



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1a

Meeting Date: January 17, 2019

Subject: Approval of Grants, Entitlements, and Other Income Agreements
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: None

Financial Considerations: See attached.

LCAP Goal(s): College, Career & Life Ready Graduates; Operational Excellence

Documents Attached:

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Approval of Declared Surplus Materials and Equipment
4. Recommended Bid Awards – Supplies/Equipment
5. Notices of Completion – Facilities Projects

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

Approved by: Jorge A. Aguilar, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<u>ADULT EDUCATION</u>		
Sacramento Employment & Training Agency A19-00058	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$70,000
1/7/19 – 9/30/19: Refugee Support Services (RSS) funds will continue to provide refugees direct services that result in economic self-sufficiency and reduced dependency on public assistance. Services will be provided to 28 students at the Charles A. Jones Career and Education Center and will include vocational English language instruction, Adult Basic Education (ABE), high school completion/equivalency, career exploration, labor market research, career pathways development, work based learning, vocational training, support services, and job placement and retention services. Special focus will be placed on targeting outreach to refugee and Special Immigrant Visa (SIV) holder populations.		

<u>COLLEGE & CAREER READINESS</u>		
California Department of Education A19-00057	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$520,800
07/01/18 – 06/30/20: California Partnership Academy (CPA) grants support eight CPAs at four comprehensive high schools. These academies are focused on smaller learning communities that are career-themed. Academies serve students in grades 10-12 and are structured as schools-within-a-school. Academies in the district follow the Linked Learning approach as their model. The curriculum incorporates integrated academic and career technical education, mentoring, and internships. Academy leadership is provided by a committed team of teachers as well as active business and post-secondary partnerships. CPA funds are used to purchase industry specific equipment, software, transportation for field trips and professional learning services. The collaboration between core academic instruction and Career Technical Education helps to produce both college and career ready students. These programs also strengthen relationships with local industry and postsecondary education partners.		
C.K McClatchy:	Law & Public Services Academy	\$75,600
Hiram Johnson:	Law & Criminal Justice Academy	\$75,600
	Corporate Business Academy	\$75,600
	Health & Medical Sciences Academy	\$75,600
John F. Kennedy:	Criminal Justice & Community Services Academy	\$75,600
Luther Burbank:	Law & Social Justice Academy	\$75,600
	Building Trades Academy	\$67,200

EXPENDITURE AND OTHER AGREEMENTS

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<u>BUSINESS SERVICES</u>		
Center for Collaborative Solutions SA19-00358	1/1/19 – 12/31/19: Educate, advise and assist District and its unions in the full implementation of any alternative Health Benefits options selected. Provide ongoing services to educate Health Benefit Committees on how to become better purchasers and users of healthcare services, evaluate the costs and quality of available healthcare, and make recommendations as to how the District may continue to improve its offerings.	\$120,000 General Funds

BUSINESS SERVICES/PURCHASING SERVICES

NASPO Value Point Contract 06913; DGS Contract Number: CA NASPO 7-16-58-10	7/01/2016 – 6/30/2021: NASPO Value Point Contract 06913 – Cooperative Purchasing Agreement between Silke Communications and The State of Washington in conjunction with the State of California. Cooperative purchasing agreements, as authorized by Public Contract Code §20118, allow other government agencies, such as school districts, to piggyback on awards while still satisfying the legally required competition for contracts. Contracts awarded by NASPO Value Point are based on quality, proven performance, and pricing. As a government entity, the District is able to piggyback on this agreement and purchase directly from Silke Communications under the same terms, conditions and pricing. The District will purchase digital audio, mobile radios, and desk base station radios. The estimated cost using this piggyback contract is \$176,758.71. This contract allows yearly extensions thru June 30, 2021	Pursuant to Public Contract Code § 20118
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FACILITIES SUPPORT SERVICES

HMC Architects SA18-00484	4/1/18 – Completion of Services: Architectural and engineering services as needed for the John F. Kennedy Gym Floor project. First increase is due to extension of the project schedule and includes additional site meetings and site observation visits.	Original Amount: \$122,750 First Increase: \$8,235 New Total: \$130,985 Storm/Flood/Vandalism Funds
Williams + Paddon Architects + Planners SA19-00378	1/1/19 – Completion of Services: Architectural and engineering services as needed for the Hiram Johnson Core Academic Renovation project.	\$1,014,000 Measure Q Funds

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
Computers, Laptops, Printers, Projectors	Luther Burbank High	\$0.00	Salvage
Computers, Projectors	O.W. Erlewine Elementary	\$0.00	Salvage
Computers, Projectors, Printers, Televisions, VCRs	Fern Bacon Middle School	\$0.00	Salvage
Portable Buildings (poor condition, do not meet District classroom standard)	Facilities Maintenance & Operations	\$2,500	Surplus
Vehicles (Utility Truck, GMC Truck, Ford Ranger, Security Vehicle)	Facilities Maintenance & Operations	\$1,600	Surplus
Curriculum Textbooks (old / obsolete)	Curriculum & Instruction	\$500	Surplus
Computers, Laptops, Printers, Projectors	Luther Burbank High	\$0.00	Salvage

RECOMMENDED BID AWARDS – SUPPLIES/EQUIPMENT

Bid No. Request for Proposals for Professional Learning Management Platform
Bids Received: September 27, 2018
Recommendation: Reject all bids – over budget

NOTICES OF COMPLETION – FACILITIES PROJECTS

Contract work is complete and Notices of Completion may be executed.

Contractor	Project	Completion Date
The Boldt Company	John F. Kennedy Gym Floor Replacement	1/4/19



Sacramento
Employment and
Training
Agency

January 7, 2019

GOVERNING BOARD

LARRY CARR
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

SOPHIA SCHERMAN
Public Representative

JAY SCHENIRER
Councilmember
City of Sacramento

KATHY KOSSICK
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

Dr. Susan Lytle Gilmore, Ph.D.
Director Adult Education
Sacramento City U.S.D. Skills & Business Education Center
5451 Lemon Hill Avenue
Sacramento, CA 95824

CFDA# 93.566

Dear Dr. Gilmore:

Congratulations! Pursuant to action by the Sacramento Employment and Training Agency's Governing Board on January 3, 2019, Sacramento City U.S.D Skills & Business Education Center has been awarded \$70,000 in Refugee Support Services (RSS) funds for English Language Learner (ELL) Workforce Navigator to serve 28 participants. The term of Agreement 074430RS-19 will from January 7, 2019 through September 30, 2019.

Total Annual Funding

Grant	Activity	Allocation	Participants
RSS	ELL Workforce Navigator	\$70,000	28 Refugees

In order to proceed with the contract process, the following items must be completed and submitted to SETA's Contract Unit no later than **January 25, 2019**. The Budget and PPS forms will be provided electronically once they become available:

Board Resolution

Return with original wet ink signature. Must include corporate seal or notary affixed.

Budget and Cost Allocation Plans*

- ◆ RSS VESL/OJT in the amount of \$70,000

****Please include 5% in supportive services.***

Program Planning Summary

- ◆ RSS ELL for **28** participants

"Preparing People for Success: in School, in Work, in Life"

These documents will need to be completed and emailed to Lorena.Correa@scta.net no later than January 25, 2019. If you have any questions or need assistance in completing these forms, please contact me at (916) 274-6390.

Sincerely,

A handwritten signature in blue ink that reads "Lorena Correa". The script is fluid and cursive, with the first name "Lorena" being larger and more prominent than the last name "Correa".

Lorena Correa
Workforce Development Analyst III

cc: Eileen Ramos-Prince

**RESOLUTION AUTHORIZING EXECUTION OF DELEGATE AGENCY AGREEMENT
FROM THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
(GOVERNMENTAL ENTITY)**

WHEREAS, the SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
(hereinafter referred to as "SETA") is a Joint Powers Agency and Grant Administrator for the
Refugee Resettlement Program and for Refugee Support Services Funds; and

WHEREAS, Sacramento City Unified School District (Legal Name of Delegate), a California
local governmental entity (hereinafter referred to as "DELEGATE"), desires to enter into a
DELEGATE AGENCY AGREEMENT for the operation of:

Refugee support services

(Activity)

program(s) under the following grant(s):

Refugee Support Services Grant

THEREFORE, BE IT RESOLVED THAT the Governing Body of DELEGATE hereby
authorizes the execution of AGREEMENT # 074430RS-19 by and between
DELEGATE and SETA; and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>John Quinto</u>	<u>Chief Business Officer</u>
2. <u>Jorge A. Aguilar</u>	<u>Superintendent</u>
3. _____	_____

is/are hereby authorized on behalf of and in the name of DELEGATE and as its official act and
deed to sign and otherwise enter into AGREEMENT # 074430RS-19 with SETA;
and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>John Quinto</u>	<u>Chief Business Officer</u>
2. <u>Jorge A. Aguilar</u>	<u>Superintendent</u>
3. _____	_____

shall be authorized to act on behalf of DELEGATE with respect to this AGREEMENT

074430RS-19 by and between DELEGATE and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of DELEGATE pursuant to this resolution; and

BE IT FURTHER RESOLVED THAT the following individuals comprise the entire Governing Body of DELEGATE***:

<u>Name</u>	<u>Address</u>	<u>City, Zip Code</u>
1. <u>Jessie Ryan, President</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
2. <u>Darrel Woo, 1st Vice President</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
3. <u>Michael Minnick, 2nd Vice President</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
4. <u>Lisa Murawski</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
5. <u>Leticia Garcia</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
6. <u>Christina Pritchett</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
7. <u>Mai Vang</u>	<u>5735 47th Ave</u>	<u>Sacramento 95824</u>
8. _____	_____	_____
9. _____	_____	_____

*** Add additional pages if necessary

AND BE IT FURTHER RESOLVED THAT the authority conferred pursuant to this resolution and the representations contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

I, John Quinto, Chief Business Officer,
of Sacramento City Unified School District, a California
(Legal Name of Delegate)
local governmental entity, do hereby certify and declare that the foregoing is a full, true and complete copy of a resolution duly passed and adopted by the Governing Body of said governmental entity at a meeting of said Body duly and regularly called, noticed and held, at 5735 47th Avenue, Sacramento, CA 95824, on the 17th day of January, 2019, at which meeting a quorum of the Governing Body was present and a majority of which quorum voted in favor of said resolution, and that said resolution is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and this 17th day of January, 2019.

Sacramento City Unified School District
(Name of Entity)

BY: _____
(Signature)

John Quinto
(Typed Name)

Chief Business Officer
(Title)

RECEIVED

NOV 27 2018

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	01
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$67,200		\$67,200		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Luther Burbank High School Building Trades Academy (0585).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

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Sacramento City Unified School District

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				FY	PCA	Vendor Number	Suffix
				18	23181	67439	02
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Luther Burbank High School Law and Social Justice Academy (0022).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
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Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

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NOV 27 2018

California Department of Education
Fiscal Administrative Services Division
AO-400 (REV. 09/2014)

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

Grant Award Notification

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	03
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Hiram W. Johnson High School Corporate Business Academy (0086).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

RECEIVED

NOV 27 2018

Grant Award Notification

OFFICE OF THE SUPERINTENDENT
Sacramento City Unified School District

GRANTEE NAME AND ADDRESS Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23181	67439	04
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name				Federal Agency	
<p>I am pleased to inform you that you have been funded for the Hiram W. Johnson High School Health and Medical Sciences Academy (0168).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact Jerry Winthrop				Job Title Education Programs Consultant			
E-mail Address jwinthrop@cde.ca.gov					Telephone 916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee Tom Torlakson					Date November 20, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature ▶					Date		

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Grant Award Notification

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				FY	PCA	Vendor Number	Suffix
				18	23181	67439	05
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
Name of Grant Program California Partnership Academies (CPA) Program							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
<p>I am pleased to inform you that you have been funded for the Hiram W. Johnson High School Law/Criminal Justice Academy (0084).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
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Jerry Winthrop				Education Programs Consultant			
E-mail Address					Telephone		
jwinthrop@cde.ca.gov					916-319-0457		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					November 20, 2018		
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<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address					Telephone		
Signature					Date		
							

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				FY	PCA	Vendor Number	Suffix
				18	23181	67439	06
Attention Mr. Jorge Aguilar, Superintendent				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Accounting Office, Categorical Programs				Resource Code	Revenue Object Code		34
Telephone 916-643-9000				7220	8590		INDEX
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	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name				Federal Agency	
<p>I am pleased to inform you that you have been funded for the John F. Kennedy High School Criminal Justice and Community Services Academy (0095).</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact				Job Title			
Jerry Winthrop				Education Programs Consultant			
E-mail Address						Telephone	
jwinthrop@cde.ca.gov						916-319-0457	
Signature of the State Superintendent of Public Instruction or Designee						Date	
						November 20, 2018	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent				Title			
E-mail Address						Telephone	
Signature						Date	
							

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Sacramento City Unified School District


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				18	23181	67439	07
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	\$75,600		\$75,600		7/01/2018	6/30/2020	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		

I am pleased to inform you that you have been funded for the C. K. McClatchy High School Law and Public Services Academy (0571).

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Michelle Upton, Staff Services Analyst
Career and College Transition Division
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814-5901

California Department of Education Contact Jerry Winthrop		Job Title Education Programs Consultant	
E-mail Address jwinthrop@cde.ca.gov		Telephone 916-319-0457	
Signature of the State Superintendent of Public Instruction or Designee 		Date November 20, 2018	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS			
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>			
Printed Name of Authorized Agent		Title	
E-mail Address		Telephone	
Signature 		Date	



Center for Collaborative Solutions
1337 Howe Avenue, Suite 210
Sacramento, CA 95825
916-567-9911



Sacramento City Unified School District

CECHCR Contract #05-2017-059

CECHCR Professional Services Agreement

This Professional Services Agreement (the "Agreement") is entered into between Sacramento City Unified School District, an agency of the State of California ("SCUSD"), and the Center for Collaborative Solutions (CCS), a 501(c)(3) non-profit California corporation, doing business as CECHCR, collectively referred to as "The Parties", effective as of December 19, 2017. 25 cc

- A) SCUSD is a public school district located in Sacramento County in the State of California. SCUSD offers its eligible employees and retirees a 2017-18 Health Benefit package consisting of medical, dental, vision and life insurance coverage. SCUSD seeks the Professional and Educational Services outlined in this Agreement to support its Employee Health Benefit offerings. ✓
- B) CECHCR is a statewide project of CCS advised by management and labor organizations representing the state's public school districts and their employees. CECHCR is committed to improving health care quality and reducing costs in the state's public education sector. ✓
- C) J. Glynn & Company (JG&Co) is an independent contractor and Health Benefit consulting firm with expertise in developing solutions to reduce the costs and improve the quality of health care services provided to its clients and the communities they serve. JG&Co is the exclusive agent of CCS/CECHCR and will provide and perform all of the Professional and Educational Services included in this Agreement, and will serve as the Business Associate for this Agreement as further outlined in Addendum A of this Agreement. ✓
- D) This Agreement will outline the terms and scope of the Professional and Educational Services to be provided by CCS/CECHCR and JG&Co included in this engagement, as related to the Health Benefits offered by SCUSD to its eligible employees and their family members. The Parties agree as follows: ✓

- I. **OBJECTIVITY.** In order to maintain independence and objectivity, neither CECHCR nor JG&Co, nor any of their employees, agents or subcontractors shall receive any form of compensation, commission, overrides or other remuneration from insurance carriers, brokers, sales agents or other similar third parties for any services rendered to SCUSD. ✓

II. SCOPE OF PROFESSIONAL AND EDUCATIONAL SERVICES

- A) Receipt and processing of data requested from SCUSD in accordance with the Timeline outlined in Addendum B of this Agreement. ✓
- B) Initial work on the development of an RFP pursuant to the Addendum B timeline and in preparation for completion of the services outlined in Addendum C of this Agreement. ✓
- C) In order to preserve the Addendum B timeline, all data requested from SCUSD by CECHCR must be received by CECHCR by the deadline specified in Addendum B for receipt of such data. Any delays in receipt by CECHCR of such data will cause delays in producing deliverables. ✓

III. CONFIDENTIALITY AND TRANSPARENCY

- A) All Protected Health Information (PHI) will be maintained in a confidential manner as required under the terms of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, the Health Information Technology for Economic and Clinical Health Act ("HITECH Act") and their implementing regulations (collectively referred to as the "Acts"), as outlined in the HIPAA-HITECH compliant Business Associates Addendum attached as Addendum A to this Agreement, which is hereby incorporated into this Agreement. ✓
- B) JG&Co will serve as the exclusive Business Associate and shall be the only authorized recipient of data for the purposes of this Agreement. ✓
- C) All reporting will exclude any PHI that may be encountered in this engagement. All reporting to SCUSD, its Health Benefit Committees and any related entities, employees, agents or persons, including CECHCR, will be aggregated at the Employer Sponsor level in order to maintain the confidentiality required under the Acts. ✓
- D) Opinions and written reports will be prepared in a professional and transparent manner and will be distributed to SCUSD as well as authorized representatives of district bargaining units. ✓
- E) All personnel at CECHCR and JG&Co will keep confidential all information provided by your organization that is not already in the public domain.

IV. COMPENSATION

- A) Professional Fees. Professional fees for the resources required to complete the services described in section II above are \$15,000. ✓

- B) Additional costs. Additional charges, if any, for costs incurred related to the matter, including but not limited to research data, documents, communications, production and duplication of documents and reasonable travel and lodging for unscheduled meetings shall first be mutually agreed upon by the parties and invoiced at cost.
- C) Invoices and Payment. One invoice for professional services shall be prepared by CECHCR and submitted for payment by SCUSD in December of 2017. A late payment penalty equal to 1.5 percent shall be charged on balances not paid within 30 days of the date of invoice. *January 2018*

V. TERM

- A) Term. The term of this Agreement commences upon the effective date of this Agreement continuing for 30 days. ✓

VI. TERMINATION

- A) Neither party may terminate this 30-day Agreement.

VII. INSURANCE AND TAXES

- A) CECHCR and JG&Co, at their sole cost and expense, shall secure and maintain in full force and effect throughout the term of this Agreement policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to SCUSD which will protect CECHCR, JG&Co and SCUSD from claims which may arise out of or result from CECHCR's or JG&Co's actions or inactions relating to the Agreement, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance coverage shall include:
1. Workers' Compensation. Workers' Compensation as required under California State law;
 2. Commercial General Liability, Professional Liability and Employer's Liability (in an amount not less than \$1,000,000.00);
- B) CECHCR and JG&Co shall assume full responsibility for payments of Federal, State, and local taxes or contributions imposed or required under the Social Security, Workers' Compensation and/or income tax laws, or any disability or unemployment law, or retirement contributions of any sort whatsoever, concerning CECHCR, JG&Co or any employee, agent or subcontractor thereof, and shall further indemnify and hold harmless SCUSD from any such payment or liability arising out of or in any manner connected with CECHCR's performance under this Agreement.

VIII. GENERAL

- A) **Best Efforts.** CECHCR shall use its best commercially reasonable efforts to provide you with quality professional services. It is recognized, however, that we do not predict or guarantee any particular outcome or specific result.
- B) **Governing Law; Venue.** This Agreement shall be governed by and construed to be in accordance with the laws of the State of California applicable to contracts between California residents entered into and to be performed entirely with the State of California. Any action or proceeding arising directly or indirectly from this Agreement shall be litigated in an appropriate state court in the County of Sacramento, State of California, or in the United States Federal District Court for the Eastern District of California.
- C) **Attorneys' Fees.** If any legal action is necessary to enforce this Agreement, whether in court or arbitration, the prevailing Party shall be entitled to recover its expenses incurred in connection with said dispute, including, but not limited to, expert witness fees, court costs, whether taxable or non-taxable, and reasonable attorneys' fees, in addition to any other relief to which that Party may be entitled.
- D) **Indemnification.** CECHCR and JG&Co agree to indemnify, defend and hold SCUSD, its officers, agents, and employees harmless from any and all claims, losses, actions, damages, expenses or liabilities arising out of the negligent acts or omissions of CECHCR and JG&Co, its officers, agents, or employees by reason of the operation of this Agreement.
- E) **No Third Party Beneficiaries.** Nothing in this Agreement shall confer any right, remedy, obligation or liability whatsoever upon any person or entity other than the Parties hereto, and their respective successors and assigns.
- F) **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes any and all prior or contemporaneous oral or written communications pertaining thereto, all of which are merged in this Agreement. In executing this Agreement, neither Party has relied upon any warranty, representation, assurance or inducement that is not expressly set forth herein. No other agreement, statement, or promise not contained in this Agreement shall be valid or binding.
- G) **Severability.** If any court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, such provision shall be interpreted to the maximum extent to which it is valid and enforceable. The remaining provisions of this Agreement shall nevertheless continue in full force and effect without being impaired or invalidated in any way.
- H) **Execution in Counterparts.** This Agreement may be executed in counterparts, and the Parties may return said execution via mail, e-mail or facsimile. Each counterpart shall be deemed an original, and all of which taken together shall constitute one and

the same Agreement. This Agreement is not binding and effective until it is executed by the Parties herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

For Sacramento City Unified School District:



Signature

Gerardo Castillo

Name

CEO

Title

12/25/2017

Date

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824



Janet Walden

President & CEO, Center for Collaborative Solutions

12/21/17

Date



CECHCR Professional Services Agreement

This Professional Services Agreement (the “Agreement”) is entered into between Sacramento City Unified School District, an agency of the State of California (“SCUSD”), and the Center for Collaborative Solutions (CCS), a 501(c)(3) non-profit California corporation, doing business as CECHCR, collectively referred to as “The Parties”, effective as of January 18, 2018.

- A) SCUSD is a public school district located in Sacramento County in the State of California. SCUSD offers its eligible employees and retirees a 2016-17 Health Benefit package consisting of medical, dental, vision and life insurance coverage. SCUSD seeks the Professional and Educational Services outlined in this Agreement to support its Employee Health Benefit offerings.
- B) CECHCR is a statewide project of CCS advised by management and labor organizations representing the state’s public school districts and their employees. CECHCR is committed to improving health care quality and reducing costs in the state’s public education sector.
- C) J. Glynn & Company (JG&Co) is an independent contractor and Health Benefit consulting firm with expertise in developing solutions to reduce the costs and improve the quality of health care services provided to its clients and the communities they serve. JG&Co is the exclusive agent of CCS/CECHCR and will provide and perform all of the Professional and Educational Services included in this Agreement, and will serve as the Business Associate for this Agreement as further outlined in Addendum A of this Agreement.
- D) This Agreement will outline the terms and scope of the Professional and Educational Services to be provided by CCS/CECHCR and JG&Co included in this engagement, as related to the Health Benefits offered by SCUSD to its eligible employees and their family members. The Parties agree as follows:

I. OBJECTIVITY. In order to maintain independence and objectivity, neither CECHCR nor JG&Co, nor any of their employees, agents or subcontractors shall receive any form of compensation, commission, overrides or other remuneration from insurance carriers, brokers, sales agents or other similar third parties for any services rendered to SCUSD.

II. SCOPE OF PROFESSIONAL AND EDUCATIONAL SERVICES

- A) Evaluation & Report

1. Conduct an independent evaluation of the reasonableness of the costs and the quality of the current employer-sponsored Health Benefits offered, including recommendations as to how these benefit offerings might be improved;
 2. Prepare a quantitative assessment of the quality performance of hospital and medical group providers in the general SCUSD Health Service Area and those currently providing care for SCUSD eligible employees and their family members;
 3. Provide education, evaluation and monitor insurance regulation compliance on state and federal levels;
 4. Draft and issue any necessary Request for Proposal (RFP), and evaluating proposals received; and
 5. Prepare a report of findings, including detailed side-by-side actuarial comparisons of the Benefits Vendors and plan options available to SCUSD & Sacramento City Teachers Association (SCTA), and to SCUSD & all eligible employees in the district.
- B) In order to preserve any timelines offered by CECHCR for its deliverables under this Agreement, all data requested from SCUSD by CECHCR must be received by CECHCR by the CECHCR deadline for receipt of such data. Any delays in receipt by CECHCR of such data will cause delays in producing deliverables
- C) Implementation Services
1. Educate, advise and assist SCUSD and its unions in the full implementation of any alternative Health Benefits options, selected by SCUSD, including:
 - a. Coordination and scheduling of internal district resources, CECHCR Professional resources and external vendor resources related to this effort, including the selected plan and the various health plan carriers;
 - b. Design of employee communication materials, general assembly town hall presentation materials, and other enrollment informational materials;
 - c. Coordination of eligibility information between new and old health plan carriers;
 - d. Provision of on-site professional personnel to conduct training sessions, and general assembly town hall presentations to all eligible employees, and to assist individual eligible employees to select plans, and complete all necessary enrollment documents during open enrollment;
 - e. Validation and preparation of all necessary enrollment documents for transmittal to the selected plan;
 - f. Coordination of any necessary SCUSD resources required to complete enrollment and identify and track any missing enrollees;

- g. Coordination of onsite presence of enrollment representatives for any employees eligible for Covered California or Expanded Medi-Cal.

D) Ongoing Involvement

1. Continue to educate the Health Benefit Committees on how to become better purchasers and users of healthcare services, evaluate the costs and quality of available healthcare, and make recommendations as to how SCUSD may continue to improve their offerings. These services will be provided at the request of the district on an ongoing basis, and can include, but are not necessarily limited to:
 - a. Ongoing health education modules aimed at providing a greater understanding of the drivers of cost and quality of healthcare to the Health Benefit Committees, and improving the general health literacy of the SCUSD employee population at large;
 - b. Ongoing cost, market, and quality of care analysis and continued improvement of the effectiveness of plan offerings;
 - c. Advising administrative staff in “best practices” of benefit administration, including benefit plan accounting, enrollment maintenance, and benefit vendor assessment, review and selection;
 - d. Presenting and explaining renewal plan documents to various groups including the SCUSD Health Benefit Committees, Board of Education and labor unions.
 - e. Organizing Open Enrollment, including health fairs, and designing employee communications;
 - f. Participating in Health Benefit Committee meetings as requested;
 - g. Participation as requested at separate district or union meetings;
 - h. Evaluating the impact of the Affordable Care Act (ACA), the Statewide Exchange (Covered California), and any other legislation may have on the district sponsored plan offerings;
 - i. Employer–Employee Advocate services. Providing a liaison between the district and local area hospitals, medical groups and dental practices to resolve differences ranging from simple misunderstandings, to major disputes involving significant out-of-network patient responsibilities;
 - j. Facilitation services to improve the structure and functioning of the SCUSD Health Benefit Committees.
 - k. Assisting in evaluating or designing active health promotion & wellness programs.

- E) Other Services. Other professional services to assist SCUSD in the implementation of these and other recommendations, such as fair market valuations for resolving large medical claim disputes, staffing of wellness and health improvement initiatives, and filing of required regulatory forms can be provided under separate agreements and are outside the scope of this Agreement.

III. CONFIDENTIALITY AND TRANSPARENCY

- A) All Protected Health Information (PHI) will be maintained in a confidential manner as required under the terms of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, the Health Information Technology for Economic and Clinical Health Act (“HITECH Act”) and their implementing regulations (collectively referred to as the “Acts”), as outlined in the HIPAA-HITECH compliant Business Associates Addendum attached as Addendum A to this Agreement, which is hereby incorporated into this Agreement.
- B) JG&Co will serve as the exclusive Business Associate and shall be the only authorized recipient of data for the purposes of this Agreement.
- C) All reporting will exclude any PHI that may be encountered in this engagement. All reporting to SCUSD, its Health Benefit Committees and any related entities, employees, agents or persons, including CECHCR, will be aggregated at the Employer Sponsor level in order to maintain the confidentiality required under the Acts.
- D) Opinions and written reports will be prepared in a professional and transparent manner and will be distributed to SCUSD as well as authorized representatives of district bargaining units.
- E) All personnel at CECHCR and JG&Co will keep confidential all information provided by your organization that is not already in the public domain.

IV. COMPENSATION

- A) Professional Fees. Professional fees for the resources required to complete the services described in section II, above are \$165,000 for the first eleven months of service, \$120,000 for the second year of service, and \$110,000 for the third year of service.
- B) Additional costs. Additional charges, if any, for costs incurred related to the matter, including but not limited to research data, documents, communications, production and duplication of documents and reasonable travel and lodging for unscheduled meetings shall first be mutually agreed upon by the parties and invoiced at cost.
- C) Invoices and Payment. Invoices for professional services shall be prepared by CECHCR and submitted for payment by SCUSD on the first day of each month in equal advance monthly installments commencing with the effective date of this Agreement. A late payment penalty equal to 1.5 percent per month shall be charged on balances not paid within 30 days of the date of invoice.

V. TERM

- A) Term. The term of this Agreement commences upon the effective date of this Agreement continuing for 35 months. Should the parties desire to renew this Agreement, the terms of such renewal, including Professional Fees, will be negotiated upon renewal.

VI. TERMINATION

- A) Termination During the First Year of the Agreement
 - 1. In the event SCUSD chooses not to implement any changes presented by CECHCR under this Agreement, SCUSD can terminate this agreement any time after four (4) months engagement by giving thirty (30) days advance written notice to CECHCR. SCUSD will pay CECHCR the prorated annual professional fees for the first year of service for the period from the commencement date of this Agreement through the effective date of written notice of non-implementation.
 - 2. In the event that SCUSD terminates this Agreement for any reason after Implementation of recommendations and prior to the end of the first anniversary of the effective date of this Agreement, SCUSD will be responsible to pay the entire professional fee for the first year of service. SCUSD shall give thirty (30) days advance written notice of termination to CECHCR, and payment for any unpaid portion of the Professional Fees for the first year of service shall be due and payable within thirty (30) days.
- B) Termination After the First Year of the Agreement. Either Party can terminate this Agreement for any reason by giving ninety (90) days advance written notice to the other Party.
- C) Default. SCUSD's non-payment of invoices is a breach of this Agreement that may result in withdrawal of service and termination of the Agreement with no penalty against CECHCR. Upon payment of a delinquent invoice by SCUSD, CECHCR will, at its sole option, resume services for the rest of the term of the Agreement. In the event of Default, payment for any unpaid portion of the Professional Fees for the period of service shall be due and payable within thirty (30) days of the effective date of such Default.
- D) Survivability. The Confidentiality, Transparency and Indemnification provisions of this Agreement shall survive any termination of this Agreement. Except as otherwise outlined in this section VI, the financial responsibilities outlined in the Compensation clauses shall survive for any unpaid Professional Fees and additional costs incurred through the effective date of the termination.

VII. INSURANCE AND TAXES

- A) CECHCR and JG&Co, at their sole cost and expense, shall secure and maintain in full force and effect throughout the term of this Agreement policies of insurance with an

insurer or insurers, qualified to do business in the State of California and acceptable to SCUSD which will protect CECHCR, JG&Co and SCUSD from claims which may arise out of or result from CECHCR's or JG&Co's actions or inactions relating to the Agreement, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance coverage shall include:

1. Workers' Compensation. Workers' Compensation as required under California State law;
 2. Commercial General Liability, Professional Liability and Employer's Liability (in an amount not less than \$1,000,000.00);
- B) CECHCR and JG&Co shall assume full responsibility for payments of Federal, State, and local taxes or contributions imposed or required under the Social Security, Workers' Compensation and/or income tax laws, or any disability or unemployment law, or retirement contributions of any sort whatsoever, concerning CECHCR, JG&Co or any employee, agent or subcontractor thereof, and shall further indemnify and hold harmless SCUSD from any such payment or liability arising out of or in any manner connected with CECHCR's performance under this Agreement.

VIII. GENERAL

- A) Best Efforts. CECHCR shall use its best commercially reasonable efforts to provide you with quality professional services. It is recognized, however, that we do not predict or guarantee any particular outcome or specific result.
- B) Governing Law; Venue. This Agreement shall be governed by and construed to be in accordance with the laws of the State of California applicable to contracts between California residents entered into and to be performed entirely with the State of California. Any action or proceeding arising directly or indirectly from this Agreement shall be litigated in an appropriate state court in the County of Sacramento, State of California, or in the United States Federal District Court for the Eastern District of California.
- C) Attorneys' Fees. If any legal action is necessary to enforce this Agreement, whether in court or arbitration, the prevailing Party shall be entitled to recover its expenses incurred in connection with said dispute, including, but not limited to, expert witness fees, court costs, whether taxable or non-taxable, and reasonable attorneys' fees, in addition to any other relief to which that Party may be entitled.
- D) Indemnification. CECHCR and JG&Co agree to indemnify, defend and hold SCUSD, its officers, agents, and employees harmless from any and all claims, losses, actions, damages, expenses or liabilities arising out of the negligent acts or omissions of CECHCR and JG&Co, its officers, agents, or employees by reason of the operation of this Agreement.

- E) No Third Party Beneficiaries. Nothing in this Agreement shall confer any right, remedy, obligation or liability whatsoever upon any person or entity other than the Parties hereto, and their respective successors and assigns.
- F) Entire Agreement. This Agreement constitutes the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes any and all prior or contemporaneous oral or written communications pertaining thereto, all of which are merged in this Agreement. In executing this Agreement, neither Party has relied upon any warranty, representation, assurance or inducement that is not expressly set forth herein. No other agreement, statement, or promise not contained in this Agreement shall be valid or binding.
- G) Severability. If any court of competent jurisdiction finds any provision of this Agreement to be invalid or unenforceable, such provision shall be interpreted to the maximum extent to which it is valid and enforceable. The remaining provisions of this Agreement shall nevertheless continue in full force and effect without being impaired or invalidated in any way.
- H) Execution in Counterparts. This Agreement may be executed in counterparts, and the Parties may return said execution via mail, e-mail or facsimile. Each counterpart shall be deemed an original, and all of which taken together shall constitute one and the same Agreement. This Agreement is not binding and effective until it is executed by the Parties herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

For Sacramento City Unified School District:

Signature

Gerardo Castillo

Name

Chief Business Officer

Title

1/18/18

Date

Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

Janet Walden

President & CEO, Center for Collaborative Solutions

Date

SCUSD HEALTH BENEFITS TIMELINE

Deadline	Activity/Milestone	Notes
December 25, 2017	CECHCR Contract Signed	30-day contract to get started and preserve the Timeline; full contract to be effective 1/18/18
January 5, 2018	CECHCR Receives All Data requested	Per data list submitted on 12/21/18
January 31, 2018	RFP sent to large purchasers	
February 28, 2018	Purchasers respond to request	
March 31, 2018	CECHCR analysis to Unions & District—using current CalPERS rates	CalPERS does not finalize its 2019 rates until June 20; preliminary rates are issued May 16
April 10, 2018	Decision to move forward together into a large pool not CalPERS	All unions and district together in one pool
April 15, 2018	Termination notices sent to carriers/CMS notifications for retirees	
April and May, 2018	Union and/or management meetings Site meetings Enrollment completed	
June 2018	Input new eligibility into system	
July 1, 2018	Effective date with new purchasing pool	

Notes:

- 1) Should the unions and management decide not to move into a larger pool all together, the SCTA-only group will receive from CECHCR a revised comparison in May utilizing CalPERS preliminary 2019 rates to help SCTA and the district to decide if a solo SCTA move to CalPERS is best.
- 2) If the district and other unions continue with health benefits in a separate arrangement from SCTA, then they have the option to stay where they are, or move to a new pool without SCTA.



PROJECT AUTHORIZATION FORM

Hiram Johnson Core Academic Renovation

Date: January 17, 2019

Pursuant to the Master Architect Agreement dated December 7, 2017 between Williams + Paddon Architects + Planners, Inc. and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

TERMS

A. Project Description

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as follows:

Refer to attached Exhibit A to the Standard Form of Agreement between the Owner and Architect dated October 25, 2017 for project description.

B. Compensation

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

☒ Flat Fee

Architect shall be compensated Nine Hundred Eighty-Four Thousand Dollars (\$984,000) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

C. Reimbursable Expenses

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed \$30,000, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

D. Asbestos

The language identified in Section 5.7.15 is applicable to this Project.

E. Section 8.2

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than \$1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of \$1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than \$1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

Williams + Paddon Architects + Planners, Inc.

Dated: _____

Gregory M. Tonello, AIA CEO C18650

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Dated: January 17, 2019

John Quinto
Chief Business Officer

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

PROJECT DESCRIPTION

Sacramento City Unified School District (SCUSD) would like to continue renovation of the Hiram Johnson High School (HJHS) campus with interior renovations and new windows at the science wings, a full renovation of the administration building, revitalized lobby entry to campus, new monument sign at the corner of 65th Street and 14th Avenue, new digital marquee sign, safety and security upgrades to campus entry, and a reimagined and engaging entry plaza to campus.

This project will be undertaken via the Lease-Leaseback delivery method. A separate RFP will be released by SCUSD to acquire a LLB General Contractor including preconstruction activities and estimating. Public bidding is excluded from this scope, but questions will be answered of potential GC's during the Schematic Design phase.

Building Renovations:

- Science classrooms demolition to existing structure to bottom of ceiling height and interior improvements including finishes, casework, electrical and plumbing below ceiling
- Demolish first floor at Administration spaces to existing structure. New construction for interior improvements based on space plans to be developed as part of these services
- Lobby revitalization for improved safety and security
- Upgrades required by this work based on applicable building codes and access compliance requirements

Site Improvements:

- Monument sign at intersection of 65th Street and 14th Avenue
- Digital marquee sign at intersection noted above as well as face of Performing Arts Building
- Slurry seal and stripe entire parking lot and drop-off lane
- Revitalize entry plaza along 14th Avenue
- Upgrades required by this work based on applicable building codes and access compliance requirements

Budget:

- Construction costs are \$11,000,000

Construction Duration:

- June 2019 thru February 2020

Project Team

Owner/Client Sacramento City Unified School District (SCUSD)

Architect/Interior Designer Williams + Paddon Architects + Planners

Architects Consultants (under contract with Williams+Paddon)

Landscape Architect	TBD
Structural Engineer	TBD
Civil Engineer	TBD
Mechanical/Plumbing Eng.	TBD
Electrical Engineer	TBD
Fire Protection	Not in contract
Commissioning	Not in contract
Cost Estimating	Not in contract

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

SCOPE of BASIC SERVICES

Basic Services consist of those services described in Phases 1, 2, 3, 4, 5, 6, 7a, and 7b below and include Architectural, Civil Engineering, Landscape Architecture, Structural Engineering, Electrical/Plumbing Engineering, and limited Mechanical Engineering at administration building only for purposes of preparing Schematic Design, Design Development / Construction Documents, Agency Approvals, Construction Administration, and Close-Out.

The following Services will be provided for the above mentioned scope:

Phase One – Pre-Design Services

Not Used.

Phase Two – Conceptual Design Services

Not Used.

Phase Three – Programming / Schematic Design

Programming

Williams + Paddon will meet with representatives of the District to establish overall project objectives, budget and schedule goals and to obtain basic Program information including space needs, adjacency and area (sf) requirements, and safety and security

Meetings

No less than Eight (8) meetings at District Office or Hiram Johnson High School

Deliverables

Program Narrative

Project Schedule

Williams + Paddon will prepare an overall Project Development Schedule indicative of activity durations for Design, Agency Review, Construction, and Close-Out. It is anticipated this project will be submitted in Increments with Increment #1 as site work only and Increment #2 as building scope only.

Construction for Increment #1 is anticipated to occur over summer 2019 (June to August) while Increment #2 construction will be completed in 2-3 phases starting in September 2019. Increment #2 is anticipated to be 6 months in duration. Students and staff will be placed within existing interim housing while each wing is renovated.

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

Schematic Design

Based on the Program Narrative, Williams + Paddon will facilitate Visioning and Schematic Design tasks for the Project. The purpose of the Visioning task is to explore options and develop a Design Concept for the Project. The Schematic Design task will further the Design Concept to clearly delineate the design and configuration of the site and building, and define interior spaces. Williams+Paddon will:

- Develop alternative approaches to site plan development indicating the entry plaza footprint, pedestrian circulation, monument sign layout, landscape area, and relationships to existing improvements.
- Develop Schematic Building Plan and interior space diagrams indicating space adjacencies and square footage requirements.

Meetings

Included in Progress Meetings

Deliverables

Schematic Site Plan

Schematic Floor Plan

Estimate of Probable Construction Cost

Prepared by the selected General Contractor (GC) at 95% completion of Schematic Design. Williams + Paddon will review estimates of probable construction completed by selected GC and advise the Client for adjustments to budget and/or project scope before proceeding with the next phase of design.

Progress Meetings

Williams+Paddon will facilitate weekly Schematic Design Progress Meetings with representatives of the District and other members of the Project Team to review and discuss progress, determine preferred alternates and secure approval to proceed.

Meetings

No less than four (4) meetings at District Offices or Hiram Johnson High School

Deliverables

Meeting Agendas

Meeting Minutes

Phase Four – Design Development

Due to fast-track schedule, this phase will be combined with construction documents.

Phase Five – Construction Documents

Construction Documents

Based on the Schematic Design Phase and Estimate of Probable Construction Cost approved by the District, Williams+Paddon will continue development and expansion of Schematic Design into a combined Design Development / Construction Documents phase consisting of Architectural design and engineering services to finalize relationships, forms, size and appearance of the project. Documents will consist of drawings and

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

book specifications for submittal to DSA. Meet with representatives of SCUSD to review Construction Documents and discuss alternatives and qualities of each scope item.

Meetings:

Included in progress meetings below

Deliverables:

95% Progress Set – DSA Plan Check/Application

Final Set Construction Documents and Book Specifications

Estimate of Probable Construction Cost

Prepared by the selected General Contractor (GC) at 95% completion of Construction Documents. Williams + Paddon will review estimates of probable construction completed by selected GC and advise the Client for adjustments to budget and/or project scope before proceeding with the next phase of design.

Meetings:

One meeting with GC and SCUSD

Deliverables:

None

Progress Meetings

Williams + Paddon will participate in client coordination meetings with representatives of SCUSD to review progress of the work, determine preferred alternates, solicit feedback and secure approvals to proceed. Attendance by specific Consultants will be based on meeting agenda.

Meetings:

Up to four (4) client meetings at district office or project site

Phase Six – Agency Review and DSA Approval Processing

Agency Consulting

At stages appropriate to progress of the Schematic Design phase, Williams + Paddon will consult with Division of the State Architect (DSA). A meeting with DSA will be to review preliminary code analyses and exiting as well as any other required code hit points. The local Fire Department may need to be consulted for access through the site improvements.

DSA Approval Processing

Assist in the initial plan submittal triage process with DSA and attend an electronic back check meeting to acquire approval of drawings and specifications.

Phase 7a - Construction Administration

Construction Administration

Processing of submittals, including receipt, reviews, and appropriate action on shop drawings, product data, samples, and other submittals required by the contract documents. Distribution of submittals to

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

appropriate consultants and maintenance of a master file log. Processing and evaluation of contractor's request for information. Processing and evaluation of contractor's applications for payments. This project is assumed to be a summer construction job.

Construction Meetings

Williams + Paddon will attend weekly construction meetings facilitated by the General Contractor.

Site Construction Meetings

No less than 36 weekly meetings or upon project completion

Construction Field Observations

Williams + Paddon will visit the site at intervals appropriate to the stage of construction or as otherwise agreed in writing to become generally familiar with the progress and quality of the work and to determine in general if the work is proceeding in accordance with the contract documents, and preparing related reports and communications.

Site Observation Visits

Architect - concurrent with weekly construction meetings

Structural Engineer – 1 visit for exterior site improvements and 1 site visit for interior structural building improvements

Deliverables

Field Reports

Phase 7b – Close-Out

Project Closeout Services

Initiated upon notice from the General Contractor that the work, or a designated portion thereof which is acceptable to the SCUSD representative, is sufficiently complete, in accordance with the contract documents, to permit occupancy or utilization for the use for which it is intended.

- Conduct final walk-through of completed work with representatives of SCUSD and GC to review punch list of items requiring correction prepared by the Contractor. Attend a follow-up walk-through to observe that punch list items have been corrected.
- Assist representatives of SCUSD in review of contractor's as-built drawings, Operations and Maintenance Manuals, warranties and other required close-out items are in compliance with contract document requirements.

Punch list Site Visits

Architect – one punch list site visit for each increment/phase and one final walk-through for entire scope

Landscape Architect – one punch list site visit and one final walk-through at the 90-day maintenance period

Civil Engineer – one punch list site visit and one final walk-through

Mechanical Engineer – one punch list site visit for each increment/phase and one final scope walk-through

Electrical Engineer – one punch list site visit for each increment/phase and one final scope walk-through

Provide and coordinate all applicable forms to DSA for final certification.

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

Phase 7c – Post-Construction Services

Project Closeout Services

Prior to expiration of Contractors Warrantee period Williams + Paddon will conduct post occupancy walkthrough with representatives of the District and to identify and document work and or equipment that has not performed in accordance with Contractors Warrantees. Includes walk through and written list of warrantee issues submitted to the Contractor. Additional correspondence on warrantee follow-up will be provided under a separate agreement. This is a non-contractual and non-compensated service.

CONSULTANT SERVICES

Not Included in Basic Services but can be provided as an additional service:

- Acoustical Consultant
- Detailed drawings depicting possible hazardous materials abatement
- Fire Protection Services
- Commissioning
- Furniture Selection and Specification Services
 - Design and specification of Office Systems Furniture and freestanding furniture.

Client Provided Services:

- Surveying (as needed)
- Services in connection with Storm Water Pollution Prevention Program (SWPPP)
- Geotechnical Reports and Amendments
- Hazardous/Asbestos Materials Testing

BASIS OF COMPENSATION – Basic Services

Unless otherwise noted, compensation will be billed on a fixed fee basis estimated as follows:

Phase 3 – Schematic Design (10%)	\$ 98,400
Phase 4 – Combined with Phase 5	\$ 0
Phase 5 – Design Development / Construction Documents (40%)	\$ 393,600
Phase 6 – Agency Review and Approval (10%)	\$ 98,400
Phase 7a – Construction Administration (35%)	\$ 344,400
Phase 7b – Close-Out (5%)	\$ 49,200
Total Fixed Fee.....	\$ 984,000

Reimbursable Expenses Allowance

Reimbursable Expenses will be invoiced as expended up to the following allowance amounts:

Basic Services of Phases 3, 4, 5, 6, 7a, and 7b **\$ 30,000**

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

Reimbursable Expenses

Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Architect and the Architect's employees and consultants in the interest of the Project for the expenses listed in the following Subparagraphs:

Blueprint reproductions will be obtained from Signature Reprographics directly under the SCUSD account. Photocopies shall be charged at \$.10 per 8 1/2" x 11" copy. Expense of other reproductions, postage, and handling of drawings, specifications and other documents, excluding reproductions for the office use of the Architect and the Architect's consultants will be charged at cost plus 15%.

Expense of photographic production techniques, when used in connection with Additional Services, shall be charged at cost plus 15%.

Expense of renderings, models and mock-ups requested shall be charged at cost plus 15%.

Expense of any additional insurance coverage of limits, including professional liability insurance, requested by the Client in excess of that normally carried by the Architect and Architect's consultants shall be charged at cost plus 15%.

Electronic Auto CAD 2013 format files for contractors use shall be provided at no cost, but requires contractor to sign a waiver form provided by W+P prior to the release of files.

Billing Schedule/Hourly Rates

Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Rates as of the date of this agreement are:

PRINCIPAL	\$ 235.00
ASSOCIATE PRINCIPAL	\$ 198.00
Sr. PROJECT ARCHITECT	\$ 178.00
Sr. PROJECT MANAGER	\$ 178.00
PROJECT ARCHITECT	\$ 162.00
Sr. INTERIOR DESIGNER	\$ 158.00
PROJECT MANAGER	\$ 138.00
INTERIOR DESIGNER	\$ 128.00
DESIGN PROFESSIONAL I	\$ 118.00
DESIGN PROFESSIONAL II	\$ 96.00
DESIGN PROFESSIONAL III	\$ 72.00

Accessibility Compliance Interpretations Waiver

In addition to the requirements of the CUBC, the project must also meet the compliance requirements of the Americans with Disabilities Act (ADA) The ADA, Title III, requires removal of architectural barriers in existing places of "Public Accommodations", when 'such removal is readily achievable, i.e. easily accomplished without much difficulty or expense'. The definition of readily achievable in the ADA is flexible and subject to interpretation on a case by case approach. The requirements of the ADA are subject to various and possibly contradictory interpretations, therefore the decisions of which items to actually modify is will be the responsibility of DST and

Hiram Johnson High School – Renovation and Site Improvements

6879 14th Avenue, Sacramento, CA 95820

December 19, 2018

their legal counsel.

Williams + Paddon will use its best professional efforts to apply applicable ADA requirements and to advise the Client as to the possible modifications to the facility that may be required to comply with ADA. Williams + Paddon cannot guarantee that the facility will fully comply with the interpretations of ADA requirements by Regulatory Agencies or the Courts. It is known and understood by all parties that conflicts do exist between the ADA and other regulatory documents and codes. Interpretation of the ADA is a civil and legal issue and not a design issue, and accordingly retention of legal counsel by the client to review the results of the CUBC Accessibility Survey is strongly recommended.

Hazardous Materials

Williams+Paddon shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

Client acknowledges that hazardous or toxic materials or pollutants, including, but not limited to, asbestos, asbestos-related materials, polyvinylchloride and soil contaminants herein referred to as "hazardous materials", may be discovered during construction of the Project. Notwithstanding any provisions in this Agreement to the contrary, the Architect and its consultants shall not be required to perform any services and shall have no liability in connection with the hazardous materials.

Client hereby agrees to retain an expert or experts to arrange for the prompt identification of, and/or removal or treatment of hazardous materials identified during the course of the Project.

Client further agrees to indemnify, hold harmless and defend the Architect and its consultants from any claims, liabilities, costs or expenses, including attorney fees, incurred by the Architect and its consultants arising out of, or in any way related to the discovery of hazardous materials on the Project.

Limitation of Liability

The final contract will contain a clause limiting the Architect's liability. This limitation was an important consideration in determining the fee for the project. Should this limitation of liability be rejected, an additional 5% shall be added to the fee to compensate for the added liability risk. If the limitation amount is adjusted, the Architect's fee shall likewise be equitably adjusted.



SILKE
COMMUNICATIONS

From Towers to Talk.

680 TYLER STREET
EUGENE, OR 97402
Phone: 541-687-1611

INVOICE

Orig Date: 09/17/2018
Reprinted: 11/02/2018
Document #: 72685
Account #: 80002
Your P.O.#: MOBILES

Bill to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

Deliver to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

ACCT REP		ENTERED BY		TERMS	CONTACT		REFERENCE
211		SLKCOURTNEY		NET 60	DEANANA HAZEN		
BATCH #	SERV CODE	SHIP DATE		FOB		DEPARTMENT	
00320691							
QTY	ITEM #	DESCRIPTION			SERIAL #	PRICE	AMOUNT
12.00	*FIELDTECH CA	CA FIELDTECH 3 ELECTRIC B				125.00	1,500.00
27.00	*FIELDTECH CA	EXTRA LABOR AS NEEDED				50.00	1,350.00
12.00	*FIELDTECH CA	CA FIELDTECH				125.00	1,500.00
12.00	*FIELDTECH CA	CA FIELDTECH				125.00	1,500.00
6.00	*FIELDTECH CA	CA FIELDTECH				125.00	750.00
29.00	*FIELDTECH CA	CA FIELDTECH				125.00	3,625.00
42.00	*FIELDTECH CA	CA FIELDTECH				125.00	5,250.00
52.00	*FIELDTECH CA	CA FIELDTECH				125.00	6,500.00
157.00	*PROGRAMMING	RADIO PROGRAMMING				40.00	6,280.00
157.00	*TRADE-IN MOBIL	CUSTOMER MOBILE TRADE IN				(50.00)	(7,850.00)
3.00	KCT-18	IGN SENSE CBL IGN SENSE C				13.70	41.10
3.00	KCT-60M	MOLEX ADPT CBL DB15-15P				29.00	87.00
31.00	MB8U	NMO W/17' RG58U CRIMP NO				17.88	554.28
157.00	MISC	NASPO DISCOUNT				(205.20)	(32,216.40)
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00
1.00	NX-820HGK	450-520 MHZ MOBILE RADIO				684.00	684.00

Comment

Sub Total
Shipping and Handling
Sales Tax
Total
Payment

CONTINUED

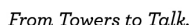
Please Remit - Invoice Total

CONTINUED

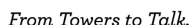
All payments due by 30 days after billing.
Past due accounts will be charged a late charge
of 1.5% per month. In the event of a collection action,
attorney fees and costs shall be awarded to prevailing party.

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COMMUNICATIONS

From Towers to Talk.

680 TYLER STREET
EUGENE, OR 97402
Phone: 541-687-1611

INVOICE

Orig Date: 09/25/2018
Reprinted: 11/02/2018
Document #: 77340
Account #: 80002
Your P.O.#:

Bill to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

Deliver to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

ACCT REP		ENTERED BY		TERMS	CONTACT		REFERENCE
211		SLKSUSAN		NET 60	DEANANA HAZEN		
BATCH #	SERV CODE		SHIP DATE	FOB		DEPARTMENT	
00320752							
QTY	ITEM #	DESCRIPTION			SERIAL #	PRICE	AMOUNT
12.00	*FLTD DIGITAL S	FLT DIGITAL CA				4,473.70	53,684.40
12.00	*FLTD DIGITAL S	FLT DIGITAL CA				187.58	2,250.96

Comment

FLEETNET DIGITAL SERVICE FOR 166 RADIOS @ \$26.95
EA PER MONTH
CONTRACT EXP 8/31/19

Sub Total	55,935.36
Shipping and Handling	0.00
Sales Tax	0.00
Total	55,935.36
Payment	

Please Remit - Invoice Total 55,935.36

All payments due by 30 days after billing.
Past due accounts will be charged a late charge
of 1.5% per month. In the event of a collection action,
attorney fees and costs shall be awarded to prevailing party.

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SILKE
COMMUNICATIONS

From Towers to Talk.

680 TYLER STREET
EUGENE, OR 97402
Phone: 541-687-1611

INVOICE

Orig Date: 09/17/2018
Reprinted: 11/02/2018
Document #: 70403
Account #: 80002
Your P.O.#:

Bill to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

Deliver to: SCUSD TRANSPORTATION
3101 REDDING AVE

SACRAMENTO CA 95820

ACCT REP		ENTERED BY		TERMS	CONTACT		REFERENCE
211		SLKCOURTNEY		NET 60	DEANANA HAZEN		
BATCH #	SERV CODE	SHIP DATE		FOB		DEPARTMENT	
00320691							
QTY	ITEM #	DESCRIPTION			SERIAL #	PRICE	AMOUNT
16.00	*FIELDTECH CA	CA FIELDTECH				150.00	2,400.00
8.00	*LABOR-CA	CA BENCH/SHOP TECHNICIAN				115.00	920.00
10.00	*TRADE-IN PORTA	8 PORTABLE AND 2 BASE				(50.00)	(500.00)
2.00	GB8U	NMO BLK MAG MNT COAX NO C				39.22	78.44
1.00	MISC	HARDWARE				500.00	500.00
2.00	MISC	NASPO DISCOUNT				(255.00)	(510.00)
8.00	MISC	NASPO DISCOUNT				(206.85)	(1,654.80)
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-320K2-SLKP	UHF DIGITAL SLIM PKG KNB				689.50	689.50
1.00	NX-800HK	450-520 MHZ 45 WATT 512 C				850.00	850.00
1.00	NX-800HK	450-520 MHZ 45 WATT 512 C				850.00	850.00
2.00	RFU-505-ST	UHF MALE CRIMP FOR RG58				6.04	12.08
2.00	TRA4500N	450-470 MHZ NO G PHANTOM				65.85	131.70

Comment

RON HILL-TEMPORARY DISPATCH
INSTALLATION OF ANTENNA SYSTEMS,SET UP OF BASE
STATIONS, CONNECTION TO THE EXISTING DISPATCH
COMPUTERS, MOVING THE EXISTING MONITORS, PLEASE
SEE ATTACHED STATEMENT FOR COMPLETE DESCRIPTION.

Sub Total	8,799.37
Shipping and Handling	205.95
Sales Tax	452.03
Total	9,251.40
Payment	0.00

Please Remit - Invoice Total 9,251.40

All payments due by 30 days after billing.
Past due accounts will be charged a late charge
of 1.5% per month. In the event of a collection action,
attorney fees and costs shall be awarded to prevailing party.

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