yes	☑ no	4) Anita Kung	☐ yes	☑ no
5. Janice Zinky					

Teachers and Staff Attending:					
1) John Ousley	☐ yes	☑ no	2) _____	☐ yes	☐ no
3) _____	☐ yes	☐ no	4) _____	☐ yes	☐ no

Principal Approval _____ Date 09/11/17

Risk Management Approval (Unusual Activities) _____ Date 9/14/17

Segment Administrator Approval _____ Date 9/8/17

Distribution: Refer to Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip: (50 mile radius) - Submit to Principal for approval. Maintain all documents at site.
2. Out-Of-Town: (beyond 50 mile radius) - Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
3. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
4. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator 10 days prior to trip.
5. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator and Risk Management 6 weeks prior to trip. **Must purchase Special Event Liability Insurance.**
6. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator and Risk Management **SIX (6) WEEKS** prior to trip. Must have Superintendent and Board approval prior to trip. Segment Administrator will submit for Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board.

Maintain a copy of all forms at site for 2 years. Approved forms will be returned by Segment Administrator

Print Form | Submit by Email

Sacramento City Unified School District

OUT-OF-STATE OR OUT-OF-COUNTRY TRAVEL REQUEST

School Name West Campus High School Date September 12, 2017

Teacher's Name John Ousley Room # 59 Telephone # 277-6400

Field Trip Destination McQueen High School, Reno, Nevada

Reason for travel Band Competition

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

None

Attach a detailed itinerary for each day: Attached

Signed _____
Teacher

Approvals:

_____ 09/12/17
Principal Date

_____ 9/14/17
Risk Management Dept. Date

_____ 9-18-17
Segment Administrator Date

_____ 9/19/17
Superintendent Date

_____
Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend:

☐ Conference/Workshop

☐ Business Meeting

Purpose for Attending:

☐ Professional Development

☐ Continued Education Credits Earned

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

REQ #

School/Department: West Campus High School

Date: Sep 12, 2017

Date(s) of Event: October 7, 2017

Location: McQueen High School, Reno, Nevada

Event Title (attach brochure):

Purpose*: Band Competition

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan?

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
John Ousley	Teacher	No		
		No		
		No		
		No		
		No		

**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

☐ Additional Attendees Attached

Approvals:

Principal/Department Head Signature & Print Name — Date: 09/12/17

Cabinet Level or Designee Signature — Date: 9-18-17

Chief Business Officer Signature — Date: 9/14/17

Superintendent or Designee Signature — Date: 9/19/17

District cost for all attendees (estimate)

Registration Fee ***	0.00
Meals included?	
B ☐ L ☐ D ☐	
Lodging	0.00
Transportation	0.00
Meals	0.00
Other	0.00
TOTAL	$ 0.00

☐ Categorical — Budget Code(s): _____ $ _____

☐ General Fund/Unrestricted _____ $ _____

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

	Requisition #	Dollar Amount
Registration Fee		
Hotel		
Airfare ****		
Car Rental ****		

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1k

Meeting Date: October 5, 2017

Subject: **Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada October 26-29, 2017**

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Deputy Superintendent

Recommendation: Approve McClatchy High School Field Trip to Las Vegas, Nevada October 26-29, 2017

Background/Rationale: On October 26, 2017 a group of 15 students, 1 teacher chaperone, and 2 Parent chaperone from McClatchy High School will travel via airline to Las Vegas, Nevada to participate in Meadows Debate Tournament at Meadows School.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:
1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A	
Submitted by:	Lisa Allen, Deputy Superintendent Mary Hardin Young, Instructional Assistant Superintendent
Approved by:	Jorge A. Aguilar, Superintendent

Sacramento City Unified School District

FIELD TRIP REQUEST FORM

(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name CK McClatchy ____/____/____
9/13/17 Date

Teacher's Name Stephen Goldberg Room # _____ Telephone # 9167120782
Fax # 9165512196

Field Trip Destination The Meadows School, Las Vegas, NV

Local-50 mile radius (bus/walking) (forward directly to Field Trip Office) Local-50 mile radius (driver led trips) X Out-of-Town (Beyond 50 mile radius)

Overnight X Out-of-State/Country Involving Swimming or Wading Unusual Activities

Route Fly from Sacramento to Las Vegas

Educational nature of field trip/excursion Debate tournament

Depart Date 10 / 26 / 17 Time 1:30 pm am/pm Return Date 10 / 29 / 17 Time 10:30 pm am/pm

TRANSPORTATION will be provided by: Walking School Bus - contact Transportation Field Trip Office
Charter Bus Company (certified): Yes No - Check with Field Trip Office
Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
Public Transportation Train XCommercial Airline Other: _____

Funding Source CKM Debate Boosters Financial Assistance Available? X Yes No

Number of students participating: 4

Adult Chaperones/Drivers:	DRIVER			DRIVER	
1) Autumn Valerio Boylan	yes	X no	2) _____	Xyes	no
3) _____	yes	no	4) _____	yes	no

Teachers and Staff Attending:

1) Stephen Goldberg	yes	X no	2) _____	yes	no
3) _____	yes	no	4) _____	yes	no

Principal Approval _____ Date 9/12/17

Risk Management Approval (Unusual Activities) _____ Date 9/21/17

Segment Administrator Approval _____ Date 9/21/17

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. **Local Trip (school or charter bus):** (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. **Local Trip:** (50-mile radius: driver led, walking trip) – Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. **Out-of-Town:** (beyond 50-mile radius) – Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. **Overnight Trip:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. **Trip Involving Swimming or Wading:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. **Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.)** - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require **Special Event Liability Insurance.**
7. **Out-of-State/Country:** Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
8. **Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.**

Sacramento City Unified School District

OUT-OF-STATE OR OUT-OF-COUNTRY TRAVEL REQUEST

School Name CK McClatchy Date 9/13/17

Teacher's Name CK McClatchy Room # _____ Telephone # 916-712-0782

Field Trip Destination The Meadows School, Las Vegas, NV

Reason for travel Debate tournament

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed _____
Teacher

Approvals:

_____ 9/12/17
Principal Date

_____ 9/21/17
Risk Management Dept. Date

_____ 9/21/17
Segment Administrator Date

_____ 9/26/17
Superintendent Date

_____
Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend:	Purpose for Attending:	Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state.
☐ Conference/Workshop	☐ Professional Development	
☐ Business Meeting	☐ Continued Education Credits Earned	REQ #

School/Department: CK McClatchy — Date: September 19, 2017

Date(s) of Event: October 26-29, 2017 — Location: Meadows School, Las Vegas, NV

Event Title (attach brochure): Meadows Debate Tournament

Purpose*: Coach CK McClatchy's policy debate team

*(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan?

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)**	No. of Days Required	Budget Code (for substitute)
Stephen Goldberg	Debate Coach	No		
		No		
		No		
		No		
		No		

**IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

☐ Additional Attendees Attached

Approvals:

Principal/Department Head Signature & Print Name — Date: 9/19/17

Cabinet Level or Designee Signature — Date: 9/20/17

Chief Business Officer Signature — Date: 9/21/17

Superintendent or Designee Signature — Date: 9/26/17

District cost for all attendees (estimate)

Registration Fee ***	0
Meals Included?	Yes
B ☐ L ☐ D ☐	
Lodging	0
Transportation	0
Meals	0
Other	0
TOTAL	

☐ Categorical — Budget Code(s): $

☐ General Fund/Unrestricted $

***If any meals are included in the cost of registration, how many of each: Breakfast ____ Lunch ____ Dinner ____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

	Requisition #	Dollar Amount
Registration Fee		
Hotel		
Airfare ****		
Car Rental ****		

**** If airfare or car rental is requested, send a copy of this form to Purchasing, Box 830

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1I

Meeting Date: October 5, 2017

Subject: Approve Minutes of the September 21, 2017 Board of Education Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the September 21, 2017, Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Minutes of the September 21, 2017, Board of Education Regular Meeting

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Approved by: N/A

Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Jay Hansen, President, (Trustee Area 1)
Jessie Ryan, Vice President, (Trustee Area 7)
Darrel Woo, Second Vice President, (Trustee Area 6)
Ellen Cochrane, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Michael Minnick, (Trustee Area 4)
Mai Vang, (Trustee Area 5)
Sarah Nguyen, Student Member

Thursday, September 21, 2017
4:30 p.m. Closed Session
6:00 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

Minutes

2017/18-5

Allotted Time

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL
The meeting was called to order at 4:37 p.m. by President Hansen, and roll was taken.

Members Present:
President Jay Hansen
Vice President Jessie Ryan
2nd VP Darrel Woo
Ellen Cochrane
Michael Minnick
Christina Pritchett
Mai Vang

Members absent: None

A quorum was reached.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:
a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2017031156 and SPED Case No. 02)
b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9
c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management

3.3 Government Code 54957 – Public Employee Appointment
a) The Met High School – Principal
b) Pony Express Elementary – Principal

3.4 Conference with Real Property Negotiator
Property: 2718 G Street, Sacramento, CA
Agency Negotiator: Superintendent
Negotiating Parties: Sacramento City USD and
Bardis Homes, Inc./Mogavero Architects
Under Negotiation: Price and Terms of Payment

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

4.1 Broadcast Statement (Sarah Nguyen)

4.2 The Pledge of Allegiance was led by Nina Delgadillo and the Student Resource Officers (SRO). Presentation of Certificate by President Jay Hansen. He asked the Board and community to join him in thanking the team and congratulating them on a fine job. Nina Delgadillo spoke on the work the SRO's do that is outside of the "job description."

Board Comments:
Member Pritchett thanks each and every one for the work they do, which is amazing. Personally thanks the team for keeping our kids safe. We need more of them at school sites and hopes it something the Superintendent will look at when talking about budgeting.
Member Cochrane indicates Ms. Delgadillo just described the SRO's do everything that a teacher does in the classroom and they should know in their hearts that they are teachers to these children as well. Would like to see ladies in the SRO role.
Nina Delgadillo indicates they do have a female SRO who could not be present.

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Jerry Behrens announced with a 7-0 vote, OAH Case No. 2017031156 and SPED Case No. 02 were approved.

Superintendent Aguilar announced with a 7-0 vote Denise Lambert has been appointed as principal of The Met High School. Also, with a 7-0 vote Gino Dobrescu has been appointed as principal of Pony Express Elementary.

6.0 AGENDA ADOPTION
Member Pritchett motion to approve agenda
Member Cochrane 2nd
Board Unanimous

7.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

1. Dr. Tonja Ochonma
2. Sergeant First Class Luke Draper

3. David Fisher
4. Shana Just
5. Poonie Holst

8.0 PUBLIC HEARING

8.1 Public Hearing on the Renewal Charter Petition for Sol Aureus College Preparatory (Jack Kraemer and Norm Hernandez)

Presentations by Jack Kraemer and Norm Hernandez. This is a Conference/First Reading item therefore no action was taken.

Public Comment:
1. Beverly Glover
2. Shauna Yang
3. David Mack
4. Alma Ybarra
5. Angela Padilla
6. Melanie Riberal

Board Comment:
None

8.2 Public Hearing on the Initial Charter Petition for Amethod Public Schools: Sonia Sotomayor Charter Elementary (Jack Kraemer and Jorge Lopez)

Presentations by Jack Kraemer, Jorge Lopez and Rocio Gonzalez. This is a Conference/First Reading item therefore no action was taken.

Public Comment:
1. Oscar Garcia
2. David Banuelos
3. Peter Race
4. Maricela (no last name given)
5. Gale (no last name given)
6. Gary Davis
7. Peter Hanlem

Board Comments:
Member Pritchett as a resident of Rosemont she is familiar with the location this school wants to use. There are already three neighborhood elementary schools in the same location as well as well as a newly adopted charter, Growth Public Schools (GPS). Wants to know what they will be offering that GPS is not currently offering. Mr. Lopez cannot speak on what GPS is offering but as for themselves they will be offering extended learning time, coaching for staff, three week summer school programs for all students, MTSS motto, and 2:1 laptops hoping to be 1:1 by year two. Member Pritchett asked what areas they are recruiting in. Mr. Lopez, majority Lincoln Village, Rancho Cordova, Whiterock. When they come back Member Cochrane wants to know what specific areas not just demographics.
Member Cochrane very proud of SCUSD schools. Wants to remind everyone the goals that charter schools meet, meet the goals of Donald Trump, they meet the goals of Betsy DeVos, and they meet the goals of Michelle Rhee. If this Board votes for these new charters they are endorsing our President of the United States.
Member Woo thanks team for presentation. Is concerned about loss of SCUSD ADA to these Charters.

8.3 Public Hearing on the Initial Charter Petition for Amethod Public Schools: Sacramento Charter Academy Middle School (Jack Kraemer and Jorge Lopez)

Presentations by Jack Kraemer, Jorge Lopez and Rocio Gonzalez. This is a Conference/First Reading item therefore no action was taken.

Public Comment:
Public comment for 8.2 and 8.3 were combined due to same presenters and supporters.

Board Comments:
President Hansen wants to know percentage of students they serve with IEPs.

8.4 Public Hearing on the Initial Charter Petition for Gateway Community Charters: Sacramento Academy and Vocational Academy – SCUSD (Jack Kraemer and Jason Sample)
Jack Kraemer, Jason Sample and Morri Elliot presented. The room was full of SAVA students and supporters. This is a Conference/First Reading item therefore no action was taken.

Public Comment:
1. Darlene Anderson
2. Alejandro (no last name given)
3. Craig Weckman
4. Jeff Thorpe
5. Chelsea Adams
6. Sydney Hazewood
7. Dr. Patrick Ainsworth
8. Dawn Carlson
9. Grace Trujillo

Board Comments:
Member Minnick wants to clarify that SAVA is an existing school. They are not trying to create a new Charter school they are looking to be in compliance in light of the recent case Anderson vs. Shasta.
Member Cochrane indicates that Sac City is a district with alternatives. Went through the different programs our high schools have to offer.
President Hansen asks what the percentage of students with IEPs. Mr. Sample answers, 21%. President Hansen wants to know when the SAVA Charter is expiring with Twin Rivers Unified. Mr. Sample responds that they just renewed five years with Twin Rivers. This is an initial petition request to be compliant with SCUSD.

8.5 Public Hearing on the Initial Charter Petition for Urban Charter Schools Collective: Hidden Figures Academy (Jack Kraemer and Lee Yang)
Jack Kraemer, Lee Yang, Dr. Dennis Mah and Chandra Roughton presented. This is a Conference/First Reading item therefore no action was taken.

Public Comment:
1. Lonnie Dewitt
2. Jorge Rodriguez
3.Anna Marie Owyoung and Soren Bembry
4. Xai Lor
5. Darius Wright and Estevon Ortega
6. Dr. Lance Fang
7. Myles Miles
8. Grace Trujillo
9. Erin Walker and Christina Ortega
10. Mary Yang
11. Kenneth Durham
Board Comments:
Member Cochrane will you be coming back in two years asking for a high school? Dr. Mah addressed Member

Cochrane's question, with the answer "no, growth is in middle school." Will the Charter be competing with SCUSD for highly qualified teacher? Dr. Mah answered they will be competing with the state of California for highly qualified teachers.
President Hansen wants to know percentage of students with IEPs.

9.0 BOARD WORKSHOP ***2 hours***

9.1 Sacramento City Unified School District's Equity Access and Social Justice Guiding Principle (Iris Taylor and Vincent Harris)
Superintendent Aguilar gave presentation.

Public Comment:
1. Angie Sutherland
2. Angel Garcia
3. Toni Colley-Perry
4. Darlene Anderson

Board Comments:
Member Pritchett can relate. Was a high school dropout now has a good job, sits on Board of Education and attends college. Thanks Superintendent for caring about our children. Every single one of us are responsible for these children. Thank you. Cannot wait to see what else there is to come. There is a lot to be done, but it's a place to start.
Member Cochrane thanks Member Pritchett for her comment. Path to college should not be a mystery. Superintendent made it clear what needs to be done to get there. Thanks people who got up and spoke about Special Education. Appreciates groups like SAVA. If this Superintendent is going to be successful, the Board has to support him 100% and it's going to be difficult because it's going to require funding more programs and making sure we have the highest quality of counselors, teachers and educators in this district. We have to give our children every opportunity to succeed.
President Hansen would like to add in that those who don't know why they made the decision they did with this Superintendent now has a better idea of why the Board made the decision they did. It's motivating and inspiring. Helps us all do better work. Super excited!
Vice President Ryan thanks Members Cochrane and Pritchett for their comments. Tonight's presentation was a breath of fresh air for her. We should all be pushing to maximize student potential. We can and will be successful.
Member Woo we had the heart and the willingness and the desire to move things forward, we didn't know how to do it. Today we saw the first glimmer of how we can execute the visions and desires that have always been had. We have seen the first stages of what needs to be done as we towards continuous improvement for our children.
Superintendent Aguilar closing item out by addressing the special education comments. Slides do indicate if student is special ed, foster or homeless etc. but because of FERPA we weren't going to include information in the slides. We will not be able to succeed alone. We need to demonstrate modesty and humility when accessing information to help us identify those traditions, those practices, policies and procedures that are down drafting and limiting student opportunities.

President Hansen announces there will be an agenda shift. Item 10.1 will be moved onto the Consent Agenda.

10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

10.1 Approve 2016-17 Year End Financial Report Unaudited Actuals, Transfers and Budget Revisions (Gerardo Castillo, CPA) ***Action***
Item was moved to Consent Agenda for approval.

10.2 Revisions to Board Policy (BP) 1340, Access to District Records (Raoul Bozio and Member Jessie Ryan, Chair of Governance and Policy Committee) ***First Reading***

This is a First Reading item therefore no action was taken.

Public Comment:
None

Board Comment:
None

10.3 Revisions to Board Policy (BP) 1113, District and School Websites (Raoul Bozio and Member Jessie Ryan, Chair of Governance and Policy Committee) ***First Reading***

This is a First Reading item therefore no action was taken.

Public Comment:
None

Board Comment:
None

11.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

11.1 Items Subject or Not Subject to Closed Session:

11.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Gerardo Castillo, CPA)

11.1b Approve Personnel Transactions 9/21/17 (Cancy McArn)

11.1c Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of July 2017 and August 2017 (Gerardo Castillo, CPA)

11.1d Approve Resolution No. 2956: Estimate Gann Appropriation Limitation for 2017-18 and Gann Amendment Calculation for 2016-17 (Gerardo Castillo, CPA)

11.1e Approve Revised Facilities Use Agreement: St. Hope Public Schools (Cathy Allen)

11.1f Approve Head Start/Early Head Start Policy Committee Bylaws (Iris Taylor and Jacquie Bonini)

11.1g Approve Alice Birney Waldorf Field Trip to Ashland, Oregon October 9-12, 2017 (Lisa Allen and Tu Carroz)

11.1h Approve Minutes of the September 7, 2017, Board of Education Meeting (Jorge A. Aguilar)

Member Minnick motion to Approve Consent Agenda with the addition of Item 10.1
Member Pritchett 2nd
Board Unanimous

12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS ***Receive Information***

12.1 Business and Financial Information:
Purchase Order Board Report for the Period of
June 15, 2017 through July 14, 2017

12.2 Head Start/Early Head Start/Early Head Start Expansion Reports

Business and Financial information was received by President Hansen.

13.0 FUTURE BOARD MEETING DATES/LOCATIONS

- ✓ *October 5, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

- ✓ *November 2, 2017, 4:30 p.m. Closed Session; 6:30 p.m. Open Session; Serna Center, 5735 47th Avenue, Community Room; Regular Workshop Meeting*

President Hansen announced that SCUSD will have a booth at the Farm to Fork at the Capital Mall, Saturday, 9/23/17.

14.0 ADJOURNMENT +

Student Member Nguyen Motion to adjourn meeting
Member Vang 2nd
Board Unanimous

Meeting adjourned at 10:22 p.m.

_____
Jorge A. Aguilar, Superintendent/Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu