

Sacramento City Unified School District
Management Review Team (MRT) Meeting

March 4, 2011
Florida Conference Room
MRT Meeting
2:00 – 3:00 p.m.

MRT AGENDA

Welcome/Check-In

I. Superintendent/Cabinet Member Comments—

- Patty Hagemeyer, Chief Business Officer

II. 1/14/11-Minutes Review —

III. Corrective Action Status—

- Annual ABS Surveillance Audit 12/15/10—12/17/10
(Auditor: Ali Akbar Dhamani) Report #2010-QE-39560-2/24-S
 - a) Corrective Action Request Form responses for the six (6) nonconformities were submitted to ABS and all responses were accepted.
- Accounting Services Department Audit 1/20/11
(Auditor: Quality Audit Team)
 - a) CA-006-2011-11
Nonconformity: lower level objectives not established

IV. Preventive Action Status—

- PA-001-2010; Unsecured location for originals of building drawings & specifications; Received 11/16/10.

V. Root Cause Analysis Information—

VI. Upcoming Audit—Re-certification Audit (5-Day)

- April 4/4/11 thru 4/8/11—All certified departments will be audited.

VII. ISO Internal Audit Report—Jon Rudolph

VIII. Resources Requested—

- MRT Co-Management Representative
- Administrative support for MRT and Document Control

IX. Discussion—

- Other Issues/Open Forum