

Sacramento City Unified School District
Management Review Team (MRT) Meeting

January 14, 2009
California Conference Room

MRT Meeting
1:00 – 2:00 p.m.

Audit Review
Superintendent Office & Library Services Audits
2:00 – 2:30 p.m.

MRT AGENDA

Welcome/Check-In

I. Superintendent/Cabinet Member Comments

- Carol M. Stephen, Associate Superintendent, Human Resource Services

II. Follow-Up Actions/Issues from Previous MRT Meeting

- December 10, 2008 Meeting Minutes—Pending

III. Customer Service Survey 2009

- Susan Higgins, Director, Assessment, Research & Evaluation

IV. December Audit Outcome—(ABS Audit December 16th — December 17th)

- Audit Report No: 2008-QE-39560-S

V. New Lead Auditor

- Joann Sulli

VI. Corrective Action Status

- Existing—CA#116, Human Resource Services Training
- New

VII. Preventive Action Status

- Existing—PA#2007-02, PA#2007-03 & PA#2007-04

VIII. Important Dates:

- Future ABS Audit Dates:
 - i. Monday, June 8 thru- Tuesday, June 9, 2009 (pending confirmation/schedule)
 - ii. Library Services and State & Federal Programs
- Next MRT Meeting: Wednesday, February 4th at 1:00 p.m., in California Conference Room
- Future MRT Meetings—California Conference Room:
 - i. March 4, April 1, May 6 and June 3

IX. Discussion:

- Other Issues/Open Forum

Quality Policy: "The quality policy for the Central Office of Sacramento City Unified School District is to provide world class service for schools and customers, in the areas of Administrative Services, Assessment, Research and Evaluation, Communication Services, Curriculum and Professional Development Services, Human Resource Services, Internal Audit, Legal Services, Operations Support Services, and Student and Family Support Services for achieving the district's vision which is: Create a world-class educational system, pre-kindergarten through adult, that enables all students to excel in the new millennium".