



## Business Services

### Contracts Office

5735 47th Avenue • Sacramento, CA 95824

(916) 643-2464

*Jorge A. Aguilar, Superintendent*  
*Rose Ramos, Chief Business Officer*

## Notice of Intent to Award

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June 27, 2022

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Ted Foor, President  
c/o Clark & Sullivan Construction  
1340 Blue Oaks Boulevard, Suite 150  
Roseville, CA 95678

RE: **Shade Structures at 4 Sites Group 2A**  
Project Number: 455-1

Dear Mr. Foor,

On April 21, 2022, the Sacramento City Unified School District (SCUSD) solicited for bids for the above-mentioned project, with bids due on May 16, 2022. The district did not receive any bids as part of this solicitation.

SCUSD has elected to use a negotiated contract using Public Contract Code 22038 to complete this work. SCUSD has solicited vendors for interest in the project and Clark and Sullivan Construction has responded with a proposal. SCUSD understands your proposal to be, after review of all project documents:

Base Bid: \$2,380,569

Bid Alternate: \$176,474

SCUSD has accepted your total base bid and bid alternate for a total project cost of \$2,557,043.00

This letter will serve as your Notice of Intent to Award.

Your contract amount will be **\$2,557,043.00**. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 13, ARTICLE 10 – CONTRACTORS SUBMITTALS AND SCHEDULES).

In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. The following documents need to be submitted not later than **Friday, July 8, 2022, to Tina Alvarez-Bevens for Sacramento City Unified via [tina-alvarez-bevens@scusd.edu](mailto:tina-alvarez-bevens@scusd.edu)**. The accompanying project manual has the following forms.

- Agreement: To be executed by successful Bidder. Submit one (1), each bearing an original signature. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. (Attached)
- Performance Bond (100%) (Attached)
- Payment Bond (Contractor's Labor & Material Bond) (Attached)
- Workers' Compensation Certification (Attached)
- Prevailing Wage and Related Labor Requirements Certification (Attached)
- Drug-Free Workplace Certification (Attached)
- Tobacco-Free Environment Certification (Attached)
- Hazardous Materials Certification (Attached)
- Lead-Based Materials Certification (Attached)
- Imported Materials Certification (Attached)
- Criminal Background Investigation/Fingerprinting Certification (Attached)
- Escrow of Bid Documentation
- Insurance Certificates and Endorsements as required
- Registered Subcontractors List: Must include address, license# and Department of Industrial Relations (DIR) registration number of each subcontractor for all tiers. This list is to include all subcontractors including those w/ less than ½ of 1% of scope.
- Copy of Safety Manual and name of Safety Supervisor.

**Additionally, please provide the following items by July 8, 2022, by email to [Brendin-Swanson@scusd.edu](mailto:Brendin-Swanson@scusd.edu); [tina-Alvarez-Bevens@scusd.edu](mailto:tina-Alvarez-Bevens@scusd.edu) and [cbaugher@kitchell.com](mailto:cbaugher@kitchell.com) and [athomas@kitchell.com](mailto:athomas@kitchell.com)**

- Matrix of all required submittals.
- Scheduling information according to Article 10 of Section 00 72 13 General Conditions.
- Schedule of values information according to Article 10 of Section 00 72 13 General Conditions.

- Time and Materials wage sheet.

Attached is the Contract for your signature and corporate seal. Please return the contract along with the requested documents and information listed above to the Contracts Office within the stated timeframe. Upon receipt and acceptance of these items, an electronic contract executed by the District will be sent to you.

The construction team for the district for this project is:

Brendin Swanson – Sacramento City Unified School District

Mike Taxara – SCUSD Project Technician

Tina Alvarez Bevens – Interim Contracts Specialist

Lori Garcia - Program Records Technician

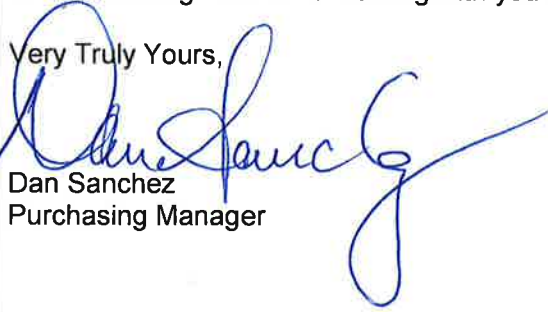
Cassie Baugher / Angela Thomas – Kitchell CEM

SCUSD Project Manager and/or Kitchell will schedule a pre-construction conference in the near future.

Please make sure your Project Superintendent and major subcontractors are present for this very important kick-off meeting. Please call me if you have any questions.

We are looking forward to working with you on this project.

Very Truly Yours,

  
Dan Sanchez  
Purchasing Manager