MRT AGENDA

Welcome/Check-In

I. Superintendent/Cabinet Member Comments—
   • Patty Hagemeyer, Chief Business Officer

II. Process Management System (ProMS) Welcome Workshop

III. Upcoming Audit—Re-certification Audit (5-Day)
   • April 4/4/11 thru 4/8/11—All certified departments will be audited.

IV. Corrective Action Status—
   • Annual ABS Surveillance Audit 12/15/10—12/17/10
     a) Corrective Action Request Form responses for the six (6) nonconformities were submitted to ABS and all responses were accepted.
   • Accounting Services Department Audit 1/20/11
     (Auditor: Quality Audit Team)
     a) CA-006-2011-11
        Nonconformity: lower level objectives not established

V. Preventive Action Status—
   • PA-001-2010; Unsecured location for originals of building drawings & specifications; Received 11/16/10.

VI. ISO Internal Audit Report—Jon Rudolph

VII. Resources Requested—
   • MRT Co-Management Representative
   • Administrative support for MRT and Document Control

VIII. Discussion—
   • Other Issues/Open Forum