



BUSINESS SERVICES

Contracts Office

5735 47th Avenue • Sacramento, CA 95824
(916) 643-2464

*Lisa Allen, Interim Superintendent
Janea Marking, Chief Business Officer*

VIA ELECTRONIC MAIL

NOTICE TO PROCEED PRECONSTRUCTION SERVICES

March 12, 2024

Silas Nigam
S+B James Construction
1450 Halyard Drive, Suite 11A
West Sacramento CA 95691

Re: Project #: 0415-468 California Middle School Campus Renewal

Dear Mr. Nigam,

On behalf of the Sacramento City Unified School District, we are pleased to give you Notice to Proceed with preconstruction services on Project#: **0415-468 California Middle School Campus Renewal Project**. Your preconstruction contract date is **March 7, 2024** (District Board Approval Date). The District anticipates that construction will commence on or around **June 17, 2024**. A copy of the executed Facilities Lease and Site Lease is forthcoming.

The following documents must be provided to the District prior to you beginning preconstruction services work:

- \$1.00 Site Lease Payment (Check Payable to SCUSD)
- General Liability Insurance Certificate, in the amount required by the contract.
- Automobile Liability Insurance Certificate, in the amount required by the contract.
- Umbrella/Excess Liability Insurance certificate, in the amount required by the contract.
- Local surety contact name(s).
- List of signature authorities.

The preconstruction meetings will be coordinated by the District Representative. We are looking forward to working with you on this project.

Sincerely,

A handwritten signature in blue ink that reads "Tina Alvarez-Bevens".

Tina Alvarez-Bevens
Contract Analyst

cc: Planning and Construction
Monica Witte and Jeff Dees, Kitchell CEM