



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1j

Meeting Date: October 5, 2023

Subject: Approve Agreement to Reimburse for Board Member Leave

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Board of Education Office

Recommendation: Approve Agreement to Reimburse for Board Member Leave

Background/Rationale: Pursuant to Education Code section 44987.3, Board Member Jeane, may make a request for leave from her position as a teacher at Western Placer Unified School District (“WPUSD”), without loss of any compensation. Consistent with that same statute, Sacramento City Unified School District must notify WPUSD of Member Jeane’s service as a governing board member and agree to reimburse WPUSD for any actual administrative costs related to the requested leave of absence. State law limits the amount of reimbursed leave to twenty (20) school days per year.

Financial Considerations: Board Member Jeane has agreed to allocate discretionary funds to cover the reimbursement of any requested leave under this agreement.

LCAP Goal(s):

Documents Attached:

Notice and Letter Agreement to Western Placer Unified School District.

Estimated Time of Presentation: Consent
Submitted by: Board of Education Office
Approved by: Lisa Allen, Interim Superintendent



OFFICE OF THE SUPERINTENDENT

5735 47th Avenue • Sacramento, CA 95824

Lisa Allen, Interim Superintendent

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September 22, 2023

Kerry Callahan, Superintendent
Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, CA 95648

Re: Reimbursement for Board Member Leave

Dear Superintendent Callahan:

This letter serves to memorialize the understanding between Sacramento City Unified School District ("SCUSD") and Western Placer Unified School District ("WPUSD") as it relates to the reimbursement for leave requested by SCUSD Board Member, Tara Jeane, who is currently a teacher at WPUSD.

Consistent with Education Code §44987.3, Member Jeane has the right to make a request for leave from her position as a teacher in WPUSD without loss of any compensation and WPUSD is required to grant the leave if relevant conditions are met so that she may serve on the SCUSD Governing Board. Specifically, section 44987.3, subdivision (b) requires that in order for such leave to be granted, the following conditions be met: (1) service is performed in California, (2) the board, commission, committee, or group, in writing informs the employee's district of the service, (3) the board, commission, committee, or group agrees, prior to service, to reimburse the school district, and (4) the leave is limited to twenty (20) school days per year.

Consistent with section 44987.3, subdivision (b)(2)-(3), SCUSD is notifying WPUSD of Member Jeane's service as a member of the Governing Board of SCUSD and agrees to reimburse WPUSD for Member Jeane's substitute and any actual administrative costs related to the requested leave of absence. Payment from SCUSD will be made within 10 days after receipt of WPUSD's request for reimbursement and certification of payment of compensation to Member Jeane and payment of compensation to any substitute who works during Member Jeane's absence. This reimbursement from SCUSD to WPUSD is limited to twenty (20) school days per school year.

If your understanding of this arrangement and agreement is different than the above, please notify me at your earliest convenience, but by no later than September 29, 2023. Otherwise, this letter agreement will be presented to the SCUSD Board for approval at the October 5, 2023 meeting, after which services for reimbursement may begin.

Thank you for your cooperation in this matter.

Sincerely,

Lisa Allen
Interim Superintendent

cc: Tara Jeane, Board Member