



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Jessie Ryan, President, (Trustee Area 7)
Darrel Woo, Vice President, (Trustee Area 6)
Michael Minnick, 2nd Vice President, (Trustee Area 4)
Jay Hansen, (Trustee Area 1)
Ellen Cochrane, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Mai Vang, (Trustee Area 5)
Rachel Halbo, Student Member

Thursday, November 1, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Serna Center

Community Conference Rooms

5735 47th Avenue

Sacramento, CA 95824

AGENDA

2017/18-9

Allotted Time

4:30 p.m. 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management

3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:

a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2018060844)

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9

c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment

3.4 Government Code 54957 - Public Employee Performance Evaluation:
Title: Superintendent

- 6:00 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**
- 4.1 *Broadcast Statement (Student Member Halbo)*
- 4.2 *The Pledge of Allegiance will be led by Voula Steinberg Mathletes Award Winning Students*
- *Presentation of Certificates by the Board of Education and Superintendent Aguilar*
- 6:05 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**
- 6:10 p.m. **6.0 AGENDA ADOPTION**
- 6:20 p.m. **7.0 PUBLIC COMMENT** **15 minutes**
- Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*
- 8.0 PUBLIC HEARING**
- 6:35 p.m. 8.1 *Public Hearing on Resolution No. 3043: Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services (Cathy Allen)* **Information**
5 minute presentation
5 minute discussion
- 9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**
- 6:45 p.m. 9.1 *College Eligibility Letter Initiative (Vincent Harris and Christina Espinosa)* **Information**
10 minute presentation
10 minute discussion
- 7:05 p.m. 9.2 *Bullying Prevention and Intervention Overview (Victoria Flores and Jessica Wharton)* **Information**
10 minute presentation
10 minute discussion
- 7:25 p.m. 9.3 *Student Achievement Presentation Smarter Balanced Assessment Consortium (SBAC) (Vincent Harris and Dr. Iris Taylor)* **Information**
10 minute presentation
10 minute discussion
- 7:45 p.m. **10.0 CONSENT AGENDA** **2 minutes**
- Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*
- 10.1 *Items Subject or Not Subject to Closed Session:*
- 10.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)*

- 10.1b *Approve Personnel Transactions 11/1//18 (Cancy McArn)*
- 10.1c *Approve Developer Fees Report for Fiscal Year Ending June 30, 2018 (Dr. John Quinto)*
- 10.1d *Approve Resolution No. 3043: Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services (Cathy Allen)*
- 10.1e *Approve Rosemont High School Field Trip to Sandy, Utah November 28 to December 2, 2018 (Dr. Iris Taylor and Chad Sweitzer)*
- 10.1f *Approve Update to Board Bylaw 9270 Conflict-of-Interest (Lisa Allen and Raoul Bozio)*
- 10.1g *Approve Sacramento New Technology High School 2018-19 Single Plan for Student Achievement (Vincent Harris and Cathy Morrison)*
- 10.1h *Approve Board Policy (BP) 5141.52 Suicide Prevention (Victoria Flores)*
- 10.1i *Approve Resolution No. 3044 Board Stipends (Jessie Ryan)*
- 10.1j *Approve Minutes of the October 18, 2018 Board of Education Meeting (Jorge A. Aguilar)*

11.0 COMMUNICATIONS

- | | | |
|-----------|--|--------------------------------------|
| 7:47 p.m. | 11.1 <i>Employee Organization Reports:</i> | Information
3 minutes each |
| | <ul style="list-style-type: none"> ▪ SCTA ▪ SEIU ▪ TCS ▪ Teamsters ▪ UPE | |
| 8:02 p.m. | 11.2 <i>District Parent Advisory Committees:</i> | Information
3 minutes each |
| | <ul style="list-style-type: none"> ▪ Community Advisory Committee ▪ District English Learner Advisory Committee ▪ Local Control Accountability Plan/Parent Advisory Committee | |
| 8:11 p.m. | 11.3 <i>Superintendent’s Report (Jorge A. Aguilar)</i> | Information
5 minutes |
| 8:16 p.m. | 11.4 <i>President’s Report (Jessie Ryan)</i> | Information
5 minutes |
| 8:21p.m. | 11.5 <i>Student Member Report (Rachel Halbo)</i> | Information
5 minutes |



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 8.1

Meeting Date: November 1, 2018

Subject: **Public Hearing for Resolution No. 3043 Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Provide a Public Hearing on Resolution No. 3043, which Conveys Utility Easement Entitlements to the Sacramento Municipal Utilities District (SMUD) for Transportation Services.

Background/Rationale: The District is developing its Transportation Services facility and SMUD has jurisdiction over the electrical distribution facilities to serve Transportation Services. SMUD requires a utility easement to provide electrical services to Transportation Services.

Pursuant to Education Code 17557, the District adopted Resolution No. 3041 at its October 18, 2018, Board of Education Meeting. Resolution No. 3041, declared the District's intention to convey certain District property located at 7050 San Joaquin St, Sacramento, CA 95820, to SMUD for a utility easement.

Pursuant to Education Code 17558, copies of the adopted Resolution No. 3041 are posted in three public places within the District and a Notice of Public hearing was published in the Sacramento Bee on October 25, 2018.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Notice of Public Hearing
2. Executive Summary

Estimated Time of Presentation: N/A

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
Compliance with Education Code Article 15 [17556-17561] Dedication of Real Property

NOTICE OF PUBLIC HEARING

The Sacramento City Unified School District hereby gives notice that a
Public Hearing will be held as follows:

Topic of Hearing:

**Resolution No. 3043: Resolution to Convey Utility Easement Entitlements to the Sacramento
Municipal Utilities District for Transportation Services**

Copies of this resolution may be inspected at:

**Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824**

**SCUSD Transportation Office
3101 Redding Ave
Sacramento, CA 95820**

**SCUSD Maintenance Office
425 1st Ave
Sacramento, CA 95818**

The Sacramento City Unified School District Governing Board will consider adoption of a
Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities
District for the Central Kitchen

HEARING DATE: Thursday, November 1, 2018

TIME: 6:00 p.m.

LOCATION: Serna Educational Center
5735 47th Avenue
Sacramento, CA 95824

FOR ADDITIONAL INFORMATION CONTACT: SCUSD Facilities Support Services Department
(916) 643-9233

Board of Education Executive Summary

Facilities Support Services

Public Hearing for Resolution No. 3043 Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services
November 1, 2018



I. Overview/History of Department or Program

The District is currently in the construction phase for its Transportation Services project, located at 7050 San Joaquin St, Sacramento, CA. During this phase, the District is working with local jurisdictions to provide necessary infrastructure. The Sacramento Municipal Utilities District (SMUD), has jurisdiction over the electrical distribution facilities that will serve Transportation Services. SMUD requires a utility easement for it to provide electrical services to this facility.

To initiate the process for a utility easement, Education Code 17557 specifies that the District provide a resolution of its intention to dedicate real property. At the October 18, 2018 Board of Education Meeting, the Governing Board adopted Resolution No. 3041 which declared the District's intention to convey District property located at 7050 San Joaquin St, Sacramento, CA 95820, to SMUD for a utility easement.

Thereafter, Pursuant to Education Code 17558, copies of Resolution No. 3041 were posted in three public places within the District and a Notice of Public Hearing was published in the Sacramento Bee on October 25, 2018.

II. Driving Governance:

Education Code Article 15 §17556-17561

III. Budget:

N/A

IV. Goals, Objectives and Measures:

Convey Utility Easement Entitlements to SMUD to provide electrical services to Transportation Services.

V. Major Initiatives:

N/A

VI. Results:

The Transportation Services facility upon completion will have adequate electrical services provided by SMUD to run its operations.

VII. Lessons Learned/Next Steps:

Adopt Resolution No. 3043, which conveys Utility Easement Entitlements to SMUD for Transportation Services.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

Meeting Date: November 1, 2018

Subject: College Eligibility Letter Initiative

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Continuous Improvement and Accountability

Recommendation: Receive update on college eligibility letter project and how it is benefiting students in our district.

Background/Rationale: This presentation serves as an update on the college eligibility letter initiative and the efforts taking place to encourage students applying to colleges and universities that match their academic profile. The college eligibility letter project is one example of the many benefits to students of the district's innovative partnership with U.C. Merced and other higher education institutions.

Financial Considerations: \$23,000

LCAP Goal(s): College, Career and Life Ready Graduates

Documents Attached:

1. Executive Summary

Estimated Time of Presentation: 10 minutes

Submitted by: Vincent Harris, Chief Continuous Improvement and Accountability

Christina Espinosa, Guidance and Counseling

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Continuous Improvement and Accountability

College Letter Eligibility Initiative

November 1, 2018



I. Overview/History of Department or Program

Sacramento City Unified School District's (SCUSD) Equity, Access, and Social Justice Guiding Principle is to ensure every student has an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. This report serves as an update on the college eligibility letters that were mailed to every eligible 12th grade student attending a Sacramento City Unified High School which is approximately 3,300.

The college eligibility packets that students received were customized to each student's academic profile which was made up of a combination of grades, SAT/ACT scores and general college/university admission requirements. The college/university match is driven by profiles of Sacramento City Unified alumni who have attended those universities in prior years. The goal of the initiative is to ensure that students are aware of their CSU/UC options based on their academic profile. While the profile does not guarantee admission, we believe it provides valuable information for students and their families to consider during the college admissions process.

Over the past couple of months, the SCUSD Guidance and Counseling team has been working with various SCUSD departments to ensure that they are familiar with the content of the college eligibility letters in an effort to better prepare and anticipate questions from students and families. SCUSD's Youth Development team is also using their student led podcast platform to remind students of the college eligibility packets and are encouraging students to seek out their Counselor(s) should any questions arise. SCUSD's communication department has been actively engaged in promoting the project via a variety of multimedia platforms. This initiative has generated productive conversations around how to more proactively share this type of content in earlier grade levels so that 12th grade students enter their seniors more empowered and prepared for the college application cycle. This feedback will be used as we continue to build on the grade level services Counselors provide students.

II. Driving Governance:

The overarching governance is the Equity, Access and Social Justice Guiding principle which states that *all students will have an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options.*

III. Budget:

The overall budget was \$23,000. The expenses include the cost of envelopes, printing and postage.

IV. Goals, Objectives and Measures:

The impact of the college eligibility packet project will be measured by seeing an increase in the total number of students who ultimately apply to a college/university that matches their academic profile. The data will be accessed via the recently signed MOU with the local institutions of higher education (i.e., Los Rios Community College District, California State University, Sacramento, University of California, Davis, and University of California, Merced).

Board of Education Executive Summary

Continuous Improvement and Accountability

College Letter Eligibility Initiative

November 1, 2018



V. Major Initiatives:

This initiative fits within the district's overall college going efforts.

VI. Results:

This year we plan to measure the outcomes of this initiative across a focused range of indicators which are summarized below:

Articulated Measures of Success

- Number of unduplicated 12th grade students who applied to a CSU or a UC Campus corresponding to their CSU/UC eligibility match profile
- Number and percentage of 12th grade students identified for CSU Group A and applied to a campus in that grouping
- Number and percentage of 12th grade students identified for CSU Group B and applied to a campus in that grouping
- Number and percentage of 12th grade students identified for CSU Group C and applied to a campus in that grouping
- Number and percentage of 12th grade students identified for UC Group A and applied to a campus in that grouping
- Number and percentage of 12th grade students identified for UC Group B and applied to a campus in that grouping
- Number and percentage of 12th grade students identified for UC Group C and applied to a campus in that grouping

VII. Lessons Learned/Next Steps:

- There is a recognized need for additional professional learning for Counselors to have more intentional conversations with students around college "fit" vs. college "match"
- Higher education partners can directly support us in this work. We are currently collaborating with California State University, Sacramento's Dean of Counseling to develop training modules regarding this particular topic and others.
- Youth voice can play a key role in this work. We are currently in the process of working with the Youth Development Department to explore some student led college going campaigns.
- College eligibility starts in elementary school. It is important to incorporate this information into earlier grade levels to increase the college match pipeline.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.2

Meeting Date: November 1, 2018

Subject: Bullying Prevention and Intervention Overview

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Student Support and Health Services (SSHS) Department

Recommendation: Receive information on the district's bullying prevention and intervention efforts and how they are benefitting students. October was Bullying Prevention Month.

Background/Rationale: Sacramento City Unified School District seeks to establish a safe physical, emotional, caring, and inclusive environment, where students feel connected and where effective teaching and learning can take place. All bullying behavior, including verbal, physical, emotional, and cyber bullying should be addressed and this presentation provides the Board with an update on the work being done in this area.

Financial Considerations: None.

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment"

Documents Attached:

1. Executive Summary

Estimated Time of Presentation: 10 minutes

Submitted by: Victoria Flores, Director of Student Supports & Health Services
Jessica Wharton, Bullying Prevention Specialist II

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Student Support and Health Services (SSHS) Department

Bullying Prevention and Intervention Overview

November 1, 2018



Student Support & Health Services (SSHS)

I. Overview/History of Department or Program

SCUSD was one of the first school districts in the region to tackle the important issue of bullying by the convening of a Bullying Prevention Task Force in the 2010-2011 school year. More than 100 school and community leaders came together to analyze the issue at every level and make recommendations. SCUSD was also an area leader by implementing Board Policy and Administrative Regulations to specifically address bullying in 2011. SCUSD is still one of the few districts in the area that have a full-time person dedicated to this issue. Last year, more than 600 administrators, school staff, students, parents, and community members attended a bullying prevention trainings. This does not include the high level of bullying prevention consultations and mediations that occur on a daily basis (see Results section below). SCUSD has also developed a variety of mechanisms to report bullying, including web-based forms and an anonymous reporting hotline. Our system-wide approach to prevent bullying works collaboratively with social-emotional learning (SEL), giving students and adults the tools to become aware of their behavior, how it affects others and the ability to monitor their words and actions. Our goal is to make tolerance, patience, kindness, and empathy the standard in our schools for both adults and students.

II. Driving Governance:

The Anti-Bullying Board Policy 5145.4 strives to provide an orderly, caring and nondiscriminatory learning environment, and specifically prohibits acts of harassment or bullying, with a focus on protecting students who are bullied based on their actual or perceived sexual orientation and gender identity/gender expression, as well as race, ethnicity, nationality, gender, disability, and religion.

Another driving force for bullying prevention is the district's LCAP goal of encouraging "Safe, Emotionally Healthy and Engaged Students."

III. Budget:

For the 2018/19 school year, the annual budget only covers the Bullying Prevention Specialist II position, which is approximately \$138,000. Funding is only through Title I, Medi-Cal, and Sacramento County Office of Education (SCOE) grant funding.

IV. Goals, Objectives and Measures:

The extent, complexity, and hidden nature of bullying calls for a bold and comprehensive approach; therefore, our goal is to provide comprehensive programs that target the entire school community, including administrators, school staff, parents, and students. The approach includes three distinct components: a school-wide component focused on training and awareness (tier 1); a classroom component focusing on reinforcing school-wide rules and building social-emotional skills (tier 2); and an intervention component for students who are frequent targets or perpetrators of bullying (tier 3).

Board of Education Executive Summary

Student Support and Health Services (SSHS) Department

Bullying Prevention and Intervention Overview

November 1, 2018



Student Support & Health Services (SSHS)

V. Major Initiatives:

- **Provide outreach and training to administrators, school staff, parents, community members, and other select groups**
 - Bullying Prevention Specialist and other district staff provide bullying prevention trainings to various stakeholders each year.
- **Implement bullying prevention programs at schools**
 - Bullying Prevention Specialist educates, trains, and offers evidence-based programs to district sites, in conjunction with Social Emotional Learning (SEL) and Positive Behavioral Interventions & Supports (PBIS), and other initiatives that support positive school climate.
- **Coordinate the reporting process and address reports**
 - Bullying Prevention Specialist coordinates the reporting processes for bullying and addresses all reports submitted.
 - Business processes are being created around the coordination with other departments (e.g. Behavior Hearing Office, Safe Schools).
- **Provide consultations and mediations for schools**
 - Bullying Prevention Specialist provides consultations to administrators and offers mediations.
- **Track and Collect Data**
 - Bullying Prevention Specialist tracks and collects data on bullying reports that are submitted. All reports will be entered into Infinite Campus.
 - Data will be reviewed and monitored on an ongoing basis.
- **Collaborate with SCUSD departments and community partners**
 - Bullying Prevention Specialist collaborates with other SCUSD departments and community partners to provide education, awareness, training, and outreach to schools, parents, and students.
- **Chair the School Climate Collaborative**
 - Bullying Prevention Specialist chairs the School Climate Collaborative, which is comprised of district staff, community partners, teachers, and students.

VI. Results:

In 2017/18:

- 630 school staff, parents, and community members were trained in bullying prevention.
- 54 number of schools utilized an evidenced-based program.
- 165 reports of suspected bullying
- 607 consultations with administrators, school staff, and parents/guardians
- 56 in-person mediations



Student Support & Health Services (SSHS)

Several community partners provided services to school sites, including, but not limited to:

- Asian Pacific American Advocates (OCA)
- District Attorney's Office (iSMART)
- Sacramento Police Department (SROs)
- Cops and Clergy
- Federal Bureau of Investigation (FBI)
- McGeorge School of Law
- Health Education Council
- Sacramento Children's Home (eVIBE)
- Teen S Team (UnBully-Able-We)
- Committee for Children
- Special Team of Role Models (STORM)

VII. Lessons Learned/Next Steps:

- Continue training for administrators, school staff, and parents throughout the year.
- Outreach to more schools regarding best practices in bullying prevention.
- Continue to engage more partners for collaboration on bullying prevention efforts for at-risk populations.
- Continue developing data-tracking system and business processes



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.3

Meeting Date: November 1, 2018

Subject: Student Achievement Presentation Smarter Balanced Assessment Consortium (SBAC)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office & Continuous Improvement and Accountability

Recommendation: Receive testing results and information on the 2018 California Assessment of Student Performance and Progress (CAASPP) Data Review.

Background/Rationale: In 2010, the California State Board of Education adopted the Common Core State Standards (CCSS) for mathematics and English Language Arts (ELA), a more rigorous set of academic content standards with a focus on college and career readiness. In 2015, the CCSS-aligned Smarter Balanced (SBAC) assessments in English Language Arts and Mathematics were first administered as part of the California Assessment of Student Performance and Progress (CAASPP) to students in grades 3-8, and 11. With the completion of the fourth year of testing in 2018, this report includes a four-year comparison and the most recent results.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates

Documents Attached:

1. Executive Summary

Estimated Time of Presentation: 10 minutes

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Vincent Harris, Chief Continuous Improvement and Accountability

Approved by: Jorge A. Aguilar, Superintendent



I. Overview of the CAASPP Data Review

In 2010, the California State Board of Education adopted the Common Core State Standards (CCSS) for mathematics and English Language Arts (ELA), a more rigorous set of academic content standards with a focus on college and career readiness. In 2015, the CCSS-aligned Smarter Balanced (SBAC) assessments in English Language Arts and Mathematics were first administered as part of the California Assessment of Student Performance and Progress (CAASPP) to students in grades 3-8, and 11. With the completion of the fourth year of testing in 2018, this report includes a four-year comparison and the most recent results.

The SBAC assessments are computer-adaptive tests with items represented in multiple formats, including selected and open-ended response, which require students to explain and justify their thinking. The SBAC results inform parents, staff, and the Board of Education of students' progress toward readiness for success in college, career, and life beyond graduation. This report includes results from the 2017-18 administration, and it includes comparative results to the State, Sacramento County, neighboring districts, and prior year results. Results are disaggregated by grade level, race/ethnicity, specific Asian race, and program participation.

However, performance on SBAC is only one data point or indicator of our Balanced Accountability Framework for measuring progress with preparing students to be college and career ready. Other indicators that will be reviewed include cohort graduation rate, A-G completion, Early Assessment of Progress, Advance Placement course taking and exam performance, and ACT and SAT performance.

II. Driving Governance

The district's Equity, Access, and Social Justice Guiding Principle, calls for all students to be given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. Vital to actualizing this principle is supporting and challenging all students to actively engage in rigorous and relevant curriculum that prepares them for college, career, and a fulfilling life, regardless of zip code, race/ethnicity, (dis)ability, language proficiency, and life circumstance. Our goal is for all schools to hold students to the highest academic expectations, which is also evident in the district's Local Control Accountability Plan (LCAP) goal one's focus of increasing the percent of students who are on track to graduate college and career ready and the Local Educational Agency (LEA) plan which is designed to enable schools to substantially assist students to meet academic standards.

III. Budget

N/A



IV. Goals, Objectives and Measures

SCUSD is fully committed to using multiple measures to assess the quality and effectiveness of our actions and services to successfully accomplish the goals outlined in our Guiding Principle, Strategic Plan, LCAP, and LEA Plan.

V. Major Initiatives

The district has instituted a multi-dimensional approach to the implementation of the CA CCSS standards and has identified five key levers for impacting student achievement. These levers include a focus on: a) staff capacity building, b) instructional materials and pedagogy, c) assessment for learning, d) communications and stakeholder engagement, and e) technology infrastructure. Below we describe the major strategies and actions for each lever.

Staff Capacity Building

The district recognizes that capacity building and professional learning is needed for a wide range of staff members in order for the implementation of CCSS ELA and math to have maximum impact on student achievement. Thus, staff capacity building has included professional learning for an array of staff members including administrators, teachers, instructional aides, and district staff.

Leadership Capacity Building

SCUSD's capacity building for principals has occurred primarily through the monthly principals' meeting structure. During the 2017-18 school year, site administrators grew their capacity to engage in disciplined inquiry and data analysis using the practices of Improvement Science. The sessions were led by the Instructional Assistant Superintendents and senior leadership staff and focused on areas such as grade level readiness, English Learner redesignation, Graduation, and UC/CSU A-G completion. In addition, 60 school site administrators took part in ongoing professional learning regarding how to effectively organize and work with teachers during weekly Collaborative Time.

For the 2018-19 school year principals are applying improvement science practices and the SCUSD Cycle of continuous improvement to at least one of their SPSA goals for the 2019-20 school year. This work is happening during monthly principals meetings, and during follow up meetings led by the IAS's.

Also during this school year, we are facilitating regular principal meetings focused on the implementation of the new ELA/ELD instructional materials. These meetings focus on what principals need to know as instructional leaders at their sites.

Teacher Capacity Building/Professional Learning

The Academic Office continues to provide a variety of professional learning opportunities to support teachers with standards implementation. This includes professional learning sessions during the summer which have been focused on the new ELA/ELD instructional materials, and



the work of the district's training specialists. SCUSD currently employs a cadre of math (10), ELA/ELD (9), Science (2) and SEL (4) training specialists. The training specialists provide coaching and feedback, conduct demonstration lessons, and work with teachers on lesson/unit and assessment planning. In addition, all teachers are provided the opportunity to collaborate with their colleagues during the early release day on Thursdays called Collaborative Time. This designated period affords teachers time to learn more about the standards, design lessons, examine student work, and address implications for teaching. Our training specialists have been supporting teachers with the implementation of

- High quality texts, tasks and questions,
- Academic discourse
- Formative assessment processes
- The integration of social emotional learning.
- Fostering a growth mindset
- Understanding the inner workings and impact of implicit bias

We are being very intentional to foster a team approach to teacher capacity building, by aligning the efforts of training specialists with principals and our Instructional Assistant Superintendents. This is an example of the four tenets working together; curriculum and instruction, professional learning, supervision and evaluation, logistics and operations. Teams of teachers supported by a training specialist work with the principal and their IAS's to answer the following three questions:

- a. What is the team trying to accomplish? (Goals)
- b. How will the team know if a change is an improvement? (Evidence/measures of success)
- c. What changes might the site/ teachers introduce and why?

Support Staff Capacity Building

The district recognizes the critical role of support staff and has intentionally designed professional learning sessions to build their capacity to assist in implementation of the CCSS. The Academic Office conducts a professional learning series for instructional aides which concentrate on specific strategies they can employ to assist students in meeting the demands of the CCSS. The Academic Office continues to collaborate with the Expanded Learning team to provide after school providers with professional learning to support the academic achievement of our students.

Instructional Materials and Pedagogy

To support teachers with standards implementation, the district has developed CCSS aligned curriculum maps for ELA and Math. The curriculum maps specify supports for English Learners, Students with Disabilities, struggling students, as well as students identified for GATE services. They also include links to digital resources such as sample tasks, lessons/units, and



videos of effective instruction. To support math CCSS implementation, the district has adopted instructional materials for math (Grades K-Calculus) and most recently for ELA/ELD (Grades K-12). In grades K-12 we are providing school based professional learning focused on the implementation of the new ELA/ELD materials. In grades K-6 this is in the form of modules.

Assessment for Learning

The advent of the CCSS ELA and math require that assessment practices change from a sole emphasis on multiple choice assessment items to those that allow greater insight into student thinking. Establishing a comprehensive assessment system to assess student progress in an on-going manner is an area for growth in SCUSD. The district will continue to work to shift the district's assessment practices to include system-wide common assessments to be administered at key points throughout the school year and to build capacity in analyzing and using data to inform continuous improvement of instruction.

Communications and Stakeholder Engagement

The district has taken great strides to deepen stakeholder awareness and knowledge about the CCSS and the Academic Office will continue to host workshops to inform parents/guardians and community partners of the educational changes resulting from the CCSS and NGSS standards implementation. To maximize the effort, the Academic Office is collaborating with the Family and Community Empowerment Office to conduct workshops during the Parent Leadership Pathway and the Parent Information Exchange (PIE) sessions. In addition, the district will continue to conduct CCSS and NGSS presentations to the various parent advisory groups. The district has also developed a user-friendly parent/family webpage which offers a productive flow of information to keep stakeholders abreast of district resources for teachers, leaders, and parents. Posted on the webpage are the locally developed CCSS parent guides for math and ELA that include a description of what students will learn in in each grade, activities that parents can do at home to support their child's learning, and a snapshot of the new assessments.

Technology Infrastructure

The district has made the development of its technology infrastructure another key lever in its CCSS implementation. The Academic Office is working closely with Technology Services on the integration of technology to accelerate student learning. A primary emphasis of the work has been the implementation of Technology embedded resources in the new ELA, ELD Curriculum materials and the use of G-Suite (formerly Google Apps for Educators) system-wide. Through professional learning, teachers are learning how to utilize technology to enhance collaboration and personalized learning and for instruction that facilitates Academic Discourse. Teachers are also exploring Apps and resources to engage students in more rigorous academic tasks in various content areas.



VI. Results

With the fourth year of data from state assessments and standardized measures to assess student progress towards meeting the CCSS, the district's performance indicates there is still a great deal of room for improvement. High level takeaways from the data include:

- Sacramento City's overall percentage of students scoring met/exceeded in ELA and Math only grew slightly year over year from 39% to 40% for English Language Arts and 31% to 32% for Math
- For SBAC ELA, there was an increase in the number of students who exceeded or met standards in 2017-18:
 - Grades 3, 4, and 5
 - Students who are Asian Indian, Cambodian, Chinese, Filipino, Hmong, Laotian, White, and students who have Two or More Races
 - Students who received Special Education services
- For SBAC Math, there was an increase in the number of students who exceeded or met standards in 2017-18:
 - Grades 3, 4, 5, and 6
 - Students who are American Indian, Asian Indian, Cambodian, Chinese, Filipino, White, and students who have Two or More Races
 - Students who received Special Education services and students who were socioeconomically disadvantaged
- Students participating in Special Education in SCUSD have shown significant growth in their met/exceeded percentages, and are now greater than Sacramento County in both ELA and Math and now equal to California's percentage for ELA and exceeding California's percentage in Math.
- Significant subgroup gaps remain in both ELA and Math
 - In ELA, 22% of African American students scored met/exceeded versus 63% of white students
 - In Math, 13% of African American students scored met/exceeded versus 53% of white students
 - English Learner, Foster Youth, Special Education and Homeless students scored no higher than 20% of students who met/exceeded in either ELA or Math

VII. Lessons Learned/Next Steps

The district has learned many lessons since initial implementation of the CCSS. Key lessons learned are outlined below:

- Ongoing data collection and analysis from common formative assessments are critical for monitoring student progress and for providing responsive interventions to students
- There are no shortcuts to deep learning and changed instructional practice.



- The shifts in instruction required by the CCSS ELA and math are a major cultural change and require time, continuous learning, and collaboration.
- An infrastructure of support is vital for both students and adults.
- Implementing the CCSS ELA and math requires commitment from all layers of the system. A team approach utilizing each of the four tenets (Curriculum and Instruction, Professional Learning, Supervision and Evaluation, Logistics and Operations) is most effective. This includes aligning the work of principals, IAS's, teachers and training specialists to provide job embedded ongoing professional learning to teams of teachers.
-

Next steps in the district's standards implementation include the following:

- Continue to improve the professional learning for staff
- Continue to provide professional learning on the implementation of the new ELA/ELD instructional materials.
- Focus our job embedded professional learning on equitable outcomes diverse student populations, specifically our traditionally underserved students.
- Revise ELA curriculum maps to align to the new adoption and continue to update the math curriculum maps including growing the bank of electronic resources within to include videos of effective practice, text resources, and sample lessons/units and assessment practices.
- Expand the district's parent/stakeholders communication and engagement strategies
- Use data to develop a multi-tiered system of supports to provide academic supports for all learners.
- Continue to align the work of our curriculum and instruction department and our Instructional Assistant Superintendents.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1a

Meeting Date: November 1, 2018

Subject: Approval of Grants, Entitlements, and Other Income Agreements
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale: None

Financial Considerations: See attached.

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Operational Excellence

Documents Attached:

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Approval of Declared Surplus Materials and Equipment

Estimated Time of Presentation: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

Approved by: Jorge A. Aguilar, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<u>YOUTH DEVELOPMENT</u>		
The California Endowment A19-00040	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received in 2017/18	\$50,000 No Match
<p>10/15/18 – 10/14/19: Promoting Healthy School Environments grant will serve our Men's and Women's Leadership Academy students in healthy behaviors for change in school attendance, behavior and connectedness. 300 students will be served during the 2018-2019 school year at McClatchy, Health Professions, Hiram Johnson, Rosemont, American Legion, West Campus, Will C. Wood, Sam Brannan, Woodbine, Harkness and Pacific. Objectives of the grant include:</p> <ol style="list-style-type: none"> 1. Improve overall health outcomes for students and parents by helping them stay on-track for graduation and lower chronic absences <ul style="list-style-type: none"> • Completion and training in the Health and Nutrition Curriculum • Increase in school attendance rates by 10% for young men & women participating in the MWLA • Decrease absences and suspensions by 10% for young men & women participating in the MWLA • Increase in school connectedness for young men & women participating in the MWLA as measured through pre-post assessments. • At least 10 MWLA youth will receive additional intensive supports in counseling, mental health, health insurance enrollment etc. • At least 15 young men & women participating in the MWLA will increase their participation in school and district leadership opportunities as measured by sign-in sheets and teacher/district verification 2. Explore the expansion of the Women's Leadership Academy (WLA) <ul style="list-style-type: none"> • Develop a small learning community of WLA teachers • Present the Women's Leadership Academy to the SCUSD School Board for support • Explore curriculum for the WLA 3. Formalize the role of the MWLA Youth Council as an advisory/leadership group equipped to advocate for boys of color within schools, district and local government. <ul style="list-style-type: none"> • At least two young men & women will be selected for the MWLA Youth Council stipend positions • MWLA Youth Council will present to SCUSD Board to highlight work of MWLA • MWLA Youth Council member will attend BHC youth engagement action team meetings 		

EXPENDITURE AND OTHER AGREEMENTS

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<u>JOHN SLOAT ELEMENTARY</u>		
Conditions for Learning SA19-00156	<p>9/1/18 – 6/30/19: Support John Sloat Elementary educators in aligning to the district's strategic plan, 21st century skills, and Standards-Based Project Based Learning through on-site training and in-class support.</p> <ul style="list-style-type: none"> • Instructional Practices Coaching (Structuring Interaction, Reciprocal Teaching, Formative Assessment and Differentiation) • Development and Implementation of Standards Based Units of Study and Project Based Learning 	\$105,000 Title I Funds

TECHNOLOGY SERVICES

Follett School Solutions SA19-00260	1/1/19 – 12/31/19: Destiny Library Manager and Destiny Resource Manager annual software maintenance and support, including TitlePeek online service licenses used by sites to manage and provide access to library materials and to track and manage the district's collection of textbooks.	\$95,893 General Funds
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APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

<u>ITEM</u>	<u>SITE/DEPARTMENT</u>	<u>TOTAL VALUE</u>	<u>DISPOSAL METHOD</u>
Monitors, Computers, Printers, Televisions, and VCRs	David Lubin Elementary	\$0.00	Salvage

THE CALIFORNIA ENDOWMENT
PROGRAM SUPPORT GRANT AGREEMENT

Sacramento City Unified School District

EIN 946002491

Grant Number 20193025

This Program Support Grant Agreement (“Agreement”), upon execution on behalf of Grantee in the spaces provided for signature, will evidence Grantee’s agreement with and commitment to The California Endowment (“The Endowment”) as follows:

I. GRANTEE’S STATUS

This grant is specifically conditioned upon Grantee’s status as an eligible grantee of The Endowment in accordance with this Section. Grantee warrants and represents that it is one of the following: (a) a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), and is not a private foundation as defined in Section 509(a) of the Code, (b) a governmental unit referred to in Section 170(c)(1) of the Code, or (c) a college or university that is an agency or instrumentality of a government or political subdivision of a government, or owned or operated by the same, within the meaning of Section 511(a)(2)(B) of the Code. If grantee is a Section 501(c)(3) organization described in (a), Grantee has provided The Endowment with a copy of IRS determination letter(s) evidencing its status as an eligible grantee and Grantee warrants and represents that such determination letter(s) are currently in full force and effect. Regardless of Grantee’s current tax status, Grantee will notify The Endowment immediately of any actual or proposed change in tax status.

II. PURPOSE OF GRANT

To improve the long term health and educational outcomes for K-12 students in Sacramento by promoting preventative health measures, improving social and emotional skills, and developing youth leadership and advocacy skills.

This grant is made only for the specific charitable purposes described in this Agreement. The grant funds, which includes any interest earned on the funds, may not be used for any other purpose without prior written approval from The Endowment.

III. EXPECTED OUTCOMES OF GRANT

1. Create systemic mechanisms to identify, case manage and serve children with special health care needs and strengthen mechanisms for school partnerships with our community health providers to support students:

- a). Convene at least three Collaborative for Student Health meetings;
- b). Following the Draft Recommendations established by the group, create a draft job description for a Sacramento City Unified School District (SCUSD) Health Coordinator to take to the SCUSD Cabinet;

c). Define and establish district goals for student health as well as an accountability plan for these goals.

2. Improve overall health outcomes for students and parents by helping them stay on-track for graduation and lower chronic absences through our efforts with the White House Success Mentors Initiative and the Campaign for Black Male Achievement:

- a). Completion and training in the National CARES Mentoring program through Campaign for Black Male Achievement;
- b). Increase in school attendance rates by 10% for young men and women participating in the Men's and Women's Leadership Academy (MWLA);
- c). Decrease absences and suspensions by 10% for young men and women participating in the MWLA;
- d). Increase in school connectedness for young men and women participating in the MWLA as measured through pre-post assessments;
- e). At least 10 MWLA youth will receive additional intensive supports in counseling and healing strategies;
- f). At least 10 young men and women participating in the MWLA will increase their participation in school and district leadership opportunities as measured by sign-in sheets and teacher/district verification and program development by the Architects of Hope, SCUSD teachers and Campaign for Black Male Achievement partnership.

3. Develop the expansion of the Women's Leadership Academy (WLA):

- a). Develop a small learning community of WLA teachers (5);
- b). Continue to develop the Girl Inspired conference through the leadership of the WLA Youth Council;
- c). Develop curriculum for the WLA through college and career, history and legacy, health and nutrition, developing critical consciousness, good decision making, etc.

4. Formalize the role of the MWLA Youth Council as an advisory/leadership group equipped to advocate for boys & girls of color within schools, district and local government:

- a). At least two young men and two young women will be selected for the MWLA Youth Council stipend positions;
- b). MWLA Youth Council will present to SCUSD Board to highlight work of MWLA through community and civic engagement, as well as a newly developed MWLA podcast entitled: "We DREAM-The Podcast.";
- c). MWLA Youth Council member will attend Building Health Communities (BHC) youth engagement action team meetings.

5. Build self-management, self-awareness, and relationship-building skills in community members and staff working in BHC schools:

- a). Five staff members at five BHC school sites will complete quarterly trainings in Health and Healing Strategies from Pacific, Will C. Wood, John Still, Hiram Johnson, Father Keith B. Kenny;
- b). Up to 20 community members will complete a two-hour training in Health and Healing Strategies. Teachers, counselors, 2 afterschool staff, and 3 Assistant

Superintendents who directly supervise schools. The goal this year is to be more intentional about reaching out to our parents and community partners

IV. AMOUNT OF GRANT

\$50,000.00, payable as follows.

\$50,000 upon receipt of signed Award Agreement.

First payment is contingent upon receipt of this original signed Agreement. Subsequent payments are contingent upon compliance with this Agreement, including timely receipt of progress reports, as outlined in the Terms and Conditions of Grant Section.

V. PERIOD OF GRANT

Grant funds are to be applied to expenses incurred for the period from October 15, 2018 to October 14, 2019, unless otherwise agreed upon in writing by The Endowment.

VI. TERMS AND CONDITIONS OF GRANT

Grantee agrees that the grant is subject to the following conditions:

A. Expenditure of Grant Funds.

1. Use of Funds. Grantee must spend the grant funds only for the purposes described above.
2. Prohibited Uses. Grantee shall not use any of the funds from this grant in a manner inconsistent with Section 501(c)(3) of the Code, including:
 - a. carrying on propaganda, or otherwise attempting, to influence legislation, provided that this Section shall not prohibit the use of grant funds for any communication that constitutes nonpartisan analysis, study, or research, or a response to a written request for technical assistance from a government body, as defined in Section 4945 of the Code and regulations thereunder,
 - b. influencing the outcome of any specific public election,
 - c. carrying on, directly or indirectly, any voter registration drive,
 - d. inducing or encouraging violations of law or public policy, or
 - e. causing any private inurement or improper private benefit to occur.
3. Payment of Funds to Related Parties of The Endowment. No part of these grant funds shall be paid to any director, officer, or employee (or their family members) of The Endowment for any purpose.

B. Return of Funds. Grantee shall return to The Endowment any grant funds under the following conditions:

1. If The Endowment, in its reasonable discretion, determines that the Grantee has not performed in accordance with this Agreement; or

2. Any portion of the funding is not used for grant purposes.

- C. Records, Audits, Site Visits. Funds provided by The Endowment, together with any interest thereon, shall be accounted for separately in the Grantee's books and records. A systematic accounting record shall be kept by the Grantee of the receipt and disbursement of such funds. The Grantee shall retain original substantiating documents related to restricted grant expenditures and make these records available for The Endowment's review upon request. Grantee shall be responsible for maintaining adequate financial records of this grant program. The Endowment, or a designated representative, reserves the right, upon written notice, to audit Grantee's books and records relating to the expenditure of any funds provided by The Endowment as a restricted grant.
- D. Reports. Grantee shall make interim written reports to The Endowment according to the schedule set forth below. Each such written report shall describe in detail the use of the granted funds, compliance with the terms of the grant, and the progress made by the Grantee toward achieving the purposes for which the grant was made, during the period covered by such report. All such reports must be signed by an officer of the Grantee.

The schedule of due dates for such written reports is:

Final Report due: November 30, 2019

- E. Licensing and Credentials. The Grantee hereby agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities, and for its employees and all other persons engaged in work in conjunction with this grant.
- F. Management and Organizational Changes. The Grantee agrees to provide immediate written notice to The Endowment if significant changes or events occur during the term of this grant which could potentially impact the progress or outcome of the grant, including, without limitation, changes in the Grantee's management personnel or losses of funding.
- G. Public Reporting. The Grantee agrees to disseminate to the public, by using established channels of communication, pertinent information relating to the results, findings, or methods developed through this grant.
- H. Publications; License. Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements as The Endowment may establish from time to time. Grantee grants to The Endowment an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.
- I. Knowing Assumption of Obligations. Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the Code. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the Code, Grantee will promptly contact The Endowment or legal counsel.
- J. Terrorist Activity. The Grantee agrees that it will use the grant funds in compliance with all applicable anti-terrorists financing and asset control laws, regulations, rules, and executive orders, including, but not limited to the USA Patriot Act of 2001 and Executive Order 13224.

- K. Identification of The Endowment. Grantee shall ensure that The Endowment is clearly identified as a funder or supporter of Grantee in all published material relating to the subject matter of the grant. Grantee shall list The Endowment as a funder or supporter in its annual report (if any). All proposed Grantee external communications regarding The Endowment shall be submitted first to The Endowment for its review and approval.
- L. The Endowment Letterhead and Logo. Use of The Endowment letterhead or logo is prohibited without prior written consent from the Communications Department of The Endowment.
- M. Subgrantees. With regard to the selection of any subgrantees to carry out the purposes of this grant, Grantee retains full discretion and control over the selection process, acting completely independently of The Endowment. There is no agreement, written or oral, by which The Endowment may cause Grantee to choose any particular subgrantee. Grantee shall ensure that every subgrantee, if any, shall be bound by the terms and conditions of this Agreement with respect to the use of grant funds.
- N. No Agency. Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which any such product may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.
- O. No Waivers. The failure of The Endowment to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.
- P. No Further Obligations by The Endowment. This grant is made with the understanding that The Endowment has no obligation to provide other or additional support or grants to the Grantee.
- Q. Remedies. If The Endowment determines, in its reasonable discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, The Endowment may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement, and The Endowment may demand the return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to The Endowment. The Endowment may also avail itself of any other remedies available by law.
- R. Indemnification. Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless The Endowment, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, in expending or applying the grant funds, or in carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of The Endowment, its officers, directors, employees, or agents.
- S. Captions. All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.
- T. Entire Agreement; Amendments and Modifications. This Agreement constitutes the entire agreement of the parties with respect to its subject matter and supersedes any and

all prior written or oral agreements or understandings with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by both parties.

U. Governing Law. This Agreement shall be governed by, and construed and interpreted in accordance with, the laws of the State of California, applicable to contracts to be performed wholly within said state.

VII. ACCEPTANCE OF AGREEMENT

The Endowment reserves the right to withhold or suspend payments of grant funds if the Grantee fails to comply strictly with any of the terms and conditions of this Agreement or any other grant agreement between The Endowment and Grantee.

If this Agreement correctly sets forth your understanding and acceptance of the arrangements made regarding this grant, please countersign and return to The Endowment.

“THE ENDOWMENT”

“GRANTEE”

THE CALIFORNIA ENDOWMENT,
a California nonprofit public benefit corporation.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

By: 
BCA4FFD699E94C7...

By: 

Name: Anthony Iton, M.D.

Name: John Quinto

Title: Senior Vice President

Title: Chief Business Officer

Date: 10/15/2018 | 5:03 PM PDT

Date: 



Payment Form

The California Endowment issues electronic payments via an ACH credit directly to your bank account. In order to process your payment, please enter your Bank Name, nine-digit ACH Bank Routing Number and Bank Account Number in the fields below. Please note that any inaccurate information entered may result in a delayed ACH payment or payment by check.

Please note that fees of \$0.10-\$0.20 cents may be imposed by your bank for each ACH transaction. Please refer to your bank representative for details.

If you prefer not to receive payment electronically, please enter "N/A" in the fields, and The Endowment will issue a paper check that will be mailed via US post.

Grantee Organization Name	Sacramento City Unified School District
Project Title and File Number	Youth Development Support Services - Promoting Healthy School Environments 20193025
Grantee Organization Address	5735 47th Avenue, Sacramento, CA, United States, CA - 95824
Payee Organization Name	n/a
Bank Name	n/a
ACH Bank Routing Number	n/a
Bank Account Number	n/a
Confirm Bank Account Number	n/a
Name of Authorized Person Providing Banking Information	n/a
Title of Authorized Person Providing Banking Information	n/a
Phone Number for Authorized Person Providing Banking Information	n/a
Contact email address (we will send an email confirmation once the ACH is processed)	n/a

By signing this form, I confirm that the above bank information is accurate and that I authorize The California Endowment to issue an ACH credit to the above named account:



I further acknowledge that The California Endowment cannot be held liable for lost funds due to incorrect bank information provided. A funds transfer from The California Endowment's bank to a submitted incorrect bank account will require any future distributions to be in paper check form only.

Signed by:

Title:

A handwritten signature in blue ink, appearing to be "Michael", written over the signature line.

Chief Business Officer





Monitoring Form

Sacramento City Unified School District

5735 47th Avenue, Sacramento, CA, United States, CA - 95824

Project Title and File Number: Youth Development Support Services - Promoting Healthy School Environments 20193025

The California Endowment uses online submission of monitoring reports for grantees. Upon receipt of this completed form and your signed Grant Agreement, we will establish an online account for you. Only one accountholder per grant is allowed. Thereafter, you will be able to log into that account, establish a permanent password, view reporting requirements and submit reports.

Should you have any questions, please contact tcegrantreports@calendow.org

Reporting Contact – person responsible for submitting reports

Name: Marcus Strother
Title: Director, Youth Development
Phone number: 916-643-7994
Fax number: 916-399-2060
Email address: marcus-strother@scusd.edu
Organization website: <https://www.youthdevelopmentscusd.org/>

SERVICES AGREEMENT

Date: September 1, 2018 **Place:** Sacramento, California

Parties: Sacramento City Unified School District, a political subdivision of the State of California, (hereinafter referred to as the "District"); and Conditions for Learning (hereinafter referred to as "Contractor").

Recitals:

A. The District is a public school district in the County of Sacramento, State of California, and has its administrative offices located at the Serna Center, 5735 47th Avenue, Sacramento, CA 95824.

B. The District desires to engage the services of the Contractor and to have said Contractor render services on the terms and conditions provided in this Agreement.

C. California Government Code Section 53060 authorizes a public school district to contract with and employ any persons to furnish to the District, services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained, experienced and competent to perform the required services, provided such contract is approved or ratified by the governing board of the school district. Said section further authorizes the District to pay from any available funds such compensation to such persons as it deems proper for the services rendered, as set forth in the contract.

D. The Contractor is specially trained, experienced and competent to perform the services required by the District, and such services are needed on a limited basis.

In consideration of the mutual promises contained herein, the parties agree as follows:

ARTICLE 1. SERVICES.

The Contractor hereby agrees to provide to the District the services as described in Exhibit A.

ARTICLE 2. TERM.

This Agreement shall commence on September 1, 2018, and continue June 30, 2019, unless sooner terminated, as set forth in Article 10 of this Agreement, provided all services under this Agreement are performed in a manner that satisfies both the needs and reasonable expectations of the District. The determination of a satisfactory performance shall be in the sole judgment and discretion of the District in light of applicable industry standards, if applicable. The term may be extended by mutual consent of the parties on the same terms and conditions by a mutually executed addendum.

ARTICLE 3. PAYMENT.

District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement as follows:

Fee Rate: \$1,500 per day of services as may be requested by District, not to exceed a maximum of 70 days of service. District shall not pay travel and other expenses. Total fee shall not exceed One Hundred Five Thousand Dollars (\$105,000).

Payment shall be made within 30 days upon submission of periodic invoice(s) to the attention of Angela Novotny, Principal, John Sloat Elementary School, 7525 Candlewood Way, Sacramento, California 95822.

ARTICLE 4. EQUIPMENT AND FACILITIES.

District will provide Contractor with access to all needed records and materials during normal business hours upon reasonable notice. However, District shall not be responsible for nor will it be required to provide personnel to accomplish the duties and obligations of Contractor under this Agreement. Contractor will provide all other necessary equipment and facilities to render the services pursuant to this Agreement.

ARTICLE 5. WORKS FOR HIRE/COPYRIGHT/TRADEMARK/PATENT

The Contractor understands and agrees that all matters specifically produced under this Agreement that contain no intellectual property or other protected works owned by Contractor shall be works for hire and shall become the sole property of the District and cannot be used without the District's express written permission. The District shall have the right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. The Contractor consents to the use of the Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose in any medium.

As to those matters specifically produced under this Agreement that are composed of intellectual property or other protected works, Contractor must clearly identify to the District those protected elements included in the completed work. The remainder of the intellectual property of such completed works shall be deemed the sole property of the District. The completed works that include both elements of Contractor's protected works and the District's protected works, shall be subject to a mutual non-exclusive license agreement that permits either party to utilize the completed work in a manner consistent with this Agreement including the sale, use, performance and distribution of the matters, for any purpose in any medium.

ARTICLE 6. INDEPENDENT CONTRACTOR.

Contractor's relationship to the District under this Agreement shall be one of an independent contractor. The Contractor and all of their employees shall not be employees or agents of the District and are not entitled to participate in any District pension plans, retirement, health and welfare programs, or any similar programs or benefits, as a result of this Agreement.

The Contractor and their employees or agents rendering services under this agreement shall not be employees of the District for federal or state tax purposes, or for any other purpose. The Contractor acknowledges and agrees that it is the sole responsibility of the Contractor to report as income its compensation from the District and to make the requisite tax filings and payments to the appropriate federal, state, and/or local tax authorities. No part of the Contractor's compensation shall be subject to withholding by the District for the payment of social security, unemployment, or disability insurance, or any other similar state or federal tax obligation.

The Contractor agrees to defend, indemnify and hold the District harmless from any and all claims, losses, liabilities, or damages arising from any contention by a third party that an employer-employee relationship exists by reason of this Agreement.

The District assumes no liability for workers' compensation or liability for loss, damage or injury to persons or property during or relating to the performance of services under this Agreement.

ARTICLE 7. FINGERPRINTING REQUIREMENTS.

Contractor agrees that any employee it provides to the District shall be subject to the fingerprinting and TB requirements set forth in the California Education Code. Pursuant to Education Code §45125.1, Contractor shall certify in writing to the District that neither the employer nor any of its employees who are required to have their fingerprints submitted to the Department of Justice (DOJ), and who may come in contact with pupils, have been convicted of a felony as defined in §45122.1.

Contractor will provide a complete list to the District of all employees cleared by the DOJ who will provide services under this Agreement (or MOU). Contractor shall obtain subsequent arrest service from DOJ for ongoing notification regarding an individual whose fingerprints were submitted pursuant to §45125.1. Upon receipt of such a subsequent arrest notification from DOJ, Contractor shall, within 24 hours, notify the District of such a subsequent arrest notification. If an employee is disqualified from working for the District pursuant to the requirements of the California Education Code, Contractor agrees to provide a replacement employee within 15 days of receiving notification that the previous employee has been disqualified. Failure to adhere to the terms of this provision is grounds for termination of the Agreement.

ARTICLE 8. MUTUAL INDEMNIFICATION.

Each of the Parties shall defend, indemnify and hold harmless the other Party, its officers, agents and employees from any and all claims, liabilities and costs, for any damages, sickness, death, or injury to person(s) or property, including payment of reasonable attorney's fees, and including without limitation all consequential damages, from any cause whatsoever, arising directly or indirectly from or connected with the operations or services performed under this Agreement, caused in whole or in part by the negligent or intentional acts or omissions of the Parties or its agents, employees or subcontractors.

It is the intention of the Parties, where fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any damage attributable to fault of that Party. It is further understood and agreed that such indemnification will survive the termination of this Agreement.

ARTICLE 9. INSURANCE.

Prior to commencement of services and during the life of this Agreement, Contractor shall provide the District with a certificate of insurance reflecting its comprehensive general liability insurance coverage in a sum not less than \$1,000,000 per occurrence naming District as an additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory. If insurance is not kept in force during the entire term of the Agreement, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the Contractor to the District.

ARTICLE 10. TERMINATION.

The District may terminate this Agreement without cause upon giving the Contractor thirty days written notice. Notice shall be deemed given when received by Contractor, or no later than three days after the day of mailing, whichever is sooner.

The District may terminate this Agreement with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Agreement by the Contractor; (b) any act by the Contractor exposing the District to liability to others for personal injury or property damage; or (c) the Contractor confirms its insolvency or is adjudged a bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Agreement shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

ARTICLE 11. ASSIGNMENT.

This Agreement is for personal services to be performed by the Contractor. Neither this Agreement nor any duties or obligations to be performed under this Agreement shall be assigned without the prior written consent of the District, which shall not be unreasonably withheld. In the event of an assignment to which the District has consented, the assignee or his/her or its legal representative shall agree in writing with the District to personally assume, perform, and be bound by the covenants, obligations, and agreements contained in this Agreement.

ARTICLE 12. NOTICES.

Any notices, requests, demand or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid, or on the day after dispatching by Federal Express or another overnight delivery service, and properly addressed as follows:

District:	Contractor:
Sacramento City Unified School District	Conditions for Learning
PO Box 246870	3683 El Segundo Ave
Sacramento CA 95824-6870	Davis, CA 95618
Attn: Jessica Sulli, Contracts	Attn: Jason Knighton

ARTICLE 13. ENTIRE AGREEMENT.

This Agreement contains the entire agreement between the parties and supersedes all prior understanding between them with respect to the subject matter of this Agreement. There are no promises, terms, conditions or obligations, oral or written, between or among the parties relating to the subject matter of this Agreement that are not fully expressed in this Agreement. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations under this Agreement be waived, except by written instrument signed by the party to be otherwise expressly permitted in this Agreement.

ARTICLE 14. CONFLICT OF INTEREST.

The Contractor shall abide by and be subject to all applicable District policies, regulations, statutes or other laws regarding conflict of interest. Contractor shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the work is to be performed in connection with a Federal contract or grant, Contractor shall not hire any employee of the United States government to perform any service covered by this Agreement.

Contractor affirms to the best of their knowledge, there exists no actual or potential conflict of interest between Contractor's family, business or financial interest and the services provided under this Agreement. In the event of a change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

ARTICLE 15. NONDISCRIMINATION.

It is the policy of the District that in connection with all services performed under contract, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, age or marital status. Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.

ARTICLE 16. SEVERABILITY.

Should any term or provision of this Agreement be determined to be illegal or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected thereby. Each term or provision of this Agreement shall be valid and be enforced as written to the full extent permitted by law.

ARTICLE 17. RULES AND REGULATIONS.

All rules and regulations of the District's Board of Education and all federal, state and local laws, ordinance and regulations are to be strictly observed by the Contractor pursuant to this Agreement. Any rule, regulation or law required to be contained in this Agreement shall be deemed to be incorporated herein.

ARTICLE 18. APPLICABLE LAW/VENUE.

This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

ARTICLE 19. RATIFICATION BY BOARD OF EDUCATION.

This Agreement is not enforceable and is invalid unless and until it is approved and/or ratified by the governing board of the Sacramento City Unified School District, as evidenced by a motion of said board duly passed and adopted.

(Signature page follows)



Executed at Sacramento, California, on the day and year first above written.

**SACRAMENTO CITY
UNIFIED SCHOOL DISTRICT**

CONDITIONS FOR LEARNING

By: _____
John Quinto
Chief Business Officer

By: _____
Jason Knighton
Chief Executive Officer

11/1/18
Date

Date

EXHIBIT A

August 28, 2018

Conditions For Learning: A Proposal for Services

Submitted to: Angela Novotny, Principal, John Sloat Elementary and Tu Moua, Sacramento City Unified School District
Submitted by: Jason Knighton, Conditions For Learning

Conditions For Learning is an educational organization helping educators create classroom environments where students are responsible, respectful, and have a vested interest in learning and working together. Conditions For Learning will provide professional development and on-site training at John Sloat Elementary to support teachers in implementing strategies that develop engaging classroom instruction.

Vision: To position John Sloat Elementary as a vibrant center of learning and social change for students, families, and the community.

Mission: Conditions For Learning will support John Sloat Elementary educators in aligning Sacramento City Unified School District's strategic plan, 21st century skills, and Standards-Based Project Based Learning through on-site training and in-class support.

Conditions For Learning in partnership with John Sloat educators and stakeholders will:

- Support job embedded grade level curriculum planning, in-class coaching, and student work analysis through the utilization of **Professional Learning Community** collaboration practices.
- Develop instruction and curriculum in language arts, math, science and social studies that captures student interest and motivates and challenges each child-regardless of ability level – to higher achievement (Sac City Strategic Plan) – **through Units of Study and Project Based Learning**
- Support mathematics instruction through **Lesson Design/Delivery, Formative Assessment, and Differentiation**
- Develop Inventive Thinking, Adaptability, Managing Complexity and Self-Direction (21st Century Skills) – **through Structuring Interaction, and Project Based Learning**
- Support educators in developing in-class literacy interventions and supports – **through Formative Assessment - Words Their Way, Monthly Writing Samples, Literature Circles, Guided Reading, and Reciprocal Teaching**
- Promote English Language Acquisition and Development through academic vocabulary instruction and (2) authentic exhibitions/presentations – **through Units Of Study and Project Based Learning**

Dates	Description	Days/Cost	Total
September 2018-June 2019	On-site Training, Collaborative Planning, and In-class Support for: <ul style="list-style-type: none">• Instructional Practices Coaching (Structuring Interaction, Reciprocal Teaching, Formative Assessment and Differentiation)• Development and Implementation of Standards Based Units Of Study and Project Based Learning	70 days \$1,500 each	\$105,000

Respectfully submitted,

Jason Knighton
Founder & Educator
Conditions For Learning



Quote #	7366768
Issue Date	10-01-2018
Page	1
Purchase Order Number	Support renewal quote
Customer Number	0453214

Sacramento City Unif Sch Dist
5735 47th Avenue
Sacramento, CA 95824

Mail Purchase Order:
Follett School Solutions Inc
1340 Ridgeview Drive
McHenry, IL 60050
Email: FSSOrders@follett.com
FAX: 800-852-5458

Support Renewal Quotation Summary

Line No.	Item Description			Unit Price	Extension
1	Destiny Library Manager annual software maintenance and support: 67 licenses from January 1 2019 - December 31 2019			\$589.17	\$39,474.39
2	Title Peek online service: 67 licenses from January 1 2019 - December 31 2019			\$150.00	\$10,050.00
3	Destiny Resource Manager annual software maintenance and support: 76 licenses from January 1 2019 - December 31 2019			\$610.11	\$46,368.36
		Subtotal	Tax	Shipping	Total
	BILLED AND PAYABLE IN U.S. DOLLARS	\$95,892.75			\$95,892.75

Thank you for choosing Follett
We appreciate your continued business



RENEWAL QUOTE

Page	1
Quote#	7366768
Issue Date	10/01/2018
Expiration Date	12/31/2018
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

SACRAMENTO CITY UNIF SCH DIST
5735 47TH AVE
SACRAMENTO CA 95824

John

Quote Summary		Payable in USD
Quote Total		\$95,892.75

Applicable taxes are NOT included

NOTICE OF PAYMENT DUE

Mail Payment (Check)
Follett School Solutions, Inc.
91826 Collection Center Drive
Chicago, IL 60693 USA

Mail Purchase Order
Follett School Solutions, Inc.
1340 Ridgeview Drive
McHenry, IL 60050 USA
Email: FSSorders@follett.com
Fax: 800-852-5458

Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
A M WINN ELEM SCH - 0404187				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
ABRAHAM LINCOLN SCH - 0409430				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
ALBERT EINSTEIN MDL SCH - 0404188				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
ALICE BIRNEY ELEM SCH - 0404189				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
AMERICAN LEGION CONT HIGH SCH - 0404190				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
ARTHUR BENJAMIN HLTH PROF HIGH SCH - 0415436				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
BOWLING GREEN CHACON ACA - 0419311				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

RENEWAL QUOTE



Page	2
Quote#	7366768
Issue Date	10/01/2018
Expiration Date	12/31/2018
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
				Site Total
BOWLING GREEN CHARTER-MCCOY - 0404192				\$610.11
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total
				\$1,349.28
BRET HARTE ELEM SCH - 0404193				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total
				\$1,349.28
C K MCCLATCHY HIGH SCH - 0404194				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
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				\$1,349.28
CALEB GREENWOOD ELEM SCH - 0404195				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total
				\$1,349.28
CALIFORNIA MDL SCH - 0409141				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total
				\$1,349.28
CAMELLIA BASIC ELEM SCH - 0404196				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total
				\$1,349.28
CAPITAL CY SCH - 0414115				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
				Site Total
				\$610.11
CAROLINE WENZEL ELEM SCH - 0404197				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total
				\$1,349.28
CESAR CHAVEZ ELEM SCH - 0415126				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17

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RENEWAL QUOTE



Page	3
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
CROCKER RIVERSIDE ELEM SCH - 0404239				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
DAVID LUBIN ELEM SCH - 0404201				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
EARL WARREN ELEM SCH - 0404202				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
EDWARD KEMBLE ELEM SCH - 0404204				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
ELDER CREEK ELEM SCH - 0404205				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
ETHEL I BAKER ELEM SCH - 0404206				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
ETHEL PHILLIPS ELEM SCH - 0404207				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
Site Total				\$1,321.22
FATHER KEITH B KENNY ELEM SCH - 0411706				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11

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RENEWAL QUOTE



Page	4
Quote#	7212879
Issue Date	09/21/2017
Expiration Date	11/30/2017
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
FERN BACON BASIC MDL SCH - 0404208				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
G W CARVER HIGH SCH - 0415574				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
GENEVIEVE F DIDION ELEM SCH - 0407344				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
GOLDEN EMPIRE ELEM SCH - 0407436				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
H W HARKNESS ELEM SCH - 0404211				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
HIRAM W JOHNSON HIGH SCH - 0404212				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
HOLLYWOOD PARK ELEM SCH - 0404213				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/22/2017	12/31/2018	\$150.00
				Site Total \$1,321.22
HUBERT H BANCROFT ELEM SCH - 0404215				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$561.11
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/22/2017	12/31/2018	\$610.11

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RENEWAL QUOTE



Page	5
Quote#	7366768
Issue Date	10/01/2018
Expiration Date	12/31/2018
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
ISADOR COHEN ELEM SCH - 0404216				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JAMES W MARSHALL ELEM SCH - 0407343				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JOHN BIDWELL ELEM SCH - 0404219				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JOHN CABRILLO ELEM SCH - 0404220				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JOHN D SLOAT BASIC ELEM SCH - 0404221				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JOHN F KENNEDY HIGH SCH - 0404222				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JOHN H STILL K-8 SCH - 0404223				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
				Site Total \$1,349.28
JOHN MORSE THERAPEUTIC CTR - 0420841				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17

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RENEWAL QUOTE



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Quote#	7366768
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Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
JOSEPH BONNHEIM ELEM SCH - 0404224				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
K-8 SCHS - 0415622				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
KIT CARSON 7-12 SCH - 0404225				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
LEATAATA FLOYD - 0404217				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
LEONARDO DA VINCI SCH - 0411175				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
LUTHER BURBANK HIGH SCH - 0404227				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
MARK TWAIN ELEM SCH - 0404230				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
MARTIN LUTHER KING JR ELEM SCH - 0410802				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
MATSUYAMA ELEM SCH - 0411885				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17

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Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
MET SACRAMENTO HIGH SCH - 0418857				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
NEW TECHNOLOGY HIGH SCH - 0418458				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
NICHOLAS ELEM SCH - 0404231				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
O W ERLEWINE ELEM SCH - 0404232				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
OAK RIDGE ELEM SCH - 0404233				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
PACIFIC ELEM SCH - 0404234				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
PARKWAY ELEM SCH - 0404235				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
PETER BURNETT ELEM SCH - 0404236				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
PHOEBE A HEARST ELEM SCH - 0404237				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17

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Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
PONY EXPRESS ELEM SCH - 0404238				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
PROFESSIONAL LIB - 0415219				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$739.17
ROSA PARKS MDL SCH - 0404198				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
ROSEMONT HIGH SCH - 0415078				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
SACRAMENTO CITY UNIF SCH DIST - 0453214				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
SAM BRANNAN MDL SCH - 0404241				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
SCH OF ENGINEERING/SCENCE - 0404191				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
Site Total				\$610.11
SEQUOIA ELEM SCH - 0404242				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
SUCCESS ACAD K-8 - 0422170				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11

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Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
SUSAN B ANTHONY ELEM SCH - 0404203				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
SUTTER MDL SCH - 0404244				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
SUTTERVILLE ELEM SCH - 0404245				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
TAHOE ELEM SCH - 0404246				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
THEODORE JUDAH ELEM SCH - 0404247				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
WASHINGTON ELEM SCH - 0407345				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
WEST CAMPUS HIGH SCH - 0410108				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00
Site Total				\$1,349.28
WILL C WOOD MDL SCH - 0404249				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11

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Quote Details					
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00	
				Site Total	\$1,349.28
WILLIAM LAND ELEM SCH - 0404251					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17	
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00	
				Site Total	\$1,349.28
WOODBINE ELEM SCH - 0404252					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$589.17	
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2018	12/31/2019	\$610.11	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2018	12/31/2019	\$150.00	
				Site Total	\$1,349.28

End of Quote

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Follett Destiny Support Quote Number 7366768		10/1/2018		
	Customer #	Library Manager	Titlepeek	Resource Manager
SACRAMENTO CITY UNIF SCH DIST	0453214			\$610.11
AMERICAN LEGION CONT HIGH SCH	0404190			\$610.11
ARTHUR BENJAMIN HLTH PROF HIGH SCH	0415436			\$610.11
BOWLING GREEN CHACON ACA	0419311			\$610.11
CAPITAL CY SCH	0414115			\$610.11
JOSEPH BONNHEIM ELEM SCH	0404224			\$610.11
K-8 SCHS	0415622			\$610.11
MET SACRAMENTO HIGH SCH	0418857			\$610.11
NEW TECHNOLOGY HIGH SCH	0418458			\$610.11
SCH OF ENGINEERING/SCENCE	0404191			\$610.11
A M WINN ELEM SCH	0404187	\$589.17	\$150.00	\$610.11
ABRAHAM LINCOLN SCH	0409430	\$589.17	\$150.00	\$610.11
ALBERT EINSTEIN MDL SCH	0404188	\$589.17	\$150.00	\$610.11
ALICE BIRNEY ELEM SCH	0404189	\$589.17	\$150.00	\$610.11
BOWLING GREEN CHARTER-MCCOY	0404192	\$589.17	\$150.00	\$610.11
BRET HARTE ELEM SCH	0404193	\$589.17	\$150.00	\$610.11
C K MCCLATCHY HIGH SCH	0404194	\$589.17	\$150.00	\$610.11
CALEB GREENWOOD ELEM SCH	0404195	\$589.17	\$150.00	\$610.11
CALIFORNIA MDL SCH	0409141	\$589.17	\$150.00	\$610.11
CAMELLIA BASIC ELEM SCH	0404196	\$589.17	\$150.00	\$610.11
CAROLINE WENZEL ELEM SCH	0404197	\$589.17	\$150.00	\$610.11
CESAR CHAVEZ ELEM SCH	0415126	\$589.17	\$150.00	\$610.11
CROCKER RIVERSIDE ELEM SCH	0404239	\$589.17	\$150.00	\$610.11
DAVID LUBIN ELEM SCH	0404201	\$589.17	\$150.00	\$610.11
EARL WARREN ELEM SCH	0404202	\$589.17	\$150.00	\$610.11
EDWARD KEMBLE ELEM SCH	0404204	\$589.17	\$150.00	\$610.11
ELDER CREEK ELEM SCH	0404205	\$589.17	\$150.00	\$610.11
ETHEL I BAKER ELEM SCH	0404206	\$589.17	\$150.00	\$610.11
ETHEL PHILLIPS ELEM SCH	0404207	\$589.17	\$150.00	\$610.11
FATHER KEITH B KENNY ELEM SCH	0411706	\$589.17	\$150.00	\$610.11
FERN BACON BASIC MDL SCH	0404208	\$589.17	\$150.00	\$610.11
G W CARVER HIGH SCH	0415574	\$589.17	\$150.00	\$610.11
GENEVIEVE F DIDION ELEM SCH	0407344	\$589.17	\$150.00	\$610.11
GOLDEN EMPIRE ELEM SCH	0407436	\$589.17	\$150.00	\$610.11
H W HARKNESS ELEM SCH	0404211	\$589.17	\$150.00	\$610.11
HIRAM W JOHNSON HIGH SCH	0404212	\$589.17	\$150.00	\$610.11
HOLLYWOOD PARK ELEM SCH	0404213	\$589.17	\$150.00	\$610.11
HUBERT H BANCROFT ELEM SCH	0404215	\$589.17	\$150.00	\$610.11
ISADOR COHEN ELEM SCH	0404216	\$589.17	\$150.00	\$610.11
JAMES W MARSHALL ELEM SCH	0407343	\$589.17	\$150.00	\$610.11
JOHN BIDWELL ELEM SCH	0404219	\$589.17	\$150.00	\$610.11
JOHN CABRILLO ELEM SCH	0404220	\$589.17	\$150.00	\$610.11
JOHN D SLOAT BASIC ELEM SCH	0404221	\$589.17	\$150.00	\$610.11
JOHN F KENNEDY HIGH SCH	0404222	\$589.17	\$150.00	\$610.11
JOHN H STILL K-8 SCH	0404223	\$589.17	\$150.00	\$610.11
JOHN MORSE THERAPEUTIC CTR	0420841	\$589.17	\$150.00	\$610.11
KIT CARSON 7-12 SCH	0404225	\$589.17	\$150.00	\$610.11
LEATAATA FLOYD	0404217	\$589.17	\$150.00	\$610.11
LEONARDO DA VINCI SCH	0411175	\$589.17	\$150.00	\$610.11
LUTHER BURBANK HIGH SCH	0404227	\$589.17	\$150.00	\$610.11
MARK TWAIN ELEM SCH	0404230	\$589.17	\$150.00	\$610.11
MARTIN LUTHER KING JR ELEM SCH	0410802	\$589.17	\$150.00	\$610.11
MATSUYAMA ELEM SCH	0411885	\$589.17	\$150.00	\$610.11
NICHOLAS ELEM SCH	0404231	\$589.17	\$150.00	\$610.11

Follett Destiny Support Quote Number 7366768		10/1/2018		
	Customer #	Library Manager	Titlepeek	Resource Manager
O W ERLEWINE ELEM SCH	0404232	\$589.17	\$150.00	\$610.11
OAK RIDGE ELEM SCH	0404233	\$589.17	\$150.00	\$610.11
PACIFIC ELEM SCH	0404234	\$589.17	\$150.00	\$610.11
PARKWAY ELEM SCH	0404235	\$589.17	\$150.00	\$610.11
PETER BURNETT ELEM SCH	0404236	\$589.17	\$150.00	\$610.11
PHOEBE A HEARST ELEM SCH	0404237	\$589.17	\$150.00	\$610.11
PONY EXPRESS ELEM SCH	0404238	\$589.17	\$150.00	\$610.11
PROFESSIONAL LIB	0415219	\$589.17	\$150.00	
ROSA PARKS MDL SCH	0404198	\$589.17	\$160.00	\$610.11
ROSEMONT HIGH SCH	0415078	\$589.17	\$150.00	\$610.11
SAM BRANNAN MDL SCH	0404241	\$589.17	\$150.00	\$610.11
SEQUOIA ELEM SCH	0404242	\$589.17	\$150.00	\$610.11
SUCCESS ACAD K-8	0422170	\$589.17	\$150.00	\$610.11
SUSAN B ANTHONY ELEM SCH	0404203	\$589.17	\$150.00	\$610.11
SUTTER MDL SCH	0404244	\$589.17	\$150.00	\$610.11
SUTTERVILLE ELEM SCH	0404245	\$589.17	\$150.00	\$610.11
TAHOE ELEM SCH	0404246	\$589.17	\$150.00	\$610.11
THEODORE JUDAH ELEM SCH	0404247	\$589.17	\$150.00	\$610.11
WASHINGTON ELEM SCH	0407345	\$589.17	\$150.00	\$610.11
WEST CAMPUS HIGH SCH	0410108	\$589.17	\$150.00	\$610.11
WILL C WOOD MDL SCH	0404249	\$589.17	\$150.00	\$610.11
WILLIAM LAND ELEM SCH	0404251	\$589.17	\$150.00	\$610.11
WOODBINE ELEM SCH	0404252	\$589.17	\$150.00	\$610.11
Renewal Amount	\$95,892.75	\$39,474.39	\$10,050.00	\$46,368.36
Number of Sites Renewed		67 Sites	67 Sites	76 Sites



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1b

Meeting Date: November 1, 2018

Subject: Approve Personnel Transactions 11/1/18

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates and Operational Excellence

Documents Attached:

1. Certificated Personnel Transactions Dated November 1, 2018
2. Classified Personnel Transactions Dated November 1, 2018

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer

Approved by: Jorge A. Aguilar, Superintendent

Attachment 1: CERTIFICATED 11/1/2018

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
BILLMAIER	BRITTANY	E	Teacher, Elementary	NEW JOSEPH BONNHEIM	10/11/2018	5/2/2019	EMPLOY TC, 10/12-5/2/19
ESPARZA	JAVIER	B	Teacher, ROTC	JOHN F. KENNEDY HIGH SCHOOL	10/1/2018	6/30/2019	EMPLOY PROB 1 10/01/18
FERGUSON	MELISSA	B	Teacher, Elementary Spec Subj	GOLDEN EMPIRE ELEMENTARY	10/19/2018	6/30/2019	EMPLOY PROB 1 10/19/18
FERGUSON	MELISSA	B	Teacher, Elementary Spec Subj	O. W. ERLEWINE ELEMENTARY	10/19/2018	6/30/2019	EMPLOY PROB 1 10/19/18
FERGUSON	MELISSA	B	Teacher, Elementary Spec Subj	SUTTERVILLE ELEMENTARY SCHOOL	10/19/2018	6/30/2019	EMPLOY PROB 1 10/19/18
FERGUSON	MELISSA	B	Teacher, Elementary Spec Subj	THEODORE JUDAH ELEMENTARY	10/19/2018	6/30/2019	EMPLOY PROB 1 10/19/18
HAMLIN	NICOLE	A	Training Specialist	CURRICULUM & PROF DEVELOP	10/16/2018	6/30/2019	REEMPLOY PERM 10/16/18
JACKSON	DONNI	B	Teacher, Elementary Spec Subj	CESAR CHAVEZ INTERMEDIATE	10/10/2018	6/30/2019	EMPLOY PROB 1 10/10/18
LOR	SIA	B	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	10/15/2018	6/30/2019	EMPLOY PROB 1 10/15/18
PETERSON	PAUL	B	Resource Teacher, Secondary	HIRAM W. JOHNSON HIGH SCHOOL	10/5/2018	6/30/2019	EMPLOY PROB 1 10/5/18
STEWART	CINDEE	Q	Teacher, Elementary Spec Subj	REASSIGNED	7/1/2018	6/30/2019	EXT PERM LTA (B) 7/1/18
VANG	MAI SOUA	B	Teacher, Parent/Preschool Ed	CHILD DEVELOPMENT PROGRAMS	10/1/2018	6/30/2019	EMPLOY PROB 1 10/1/18
LEAVES							
BOHMAN	PATRICK	B	Assistant Principal, Middle Sc	ENGINEERING AND SCIENCES HS	10/1/2018	6/30/2019	LOA RTN (UNPD) ADMIN 10/1/18
MARTINEZ	MALIKA	0	Teacher, Elementary	JOHN D SLOAT BASIC ELEMENTARY	10/22/2018	6/30/2019	LOA ADMIN (UNPD) 10/22/18-6/30/18
WEST	ALISON	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	1/6/2019	1/12/2019	LOA (PD) FMLA/CFRA/BB 1/6/19
WEST	ALISON	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	10/14/2018	10/14/2018	LOA (PD) FMLA/CFRA/BB 10/14-20/18
WEST	ALISON	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	2/24/2019	3/2/2019	LOA (PD) FMLA/CFRA/BB 2/24-3/2/19
WEST	ALISON	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	1/13/2019	2/23/2019	LOA RTN (PD) FMLA/CFRA/BB 1/13/19
WEST	ALISON	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	10/21/2018	1/5/2019	LOA RTN (PD) FMLA/CFRA/BB 10/21/18
WEST	ALISON	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	3/3/2019	6/30/2019	LOA RTN (PD) FMLA/CFRA/BB 3/3/19
RE-ASSIGN/STATUS CHANGE							
ARMANINO	ANN	C	Teacher, Elementary	PARKWAY ELEMENTARY SCHOOL	7/26/2018	6/30/2019	STCHG TO PROB 2/SAL SCH ADJ 7/26/18
CORDIMA	NATLY	C	Teacher, Elementary	MARK TWAIN ELEMENTARY SCHOOL	6/4/2018	6/30/2018	STCHG/SAL SCH CHG 6/4/18
CROSS III	ROBERT	C	Teacher, Elementary	PETER BURNETT ELEMENTARY	8/1/2018	6/30/2019	STCHG/SAL SCH CHG 8/1/18
DAYSH	MOLLY	C	Teacher, Elementary	TAHOE ELEMENTARY SCHOOL	1/21/2018	6/30/2018	STCHG/SAL SCH CHG 1/21/18
DEThERAGE	SANDEEP	C	Teacher, Resource, Special Ed.	WILL C. WOOD MIDDLE SCHOOL	5/23/2018	6/30/2018	STCHG TO PROB2/SAL SCH ADJ 5/23/18
GUNDERSON	MARY	C	Teacher, Middle School	FERN BACON MIDDLE SCHOOL	7/1/2018	6/30/2019	STCHG 7/1/18
MORALES	VILMA	A	Teacher, Resource, Elementary	FATHER K.B. KENNY - K-8	8/30/2018	6/30/2019	REA FR TCHR, ELEM 8/30/18
PELLA	SHANNON	A	Training Specialist, High Sch	JOHN F. KENNEDY HIGH SCHOOL	9/11/2018	6/30/2019	STCHG PERM 9/11/18
PEREZ	CHRISTOPHE	C	Teacher, Spec Ed	LEONARDO da VINCI ELEMENTARY	9/12/2018	6/30/2019	STCHG/SAL SCH CHG 9/12/18
PRICE	GERALDINE	A	Teacher, Resource, Special Ed.	ROSA PARKS MIDDLE SCHOOL	8/30/2018	6/30/2019	STCHG 8/30/18
SIMMS	OLGA	Q	Asst Supt, Instr Asst Supt SIG	ACADEMIC OFFICE	8/13/2018	6/30/2019	REA/STCHG/LTA (B) 8/13/18
SUPRA	JASPAL	C	Teacher, Elementary	OAK RIDGE ELEMENTARY SCHOOL	5/23/2018	6/30/2018	STCHG TO PROB 2/ SAL SCH ADJ 5/23/18
SUTLIFF	MAGGIE	C	Teacher, Spec Ed	JOHN MORSE THERAPEUTIC	7/1/2018	6/30/2019	STCHG 7/1/18
SUTLIFF	MAGGIE	B	Teacher, Spec Ed	JOHN MORSE THERAPEUTIC	5/30/2018	6/30/2018	STCHG/SAL SCH CHG 5/30/18
SEPARATE / RESIGN / RETIRE							
HAMPTON	RODERICK	0	Teacher, Elementary	OAK RIDGE ELEMENTARY SCHOOL	7/1/2018	9/21/2018	SEP/RESIGN 9/21/18
TRANSFER							
MARTIN	BRITTANY	B	Teacher, Elementary	ELDER CREEK ELEMENTARY SCHOOL	9/24/2018	6/30/2019	TR FR E. BAKER 9/24/18

Attachment 2: CLASSIFIED 11/1/18

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/RE-EMPLOY							
ABERNATHY	TRACEY	B	Noon Duty	THEODORE JUDAH ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
AGUAYO MAGANA	RICHARD	B	Morning Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
AGUAYO MAGANA	RICHARD	B	Noon Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
ALVAREZ	ROSA	B	Noon Duty	GOLDEN EMPIRE ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
AVILES	ANA	B	Fd Sv Asst III	NUTRITION SERVICES DEPARTMENT	10/8/2018	6/30/2019	EMPLOY PROB 1 10/8/18
BAKER CASILLAS	CRISAN	B	Noon Duty	GOLDEN EMPIRE ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
BEAUCHAMP	ANASTASIA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/24/2018	6/30/2019	EMPLOY PROB 1 9/24/18
BRUMMETT	BRUCE	B	Morning Duty	H.W. HARKNESS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
BRUMMETT	BRUCE	B	Noon Duty	H.W. HARKNESS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
CASTANEDA	CHRISTOPHER	B	Morning Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
CASTANEDA	CHRISTOPHER	B	Noon Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
DAVIES	LORI	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	10/10/2018	6/30/2019	EMPLOY PROB 1 10/10/18
DAY	THERESA	B	Noon Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
DEMPSEY	CAROLINA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	10/10/2018	6/30/2019	EMPLOY PROB 1 10/10/18
GARIS	COURTNEY	B	Morning Duty	THEODORE JUDAH ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
GARIS	COURTNEY	B	Noon Duty	THEODORE JUDAH ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
GEURIN	LISA	Q	Instructional Aide	WILL C. WOOD MIDDLE SCHOOL	10/16/2018	6/30/2019	EMPLOY PROB LTA (A) 10/16/18
GONZALES FRED	JUANITA	B	Noon Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
GROZAV	VANESSA	B	Noon Duty	JOHN CABRILLO ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
HALVERSTADT	NICOLE	B	Clerk II	CAROLINE WENZEL ELEMENTARY	8/22/2018	6/30/2019	EMPLOY PROB 8/22/18
HARVEY	KYLIE	B	Inst Aid, Spec Ed	EARL WARREN ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
HESSON	JAYCEE	B	Noon Duty	A. M. WINN - K-8	10/22/2018	6/30/2019	EMPLOY PROB 10/22/18
HIGGS	CURTIS	B	Morning Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
HIGGS	CURTIS	B	Noon Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
JAGURDZIJA	AMELIA	B	Noon Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MADRIGAL	MIRIAM	B	Morning Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MADRIGAL	MIRIAM	B	Noon Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MANN	TINA	B	Noon Duty	H.W. HARKNESS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MARLEY	ANGELA	B	Noon Duty	LEONARDO da VINCI ELEMENTARY	8/30/2018	9/4/2018	EMPLOY PROB 8/30/18
McMULLIN	SHARRON	B	Morning Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
McMULLIN	SHARRON	B	Noon Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
MENDEZ PENALOZA	ADRIANA	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/15/2018	4/30/2019	REEMPLOY 39MO RR 10/15/18
MENDIOLA	RENEE	B	Morning Duty	JOHN D SLOAT BASIC ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MENDIOLA	RENEE	B	Noon Duty	JOHN D SLOAT BASIC ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MILLER	NORMAN	B	Noon Duty	JOHN CABRILLO ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MORENO	MARGARET	B	Morning Duty	JOHN CABRILLO ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
MORENO	MARGARET	B	Noon Duty	JOHN CABRILLO ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
OCHOA	GILBERTO	B	Morning Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
OCHOA	GILBERTO	B	Noon Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
POTTER	JENNIFER	B	Noon Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
RECTOR	LORALEE	B	Noon Duty	JOHN D SLOAT BASIC ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
RITCHEY	DEBRA	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/1/2018	6/30/2019	EMPLOY PROB 10/1/18
RIVAS	DANIELLE	B	Noon Duty	JAMES W MARSHALL ELEMENTARY	8/30/2018	2/28/2019	EMPLOY PROB 8/30/18
RIVAS	DANIELLE	B	Noon Duty	JAMES W MARSHALL ELEMENTARY	3/1/2019	6/30/2019	EMPLOY PROB 8/30/18
RODRIGUEZ DE CASTILLO	MARIA DE JESUS	B	Morning Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
RODRIGUEZ DE CASTILLO	MARIA DE JESUS	B	Noon Duty	BG CHACON ACADEMY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
ROJAS	PATRICIA	B	Morning Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
ROJAS	PATRICIA	B	Noon Duty	PACIFIC ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
SHIPLEY	MORGAN	B	Clerk I	EARL WARREN ELEMENTARY SCHOOL	8/17/2018	6/30/2019	EMPLOY PROB 1 8/17/18
SINGH	JASBINDAR	B	Noon Duty	GOLDEN EMPIRE ELEMENTARY	8/30/2018	8/31/2018	EMPLOY PROB 8/30/18
SINGH	JASBINDAR	B	Noon Duty	GOLDEN EMPIRE ELEMENTARY	9/1/2018	6/30/2019	EMPLOY PROB 8/30/18
STARKS	JUANDA	B	Office Technician IV	C. K. McCLATCHY HIGH SCHOOL	10/5/2018	6/30/2019	EMPLOY PROB 1 10/5/18
STOCKS	JESSICA	B	Noon Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
TALAVERA	SANDRA	B	Teacher Assistant, Bilingual	WOODBINE ELEMENTARY SCHOOL	9/27/2018	6/30/2019	EMPLOY PROB 9/27/18
TREJO	MARIAN	B	Morning Duty	ETHEL PHILLIPS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
TREJO	MARIAN	B	Noon Duty	ETHEL PHILLIPS ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 1 8/30/18
UGARTE	ESSY	B	Noon Duty	THEODORE JUDAH ELEMENTARY	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
WATSON	TABATHA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	10/15/2018	6/30/2019	EMPLOY PROB 1 10/15/18
YEN	SABRINA	B	Noon Duty	SEQUOIA ELEMENTARY SCHOOL	8/30/2018	6/30/2019	EMPLOY PROB 8/30/18
LEAVES							
CRUZ	MONICA	A	Customer Service Specialist	HUMAN RESOURCE SERVICES	1/22/2019	4/26/2019	LOA (PD) FMLA/CFRA/BB, 1/22-4/26/19
CRUZ	MONICA	A	Customer Service Specialist	HUMAN RESOURCE SERVICES	10/30/2018	1/8/2019	LOA (PD) PDL/HE, 10/30/18-1/8/19
CRUZ	MONICA	A	Customer Service Specialist	HUMAN RESOURCE SERVICES	4/27/2019	6/30/2019	LOA RTN (PD) FMLA/CFRA/BB, 4/27/19
CRUZ	MONICA	A	Customer Service Specialist	HUMAN RESOURCE SERVICES	1/9/2019	1/21/2019	LOA RTN (PD) PDL/HE, 1/9/19
GARCIA	MARIA	A	Instructional Aide	A.WARREN McCLASKEY ADULT	11/2/2018	6/30/2019	LOA EXT (UNPD) PARENTAL 7/1-6/30/19
JOHNSON	EBONY	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	8/30/2018	11/5/2018	LOA (PD) HE, 8/30-11/5/18
RE-ASSIGN/STATUS CHANGE							
ALEXANDER	YOLANDA	A	Custodian	ROSEMONT HIGH SCHOOL	10/2/2018	6/30/2019	REA/STCHG TO PERM 10/2/18
CROSS	MARTHA	A	Bus Attendant	TRANSPORTATION SERVICES	10/16/2018	6/30/2019	STCHG PERM 10/16/18
DUDLEY	DANNY	A	Bus Driver	TRANSPORTATION SERVICES	10/8/2018	6/30/2019	STCHG PERM 10/8/18
KESSLER	MICHAEL	A	Bus Driver	TRANSPORTATION SERVICES	10/11/2018	6/30/2019	STCHG PERM 10/11/18
LEVINGSTON	TERRY	A	Bus Driver	TRANSPORTATION SERVICES	10/8/2018	6/30/2019	STCHG PERM 10/8/18
MANNING II	REGINALD	A	Bus Driver	TRANSPORTATION SERVICES	10/1/2018	6/30/2019	STCHG 10/1/18
MARLEY	ANGELA	B	Noon Duty	LEONARDO da VINCI ELEMENTARY	9/5/2018	6/30/2019	STCHG 9/5/18
MCGOLDRICK	AMY	Q	Inst Aid, Spec Ed	SUTTER MIDDLE SCHOOL	10/15/2018	1/7/2019	STCHG/LTA/TR 10/15/18-1/7/19
MINOR	OLIVIA	A	Bus Driver	TRANSPORTATION SERVICES	10/1/2018	6/30/2019	STCHG 10/1/18
MURPHY	JACKIE	A	Bus Driver	TRANSPORTATION SERVICES	10/1/2018	6/30/2019	STCHG 10/1/18
NGUYEN	BINH	A	Bus Driver	TRANSPORTATION SERVICES	10/4/2018	5/31/2019	STCHG 10/4/18
NGUYEN	HUY	A	Bus Driver	TRANSPORTATION SERVICES	10/1/2018	6/30/2019	STCHG 10/1/18
NGUYEN	LINDA	A	Bus Driver	TRANSPORTATION SERVICES	10/12/2018	6/30/2019	STCHG 10/12/18
PRICE URIBE	ELIZABETH	A	Bus Driver	TRANSPORTATION SERVICES	10/15/2018	6/30/2019	STCHG 10/15/18
RODRIGUEZ	ELIZABETH	A	Bus Driver	TRANSPORTATION SERVICES	10/8/2018	6/30/2019	STCHG 10/8/18
SAECHAO	NAI	A	Bus Driver	TRANSPORTATION SERVICES	10/2/2018	6/30/2019	STCHG 10/2/18
SALAUN	KATHY	B	Bus Driver	TRANSPORTATION SERVICES	10/8/2018	6/30/2019	STCHG 10/8/18
SAMUDIO	DIOSCELINA	A	Bus Driver	TRANSPORTATION SERVICES	10/11/2018	4/30/2019	STCHG 10/11/18
WADE-CHADWICK	DOMINIQUE	A	Bus Driver	TRANSPORTATION SERVICES	10/4/2018	6/30/2019	STCHG 10/4/18
SEPARATE / RESIGN / RETIRE							
BACA	MARIO	B	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	7/1/2018	10/1/2018	SEP/TERM 10/1/18
CASTANEDA	ENRIQUETA	A	Custodian	CESAR CHAVEZ INTERMEDIATE	8/30/2018	9/12/2018	SEP/RESIGN 9/12/18
DELGADO MONROY	GREISY	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	3/1/2018	6/15/2018	SEP/PL 6/15/18
HARRISON	TANYA	A	Instructional Aide	PETER BURNETT ELEMENTARY	7/1/2018	9/21/2018	SEP/RESIGN 9/21/18
LASKAVAYA	TAISIYA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2018	10/8/2018	SEP/RESIGN 10/8/18
MC EVILLY	BRIAN	A	Plumber	FACILITIES MAINTENANCE	7/1/2018	1/7/2019	SEP/RETIRE 1/7/19
RAGLE	PAULA	A	Office Tchncn II	SPECIAL EDUCATION DEPARTMENT	7/1/2018	12/20/2018	SEP/RETIRE 12/20/18
RAMIREZ	WILLIAM	A	Bus Driver	TRANSPORTATION SERVICES	7/1/2018	10/31/2018	SEP/RESIGN 10/31/18
SALAMANCA	VANIKKA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	8/30/2018	9/24/2018	SEP/TERM 9/24/18
STERN-LAUN	JANET	A	Warehouse Records Clerk	DISTRIBUTION SERVICES	7/1/2018	10/3/2018	SEP/RETIRE 10/3/18
TRAN	BACHMAI	A	Fd Sv Asst III	NUTRITION SERVICES DEPARTMENT	7/1/2018	12/28/2018	SEP/RETIRE 12/28/18
TRUJILLO	JESUSA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	9/28/2018	SEP/RESIGN 9/28/18
VASQUEZ-ROSALES	ZOILA	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	10/1/2018	SEP/TERM 10/1/18
WATERS	CARLITA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2018	10/11/2018	SEP/RESIGN 10/11/18
TRANSFER							
SMITH	DAWN	A	Inst Aid, Spec Ed	HOLLYWOOD PARK ELEMENTARY	10/15/2018	6/30/2019	TR TO HOLLYWOOD PARK, 10/15/18



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1c

Meeting Date: November 1, 2018

Subject: Approve Developer Fees Report for Fiscal Year Ending June 30, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Review and approve the Annual Developer Fees Report for Fiscal Year Ending June 30, 2018.

Background/Rationale: Sections 66001 and 66006 of the Government Code require that the School District provide to the public information on developer fees received from new residential and commercial/industrial development to mitigate the impact of public improvement on the school facilities of the School District.

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Annual Developer Fees Report for the Fiscal Year Ending June 30, 2018

Estimated Time of Presentation: 10 Minutes

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

ANNUAL DEVELOPER FEE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2018

I. OVERVIEW/HISTORY:

Sacramento City Unified School District ("School District") currently collects statutory school fees or "Developer Fees" pursuant to Education Code Section 17620 *et seq.* and Government Code Section 65995 *et seq.* Government Code Sections 66001 and 66006 require the School District provide to the public information on Developer Fees received from new residential and commercial/industrial development to mitigate the impact of public improvements on the school facilities of the School District ("Reportable Fees").

Per the Government Code, the School District is required to provide the following information on Reportable Fees for the prior fiscal year:

1. Amount of fees collected
2. Amount of interest earned
3. Amounts spent on projects to accommodate additional enrollment from new residential and commercial/industrial development

Additionally, the School District is required to identify the following:

1. The proposed purposes to which Reportable Fees may be spent
2. The Reasonable Relationship between the Reportable Fees and the purpose to which they are to be spent
3. The funding sources and expected funding availability date for school facilities projects for which Reportable Fees are required

The following Annual Report for fiscal year ending June 30, 2018, includes the information and proposed findings the School District intends to review and adopt in accordance with Government Code Sections 66001 and 66006.

II. Annual Report for Fiscal Year Ending June 30, 2018:

In accordance with Government Code Section 66006(b)(1) and (2), the School District hereby presents the following information for fiscal year 2017/2018 (i.e. July 1, 2017 through June 30, 2018) with regard to the annual Reportable Fees:

A. Description of the Type of Reportable Fees in the Account or Sub-account(s) of the School District

The Reportable Fees of the School District for fiscal year 2017/2018 consist of Developer Fees. The School District collected Developer Fees from new residential and commercial/industrial development in the amounts noted below.

B. Amount of the Reportable Fees

The Developer Fees rates for fiscal year 2017/2018 were as follows:

- \$3.36 per square foot of assessable space for residential development constructed within the School District; and
- \$0.54 per square foot of covered and enclosed space for commercial/industrial development; and
- \$0.26 per square foot of covered and enclosed space for retail self-storage development

All above fees were adopted by the Board on October 15, 2015, by Resolution No. 2857 based on the "Developer Fee Justification Report" dated September 8, 2015.

C. Developer Fees Revenue/Expenditure Actuals for Fiscal Year Ending June 30, 2018

Below summarizes the beginning and ending balances, the amount of Reportable Fees collected and interest earned, additional refunds/revenues, and total expenditures during fiscal year 2017/2018.

Sacramento City Unified School District
 Developer Fees Revenue/Expenditure Actuals
 for Fiscal Year Ending June 30, 2018

6/30/2018

Beginning Fund Balance	<u><u>\$ 9,644,267.22</u></u>		
REVENUE			
Developer Fees Collected	\$ 4,758,306.71		
Educational Revenue Augmentation Fund (City and County Redevelopment)	\$ 1,748,062.22		
Interest Earned	\$ 147,220.00		
All Other Local Revenue	\$ (154,507.50)		
All Other Local Revenue (City and County Redevelopment)	\$ -		
2017-18 Total Revenue	<u><u>\$ 6,499,081.43</u></u>		
TOTAL AVAILABLE REVENUE	<u><u>\$ 16,143,348.65</u></u>		
EXPENDITURES			
<u>Site</u>	<u>Purpose</u>	<u>Type</u>	
Success Academy	Classroom furniture	Instructional	\$ 3,882.58
William Land	Additional Classroom furniture and technology	Instructional	\$ 7,204.65
Leataata Floyd	Floyd Farms survey	Administrative	\$ 12,100.00
District Operations	Consulting for Fee Justification Report	Administrative	\$ 1,462.79
District Operations	Lease Revenue Bonds Debt Service	Administrative	\$ 1,130,374.00
Project Green (City and County Redevelopment)	Project Green awarded projects expenses	Instructional	<u><u>\$ 324,383.32</u></u>
TOTAL EXPENDITURES			<u><u>\$ 1,479,407.34</u></u>
2017-18 Available Ending Fund Balance			<u><u>\$ 14,663,941.31</u></u>

D. Identification of Each Improvement Funded with Reportable Fees and the Expenditure Amount, Including the Total Percentage of the Cost of Each Project of the School District that was Funded with Reportable Fees, for fiscal year 2017/2018.

The School District expensed \$324,383.32 on site projects.

- Albert Einstein Eco-Landscaping \$36,840.71 100%
- AM Winn Eco-Landscaping \$4,871.25 100%
- AM Winn Outdoor Learning Center \$110,554.00 100%
- American Legion Outdoor Learning Center \$2,700.00 5%
- Caleb Greenwood Irrigation \$69,170.36 100%
- Matusyama Water Saving Bathroom Upgrades \$46,347.00 100%
- Nicholas Water Saving Bathroom Upgrades \$34,401.00 100%
- Pacific Water Saving Bathroom Upgrades \$19,499.00 100%

E. Identification of an Approximate Date by Which the Construction of Project(s) of the School District will Commence if the School District Determines that Sufficient Funds have been Collected to Complete Financing on an Incomplete Project of the School District, as Identified in Paragraph (2) of Subdivision (A) of Section 66001, and the Project of the School District Remains Incomplete

The School District determined that it will have sufficient funds to continue or begin construction of the following projects in fiscal year 2018/2019:

- Floyd Farms

F. Description of each Interfund Transfer or Loan Made from the Account or Sub-Account(s), Including Project(s) of the School District on which the Transferred or Loaned Reportable Fees will be Expended, and, in the Case of an Interfund Loan, the Date on Which the Loan will be Repaid, and the Rate of Interest that the Account or Sub-Account(s) will Receive on the Loan

No transfers or loans of Reportable Fees were made in fiscal year 2017/2018.

G. The Amount of Refunds made or Revenues Allocated for Other Purposes if the Administrative Costs of Refunding Unexpended Revenues Exceed the Amount to be Refunded

\$945,669.19 in refunds of Reportable Fees were made pursuant to Government Code Section 66001(e) in fiscal year 2017/2018.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1d

Meeting Date: November 1, 2018

Subject: **Approve Resolution No. 3043: Resolution to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Facilities Support Services

Recommendation: Subsequent to Public Hearing Item 8.1, approve Resolution No. 3043, which conveys utility easement entitlements to the Sacramento Municipal Utilities District (SMUD) for Transportation Services construction project.

Background/Rationale: The District is developing Transportation Services and SMUD has jurisdiction over the electrical distribution facilities to serve Transportation Services. SMUD requires a utility easement to provide electrical services to Transportation Services.

Pursuant to Education Code 17557, the District adopted Resolution No. 3041 at its October 18, 2018, Board of Education Meeting. Resolution No. 3041, declared the District's intention to convey certain District property located at 7050 San Joaquin St, Sacramento, CA 95820, to SMUD for a utility easement.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Resolution No. 3043

Estimated Time of Presentation: N/A

Submitted by: Cathy Allen, Chief Operations Officer

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3043

**RESOLUTION TO CONVEY UTILITY EASEMENT ENTITLEMENTS
TO THE SACRAMENTO MUNICIPAL UTILITIES DISTRICT
FOR TRANSPORTATION SERVICES**

WHEREAS, the Sacramento City Unified School District (“District”) is in the process of developing its Transportation Services located at 7050 San Joaquin St, in the City of Sacramento; and

WHEREAS, the Sacramento Municipal Utilities District (“SMUD”) has jurisdiction regarding distribution facilities and requirements to serve the Transportation Services (collectively, “facilities”); and

WHEREAS, SMUD requires a utility easement and related entitlements and requirements for the facilities; and

WHEREAS, on October 18, 2018, the Board of Education adopted Resolution No. 3041, declaring its intention to convey utility easement entitlements with related facilities to SMUD and providing notice of a public hearing for adoption of this Resolution to convey such entitlements; and

WHEREAS, the SMUD facilities are necessary to support the Transportation Services.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct.
2. Adopts this Resolution conveying utility easement entitlements with related facilities to SMUD for the District’s Transportation Services located at 7050 San Joaquin St, Sacramento, CA.
3. Authorizes the Superintendent, or his designee, to review and execute any and all easement entitlements with related facilities, including agreements and plans, to SMUD as necessary to carry out the purpose of this Resolution.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 1st day of November, 2018, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1e

Meeting Date: November 1, 2018

Subject: Approve Rosemont High School Field Trip to Sandy, Utah November 28 to December 2, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Rosemont High School Field Trip to Sandy, Utah from November 28 to December 2, 2018.

Background/Rationale: On November 28, 2018 a group of four students, one parent chaperone, one staff and one adult chaperone from Rosemont High School will travel via private vehicle to Sandy, Utah to participate in the Alta Silver and Black Invitational Tournament at Alta High School in Sandy, Utah.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Chad Sweitzer, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
 (USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name Rosemont High School Date 11/28/2018 to 12/2/2018
 Teacher's Name Stephen Goldberg Room # _____ Telephone # (916) 712-0782
 Fax # _____

Field Trip Destination Alta High School, Sandy, Utah

Local-50 mile radius (bus/walking) Local-50 mile radius (driver led trips) Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)

Overnight Out-of-State/Country Involving Swimming or Wading Unusual Activities
 See Attached Map/Directions

Route _____
 Educational nature of field trip/excursion Alta Silver and Black Invitational

Depart Date 11/28/18 Time 8:00 am/pm Return Date 12/02/18 Time 8:00 am/pm

TRANSPORTATION will be provided by: Walking School Bus - contact Transportation Field Trip Office
 Charter Bus Company (certified): Yes No - Check with Field Trip Office
 Private Vehicle/Parent Driver/Faculty Driver - Complete Volunteer Personal Automobile Use Form for each vehicle and driver, must have fingerprint clearance (check with Human Resources for fingerprint clearances)
 Public Transportation Train Commercial Airline Other: _____

Funding Source SUDL Financial Assistance Available? Yes No

Number of students participating: 4

Adult Chaperones/Drivers: DRIVER DRIVER

1) <u>Mark Hernandez</u> <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) <u>Laura Nielsen</u> <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Teachers and Staff Attending:

1) <u>Stephen Goldberg</u> <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	2) _____ <input type="checkbox"/> yes <input type="checkbox"/> no
3) _____ <input type="checkbox"/> yes <input type="checkbox"/> no	4) _____ <input type="checkbox"/> yes <input type="checkbox"/> no

Principal Approval [Signature] Date 10/2/18

Risk Management Approval (Unusual Activities) [Signature] Date 10/5/18

Segment Administrator Approval [Signature] Date 10-2-18

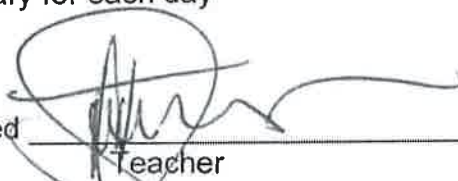
Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (school or charter bus): (50-mile radius) - Submit to Principal for approval. Maintain all documents at site and forward a copy to Segment Administrator.
2. Local Trip: (50-mile radius: driver led, walking trip) - Submit driver led trips to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Submit walking trips to Principal for approval then forward to Segment Administrator for approval 2 weeks prior to trip.
3. Out-of-Town: (beyond 50-mile radius) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
4. Overnight Trip: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
5. Trip Involving Swimming or Wading: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip.
6. Trip Involving Unusual Activities (Water sports or high risk activities such as rafting, snorkeling, rock climbing, skiing, etc.) - Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. This may require Special Event Liability Insurance.
7. Out-of-State/Country: Submit to Principal for approval then forward to Segment Administrator for approval 6 weeks prior to trip. Must have Superintendent, Board of Education and Risk Management approval prior to trip. Segment Administrator will place field trip item on Board Agenda. Trips not submitted to Segment Administrator 6 weeks prior to trip will be considered automatically rejected by the Board of Education.
8. Approved forms will be returned by Segment Administrator. Maintain a copy of all forms at site for 2 years.

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
 TRAVEL REQUEST**


School Name Rosemont High School Date 11/28/18 / to / 12/2/18
 Teacher's Name Stephen Goldberg Room # Telephone # (916) 712-0782
 Field Trip Destination Alta High School, Sandy, Utah
 Reason for travel Speech and Debate

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed  _____
 Teacher

Approvals:

 _____ 10/2/18
 Principal Date

 _____ 10/5/18
 Risk Management Dept. Date

 _____ 10/2/18
 Segment Administrator Date

 _____ 12/5/18
 Superintendent Date

_____/_____/_____
 Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

REQ # _____

Request to Attend: <input checked="" type="checkbox"/> Conference/Workshop <input checked="" type="checkbox"/> Business Meeting	Purpose for Attending: <input checked="" type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned
--	--

School/Department Rosemont High School Date 9/30/2018

Date(s) of Event 11/28/2018-12/2/2018 Location Alta High School, Sandy, Utah

Event Title (attach brochure) Alta Silver and Black Tournament

Purpose* Debate Tournament

*(what value does this activity give students, attendees, staff, department/site or community?)
 How does this travel align with the District's strategic plan? Development of extracurricular programming

How will this activity/event be used and shared? Competition in Policy Debate

Name of Attendee(s) <small>(attach sheet for additional attendees)</small>	Position	Substitute (Y/N)* *	No. of Days Required	Budget Code <small>(for substitute)</small>
<u>Mark A. Hernandez Sr.</u>	<u>Executive Director, SUDL</u>	<u>No</u>	<u> </u>	
		No		
		No		
		No		
		No		

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770** Additional Attendees Attached

Approvals:

<u><i>Robert Richard</i></u>	<u>11/2/18</u>
Principal/Department Head Signature & Print Name	Date
<u><i>[Signature]</i></u>	<u>10-2-18</u>
Cabinet Level or Designee Signature	Date
<u><i>[Signature]</i></u>	<u>10/2/18</u>
Chief Business Officer Signature	Date
<u><i>[Signature]</i></u>	<u>10/5/18</u>
Superintendent or Designee Signature	Date

District cost for all attendees (estimate)

Registration Fee *** 0

Meals included? No

B L D

Lodging 0

Transportation 0

Meals 0

Other 0

TOTAL 0

Categorical Budget Code(s): _____ \$ 0

General Fund/Unrestricted \$ 0

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

	Requisition #	Dollar Amount
Registration Fee	_____	_____
Hotel	_____	_____
Airfare ****	_____	_____
Car Rental ****	_____	_____



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1f

Meeting Date: November 1, 2018

Subject: Approve Update to Board Bylaw (BB) 9270 Conflict-of-Interest

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading Action Anticipated
- Conference/Action
- Action
- Public Hearing

Division: Legal Services

Recommendation: Adopt revisions to BB 9270 Conflict-of-Interest.

Background/Rationale: The Political Reform Act requires every local government agency to review and revise if necessary, its conflict-of-interest bylaw biennially. As required, by October 1, 2018, the District submitted to the County Board of Supervisors a notice indicating that an amendment to the Bylaws and Appendix is necessary. After a review of Board Bylaw 9270, it is apparent that updates are needed in order to align it with the District's changes to positions and overall organizational structure.

Financial Considerations: None

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Red-lined version of BB 9270
2. Clean version of BB 9270

Estimated Time of Presentation: N/A

Submitted by: Raoul Bozio, In-House Counsel

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Bylaw

Conflict-Of-Interest

BB 9270

Board Bylaws

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict-of-interest and, as necessary, shall abstain from participating in the decision.

Conflict-of-Interest Code

The district's conflict-of-interest code shall be comprised of the terms of the 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with an Appendix specifying designated positions and the specific types of disclosure category required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict-of-interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body. (Government Code 87306.5)

When a change in the district's conflict-of-interest code is necessitated by changed circumstances, such as the creation of new designated positions, amendments or revisions, the changed code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the district's conflict-of-interest code, the Superintendent or designee shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and ~~the Superintendent designated employees~~ shall annually file a Statement of Economic Interest/Form 700 electronically with the Sacramento County Clerk of the Board Office (COB) in accordance with the disclosure categories specified in the district's conflict-of-interest code. Other designated employees will file internally within the District. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500) A newly elected or appointed Board member or a newly hired employee

in a designated position shall, within 30 days, file an Assuming Office statement covering the 12 months prior to the date the assuming office or position date. ~~These statements~~ of Board members and the Superintendent shall be available through the Sacramento County Clerk of the Board Office for public inspection and reproduction. (Government Code 81008)

Upon receiving the statements from other -designated employees, the district shall make and retain copies ~~and shall forward the originals to the appropriate county agency.~~

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following: (Government Code 1091.5)

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which s/he is a member, on the same terms and conditions as if he/she were not a member of the Board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of a public agency if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the district and its Board and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the governmental

entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records

8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Disqualification for Board Members Who Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict-of-interest and immediately prior to the consideration of the matter, do all of the following:

1. Publicly identify the financial interest that gives rise to the conflict or potential conflict-of-interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. (Government Code 87105)
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. This Board member shall not be counted toward achieving a quorum while the item is discussed. (Government Code 87105; 2 CCR Section 18702.5)
3. Leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. (Government Code 87105)

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during the consent calendar. (2 CCR Section 18702.5)

A Board member who has recused himself/herself from participating in a matter may speak on the matter during the time that the general public speaks on the matter. The Board member shall recuse himself/herself from voting on the matter and leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public. (Government Code 87105; 2 CCR 18702.5)

If the Board's decision is made during closed session, the public identification may be made orally during the open session before the Board goes into closed session and shall be limited to a declaration that his/her recusal is because of a conflict-of-interest pursuant to Government Code 87100. The Board member shall not be present when the decision is considered in closed session or knowingly obtain or review a recording or any other non-public information regarding the Board's decision. (2 CCR 18702.5)

(cf. 3430 - Investing)

Incompatible Activities

Board members or employees shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district or with the employee's position in the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Non-school Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730. The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals

on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

APPENDIX

DESIGNATED POSITIONS/DISCLOSURE CATEGORIES

Category 1

Persons occupying the following positions are designated employees in Category 1:

Members of the Board of Education

Superintendent

Deputy Superintendent

Chief Academic Officer

Chief Business Officer

Chief Communications Officer

Chief Human Resources Officer

Chief Operations Officer

~~Chief Strategy Officer~~ Chief Continuous Improvement and Accountability Officer

Chief Information Officer

Designated persons in this category must report:

a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests shall include any leasehold, beneficial or ownership interest or option to acquire such interest in real property;

b. Investments or business positions in or income from sources which:

(1) Are engaged in the acquisition or disposal of real property within the district;

(2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district; or

(3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

Category 2

Persons occupying the following positions are designated employees in Category 2:

Deputy Superintendent's Office

~~Area Assistant Superintendent~~

~~Assistant Superintendent of Equity~~ Assistant Superintendent of Student Support Services

~~Director, Integrated Support Services~~

Director, Enrollment ~~Center~~ Center and Attendance Center

Director, ~~Student Hearing and Placement~~ Student Services and Alternative Education

Director, Strategy and Innovation ~~Office~~

~~Director Innovative Schools~~

Director, Youth Development

Director, Behavior and Re-Entry

~~Director, Social and Emotional Learning~~

~~Manager, Legal Services~~ In-House Counsel, Legal Services

~~Director, Safe Schools~~

~~Director, Executive Community~~

~~Director, Student Support & Health Services~~

~~Director, State and Federal Programs~~

~~Manager, Matriculation and Orientation Center~~

~~Manager, Policy and Governance~~

Academic Office

Assistant Superintendent, Curriculum and Instruction

~~Instructional Assistant Superintendents~~

Director, ~~Child Development~~ Early Learning

Director, Multilingual Literacy

Director, Special Education

~~Director, State and Federal Programs~~
Director, Adult Education
Director, College/Career Readiness
~~Director, Teacher and Leadership Development~~
Director, School Improvement, Innovation and Development
Director, Innovative Schools and Charter Oversight
Director, Social and Emotional Learning
Manager, Adult Education Skills Center

Business Services

Director, Accounting Services
Director, Budget Services
Director, Compensation and Benefits
Manager, Purchasing

Human Resource Services

Assistant Superintendent, Labor Relations
Director, Employee Relations
Director, Human Resource Services

Operations

Facilities Support Services

Director, Facilities Maintenance and Resource Management
Director, Facilities and Management Operations
Director, Distribution Services
Director, Nutrition Services
Manager, GIS/Facilities
Manager/Specialist, Nutrition Services
Manager, Facilities Projects
Manager, Energy (Prop 39)
Manager, Operations and Security Services
Manager, Facilities Maintenance

~~Strategy and Innovation~~Continuous Improvement and Accountability

Director, Guidance and Counseling
Director, Analytics
Director, Master Schedule
~~Director, Strategy and Innovation~~
~~Director, Innovative Schools~~

Technology Services

Director, Student and Data Systems
Manager, Network Communications and Technology Services
Manager, Data Programmer

Communications

Manager, Community Engagement
Manager, Communications Officer

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs; or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis, as recommended by General Counsel to the Superintendent and the Board of Trustees. The determination shall be written and include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict-of-interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation
- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party

- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict-of-interest code. (2 CCR 18701)

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

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41015 Investments

FAMILY CODE

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1125-1129 Incompatible activities

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82033 Definition, interest in real property

82034 Definition, investment

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87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

89506 Ethics; travel

91000-91014 Enforcement

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18750.1-18756 Conflict of interest codes

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89 Ops.Cal.Atty.Gen. 217 (2006)

86 Ops.Cal.Atty.Gen. 138(2003)

85 Ops.Cal.Atty.Gen. 60 (2002)

82 Ops.Cal.Atty.Gen. 83 (1999)

81 Ops.Cal.Atty.Gen. 327 (1998)

80 Ops.Cal.Atty.Gen. 320 (1997)

69 Ops.Cal.Atty.Gen. 255 (1986)

68 Ops.Cal.Atty.Gen. 171 (1985)

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revised: December 10, 2009

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revised: December 20, 2012

revised: December 18, 2014

revised: December 8, 2016

Sacramento City USD

Board Bylaw

Conflict-Of-Interest

BB 9270

Board Bylaws

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict-of-interest and, as necessary, shall abstain from participating in the decision.

Conflict-of-Interest Code

The district's conflict-of-interest code shall be comprised of the terms of the 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with an Appendix specifying designated positions and the specific types of disclosure category required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict-of-interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body. (Government Code 87306.5)

When a change in the district's conflict-of-interest code is necessitated by changed circumstances, such as the creation of new designated positions, amendments or revisions, the changed code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the district's conflict-of-interest code, the Superintendent or designee shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and the Superintendent shall annually file a Statement of Economic Interest/Form 700 electronically with the Sacramento County Clerk of the Board Office (COB) in accordance with the disclosure categories specified in the district's conflict-of-interest code. Other designated employees will file internally within the District. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500) A newly elected or appointed Board member or a newly hired employee in a designated position shall,

within 30 days, file an Assuming Office statement covering the 12 months prior to the date the assuming office or position date. The statements of Board members and the Superintendent shall be available through the Sacramento County Clerk of the Board Office for public inspection and reproduction. (Government Code 81008)

Upon receiving the statements from other designated employees, the district shall make and retain copies.

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following: (Government Code 1091.5)

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which s/he is a member, on the same terms and conditions as if he/she were not a member of the Board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of a public agency if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the district and its Board and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the governmental

entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records

8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Disqualification for Board Members Who Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict-of-interest and immediately prior to the consideration of the matter, do all of the following:

1. Publicly identify the financial interest that gives rise to the conflict or potential conflict-of-interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. (Government Code 87105)
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. This Board member shall not be counted toward achieving a quorum while the item is discussed. (Government Code 87105; 2 CCR Section 18702.5)
3. Leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. (Government Code 87105)

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during the consent calendar. (2 CCR Section 18702.5)

A Board member who has recused himself/herself from participating in a matter may speak on the matter during the time that the general public speaks on the matter. The Board member shall recuse himself/herself from voting on the matter and leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public. (Government Code 87105; 2 CCR 18702.5)

If the Board's decision is made during closed session, the public identification may be made orally during the open session before the Board goes into closed session and shall be limited to a declaration that his/her recusal is because of a conflict-of-interest pursuant to Government Code 87100. The Board member shall not be present when the decision is considered in closed session or knowingly obtain or review a recording or any other non-public information regarding the Board's decision. (2 CCR 18702.5)

(cf. 3430 - Investing)

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Board members or employees shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district or with the employee's position in the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Non-school Employment)

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Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730. The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals

on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506.

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Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches
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APPENDIX

DESIGNATED POSITIONS/DISCLOSURE CATEGORIES

Category 1

Persons occupying the following positions are designated employees in Category 1:

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Superintendent

Deputy Superintendent

Chief Academic Officer

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Chief Communications Officer

Chief Human Resources Officer

Chief Operations Officer

Chief Continuous Improvement and Accountability Officer Chief Information Officer

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within

two miles of district boundaries or of any land owned or used by the district. Such interests shall include any leasehold, beneficial or ownership interest or option to acquire such interest in real property;

b. Investments or business positions in or income from sources which:

(1) Are engaged in the acquisition or disposal of real property within the district;

(2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district; or

(3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

Category 2

Persons occupying the following positions are designated employees in Category 2:

Deputy Superintendent's Office

Assistant Superintendent Student Support Services
Director, Enrollment and Attendance Center
Director, Student Services and Alternative Education
Director, Strategy and Innovation
Director, Youth Development
Director, Behavior and Re-Entry
In-House Counsel
Legal Services Director
Safe Schools Director
Executive Community Director
Student Support & Health Services Director
State and Federal Programs Manager
Matriculation and Orientation Center Manager
Policy and Governance

Academic Office

Assistant Superintendent, Curriculum and Instruction
Instructional Assistant Superintendents
Director, Early Learning
Director, Multilingual Literacy
Director, Special Education
Director, Adult Education
Director, College/Career Readiness

Director, School Improvement, Innovation and Development
Director, Innovative Schools and Charter Oversight
Director, Social and Emotional Learning
Manager, Adult Education Skills Center

Business Services

Director, Accounting Services
Director, Budget Services
Director, Compensation and Benefits
Manager, Purchasing

Human Resource Services

Assistant Superintendent, Labor Relations
Director, Employee Relations
Director, Human Resource Services

Facilities Support Services

Director, Facilities Maintenance and Resource Management
Director, Facilities and Management Operations
Director, Distribution Services
Director, Nutrition Services
Manager, GIS/Facilities
Manager/Specialist, Nutrition Services
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Manager, Energy (Prop 39)
Manager, Operations and Security Services
Manager, Facilities Maintenance

Continuous Improvement and Accountability

Director, Guidance and Counseling
Director, Analytics
Director, Master Schedule

Technology Services

Director, Student and Data Systems
Manager, Network Communications and Technology Services
Manager, Data Programmer

Communications

Manager, Community Engagement

Manager, Communications Officer

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs; or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis, as recommended by General Counsel to the Superintendent and the Board of Trustees. The determination shall be written and include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict-of-interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation
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- g. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the

district's conflict-of-interest code. (2 CCR 18701)

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

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85-88 Bribes

REVENUE AND TAXATION CODE

203 Taxable and exempt properties - colleges

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revised: December 18, 2014

revised: December 8, 2016

revised: October, 2018



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1g

Meeting Date: November 1, 2018

Subject: Approve Sacramento New Technology High School 2018-19 Single Plan for Student Achievement

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve the 2018-19 SPSA for New Technology High School.

Background/Rationale: SPSAs are to be reviewed annually and updated, including proposed expenditure of funds allocated to the school through the Consolidated Application and the Local Control and Accountability Plan. The SPSA shall be reviewed and approved by the governing board of the local educational agency.

The SPSA is posted on the web page: <http://www.scusd.edu/spsa>.

Financial Considerations: None

LCAP Goals: College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:

1. None

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Chad Sweitzer, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item: 10.1h

Meeting Date: November 1, 2018

Subject: Approve Board Policy (BP) 5141.52 Suicide Prevention

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading
- Conference/Action
- Action
- Public Hearing

Division: Student Support and Health Services (SSHS) Department

Recommendation: Adoption of the revised Student Suicide Prevention Board Policy at the BOE Mtg. - November 1, 2018.

Background/Rationale: California Education Code (EC) Section 215, as added by Assembly Bill 2246, mandates that the Governing Board of any local educational agency (LEA) that serves pupils in grades 7-12, inclusive, adopt a policy on pupil suicide prevention, intervention, and postvention. The policy shall specifically address the needs of high-risk groups, including suicide awareness and prevention training for teachers, students, and parents.

In Sacramento County over 20% of high school students report seriously considering suicide.

Knowing the warning signs for suicide and how to get help can help save lives. Staff that interact with youth are on the “front-line” in noticing warning signs of suicide and how to refer for help when needed.

Financial Considerations: Grant funding has been secured to provide mandated training to staff. Training for parents and community members has been available for the past 4 years through free Youth Mental Health First Aid classes, and will continue to be offered throughout the year. Staff will continue working with the Academic Department to implement training for students in 7-12th grades.

LCAP Goal(s): Safe, Emotionally Healthy and Engaged Students

Documents Attached:

1. Student Suicide Prevention Board Policy BP 5141.52 (redline version)
2. Student Suicide Prevention Board Policy BP 5141.52 (DRAFT-clean version)

Estimated Time of Presentation: N/A

Submitted by: Victoria Flores, Director III, Student Support & Health Services

Jacqueline Rodriguez, Coordinator II, Student Support & Health Services

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City USD

Board Policy

Suicide Prevention

BP 5141.52

Students

~~The Governing Board recognizes that suicide is a major cause of death among youth and that all suicide threats must be taken seriously. The Superintendent or designee shall establish procedures to be followed when a suicide attempt, threat or disclosure is reported. The district shall also provide students, parents/guardians and staff with education that helps them recognize the warning signs of severe emotional distress and take preventive measures to help potentially suicidal students.~~

~~The Superintendent or designee shall incorporate suicide prevention instruction into the curriculum.~~

~~The Superintendent or designee shall also offer parent education or information on the youth suicide problem and the district's suicide prevention curriculum.~~

~~Suicide prevention training for certificated and classified staff shall be designed to help staff recognize sudden changes in students' appearance, personality or behavior which may indicate suicidal intentions, help students of all ages develop a positive self image and a realistic attitude towards potential accomplishments, identify helpful community resources, and follow procedures established by the Superintendent or designee for intervening when a student attempts, threatens or discloses the desire to commit suicide. The training shall be offered under the direction of a trained district employee/nurse or in cooperation with one or more community mental health agencies.~~

(cf. 1020 - Youth Services)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 6164.2 - Guidance/Counseling Services)

~~Staff shall report suicidal threats or statements to the principal or designee, who shall report the threats or statements to the student's parents/guardians unless such report is prohibited by or inconsistent with the law. These statements shall be subject to laws governing student privacy.~~

(cf. 5141 - Health Care and Emergencies)

Legal Reference:

EDUCATION CODE

49602 Confidentiality of student information
49604 Suicide prevention training for school counselors
WELFARE AND INSTITUTIONS CODE
5698 Emotionally disturbed youth; legislative intent

~~Management Resources:~~

~~CDE PUBLICATIONS~~

~~Suicide Prevention Program for California Schools, 1987~~

~~Health Framework for California Public Schools, 1994~~

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002

Sacramento City Unified School District Board Policy

Student Suicide Prevention Policy BP 5141.52

The Governing Board of SCUSD recognizes that suicide is the second leading cause of preventable death among youth and that an even greater amount of youth consider and attempt suicide (17 percent and over 8 percent of high school students, respectively) (Centers for Disease Control and Prevention, 2015).

The possibility of suicidal ideation and suicide requires vigilant attention from our district staff. As a result, we are ethically responsible for providing an appropriate and timely response in preventing suicide attempts and suicides. We also are committed to creating safe and nurturing campuses that minimize suicidal ideation in students, especially those students most at risk.

Recognizing that it is the duty of the district to protect the health, safety, and welfare of its students, this policy aims to safeguard students in grades K-12 and staff against self-harm, suicide attempts and deaths, and other trauma associated with suicide. This includes ensuring adequate supports for students, staff, and families affected by suicide attempts and loss. The emotional wellness of students greatly impacts school attendance and educational success; therefore, this policy shall be paired with other policies that support the emotional and behavioral wellness of students.

This policy is based on research and best practices in suicide prevention and has been adopted with the understanding that suicide prevention activities increase identification of those at risk of suicide, increase help-seeking behavior, and decrease suicide risk and suicidal behaviors. Empirical evidence refutes a common belief that talking about suicide can increase risk or “place the idea in someone’s mind.”

In an attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or Designee shall develop strategies for suicide prevention, intervention, and postvention, as well as strategies for identifying mental health challenges frequently associated with suicidal thinking and behavior.

The Superintendent or Designee shall develop and implement preventive strategies and intervention procedures that include the following:

Overall Strategic Plan for Suicide Prevention

The Superintendent or Designee shall involve district-employed mental health professionals (e.g., school counselors, nurses, psychologists, social workers), administrators, other district staff members, parents/guardians/caregivers, students, local

health agencies and professionals, law enforcement, and community organizations in planning, implementing, and evaluating the district's strategies for suicide prevention and intervention.

To ensure the policies regarding suicide prevention are properly adopted, implemented, and updated, the district shall appoint the Student Support & Health Services Department to serve as the suicide prevention point of contact for the district. In addition, each school shall identify at least one staff member to serve as the liaison to the district's suicide prevention point of contact, and coordinate and implement suicide prevention activities on their specific campus. This policy shall be reviewed and revised as needed in conjunction with the previously mentioned community stakeholders.

I. Prevention

A. Suicide Prevention Promotion

All materials and resources used by SCUSD in suicide prevention and awareness efforts will be reviewed by designated SCUSD staff and partners to ensure they align with best practices for safe messaging.

B. Staff Training and Education

SCUSD approved training shall be provided for all school district staff in all job categories as well as other adults on campus who regularly interact with students or are in a position to recognize the risk factors and warning signs of suicide.

1. Initial/New-Hire Training:

- All suicide prevention trainings shall be offered under the direction of district-employed mental health professionals (e.g., school counselors, nurses, psychologists, or social workers) who have received advanced training specific to suicide. Staff training can be adjusted year-to-year based on previous professional development activities and emerging best practices.
- At a minimum, all staff shall participate in annual training on the core components of suicide prevention (identification of suicide risk factors and warning signs, prevention, intervention, referral, and postvention) New hire orientation shall include general suicide prevention training. Core components of the general suicide prevention training shall include:
 - Suicide risk factors, warning signs, and protective factors;
 - How to talk with a student about thoughts of suicide;

- o How to respond appropriately to a student who has suicidal thoughts. Such responses shall include constant supervision of any student judged to be at risk for suicide and an immediate referral for a suicide risk assessment; and
- o Emphasis on reducing stigma associated with mental illness and that early prevention and intervention can drastically reduce the risk of suicide.

2. Annual Staff Training

- In addition to initial orientations to the core components of suicide prevention, ongoing annual staff professional development will include the following:
 - o The impact of traumatic stress on emotional and mental health;
 - o Common misconceptions about suicide;
 - o School, district and community suicide prevention resources;
 - o Appropriate messaging about suicide (correct terminology, safe messaging guidelines, stigma reduction);
 - o The factors associated with suicide (risk factors, warning signs, protective factors);
 - o How to identify a student who may be at risk of suicide;
 - o How to talk with a student who is demonstrating emotional distress or is suicidal;
 - o How to appropriately respond and link the student to supports based on district guidelines;
 - o District-approved procedures for responding to suicide risk;
 - o District-approved procedures for supporting a student returning to school after exhibiting suicidal behavior;
 - o Responding after a suicide occurs (see Postvention section).

- The professional development will include additional information regarding groups of students empirically determined to be at elevated risk for suicide, which includes, but are not limited to, the following groups of students:
 - o Affected by suicide;

- o With a history of suicidal ideation or attempts;
- o With disabilities, mental illness, or substance abuse disorders;
- o Who express, or are perceived to express, diverse sexual orientations and/or gender identities;
- o Experiencing housing instability;
- o In the child welfare system;
- o Experiencing immigration related stress; and/or
- o Who have suffered traumatic experiences, including bullying, discrimination or harassment.

C. Advanced Specialized Staff Training (Assessment)

Additional professional development in suicide risk assessment and crisis intervention shall be provided to district-employed mental health professionals (school counselors, nurses, psychologists, and social workers) on a recurring basis.

D. Employee Qualifications and Scope of Services

SCUSD staff must act only within the authorization and scope of their active job classification, credential or license. It is expected that staff be able to identify suicide risk factors and warning signs, and follow the SCUSD suicide risk assessment procedures to connect students to district-employed mental health professionals for further assessment and intervention.

Any volunteers or organizations working within SCUSD are expected to act within the scope of their job classification, credential or license.

E. Parents, Guardians, and Caregivers Participation and Education

- To the extent possible, parents/guardians/caregivers should be included in all suicide prevention efforts. At a minimum, schools shall share with parents/guardians/caregivers the SCUSD suicide prevention policy and procedures.
- This suicide prevention policy shall be prominently displayed on the SCUSD website and included in the Student & Parent Handbook.
- Parents/guardians/caregivers should be invited to provide input on the

implementation of this policy.

- All parents/guardians/caregivers should have access to culturally and linguistically appropriate, evidence-based suicide prevention training resources and/or information that addresses the following:
 - Suicide risk factors, warning signs, and protective factors;
 - How to talk with a student about thoughts of suicide;
 - How to respond appropriately to a student who has suicidal thoughts;
 - Address stigma that prevents students and families from seeking and accessing help;
 - How to work with the school to communicate and address their student's mental health needs;
 - List of community resources available to support and intervene.

F. Student Participation and Education

Under the supervision of district-employed mental health professionals (MHP), and following consultation with county and community mental health agencies, students in grades 7 through 12 shall:

- Receive developmentally and linguistically appropriate, culturally relevant, student-centered education about the warning signs of mental health challenges and emotional distress;
- Receive developmentally appropriate guidance regarding the district's suicide prevention, intervention, and referral procedures;

The content of the education shall be delivered at least annually, and shall include:

- Coping strategies for dealing with stress and trauma;
- How to recognize behaviors (warning signs) and life issues (risk factors) associated with suicide and mental health issues in oneself and others;
- Help-seeking strategies for oneself and others, including how to engage school-based and community resources and refer at-risk peers for support;
- Emphasis on reducing the stigma associated with mental illness and the fact that early prevention and intervention can drastically reduce the risk of suicide.

Student-focused suicide prevention education shall be incorporated into classroom curricula (e.g., health classes, school orientation classes, science, and physical education).

SCUSD encourages the development and implementation of programs and/or activities on campus that raise awareness about mental wellness and suicide prevention (e.g., Mental Health Awareness Weeks, Peer Counseling Programs, and National Alliance on Mental Illness on Campus High School Clubs).

II. Assessment, Intervention, Referral

A. Suicide Risk Assessment & Intervention Procedures

Role of all district staff

1. SCUSD staff who are concerned that a student is exhibiting a potential suicide risk and/or self-injury must immediately contact the principal or designee. (If suicide risk is active and immediate, follow school protocols for calling 911, including a secondary call to the Safe Schools Office/School Resource Officer [SRO] Sergeant).
2. Staff must keep student under **constant** adult supervision until suicide risk assessment has been completed.
3. The principal or designee shall immediately contact a certified district-employed Mental Health Professional (MHP) that is certified in the SCUSD approved suicide assessment tools and is assigned to that site.
4. If no certified professional is available at the school site, the principal or designee will contact the Student Support & Health Services department staff (listed in the current SCUSD Suicide Risk Assessment Procedures) to identify a certified district-employed MHP to complete the assessment.
5. Staff will not release a student exhibiting potential suicide risk without a suicide risk assessment or plan for obtaining an assessment. If the student is exhibiting imminent danger to self or others, the student should be immediately transported to a hospital or mental health treatment center by a school resource officer, local law enforcement, and/or parent/caregiver.
6. If the parent/guardian/adult caregiver refuses to take the student for necessary follow-up care at an emergency room or mental health treatment center, staff must report the removal/refusal to child protective services and/or law enforcement.
7. Staff will maintain confidentiality of student as appropriate prior to, during, and after suicide risk assessment is completed. Information regarding student mental health

shall only be shared as is necessary for safety.

Role of SCUSD Suicide Assessment Certified District Employed Mental Health Professional

1. Certified district- employed MHPs trained in suicide risk assessment will administer the district approved suicide risk assessment tool.
2. If the student is deemed to be at risk of suicide or self-injury, the suicide assessment professional will contact the parent/guardian/caregiver (if perceived safe to do so) and principal to discuss the situation and develop a plan to ensure the student's safety. Both the student and parent/guardian/caregiver will at a minimum be provided with a safety plan that includes but is not limited to the following information:
 - Culturally and linguistically appropriate resources for counseling and mental health services
 - Local suicide prevention hotline number
 - Sacramento County Intake Stabilization Unit contact information
 - Additional resources and follow-up as appropriate
3. No disclosure shall be made to the student's parent/guardian/caregiver when there is reasonable cause to believe that the disclosure would result in a clear and present danger to the health, safety, or welfare of the student. In the case of non-disclosure to parent/guardian/caregiver, staff should consult with another certified district employed mental health professional, and must report safety/welfare concerns to child protective services and/or law enforcement. Documentation of this decision should be made on the suicide risk assessment disposition summary.
4. If the student is assessed to be at imminent risk of suicide or self-injury, the certified district employed mental health professional is to remain with the student, ensuring safety until an appropriate disposition plan can be developed that includes the provision of adequate supervision. It is recommended that there be at least two staff present with the student (including the mental health professional) until the student is transferred to appropriate care. If the student refuses supervision, staff will follow school protocol for calling 911, including a secondary call to the Safe Schools Office/ SRO Sergeant.
5. For all students assessed for suicide risk or risk of self-harm the certified district employed MHP should make contact with the student's parent/guardian/caregiver after the assessment to inform them of the outcome and safety plan (e.g. sent to Sac Co. Intake Stabilization Unit or Emergency Room, connected to therapist, returned to class, completed a safety plan, etc.).

Role of Parent, Guardian, Caregiver

Information about school, district, and community-based supports should be

disseminated to all parents/guardians/caregivers, so they know how to respond to a crisis and are knowledgeable about the resources available.

Role of Student

Students shall be encouraged to notify a staff member when they are experiencing emotional distress or suicidal ideation, or when they suspect or have knowledge of another student's emotional distress, suicidal ideation, or attempt. Confidentiality shall be maintained by school staff whenever possible. SCUSD will inform students of school-based and community based supports.

B. Intervention Plan for In-School Suicide Attempts

If a suicide attempt is made during the school day on campus, it is important to remember that the health and safety of the student and those around them is critical. The following steps should be implemented:

- Follow school protocol for calling 911, including a secondary call to the Safe Schools Office/SRO Sergeant, and provide as much information about any suicide note, medications taken, and access to weapons, if applicable;
- Remain calm. Remember the student is overwhelmed, confused, and emotionally distressed;
- Move all other students out of the immediate area and assess for any other students in need of support;
- Immediately contact the administrator or district employed mental health professional staff;
- If needed, provide medical first aid until a medical professional is available;
- Parents/guardians/caregivers should be contacted as soon as possible (if perceived as safe to do so);
- Do not send the student away or leave them alone, including accompanying them to the restroom;
- Provide comfort to the student. Listen and encourage the student to talk, if this helps calm them;
- Be comfortable with moments of silence as you and the student will need time to process the situation;
- Review options and resources of people who can help;
- Offer help, and be respectful, but do not promise confidentiality; and

- Student shall only be released to parents/guardians/caregivers or to a person who is qualified and trained to provide help.

C. Intervention Plan for Out-of-School Suicide Attempts

If a suicide attempt by a student is outside of SCUSD property, it is crucial that SCUSD protects the privacy of the student and maintain a confidential record of the actions taken to intervene, support, and protect the student. The following steps should be implemented:

- Designated staff should contact the parents/guardians/caregivers and offer support to the family;
- Discuss with the family options for response to the attempt. Obtain permission from the parents/guardians/caregivers to share information to ensure the facts regarding the crisis are correct while protecting confidentiality of student and minimizing rumors;
- Contact SCUSD Communications Department to respond to school-wide communications and media inquiries; and
- Provide care and determine appropriate support to affected students (see Postvention section).

D. Referral for Mental Health Services

Each school shall follow these steps:

- After a mental health referral is made for a student, district staff shall verify with the parent/guardian/caregiver that follow-up treatment has been accessed. It is recommended a re-entry meeting be held to develop a plan for supporting the student and incorporating any guidance from treatment providers (see Postvention section).
- If parents/guardians/caregivers refuse or neglect to access treatment for a student who has been identified to be at-risk for suicide or in emotional distress, the appropriate district staff member will meet with the parents/guardians/caregivers to identify barriers to treatment (e.g. cultural stigma, financial issues) and work towards reducing barriers, understanding the importance of care, and supporting access to services. District staff will follow mandated reporting laws as they apply.

III. Postvention

A. Re-Entry to School After a Suicide Threat or Attempt

A student who threatened or attempted suicide is at a higher risk for suicide in the

months following the crisis. An appropriate re-entry process, including a re-entry meeting, is an important component of suicide prevention. Involving students in planning for their return to school provides them with a sense of control, personal responsibility, and empowerment.

- Obtain a written release of information signed by parents/guardians/caregivers to coordinate care with treating providers, if possible;
- Inform the student's teachers about possible days of absences, while maintaining student confidentiality;
- Consider accommodations for student to make up work. Be understanding that assignments may add stress to the student and consider excusing missed assignments;
- If student has not been linked to mental health services in the community, district employed mental health professionals will make a referral with parent/guardian/caregiver permission.
- District employed mental health professionals should maintain ongoing contact with student to monitor their actions and mood; and
- Determine if the student's condition warrants ongoing supports through a Student Study/Success Team (SST) plan, a 504 Accommodation Plan or special education services through an Individual Education Plan (IEP).

B. Responding After a Death by Suicide

A death by suicide in the school community (whether by a student or staff member) can have devastating consequences on students and staff. SCUSD shall ensure that each school site follows the SCUSD Mental Health Crisis Response Procedures which includes the following steps:

- Contact the SCUSD Mental Health Crisis Response Coordinator to develop a school-wide postvention response plan;
- No information shall be released about the death until the school site administrator consults with the Safe Schools Office or SRO Sergeant;
- Identify a staff member to contact deceased's family to offer support;
- Contact SCUSD Communications Department to develop a communication plan for all school stakeholders;
- Coordinate an all-staff meeting, to include:

- o Informing staff about the death and what information is relevant and which you have permission to disclose;
 - o Emotional support and resources available to staff and students, including community and school based resources available;
 - o Talking points for staff to notify students; and
 - o Informing staff on how to refer students for support/assessment.
- Identify students significantly affected by the death and other students at risk of imitative behavior;
 - Identify students affected by suicide death but not at risk of imitative behavior;
 - Communicate with the larger school community about the suicide death;
 - Requests for memorials must be approved by the Crisis Response Team, including Communications Chief, Crisis Team Lead, and Safe Schools Office/SRO Sergeant. Responses should be handled in a thoughtful way and their impact on the surrounding community and other students should be considered;
 - SCUSD Communications Department will identify staff member to communicate regarding the death, utilizing current reporting guidelines on Suicide.Org Web site at www.reportingonsuicide.org. Research has proven that sensationalized media coverage can lead to contagious suicidal behaviors.
 - Utilize and respond to social media outlets by identifying and monitoring what platforms students are using to respond to death by suicide.
 - Include long-term suicide postvention responses:
 - Consider important dates (e.g. anniversary of death, deceased birthday, graduation, or other significant event) and how these will be addressed;
 - Offer support to any siblings, close friends, teachers, and/or students of deceased that may be in need.

(cf. 1020 - Youth Services)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 5141 - Health Care and Emergencies)

Legal Reference:

EDUCATION CODE

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

Management Resources:

CDE PUBLICATIONS

AB 2246 Suicide Prevention Model Policy, posted 5/09/2017

Suicide Prevention Program for California Schools, 1987

Health Framework for California Public Schools, 1994

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1i

Meeting Date: November 1, 2018

Subject: Approve Resolution No. 3044: Resolution Regarding Board Stipends

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3044: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Resolution No. 3044: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A

Submitted by: Jessie Ryan, Board President

Approved by: Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 3044

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District (“District”) authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;
2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and
3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 1st day of November, 2018, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Jessie Ryan
President of the Board of Education

ATTESTED TO:

Jorge A. Aguilar
Secretary of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3044

1. Absence Due to Hardship Findings: Stipends are authorized to the following Board member(s) due to a work related obligation which is deemed acceptable by the Board:
 - a. Board member Darrel Woo for the Board meeting on October 18, 2018.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1j

Meeting Date: November 1, 2018

Subject: Approve Minutes of the October 18, 2018 Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the October 18, 2018 Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Minutes of the October 18, 2018 Board of Education Regular Meeting
2. Strategic Time Breakdown of October 18, 2018 Meeting Minutes

Estimated Time of Presentation: N/A

Submitted by: Jorge A. Aguilar, Superintendent

Approved by: N/A



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

- Jessie Ryan, President, (Trustee Area 7)
- Darrel Woo, Vice President, (Trustee Area 6)
- Michael Minnick, 2nd Vice President, (Trustee Area 4)
- Jay Hansen, (Trustee Area 1)
- Ellen Cochrane, (Trustee Area 2)
- Christina Pritchett, (Trustee Area 3)
- Mai Vang, (Trustee Area 5)
- Rachel Halbo, Student Member

Thursday, October 18, 2018

4:30 p.m. Closed Session

6:00 p.m. Open Session

Rosemont High School

Little Theatre

9594 Kiefer Blvd.

Sacramento, CA 95827

Minute 2018/19-8

Allotted Time

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

Meeting was called to order at 4:34 p.m.

Present:

- President Ryan
- 2nd Vice President Minnick
- Member Cochrane
- Member Hansen
- Member Pritchett
- Member Vang

Absent:

- Vice President Woo

Quorum was reached. No public comment. Meeting adjourned into closed session.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management*
- 3.2 *Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:*
 - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9*
 - b) *Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9*
- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*
- 3.4 *Government Code 54957 – Public Employee Performance Evaluation:*
Title: Superintendent

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

Open Session was called back to order at 6:16 p.m.

4.1 *Broadcast Statement (Student Member Halbo)*

4.2 *The Pledge of Allegiance was led by Eliana Enriquez a Sophomore at Rosemont High School. Presentation of Certificate by Member Pritchett*

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

None

6.0 AGENDA ADOPTION

Member Hansen motion to adopt agenda

2nd Vice President Minnick 2nd

Student Member Halbo preferential vote – Aye

Board Unanimous

7.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

1. Nancy Hosino

2. Cecile Nunley

8.0 PUBLIC HEARINGS

8.1 *Public Hearing on the Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech (Jack Kraemer)*

Jack Kraemer, Director, Innovative Schools/Charter Oversight along with Mike Brunelle, Administrator of Success Skills, Inc.: NorCal Trade and Tech presented this public hearing for information to be approved on consent agenda.

Public Comment:

None

Board Comment:

None

8.2 *Public Hearing on Advanced Placement (AP) World Language Instructional Materials: AP French; AP German; AP Latin; AP Chinese (Dr. Iris Taylor and Matt Turkie)*

Matt Turkie, Assistant Superintendent of Curriculum and Instruction and Kari Hanson-Smith, Coordinator for GATE presented this public hearing for information to be approved on consent agenda.

Public Comment:

None

Board Comment:

President Ryan curious as to when AP instructional materials were last updated?

Kari Hanson-Smith responds prior to 2000. President Ryan would love to see the list of the review committee; the schools they represent as well as the families that were engaged.

8.3 Public Hearing on Approval of Resolution No. 3042: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act (Dr. Iris Taylor and Matt Turkie)

Matt Turkie, Assistant Superintendent of Curriculum and Instruction presented this public hearing for approval.

Public Comment:

None

Board Comment:

Member Pritchett in regards to split classes, how is the Ed. Code enforced. Matt Turkie responds it's around student materials. Each student needs to have grade level appropriate materials. With a 2/3 split, we provide the teacher with materials for the amount of 2nd grade students and the amount of 3rd grade students. As well as materials that the teacher feels would best serve the students in the classroom.

2nd Vice President Minnick what is the timeline on how long things will be on backorder. Matt Turkie responds many of the materials have already arrived. Things referring to as being on back order are math consumables, workbooks and novels. Some are simply not available. As a group, need to consider taking those off the list and consider what to replace them with. The ones on back order are due to arrive in November.

2nd Vice President Minnick motion to approve

Member Cochran 2nd

Student Member Halbo preferential vote – Aye

Board Unanimous

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

9.1 California School Dashboard Local Indicator Update (Vincent Harris and Cathy Morrison)

Vincent Harris, Chief Continuous Improvement and Accountability Officer and Cathy Morrison, Coordinator LCAP/SPSA presented this item for information.

Public Comment:

Cecile Nunley

Board Comment:

Member Cochran wondering about EL coordinators and the number of EL students on sites. Are we doing any kind of tracking on that, if so under which department is it done? Thinks we really need to know if full services are being provided by the EL coordinators. Vincent Harris responds overall tracking would be done by Multilingual.

Student Member Halbo thank you Cathy for attending Student Advisory Council and giving the students the LCAP presentation.

2nd Vice President Minnick mentioned the fact that we have options of translations to increase participation for parents. Is there a conscious effort to make sure all translations are available? Cathy Morrison responds it is district standard to provide translation. Guessing that where there be more challenges are at school sites where there is not sufficient staff after hours. it is definitely a standard that the we want to continue to remove those barriers. We did translate all of the SPSA's this year based on the language needs of each site. We have translated the LCAP to five languages and the SPSA as well.

President Ryan appreciates the gains made year over year in progress providing professional learning in ELA, ELD, Mathematics, Social Sciences. Appreciates that we met the state requirements for parent engagement and school climate.

9.2 Approve City of Sacramento Police Department School Resource Officer (SRO) Contract
(Nina Delgadillo and Lieutenant Adam Green)

Nina Delgadillo, Director Safe Schools along with Captain Lisa Hinz presented this item for approval.

Public Comment:

Faye Sharpe	Cecile Nunley
Tony Perez	Carl Pinkston
Julie Snider	Jason Weiner
Jessica Martin	Lamaia Coleman
Christie Wells-Artman	Tere Flores
Gino Debrescu	Jose Verdin
Mary Struits	Brooks Larson
Michael White	

Board Comment:

Member Pritchett sees contract expired in July. Wants to know what the holdup is? Nina Delgadillo, responds the contract was forwarded by the police department and Safe Schools Department in July. Member Pritchett asks, so why is it being brought to Board now in October? Nina Delgadillo responds, she doesn't know. Member Pritchett has one complaint about this whole process, we do not have enough SRO's. Eight officers and one sergeant for 71 school sites, 40,000 plus students. In 2012-13 we had fourteen officers. The benefit of having that many officers is that the response times for crimes that took place around students was great. The list of SRO roles does not do justice. They are keeping our students safe. Moves to approve the contract.

Member Cochrane when you actually need an SRO in an extreme circumstance, you're going to be very glad that person is on campus. Wants to make that comment and keep a little perspective. Would like to suggest SROs be a little more involved with adjunct duties. Maybe lunch time duty, supervising a soccer game or taking on after school adjuncts. Would like to 2nd the contract.

2nd Vice President Minnick wants to thank Ms. Delgadillo for answering the many questions sent over the last week. Wants Nina to address our suspension rates, predominantly around African American students, what roles SROs play in positive or negative in terms of how we address our unacceptable suspension rates for African American students. Some of the SRO's on the team work with the Black Legacy Campaign. Would have to talk to the team more for specifics. The SRO's are focused on serving everyone, especially under represented demographics. Has concerns about data and making sure we have documentation of all interactions between SRO's and students so we know what kind of support they are getting. Captain Hinz responds every month data is produced but it's more generic, more crime specific. Realized the need to really drill down. Police Department is already working the Department of Justice and other entities to drill down on minority data. We do have data, but want to be able to produce something more substantial.

Student Member Halbo spent a year delving into the complexities of SROs and the correlation between SRO's and the school to prison pipeline with high school students across the nation and the policy debate community. Is uneasy with the language of the contract and its purpose, thinks revisions need to be made to the contract in order to truly put all of the students' safety first. Definitely understand the importance of SRO's just thinks that societal problems are bigger and heavier than the presentation and contract give them weight. We need to have further discussion with our students and community before action is taken.

Member Vang no doubt that our schools, our neighborhood schools, our districts we have a duty to use all means necessary to maintain a safe learning environment for our students. Appreciates the work Nina and her team has done around the school safety plans and the emergency management system. Also doesn't think we should become reliant on SROs. School staff and administration should be well trained to address behavior issues. Often times looking at the roles of SROs, that's the roles of our counselors, our social workers. Has concerns about the data piece, the accountability in the contract. Having SROs on campus doesn't mean our kids feel safe. Especially for many of our black and brown students. Also concerned with the level of citations given out at our school sites. wants to make sure as School Board Members, we are not recreating a structure that we are trying to

fight against. Wants to make a recommendation that we do not take a vote on this contract. Doesn't mean against the contract. Motion to revise contract and bring back at a later date.

President Ryan seconds that motion.

Member Hansen there is certainly a cost. We have 43,000 students, it's only fair that we share in the cost of providing safety and law enforcement for our students. As a school district we have an obligation to be part of that. Fact is crime does happen, we do need security, we do need police. Having SROs just in that circumstance is really important. The diversity is a wonderful thing. They are doing far beyond simple security measures. Great for people to see a uniform and understand that is someone who is helping to protect you, protect your community. Heard a lot of people talk about restorative justice. We had a program and remember it got pulled. Also shares in the concerns with the contract. The cost should be part of the presentation. People have a concern and want more transparency in this. It would be important to have a Board member or two be part of the contract review. Supports extending the contract but would like to see more participation at the Board member level of how this contract is done. Just because of the sensitivity around this it would help give a lot of extra confidence to the Board and community.

President Ryan thanks the Captain for service and work with Kops and Kids. Appreciates the program. Also appreciates the work of Nina and her team. Will say American Legion High School has one of the best SROs in the district. One of the kindest, hardest working, most connected to the community. Feels like we can both support law enforcement and ensure the best possible contract in order to meet the needs of students in our community. wants to ensure that in the contract we don't just talk about trainings, but we require some trainings that we believe are going to be key to the ability to serve our students. also instill confidence in our community that in fact we are doing the due diligence necessary to be culturally competent. Ensuring that we also have clear data by site, by SRO, by type of infraction, outcome. We need data at a site level, disaggregated I would argue. For me this motion and second to add some addendums to the current contract so that we can feel confident. Does not believe we can move forward with this contract.

Member Cochrane would like to support pinpointing of data being so important. Fully supports President Ryan. Does stand by what was said about SROs and the importance on campus but hears and understands the community as well.

Member Pritchett wants to remind everyone we are working on an expired contract.

President Ryan motions to pull the item as written with the intent of working through additional contract language that specifically addresses the issues of data and transparency as well as training between now and the November 15th Board meeting to be voted on.

Student Member Halbo Abstains

Member Pritchett Opposed

9.3 *Budget Reduction Timeline Plan (Dr. John Quinto)*

Dr. John Quinto, Chief Business Officer; Gloria Chung, Director Budget Services and Amari Watkins, Director Accounting Services presented this item for information.

Public Comment:

Cecile Nunley

Board Comment:

Member Cochrane this process is a bit unnerving. It's so important that we address this problem. We have to meet these deadlines, we have to get this budget balanced. It is incumbent on staff, the Board and leadership. All of us working together to get this done.

Member Hansen wants to remind all of us, in spite of the budget challenges, we have a lot of money. Our total budget is almost \$550,000,000. That's a lot of money. We can't lose sight of the fact that there are a lot of resources there that maybe we just haven't been deploying them in the best way or the greatest good for our students and make a more student centric budget. As opposed to the way this district has operated for many years. Unfortunately that falls on the Board, on staff, on our leaders, labor leaders. All of us are going to have to be part

of that. Sad that not all five of our labor partners are together, only four. All of us have to be rowing the same direction. If we don't, maybe the whole ship sinks.

President Ryan thanks Dr. Quinto and team for due diligence and hard work over the past few weeks. You might have not created this budget challenge but it is your challenge as it is ours to confront. Has full confidence that Dr. Quinto can do that. Has to continue to hope that all of our bargaining partners can come to the table to develop a path forward. We cannot afford to fail. We will come to a resolution that is student centered.

9.4 Volunteer Manual and Business Process Update (Vincent Harris, Cancy McArn, Sean Alexander and Monica Garland)

Vincent Harris, Chief Continuous Improvement and Accountability Officer; Cancy McArn, Chief Human Resources Officer; Doug Huscher, Assistant Superintendent of Student Support Services; Sean Alexander, Supervisor, School, Family and Community Partnership and Monica Garland, Personnel Specialist, Human Resources presented this item for information.

Public Comment:

None

Board Comment:

Member Pritchett appreciates the shared difference between volunteers and visitors. At elementary schools there are many open gates, many points of entry. Has there been thought on how we are going to stop people from just walking in? Sean Alexander responds the best practice would be sign in for anyone on campus. That is a security issue that schools struggle with. The intention is anyone coming on campus there is a standardized sign in. there need to be practices. Monica and Sean will be training the office managers in November. Member Pritchett responds signage should not just be at an office where you sign in. it should be throughout the school. People enter at different points.

Member Cochrane this is longtime coming and very appreciated. So many people in the community want to volunteer and it has been puzzling at times.

2nd Vice President Minnick really appreciates addressing this. Appreciates anything we do in supporting parents with the cost of the fingerprinting. Noticed on slide other districts pay for everything. Would be curious in looking into whether there are other funding opportunities to pay for that.

9.5 Suicide Prevention Board Policy (BP) 5141.52 (Victoria Flores)

Victoria Flores, Director, Health Services and Jacqueline Rodriguez, Coordinator, Student Support Services presented this item for a first reading to be approved at the November 1st Board meeting.

Public Comment:

None

Board Comment:

President Ryan this was heard in policy committee so obviously there was a rich conversation there. Wants to thank Ms. Flores for all of her hard work. Appreciates grant funding she consistently brings in to try to deliver high quality services for our students. we shouldn't be relying on that grant funding. These are the types of programs and supports that we should be creating those guardrails around. You personally are one of the hardest working staff members. We are so lucky to have you in district.

10.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 Items Subject or Not Subject to Closed Session:

- 10.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)*
- 10.1b *Approve Personnel Transactions 10/18/18 (Cancy McArn)*
- 10.1c *Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of September 2018 (Dr. John Quinto)*
- 10.1d *Approve Donations to the District for the Period of September 1-30, 2018 (Dr. John Quinto)*
- 10.1e *Approve Request for Waiver of Budget Review Committee for Disapproved 2018-2019 Adopted Budget (Dr. John Quinto)*
- 10.1f *Approve Agreement with Fiscal Crisis and Management Assistance Team (FCMAT) for a Study of the Fiscal Health of the District (Dr. John Quinto)*
- 10.1g *Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of July 2018 through September 2018 (Cancy McArn)*
- 10.1h *Approve Instructional Materials for Advanced Placement (AP) World Language Classes: AP French; AP German; AP Latin; AP Chinese (Dr. Iris Taylor and Matt Turkie)*
- 10.1i *Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada October 25-28, 2018 (Dr. Iris Taylor and Chad Sweitzer)*
- 10.1j *Approve Resolution No. 3039: Material Revision of the Charter Petition for Success Skills, Inc.: NorCal Trade and Tech (Dr. Iris Taylor and Jack Kraemer)*
- 10.1k *Approve Amendment to extend Capitol Collegiate Academy’s Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1l *Approve Amendment to extend Sol Aureus College Preparatory’s Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1m *Approve Amendment to Extend St. HOPE Public Schools’ Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1n *Approve Amendment to extend Yav Pem Suab Academy’s Facility Use Agreement (Dr. Iris Taylor and Jack Kraemer)*
- 10.1o *Approve Resolution No. 3040: Authorizing the Execution of the Charter School Facilities Program Memorandum of Understanding with the State of California (Cathy Allen)*
- 10.1p *Approve Appointment of Bond Oversight Committee Members (Cathy Allen)*
- 10.1q *Approve Resolution No. 3041: Resolution of Intention to Convey Utility Easement Entitlements to the Sacramento Municipal Utilities District for Transportation Services (Cathy Allen)*
- 10.1r *Approve Revised 2018-19 Local Control and Accountability Plan (LCAP) (Vincent Harris and Cathy Morrison)*
- 10.1s *Approve Board Policy (BP) 5145.7 Sexual Harassment Revisions (Raoul Bozio and Stephan Brown)*
- 10.1t *Approve Resolution No: 3038 Board Stipends (Jessie Ryan)*
- 10.1u *Approve Minutes of the October 4, 2018 Board of Education Meeting (Jorge A. Aguilar)*

Member Pritchett motion to approve
 Member Hansen 2nd
 Student Member Halbo Aye
 Board Unanimous

11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS

President Ryan received reports.

11.1 Business and Financial Information:

- *Purchase Order Board Report for the Period of July 15, 2018 through August 14, 2018*

- *Report on Contracts within the Expenditure Limitations Specified in Section PCC20111 for July 1, 2018 through August 31, 2018*

11.2 *Monthly Suspension Report – September 2018*

12.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *November 1, 2018, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *November 15, 2018, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

13.0 ADJOURNMENT

Member Pritchett motion to adjourn

Member Cochrane 2nd

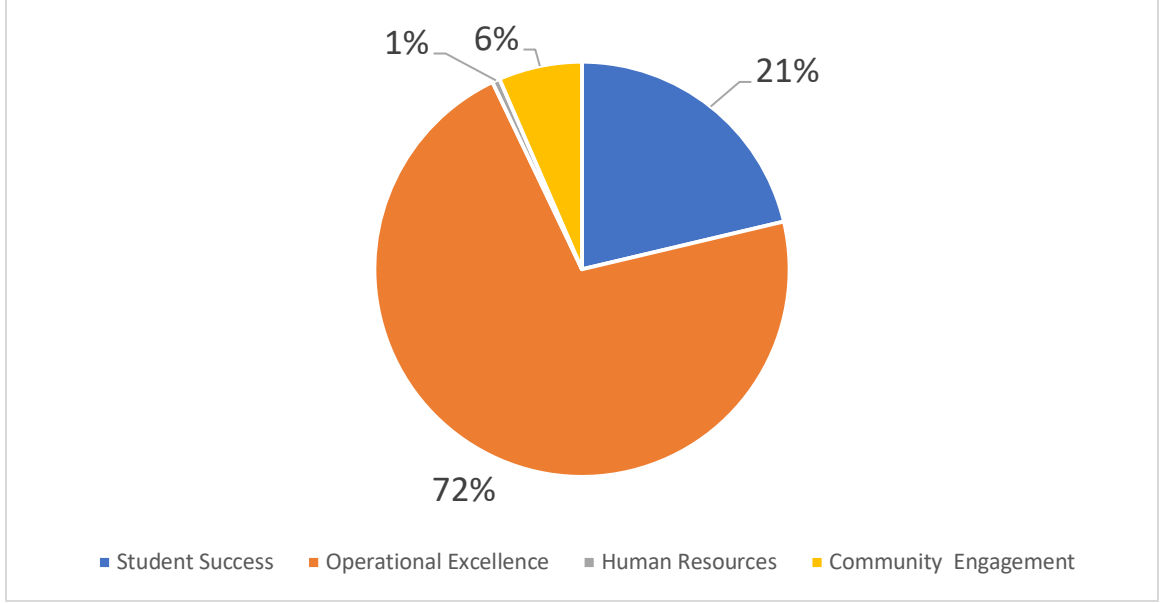
Board Unanimous

Adjourned at 9:17 p.m.

Jorge A. Aguilar, Superintendent/Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

October 18, 2018 Board Meeting Strategic Breakdown



The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting. This is a recap of each category of time spent at the October 18, 2018 meeting.

Definitions:

Student Success encompasses any Board agenda item that involves the academic, social, emotional, and related outcomes of students.

Operational Excellence incorporates Board items that cover operations, budget, customer service, program efficiencies, and similar topics.

Human Resources entails any topic related to employee relations, collective bargaining agreements, and other similar Board items.

Community Engagement includes any Board item that include community group communications items, public comment, sharing from Board Members and the Superintendent, stellar student presentations, and other similar topics.



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.1

Meeting Date: November 1, 2018

Subject: Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale:

- Enrollment and Attendance Report for Month 1 Ending September 21, 2018

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Enrollment and Attendance Report for Month 1 Ending September 21, 2018

Estimated Time: N/A

Submitted by: Dr. John Quinto, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	REGULAR ENROLLMENT			Special Education Grades K-6	TOTAL MONTH END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE		
	Kdgn	Grades 1-3	Grades 4-6				2018-2019 Actual Attendance	Cum Attd Days /16 2018-2019	PERCENTAGE 2018-2019
Abraham Lincoln Elementary	71	241	223	0	535	96.37%	522.50	96.37%	
Alice Birney Waldorf-Inspired K-8	80	151	182	1	414	97.31%	402.88	97.31%	
Bret Harte Elementary	30	91	97	35	253	94.45%	239.25	94.45%	
Caleb Greenwood	89	214	228	4	535	96.99%	526.38	96.99%	
Camellia Basic Elementary	72	187	176	7	442	98.63%	432.38	98.63%	
Capital City School	0	9	20	0	29	94.88%	28.94	94.88%	
Caroline Wenzel Elementary	32	109	108	39	288	96.22%	273.75	96.22%	
Cesar Chavez Elementary	0	0	360	12	372	97.20%	362.88	97.20%	
Crocker/Riverside Elementary	95	282	285	0	662	97.84%	648.50	97.84%	
David Lubin Elementary	64	256	200	29	549	96.46%	526.75	96.46%	
Earl Warren Elementary	48	177	182	12	419	96.82%	415.38	96.82%	
Edward Kemble Elementary	134	411	0	15	560	96.24%	524.88	96.24%	
Elder Creek Elementary	110	329	331	0	770	97.10%	746.00	97.10%	
Ethel I Baker Elementary	66	286	272	10	634	96.27%	606.75	96.27%	
Ethel Phillips Elementary	67	202	223	16	508	95.85%	492.06	95.85%	
Father Keith B Kenny Elementary	49	159	123	12	343	94.62%	319.88	94.62%	
Genevieve Didion K-8	64	209	199	9	481	98.10%	476.38	98.10%	
Golden Empire Elementary	73	248	255	14	590	97.12%	575.88	97.12%	
H W Harkness Elementary	62	138	133	12	345	96.07%	334.81	96.07%	
Hollywood Park Elementary	48	131	122	39	340	96.61%	335.25	96.61%	
Home/Hospital	6	12	13	5	36	100.00%	12.00	100.00%	
Hubert H. Bancroft Elementary	88	162	164	22	436	96.20%	415.88	96.20%	
Isador Cohen Elementary	34	107	120	20	281	96.04%	268.38	96.04%	
James W Marshall Elementary	65	163	147	21	396	96.54%	371.63	96.54%	
John Bidwell Elementary	34	114	122	10	280	96.91%	252.56	96.91%	
John Cabrillo Elementary	38	140	140	36	354	95.75%	327.00	95.75%	
John D Sloat Elementary	43	95	91	17	246	96.27%	224.50	96.27%	
John H. Still K-8	91	277	280	14	662	95.41%	637.06	95.41%	
John Morse Therapeutic Center	0	0	0	30	30	94.46%	28.75	94.46%	
Leataata Floyd Elementary	37	165	129	10	341	95.15%	318.75	95.15%	
Leonardo da Vinci K - 8 School	120	284	279	32	715	97.30%	693.75	97.30%	
Mark Twain Elementary	41	126	118	22	307	95.37%	290.81	95.37%	
Martin Luther King Jr K-8	40	131	133	29	333	94.37%	318.50	94.37%	
Matsuyama Elementary	76	251	280	0	607	97.21%	577.00	97.21%	
Nicholas Elementary	82	268	262	19	631	96.11%	605.44	96.11%	
O W Erlewine Elementary	45	107	114	15	281	95.31%	266.75	95.31%	
Oak Ridge Elementary	70	211	203	5	489	95.39%	458.75	95.39%	
Pacific Elementary	120	332	297	0	749	96.07%	712.75	96.07%	
Parkway Elementary School	72	240	207	31	550	95.06%	544.69	95.06%	
Peter Burnett Elementary	63	218	217	17	515	96.33%	492.00	96.33%	
Phoebe A Hearst Elementary	96	288	291	0	675	98.27%	663.25	98.27%	
Pony Express Elementary	42	180	178	7	407	96.34%	391.81	96.34%	
Rosa Parks K-8 School	41	140	147	10	338	96.71%	325.25	96.71%	
Sequoia Elementary	47	187	175	4	413	96.79%	395.38	96.79%	
Success Academy K-8	0	0	16	2	18	88.10%	14.81	88.10%	
Susan B Anthony Elementary	48	148	150	0	346	97.63%	326.31	97.63%	
Sutterville Elementary	69	206	217	7	499	98.09%	488.38	98.09%	
Tahoe Elementary	66	130	130	47	373	94.86%	354.38	94.86%	
Theodore Judah Elementary	94	217	242	17	570	96.96%	552.94	96.96%	
Washington Elementary	63	118	78	5	264	95.78%	252.75	95.78%	
William Land Elementary	62	175	191	0	428	97.19%	415.44	97.19%	
Woodbine Elementary	50	129	111	28	318	95.90%	289.19	95.90%	
TOTAL ELEMENTARY SCHOOLS	3,137	9,260	9,087	773	22,257	96.51%	21,367.44	96.51%	

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	REGULAR ENROLLMENT			Special Education Grades 7-8	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2018-2019 Actual Attendance	Cum Attd Days/16	PERCENTAGE 2018-2019
							2018-2019	
A M Winn Elementary K-8 Waldorf	20	14	34	0	34	95.99%	32.88	95.99%
Albert Einstein MS	417	363	780	42	822	96.23%	790.13	96.23%
Alice Birney Waldorf-Inspired K-8	60	45	105	0	105	97.97%	102.50	97.97%
California MS	452	465	917	14	931	96.19%	895.69	96.19%
Capital City School	19	20	39	0	39	72.37%	27.50	72.37%
Fern Bacon MS	355	393	748	37	785	95.19%	749.06	95.19%
Genevieve Didion K-8	56	43	99	0	99	98.35%	96.63	98.35%
Home/Hospital	5	4	9	3	12	100.00%	6.03	100.00%
John H. Still K-8	139	118	257	17	274	96.61%	265.13	96.61%
John Morse Therapeutic Center	0	0	0	13	13	90.91%	11.88	90.91%
Kit Carson 7-12	161	172	333	30	363	93.44%	340.88	93.44%
Leonardo da Vinci K - 8 School	69	70	139	19	158	98.31%	155.94	98.31%
Martin Luther King Jr K-8	46	33	79	1	80	97.00%	76.69	97.00%
Rosa Parks K-8 School	228	225	453	36	489	96.26%	468.63	96.26%
Sam Brannan MS	190	243	433	46	479	96.70%	460.00	96.70%
School of Engineering and Science	132	129	261	0	261	96.73%	251.44	96.73%
Success Academy K-8	2	4	6	0	6	85.87%	4.94	85.87%
Sutter MS	581	591	1172	44	1216	97.52%	1185.50	97.52%
Will C Wood MS	357	334	691	45	736	96.63%	707.81	96.63%
TOTAL MIDDLE SCHOOLS	3,289	3,266	6,555	347	6,902	96.26%	6,629.22	96.26%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 TRADITIONAL SCHOOLS

HIGH SCHOOLS	REGULAR ENROLLMENT					Total Grade 9-12	Special Education Grades 9-12	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Continuation	Grade 9	Grade 10	Grade 11	Grade 12				2018-2019 Actual Attendance	Cum Attd Days/16	PERCENTAGE 2018-2019
										2018-2019	
American Legion HS	193	0	0	0	0	193	0	193	85.83%	163.88	85.83%
Arthur A. Benjamin Health Prof	0	63	53	55	37	208	20	228	95.38%	219.19	95.38%
C K McClatchy HS	0	652	611	550	464	2277	89	2366	96.16%	2236.69	96.16%
Capital City School	0	27	43	88	138	296	0	296	81.18%	228.06	81.18%
Hiram W Johnson HS	0	437	345	337	293	1412	141	1553	93.85%	1418.81	93.85%
Home/Hospital	0	7	5	6	6	24	12	36	100.00%	12.72	100.00%
John F Kennedy HS	0	542	545	482	514	2083	100	2183	95.98%	2056.13	95.98%
Kit Carson 7-12	0	77	55	21	13	166	0	166	96.33%	162.19	96.33%
Luther Burbank HS	0	393	438	350	381	1562	159	1721	94.37%	1591.56	94.37%
Rosemont HS	0	318	333	282	277	1210	105	1315	95.50%	1235.50	95.50%
School of Engineering and Science	0	78	76	57	58	269	1	270	96.97%	259.94	96.97%
The Academy	0	1	7	2	0	10	0	10	87.74%	8.50	87.74%
West Campus HS	0	215	203	228	194	840	0	840	98.52%	828.75	98.52%
TOTAL HIGH SCHOOLS	193	2,810	2,714	2,458	2,375	10,550	627	11,177	95.07%	10,421.91	95.07%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2018-2019 Actual Attendance	Cum Attd Days/16	PERCENTAGE 2018-2019
			2018-2019	
ELEMENTARY	22,257	96.51%	21,367	96.51%
MIDDLE	6,902	96.26%	6,629	96.26%
HIGH SCHOOL	11,177	95.07%	10,422	95.07%
TOTAL ALL DISTRICT SEGMENTS	40,336	96.07%	38,419	96.07%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
CHARTER SCHOOLS

2018-2019 DEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2018-2019 Actual Attendance	2018-2019	PERCENTAGE 2018-2019
Bowling Green-Mc Coy	59	208	194	0	0	7	468	96.25%	445.69	96.25%
Bowling Green-Chacon	48	159	138	0	0	0	345	98.29%	336.69	98.29%
George W. Carver SAS	0	0	0	0	250	7	257	95.06%	244.00	95.06%
New Joseph Bonnheim Charter	40	124	124	0	0	0	288	95.99%	265.65	95.99%
New Tech High	0	0	0	0	207	2	209	97.02%	202.37	97.02%
The Met High School	0	0	0	0	273	1	274	97.83%	268.19	97.83%
TOTAL DEPENDENT CHARTER SCHOOLS	147	491	456	0	730	17	1,841	96.73%	1,762.58	96.73%

2018-2019 INDEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2018-2019 Actual Attendance	2018-2019	PERCENTAGE 2018-2019
CA Montessori Project Capitol Campus	42	132	116	43	0	0	333	97.30%	322.00	97.30%
Capitol Collegiate Academy	52	167	129	19	0	0	367	96.73%	354.63	96.73%
Aspire Capitol Heights Academy	40	121	70	0	0	0	231	97.09%	220.54	97.09%
Growth Public Schools	75	111	0	0	0	0	186	96.28%	178.06	96.28%
Language Academy	84	199	196	125	0	0	604	97.87%	590.50	97.87%
NorCal Trade & Tech *	0	41	0	0	6	0	47	6.83%	21.25	6.83%
Oak Park Prep	0	0	0	129	0	0	129	97.70%	120.06	97.70%
PS 7 Elementary	72	136	212	141	0	0	561	95.46%	527.12	95.46%
Sacramento Charter HS	0	0	0	0	788	0	788	97.03%	766.53	97.03%
SAVA	0	0	0	26	458	0	484	98.06%	447.82	98.06%
Sol Aureus College Preparatory	45	148	141	44	0	0	378	97.06%	366.53	97.06%
Yav Pem Suab Academy	66	195	195	0	0	0	456	97.30%	436.69	97.30%
TOTAL INDEPENDENT CHARTER SCHOOLS	476	1,250	1,059	527	1,252	-	4,564	89.56%	4,351.72	89.56%

*Adult Charter

TOTAL CHARTER SCHOOLS	623	1,741	1,515	527	1,982	17	6,405	93.14%	6,114.30	93.14%
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 ADULT EDUCATION SCHOOLS

ADULT EDUCATION	ENROLLMENT	HOURS EARNED			2018-2019 CUMULATIVE ADA		
		CONCURRENT	OTHER	TOTAL	CONCURRENT	OTHER	TOTAL
A. Warren McClaskey Adult Center	388	0	51,382.25	51,382.25	0	97.87	97.87
Charles A. Jones Career & Education Center	1073	0	82,067.21	82,067.21	0	156.32	156.32
TOTAL ADULT EDUCATION	1461	0	133,449.46	133,449.46	0	254.19	254.19

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	REGULAR CLASS ENROLLMENT							TOTAL
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	REGULAR
A M Winn Elementary K-8 Waldorf	40	31	39	39	44	36	46	275
Abraham Lincoln Elementary	71	88	83	70	77	81	65	535
Alice Birney Waldorf-Inspired K-8	80	47	48	56	62	61	59	413
Bret Harte Elementary	30	29	27	35	31	33	33	218
Caleb Greenwood	89	72	71	71	99	65	64	531
Camellia Basic Elementary	72	66	57	64	58	58	60	435
Capital City School	0	2	3	4	4	3	13	29
Caroline Wenzel Elementary	32	41	41	27	37	42	29	249
Cesar Chavez Elementary	0	0	0	0	116	119	125	360
Crocker/Riverside Elementary	95	96	96	90	90	96	99	662
David Lubin Elementary	64	91	82	83	51	73	76	520
Earl Warren Elementary	48	49	63	65	56	67	59	407
Edward Kemble Elementary	134	151	150	110	0	0	0	545
Elder Creek Elementary	110	106	109	114	93	120	118	770
Ethel I Baker Elementary	66	86	95	105	87	80	105	624
Ethel Phillips Elementary	67	71	68	63	68	66	89	492
Father Keith B Kenny Elementary	49	46	59	54	52	37	34	331
Genevieve Didion K-8	64	72	72	65	66	66	67	472
Golden Empire Elementary	73	72	84	92	84	89	82	576
H W Harkness Elementary	62	48	42	48	47	39	47	333
Hollywood Park Elementary	48	48	38	45	46	32	44	301
Home/Hospital	6	6	4	2	4	6	3	31
Hubert H. Bancroft Elementary	88	44	70	48	49	50	65	414
Isador Cohen Elementary	34	27	32	48	38	40	42	261
James W Marshall Elementary	65	54	48	61	48	46	53	375
John Bidwell Elementary	34	44	36	34	45	37	40	270
John Cabrillo Elementary	38	45	49	46	44	54	42	318
John D Sloat Elementary	43	34	30	31	30	30	31	229
John H. Still K-8	91	87	96	94	99	90	91	648
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	37	51	58	56	47	36	46	331
Leonardo da Vinci K - 8 School	120	95	96	93	95	95	89	683
Mark Twain Elementary	41	39	42	45	40	36	42	285
Martin Luther King Jr K-8	40	36	46	49	34	55	44	304
Matsuyama Elementary	76	89	68	94	99	88	93	607
Nicholas Elementary	82	80	85	103	97	79	86	612
O W Erlewine Elementary	45	38	35	34	36	45	33	266
Oak Ridge Elementary	70	69	71	71	66	74	63	484
Pacific Elementary	120	123	106	103	97	101	99	749
Parkway Elementary School	72	85	83	72	66	64	77	519
Peter Burnett Elementary	63	66	79	73	79	66	72	498
Phoebe A Hearst Elementary	96	96	96	96	99	99	93	675
Pony Express Elementary	42	59	55	66	64	55	59	400
Rosa Parks K-8 School	41	49	43	48	47	51	49	328
Sequoia Elementary	47	64	64	59	53	63	59	409
Success Academy K-8	0	0	0	0	4	4	8	16
Susan B Anthony Elementary	48	44	41	63	50	50	50	346
Sutterville Elementary	69	73	62	71	72	56	89	492
Tahoe Elementary	66	43	48	39	34	47	49	326
Theodore Judah Elementary	94	72	76	69	69	83	90	553
Washington Elementary	63	49	45	24	27	29	22	259
William Land Elementary	62	57	57	61	56	73	62	428
Woodbine Elementary	50	42	43	44	44	28	39	290
TOTAL	3,137	3,072	3,091	3,097	3,000	2,993	3,094	21,484

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	300	163	4627	4790	96.60%
Abraham Lincoln Elementary	535	315	8360	8675	96.37%
Alice Birney Waldorf-Inspired K-8	414	178	6446	6624	97.31%
Bret Harte Elementary	253	225	3828	4053	94.45%
Caleb Greenwood	535	261	8422	8683	96.99%
Camellia Basic Elementary	442	96	6918	7014	98.63%
Capital City School	29	25	463	488	94.88%
Caroline Wenzel Elementary	288	172	4380	4552	96.22%
Cesar Chavez Elementary	372	167	5806	5973	97.20%
Crocker/Riverside Elementary	662	229	10376	10605	97.84%
David Lubin Elementary	549	309	8428	8737	96.46%
Earl Warren Elementary	419	218	6646	6864	96.82%
Edward Kemble Elementary	560	328	8398	8726	96.24%
Elder Creek Elementary	770	356	11936	12292	97.10%
Ethel I Baker Elementary	634	376	9708	10084	96.27%
Ethel Phillips Elementary	508	341	7873	8214	95.85%
Father Keith B Kenny Elementary	343	291	5118	5409	94.62%
Genevieve Didion K-8	481	148	7622	7770	98.10%
Golden Empire Elementary	590	273	9214	9487	97.12%
H W Harkness Elementary	345	219	5357	5576	96.07%
Hollywood Park Elementary	340	188	5364	5552	96.61%
Home/Hospital	36	0	192	192	100.00%
Hubert H. Bancroft Elementary	436	263	6654	6917	96.20%
Isador Cohen Elementary	281	177	4294	4471	96.04%
James W Marshall Elementary	396	213	5946	6159	96.54%
John Bidwell Elementary	280	129	4041	4170	96.91%
John Cabrillo Elementary	354	232	5232	5464	95.75%
John D Sloat Elementary	246	139	3592	3731	96.27%
John H. Still K-8	662	490	10193	10683	95.41%
John Morse Therapeutic Center	30	27	460	487	94.46%
Leataata Floyd Elementary	341	260	5100	5360	95.15%
Leonardo da Vinci K - 8 School	715	308	11100	11408	97.30%
Mark Twain Elementary	307	226	4653	4879	95.37%
Martin Luther King Jr K-8	333	304	5096	5400	94.37%
Matsuyama Elementary	607	265	9232	9497	97.21%
Nicholas Elementary	631	392	9687	10079	96.11%
O W Erlewine Elementary	281	210	4268	4478	95.31%
Oak Ridge Elementary	489	355	7340	7695	95.39%
Pacific Elementary	749	467	11404	11871	96.07%
Parkway Elementary School	550	453	8715	9168	95.06%
Peter Burnett Elementary	515	300	7872	8172	96.33%
Phoebe A Hearst Elementary	675	187	10612	10799	98.27%
Pony Express Elementary	407	238	6269	6507	96.34%
Rosa Parks K-8 School	338	177	5204	5381	96.71%
Sequoia Elementary	413	210	6326	6536	96.79%
Success Academy K-8	18	32	237	269	88.10%
Susan B Anthony Elementary	346	127	5221	5348	97.63%
Sutterville Elementary	499	152	7814	7966	98.09%
Tahoe Elementary	373	307	5670	5977	94.86%
Theodore Judah Elementary	570	277	8847	9124	96.96%
Washington Elementary	264	178	4044	4222	95.78%
William Land Elementary	428	192	6647	6839	97.19%
Woodbine Elementary	318	198	4627	4825	95.90%
TOTAL	22,257	12,363	341,879	354,242	96.51%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 CUMULATIVE TOTAL ABSENCES

MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	34	22	526	548	95.99%
Albert Einstein MS	822	495	12642	13137	96.23%
Alice Birney Waldorf-Inspired K-8	105	34	1640	1674	97.97%
California MS	931	567	14331	14898	96.19%
Capital City School	39	168	440	608	72.37%
Fern Bacon MS	785	606	11985	12591	95.19%
Genevieve Didion K-8	99	26	1546	1572	98.35%
Home/Hospital	12	0	96.5	96.5	100.00%
John H. Still K-8	274	149	4242	4391	96.61%
John Morse Therapeutic Center	13	19	190	209	90.91%
Kit Carson 7-12	363	383	5454	5837	93.44%
Leonardo da Vinci K - 8 School	158	43	2495	2538	98.31%
Martin Luther King Jr K-8	80	38	1227	1265	97.00%
Rosa Parks K-8 School	489	291	7498	7789	96.26%
Sam Brannan MS	479	251	7360	7611	96.70%
School of Engineering and Science	261	136	4023	4159	96.73%
Success Academy K-8	6	13	79	92	85.87%
Sutter MS	1216	482	18968	19450	97.52%
Will C Wood MS	736	395	11325	11720	96.63%
TOTAL	6,902	4,118	106,068	110,186	96.26%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
 ENROLLMENT AND ATTENDANCE REPORT
 MONTH 1, ENDING FRIDAY, SEPTEMBER 21, 2018
 CUMULATIVE TOTAL ABSENCES

HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	193	433	2622	3055	85.83%
Arthur A. Benjamin Health Prof	228	170	3507	3677	95.38%
C K McClatchy HS	2366	1430	35787	37217	96.16%
Capital City School	296	846	3649	4495	81.18%
Hiram W Johnson HS	1553	1487	22701	24188	93.85%
Home/Hospital	36	0	203.59	203.59	100.00%
John F Kennedy HS	2183	1377	32898	34275	95.98%
Kit Carson 7-12	166	99	2595	2694	96.33%
Luther Burbank HS	1721	1519	25465	26984	94.37%
Rosemont HS	1315	932	19768	20700	95.50%
School of Engineering and Science	270	130	4159	4289	96.97%
The Academy	10	19	136	155	87.74%
West Campus HS	840	199	13260	13459	98.52%
TOTAL	11,177	8,641	166,751	175,392	95.07%

	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
TOTAL ALL SCHOOLS	40,336	25,122	614,697	639,819	96.07%



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.2

Meeting Date: November 1, 2018

Subject: Head Start / Early Head Start / Early Head Start Expansion Reports

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office / Child Development

Recommendation: None

Background/Rationale: The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

Financial Considerations: None

LCAP Goal(s): College and Career Ready; Family and Community Empowerment

Documents Attached:

1. Head Start/Early Head Start Monthly Report Summary
2. Child Development August 2018 Fiscal Report – HS/EHS/CCP Basic & T/TA
3. Child Development September 2018 Fiscal Report – CCP Basic & T/TA

Estimated Time of Presentation: N/A

Submitted by: Dr. Iris Taylor, Chief Academic Officer

Jacque Bonini, Director, Child Development

Approved by: Jorge A. Aguilar, Superintendent

Attachment 2

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: August 1 - August 31, 2018

Delegate: SCUSD - Child Development Department

Remit to address General Accounting Department - 802A

5735 47th Avenue

SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: PA 22 HS BASIC R5210

PA 20 BASIC T/TA

PA 25 EHS

PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	19,656.49	19,656.49	282,920.00	263,263.51
Fringe Benefits	10,411.38	10,411.38	162,636.00	152,224.62
Travel	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00
A Supplies	0.00	0.00	24,055.00	24,055.00
D Contractual	0.00	0.00	0.00	0.00
M Construction	0.00	0.00	0.00	0.00
I Other	0.00	0.00	3,850.00	3,850.00
N Indirect Costs 4.83%	9,773.48	9,773.48	409,221.00	399,447.52
I. TOTAL ADMINISTRATION	\$39,841.35	\$39,841.35	\$882,682.00	\$842,840.65
Non-Federal Administration				
Total Fed. And Non-Fed. Administration	\$39,841.35	\$39,841.35	\$882,682.00	\$842,840.65
ii. Personnel	101,394.24	101,394.24	4,181,317.00	4,079,922.76
Fringe Benefits	69,775.34	69,775.34	3,282,661.00	3,212,885.66
P Travel	562.50	562.50	0.00	(562.50)
R Equipment	0.00	0.00	0.00	0.00
O Supplies	549.61	549.61	286,493.00	285,943.39
G Contractual	0.00	0.00	0.00	0.00
R Construction	0.00	0.00	0.00	0.00
A Other	0.00	0.00	248,545.00	248,545.00
M				
ii. TOTAL PROGRAM	\$172,281.69	\$172,281.69	\$7,999,016.00	7,826,734.31
NON-FEDERAL PROGRAM Basic & T/TA				
\$2,228,225	\$0.00	\$0.00	\$2,228,225.00	2,228,225.00
TOTAL SETA COSTS (I + II)	\$212,123.04	\$212,123.04	\$8,881,698.00	8,669,574.96

Gloria Chung 	9/14/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

Attachment 3

SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: August 1 - August 31, 2018

Agreement No.: 19C5551S0

Delegate: SCUSD - Child Development Department

Program: PA 22 HS BASIC

Remit to address General Accounting Department - 802A

PA 20 BASIC T/TA R5212

5735 47th Avenue


PA 25 EHS

SACRAMENTO, CA 95824

PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel				0.00
Fringe Benefits				0.00
Travel				0.00
Equipment				0.00
A Supplies				0.00
D Contractual				0.00
M Construction				0.00
I Other				0.00
N Indirect 4.83%	0.00	0.00	1,438.00	1,438.00
I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$1,438.00	\$1,438.00
Non-Federal Administration				
Total Fed. And Non-Fed. Administration	\$0.00	\$0.00	\$1,438.00	\$1,438.00
II. Personnel	0.00	0.00	8,167.00	8,167.00
Fringe Benefits	0.00	0.00	2,517.00	2,517.00
P Travel	0.00	0.00	0.00	0.00
R Equipment	0.00	0.00	0.00	0.00
O Supplies	0.00	0.00	0.00	0.00
G Contractual	0.00	0.00	0.00	0.00
R Construction	0.00	0.00	0.00	0.00
A Other	0.00	0.00	19,078.00	19,078.00
M				0.00
II. TOTAL PROGRAM	\$0.00	\$0.00	\$29,762.00	29,762.00
NON-FEDERAL PROGRAM Reported on Basic	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)	\$0.00	\$0.00	\$31,200.00	31,200.00

Gloria Chung 	9/14/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

Attachment 4

SETA MONTHLY FISCAL REPORT
925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5213

Month: August 1 - August 31, 2018 Agreement No.: 19C5551S0

Delegate: SCUSD - Child Development Department Program: PA 22 HS BASIC


Remit to address General Accounting Department - 802A PA 20 BASIC T/TA

5735 47th Avenue PA 25 EHS R5213

SACRAMENTO, CA 95824 PA 26 EHS T/TA

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	2,945.11	2,945.11	44,009.00	41,063.89
Fringe Benefits	1,752.67	1,752.67	45,655.00	43,902.33
Travel	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00
A Supplies	0.00	0.00	1,901.00	1,901.00
D Contractual	0.00	0.00	0.00	0.00
M Construction	0.00	0.00	0.00	0.00
I Other	0.00	0.00	1,160.00	1,160.00
N Indirect Costs 4.83%	4,775.15	4,775.15	84,256.00	79,480.85
I. TOTAL ADMINISTRATION	\$9,472.93	\$9,472.93	\$176,981.00	\$167,508.07
Non-Federal Administration				
Total Fed. And Non-Fed. Administration	\$9,472.93	\$9,472.93	\$176,981.00	\$167,508.07
II. Personnel	52,882.34	52,882.34	880,775.00	827,892.66
Fringe Benefits	41,102.24	41,102.24	703,189.00	662,086.76
P Travel	187.50	187.50	0.00	(187.50)
R Equipment	0.00	0.00	0.00	0.00
O Supplies	0.00	0.00	27,104.00	27,104.00
G Contractual	0.00	0.00	0.00	0.00
R Construction	0.00	0.00	0.00	0.00
A Other	(5.56)	(5.56)	40,648.00	40,653.56
M				
II. TOTAL PROGRAM	\$94,166.52	\$94,166.52	\$1,651,716.00	1,557,549.48
NON-FEDERAL PROGRAM Basic & T/TA	\$0.00	\$0.00	\$464,065.00	464,065.00
TOTAL SETA COSTS (I + II)	\$103,639.45	\$103,639.45	\$1,828,697.00	1,725,057.55

Gloria Chung 	9/14/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

Attachment 5

SETA MONTHLY FISCAL REPORT
925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5216

Month: August 1 - August 31, 2018

Delegate: SCUSD - Child Development Department

Remit to address General Accounting Department - 802A

5735 47th Avenue

SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: PA 22 HS BASIC

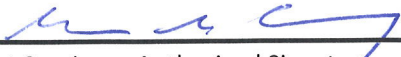
PA 20 BASIC T/TA

PA 25 EHS

PA 26 EHS T/TA R5216

OTHER

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel				0.00
Fringe Benefits				0.00
Travel				0.00
Equipment				0.00
A Supplies				0.00
D Contractual				0.00
M Construction				0.00
I Other				0.00
N Indirect 4.83%	0.00	0.00	1,270.00	1,270.00
I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$1,270.00	\$1,270.00
Non-Federal Administration				
Total Fed. And Non-Fed. Administration	\$0.00	\$0.00	\$1,270.00	\$1,270.00
II. Personnel	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
P Travel	0.00	0.00	0.00	0.00
R Equipment	0.00	0.00	0.00	0.00
O Supplies	0.00	0.00	650.00	650.00
G Contractual	0.00	0.00	0.00	0.00
R Construction	0.00	0.00	0.00	0.00
A Other	0.00	0.00	25,644.00	25,644.00
M				0.00
II. TOTAL PROGRAM	\$0.00	\$0.00	\$26,294.00	26,294.00
NON-FEDERAL PROGRAM Reported with Basic				
	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)	\$0.00	\$0.00	\$27,564.00	27,564.00

Gloria Chung 
Director Budget Services - Authorized Signature

9/14/2018

Date

Shelagh Ferguson

Prepared By

916.643.7878

Phone

Attachment 6
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT
R5211

Month: August 1 - August 31, 2018

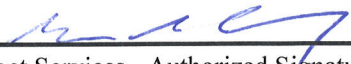
Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: PA 3125 EHS-CCP BASIC R5211
 PA 3120 EHS-CCP T/TA R5221
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	150.00	150.00	1,954.00	1,804.00
Fringe Benefits	102.28	102.28	1,436.00	1,333.72
A. Occupancy	0.00	0.00	0.00	0.00
D. Staff Travel	0.00	0.00	0.00	0.00
M. Supplies	0.00	0.00	2,805.00	2,805.00
I. Other	0.00	0.00	184.00	184.00
N. Indirect Costs 4.83%	0.00	0.00	34,023.00	34,023.00
I. TOTAL ADMINISTRATION	\$252.28	\$252.28	\$40,402.00	\$40,149.72
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$252.28	\$252.28	\$40,402.00	\$40,149.72
II. a. Personnel**	40,283.03	40,283.03	360,885.00	320,601.97
b. Fringe Benefits**	18,412.10	18,412.10	279,327.00	260,914.90
P. c. Travel	0.00	0.00	0.00	0.00
R. d. Equipment	0.00	0.00	0.00	0.00
O. e. Supplies	549.61	549.61	36,917.00	36,367.39
G. f. Contractual	0.00	0.00	0.00	0.00
R. g. Construction	0.00	0.00	0.00	0.00
A. h. Other	0.00	0.00	20,908.00	20,908.00
M.				
II. TOTAL PROGRAM	\$59,244.74	\$59,244.74	\$698,037.00	638,792.26
NON-FEDERAL PROGRAM Basic 738,439 & T/TA 17,500	\$0.00	\$0.00	\$188,984.00	188,984.00
TOTAL SETA COSTS (I+II)	\$59,497.02	\$59,497.02	\$738,439.00	678,941.98

Gloria Chung 	9/14/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

R5211. August18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 7
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5221

Month: August 1 - August 31, 2018

Agreement No.: 19C5551S0

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 3125 EHS-CCP BASIC R5211

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A

PA 3120 EHS-CCP T/TA R5221

5735 47TH AVENUE

PA 3128 EHS-CCP START UP R5243

SACRAMENTO, CA 95824

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	0.00	0.00
I Other	0.00	0.00	0.00	0.00
N Indirect Costs 4.83%	0.00	0.00	806.00	806.00
I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$806.00	\$806.00
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$806.00	\$806.00
II. a. Personnel**	0.00	0.00	0.00	0.00
b. Fringe Benefits**	0.00	0.00	0.00	0.00
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	0.00	0.00
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	0.00	0.00	16,694.00	16,694.00
M				
II. TOTAL PROGRAM	\$0.00	\$0.00	\$16,694.00	16,694.00
NON-FEDERAL PROGRAM - reported with Basic				
	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)	\$0.00	\$0.00	\$17,500.00	17,500.00

Gloria Chung 
Director Budget Services - Authorized Signature

9/14/2018

Date

Shelagh Ferguson

Prepared By

916.643.7878

Phone

R.5221.18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 8
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5211

Month: September 1 - September 30, 2018

Agreement No.: 19C5551S0

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Program: PA 3125 EHS-CCP BASIC R5211

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A


PA 3120 EHS-CCP T/TA R5221

5735 47TH AVENUE

PA 3128 EHS-CCP START UP R5243

SACRAMENTO, CA 95824

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	157.31	307.31	1,954.00	1,646.69
Fringe Benefits	104.18	206.46	1,436.00	1,229.54
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	2,805.00	2,805.00
I Other	0.00	0.00	184.00	184.00
N Indirect Costs 4.83%	5,662.57	5,662.57	34,023.00	28,360.43
I. TOTAL ADMINISTRATION	\$5,924.06	\$6,176.34	\$40,402.00	\$34,225.66
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$5,924.06	\$6,176.34	\$40,402.00	\$34,225.66
II. a. Personnel**	36,078.69	76,361.72	360,885.00	284,523.28
b. Fringe Benefits**	20,110.40	38,522.50	279,327.00	240,804.50
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	1,175.26	1,724.87	36,917.00	35,192.13
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	114.60	114.60	20,908.00	20,793.40
M				
II. TOTAL PROGRAM	\$57,478.95	\$116,723.69	\$698,037.00	581,313.31
NON-FEDERAL PROGRAM Basic 738,439 & T/TA 17,500	\$0.00	\$0.00	\$188,984.00	188,984.00
TOTAL SETA COSTS (I+II)	\$63,403.01	\$122,900.03	\$738,439.00	615,538.97

Gloria Chung 	10/8/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

R5211. August18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 9
CHILD DEVELOPMENT DEPARTMENT
SETA MONTHLY FISCAL REPORT**

R5221

Month: September 1 - September 30, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A
5735 47TH AVENUE
SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: PA 3125 EHS-CCP BASIC R5211
 PA 3120 EHS-CCP T/TA R5221
 PA 3128 EHS-CCP START UP R5243

Cost Item	Actual Expenses		* Current Budget	Unexpended Balance
	Current Period & Adjustments	Cumulative To Date		
I. Personnel	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	0.00	0.00
I Other	0.00	0.00	0.00	0.00
N Indirect Costs 4.83%	0.00	0.00	806.00	806.00
I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$806.00	\$806.00
NON-FEDERAL ADMINISTRATION *				
TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$806.00	\$806.00
II. a. Personnel**	0.00	0.00	0.00	0.00
b. Fringe Benefits**	0.00	0.00	0.00	0.00
P c. Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	0.00	0.00
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other	0.00	0.00	16,694.00	16,694.00
M				
II. TOTAL PROGRAM	\$0.00	\$0.00	\$16,694.00	16,694.00
NON-FEDERAL PROGRAM - reported with Basic	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I+II)	\$0.00	\$0.00	\$17,500.00	17,500.00

Gloria Chung 	10/8/2018	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

R.5221.18-19

SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.