

SCUSD CAC  
Meeting Notes

6/1/2021  
Executive Meeting

### 2.1 Public Comment

- Renee Webster-Hawkins: LCAP plan still in draft form. Coming to Board Meeting by the end of June. Encourage everyone to look at it and submit written comments. This is a 3-year plan.
- Renee Webster-Hawkins: Disappointed that Extended School Year services (ESY) do not appear to be any different than it has been in the past. The SCUSD Board talked about inclusion and integration, but it still sounds like a separate program. Upset that more is not being done to advance the kids who are disproportionately behind.
- Sarah Williams Kingsley: Attended a presentation at Cal Middle School about the new SPARK program, different from the last SPARK program. Looking to include students with disabilities, English Learners, GATE students, etc. – and to mix them together in 3 classes throughout the day.
- Kenya Martinez: Federal Department of Education will be hosting a Zoom session on June 15<sup>th</sup>. Roundtable discussion regarding special education and how it affects families. Being led by an education specialist.

### X. Discussion of agenda

- Request by Geo Linares to move 3.5 and 3.6 forward. Taylor moved this request forward.
- Dennis Mah: Request for information about why the District (Geo Linares) added item 3.6 without input from the officers. Geo Linares said that he added it to address some issues he'd noticed at the CAC general meetings.
- Officers expressed concern with agenda item 3.6 being added without CAC officer input.
- Kristen was amenable to moving the agenda items as a courtesy to the District since the District has moved the CAC agenda item forward previously. Reciprocate their courtesy.
- Request to move items 3.5 and 3.6 withdrawn after discussion.

### 3.1 CDE Complaint

- Proposal to create a subcommittee of officers (but not a quorum) and members but not District representatives.
- Taylor Kayatta: Proposal to create a subcommittee to draft a letter and return to the general membership with a recommendation.
- Renee Webster-Hawkins: Confusion about what we are talking about.
- Kenya Martinez: Subcommittee will be Kenya, Taylor, Renee, and Adrianna Alcalá-Beshara.
- Renee Webster-Hawkins: What was the vote at the general meeting? Are we committee to filing a complaint?

### 3.2 Letter to Board: CAC as Lead Stakeholder

- Taylor Kayatta: Purpose of the letter is to ensure the District reaches out to parents and community members to solicit input and share data before taking actions that affect special education students. Over the past year, they have not consulted us (or any other group of parents and students, to my knowledge) before taking many actions. We have not been able to

provide meaningful impact on District action. And the District has not provided us timely data that we requested.

- Kristen Jordan: This letter seems overly broad. Are we trying to exclude other groups?
- Kenya Martinez: Two years ago, the CAC voted to bring forth this resolution. The letter came from our former vice-chair. This never happened. Also, the Black Parallel School Board has an ongoing settlement issue with the District, for black students with disabilities. The District has used subject matter experts to reach out to the CAC, African American Advisory Board, Black Parallel School Board, etc. to get feedback on students with disabilities. But who knows more about students with disabilities than the CAC? We are a mandated group that works collaboratively with the District. Being lead stakeholder, by Board resolution, will facilitate that collaboration.
- Renee Webster Hawkins: The context of the letter when first drafted was different. At the time, we were nervous that other stakeholder groups (like those in litigation with the District) could negotiate a settlement that would be outside of the priorities of this group (or without even consulting the CAC). The complaint by the Black Parallel School Board is just a sliver of what needs to be done to improve the outcomes of our students. I am in agreement with what the officers said about the purpose of this letter: to have the District acknowledge the CAC in the manner already described in the Ed Code. The more specific urgency now. The productive request would be a charter or MOU with the CAC and District leadership that outlines the rules of engagement.
- Dennis Mah: In the ideal world, the school board, staff, and administration would share what they know with the CAC to get their feedback. For example, are African American students over-identified? What's going on with assessments? The CAC should be part of the process so that it can provide good, quality feedback.
- Dennis Mah: Renee's idea of a protocol for CAC engagement with the District is also a good idea.
- Taylor Kayatta: I agree with Renee's ideas, but I do not want to let this goal sit idle again. I propose to bring this letter to the CAC General Meeting. Not let the perfect get in the way of forward movement.
- Renee Webster Hawkins: We can add to the letter to get a little more in.
- Taylor Kayatta: Please bring those changes to the General meeting so we can vote on the letter with your additions.

### 3.3 Recommending priority innovations to be included in the new SELPA plan

- Dennis Mah: We should add new items to our district. First, a robust child find program. Second, early transition – earlier than high school. Steven Ramirez-Fong talked about building individual student profiles. Good practices for special education will be good practices for general education. Let us recommend specific items to the SELPA plan. Special COVID funds are a great opportunity to re-envision what education at Sac City looks like.
- Kenya Martinez: If the SELPA chooses to start transition earlier, we will be in line with the California Department of Education's Special Education director who wants to change the state guideline around transition.

### 3.4 SCUSD Special Education Data & Budget Information

- Rose McAuliffe: We have seen the data. We have seen what is going on in Ventura. Now we can make improvements. Thank you to the District for their collaboration in the Budget Ad Hoc subcommittee. The Special Education Program and Budget are to be displayed in the June Board agenda item. It is a first step from the district to providing more detailed and transparent

information about the Special Education program and how the resources are used to support the program with the end goal of knowing where we are and the ability to progress and improve student outcomes.

- Dr. Hedegard: We have seen a story of the budget. Now we need to partner with other departments to get done the work we need to get done. We plan to share this information with the general public as part of the local plan item at the June 24<sup>th</sup> board meeting. All of this information is included in the local plan. We want to create an annual tradition of sharing this information. Post the annual publication to the SELPA website.
- Sarah Williams Kingsley: There are two requests: specific data and annual information. Those two requests seem to have been combined. But waiting for budgets take longer. I recommend separating out student data requests from the budget. We have done this in the past.
- Dr. Hedegard: If you have specific student demographic requests, please let us know so we can include it in the slides to share with the Board.
- Rose McAuliffe: At our last Budget Ad Hoc subcommittee meeting, at your slide presentation Sadie, there was a slide on demographic data. To Sarah's point we would like to get access to the underlying data. I know there is a delay in CALPADS data, but let's put out what we have now. And then let's grow on that and get more detailed and deeper data as we move forward. This has been a request for many years, and we are anxious for the data. This is the first step for us to penetrate this program and find positive effects.
- Dr. Hedegard: There is a lot of demographic data available to us. Help us define it. When we get larger, generalized requests they do not meet the individual needs of the group making the request. For example, looking at students by eligibility category – just one snapshot of what defines our students.
- Taylor Kayatta: Geo Linares created a beautiful website for the SELPA. Thank you, Geo! We can use this website to post artefacts of budget data that we can maintain going forward and will allow us to start identifying specific requests. Let's get general data out there fast and then move on to narrowing it down to better data.

### 3.5 CAC organizational structure (officer conduct and hosting privileges); member involvement compared with previous years

- Benita Shaw: At the last few meetings, I have felt out of control running the meetings given Zoom rights. People were talking over each other and out of turn. CAC officer should always be a host, automatically. The District should support us. Perhaps the CAC should take hosting privileges back, if the District can train us on translation, etc.
- Geo Linares: Logistics of the CAC account may not support translation. I can investigate. But what other than being Host is the problem that leads to a lack of control? Benita Shaw: For example, I need to be able to mute people to allow the meetings to run properly and to respect other members who are being interrupted.
- Kenya Martinez: As parliamentarian, it was hard to enforce 1-minute rules for speaking time.
- Angie Sutherland: Suggestion to list the meeting norms on the agenda and then read them out. I also didn't notice any problems at the last meeting – the meeting went long because it kept getting extended. Also, more time at the meeting needed for work on the local plan. This should come at the beginning of the meeting so we do not run out of time.
- Taylor Kayatta: How do we get more participation from members at Zoom meetings? Seems like the percentage of talking has been very skewed toward officers and the District.
- Angie Sutherland: Recommend a time for members to be introduced. Then they may be more comfortable speaking up.

- Kenya Martinez: Agree with Angie and Taylor. There is no time to get to know other members. Not just about how much time to speak on certain issues. In the past, I tried to do a “get to know you” night. That was contentious because there is so much work to be done. But we need to be sure to include parents.
- Rose McAuliffe: re: who’s running the Zoom. When we first decided the District would host this, we said we would revisit if needed. Members are now saying they are not comfortable with this. So maybe we should go back to have the meetings run by CAC. When Becky Bryant was SpEd director, she did not want to run the Zoom meetings as they were the meetings of the CAC and not the districts.
- Sarah Williams Kingsley: Becky Bryant additionally did not want to run the Zoom meetings because she was not comfortable with the platform. She was understaffed and did not have people who could help her understand the new zoom technology.
- Renee Webster-Hawkins: The CAC needs to have time to be deliberative. We need discussion of officers and members alike. Suggestion: Think about what items need more engagement and give them more time (plan accordingly) and indicate to members what items are true discussion items that call for active engagement.

### 3.6 Civility Policy Update

- Geo Linares proposed to remove this item due to the concern about how it was added.

### 3.7 Report to School Board

- Renee Webster Hawkins: Missed opportunity for ESY not to work on individual IEP goals.
- Taylor Kayatta: CAC Lead Stakeholder letter
- Dennis Mah: Recognize Superintendent Aguilar for attending tonight and for offering to work closer with the CAC. Also, update on Assessment status.
- Angie Sutherland: At last board meeting, ESY for students with disabilities was listed at the end. How are parents told about this?
- Kenya Martinez: Learning options for students when they return to school in September. Will vaccinations be available by the end of the summer for younger students?

### 4.1 Agenda for the June meeting

- Kenya Martinez: LCAP Report from Steven Ramirez-Fong – Is that June 8<sup>th</sup>? That was the plan.
- Geo Linares: June 8<sup>th</sup> should be LCAP. I can facilitate that with Steven. But is he aware of this? We now have a 1-week turnaround. If we do the LCAP report, that will take up a majority of the time. If Steven is not aware, we may want an option B. Suggestion for option b: supporting inclusive practices / UDL Focus, part 2. 1 hour for either option.
- Benita Shaw: Parents also wanted to hear the rest of Geo’s SELPA update.
- Kenya Martinez: For the B plan. Can’t confirm that Steven is aware of the LCAP presentation.
- Taylor Kayatta: (as discussed in item 3.2): Lead Stakeholder letter. 20 mins.
- Benita Shaw: SELPA update re assessments, etc. 30 mins
- Benita: Intros, norms, etc. Then we are at 2 hours.

### 4.2 Expanding member introductions

- Benita Shaw: It will be very difficult to do this. It would take the majority of the meeting. Propose that this could occur during public comment.
- Dr. Hedegard: Appreciate introduction component to introduce the District. But recognize the concern about elevating SCTA and the District. But SCTA members are District staff, so it makes

sense for them to be introduced – they are a member of the team. To balance this, highlight SELPA director and then move on.

- Taylor Kayatta: Agree with Dr. Hedegard’s proposal for the rest of this school year. Discuss again next school year.

#### 4.3 Special meeting for SELPA update

- Geo Linares: For SELPA Local Plan, we need input from the CAC. Our CAC is lacking in general education teachers, special education teachers, and administrators. We need an additional layer of engagement to get input from those groups. Propose a meeting for a SWOT analysis of the local plan. Invite members from these groups and CAC. But would not be a CAC meeting.
- Angie Sutherland: The meeting, to my understanding of the Ed Code, does not need to be a CAC meeting. So that is okay. But the CAC needs 30 days to review it. Geo: The SELPA website was the way of providing the local plan for 30 days – it is live now, and I am available to take input.
- Kristen Jordan: We haven’t given input in our 30 day period, even if the period is open. I like Geo’s idea to have a local plan development meeting next week.
- Dennis Mah: One meeting may not even be enough time to review the local plan.
- Kristen Jordan: Let’s do what Geo suggested and have a special meeting with a SWOT analysis of the local plan. Not a subcommittee with just the CAC membership.
- Kenya Martinez: suggest a second special meeting for members to attend. Withdrawn – was not meant to be a second meeting.

#### 4.4 Date for next executive meeting

- n/a – next meeting is the planning meeting.

#### 4.5 2021-2022 academic planning meeting

- Kenya Martinez: Usually the last week in June. Prepare brochure for the District’s use.
- Benita Shaw and Kenya Martinez: Sunday, June 27<sup>th</sup>, 4-6pm.
- Dr. Hedegard: How to get goals and input from CAC membership? Also, try to map out the whole year – lead to draft agendas.
- Benita Shaw: Planning meeting is open to all. In person, we had sticky boards to decide on topics and structures. We would try to simulate that at this meeting.
- Angie Sutherland: In the past, this meeting was a total brainstorming session. We could use Google Jam Board for the virtual meeting.
- Dennis Mah: Let’s wait to plan until we finish the SELPA plan. We can have two meetings. School doesn’t start until September. Kenya: But what about July 15 brochure printing deadline? We need to build time for brochure translation.
- Kenya Martinez: Proposal to let Geo report back on the deadline issue and then decide on the date of this meeting(s).
- Dennis Mah: Let’s not let the deadlines get in the way. Let’s do what is right for us. We can use external print shops and translators if needed.

#### 4.6 Topics for next year’s agendas

- n/a – will discuss at the planning meeting

#### 5.1 Chairperson’s Report and Discussion

- None.