

Meeting Agenda

Meeting # Mandatory Site Walk - RFP for Lease-Leaseback Construction Services

Date January 8, 2019 - 9:00 am

Attendees	Jim Dobson (SCUSD)	Director of Facilities	jimd@scusd.edu
	Jeff Bozeman (SCUSD)	Project Manager	jeff-bozeman@scusd.edu
	Jessica Sulli (SCUSD)	Contracts Specialist	jessica-sulli@scusd.edu
	Mike Rath (HMC)	Principal in Charge	michael.rath@hmcarchitects.com

Location JFK High School

Project JFK Core Academic Improvement Project

Project # 3186059-000

- **Team Introductions**

- **Project Overview**

- Pre-Qualification – application deadline to submit January 10, 2019 and approved January 17, 2019
- Public Works – Prevailing Wage
- Project Labor Agreement

- **General Instructions**

- Proposal due January 25, 2019 at 3:00pm
- RFI's submitted to Jessica Sulli no later than January 15, 2019 posted on January 22, 2019.

- **Scope of Services**

- Project Scope: Administration (13,000 SF) / Music Modernization (9,300 SF) including structural upgrades, new exterior canopies, selective demolition and associated site work.
 - Architect of Record – HMC Architects
 - Reviewing Agencies – DSA (ACS, FLS, SSS), LFA – City of Sacramento
 - Project Inspector - TBD
 - Project Documents – e-Builder
- Pre-Construction Services
- Construction and Post Construction Services
- Cost Estimate: \$10,300,000
- Financing
- Fee Proposal
 - Proposed Budget
- Schedule Update
 - 100% Design Development Complete: 3/15/19
 - Design Development Review: 3/18 – 3/29/19 (25% of Preconstruction Fee)
 - Construction Documents 50% Phase: 4/29/19 (25% of Preconstruction Fee)

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JFK Core Academic Improvement Project 1/8/19

- Construction Documents 100% Phase: 8/2/19 (25% Preconstruction Fee)
- Notice to Proceed: January 2020 – (25% of Preconstruction Fee)

- Construction – January 2020 to August 2021 (20 months) – phasing TBD
- Subcontractors

- **Contents for Proposal**
 - Cover Letter
 - Qualifications
 - Experience
 - Price Proposal
 - Designated Subcontractor list

- **Selection Procedures**
 - Qualification
 - Experience
 - Price / Proposal
 - Interview and Presentation – tentatively scheduled for week of 2/4/19
 - Best Value Score
 - **AWARD**

- **Site Walk**

cc: Attendees, BM, NT (HMC), Cathy Allen – SCUSD
File: MM



FACILITIES SUPPORT SERVICES

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PRE-BID WALK AGENDA January 8, 2019 9:00 AM

Project: **JFK Core Academic Improvement Project for Preconstruction Services**

1. Introduction
 - a. Sacramento City Unified School District - Jeff Bozeman, Project Manager
 - b. Architect – Michael Rath, HMC Architects
2. MANDATORY JOB WALK: Sign – in Sheet
3. Contractors to be Class **B** License
4. Bidders will be required to be registered with DIR
5. **Draft Plans and Specifications** available thru Bid Documents (e-Builder)
6. Scope of Work:
 - a. Full renovation of (e) music building (Bldg M) and Administration Offices and Counseling Center (Bldg A)
7. Bids
 - a. Questions directed to SCUSD Contracts office– in form of an RFI only. RFI's can be UPLOADED in e-Builder.
 - b. RFI's Due **no later than 1/15/19 to Contracts office**
 - c. Last Addendum issued, if required **1/22/19**
 - d. See Specifications for documents required to be included with bid documents
8. Proposals Due **no later than 3:00 pm, Friday, January 25, 2019** at the Serna Center
9. Preconstruction Services
 - a. DD Phase Completion: 3/15/19
 - b. DD Review: 3/18/19 – 3/29/19 (25% Precon Fee)
 - c. CD 50% Phase: 4/29/19 (25% Precon Fee)
 - d. CD 100% Phase: 8/2/19 (25% Precon Fee)
 - e. NTP: Jan 2020 (25% Precon Fee)
 - f. Start of Construction: **Apr 2020**
 - g. Construction end date **Oct 2021**
10. Walk Site

PLEASE NOTE: As of December 2017, SCUSD adopted Resolution 2774 PLA for projects \$500,000 and above