BOARD COMMUNICATIONS

Date: February 21, 2014

CHIEF ACCOUNTABILITY OFFICER – DR. TERESA CUMMINGS

<table>
<thead>
<tr>
<th>BC NO.</th>
<th>FROM</th>
<th>REGARDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>CACC-8</td>
<td>Penny Schwinn</td>
<td>Attendance Trends of Closed Schools</td>
</tr>
<tr>
<td>CACC-9</td>
<td>Cathy Allen</td>
<td>Progress on Traffic Signal at 58th Street and Fruitridge Road</td>
</tr>
<tr>
<td>CACC-10</td>
<td>Cathy Allen</td>
<td>Resolution for a DSA Exemption for the School-based Health Center at Hiram Johnson</td>
</tr>
</tbody>
</table>

CHIEF ACADEMIC OFFICER – DR. OLIVINE ROBERTS

<table>
<thead>
<tr>
<th>BC NO.</th>
<th>FROM</th>
<th>REGARDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAO-1</td>
<td>Wanda Roundtree</td>
<td>Child Development School Readiness Fair</td>
</tr>
<tr>
<td>CAO-2</td>
<td>Wanda Roundtree</td>
<td>Head Start/Early Head Start Federal Review Interview Questions</td>
</tr>
<tr>
<td>CAO-3</td>
<td>Susan Lytle Gilmore</td>
<td>Parent Participation Preschool</td>
</tr>
</tbody>
</table>

CHIEF BUSINESS OFFICER – KEN FORREST

<table>
<thead>
<tr>
<th>BC NO.</th>
<th>FROM</th>
<th>REGARDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBO-7</td>
<td>Cancy McArn</td>
<td>Requests for Information from SCTA</td>
</tr>
</tbody>
</table>

CHIEF COMMUNICATIONS OFFICER – GABE ROSS

<table>
<thead>
<tr>
<th>BC NO.</th>
<th>FROM</th>
<th>REGARDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCO-13</td>
<td>Gabe Ross</td>
<td>Grand Jury Request</td>
</tr>
<tr>
<td>CCO-14</td>
<td>Gabe Ross</td>
<td>LCAP Update</td>
</tr>
</tbody>
</table>

CHIEF OF STAFF – KOUA FRANZ

<table>
<thead>
<tr>
<th>BC NO.</th>
<th>FROM</th>
<th>REGARDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>COS-4</td>
<td>Koua Franz</td>
<td>Timeline for Hiring Board Office Specialist Position</td>
</tr>
</tbody>
</table>
From the Office of the Superintendent

To the Members of the Board of Education

Prepared by: Penny Schwinn, Assistant Superintendent

Contact Email: Penny-Schwinn@scusd.edu

Subject: Attendance Trends of Closed Schools

Summary:
Three of the seven closed schools reflect students with higher attendance rates this year than in the three prior years. One school had lower attendance and three schools remained steady (as defined by year-to-year fluctuations of approximately 0.5% as opposed to a steady positive or negative trend).

Data:
The data in the following two charts reflects the attendance of students currently enrolled in the district who attended closed schools last year. This reflects students who were enrolled in closed schools during the 2012-13 school year over a three-year trend. In the Figure 1, the overall attendance rates were recorded. In Figure 2, the attendance rates of those students who are still in elementary grades were used. This prevents a potentially skewed result from the trends that may be largely impacted by prior 6th graders now in a middle school environment.

**Figure 1. Attendance of Students in Closed Schools (Still Enrolled)**

<table>
<thead>
<tr>
<th>School Name</th>
<th>2010-11 Attendance</th>
<th>2011-12 Attendance</th>
<th>2012-13 Attendance</th>
<th>2013-14 Attendance YTD (New School)</th>
<th>Significant Change in Attendance?</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB Wire</td>
<td>95.5%</td>
<td>96.2%</td>
<td>95.3%</td>
<td>96.3%</td>
<td>Steady</td>
</tr>
<tr>
<td>Collis P. Huntington</td>
<td>94.7%</td>
<td>95.1%</td>
<td>95.7%</td>
<td>95.4%</td>
<td>Steady</td>
</tr>
<tr>
<td>Fruitridge</td>
<td>94.5%</td>
<td>95.2%</td>
<td>95.0%</td>
<td>95.6%</td>
<td>Increased</td>
</tr>
<tr>
<td>Joseph Bonnheim</td>
<td>95.5%</td>
<td>95.9%</td>
<td>95.5%</td>
<td>96.3%</td>
<td>Increased</td>
</tr>
<tr>
<td>Maple</td>
<td>95.9%</td>
<td>96.0%</td>
<td>95.9%</td>
<td>94.6%</td>
<td>Decreased</td>
</tr>
<tr>
<td>Mark Twain</td>
<td>94.5%</td>
<td>94.7%</td>
<td>94.9%</td>
<td>96.2%</td>
<td>Increased</td>
</tr>
<tr>
<td>Washington</td>
<td>94.7%</td>
<td>95.0%</td>
<td>94.5%</td>
<td>94.8%</td>
<td>Steady</td>
</tr>
<tr>
<td>Average</td>
<td>95.1%</td>
<td>95.5%</td>
<td>95.2%</td>
<td>95.8%</td>
<td>Steady</td>
</tr>
</tbody>
</table>
Figure 2. Attendance of Current Elementary Aged Students in Closed Schools (Still Enrolled)

<table>
<thead>
<tr>
<th>School Name</th>
<th>2010-11 Attendance</th>
<th>2011-12 Attendance</th>
<th>2012-13 Attendance</th>
<th>2013-14 Attendance YTD (New School)</th>
<th>Increase or Decrease?</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB Wire</td>
<td>94.4%</td>
<td>94.9%</td>
<td>94.9%</td>
<td>95.6%</td>
<td>Increased</td>
</tr>
<tr>
<td>Collis P. Huntington</td>
<td>94.7%</td>
<td>95.2%</td>
<td>95.8%</td>
<td>95.5%</td>
<td>Steady</td>
</tr>
<tr>
<td>Fruitridge</td>
<td>94.5%</td>
<td>95.2%</td>
<td>95.0%</td>
<td>95.6%</td>
<td>Increased</td>
</tr>
<tr>
<td>Joseph Bonnheim</td>
<td>95.4%</td>
<td>95.9%</td>
<td>95.4%</td>
<td>96.4%</td>
<td>Increased</td>
</tr>
<tr>
<td>Maple</td>
<td>96.0%</td>
<td>96.1%</td>
<td>95.7%</td>
<td>94.3%</td>
<td>Decreased</td>
</tr>
<tr>
<td>Mark Twain</td>
<td>94.2%</td>
<td>94.4%</td>
<td>94.6%</td>
<td>96.1%</td>
<td>Increased</td>
</tr>
<tr>
<td>Washington</td>
<td>94.5%</td>
<td>94.7%</td>
<td>94.3%</td>
<td>94.5%</td>
<td>Steady</td>
</tr>
<tr>
<td>Average</td>
<td>94.9%</td>
<td>95.4%</td>
<td>95.1%</td>
<td>95.7%</td>
<td>Steady</td>
</tr>
</tbody>
</table>

Trend Analysis:
For overall attendance, CP Huntington and Washington remained steady looking at both the overall student population as well as elementary-aged students alone. As an example, CP Huntington had a three year average of 95.2% in the three years leading up to closure, with those students reflecting a 95.4% attendance rate this year. In contrast, Fruitridge, Bonnheim, and Mark Twain all show that students are attending more this year (both elementary aged and all students), then they did when they were enrolled at their closed school. As an example, Mark Twain had a three year average of 94.7% attendance leading up to closure, with those students reflecting a 96.2% attendance rate this year. Similarly, Bonnheim had a three year average of 95.6% attendance leading up to closure, with those students reflecting a 96.3% attendance rate this year.

Maple was the only outlier school in this data. This matches the academic achievement trend seen by this school, as the only school of the seven closed sites to have increased student scores on the STAR test last school year. The attendance data is consistent with this positive trend, as Maple had a three year average of 95.9% attendance leading up to closure, with those students reflecting a decline in attendance to 94.6% this year.

When looking at the differences between the elementary school students this year as compared to the three years leading to closure, the same trends were noted, except that elementary aged students coming from CB Wire are attending at a higher level now than they did over the last three years (whereas the whole-school population was steady). For elementary aged students, there was a 94.7% attendance rate in the three years leading to closure with a 95.6% attendance rate this year. CB Wire joins Fruitridge, Bonnheim, and Mark Twain with higher elementary aged attendance this year, while Huntington and Washington have remained relatively steady (0.3% change, and 0% change, respectively.

This data acknowledges that the sample size is somewhat challenged because not all students enrolled in the last year of closure were enrolled in the previous three years. However, in looking at the differences with a control group enrolled for the full three years as compared to the whole, there were no significant differences (less than 0.2%).

Board Communication Form for 2013-2014
Approved by:
Sara Noguchi, Ed.D., Interim Superintendent  ☒  Date: 2/21/2014
This is to update you on the status of the traffic signal light scheduled to be installed at the intersection of 58th Street and Fruitridge Road. The District has been actively involved for several years in lobbying efforts to move the installation up in the City's schedule. As a result of our partnership, and contribution of $200,000, a contract has been awarded by the City of Sacramento and construction is due to start on March 10, 2014. Construction is expected to be complete by mid-April.

A ribbon cutting ceremony is being scheduled by the City tentatively for the week of April 21.
CONFIDENTIAL ITEM - (Check a Box)  
No: ☒  Yes: ☐  Date: 2/21/2014

From the Office of the Superintendent

To the Members of the Board of Education

Prepared by: Cathy Allen, Assistant Superintendent  
Contact Email: Cathy-allen@scusd.edu

Subject: Resolution for a DSA Exemption for the School-based Health Center at Hiram Johnson

The Board of Education, on March 6, 2014, will consider Resolution No. 2778 to approve an exemption from the Division of State Architect for the work being performed by WellSpace Health at Hiram Johnson High School. WellSpace Health will be renovating three existing DSA certified portables to provide a School Based Health Center to service Hiram Johnson and feeder school students and families.

The improvements are being funded by a federal grant from the Health Resources and Services Administration. The exemption from the Division of State Architect will allow these improvements to be completed to local building code and OSHPD (Office of Statewide Health Planning and Development) standards. This is anticipated to result in a cost savings to the agency to allow for the improvements to be completed within the $500,000 grant amount.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent ☒  Date: 2/21/2014
This year, the School Readiness Fair will be held on March 8, 2014, from 10:00 A.M. to 2:00 P.M. at the Serna Center. This fair, which is targeted to families with children between the ages of zero-five, is an annual community event orchestrated by the Child Development Department and funded by First 5-Partners for School Readiness. The primary purpose of the School Readiness Fair is to provide services and information to families that will facilitate children's smooth transition to kindergarten, which is so critical to children's initial adjustment to formal schooling and academic success over time. The fair affords SCUSD departments and schools a unique opportunity to work together in promoting and showcasing district initiatives, programs and services. As in the past, a variety of community partners will also be present to provide essential services and supports to children and their families as well as information.

The Child Development Department is honored to extend an invitation to all SCUSD Board Members to attend the School Readiness Fair during some portion of the day. For more information, please contact: Wanda Roundtree, Director, Child Development cell: (916) 752-3060 or office number: (916) 643-7801.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent ☒ Date: 2/21/2014
As already shared, Child Development has been notified by the Grantee (SETA) of the impending federal review. It is projected that the review will occur sometime within the next 30 to 60 days. The SCUSD Board will be notified of the specific dates that the review will occur upon official notification from SETA. The federal review entails an extensive assessment and evaluation of all Head Start/Early Head Start fiduciary and programmatic processes, policies and systems. Additionally, the reviewers will want to access Board members to discuss governance processes currently in place. The questions below comprise the federal review protocol for Head Start/Early Head Start governing boards.

**Federal Interview Questions-Governing Boards**

1. Describe the composition of your Board and how it recruits new members. (N/A to governmental grantees)

2. Describe the training or orientation your Board has received in your roles and responsibilities for overseeing your Head Start program. How has it helped you make informed decisions?

3. Did the Board exercise its approval responsibility with regard to the following: enrollment criteria; selecting delegate agencies (if appropriate); and procedures for selecting Policy Council members, and Head Start funding applications? Provide examples of how this responsibility was exercised.

4. How does your Board oversee the program’s legal and financial decisions? How does your Board oversee the fiduciary health and well-being of your Head Start program?

5. How has your Board assumed responsibility for: major financial expenditures; the operating budget; the selection of external auditors and reporting to the Board; the financial audit itself; progress in carrying out your grant application and compliance with applicable laws and regulations?

6. How engaged is the Board in the following approval actions such as the annual self-assessment; personnel policies that include hiring, compensation, evaluation and termination of employees and key officers; results from Federal and internal monitoring?
7. What types of reports does the Board receive about the Head Start program and how often are they received? Are they useful and timely?

It is highly recommended that Board members familiarize themselves with the questions in preparation for the review. The Child Development Director, Dr. Wanda Roundtree, is available to respond to any questions regarding the federal review protocol.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent  ☒  Date: 2/21/2014
CONFIDENTIAL ITEM - (Check a Box)  No: ☒  Yes: ☐  Date: 2/21/2014

From the Office of the Superintendent

To the Members of the Board of Education

Prepared by: Susan Lytle Gilmore, Director  Contact Email: gilmores@scusd.edu

Subject: Parent Participation Preschools

In restructuring Adult Education with AB 86, which was passed June 2013, Parent Education will no longer be a part of adult education. The bill was designed to address regional planning through consortia to improve adult education in the following areas:

1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate
2. Classes and courses for immigrants eligible for education services in citizenship and English as a second language and workforce preparation classes in basic skills
3. Education programs for adults with disabilities
4. Short-term career technical education programs with high employment potential
5. Programs for apprentices

Currently, the district has four five-day parent participation preschool classes for 3 to 5 year-olds (Caleb Greenwood PM, Edward Kelley AM and PM and Thomas Jefferson PM); five four-day classes (Caleb Greenwood AM, Lisbon AM, O.W. Erlewine AM, Sutterville AM and Thomas Jefferson AM); and two one-day classes for 2-year-olds (Caleb Greenwood AM and Thomas Jefferson AM). These classes will not be funded through adult education after the 2014-15 school year. Parents who are participating in the program are very concerned that the program may end, as it offers a unique opportunity for parents and children to join together for their child's earliest school experience.

Parents have been encouraged to attend Local Funding Formula meetings and speak up for the program which they see as very valuable.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent  ☒  Date: 2/21/2014
<table>
<thead>
<tr>
<th>CONFIDENTIAL ITEM - (Check a Box)</th>
<th>No: ☒</th>
<th>Yes: ☐</th>
<th>Date: 2/21/2014</th>
</tr>
</thead>
</table>

From the Office of the Superintendent

To the Members of the Board of Education

Prepared by: Cancy McArn, Assistant Superintendent

Contact Email: Cancy-mcarn@scusd.edu

Subject: Requests for Information from SCTA

The district is in the process of responding to multiple Requests for Information (RFIs) from Sacramento City Teachers’ Association. The requests are regarding the following information:

- All correspondence, emails and calendars from Superintendent Raymond during his entire tenure with the district;
- Evidence of discussions with SCTA about the district’s application for the NCLB Waiver prior to the application’s submission;
- All attorney fees with Lozano Smith;
- All documents and contracts relating to Superintendent Raymond’s connection to representatives from the Broad Foundation.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent ☒ Date: 2/21/2014
The Sacramento County Grand Jury this week sent an HVAC survey to all Sacramento County school districts, including SCUSD. The jury’s questions and answers provided by our facilities maintenance department are as follows:

Sacramento County Schools HVAC Survey

1. How many schools in your District have known heating problems? 5
   - Known heating problems are defined by the District as ongoing heating problems that can’t be resolved or fixed within one site visit or are recurring problems. Issues are addressed as they arise in as timely a manner as possible given limited staffing.

2. How many schools in your District have known air condition problems? 5
   - Known air conditioning problems are defined by the District as ongoing heating problems that can’t be resolved or fixed within one site visit or are recurring problems. Issues are addressed as they arise in as timely a manner as possible given limited staffing.

3. How many schools in your District have problems with both? 5

4. How long have these problems existed?
   - Less than a year

5. What group/staff within the District is responsible for addressing and repairing HVAC problems?
   - The Facilities Maintenance Department has three HVAC Technicians to service over 75 sites.

6. Does your District have a maintenance plan and budget to address ongoing repairs?
   - Yes
   - With additional funds, non-critical issues could be addressed faster and more resources could be allocated to preventative maintenance.

7. Does your District have new heating/cooling units purchased BUT waiting to be installed?
   - No
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Does your District have a plan and timeframe to complete new installations?</td>
<td>Yes</td>
</tr>
<tr>
<td>9. Other comments you wish to add:</td>
<td></td>
</tr>
<tr>
<td>- The District takes very seriously the comfort of our students and staff. We recognize that the vast majority of our systems, while operational, are past their useful life. An equipment replacement plan is in place and as funding is identified, the work will be completed.</td>
<td></td>
</tr>
<tr>
<td>10. Which District do you represent?</td>
<td></td>
</tr>
<tr>
<td>- Sacramento City Unified</td>
<td></td>
</tr>
</tbody>
</table>

Approved by:
Sara Noguchi, Ed.D., Interim Superintendent ☒ Date: 2/21/2014
SUPERIOR COURT OF CALIFORNIA
COUNTY OF SACRAMENTO
Grand Jury

January 31, 2014

Interim Superintendent Ms. Sara Noguchi, Ed. D.
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

Dear Superintendent Noguchi,

Recent articles in the Sacramento Bee highlighted issues with the heating and air-conditioning systems in a Sacramento County school district. As a result, the Sacramento County Grand Jury is surveying the five largest districts in the county to determine if this problem exists elsewhere. You'll find the survey enclosed.

We would appreciate it if you would complete and return this short survey by February 14, 2014. Please mail your completed survey to:

Sacramento County Grand Jury
720 Ninth Street
Sacramento, California 95814

Should you have any questions the Grand Jury coordinator, Rebecca Castaneda, can be reached at (916) 874-7559

Very truly yours,

Michael Arkelian, Foreperson

RECEIVED
FEB 13 2014
OFFICE OF THE SUPERINTENDENT SCUSD

(Mailing Address) 720 Ninth Street • Room 611 • Sacramento, CA 95814
(916) 874-7559 • FAX (916) 874-8025 • www.sacgrandjury.org
Sacramento County Schools HVAC Survey

1. How many schools in your District have known heating problems? ______

2. How many schools in your District have known air conditioning problems? ______

3. How many schools in your District have problems with both? ______

4. How long have these problems existed?

   □ less than 1 year    □ more than 1 year    □ more than 2 years

5. What group/staff within the District is responsible for addressing and repairing HVAC problems? ____________________________________________________________

6. Does your District have a maintenance plan and budget to address ongoing repairs?

   □ Yes    □ No

7. Does your District have new heating/cooling units purchased BUT waiting to be installed?

   □ Yes    □ No    □ N/A

8. Does your District have a plan and timeframe to complete new installations?

   □ Yes    □ No    □ N/A

9. Other comments you wish to add:

10. Which District do you represent? __________________________________________
From the Office of the Superintendent

To the Members of the Board of Education

Prepared by: Gabe Ross, Chief Communications Officer
Contact Email: gabe-ross@scusd.edu

Subject: LCAP Update

SCUSD continues to engage the community in discussions of how best to align district goals and resources, a conversation that is central to development of a Local Control and Accountability Plan (LCAP).

On February 13, about 60 stakeholders attended a fourth LCAP Advisory Committee meeting at the Serna Center. In response to feedback from the January 22 meeting -- which was attended by more than 150 people -- discussions were held in quieter locations and more time was allotted to reviewing data connected to state priorities (more data was also provided). Spanish and Hmong interpreters and documents were available at both meetings.

More than 300 people have taken SCUSD’s online survey. Staff is working now to input responses from stacks of paper surveys completed by stakeholders at meetings being held around the district. Staff has also updated the district’s LCAP webpage (www.scusd.edu/LCAP) with data reports, meeting agendas and other information as it becomes available.

Staff has also trained 115 Public Education Volunteers who are working now with their networks as part of the grass-roots Community Planning Process. These engagement efforts will be ongoing through February and March.

Once a draft LCAP is available for distribution, staff will be presenting it to SCUSD’s various partner councils and committees for review and feedback, including DAC, DELAC, CAC, the Sacramento Council of PTAs, etc.

Staff will have a full update on LCAP engagement for the Board on March 6.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent

Date: 2/21/2014
From the Office of the Superintendent

To the Members of the Board of Education

Prepared by: Koua Franz, Chief of Staff

Contact Email: Koua-franz@scusd.edu

Subject: Timeline for Hiring Board Office Specialist Position

The position was posted on 3/20 and will remain open for two weeks. I have revised the timeline to reflect the following proposed timeframe for hiring:

February 20, 2014 - Post position
March 6, 2014 – Closed position
March 7 - 10, 2014 – Paper screen applicants for interview process
Week of March 10 - 14, 2014 – Interview applicants

Please let me know if you have any questions.

Approved by:

Sara Noguchi, Ed.D., Interim Superintendent  ☒  Date: 2/21/2014