



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1g

Meeting Date: April 4, 2024

Subject: Approve SETA Head Start Budget Carryover from 2022-2023 to 2023-2024

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Early Learning and Care

Recommendation: Request to carry the remaining Head Start funds from Year 3 (2022-23) to Year 4 (2023-2024).

Background/Rationale: Due to the California Department of Education holding harmless for the 2022-2023 school year, we were able to use the CSPP funds instead of Head Start to help offset the cost of large improvement projects, in which those funds would not be carried over.

Financial Considerations: Request to carry the remaining Head Start funds from Year 1 (202-21) \$494,080, Year 2 (2021-22) \$206,308, and Year 3 (2022-23) \$580,620 totaling \$1,281,008 from Year 3 (2022-23) to Year 4 (2023-2024).

LCAP Goal(s):

Goal 1: College Career Readiness

Goal 2: Foundational Educational Experience with Equitable Opportunities for ALL students

Goal 3: Integrated Supports

Goal 4: Culture and Climate – Dismantling Systems

Goal 6: Implementation of MTSS/Data-Based Decision Making

Goal 8: Basic Services and Districtwide Operations/Supports

Documents Attached:

1. Request for Program Approach Change and/or Budget Modification

Estimated Time of Presentation: N/A

Submitted by: Yvonne Wright, Chief Academic Officer

E'leva Hughes Gibson, Assistant Superintendent

Approved by: Lisa Allen, Interim Superintendent



REQUEST FOR PROGRAM APPROACH CHANGE AND/OR BUDGET MODIFICATION

Delegate/Partner: Sacramento City Unified School District

Funding Source: Head Start Early Head Start Both

Agreement Number: 23C5551S0

Date: 02/20/2024

I. I/We are requesting the following exhibit(s), attached to the agreement contract referenced above, be modified:

Please check the type of request(s):

Program Options

Budget Modification (changing the dollar amount between cost categories)

For Program Year: _____

Does this involve the purchase of a fixed asset? Yes No

(ACF approval required for all fixed asset purchases)

Will the project be over \$250,000? Yes No

(1303ilities Renovation/Repair Application will be required)

Budget Carryover

From Program Year: 2022-2023 *to Program Year* 2023-2024

(Requires ACF approval)

Change in service days / Calendar Change

Change in Centers / Temporary Closure

Class-size Waiver Request (to enroll up to 24 children in a class(es))

(Requires ACF approval)

One-time Health and Safety Program Improvement Funding Request (pending available funds)

Other: _____

II. Please identify what is in the original agreement and describe the change being requested.

We are requesting to carryover the remaining funds from Year 1 (2020-21) \$494,080, Year 2 (2021-22) \$206,308 and Year 3 (2022-23) \$580,620 totaling \$1,281,008 from Year 3 (2022-23) to Year 4 (2023-2024). Due to the California Department of Education holding harmless for the 2022-2023 school year, SCUSD is able to use additional CSPP funds to help offset the cost of large improvement projects, which are unable to be carried over to a new fiscal year.

REQUEST FOR PROGRAM APPROACH CHANGE AND/OR BUDGET MODIFICATION
(Continued)

III. The requested changes are justified based on the following:

We request to carryover the funds from 2022-2023 to 2023-2024 school year. We plan to use the remaining funds to complete the large carpeting and flooring project as previously approved in the grant (Other category). This will be a great opportunity to improve conditions and services for children and families.


IV. For a Budget Modification – Please complete this section if: 1) there are revisions in the budget as a result of the program approach change or 2) the request is specific to a Budget Modification.

NOTE: A Budget Narrative is required to be submitted with the updated Budget Worksheet

Program Year <u>2022-2023</u>		Grant #: 09CH011763	
Cost Category/Item Description	Current Budget	Budget Modification	Updated Budget
Personnel			
Fringe Benefits			
Travel			
Equipment			
Supplies			
Contractual			
Construction			
Other			
TOTAL			
Non-Federal Share <i>(for Carryover Requests Only)</i>			
Non-Federal Share	Current Budget	Budget Modification	Updated Budget
	\$1,281,008	\$256,201	\$1,537,209
Please describe how agency will obtain the Non-Federal Share: Salaries and Benefits paid by other district funds in the Wrap and Full-day Preschool Programs will provide the required non-federal share.			

IV. I am authorizing that this request be submitted to SETA on behalf of the program referenced above and do so pursuant to the Resolution Authorizing Execution of Service Provider Subgrant/Delegate Agency Agreement/Service Contract from the Sacramento Employment and Training Agency included in this agreement contract.

DATE: 02/20/2024



(Authorized Signature)

Dr. E'Leva Hughes Gibson

(Typed Name)

Assistant Superintendent, Early Learning and Care

(Title)

APPROVED BY POLICY COMMITTEE (See instruction if required):

DATE OF MEETING: 03/21/2024

DATE: 03/21/2024 

(Signature of Chairperson, Policy Committee)

Angelina Mejia

(Typed Name)

APPROVED BY GOVERNING BODY (See instructions if required):

DATE OF MEETING: _____

DATE: _____

(Signature of Chairperson, Board of Trustee or Board of Directors)

(Typed Name)

APPROVED BY GRANTEE:

DATE: _____

(Karen Griffith, Head Start Deputy Director)

For Internal Use Only

Tracking:

Date Received: _____

(Melanie Nicolas,
CFS Program Officer/Administration)

Date Approved: _____

Date Approved: _____

(Victor Han, Fiscal Manager)

Comments: