



## Business Services

### Contracts Office

5735 47th Avenue • Sacramento, CA 95824

(916) 643-2464

*Jorge A. Aguilar, Superintendent  
Rose Ramos, Chief Business Officer*

## Notice of Intent to Award

October 21, 2020

Derek Takehara, President  
Takehara Landscape, Inc.  
8801 Folsom Blvd Ste 177  
Sacramento, CA 95826

Re: Bid No. 0139-417, H.W. Harkness Outdoor Learning Space Phase 3

Dear Mr. Takehara,

The Sacramento City Unified School District has tabulated the bids received for the H.W. Harkness Outdoor Learning Space Phase 3 project. The District is pleased to inform you that it intends to award the contract to Takehara Landscape, Inc. as the lowest responsive, responsible bidder. The District intends to finalize the award in the amount of One Hundred Five Thousand, Eight Hundred Sixty-Four Dollars (\$105,864) at the scheduled meeting of the District's Board of Education on November 5, 2020.

Enclosed herewith are contract documents for your signature which we request that you sign and return to our office no later than November 5, 2020. Please also provide with your contract documents the following:

- Certificates of Insurance
- Performance Bond equal to 100% of contract price
- Payment Bond equal to 100% of contract price

All bonds to be obtained from an admitted surety under laws of the State of California.

Upon receipt of the above and the approval by the Board of Education on November 5, 2020, the Notice to Proceed will be issued.

Sincerely,

Jessica Sulli  
Contract Specialist