Behavior Entry for CALPADS Student Discipline
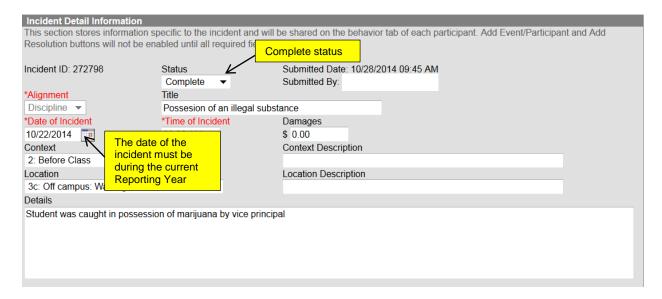
Incidents containing the following will report
1. Students <u>marked as Offender</u>
2. With Behavior Events
   a. State Event Code 100-105, 200-205, 300, 400-401, 403, 500-513, 600-602
3. Resolution of **Suspension** or **Expulsion**
   a. <u>State Resolution Codes: 100, 110, 300 or 200</u>
4. The date of the incident must be during the current Reporting Year (July 1 to the following June 30).
5. The Resolution must be <u>at least one day in duration</u> by the *<u>Resolution Start and End Dates and the School Days Duration.</u>*
6. Behavior Referrals must be in <u>Complete status</u>

The following students do not report:
- Student not marked as Offender.
- Students who do not have a State ID.
- Students who have Behavior Referrals that is in draft status or In-Progress Behavior Incidents.
- Students marked as state exclude, in grade levels marked as state exclude or in calendars marked as state exclude.

Incident Detail Information

This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fie[...]

[Complete status]

Incident ID: 272798

Status: Complete ▼   Submitted Date: 10/28/2014 09:45 AM
                      Submitted By:

*Alignment   Title
Discipline ▼ Possesion of an illegal substance

*Date of Incident   *Time of Incident   Damages
10/22/2014   [The date of the $ 0.00
                    incident must be   Context Description
Context   during the current
2: Before Class   Reporting Year]
                                         Location Description
Location
3c: Off campus: W[...]

Details
Student was caught in possession of marijuana by vice principal

An incident record is made up of 2 parts, the **Incident Information**, which provides the general information about the behavior incident, and the **Events and Participants** area, which describes the individual events within the incident and the participants in each event and participants' resolutions.

Information entered in these areas (Details) will be viewable in the student's Behavior tab as described below:

Area	Where information will appear
Incident Information	Will be viewable for all participants.
Event Information	Will be viewable for all participants in that event.
Participant/Resolution Information	Will only be viewable for that participant.

Event Details

*Event Type:
513: Bullying (48900 r)

Demerits: 0   State Code: 513: Bullying   Category: Major

Most Severe
☐

If there is more than one Event Type for one Incident ID the Most Severe of Event Types must be checked

Custom Data Elements

Perceived Motivation
[⌄]

Comments
[   ]

Participant(s) Details

☑ ▬▬▬▬▬▬▬▬▬▬▬▬▬▬▬▬▬
(Uncheck to exclude participant.)   ☐ Display on Portal   [Hide Details]

Marked as Offender

Role: Demerits   *Relationship to School
[Offender ⌄]   [0]   [1: Current Student   ⌄]

Injury   Injury Description   Medical Service Provided:
[1: No Injury   ⌄]   [   ]   ☐

Details:
[   ]

Law Referred
☐

School Related Arrest
☐

State Events and Resolutions have 3 digit codes.	Local Events and Resolutions have 2 digit codes.
------- STATE REPORTED EVENTS ------- 502: Aided or Abetted Physical Injury (48900 s) 202: Alcohol/Intoxicant/Controlled Substance (48900 c) 503: Assault or Battery on a School Employee (48915 a.5) 505: Attempted, Threatened, Caused Hate Violence (48900.3) 504: Battery (48900 a.2) 103: Brandishing a Knife (48915 c.2) 513: Bullying (48900 r) 500: Caused Serious Physical Injury (48915 a.1) 600: Commited or Attempted to Commit Robbery or Extortion (48900 e) 401: Commiting or Attempting to Commit Sexual Assault or Battery (48915 c.4) 506: Created Intimidating or Hostile Environment (48900.4) 512: Damage to School/Private Property (48900 f) 511: Disruption/Insubordination (48900 k) 501: Fighting (48900 a.1) 507: Harassed Witness (48900 o) 509: Hazing (48900 q) 102: Imitation Firearm (48900 m) 203: Look-Alike Controlled Substance (48900 ...)	------ LOCAL USE ONLY ------ 01: Attendance 02: Cheating/Plagiarism 03: Conflict with Student 05: Disruption/Insubordination 04: Dress Code 06: Electronic Devices 07: Failure to Serve 08: False Information 09: Forgery 10: Gambling/Wagering 11: Gang Related Concerns 12: Gum/Food 13: Hall Sweep 14: Harassment or Intimidation 15: Horseplay 16: Inappropriate Use of Technology

State Events should be tied to State Resolutions
(3-digit Event tied to 3-digit Resolution)
Local Events should be tied to Local Resolutions
(2-digit Event tied to 2-digit Resolution)
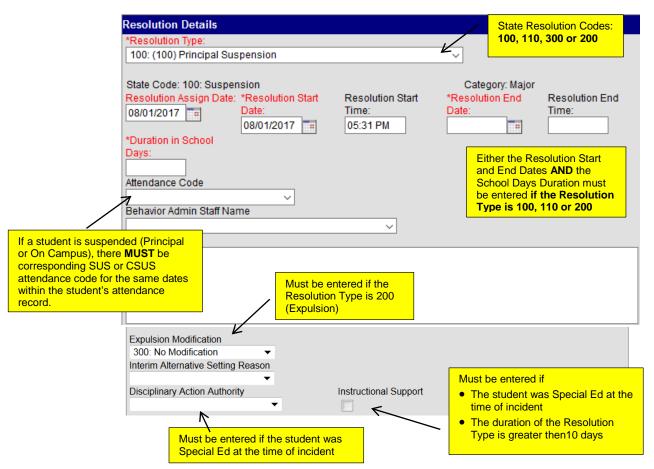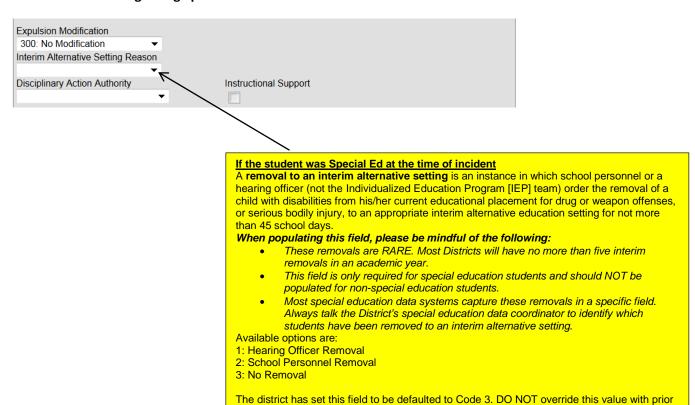
Additional information for particular Event Codes is now required. Along with this additional data requirement, the following information is now associated to the Participant and NOT the entire Event.

Weapon Type for Event Codes: 100, 101, 103, 104, 105	Harassment Type for Event Codes: 14, 403, 513	Drug Type for Event Codes: 200, 202
*Weapon 10: Handgun 20: Shotgun or Rifle 30: Other Firearm 40: Other Weapon 50: Multiple Weapons with Firearm	*Harassment Type 01: Color 02: Disability 03: National Origin 04: Race 05: Religion 06: Sex 07: Sexual Orientation 08: Other	*Drug Type 01: Alcohol 02: Bath Salts (Synthetic Cathinones) 03: Club Drugs 04: Cocaine/Crack 05: Hallucinogens 06: Heroin 07: Inhalants 08: K2/Spice ("Synthetic Marijuana") 09: Marijuana 10: MDMA (Ecstasy/Molly) 11: Methamphetamine 12: Prescription Drugs 13: Salvia 14: Steroids (Anabolic) 15: Tobacco/Nicotine 16: Over-the-Counter Drugs 17: Amphetamines 18: Other 19: None

Resolution Details

*Resolution Type:
100: (100) Principal Suspension

State Resolution Codes: **100, 110, 300 or 200**

State Code: 100: Suspension — Category: Major

Resolution Assign Date: 08/01/2017
*Resolution Start Date: 08/01/2017
Resolution Start Time: 05:31 PM
*Resolution End Date:
Resolution End Time:

*Duration in School Days:

Attendance Code

Behavior Admin Staff Name

Either the Resolution Start and End Dates **AND** the School Days Duration must be entered **if the Resolution Type is 100, 110 or 200**

If a student is suspended (Principal or On Campus), there **MUST** be corresponding SUS or CSUS attendance code for the same dates within the student's attendance record.

Must be entered if the Resolution Type is 200 (Expulsion)

Expulsion Modification
300: No Modification
Interim Alternative Setting Reason

Disciplinary Action Authority

Instructional Support

Must be entered if
- The student was Special Ed at the time of incident
- The duration of the Resolution Type is greater then10 days

Must be entered if the student was Special Ed at the time of incident

Additional Details regarding Special Education students

> **Expulsion Modification**
> 300: No Modification
> **Interim Alternative Setting Reason**
>
> **Disciplinary Action Authority**
>
> **Instructional Support** ☐

If the student was Special Ed at the time of incident

A **removal to an interim alternative setting** is an instance in which school personnel or a hearing officer (not the Individualized Education Program [IEP] team) order the removal of a child with disabilities from his/her current educational placement for drug or weapon offenses, or serious bodily injury, to an appropriate interim alternative education setting for not more than 45 school days.

When populating this field, please be mindful of the following:

- *These removals are RARE. Most Districts will have no more than five interim removals in an academic year.*
- *This field is only required for special education students and should NOT be populated for non-special education students.*
- *Most special education data systems capture these removals in a specific field. Always talk the District's special education data coordinator to identify which students have been removed to an interim alternative setting.*

Available options are:
1: Hearing Officer Removal
2: School Personnel Removal
3: No Removal

The district has set this field to be defaulted to Code 3. DO NOT override this value with prior approval from the Special Education Department

It is now possible upload/attach behavior related documents to the Event and/or Participant

> **Events and Participants**
> This section will store event and participant information. Event Details will be shared across pa
> displayed on that person's behavior tab.
>
> [Add Event/Participant] [Add Resolution] [Add Behavior Response] [Manage Files]

Discipline Entry Reminders:

- Only LOCAL event codes will be seen by teachers when entering a Behavior Referral. Administrators and Office staff will see the entire list (state and local) of codes.
  - Students should not be suspended for a Behavior Referral. Administrators should replace this local event code with a state event code (Ed Code Violation)
- State reported Resolutions are listed at the TOP of the Resolution list