



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item # 11.2

Meeting Date: September 18, 2014

Subject: Head Start/Early Head Start Reports

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division/Department: Academic Office/Child Development

Recommendation: None

Background/Rationale:

The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

Financial Considerations: N/A

Documents Attached:

- Attachment 1: Head Start/Early Head Start Monthly Report Summary for July 2014
- Attachment 2: Child Development July Fiscal Report - Head Start Basic
- Attachment 3: Child Development July Fiscal Report - Head Start Training & Technical Assistance
- Attachment 4: Child Development July Fiscal Report - Early Head Start Basic
- Attachment 5: Child Development July Fiscal Report - Early Head Start Training & Technical Assistance
- Attachment 6: Head Start/Early Head Start Monthly Report Summary for August 2014
- Attachment 7: Child Development 2013-14 Close Out Fiscal Report - Head Start Basic
- Attachment 8: Child Development 2013-14 Close Out Fiscal Report - Head Start Training & Technical Assistance
- Attachment 9: Child Development 2013-14 Close Out Fiscal Report - Early Head Start Basic
- Attachment 10: Child Development 2013-14 Close Out Fiscal Report - Early Head Start Training & Technical Assistance

Estimated Time of Presentation: N/A

Submitted by: Dr. Olivine Roberts, Chief Academic Officer
Dr. Wanda Roundtree, Interim Director-Child Dev.

Approved by: José L. Banda, Superintendent

**Attachment 1
Head Start / Early Head Start
Monthly Report Summary**

Budget Reports

July Budget Reports Attached

USDA Meals and Snacks for June

	<i>Breakfast</i>	<i>Lunch</i>	<i>Snack am</i>	<i>Snack pm</i>
Early Head Start	241	287	NA	139
Head Start Part-day	2405	1227	2159	787
Head Start Wrap	3787	3423	NA	3056
Full-day Collaboration	1517	1736	NA	1114

Credit Card Expenses for July

There are no credit card expenses for July

Enrollment Report for July

Head Start Enrollment	
Funded Enrollment	103
Actual Enrollment	103
Percentage of Actual Attendance	70%

Early Head Start Enrollment	
Funded Enrollment	147
Actual Enrollment	147
Percentage of Actual Attendance	50%

Disabilities Report for July

Head Start 192
Early Head Start 19

Comments/Program Up-dates

There are no program updates at this time.

Attachment 2

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5210**

Month: July 1 - July 31, 2014

Agreement No.: 09CH0012-005

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 22 HS BASIC R5210

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 20 BASIC T/TA

5735 47TH AVENUE

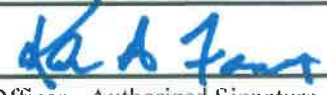
PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	0.00	218,337.40	211,914.00	(6,423.40)
Fringe Benefits	0.00	110,085.24	67,812.00	(42,273.24)
A Occupancy	0.00	61.95	2,000.00	1,938.05
D Staff Travel	83.51	195.75	300.00	104.25
M Supplies	10,588.74	31,598.25	10,100.00	(21,498.25)
E Other	1,271.33	8,112.34	10,000.00	1,887.66
N Indirect Costs (3.56%)	5,454.65	272,791.02	272,791.00	(0.02)
I TOTAL ADMINISTRATION	\$17,398.23	\$641,181.95	\$574,917.00	(\$66,264.95)
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$17,398.23	\$641,181.95	\$574,917.00	(\$66,264.95)
II a. Personnel**	66,348.62	4,224,316.27	4,064,426.00	(159,890.27)
b. Fringe Benefits**	284.05	2,822,724.90	3,127,157.00	304,432.10
P c. Travel	0.00	811.65	0.00	(811.65)
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	56,241.17	120,481.06	81,300.00	(39,181.06)
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	18,403.72	125,944.17	87,660.00	(38,284.17)
M				
II TOTAL PROGRAM	\$141,277.56	\$7,294,278.05	\$7,360,543.00	66,264.95
NON-FEDERAL PROGRAM - June	\$163,938.92	\$1,724,940.56	\$1,988,865.00	263,924.44
TOTAL SETA COSTS (I+II)	\$158,675.79	\$7,935,460.00	\$7,935,460.00	0.00

Ken A. Forrest 	8/14/2014	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

File: R5210.13-14.xls

HEAD START ENROLLMENT
Funded Enrollment 1292

Attachment 3

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5212**

Month: July 1 - July 31, 2014

Agreement No.: 09CH0012-005

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 22 HS BASIC

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 20 BASIC T/TA R5212

5735 47TH AVENUE

PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance	
	Current Period & Adjustments	Cumulative To Date			
I A D M I N	Personnel			0.00	
	Fringe Benefits			0.00	
	Occupancy			0.00	
	Staff Travel			0.00	
	Supplies			0.00	
	Other			0.00	
	Indirect Costs			0.00	
	I TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00
	NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00	\$0.00	
II P R O G R A M	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	476.26	1,744.02	6,600.00	4,855.98
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	0.00	0.00	1,450.00	1,450.00
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	5,096.08	17,568.45	11,262.00	(6,306.45)
	Indirect 3.56%	198.38	687.53	688.00	0.47
	II. TOTAL PROGRAM	\$5,770.72	\$20,000.00	\$20,000.00	0.00
NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00	
TOTAL SETA COSTS (I+II)	\$5,770.72	\$20,000.00	\$20,000.00	0.00	

Ken A. Forrest	8/14/2014	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

Attachment 4

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT**

R5213

Month: July 1 - July 31, 2014

Agreement No.: 09CH0012-005

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 22 HS BASIC

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 20 BASIC T/TA

5735 47TH AVENUE

PA 25 EHS R5213

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		*Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	0.00	43,468.64	52,575.00	9,106.36
Fringe Benefits	0.00	24,440.02	27,079.00	2,638.98
A Occupancy	0.00	0.00	575.00	575.00
D Staff Travel	12.89	30.05	0.00	(30.05)
M Supplies	1,309.22	3,239.97	1,250.00	(1,989.97)
I Other	670.48	1,560.04	1,200.00	(360.04)
N Indirect Costs 3.56%	43.26	47,576.10	49,411.00	1,834.90
I. TOTAL ADMINISTRATION	\$2,035.85	\$120,314.82	\$132,090.00	\$11,775.18
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$2,035.85	\$120,314.82	\$132,090.00	\$11,775.18
II. a. Personnel**	11,666.88	745,263.87	703,391.00	(41,872.87)
b. Fringe Benefits**	(20,716.59)	477,474.65	508,563.00	31,088.35
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	4,183.16	20,224.85	54,272.00	34,047.15
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	10,763.00	10,763.00
A h. Other	4,089.15	20,705.74	28,275.00	7,569.26
M				
II. TOTAL PROGRAM	(\$777.40)	\$1,263,669.11	\$1,305,264.00	41,594.89
NON-FEDERAL PROGRAM - June	\$34,246.66	\$408,254.29	\$366,230.00	(42,024.29)
TOTAL SETA COSTS (I+II)	\$1,258.45	\$1,383,983.93	\$1,437,354.00	53,370.07

Ken A. Forrest	8/14/2014	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

File: R5213.13-14.xls

EARLY HEAD START ENROLLMENT
Funded Enrollment 147

Attachment 5

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT**

R5216

Month: July 1 - July 31, 2014

Agreement No.: 09CH0012-005

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 22 IIS BASIC

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 20 BASIC T/TA

5735 47TH AVENUE

PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

R5216

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel				0.00
Fringe Benefits				0.00
A Occupancy				0.00
D Staff Travel				0.00
M Supplies				0.00
J Other				0.00
N Indirect Costs				0.00
I TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00	\$0.00
B a Personnel**	0.00	0.00	0.00	0.00
b. Fringe Benefits**	0.00	0.00	0.00	0.00
P c Travel	0.00	0.00	2,200.00	2,200.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	706.12	2,116.00	1,409.88
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	8,332.49	18,089.80	22,300.00	4,210.20
M Indirect 3.56%	243.80	616.30	948.00	331.70
II TOTAL PROGRAM	\$8,576.29	\$19,412.22	\$27,564.00	8,151.78
NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I+II)	\$8,576.29	\$19,412.22	\$27,564.00	8,151.78

Ken A. Forrest	8/14/2014	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

**Attachment 6
Head Start / Early Head Start
Monthly Report Summary**

Budget Reports

August Budget Reports Attached

USDA Meals and Snacks for July

	<i>Breakfast</i>	<i>Lunch</i>	<i>Snack am</i>	<i>Snack pm</i>
Early Head Start	x	x	NA	x
Head Start Part-day	x	x	x	x
Head Start Wrap	x	x	NA	x
Full-day Collaboration	x	x	NA	x

Credit Card Expenses for July

There are no credit card expenses for August

Enrollment Report for August

Head Start Enrollment	
Funded Enrollment	112
Actual Enrollment	112
Percentage of Actual Attendance	66%

Early Head Start Enrollment	
Funded Enrollment	147
Actual Enrollment	147
Percentage of Actual Attendance	69%

Disabilities Report for August

Head Start 11
Early Head Start 10

Comments/Program Up-dates

There are no program updates at this time.

Attachment 7

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5210**

Month: August 1, 2013 - July 31, 2014 YE close out Agreement No.: 09CH0012-005

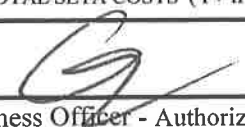
Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT Program: PA 22 HS BASIC R5210

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A PA 20 BASIC T/TA

5735 47TH AVENUE PA 25 EHS

SACRAMENTO, CA 95824 PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	0.00	218,337.40	211,914.00	(6,423.40)
Fringe Benefits	0.00	110,085.24	67,812.00	(42,273.24)
A Occupancy	0.00	61.95	2,000.00	1,938.05
D Staff Travel	0.00	195.75	300.00	104.25
M Supplies	0.00	31,598.25	10,100.00	(21,498.25)
I Other	0.00	8,112.34	10,000.00	1,887.66
N Indirect Costs 3.56% & 4.51% July 2014	0.00	272,791.02	272,791.00	(0.02)
I. TOTAL ADMINISTRATION	\$0.00	\$641,181.95	\$574,917.00	(\$66,264.95)
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$641,181.95	\$574,917.00	(\$66,264.95)
II a. Personnel**	0.00	4,224,316.27	4,064,426.00	(159,890.27)
b. Fringe Benefits**	0.00	2,822,724.90	3,127,157.00	304,432.10
P c. Travel	0.00	811.65	0.00	(811.65)
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	120,481.06	81,300.00	(39,181.06)
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	0.00	125,944.17	87,660.00	(38,284.17)
M				
II. TOTAL PROGRAM	\$0.00	\$7,294,278.05	\$7,360,543.00	66,264.95
NON-FEDERAL PROGRAM - July	\$26,164.73	\$1,751,105.29	\$1,988,865.00	237,759.71
TOTAL SETA COSTS (I+II)	\$0.00	\$7,935,460.00	\$7,935,460.00	0.00
Gerardo Castillo 	9/3/2014	Shelagh Ferguson	916.643.7878	
Interim Chief Business Officer - Authorized Signature	Date	Prepared By	Phone	

File: R5210.13-14.xls

HEAD START ENROLLMENT
Funded Enrollment 1292

DELEGATE: Sacramento City Unified School District
 HEAD START and T&TA
 IN-KIND REPORT
 FOR THE MONTH ENDING: July 2014
 25% = \$1,988,865

SOURCES OF IN-KIND

PARENT VOLUNTEERS (Hours x Rate)

251.51 hours @ \$29.11

Additional volunteer hours turned in after completion of reports

October, February, March & April

Sub total:

355,958.46

PERSONNEL & BENEFITS (Describe outside funding source)

Teacher & Instructional Aide S&B paid by State funding - wrap

Teacher & Instructional Aide S&B paid by State funding - FD

26,164.73

Sub total:

1,360,855.83

OCCUPANCY (Location and Method of Valuation)

Sub total:

0.00

SUPPLIES AND SERVICES (List item(s), Donor & Valuation)

Dental screenig & fluoride varnish provided by Smile Keepers

Additional October - May

Donation by Doug Niva - Publication/recruitment material

Sub total:

34,291.00

OTHER (Describe in detail)

collaboration with children's centers MRA of \$34.38 x # of HS
 enrolled children x # of days

Sub total:

0.00

TOTAL:

26,164.73

1,751,105.29

SIGNATURE _____



DATE _____

9/3/2014

SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
CERTIFICATION OF NON-FEDERAL, IN -KIND CONTRIBUTIONS

The items indicated on this certificate are committed and incurred to Sacramento City Unified School District, a member of the Sacramento Employment and Training Agency, as an "in-kind" contribution under the Economic Opportunity Act of 1964.

.....

Name of agency receiving: Sacramento City Unified School District
Head Start – PA22

Delegate agreement #: 14C5551SO

Cost category Salaries & benefits

Period or date received: July 1 – 31, 2014

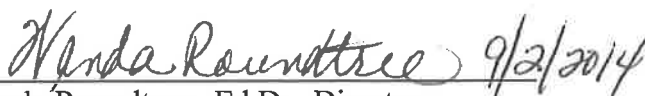
Description of service or property received and purpose: Teacher & instructional aide salaries & benefits paid by State funds for the children center full-day classes

Value: \$26,164.73

Method of valuation: Actual cost

Agency of Donor: Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

Signature & Title of Agency Employee Receiving service or property:


Wanda Roundtree, Ed.D., Director

Transmittal #: 12 July 2014

STATEMENT OF CASH FY 2013-2014**RECEIVED AND EXPENDED**

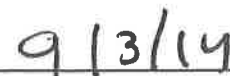
<u>Sacramento City Unified School District</u>	<u>Head Start</u>	<u>9/3/2014</u>
Subgrantee Name	Funding Sources	Date

Advances and reimbursements from SETA:

DATE	AMOUNT
<u>10/15/2013</u>	<u>227,590.42</u>
<u>10/29/2013</u>	<u>736,826.43</u>
<u>12/10/2013</u>	<u>764,708.60</u>
<u>1/14/2014</u>	<u>734,164.59</u>
<u>2/11/2014</u>	<u>738,035.15</u>
<u>3/13/2014</u>	<u>727,720.96</u>
<u>4/22/2014</u>	<u>729,963.45</u>
<u>5/6/2014</u>	<u>745,720.64</u>
<u>6/17/2014</u>	<u>778,003.32</u>
<u>6/24/2014</u>	<u>794,492.61</u>
<u>6/30/2014</u>	<u>799,558.04</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u>Total Cash Received</u>	<u>\$ 7,776,784.21</u>
<u>Total Subgrantee Accrued Expenditures</u>	<u>\$ 7,935,460.00</u>
<u>Due from SETA</u>	<u>\$ 158,675.79</u>



 Gerardo Castillo, Interim Chief Business Officer



 Date

Detail for Dates 07/01/2013 to 06/30/2014

Fiscal Year 2013/14

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Revenue	Account Balance
Fund 12 - Child Dev								
12-5210-0-8290-	- - - SETA PA22,OthFederal							
		BA14-00004	Adopted Budget,OB14-08,Fund 1:	07/01/13	7,935,460.00	7,935,460.00		7,935,460.00
		AR14-00725	COUNTY OF SAC, CK#11017060	09/17/13			384,692.42	7,553,767.88
		BR14-00089	2012-2013 CARRYOVER OTHER	10/14/13		215,122.90		7,768,890.78
		AR14-01025	COUNTY OF SAC, CK#11017202	10/15/13			227,590.42	7,541,300.36
		AR14-01175	COUNTY OF SAC, CK#11017285	10/29/13			736,826.43	6,804,473.93
		AR14-01646	COUNTY OF SAC, CK#11017468	12/10/13			764,708.60	6,039,765.33
		AR14-01897	COUNTY OF SAC, CK#11017603	01/14/14			734,164.59	5,305,600.74
		AR14-02239	COUNTY OF SAC, CK#11017757	02/11/14			738,035.15	4,567,565.59
		AR14-02625	COUNTY OF SAC, CK#11017933	03/13/14			727,720.96	3,839,844.63
		AR14-03272	COUNTY OF SAC, CK#11018147	04/22/14			729,963.45	3,109,881.18
		AR14-03432	COUNTY OF SAC, CK#11018238	05/06/14			745,720.64	2,364,160.54
		AR14-03927	COUNTY OF SAC, CK#11018432	06/17/14			778,003.32	1,586,157.22
		AR14-04031	COUNTY OF SAC, CK#11018512	06/24/14			794,492.61	791,664.61
		AR14-04679	COUNTY OF SAC CK#11018771	06/30/14			799,558.04	7,893.43-
			Account Total	06/30/14	7,935,460.00	8,150,582.90	8,158,476.33	
			Total for Org 097, Fund 12, Revenue accounts, and Object 8290		7,935,460.00	8,150,582.90	8,158,476.33	7,893.43-

AR14-00947

SETA INVENTORY CERTIFICATE FY 2013-2014

Head Start

I do hereby as Director of

Title

Sacramento City Unified School District that

Subgrantee's Name

the attached inventory schedule is complete and lists all items of fixed asset equipment furnished to the subgrantee, or which the subgrantee has purchased with HEAD START funds, for use in the performance of the subgrant.



Authorized Signature

9/3/2014

Date

Dr. Wanda Roundtree, Director

Type Name and Title

SUBGRANTEE'S ASSIGNMENT OF REFUNDS, REBATES AND CREDITS FY 2013-2014

Sacramento City Unified School District

Subgrantee Name

5735 47th Avenue

Address

Sacramento, CA 95824

City, State, Zip Code

Pursuant to the terms of contract No. 14C5551SO and in consideration of the reimbursement of costs as provided in the said contract and any assignment thereunder, the Sacramento City Unified School District _____ does hereby:

1. Assign, transfer, set over and release to the Sacramento Employment and Training Agency (hereinafter Called SETA) all rights, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising out of the performance of the said contract, together with all the rights of action accrued or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including any interest thereon) due or which may become due and to forward promptly to SETA any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable cost when approved by SETA under the terms thereof.
3. Agree to cooperate fully with SETA as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon): to execute any protest, pleading, application, power or attorney or other papers in connection therewith; and to permit SETA to represent it at any hearing, trial or other proceedings arising out of such claim or suit.

This assignment has been executed this 3rd day of September 2014

Wanda Roundtree 9/4/2014
Authorized Signature

Dr. Wanda Roundtree, Director
Typed Name and Title

SUBGRANTEE'S RELEASE FY 2013-2014

Head Start

Pursuant to the terms of contract No. 14C5551SO and in the consideration of the sum of (total of amounts paid, payable and paid through Sacramento County System) Seven Million, Nine Hundred and Thirty Five Thousand, Four Hundred and Sixty Dollars & 00/100 (\$7,935,460) which has been or is to be paid under the said contract (subgrantee) Sacramento City Unified School District hereinafter called the Subgrantee, the Subgrantee, upon payment of the said sum by the Sacramento Employment and Training Agency hereinafter called SETA does remise, release, and discharge the Service Delivery Area, its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract except:

- 1. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible of exact statement by subgrantee as follows:
(if none, so state.)

- 2. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Subgrantee to third parties arising out of the performance of said contract which are not known to the Subgrantee on the date of the execution of this release and for which the Subgrantee files a valid claim.



Authorized Signature

Gerardo Castillo, Interim Chief Business Officer
Typed name and Title

SUBGRANTEE CLOSEOUT TAX CERTIFICATION FY 2013-2014

IN THE PERFORMANCE OF CONTRACT NO. 14C5551SO
I CERTIFY THAT I HAVE COMPLIED WITH REQUIREMENTS OF THE LAW, SETA AND DEPARTMENT OF LABOR, REGARDING THE OBTAINING OF EMPLOYER IDENTIFICATION / ACCOUNT NUMBERS, COLLECTION, PAYMENT, DEPOSIT, AND REPORTING OF FEDERAL, STATE, AND LOCAL TAXES; AND THE PROVISION OF W-2 FORMS TO EMPLOYEES WHO ARE NOT NOW MY EMPLOYEES. FOR PRESENT EMPLOYEES (FORMELY EMPLOYED UNDER THE CONTRACT), W-2 FORMS WILL BE FURNISHED AS SPECIFIED IN CIRCULAR E, **EMPLOYER'S TAX GUIDE**.

AUTHORIZED SIGNATURE:  _____

NAME OF SUBGRANTEE: Gerardo Castillo, Interim Chief Business Officer

ADDRESS: Sacramento City Unified School District

5735 47th Avenue

Sacramento, CA 95824

Attachment 8

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5212**

Month: August 1, 2013 - July 31, 2014 YE Close Out

Agreement No.: 09CH0012-005

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 22 HS BASIC
 PA 20 BASIC T/TA R5212

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 25 EHS

5735 47TH AVENUE

PA 26 EHS T/TA

SACRAMENTO, CA 95824

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel				0.00
Fringe Benefits				0.00
A Occupancy				0.00
D Staff Travel				0.00
M Supplies				0.00
I Other				0.00
N Indirect Costs				0.00
I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00	\$0.00
II. a. Personnel**	0.00	0.00	0.00	0.00
b. Fringe Benefits**	0.00	0.00	0.00	0.00
P c. Travel	0.04	1,744.06	6,600.00	4,855.94
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	1,450.00	1,450.00
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	0.00	17,568.45	11,262.00	(6,306.45)
M Indirect 3.56% & 4.51% July 2014	(0.04)	687.49	688.00	0.51
II. TOTAL PROGRAM	\$0.00	\$20,000.00	\$20,000.00	0.00
NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I+II)	\$0.00	\$20,000.00	\$20,000.00	0.00

Gerardo Castillo 	9/3/2014	Shelagh Ferguson	916.643.7878
Interim Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

Detail for Dates 08/01/2013 to 07/31/2014

Fiscal Year 2013/14

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Revenue	Account Balance
Fund 12 - Child Dev								
12-5212-0-8290- - - - SETA PA20, OthFederal								
	BR14-00089		Balance Forward	08/01/13	20,000.00	20,000.00		20,000.00
	AR14-01016		2012-2013 CARRYOVER OTHER	10/14/13		2,512.08		22,512.08
	AR14-02239		COUNTY OF SAC, CK#11017194	10/15/13			2,044.29	20,500.79
	AR14-02625		COUNTY OF SAC, CK#11017757	02/11/14			1,948.55	18,552.24
	AR14-03272		COUNTY OF SAC, CK#11017933	03/13/14			1,774.35	16,777.89
	AR14-03432		COUNTY OF SAC, CK#11018147	04/22/14			2,086.54	14,691.35
	AR14-03927		COUNTY OF SAC, CK#11018238	05/06/14			1,282.34	13,409.01
	AR14-04031		COUNTY OF SAC, CK#11018432	06/17/14			2,829.82	10,579.19
	AR14-04677		COUNTY OF SAC, CK#11018512	06/24/14			456.83	10,122.36
AR14-00945			COUNTY OF SAC CK#11018764	06/30/14			3,850.85	6,271.51
			Account Total	07/31/14	20,000.00	22,512.08	16,240.57	
			Total for Org 097, Fund 12, Revenue accounts, and Object 8290		20,000.00	22,512.08	16,240.57	6,271.51

prior year

SETA INVENTORY CERTIFICATE FY 2013-2014

Head Start T&TA

I do hereby as Director of

Title

Sacramento City Unified School District that

Subgrantee's Name

the attached inventory schedule is complete and lists all items of fixed asset equipment furnished to the subgrantee, or which the subgrantee has purchased with HEAD START T&TA funds, for use in the performance of the subgrant.

Wanda Roundtree

Authorized Signature

9/3/2014

Date

Dr. Wanda Roundtree, Director

Type Name and Title

FIXED ASSET EQUIPMENT FY 2013-2014

SETA INVENTORY SCHEDULE

AGENCY Sacramento City Unified School District Period covered 8/1/2013 to 7/31/2014

PROGRAM TITLE Head Start T&TA

Purchase Date	COST		Item & Description	Make	Model	Serial #	County Tag #	HHS or State #	Location
	Current Year	Prior Year							
None									
Total Cost									
Less reported Equip									
Cost per closeout report									
Difference									

Signature *Wanda Roundtree* 9/3/2014 Phone: 916-643-7801
 Name: Dr. Wanda Roundtree Title: Director
 *Please note the total equipment cost for the current year should be the same on the closeout report

SUBGRANTEE'S ASSIGNMENT OF REFUNDS, REBATES AND CREDITS FY 2013-2014

Sacramento City Unified School District

Subgrantee Name

5735 47th Avenue

Address

Sacramento, CA 95824

City, State, Zip Code

Pursuant to the terms of contract No. 14C5551SO and in consideration of the reimbursement of costs as provided in the said contract and any assignment thereunder, the Sacramento City Unified School District does hereby:

1. Assign, transfer, set over and release to the Sacramento Employment and Training Agency (hereinafter Called SETA) all rights, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising out of the performance of the said contract, together with all the rights of action accrued or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including any interest thereon) due or which may become due and to forward promptly to SETA any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable cost when approved by SETA under the terms thereof.
3. Agree to cooperate fully with SETA as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon): to execute any protest, pleading, application, power or attorney or other papers in connection therewith; and to permit SETA to represent it at any hearing, trial or other proceedings arising out of such claim or suit.

This assignment has been executed this 3rd day of September, 2014

Wanda Roundtree 9/4/2014
Authorized Signature

Dr. Wanda Roundtree, Director
Typed Name and Title

SUBGRANTEE'S RELEASE FY 2013-2014

Head Start

Pursuant to the terms of contract No. 14C5551SO and in the consideration of the sum of (total of amounts paid, payable and paid through Sacramento County System) Twenty Thousand Dollars and 00/100 (\$20,000) which has been or is to be paid under the said contract (subgrantee) Sacramento City Unified School District hereinafter called the Subgrantee, the Subgrantee, upon payment of the said sum by the Sacramento Employment and Training Agency hereinafter called SETA does remise, release, and discharge the Service Delivery Area, its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract except:

1. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible of exact statement by subgrantee as follows:
(if none, so state.)

2. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Subgrantee to third parties arising out of the performance of said contract which are not known to the Subgrantee on the date of the execution of this release and for which the Subgrantee files a valid claim.



Authorized Signature

Gerardo Castillo, Interim Chief Business Officer

Typed name and Title

SUBGRANTEE CLOSEOUT TAX CERTIFICATION FY 2013-2014

IN THE PERFORMANCE OF CONTRACT NO. 14C5551SO
I CERTIFY THAT I HAVE COMPLIED WITH REQUIREMENTS OF THE LAW, SETA AND DEPARTMENT OF LABOR, REGARDING THE OBTAINING OF EMPLOYER IDENTIFICATION / ACCOUNT NUMBERS, COLLECTION, PAYMENT, DEPOSIT, AND REPORTING OF FEDERAL, STATE, AND LOCAL TAXES; AND THE PROVISION OF W-2 FORMS TO EMPLOYEES WHO ARE NOT NOW MY EMPLOYEES. FOR PRESENT EMPLOYEES (FORMELY EMPLOYED UNDER THE CONTRACT), W-2 FORMS WILL BE FURNISHED AS SPECIFIED IN CIRCULAR E, **EMPLOYER'S TAX GUIDE**.

AUTHORIZED SIGNATURE:  _____

NAME OF SUBGRANTEE: Gerardo Castillo, Interim Chief Business Officer

ADDRESS: Sacramento City Unified School District

5735 47th Avenue

Sacramento, CA 95824

Attachment 9

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5213**

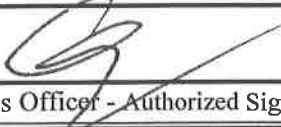
Month: August 1, 2013 - July, 31, 2014 YE close out

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 09CH0012-005

Program: PA 22 HS BASIC
 PA 20 BASIC T/TA
 PA 25 EHS R5213
 PA 26 EHS T/TA
 OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I Personnel	3,832.00	47,300.64	52,575.00	5,274.36
Fringe Benefits	2,285.32	26,725.34	27,079.00	353.66
A Occupancy	0.00	0.00	575.00	575.00
D Staff Travel	0.00	30.05	0.00	(30.05)
M Supplies	40.46	3,280.43	1,250.00	(2,030.43)
I Other	0.00	1,560.04	1,200.00	(360.04)
N Indirect Costs 3.56% & 4.51% July 2014	2,263.62	49,839.72	49,411.00	(428.72)
I. TOTAL ADMINISTRATION	\$8,421.40	\$128,736.22	\$132,090.00	\$3,353.78
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$8,421.40	\$128,736.22	\$132,090.00	\$3,353.78
II a. Personnel**	29,534.71	774,798.58	703,391.00	(71,407.58)
b. Fringe Benefits**	15,238.15	492,712.80	508,563.00	15,850.20
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	100.74	20,325.59	54,272.00	33,946.41
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	10,763.00	10,763.00
A h. Other	75.07	20,780.81	28,275.00	7,494.19
M				
II. TOTAL PROGRAM	\$44,948.67	\$1,308,617.78	\$1,305,264.00	(3,353.78)
NON-FEDERAL PROGRAM - July	\$6,375.09	\$414,629.38	\$366,230.00	(48,399.38)
TOTAL SETA COSTS (I+II)	\$53,370.07	\$1,437,354.00	\$1,437,354.00	0.00
Gerardo Castillo 	9/3/2014	Shelagh Ferguson	916.643.7878	
Interim Chief Business Officer - Authorized Signature	Date	Prepared By	Phone	

File: R5213.13-14.xls

EARLY HEAD START ENROLLMENT
Funded Enrollment 147

DELEGATE: Sacramento City Unified School District
 EARLY HEAD START and T&TA
 IN-KIND REPORT
 FOR THE MONTH ENDING: July 2014
 25% = \$366,230

SOURCES OF IN-KIND

PARENT VOLUNTEERS (Hours x Rate)

219 hours @ \$29.11 per hour

Sub total:

PERSONNEL & BENEFITS (Describe outside funding source)

State funded portion of S&B for EHS teachers

State funded portion of S&B for EHS resource teachers

Sub total:

OCCUPANCY (Location and Method of Valuation)

Sub total:

SUPPLIES AND SERVICES (List item(s), Donor & Valuation)

Donation of clothing

Sub total:

OTHER (Describe in detail)

Sub total:

TOTAL:

	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
		6,375.09		
				189,992.49
				224,421.89
				215.00
				0.00
		6,375.09		414,629.38

SIGNATURE

Jenkinson

DATE

9/3/2014

**HEAD START PROGRAM
MONTHLY REPORT OF MATCHING AND IN-KIND CONTRIBUTIONS**

TO: S.E.T.A.

Type: (check one box)

FROM: Sacramento City Unified School District

Administration

Early Head Start

Program

SETA Contract No: _____

This report covers all in-kind or cash contributions claimed during the month of July 2014

Date	Contributor	Type of Contribution	Value of In-Kind Contribution	Explanation
07/31/14	SAC CITY SCHOOLS	VOLUNTEER HOURS	\$6,375.09	VOLUNTEER HOURS
TOTAL			\$6,375.09	

I certify that all statements of in-kind contributions and supporting documentation of matching funds are available and maintained at this office for audit purposes.

Signature: Wanda Poundtree 9/4/2014
(Program Operator)

SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
CERTIFICATION OF NON-FEDERAL, IN-KIND CONTRIBUTIONS

The items indicated on this certificate, are committed and incurred to Sacramento City Unified School District , a member of the Sacramento Employment and Training Agency, as an "in-Kind" contribution under the Economic Opportunity Act of 1964.

Name of Agency Receiving Sacramento City Unified School District

 Early Head Start Program

Delegate Agreement No: 14C5551S0 Component No:
Cost Category:

Period or Date Received: July 1-31, 2014

Description of Service or Property Received and Purpose: Early Head Start Volunteers
Value: \$6,375.09

Method of Valuation: 219 hours x \$29.11 = \$6,375.09

Signature of Donor and Title: Early Head Start Volunteers (signatures on file in Preschool Office)

 5735 47th Ave.

 Sacramento, CA 95824

Signature of Agency Employee Receiving Service or Property:

 Kande Roundtree 9/2/2014

Signature of Approval:

Transmittal No: 12

Certificate No.:

Detail for Dates 08/01/2013 to 07/31/2014

Fiscal Year 2013/14

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Revenue	Account Balance
Fund 12 - Child Dev								
12-5213-0-8290- - - - SETA Early,OthFederal								
			Balance Forward	08/01/13	1,437,354.00	1,437,354.00		1,437,354.00
	AR14-00725		COUNTY OF SAC, CK#11017060	09/17/13			-197,246.20	1,300,107.80
	BR14-00089		2012-2013 CARRYOVER OTHER	10/14/13		64,869.11		1,364,976.91
	AR14-01016		COUNTY OF SAC, CK#11017194	10/15/13			80,257.91	1,284,719.00
	AR14-01175		COUNTY OF SAC, CK#11017285	10/29/13			141,363.54	1,143,355.46
	AR14-01646		COUNTY OF SAC, CK#11017468	12/10/13			149,146.13	994,209.33
	AR14-01897		COUNTY OF SAC, CK#11017603	01/14/14			129,295.42	864,913.91
	AR14-02239		COUNTY OF SAC, CK#11017757	02/11/14			121,857.04	743,056.87
	AR14-02625		COUNTY OF SAC, CK#11017933	03/13/14			118,034.36	625,022.51
	AR14-03272		COUNTY OF SAC, CK#11018147	04/22/14			122,396.32	502,626.19
	AR14-03432		COUNTY OF SAC, CK#11018238	05/06/14			123,387.21	379,238.98
	AR14-03927		COUNTY OF SAC, CK#11018432	06/17/14			136,280.38	242,958.60
	AR14-04031		COUNTY OF SAC, CK#11018512	06/24/14			131,879.19	111,079.41
	AR14-04678		COUNTY OF SAC CK#11018771	06/30/14			128,827.98	17,748.57-
AR14-00946			Account Total	07/31/14	1,437,354.00	1,502,223.11	1,519,971.68	
			Total for Org 097, Fund 12, Revenue accounts, and Object 8290		1,437,354.00	1,502,223.11	1,519,971.68	17,748.57-

SETA INVENTORY CERTIFICATE FY 2013-2014

Early Head Start

I do hereby as Director of

Title

Sacramento City Unified School District that

Subgrantee's Name

the attached inventory schedule is complete and lists all items of fixed asset equipment furnished to the subgrantee, or which the subgrantee has purchased with Early Head Start funds, for use in the performance of the subgrant.

Wanda Roundtree

Authorized Signature

9/3/2014

Date

Dr. Wanda Roundtree, Director

Type Name and Title

FIXED ASSET EQUIPMENT FY 2013-2014 SETA INVENTORY SCHEDULE

AGENCY Sacramento City Unified School District Period covered 8/1/2013 to 7/31/2014

PROGRAM TITLE Early Head Start

Purchase Date	COST		Item & Description	Make	Model	Serial #	County Tag #	HHS or State #	Location
	Current Year	Prior Year							
Total Cost									
Less reported Equip									
Cost per closeout report									
Difference									

Signature  9/3/2014 Phone: 916-643-7801
Name: Dr. Wanda Roundtree Title: Director

*Please note the total equipment cost for the current year should be the same on the closeout report

SUBGRANTEE'S ASSIGNMENT OF REFUNDS, REBATES AND CREDITS FY 2013-2014

Sacramento City Unified School District

Subgrantee Name

5735 47th Avenue

Address

Sacramento, CA 95824

City, State, Zip Code

Pursuant to the terms of contract No. 14C5551SO and in consideration of the reimbursement of costs as provided in the said contract and any assignment thereunder, the Sacramento City Unified School District does hereby:

1. Assign, transfer, set over and release to the Sacramento Employment and Training Agency (hereinafter Called SETA) all rights, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising out of the performance of the said contract, together with all the rights of action accrued or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including any interest thereon) due or which may become due and to forward promptly to SETA any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable cost when approved by SETA under the terms thereof.
3. Agree to cooperate fully with SETA as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon): to execute any protest, pleading, application, power or attorney or other papers in connection therewith; and to permit SETA to represent it at any hearing, trial or other proceedings arising out of such claim or suit.

This assignment has been executed this 3rd day of September 2014



Authorized Signature

Dr. Wanda Roundtree, Director

Typed Name and Title


SUBGRANTEE'S RELEASE FY 2013-2014

Early Head Start

Pursuant to the terms of contract No. 14C5551SO and in the consideration of the sum of (total of amounts paid, payable and paid through Sacramento County System) One Million, Four Hundred Thirty Seven Thousand, Three Hundred and Fifty Four Dollars & 00/100 (\$1,437,354) which has been or is to be paid under the said contract (subgrantee) Sacramento City Unified School District hereinafter called the Subgrantee, the Subgrantee, upon payment of the said sum by the Sacramento Employment and Training Agency hereinafter called SETA does remise, release, and discharge the Service Delivery Area, its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract except:

1. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible of exact statement by subgrantee as follows:
(if none, so state.)

2. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Subgrantee to third parties arising out of the performance of said contract which are not known to the Subgrantee on the date of the execution of this release and for which the Subgrantee files a valid claim.



Authorized Signature

Gerardo Castillo, Interim Chief Business Officer

Typed name and Title

SUBGRANTEE CLOSEOUT TAX CERTIFICATION

IN THE PERFORMANCE OF CONTRACT NO. 14C5551SO
I CERTIFY THAT I HAVE COMPLIED WITH REQUIREMENTS OF THE LAW, SETA AND DEPARTMENT OF LABOR, REGARDING THE OBTAINING OF EMPLOYER IDENTIFICATION / ACCOUNT NUMBERS, COLLECTION, PAYMENT, DEPOSIT, AND REPORTING OF FEDERAL, STATE, AND LOCAL TAXES; AND THE PROVISION OF W-2 FORMS TO EMPLOYEES WHO ARE NOT NOW MY EMPLOYEES. FOR PRESENT EMPLOYEES (FORMELY EMPLOYED UNDER THE CONTRACT), W-2 FORMS WILL BE FURNISHED AS SPECIFIED IN CIRCULAR E, **EMPLOYER'S TAX GUIDE**.

AUTHORIZED SIGNATURE:



NAME OF SUBGRANTEE:

Gerardo Castillo, Interim Chief Business Officer

ADDRESS:

Sacramento City Unified School District

5735 47th Avenue

Sacramento, CA 95824

**CHILD DEVELOPMENT DEPARTMENT
FISCAL REPORT
R5216**

Month: August 1, 2013 - July 31, 2014 YE Close Out

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

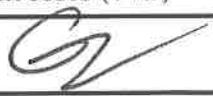
Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 09CH0012-005

Program: PA 22 HS BASIC
 PA 20 BASIC T/TA
 PA 25 EHS
 PA 26 EHS T/TA
 OTHER

R5216

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I	Personnel			0.00
	Fringe Benefits			0.00
A	Occupancy			0.00
D	Staff Travel			0.00
M	Supplies			0.00
I	Other			0.00
N	Indirect Costs			0.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00
	NON-FEDERAL ADMINISTRATION *			
	TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00
II	a. Personnel**	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00
P	c. Travel	0.00	0.00	2,200.00
R	d. Equipment	0.00	0.00	0.00
O	e. Supplies	0.00	706.12	2,116.00
G	f. Contractual	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00
A	h. Other	7,800.91	25,890.71	22,300.00
M	Indirect 3.56% & 4.51% July 2014	350.87	967.17	948.00
	II. TOTAL PROGRAM	\$8,151.78	\$27,564.00	\$27,564.00
	NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00
	TOTAL SETA COSTS (I+II)	\$8,151.78	\$27,564.00	\$27,564.00

Gerardo Castillo		9/3/2014	Shelagh Ferguson	916.643.7878
Interim Chief Business Officer - Authorized Signature		Date	Prepared By	Phone

Detail for Dates 08/01/2013 to 07/31/2014

Ref#	Pay To Name	Journal #	Description	Trans Dt	Adopted Budget	Revised Budget	Revenue	Account Balance
Fund 12 - Child Dev								
12-5216-0-8290 - - - SETA Trng,OthFederal								
			Balance Forward	08/01/13	27,564.00	27,564.00		27,564.00
		AR14-00725	COUNTY OF SAC, CK#11017060	09/17/13			2,296.47	25,267.53
		AR14-01016	COUNTY OF SAC, CK#11017194	10/15/13			502.59	24,764.94
		AR14-02625	COUNTY OF SAC, CK#11017933	03/13/14			1,818.64	22,946.30
		AR14-02625	COUNTY OF SAC, CK#11017933	03/13/14			1,061.73	21,884.57
		AR14-03272	COUNTY OF SAC, CK#11018147	04/22/14			2,067.03	19,817.54
		AR14-03432	COUNTY OF SAC, CK#11018238	05/06/14			135.92	19,681.62
		AR14-03927	COUNTY OF SAC, CK#11018432	06/17/14			1,857.51	17,824.11
		AR14-04031	COUNTY OF SAC, CK#11018512	06/24/14			78.90	17,745.21
		AR14-04680	COUNTY OF SAC CK#11018764	06/30/14			3,816.20	13,929.01
			Account Total	07/31/14	27,564.00	27,564.00	13,634.99	
			Total for Org 097, Fund 12, Revenue accounts, and Object 8290		27,564.00	27,564.00	13,634.99	13,929.01

AR14-00944

SETA INVENTORY CERTIFICATE FY 2013-2014

Early Head Start T&TA

I do hereby as Director of

Title

Sacramento City Unified School District that

Subgrantee's Name

the attached inventory schedule is complete and lists all items of fixed asset equipment furnished to the subgrantee, or which the subgrantee has purchased with EARLY HEAD START T&TA funds, for use in the performance of the subgrant.

Wanda Roundtree

Authorized Signature

9/3/2014

Date

Dr. Wanda Roundtree, Director

Type Name and Title

SUBGRANTEE'S ASSIGNMENT OF REFUNDS, REBATES AND CREDITS FY 2013-2014

Sacramento City Unified School District

Subgrantee Name

5735 47th Avenue

Address

Sacramento, CA 95824

City, State, Zip Code

Pursuant to the terms of contract No. 14C5551SO and in consideration of the reimbursement of costs as provided in the said contract and any assignment thereunder, the Sacramento City Unified School District does hereby:

1. Assign, transfer, set over and release to the Sacramento Employment and Training Agency (hereinafter Called SETA) all rights, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising out of the performance of the said contract, together with all the rights of action accrued or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including any interest thereon) due or which may become due and to forward promptly to SETA any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable cost when approved by SETA under the terms thereof.
3. Agree to cooperate fully with SETA as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon): to execute any protest, pleading, application, power or attorney or other papers in connection therewith; and to permit SETA to represent it at any hearing, trial or other proceedings arising out of such claim or suit.

This assignment has been executed this 3rd day of September 2014

 9/14/2014
 Authorized Signature

Dr. Wanda Roundtree, Director

Typed Name and Title

SUBGRANTEE'S RELEASE FY 2013-2014

Early Head Start T&TA

Pursuant to the terms of contract No. 14C5551SO and in the consideration of the sum of (total of amounts paid, payable and paid through Sacramento County System) Twenty Seven Thousand Five Hundred and Sixty Four Dollars & 00/100 (\$27,564) which has been or is to be paid under the said contract (subgrantee) Sacramento City Unified School District hereinafter called the Subgrantee, the Subgrantee, upon payment of the said sum by the Sacramento Employment and Training Agency hereinafter called SETA does remise, release, and discharge the Service Delivery Area, its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract except:

1. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible of exact statement by subgrantee as follows:
(if none, so state.)

2. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Subgrantee to third parties arising out of the performance of said contract which are not known to the Subgrantee on the date of the execution of this release and for which the Subgrantee files a valid claim.



Authorized Signature

Gerardo Castillo, Interim Chief Business Officer

Typed name and Title

SUBGRANTEE CLOSEOUT TAX CERTIFICATION FY 2013-2014

IN THE PERFORMANCE OF CONTRACT NO. 14C5551SO

I CERTIFY THAT I HAVE COMPLIED WITH REQUIREMENTS OF THE LAW, SETA AND DEPARTMENT OF LABOR, REGARDING THE OBTAINING OF EMPLOYER IDENTIFICATION / ACCOUNT NUMBERS, COLLECTION, PAYMENT, DEPOSIT, AND REPORTING OF FEDERAL, STATE, AND LOCAL TAXES; AND THE PROVISION OF W-2 FORMS TO EMPLOYEES WHO ARE NOT NOW MY EMPLOYEES. FOR PRESENT EMPLOYEES (FORMELY EMPLOYED UNDER THE CONTRACT), W-2 FORMS WILL BE FURNISHED AS SPECIFIED IN CIRCULAR E, **EMPLOYER'S TAX GUIDE**.

AUTHORIZED SIGNATURE:



NAME OF SUBGRANTEE:

Gerardo Castillo, Interim Chief Business Officer

ADDRESS:

Sacramento City Unified School District

5735 47th Avenue

Sacramento, CA 95824