SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 9.3

Meeting Date: June 20, 2019

Subject: **Approve Local Control and Accountability Plan (LCAP) Parent Advisory Committee (PAC) Member Selection**

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☒ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Continuous Improvement and Accountability Office

Recommendation: Appoint members to the LCAP Parent Advisory Committee for 2019-21.

Background/Rationale: Education Code §52063 (a) (2) requires the establishment of a parent advisory committee, that shall include parents or legal guardians of unduplicated students (low income, English learner, foster youth and homeless). Board members and the Superintendent each appoint PAC representatives for a two-year term. In the 2018-19 year, the Board implemented staggered terms for the committee.

Financial Considerations:

LCAP Goal(s): College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

Documents Attached:
1. Executive Summary
2. Draft Calendar of LCAP PAC meetings for 2019-2021

Estimated Time of Presentation: 10 minutes

Submitted by: Vincent Harris, Chief Continuous Improvement and Accountability Officer

Cathy Morrison, Coordinator, LCAP/SPSA

Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Continuous Improvement and Accountability Office

Local Control and Accountability Plan (LCAP) Parent Advisory Committee (PAC) Member Selection

June 20, 2019

I. OVERVIEW / HISTORY

In the 2014-15 school year, staff implemented a plan to create the Local Control and Accountability Plan (LCAP) Parent Advisory Committee (PAC). The process was patterned after models used in other urban school districts, and is similar to those used previously in SCUSD. Board members and the Superintendent each appoint representatives to the PAC for a two-year term. In the 2018-19 year, the Board implemented staggered terms to provide both continuity and innovation.

II. DRIVING GOVERNANCE

According to Education Code §52060, on or before July 1, annually, the Governing Board of each school district shall adopt a Local Control and Accountability Plan (LCAP) using a template adopted by the State Board of Education ("SBE"), effective for three years with annual updates. It will include the district's annual goals for all students and for each subgroup in regard to the eight state priorities and any local priorities, as well as the plans for implementing actions to achieve those goals.

Education Code §52063 (a) (2) requires the establishment of a parent advisory committee, that shall include parents or legal guardians of unduplicated students (low income, English learner, foster youth and homeless). The district is committed to maintaining a strong majority of parents on the committee.

In November 2017, the Board passed Resolution 2972, defining the appointment of members to the LCAP PAC.

III. BUDGET

To facilitate participation in the committee meetings, nominal expenses may be incurred for child care, translation, and hospitality. The district will ensure that potential barriers for parents to attend meetings are mitigated.

IV. GOALS, OBJECTIVES, AND MEASURES

This parent advisory group will be charged with a number of critical tasks and conversations throughout the year to support the Board of Education's LCAP decision-making process.

- **Review annual progress toward stated metrics** – The PAC will have multiple opportunities to participate in the review of district data, including the California School Dashboard, the Performance and Targeted Action Index, and other locally-determined measures. This group provides advisory input on the LCAP Annual Update.
- **Synthesize other stakeholder input** – The district gathers data from a variety of stakeholders throughout the LCAP process, including but not limited to:
    - Standing committees, such as the District English Learner Advisory Committee (DELAC), and Community Advisory Committee for Special Education (CAC);
    - School Site Council meetings;
    - District community meetings, town halls, and Task Force meetings
    - Surveys and focus groups.

  This group will review and understand community voice so that it helps to inform their discussions on the LCAP.
- **Provide input and feedback on draft LCAP actions, services and expenditures** – In order to ensure that the Board of Education has the feedback they need to make informed decisions regarding the LCAP, this group will review the LCAP and Annual Update to provide comments regarding these aspects of the draft plan.

V. MAJOR INITIATIVES

The work of the LCAP PAC will support the alignment of the LCAP to the Equity, Access, and Social Justice Guiding Principle and commitment to continuous improvement.

VI. RESULTS

The members appointed in June 2019 will serve a two-year term from July 1, 2019 through June 30, 2021.

Official PAC meetings begin on August 26, 2019 and will continue monthly throughout the LCAP planning process. Each member will also be asked to attend a small group orientation meeting.

VII. LESSONS LEARNED / NEXT STEPS

- August 26, 2019 – First meeting of LCAP PAC

Date	Topic (Tentative)	Location	Presenters
Monday, August 26 6:00 p.m.	Orientation: Statutory role of LCAP PAC Team-building and norms	Serna Center Washington Room	Cathy Morrison Vincent Harris
Monday, September 23 6:00 p.m.	Data: Specialty Programs Parent Engagement Self-Assessment	Serna Center Washington Room	To be advised
Monday, October 28 6:00 p.m.	PAC Governance / Role LCAP Local Indicators	Serna Center Washington Room	To be advised
Monday, November 25 6:00 p.m.	Budget Overview	Serna Center Washington Room	To be advised
Monday, December 16 6:00 p.m.	California School Dashboard	Serna Center Washington Room	To be advised
Monday, January 27 6:00 p.m.	Budget Development	Serna Center Washington Room	To be advised
Monday, February 24 6:00 p.m.	LCAP Annual Update	Serna Center Washington Room	To be advised
Monday, March 23 6:00 p.m.	PAC Priorities and Recommendations	Serna Center Washington Room	To be advised
Monday, April 27 6:00 p.m.	LCAP Draft	Serna Center Washington Room	To be advised
Monday, May 18 6:00 p.m.	LCAP Comments	Serna Center Washington Room	To be advised
Monday, June 22 6:00 p.m.	Reflections and Lessons Learned	Serna Center Washington Room	To be advised

Please note that meeting topics may be modified during the year.

For more information please contact
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