



Sacramento  
City Unified  
School District

## Business Services Contracts Office

5735 47th Avenue • Sacramento, CA 95824  
(916) 643-2464

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*Rose Ramos, Chief Business Officer*

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### Notice of Intent to Award

January 31, 2023

Attn: Allison Otto, President  
John F. Otto, Inc. dba Otto Construction  
1717 2<sup>nd</sup> Street  
Sacramento, CA 95811

Re: **Project No: 0262-461-CBW-D-M**  
**Notice of Intent to Award for the Clayton B. Wire Deferred Maintenance Project**

Dear Allison:

Thank you for submitting a bid to the District for the Clayton B. Wire Deferred Maintenance project.

The District is pleased to inform you that it intends to award the contract to John F. Otto, Inc. dba Otto Construction based on your firm being the low bidder.

The District intends to finalize the award for Construction in the amount of **Two Million Eight Hundred Thirty-Two Thousand and NO/100 Dollars (\$2,832,000.00)** at the scheduled meeting of the District's Board of Education on **February 16, 2023**.

Contractor shall execute and submit to District the following documents by no later than 5:00 p.m. on the SEVENTH (7<sup>th</sup>) calendar day following the date of this Notice of Intent to Award.

Deliver to the District at:

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ATTN: Contract Department  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
RE: Contract #0262-461-CBW-D-M

The District accepts electronic signatures on the below documents:

- Agreement: To be executed by successful Bidder. Submit two (2) originals, each bearing an original signature. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. (Attached)
- Performance Bond (100%) (Attached)
- Payment Bond (Contractor's Labor & Material Bond) (Attached)
- Workers' Compensation Certification (Attached)
- Prevailing Wage and Related Labor Requirements Certification (Attached)
- Drug-Free Workplace Certification (Attached)
- Tobacco-Free Environment Certification (Attached)

Notice of Intent to Award

- Hazardous Materials Certification (Attached)
- Lead-Based Materials Certification (Attached)
- Criminal Background Investigation/Fingerprinting Certification (Attached)
- Roofing Project Certification (Attached)
- Insurance Certificates and Endorsements as required
- Registered Subcontractors List: Must include address, license# and Department of Industrial Relations (DIR) registration number of each subcontractor for all tiers. This list is to include all subcontractors including those w/ less than ½ of 1% of scope.

Optional Document for Return to the District:

- 00 57 00 Escrow Agreement in Lieu of Retention (Attached)

Sincerely,



Tina Alvarez-Bevens  
Contract Analyst