Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Jessie Ryan, President (Trustee Area 7)
Christina Pritchett, Vice President (Trustee Area 3)
Michael Minnick, 2nd Vice President (Trustee Area 4)
Lisa Murawski (Trustee Area 1)
Leticia Garcia (Trustee Area 2)
Mai Vang (Trustee Area 5)
Darrel Woo (Trustee Area 6)
Olivia Ang-Olson, Student Member

Thursday, February 6, 2020
4:30 p.m. Closed Session
6:00 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2019/20-16

Allotted Time

4:30 p.m. ***1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL***

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel:
- *a) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2019080681 and OAH Case No. 2019070916)*
- *b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*
- *c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)*

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining TCS, SCTA Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)

3.3 Government Code 54957 Public Employee Discipline/Dismissal/Release/Reassignment

3.4 Education Code 35146 – The Board will hear staff recommendations on the following student expulsion re-entries:

a) Expulsion #8, 2018-19

b) Expulsion #17, 2018-19

6:00 p.m. ***4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE***

4.1 The Pledge of Allegiance

4.2 Broadcast Statement (Student Member Ang-Olson)

6:05 p.m. ***5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION***

6:10 p.m. ***6.0 AGENDA ADOPTION***

6:15 p.m. ***7.0 PUBLIC COMMENT*** ***30 minutes***

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

8.0 COMMUNICATIONS

6:45 p.m. *8.1 Employee Organization Reports:* ***Information*** *3 minutes each*

- *SCTA*
- *SEIU*
- *TCS*
- *Teamsters*
- *UPE*

7:00 p.m. *8.2 District Parent Advisory Committees:* ***Information*** *3 minutes each*

- *Community Advisory Committee*
- *District English Learner Advisory Committee*
- *Local Control Accountability Plan/Parent Advisory Committee*

7:09 p.m. *8.3 Superintendent's Report (Jorge A. Aguilar)* ***Information*** *5 minutes*

7:14 p.m.	*8.4*	*President's Report (Jessie Ryan)*	***Information*** *5 minutes*
7:19 p.m.	*8.5*	*Student Member Report (Olivia Ang-Olson)*	***Information*** *5 minutes*
7:24 p.m.	*8.6*	*Information Sharing By Board Members*	***Information*** *10 minutes*

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

7:34 p.m.	*9.1*	*Governor's 2020-21 Budget Update (Rose Ramos)*	***Information*** *10 minute presentation* *10 minute discussion*
7:54 p.m.	*9.2*	*Approval of First Interim Fiscal Recovery Plan (Rose Ramos)*	***Action*** *5 minute presentation* *10 minute discussion*
8:09 p.m.	*9.3*	*Revised Board Policy (BP) 3100: Business and Noninstructional Operations (Budget Reserves and Use of One-Time Funds) (Rose Ramos)*	***First Reading*** *10 minute presentation* *10 minute discussion*
8:29 p.m.	*9.4*	*California State Auditor Report 2019-108 Presentation (Rose Ramos and Elaine Howle)*	***Information*** *15 minute presentation* *20 minute discussion*

9:04 p.m. ***10.0 CONSENT AGENDA*** ***2 minutes***

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 <u>Items Subject or Not Subject to Closed Session</u>:

10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose Ramos)

10.1b Approve Personnel Transactions (Cancy McArn)

10.1c Approve Resolution No. 3119: Authorization of Personnel to Sign Orders on District Funds (Rose Ramos)

10.1d Approve Minutes of the December 19, 2019, Board of Education Meeting (Jorge A. Aguilar)

10.1e Approve Minutes of the January 16, 2020, Board of Education Meeting (Jorge A. Aguilar)

10.1f Approve Staff Recommendations for Expulsion Re-Entries of Expulsion #8, 2018-19, and Expulsion #17, 2018-19, as Determined by the Board (Stephan Brown)

9:06 p.m. ***11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS*** ***Receive Information***

11.1 Business and Financial Information:

- *Enrollment and Attendance Report for Month 4 Ending November 15, 2019 (Rose Ramos)*

9:08 p.m. ***12.0 FUTURE BOARD MEETING DATES / LOCATIONS***

- ✓ *February 20, 2020 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *March 5, 2020, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

9:10 p.m. ***13.0 ADJOURNMENT***

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item #9.1

Meeting Date: February 6, 2020

Subject: Governor's 2020-21 Budget Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Receive the budget update.

Background/Rationale: On January 10, 2020 Governor Newsom released the 2020-21 State Proposed Budget including the proposals for K-12 Education. Of the proposals for K-12 Education, there are two items that may have a significant impact on the District's multi-year budget projections, a decrease in COLA and an increase in special education base funding rate.

With all interim financial reports, the District is required to submit a Fiscal Recovery Plan that provides a plan of options to achieve the necessary reductions to avoid a fiscal crisis. As of the 2019-20 First Interim Financial Report the District projected that a $27 million solution would be required to achieve fiscal solvency.

The First Interim Fiscal Recovery Plan will be presented separately at the February 6 Board Meeting for approval.

Financial Considerations: Identify projected impact to District revenues based on Governor's January Budget Proposal.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:
1. Executive Summary

Estimated Time of Presentation: 10 Minutes
Submitted by: Rose Ramos, Chief Business Officer
Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Business Services

Governor's 2020-21 Budget Update

February 6, 2020

I. OVERVIEW/HISTORY:

The District approved the 2019-20 First Interim Financial Report at the December 19, 2019 Board Meeting. The 2019-20 First Interim information presented to the Board was based on the 2019-20 Enacted State Budget.

On January 10, 2020 Governor Newsom released the 2020-21 State Proposed Budget including the proposals for K-12 Education. Of the proposals for K-12 Education, there are two items that may have a significant impact on the District's multi-year budget projections, a decrease in COLA and an increase in special education base funding rate.

II. Driving Governance:

- Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1st. The budget to be adopted shall be prepared in accordance with Education Code section 42126. The adopted budget shall be submitted to the County Office of Education. The County Office of Education will determine if the district will be able to meet its financial obligations during the fiscal year and the subsequent two years. The County Office of Education will either approve, disapprove, or conditionally approve the district's budget.
- Education Code section 42130 requires the Superintendent to submit two reports to the Board of Education during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31st. All reports required shall be in a format or on forms prescribed by the Superintendent of Public Instruction.
- Education Code section 42131 requires the Board of Education to certify, in writing, whether the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent two fiscal years. Certifications shall be based on the Board's assessment of the district budget. Certifications shall be classified as positive, qualified or negative. This education code section also outlines the role of the County Office of Education.
- Education Code section 42131 (3)(e) directs districts to provide additional reports to the County Office of Education as of June 1st, if a Qualified or Negative Certification is reported as of the Second Interim Report.

III. Budget:

The following two key items are included the Governor's Budget Proposal's for the 2020-21 K-12 Education Budget.

1. COLA

The first budget proposal is a projected decrease in COLA starting in 2020-21 fiscal year and continuing through 2022-23. The following tables provide a comparison between what the District was projecting for COLA as of the 2019-20 First Interim report and the Governor's proposed COLAs. As the tables show the proposed COLA changes will result in a projected decrease in LCFF revenue in future years.

LCFF Projected Changes per Governor's 2020-21 Budget Proposals for K-12 Education

COLA	19/20	20/21	21/22	22/23
Governor's Proposed Budget	3.26%	2.29%	2.71%	2.82%
First Interim Projected	3.26%	3.00%	2.80%	3.16%
Difference	0.00%	-0.71%	-0.09%	-0.34%

LCFF Projected Changes	19/20	20/21	21/22	22/23
Governor's Budget	411,497,542	418,673,502	427,296,963	437,084,930
First Interim	411,497,542	$ 421,556,432	$ 430,600,373	441,911,788
Difference	-	($2,882,930)	($3,303,410)	($4,826,858)
Base				
Governor's Budget	335,873,501.00	341,499,619.00	348,800,359.00	356,802,153.00
First Interim	335,873,501.00	343,842,704.00	351,487,480.00	360,728,949.00
Difference	-	($2,343,085)	($2,687,121)	($3,926,796)
Supplemental Concentration				
Governor's Budget	$ 75,624,041	$ 77,173,883	$ 78,496,604	$ 80,282,777
First Interim	$ 75,624,041	$ 77,713,728	$ 79,112,893	$ 81,182,839
Difference	-	($539,845)	($616,289)	($900,062)

2. Special Education Funding Increase to AB 602 Based Rate

The second significant budget proposal is a projected new rate to the existing AB 602 base rate for Special Education on an on-going basis. The proposed new rate per ADA has been estimated to be between $640 and $680 per ADA. This proposal may also include a new base formula but the exact details are not yet available. The District applied a rate of $640 per ADA in the projected calculations. As more definite information becomes available, the District will update this projection accordingly. The table that follows provides the impact of the proposed AB 602 funding rate of $640 per ADA.

Proposed AB 602 Funding Rate $640 per ADA

	19/20	20/21	21/22	*22/23*
Governor's Budget	22,400,621	27,853,536	27,672,060	*27,501,855*
First Interim	22,400,621	22,276,791	22,262,124	*22,261,333*
Difference	-	**$ 5,576,745**	**$ 5,409,936**	***$ 5,240,522***

Two additional funding proposals included in the Governor's 2020-21 Budget for special education include possibly eliminating the deficit factor and one-time funding for preschoolers but the preschool funds are restricted to increasing services. It is unclear if the Governor's intent is to eliminate the deficit factor and therefore, this has not been included in the District's budget update.

IV. Goals, Objectives and Measures:

Continue to provide information to the Board and the public including required reporting periods such as First, Second and Third Interim reports.

Follow the timeline, identify all budget cuts and savings, take action to implement such savings as required by law, District policy, and applicable bargaining agreements.

V. Major Initiatives:

Continued analysis of information from the State and its impact on District finances.

VI. Results:

The District must identify potential savings to achieve a $27 million solution and avoid a State take over.

VII. Lessons Learned/Next Steps:

- Continue to monitor the State budget and its impact on District finances.
- Continue to obtain stakeholders' input, follow the LCAP process and meet with bargaining units to seek cost reductions and long-term budget savings.
- The District's 2019-20 Second Interim Financial Report will include additional information and new updates.
- In May 2020, the Governor will release (May Revise) updated projections for the 2020-21 State Budget. The May Revise will inform the District's 2020-21 budget development and multi-year projections. However, between May Revise and the State Adoption, the State Budget may undergo further revisions that may impact K-12 funding. Therefore,

the District's budget may be revised to reflect any applicable changes included in the State Adopted budget.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.2

Meeting Date: February 6, 2020

Subject: Approval of First Interim Fiscal Recovery Plan

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve the Fiscal Recovery Plan presented at the February 6, 2020 Board Meeting.

Background/Rationale: The current financial status as of the 2019-20 First Interim Financial Report projects that on-going reductions of twenty-seven million dollars ($27,000,000) are required in order to balance the budget, satisfy the state-mandated 2% reserve and avoid the fiscal crisis (State takeover).

Financial Considerations: The total proposed budget solutions to achieve $27,000,000.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:
1. Executive Summary

Estimated Time: 5 Minutes
Submitted by: Rose Ramos, Chief Business Officer
Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Business Services

First Interim Fiscal Recovery Plan

February 6, 2020

I. OVERVIEW/HISTORY:

On October 3, 2019 the Sacramento City Unified School District's ("District") Board approved the 2019-20 revised adopted budget which was disapproved by the Sacramento County Office of Education (SCOE) due to the projected negative ending fund balance in 2021-22. The District's Board voted to waive the formation of the Budget Review Committee which was approved by the California Department of Education. The Fiscal Advisor assigned by SCOE has continued to work with the District providing fiscal oversight and guidance.

As of now, the District has not achieved sufficient reductions to resolve the on-going structural budget deficit which is projected to increase in future years. If corrective action is not taken, the District is at risk of fiscal insolvency and potentially a State takeover.

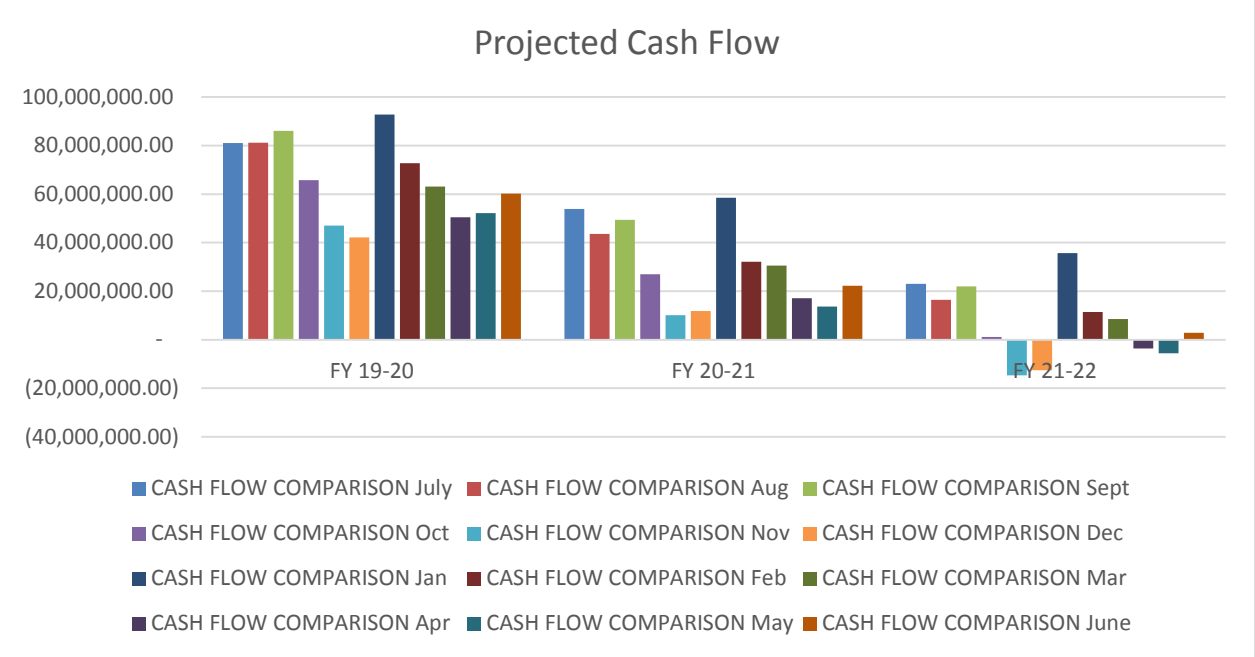
The current financial status as of the 2019-20 First Interim Financial Report projects that on-going reductions of twenty-seven million dollars ($27,000,000) are required in order to balance the budget, satisfy the state-mandated 2% reserve and avoid the fiscal crisis (State takeover).

Multi-Year Projection (Total GF)			
Description	**First Interim 2019-20**	**Projected 2020-21**	**Projected 2021-22**
Total Revenues	561,334,394	556,950,111	552,604,542
Total Expenditures	573,091,478	585,657,947	582,323,644
Excess/(Deficiency)	(11,757,085)	(28,707,836)	(29,719,102)
Other Sources/Uses	573,850	85,666	(109,496)
Net Increase/(Decrease)	**(11,183,234)**	**(28,622,170)**	**(29,828,598)**
Add: Beginning Fund Balance	70,329,345	59,146,111	30,523,941
Ending Fund Balance	**59,146,111**	**30,523,941**	**695,344**
2% Required Reserve	**11,569,964**	**11,756,481**	**11,694,706**

The District's cash flow reports (2019-20 First Interim SACS multi-year report) project a positive cash balance through October 2021 but starting in November 2021 the District is projected to have major cash challenges. Although Districts can manage temporary negative cash balances through interfund transfers until cash is received, the District's projected cash flow needs exceed this temporary solution. Therefore, the District must implement reductions of $27 million no later than July 2021 in order to prevent a zero cash balance and avoid a fiscal crisis.

The following graph compares the District's projected cash balances for the budget year 2019-20

through the future years 2020-21 and 2021-22 as of the 2019-20 First Interim Financial Report.



Budget Reductions Implemented

Over the past year, the District has identified and implemented more than $30 million in on-going non-negotiable budget reductions. Identifying further savings from non-negotiable items will be extremely limited or adversely affect student achievement. The additional non-negotiable items considered for budget reductions revealed that any possible budget savings would be inconsistent with the District's budget balancing priorities and would also result in unintended financial consequences. SCOE supported the District's conclusion that eliminating any of these programs would negatively impact students and, therefore, should no longer be considered to be part of the budget balancing plan.

Programs No Longer Considered for Budget Reductions	
Athletics	Leadership Positions for:
Music Equipment	Master Schedule and Instruction
Instructional Technology	Social/Emotional Learning
PSAT/SAT Test Fees	Innovative Schools
College & Career Visits	Gate/AP Programs
Student Interventions for students not demonstrating grade readiness	Research and Data
	New Teacher Induction

The District's prior reductions also included positions at the District office, administrator level and

staffing adjustments consistent with student enrollment numbers. The District's projected enrollment is showing declines of approximately 227 students in 2020-2021 and 190 in 2021-22. Staffing adjustments will be implemented as needed but these adjustments are not expected to be as significant as in prior years.

State Auditor Budget Recommendations

The District has reviewed and analyzed the following recommendations from the State Auditor.

Options Subject to Negotiations	
(1) Potential Changes to Salary	
Cut to all salaries by 2%	6,854,000
Source: State Auditor Report 12/10/19	
(2) Staff pay 3.5% of salary to retiree health benefits	9,997,000
assumes contribution would reduce GF cost	
(3) Cap district payment at 80% of the lowest-cost plan for employee only and family plans	$20,419,000

Student Centered Fiscal Recovery Plan

We believe that students should be at the center of all budget decisions and that we must work collaboratively to protect funding for core academic programs and services. As we continue this work, we are guided by our core values and reminded that these values are not limited to our students, but should be applied when making decisions related to our employees. The District has identified proposed budget reductions necessary to save our schools from a takeover. The District's $27 million shortfall will not be resolved without negotiated solutions. While we have considered the type of options proposed by the Auditor, the Distirct has determined not to propose a reduction to employee salaries, but rather to modify health care premium contributions consistent with other comparable districts. The District is seeking to return to District healthcare benefit contributions that are in parity to comparable school districts while maintaining high quality benefit plans for employees.

The table on the following page shows the impact of implementing a $27 million budget solution effective July 1, 2021.

Projections Assuming $27M Ongoing Solution Effective July 1, 2021		
	2020-21	**2021-22**
Total Revenue	556,950,111	552,604,542
Total Expenditures	585,657,947	555,323,644
Deficit/Surplus	(28,707,836)	(2,719,102)
Ending Balance	30,523,941	27,695,344

The District is committed to identifying areas where savings may be achieved in a manner that is fair and equitable without substantial disruptions to our educational programs. The District will continue to evaluate its programs and staffing levels, and other supply and services expenditures in order to determine whether additional non-negotiable savings may be achieved. This analysis will continue throughout the Second Interim period for its report to the Board. The following table provides a list of options.

Sacramento City Unified School District	
Fiscal Recover Plan Options to achieve $27M	
Options Subject to Negotiations	
(1) Potential Changes to Health Care Benefits	
Cap district payment at lowest-cost plan for employee-only plans and 75 percent for plus 1 and family plans. ***Source: Keenan Calculation***	28,516,699
(2) Potential Change to Employee Contribution to fund Retiree Health Benefits to 2%	3,300,000
Employees Contribution 2% - (does not reduce empoyers contribution but addresses the OPEB liability)	

II. DRIVING GOVERNANCE:

- Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1st. The budget to be adopted shall be prepared in accordance with Education Code section 42126. The adopted budget shall be submitted to the County Office of Education. The County Office of Education will determine if the district will be able to meet its financial obligations during the fiscal year and the subsequent two years. The County Office of Education will either approve, disapprove, or conditionally approve the district's budget.
- Education Code section 42130 requires the Superintendent to submit two reports to the Board of Education during each fiscal year. The first report shall cover the financial and budgetary

status of the district for the period ending October 31st. All reports required shall be in a format or on forms prescribed by the Superintendent of Public Instruction.

- Education Code section 42131 requires the Board of Education to certify, in writing, whether the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent two fiscal years. Certifications shall be based on the Board's assessment of the district budget. Certifications shall be classified as positive, qualified or negative. This education code section also outlines the role of the County Office of Education.
- Education Code section 42131 (3)(e) directs districts to provide additional reports to the County Office of Education as of June 1st, if a Qualified or Negative Certification is reported as of the Second Interim Report.

III. BUDGET:

The Board must take action on all necessary budget adjustments for 2019-20, 2020-21 and 2021-22, and the District must maintain its required 2% reserve for economic uncertainties. The Fiscal Recovery Plan identifies areas for potential savings to achieve the $27 million solution.

IV. Goals, Objectives, and Measures:

Follow the timeline, identify all budget cuts and savings, take action to implement such savings as required by law, District policy, and applicable bargaining agreements.

V. Major Initiatives:

Approve the Fiscal Recovery Plan presented at the February 6, 2020 Board Meeting to achieve the total proposed $27 million budget solution.

VI. Results:

The Fiscal Recovery Plan update presented at the February 6, 2020 Board Meeting identifies potential savings to achieve the $27 million budget reduction and avoid a State take over.

VII. Lessons Learned/Next Steps:

- Follow the approved calendar with adjustments made as necessary.
- Update District Budget Timeline
- Continue to monitor the state budget and its impact on the district finances.
- Continue to engage stakeholders in the budget development process through community budget meetings.
- Work to complete negotiations with bargaining unit partners.
- Ensure compliance with all LCFF and LCAP requirements.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.3

Meeting Date: February 6, 2020

Subject: Revised Board Policy (BP) 3100: Business and Noninstructional Operations (Budget Reserves and Use of One-Time Funds)

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☒ Conference/First Reading (Action Anticipated: February 20, 2020)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Review the revisions to Board Policy BP 3100: Business and Noninstructional Operations which include the increase of the general fund expenditure reserve from the minimum 2% to a 5% reserve level.

Background/Rationale: In order to maintain fiscal solvency, restore stability and address the long term financial issues, the District shall establish and maintain a general fund reserve for economic uncertainty at no less than 5%.

Financial Considerations: Increase minimum general fund reserve from the minimum 2% to a 5% reserve level.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:
1. Executive Summary
2. BP 3100: Business and Noninstructional Operations

Estimated Time: 10 minutes
Submitted by: Rose Ramos, Chief Business Officer
Approved by: Jorge A. Aguilar, Superintendent

Board of Education Executive Summary

Business Services

Revised Board Policy BP 3100: Business and Noninstructional Operations (Budget Reserves and Use of One-Time Funds)
February 6, 2020

I. Overview/History of Department or Program

The District will establish a 5% reserve level for general fund expenditures that meets or exceeds the requirements of 5 CCR 15443.

In October 2018, FCMAT conducted a Fiscal Health Analysis Study of the District. The Fiscal Review Report presented to the Board in December 2018 contains the findings of the study. The District has been working with the Fiscal Advisor and staff to implement FCMAT's recommendations.

In March 2019, the District was notified by the California State Auditor's office that an audit of the District would be conducted. The audit was completed and the report was released in December 2019.

The recommendations of both the FCMAT Report and the State Audit Report support the District's decision to revise and implement policies which will guide the District's budget process.

II. DRIVING GOVERNANCE:

- Education Code section 42103 requires the governing board of each school district shall hold a public hearing on the proposed budget in a school district facility, or some other place conveniently accessible to the residents of the school district for public inspection.
- Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1st. Article XIII section 36(e)(6) requires the Governing Board to approve Education Protection Account proposed expenditures in open session of a public meeting. The budget to be adopted shall be prepared in accordance with Education Code section 42126. The adopted budget shall be submitted to the County Office of Education. The County Office of Education will determine if the district will be able to meet its financial obligations during the fiscal year and ensure a financial plan that will enable the district to satisfy its multi-year financial commitments.

III. BUDGET:

Due to the importance of maintaining reserve levels during stable and volatile economic times, the District will establish a 5% reserve for general fund expenditures. Furthermore, the District shall consider any proposed use of One-Time funding and shall take separate action to approve such uses.

IV. GOALS, OBJECTIVES AND MEASURES:

Maintain fiscal solvency, restore stability and address the long term financial issues of the District.

V. MAJOR INITIATIVES:

Maintain a 5% reserve level to address economic uncertainty.

VI. RESULTS:

Update Board Policy to address reserve level needed to establish and maintain fiscal solvency.

VII. LESSONS LEARNED/NEXT STEPS:

- Work with Sacramento County Fiscal Advisor on mitigation measures for reserve deficiency.
- Ensure recommendations and corrective actions found in the State Audit Report are implemented.
- Ensure recommendations and corrective actions found in the FCMAT Report are implemented.

Budget

The Governing Board accepts responsibility for adopting a sound budget that is compatible with the District's vision and goals. ~~The Board shall establish and maintain a reserve that meets or exceeds the requirements of law.~~

(cf. 3300 – Expenditures/Expending Authority)

The Board encourages public input in the budget development process and shall hold public hearings in accordance with the law.

The Superintendent or designee shall determine the manner in which the budget is developed and shall schedule the budget adoption process in accordance with the single budget adoption process.

Reserve for Economic Uncertainty

Per BP 3100, the Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR 15443. The reserve for economic uncertainty for the District will be established at no less than 5% of total general fund expenditures. In the event that the District falls below the 5% level, the percentage level will be restored at a rate of no less than one percent per year until the five percent level is reached.

One-Time Funds

One-Time funding should be used for one-time expenditures and shall only be used for an on-going expenditure as a last resort. As part of the approval of the annual budget, the Board shall consider any proposed use of One-Time funding and shall take separate action to approve such uses.

Legal Reference:

EDUCATION CODE

1620-1630 County office of education budget approval

33127 Development of standards and criteria for local budgets and expenditures

33128 Standards and criteria

33129 Standards and criteria; use by local agencies 35035 Powers and duties of superintendent

35161 Powers and duties, generally, of governing boards

42103 Public hearing on proposed budget; requirements for content of proposed budget; publication of notice of hearing

42122-42129 Budget requirements

42132 Resolutions identifying estimated appropriations limit

42602 Use of unbudgeted funds

42610 Appropriation of excess funds and limitation thereon

44518-44519.2 Chief business officer training program 45253 Annual budget of personnel commission

45254 First year budget of personnel commission GOVERNMENT CODE

7900-7914 Expenditure limitations CODE OF REGULATIONS, TITLE 5

15440-15452 Criteria and standards for school district budgets

15467-15479 Criteria and standards for county office of education budgets

Management Resources:

CDE MANAGEMENT ADVISORY

0203.92 Implementation of AB 1200, 92-03

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Adopted: November 16, 1998 Sacramento, California

Reviewed: November 5, 2001

Reviewed: February 6, 2020

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 9.4

Meeting Date: February 6, 2020

Subject: California State Auditor Report 2019-108 Presentation

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Receive the California State Auditor Report 2019-108.

Background/Rationale: Under the direction of the Joint Legislative Audit Committee, the California State Auditor performed an audit of Sacramento City Unified School District's financial condition. The California State Auditor released their audit report 2019-108 on December 10, 2019.

The California State Auditor will present a review of the audit findings and recommendations to the Board of Education.

Financial Considerations: N/A

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. California State Auditor Report 2019-108 (will be presented at the February 6, 2020 Board Meeting)

Estimated Time: 15 Minutes
Submitted by: Rose Ramos, Chief Business Officer
Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1a

Meeting Date: February 6, 2020

Subject: **Approval/Ratification of Grants, Entitlements, and Other Income Agreements**
Approval/Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale:

Financial Considerations: See attached.

LCAP Goal(s): Operational Excellence

Documents Attached:
1. Expenditure and Other Agreements
2. Approval of Declared Surplus Materials and Equipment
3. Recommended Bid Awards – Facilities Projects
4. Notices of Completion – Facilities Projects

Estimated Time of Presentation: N/A
Submitted by: Rose Ramos, Chief Business Officer
Jessica Sulli, Contract Specialist
Approved by: Jorge A. Aguilar, Superintendent

EXPENDITURE AND OTHER AGREEMENTS

Restricted Funds

Contractor	Description	Amount
FACILITIES SUPPORT SERVICES		
Premier Management Group SA20-00392 New Contract: ☒ Yes ☐ No	2/6/20 – Completion of Services: Provide Construction Management Services for the Luther Burbank Core Academic Renovation project which includes modernization of the existing 10 Science Classrooms/Labs, 6 Workrooms, 1 Student Lab, and Boys' and Girls' Restrooms on the second floor of Building A. Construction of the project is estimated at $9,200,000 and is estimated to be completed on January 1, 2021. District has selected this Contractor per California Government Code §53060. District has contracted with Premier Management Group for over 10 years for construction management services on various projects. Construction management services are utilized to ensure projects are delivered on time and within budget and Premier Management Group has a proven track record of meeting or exceeding this expectation and has familiarity with this site from past projects.	$291,000 Measure Q Funds
KCB Investments SA20-00397 New Contract: ☒ Yes ☐ No	2/6/19 – Completion of Services: Provide Division of State Architect (DSA) project inspection services for the Luther Burbank Core Academic Renovation project. DSA requires a Certified Project Inspector on site for every project under their jurisdiction to provide competent, adequate and continuous construction inspections for the project. Inspector was selected per California Government Code §53060. Inspector has the required certification and availability to perform the services for this project. Inspector has provided inspection services for 5 District projects in the past 2 years and has met expectations on those projects.	$130,000 Measure Q Funds
Turf Star, Inc. R20-03245 Utilizing Piggyback Contract: Sourcewell Agreement #062117-TTC Valid: 8/18/17 – 8/18/21 New Contract: ☒ Yes ☐ No	Purchase of Toro Groundsmaster 5910 large area rotary mower for Maintenance Department use. Equipment will serve all students and staff of the District. Vendor was selected for providing the best value utilizing a piggyback contract. Cooperative purchasing agreements, as authorized by Public Contract Code §20118, allow other government agencies, such as school districts, to piggyback on awards while still satisfying the legally required competition for contracts. The District will utilize the Sourcewell Cooperative Purchasing Agreement #062117-TTC between Sourcewell (formerly NJPA) and The Toro Company. Contracts awarded by Sourcewell are based on quality, proven performance, and pricing. As a government entity, the district is able to piggyback on this agreement and purchase directly from The Toro Company under the same terms, conditions and pricing.	$125,961 Ongoing and Major Maintenance Funds

Unrestricted Funds

Contractor	Description	Amount
ACADEMIC OFFICE		
Dr. Nancy Dome Dr. Jean Gonsier-Gerdin Dr. Jeff Sprague New Contracts: ☒ Yes ☐ No	2/6/20 – 1/1/21: Three separate service agreements for purposes of the provision of student discipline and special education policy and practice consultant services. Contractors to review specified areas of district policy, practice and data, and prepare findings and recommendations within designated time period.	$150,000 (cumulative) General Fund

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
4 Computers	Alice Birney Elementary	$0.00	Salvage

RECOMMENDED BID AWARDS – FACILITIES PROJECTS

Project: **Lease-Leaseback Agreement for Luther Burbank Core Academic Renovation**

Recommendation: Approve lease-leaseback contract with Clark & Sullivan Builders, Inc. for preconstruction services of $30,000 for this project. Authorize staff to pursue a lease-leaseback contract with Clark & Sullivan for construction services for this project using a fee-based contract with a percentage fee of 9.98%. The cost of construction is estimated at $9,200,000.

Funding: Measure Q

Recent state legislation (AB2316) made significant changes to K-12 lease-leaseback statutes, Education Code §17400 et seq. AB2316 requires a competitive process in selecting the lease-leaseback contractor, and in some cases, authorizes pre-construction services by the same lease-leaseback contractor.

Per AB2316, staff solicited “Request for Proposals” by advertising and sending notices directly to contractors. Proposals received were evaluated and ranked based on scoring criteria used to determine “best value”.

NOTICES OF COMPLETION – FACILITIES PROJECTS

Contract work is complete and Notices of Completion may be executed.

Contractor	Project	Completion Date
Famand, Inc. dba Indoor Environmental Services	Prop 39 HVAC Replacements and Building Automation Control System Upgrades (13 Sites)	12/2/19

Construction Management Agreement

THIS CONSTRUCTION MANAGEMENT AGREEMENT is entered into as of February 6, 2020 by and between the Sacramento City Unified School District, a California public school district ("District"), and Premier Management Group, an Independent Contractor, herein after referred to as "Consultant" or "Construction Manager".

RECITALS:

WHEREAS, District is in the process of constructing core academic renovations on the campus of Luther Burbank High School located at 3500 Florin Road, Sacramento, California; and

WHEREAS, District is in need of Construction Project Management Services in relation to contract bidding, design coordination, construction coordination, expenditures, project completion, interagency coordination, internal communications and other matters as set forth herein; and

WHEREAS, Consultant possesses the necessary skills, experience, knowledge, including knowledge of State and School District requirements such as the Leroy F. Greene Act of 1998-SB-50 and the Education Facilities Bond, Proposition 47, and that required by Government Code section 4529.5, and technical and financial resources to undertake the performance and obligations of the Construction Project Management Services required herein; and

WHEREAS, Consultant is licensed and/or registered as defined in the State of California Government Code section 4525(e); and

WHEREAS, District may contract with any persons for the furnishing to the District of special services and advice as described above pursuant to California Education Code 35160 and 35160.1; and Government Code 53060, and may contract for Construction Project Management Services pursuant to Government Code 4526.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual acts and promises as contained herein, it is agreed by and between the District and Consultant as follows:

1. PROJECT:

Consultant services, as provided herein, are for and limited to all phases of construction and work necessary for the completion of District's Luther Burbank Core Academic Renovation Project, hereinafter "Project," to be located at District's premises located at 3500 Florin Road, Sacramento, California. "Project" as used in this Agreement shall include any and all tasks and related activities reasonable and necessary for the construction and completion of the Project, including acceptance by District.

This Agreement shall be governed by the laws of the State of California, including as applicable, regulations of the State Allocation Board, State of California Leroy F. Greene Lease-Purchase State Building Funds of 1998-SB50 and the Education Facilities Bond, Proposition 47, and of any other governmental agency with authority pertaining to reimbursement of such funds to the District, all of which shall be deemed incorporated herein by this reference and the Consultant shall be obligated to comply with the same.

No action or failure to act by the District or any District representative shall constitute a waiver of a right or duty afforded them under this Agreement, nor shall any such action or failure to act constitute approval of, or acquiescence in, a breach thereunder, except as may be specifically agreed in writing.

2. NATURE OF THE WORK:

Consultant has fully familiarized itself with all aspects of the Project and understands and agrees that Consultant shall further the interests of District by furnishing skill and judgment as a provider of Construction Project Management Services, in cooperation with District representatives and, where appropriate, in reliance upon the services of the Project Architect. Consultant agrees to furnish business administration and management services and to perform in an expeditious and economical manner consistent with the interests of District. Consultant shall be responsible, to the extent described in this Agreement, for ensuring that the Project is completed in a competent and professional manner within the District's budget and in accordance with the District's schedule for timely completion of the Project.

Consultant shall perform special services and provide advice on behalf of the District as follows:

a. Technical advice regarding construction;
b. Construction coordination, including progress schedules, change orders and problem solving;
c. Interagency coordination including, but not necessarily limited to, coordination between Consultant and:
    1) Architect; and
    2) The State of California – Division of the State Architect, "DSA", where appropriate;
d. Internal communications, including Board reports, internal staff updates and community updates. The Consultant shall develop a communication system to ensure clear communication between the District, the Consultant, the Architect, contractor and other parties involved with the Project. In developing this communication system, the Consultant shall meet with the District, the Architect and others to determine the type of information to be reported, the reporting format and the desired frequency for distribution of the various reports;
e. Review of building specifications and scope of work, including any and all Project related contractual obligations owed to District by any third party;
f. Review of all phases and elements of construction for all purposes including the assurance that various construction agreements and elements are properly coordinated, scheduled and assigned in such a way to maximize project efficiency;
g. General construction management and overseeing of all project construction; and
h. Provision of superintendency functions on the job site. Consultant shall, promptly, in writing and consistent with its duty of care, recommend to District and relevant employees of the District findings regarding said Project construction and make suggestions thereon.

In addition, Consultant shall perform the following activities:

SCHEMATIC DESIGN PHASE

a. Construction Manager shall notify District in writing of potential complications, cost overruns, unusual conditions, and general needs that could significantly affect the Project budget and time line. Consultant shall prepare a construction management plan for the Project. The construction management plan shall: (1) provide a preliminary evaluation of the District's schedule, cost and design requirements for the Project; (2) develop an anticipated construction schedule; (3) develop a preliminary cost estimate for each type of

work contemplated by the Project; (4) clarify and delineate the Architect's duties, the contractor's responsibilities, the District's responsibilities, the Consultant's responsibilities; and (5) set forth a plan for the administration and coordination of all work on the Project. The plan shall provide for Architect and District review and written acceptance.

b. Construction Manager shall establish a preliminary construction budget or allowance in the format required by District, or if applicable, by the school construction funding agency identified by District, for written approval by the District. The purpose of the cost estimate is to show probable cost in relation to District's budget. If Construction Manager perceives site considerations, which render the Project expensive or cost prohibitive, Construction Manager shall disclose such conditions in writing to District immediately. Construction Manager shall provide a preliminary written time schedule for the performance of work on the Project. This master schedule shall specify the proposed starting and finishing dates and the dates by which certain construction activities must be complete. The Consultant shall submit the master schedule to the District for written acceptance and update the master schedule, as appropriate or at least on a monthly basis for District's acceptance.

c. Consultant shall conduct periodic Project meetings attended by the District, Architect and others. Such meetings shall serve as a forum for the exchange of information concerning the Project and the review of design progress. The Consultant shall prepare and distribute minutes of these meetings to the District, Architect, and others in attendance.

d. Consultant shall assist the District in preparing documents concerning the construction budget for use in obtaining or reporting on Project funding.

DESIGN DEVELOPMENT PHASE

a. Construction Manager shall provide District an updated estimate of construction costs, containing detail consistent with the design development documents and containing a breakdown based on types of materials and specifications identified in the construction budget. Consultant shall prepare a Project and construction budget based on the separate divisions of the work required for the Project, following the Consultant's review of the Project plans and specifications prepared by the Architect. The Consultant shall review the budget with the District and the Architect and the Consultant shall submit the Project and construction budget to the District for acceptance. The Project and construction budget shall be revised by the Consultant as directed by the District and as necessary to ensure accuracy as changes are made throughout the Project. The proposed Project and construction budget may not be exceeded without prior written approval by District. Consultant shall make recommendations to the District concerning revisions to the Project and construction budget that may result from design changes. Consultant shall prepare and distribute Project cost reports that shall indicate actual or estimated costs compared to the Project and construction budget.

b. Provide construction feasibility review.

c. Provide conceptual estimating assistance to Project Manager.

d. Provide constructability analysis consistent with its experience and qualifications.

e. Provide scheduling information, including providing and distributing periodic reports that compare actual progress with scheduled progress for this phase of the Project.

f. Provide cost evaluations of alternative materials and systems.

BIDDING PHASE

a. Conduct a pre-bid walk with potential bidders, if required by the bidding documents.

b. Conduct post-bid interview with successful bidder prior to start of work.

CONSTRUCTION PHASE:

The Construction Phase of the Project will commence with the award of the construction contract and will end sixty (60) days after acceptance of the Project by the District, as indicated by recording the Notice of Completion with the Sacramento County Recorder; provided that the Project Manager shall continue to be subject to certain construction phase services of the Consultant, as set forth in this Agreement, which extend beyond the expiration of the set sixty (60) day period.

a. Provide general project management, including administrative, management, and related services as required to coordinate work of the contractor with any other contractor and with the activities and responsibilities of the Consultant, the District, and the Architect to complete the Project in accordance with the Project's plans and specifications, as well as the District's cost, time, and quality objectives. The Consultant shall be the party to whom all information shall be submitted.

b. Require and review Master CPM construction schedule. Compare Contractor schedule with the schedule of any other contractor to determine if they result in a coordinated construction schedule. Require updates of schedule monthly. Prepare and distribute periodic reports that compare actual progress with scheduled progress. This evaluation shall serve as data for revision of the construction schedule report that shall be prepared and distributed to the Contractor, the District and the Architect by the Consultant. The construction schedule report shall be periodically updated to show current conditions as the work progresses. The report shall indicate actual progress compared to scheduled progress, and shall serve as the basis for progress payments to the Contractor.

c. Material procurement consultation and advice, including recommending a schedule for the District’s purchase of materials and equipment requiring long lead time procurement. Arrange for delivery and storage, protection and security for District purchased materials, systems and equipment which are part of the Project until such items are incorporated into the Project.

d. Shop drawings and submittals review in cooperation with the Architect.

e. Progress payment review, including preparing and distributing the progress payment reports. The reports shall state the total contract price, payment to date, current payment requested, retainage, and amounts owed. A portion of this report shall be a recommendation of payment that shall be signed by the Consultant and delivered to the District for use by the District in making payments to the Contractor.

f. Recommend necessary or desirable changes to the Architect and the District and provide advice regarding such changes, including potential schedule impacts. Implement change order procedures, review requests for changes, assist in negotiating Contractor’s proposals, submit recommendations to the Architect and the District, and if they are accepted, prepare and sign change orders for the Architect’s and Contractor’s signatures and District authorization, and maintain logs, files, and other necessary documentation relating thereto. Regarding Contractor change order requests, the Consultant shall review

the contents of all Contractor-requested changes to the contract time or price, endeavor to determine the cause of the request, and assemble and evaluate information concerning the request. The Consultant shall provide to the Architect a copy of each change order request, and the Consultant shall, in its evaluations of the Contractor's requests, consider the Architect's comments regarding the proposed changes. The consultant shall periodically prepare and distribute change order reports. The report shall list all District-approved change orders by number, a brief description of the change order work, the cost, and percent of completion of the change order work. The report shall also include similar information for potential change orders of which the Consultant may be aware.

g. Quality control. Consultant shall establish and implement a program to monitor the quality of the construction. The purpose of the program shall be to assist in guarding the District against work by the Contractor that does not conform to the requirements of the Construction Documents. The Consultant is not authorized to change, revoke, alter, enlarge, relax or release any requirements of the Construction Documents or to approve or accept any portion of the work not conforming to the requirements of the Construction Documents. Communication between the Consultant and Contractor with regard to quality review shall not in any way be construed as binding the Consultant, the Architect, or the District or releasing the Contractor from performing the work in accordance with the Construction Documents. No action taken by the Consultant shall relieve the Contractor of its obligation to perform the work in strict conformity with the requirements of the Construction Documents, and in strict conformity with all other applicable laws, rules and regulations. Consultant shall not be responsible for the failure of the Contractor to carry out work in accordance with the Construction Documents so long as Consultant has used all available means and undertaken good-faith efforts to secure the performance of the Contractor in accordance with the Construction Documents.

h. Testing and inspection review. Consultant shall assist the District in selecting and retaining the professional services of special consultants and testing laboratories and coordinate their services. The Consultant shall receive a copy of all inspection and testing reports and shall provide a copy of such reports to the Architect.

i. Agency approval's consultation and advice.

j. Project close-out consultation and advice. Consultant shall determine, after consulting with District and Architect, when the Project and the Contractor's remaining work consists of punch list items. In consultation with the Architect, the Consultant shall prepare a list of incomplete work or work which does not conform to the requirements of the Construction Documents. The Consultant shall consult with the Architect and the District and shall determine when the Project and the Contractor's work are completed. The Consultant shall issue a Certificate of Final Completion, and shall provide to the District a written recommendation regarding payment to the Contractor.

k. Provide occupancy consultation and advice, and in reviewing the Master Project Schedule consider the District's occupancy requirements.

l. Conduct a pre-construction meeting with all parties, including Contractor.

m. Participate in periodic meetings with District, Architect and Project Manager to discuss such matters as procedures, progress problems and scheduling.

n. Conduct weekly coordination meetings with Contractor and distribute meeting minutes. Develop 3-week short internal schedules (SIS) for use in each weekly meeting.

o. Continuous daily on-site representation to observe Contractor's work for general conformance with the plans and specifications and to confirm work is progressing in accordance with the Construction Documents and Master CPM construction schedule.

p. Consultant shall demand that Contractor provide recovery schedules where appropriate and recommend appropriate steps to take if Contractor either does not provide such schedules or the schedules are not realistic. Recovery schedules shall reflect the correct action and extraordinary efforts Contractor shall undertake to recapture lost time and shall be distributed to Architect and Project Manager.

q. Keep records of construction progress and time schedules. Advise Contractor and District of any deviations from the time schedule that could delay timely completion and occupancy of Project. Maintain daily log documenting daily progress by trade and building as well as problems and delays. The daily log will include, but not be limited to, the weather, Contractor's staffing, work accomplished, problems encountered, rejection of material or work and other similar relevant data as the District may require.

r. Review and respond, in cooperation with the Architect, in a timely manner, to all schedules, submittals, shop drawings, samples, information requests, and other submissions of the Contractor for compliance with design and specifications, and ensure timely and uninterrupted progress of the work.

s. Make offsite observations of fabricated materials and equipment within a one-hour radius. Observations outside of a sixty-mile radius will be billed on a time and materials basis.

t. Advise regarding the amounts recommended to satisfy and assess liquidated damages, stop notices or other requirements of the construction contract documents.

u. Analyze and advise District in cooperation with the Architect as to acceptability of test reports, methods, materials, equipment and systems.

v. Review and advise District in cooperation with the Architect as to the acceptability of substitutions proposed by the Contractor.

w. Review materials submitted by Contractor and assemble for and provide to District written warranties, guarantees, owners' manuals, instruction books, diagrams, record drawings ("as-builts"), and any other materials required from the Contractor and subcontractors in accordance with the Construction Documents.

x. Use best efforts to achieve satisfactory performance from the Contractor. Consultant shall determine, through routine on-site inspections, that the work of the Contractor is being performed in accordance with the requirements of the Construction Documents in order to guard the District against defects and deficiencies in the work.

y. When appropriate, advise the District and make recommendations to the District for exercising the District's prerogatives, such as giving the Contractor notice to recover progress on the schedule when the schedule goals are in jeopardy due to Contractor failings, withholding payment for cause and other prerogatives when required in an effort to achieve contract compliance.

z. Determine in general that the work of Contractor is being performed in accordance with the requirements of the Contractor's contract. Use best efforts to protect the District against defects and deficiencies in the work. With Architect and the District, reject work that does not conform to the requirements of the Contractor's contract. Consultant shall consult with

the Architect and the District if Contractor requests an interpretation of the meaning or intent of the drawings and specifications, and assist in the resolution of questions which may arise; however, the Architect shall have primary responsibility for the interpretation of Project plans and specifications.

aa. Maintain on a current basis: a record copy of all contracts, drawings, specifications, addenda, change orders and other modifications, in good order and marked to record documents and revisions which arise out of Contractor's contract or work; shop drawings; product data; samples; submittals; purchases; materials; equipment; applicable handbooks; maintenance and operating manuals and instructions; other related documents and revisions which arise out of the contract or work. Make all records available to the District. At the completion of the Project, deliver all such records and "as built" plans to the District.

bb. Construction progress photos/videos.

cc. Consultant shall assist the District in obtaining approvals and permits from all authorities having jurisdiction over the Project. The Consultant shall also verify that all required permits, bonds, and insurance have been obtained from the Contractor.

dd. Consultant shall prepare and distribute Project cost reports that shall indicate actual or estimated costs compared to the construction budget.

ee. Consultant shall be responsible for reviewing Contractor's safety program.

POST CONSTRUCTION PHASE: Immediately upon the District's and Architect's approval of completion of the Project, and in addition to any additional submittals required by the Agreement, collect and submit the following close-out documentation to the District:

a. Operations and maintenance data for equipment as required by the Contract Documents for the project.

b. Warranties for equipment put into service.

c. Tools, spare parts and maintenance materials.

d. A list of Construction Contractor, Vendors, and Materialmen of every tier providing services, equipment, and/or materials in connection with the Project in a formal, adequately bound, catalogued form, including the names, addresses, telephone numbers and fax numbers of such persons, and shall further include notices as to where pertinent persons can and may be reached for emergency service, including nights, weekends, and holidays.

e. Final payment consultation and advice.

f. Change order documentation review, consultation and advice.

g. Warranty item consultation and advice.

h. Guarantees consultation and advice.

i. Filing of as-built documents.

j. Oversee and coordinate training, demonstrations and commissioning. Consultant shall review the Contractor's checkout of utilities, operational systems, and equipment or readiness and assist in their initial start-up and testing.

k. Consultant shall also forward all of its documents and plans to the District upon completion of the Project and ensure all such plans and documents are well organized for any appropriate audit or review of the Project. All documents, daily logs, and any other written work product generated by Consultant shall be deemed the sole and exclusive property of District.

Provide advice to District on apparent deficiencies in construction during all warranty periods following acceptance of Project.

3. DESIGNATED REPRESENTATIVE:

District shall have the right to approve the designated representative of Consultant**.** Wayne Sjolund shall be the designated representative of Consultant who shall personally provide all services as set forth in this Agreement unless otherwise agreed to by prior written agreement. Should Wayne Sjolund be unable at any time to perform the duties described herein, District shall have the right to approve a new designated representative of Consultant or to terminate this Agreement. District reserves the right to require that any designated representative or representatives of Consultant who proves not to be satisfactory to the District shall be removed upon written notice from the District.

4. PROJECT MANAGER:

District has designated Jeff Bozeman as the project manager authorized to act in District's behalf with respect to the Project. Project manager shall examine documents and other writings submitted by Consultant and shall render decisions pertaining thereto promptly to avoid unreasonable delays in the progress of Consultant's services.

5. DISTRICT RESPONSIBILITY:

Notwithstanding anything contained herein and to the contrary, it is understood and agreed that District is responsible for:

a. The District shall provide information regarding the requirements of the Project, including its objectives, constraints and criteria, including space requirements and relationships, flexibility and expendability requirements, special equipment and systems and site requirements.

b. The District shall provide a budget for the Project, based on consultation with the Architect, which shall include contingencies for bidding, changes during construction and other costs that are the responsibility of the District.

c. The District shall retain Architect whose services, duties and responsibilities are described in the "Agreement for Architectural/Engineering Services, between the District and Architect.

d. If the District observes or otherwise becomes aware of any fault or defect in the Project, or nonconformance with the Contractor's Contract, the District shall give prompt written notice thereof to Consultant.

e. The District shall make timely payments for all invoices that have been approved by the District, Architect and Consultant.

f. The District shall furnish structural, mechanical, electrical, and other laboratory tests, inspections and reports as required by law or the Contractor's contract.

g. The District shall provide the hook-up for telephone and power for Consultant.

6. PLACE OF WORK:
It is understood that Consultant services shall be rendered largely at the construction site located at 3500 Florin Road, Sacramento, California and the District Offices located at 5735 47th Avenue and 425 1st Avenue, Sacramento, California, but the Consultant will, on request, provide services at such other places as designated by the District.

7. TIME DEVOTED TO WORK:
Consultant shall perform services described in Article 2 above, as expeditiously as is consistent with reasonable skill and care and the orderly progress of the Project, and to avoid any additional costs to District.

In the performance of Consultant's services, the services and the hours the Consultant is to work, on any given day, will be within Consultant's control and District will rely upon Consultant to put in such number of hours as is reasonably necessary to fulfill the spirit and purpose of this Agreement. Generally, the Parties anticipate Consultant will provide services between 7:30 a.m. and 4:30 p.m., unless otherwise coordinated with the Project Manager, 5 days per week until the project is completed. It is understood and agreed that the estimated total number of hours required by Consultant to complete the required services, shall be approximately 160 hours per month, excluding travel time. If additional hours are required in order to complete the Project, such hours may be authorized but only upon prior written agreement of the Parties.

8. PAYMENT:
District shall pay Consultant the total not to exceed Two Hundred Ninety-One Thousand Dollars ($291,000) payable in monthly installments based on the number of hours worked provided Consultant shall have submitted a prior monthly report of time spent on the Project to the District. It is understood and agreed that Consultant's hours may vary from month to month but on average will not exceed 160 hours per month except upon prior written agreement by the Parties.

District shall pay Consultant in accordance with its usual and customary accounts payable practices and payment cycles. In addition, Consultant shall be reimbursed for all pre-approved, in writing, travel and out-of-pocket expenses incurred on behalf of District while away from Consultant's principle place of business, as defined in Article 6 of this Agreement.

District will reimburse Consultant for all reasonable costs ("Reimbursable Costs)" not otherwise anticipated under this Agreement that are necessarily incurred by Consultant in the proper performance of its services under this Agreement. Any Reimbursable Costs shall be subject to the District's prior written approval. Payment of allowable Reimbursable Costs shall be made within thirty (30) days upon receipt and approval of Consultant's invoice(s).

9. TRANSPORTATION:
For transportation by automobile out of the Sacramento area, Consultant shall be reimbursed at the rate of $.55 per mile.

10. TERM:
The initial term of this Agreement shall commence upon date of last signature below and shall continue until the Project is completed. It is understood services as provided herein will generally begin one month prior to the start of construction and end, except as otherwise stated

herein, 60 days after acceptance by the District of the Project as reflected in the recording of the Notice of Completion. This Agreement may be extended upon mutual agreement of the Parties.

11. TERMINATION:

District may unilaterally terminate this Agreement for any reason, in its absolute discretion, by giving Consultant seven (7) days written notice of termination. This Agreement may also be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform their duties under this Agreement. In the event of early termination, the Consultant shall be compensated for all services satisfactorily performed to the termination date and any services pre-authorized by District in writing to wind up Consultant's services; provided however, District shall not be liable to pay more than the total amount of the Agreement. Upon receipt of a notice of termination, Consultant shall promptly discontinue all services affected, unless the notice directs otherwise.

Upon termination of this Agreement as provided herein, Consultant shall promptly provide and deliver to District all files, notes, writings, documents, and other materials in Consultant's possession or under Consultant's control related to the services Consultant has performed on behalf of the District regarding the Project.

12. RELATIONSHIP BETWEEN THE PARTIES:

The Parties agree and intend that the relationship between them, created by this Agreement, is that of independent contractor. Consultant is not an employee of District, or of Architect, and is not entitled to the benefits provided by the District to its employees including, but not limited to, group insurance and pensions plans.

In providing the services contemplated by this Agreement, the Consultant shall, on behalf of the District, maintain a professional working relationship with the District, Contractor, and the Architect. The Consultant shall furnish all services in accordance with the standards of the industry for similar public works projects in the State of California and in accordance with all applicable Federal, State and local laws. Nothing contained in this Agreement shall be deemed to create any contractual relationship between the Consultant and the Architect or the Contractor or subcontractors or material suppliers for the Project, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the District, the Architect or the Consultant. Consultant will be liable and solely responsible for paying all required taxes and workers' compensation and other obligations, including, but not limited to, federal and state income taxes and social security taxes. Consultant agrees to indemnify, defend and hold the District harmless from any liability which Consultant may incur to the Federal or State governments as a consequence of this Agreement. All payments to the Consultant shall be reported to the Internal Revenue Service.

13. INDEMNIFICATION:

Consultant shall defend, indemnify and hold the District, its board members**,** officers, agents and employees harmless from any and all claims, costs and liability for any damages, sickness, death, or injury to person(s) or property, including without limitation all consequential damages and attorney's fees and costs, from any cause whatsoever arising directly or indirectly from or connected with the operations or services of Consultant or its agents, employees or subcontractors under this Agreement. Consultant shall reimburse the District for any expenditure the District may make by reason of the matters that are the subject of this indemnification, and if requested by the District, will defend any claims or litigation to which this indemnification provision applies, at the sole cost and expense of Consultant. It is understood and agreed that such indemnification will survive the termination of this Agreement.

14. INSURANCE:

Prior to commencement of and during all times that Consultant is providing services pursuant to this Agreement, Consultant shall, at its sole expense, maintain in full force and effect:

1. Commercial general liability insurance coverage for bodily injury, property damage, and personal injury, with policy limits of not less than $1,000,000 per occurrence and a general aggregate limit of not less than $2,000,000. Consultant will also provide a written endorsement to such policy naming District and its officers, employees, and agents as an additional insured, and such endorsement shall also state, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If such insurance is not kept in force as required herein, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the Consultant to the District, or District may deduct the premium from any monies owing to Consultant under this Agreement.

2. Automobile insurance covering claims for damages because of bodily injury or death of any person, or property damage arising out of the ownership, maintenance and/or use of any motor vehicle, with a combined single limit of not less than $1,000,000 per accident.

3. Errors and omissions insurance covering the services furnished by Consultant pursuant to this Agreement, providing for coverage on per occurrence basis for a minimum of One Million Dollars ($1,000,000.00). The insurance policy shall not contain a provision providing for any deductible greater than Fifty Thousand Dollars ($50,000.00). If Construction Manager's errors and omissions insurance is in a claims made form, said insurance shall be carried and continued by Consultant for a period of three (3) years following the date the Notice of Completion is recorded for the Project.

4. Insurance covering claims under worker's compensation, disability benefits and other similar employee benefit acts that are applicable to the work being performed under this Agreement.

Consultant shall provide written evidence of the above insurance coverage in the form of a certificate of insurance to the District prior to commencement of any work under this Agreement. At the District's request, Consultant shall provide a certified copy of each insurance policy.

Insurance industry's standard Accord Certificate of Insurance or binder forms shall bear an endorsement precluding the cancellation or reduction of coverage of any policy covered by such Certificate or binder before the expiration of thirty (30) days after the District shall have received notification of such cancellation, suspension, reduction, or voided coverage.

16. FINGERPRINTING REQUIREMENTS:

Education Code Section 45125.1 states that if employees of any contractor providing school site administrative or similar services may have any contact with any pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before entering to determine that they have not been convicted of a serious or violent felony. If the District determines that more than limited contact with students will occur during the performance of these services by Contractor, Contractor will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to District.

District has determined that Contractor's (Consultant's) services **will result in limited contact** with pupils. Contractor is required to comply with the conditions listed in Exhibit A, Contractor's certification of compliance with District fingerprinting and security requirements. If Contractor is unwilling to comply, Contractor's employees may not enter any school site until Contractor

provides certification of fingerprinting clearance by the DOJ for employees providing services. These requirements apply to self-employed contractors.

17. WORK STANDARDS:
The conduct and control of the work to be performed by Consultant, under the Agreement, shall lie solely with the Consultant. Consultant shall perform services for the District in accordance with currently approved methods and ethical standards applicable to its professional capacity. Consultant shall be free to practice its profession, for others, during those periods when it is not performing work, under this Agreement, for the District.

18. FURNISHING OF MATERIALS AND EQUIPMENT:
All materials and equipment needed by Consultant to carry out the work to be performed by Consultant, under this Agreement, shall be furnished by Consultant, at its expense, except that District shall be responsible for those items as set forth in Article 5 above.

19. CALLBACKS:
It is understood and agreed that Consultant shall not be responsible for callbacks or other concerns related to implied or expressed workmanship or product liability more than 60 days after Project acceptance by District except as otherwise set forth herein. Notwithstanding anything contained herein to the contrary, Consultant shall be fully responsible for performance of the terms and conditions of this Agreement.

20. RIGHT OF EMPLOYER TO SUPERVISE AND INSPECT:
Consultant, as an independent contractor, shall have the authority to control and direct the performance of the work done under this Agreement. However, the work shall be subject to the District's general right of inspection and supervision including the right of inspection and supervision through District's Project manager and independent inspector to secure the satisfactory completion thereof in accordance with project plans and specifications.

21. LIMITATION ON DELEGATION OF PERSONAL SERVICES BY CONSULTANT:
The work and services provided herein shall be performed by those principals, officers and employees of Consultant mutually agreed to by District in writing.

22. CONFLICT OF INTEREST:
The Consultant shall abide by and be subject to all applicable District policies, regulations, statutes or other laws regarding conflict of interest.

Consultant shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the work is to be performed in connection with a Federal contract or grant, Consultant shall not hire any employee of the United States government to perform any service covered by this Agreement.

Consultant affirms to the best of his/her knowledge, there exists no actual or potential conflict of interest between Consultant's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

23. WRITTEN NOTICE:
All communications regarding this Agreement shall be sent to Consultant at 133 Riverside Avenue, Roseville, CA 95678, unless notified to the contrary and to District at Contracts Office, 5735 47th Avenue, Sacramento, CA 94824, unless notified to the contrary.

Any written notice hereunder shall become effective as of the date of personal service or mailing by registered or certified or overnight mail and shall be deemed sufficiently given if delivered or sent to the addressee at the address stated in this Agreement or such other address as may hereafter be specified by notice in writing.

24. GOVERNING LAW:
This Agreement shall be governed by the laws of the State of California and venue shall be appropriate in the appropriate Superior Court in Sacramento County, California. Consultant shall perform all services hereunder in accordance with all applicable governmental laws, rules and regulations.

25. OTHER PROVISIONS OF LAW:
Each and every provision of law and clause required by law to be inserted shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction**.**

26. APPROVAL OR RATIFICATION BY BOARD OF EDUCATION:
This Agreement is not enforceable and is invalid unless and until it is approved and/or ratified by the governing board of the Sacramento City Unified School District, as evidenced by a motion of said board duly passed and adopted, in compliance with the provisions of Education Code section 17604, SCUSD Board Regulation BP-3312 and SCUSD Board Resolution 2427.

27. SUCCESSORS AND ASSIGNS.
The District and the Consultant, respectively, bind themselves, their successors, assigns, and legal representatives to the other party to this Agreement, and to the partners, successors, assigns, and legal representatives of such other party with respect to all terms of this Agreement. Consultant shall not assign or transfer any interest in this Agreement without the written consent of District.

28. SEVERABILITY.
If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

29. AMENDMENTS.
This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instrument executed by both parties.

30. EXECUTION BY FACSIMILE OR IN COUNTERPARTS.
This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

31. INTERPRETATION.
The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

32. ENTIRE AGREEMENT.
This Agreement constitutes the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instruction signed by both the District and Consultant.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT	**PREMIER MANAGEMENT GROUP**
By:_____	By: _____
Rose Ramos Chief Business Officer	Wayne Sjolund President
_____	_____
Date	Date

EXHIBIT A

CONTRACTOR CERTIFICATION

Fingerprinting: Education Code section 45125.1 provides that any contractor providing school site administrative or similar services to a school district must certify that its employees providing that service who may come into contact with pupils have not been convicted of a serious or violent felony as defined by law. Those employees must be fingerprinted and the Department of Justice must report to the Contractor if they have been convicted of such felonies. No person convicted may be assigned to work under the Agreement. The school district may determine, under the totality of circumstances including (1) the length of time the employees will be on school grounds, (2) whether pupils will be in proximity of the site where the employees will be working and (3) whether the contractors will be working alone or with others, that the employees will have only limited contact with pupils and neither fingerprinting nor certification is required.

The District has determined that section 45125.1 is applicable to this Agreement. The District has also determined that the employees assigned to work at a school site under this Agreement will have only limited contact with pupils, provided the following conditions are met at all times:

1. Contractor employees shall not come into contact with pupils or work in the proximity of pupils at any time except under the direct supervision of school district employees.

2. Contractor employees shall use only restroom facilities reserved for District employees and shall not use student restrooms at any time.

3. Contractor will inform all of its employees who perform work at any school or District site of these conditions and require its employees, as a condition of employment, to adhere to them.

4. Contractor will immediately report to District any apparent violation of these conditions.

5. Contractor shall assume responsibility for enforcement of these conditions at all times during the term of this Agreement.

If, for any reason, Contractor cannot adhere to the conditions stated above, Contractor shall immediately so inform the District and assign only those employees who have been fingerprinted and cleared for employment by the Department of Justice. In that case, Contractor shall provide to the District the names of all employees assigned to perform work under this Agreement. Compliance with these conditions, or with the fingerprinting requirements, is a condition of this Agreement, and the District reserves the right to suspend or terminate the Agreement at any time for noncompliance.

_____ _____

Wayne Sjolund
President

Date

Sacramento City
UNIFIED SCHOOL DISTRICT

Inspector Agreement

THIS INSPECTOR AGREEMENT ("Agreement") is entered into as of February 6, 2020 by and between the Sacramento City Unified School District, a California public school district (the "DISTRICT") and KCB Investments, LLC, an Independent Contractor, hereinafter referred to as "INSPECTOR". District and Inspector are each a "Party" and together are the "Parties" to this Agreement.

RECITALS:

A. DISTRICT intends to perform core academic renovations on the campus of Luther Burbank High School, hereinafter the "Project".

B. Education Code section 17311 and Title 24 of the California Code of Regulations (hereinafter "Title 24") require DISTRICT to provide for competent, adequate and continuous inspection for each construction project by a project inspector satisfactory to the Architect or Structural Engineer in general responsible charge of observation of the work of construction.

C. DISTRICT desires to retain INSPECTOR to provide inspection services on the Project. INSPECTOR shall have all of the duties and responsibilities of an inspector, as set forth in Education Code section 17309 et seq. Title 24 of the California Code of Regulations, including sections 4-336 and 4-342.

D. Government Code section 53060 authorizes DISTRICT to contract with persons to furnish special services and advice to District in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required.

E. INSPECTOR is at least 25 years of age, has had at least three years prior experience in inspection or construction work on building projects of a type similar to the projects for which INSPECTOR is proposed as the inspector, has a thorough knowledge of building materials, is able to read and interpret plans and specifications and has been approved as a project inspector by the Structural Safety Section, Division of the State Architect (hereinafter "DSA").

F. DISTRICT desires to contract with INSPECTOR to provide inspection services to DISTRICT on the terms and conditions set forth below, and INSPECTOR desires the same. INSPECTOR acknowledges that District is required to obtain DSA approval prior to using INSPECTOR'S services on the project. INSPECTOR agrees to do all acts necessary to timely obtain DSA approval.

In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: DUTIES OF THE INSPECTOR

The duties of the INSPECTOR shall include the duties of the inspector set forth in Education Code sections 17309 et seq., and Title 24 of the California Code of Regulations, and future amendments thereto, including the duties set forth below.

A. General. INSPECTOR shall provide competent, adequate, and continuous inspection during construction or alteration satisfactory to the Project Manager, Architect and DSA. INSPECTOR shall act under the direction of the Architect, or Structural Engineer if applicable, as

the Board of Education of DISTRICT may direct. While performing the services contemplated by this Agreement, INSPECTOR agrees to comply with all applicable laws and regulations.

B. Continuous Inspection Services. In fulfilling Inspector's responsibilities, INSPECTOR shall represent DISTRICT as the inspector on the Project job site. INSPECTOR shall have personal knowledge, obtained by his personal and continuous inspection of the work of construction at all stages of its progress, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work to insure a workmanlike job is constructed in conformity with the contract documents, all applicable requirements of the DSA and all applicable federal and state laws and local ordinances.

Work such as concrete work or brick work which can be inspected only as it is placed will require the constant presence of INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while INSPECTOR is not present. In any case, INSPECTOR must personally inspect every part of the work. In no event shall INSPECTOR have or assume any duties which will prevent INSPECTOR from continuous inspection of the work of construction in all stages of its progress at the site where INSPECTOR is responsible for inspection.

C. Personal Knowledge. INSPECTOR may obtain personal knowledge of the work of construction, either on site or off site, performed under the inspection of a special inspector or inspector, if any (Section 4-333 of Title 24), from the reporting of others on testing or inspection of materials and workmanship for compliance with the plans, specifications and applicable standards. The exercise of reasonable diligence to obtain the facts shall be required.

D. Relations With Architect Or Engineer. INSPECTOR shall work under the general direction of the Architect or Structural Engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the Architect or Structural Engineer for interpretation and instructions. In no case, however, shall the instruction for the Architect or Structural Engineer be construed to cause work to be done which is not in conformity with the approved plans, specifications and change orders.

E. Job File. INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the Architect or Structural Engineer for proper action. INSPECTOR shall have and maintain on the job at all times all codes and documents referred to in the plans and specifications.

F. Semimonthly Reports. INSPECTOR shall keep the Architect or Structural Engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required by Section 4-337 of Title 24, signed by the INSPECTOR. A copy of each such report shall be sent to the DISTRICT's Deputy Superintendent/CFO as designee of the Board of Education of DISTRICT, and to DSA. Failure to comply with Section 4-337 is cause for DSA to withdraw approval of INSPECTOR.

G. Notifications to Division of the State Architect. INSPECTOR shall notify the DSA (1) when work is started on the Project or restarted if previously suspended per no. 4 below, (2) at least 48 hours in advance of the time when foundation trenches will be complete, ready for footing

forms, (3) at least 48 hours in advance of the first pour of foundation concrete and 24 hours in advance of any subsequent and significant concrete pour, and (4) when all work is suspended for a period of more than two weeks.

H. Construction Procedure Records. INSPECTOR shall keep a record of certain phases of construction procedure including but not limited to the following: (1) the time and date of placing concrete and the time and date of removal of forms in each portion of the structure; (2) identification marks of welders, lists of defective welds, manner of correction of defects, and other matters regarding welding operations; (3) penetration under the last ten (10) blows for each pile when piles are driven for foundations. All such records of construction procedure shall be kept on the job until completion of the work, and shall be made a part of the permanent school records.

I. Deviations. INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to contractor's attention. Copies of such notices shall be forwarded immediately to the Architect or Structural Engineer, and to the DSA. INSPECTOR shall safeguard the interest of the District in the construction of the project.

Failure on the part of INSPECTOR to notify the contractor of the deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by contractor's contract in accordance with the approved plans and specifications and all laws and regulations.

J. Verified Reports. From time to time, as the work of construction or alteration progresses, INSPECTOR shall prepare and submit to the DSA verified reports, signed by the Architect or Structural Engineer and INSPECTOR, upon forms prescribed by the DSA, based upon INSPECTOR'S personal knowledge (as defined in Education Code section 17309 that the work during the period covered by the report has been performed and materials have been used and installed, in every material respect, in compliance with the approved plans and specifications, setting forth such detailed statements of fact as are required by the DSA in accordance with Section 4-336 of Title 24. INSPECTOR shall also prepare and deliver to the DSA detailed statements of fact regarding materials, operations and other matters related to the work of construction when requested.

K. No Authority To Contract. INSPECTOR shall have no authority to contract on behalf of DISTRICT.

L. If not already set forth herein, INSPECTOR must:

a. Be familiar with the plans, specifications, change orders, and the contractor's operations during all phases of the project.
b. Observe, check and measure items used in the project for compliance with the plans, specifications, change orders, and technical instructions from the Architect.
c. Maintain a daily report/log describing the general work performed by the contractor, noting problems, rejections of materials or work and unusual events. The report/log shall be filled daily, tersely and factually. The report/log shall reflect the contractor's activities each day. This and all other reports shall be timely and properly completed. All reports and records created or maintained by INSPECTOR shall be District's sole property.
d. Supervise on-site testing and ensure that all required tests are performed by a competent testing laboratory, contractor or engineer as specified in the Contract

Documents. Check and report to the Project Manager and the Architect laboratory tests indicating defective materials or other problems. Check billings from testing laboratories to see that billings reflect only tests actually requested and performed. Maintain a daily log of inspection by testing lab.

e. Make sure that the required record drawings are accurately marked up as required.
f. Report to the Project Manager and the Architect verbally and in writing: (1) poor performance by the contractor; (2) acts prejudicial to the District's interest; and, (3) work performed or materials used which are not in conformance with the Contract Documents.
g. Assist the Project Manager and the Architect in the final inspection and project acceptance phase.
h. Upon request, provide the District with a written report regarding contractor's performance on the Project.
i. Maintain an effective working relationship with the contractor, District personnel and Architect.
j. Be tactful, firm and fair in insisting that contractor adhere to the Contract Documents.
k. Attempt to foresee methods or materials which will not be acceptable and immediately bring these facts to the contractor's attention in order to avoid removal of work already in place.
l. Attempt to anticipate the contractor's problems and review with the Project Manager anticipated schedules and work involved prior to the commencement of a new trade on the job.
m. Attempt to foresee the need for all required tests and inspections.
n. When notified by contractor, arrange for all tests and inspections which are required by the Contract Documents, arrange for prompt notification of the Architect of the results of the tests and inspections, and record Architect's approval or rejection.
o. Refuse to allow any related work to be installed until shop drawings have received final approval from the Architect.
p. Ensure that Architect's verbal instructions during field inspections are written in the Daily Report/Log for that day or in the Field Instruction Sheet.
q. Receive samples which are required to be furnished at the job site; record date received and from whom; notify Architect of their readiness for examination, record Architect's approval or rejection; and maintain custody of approved samples.
r. Inspect all materials immediately upon their delivery to the site to ensure that they comply with the Contract Documents and are in a good and acceptable condition. Exert extreme care to ensure that no communications to the contractor or contractor's agents are misinterpreted as changes in the scope of the work.
s. Assist in the completion and submission of DSA close out documents as required by DSA.
t. INSPECTOR may be required to utilize construction program management software, such as, but not limited to, e-Builder™.

M. Restrictions on the Inspector's Authority. In the performance of the duties required by this Agreement, the INSPECTOR exercises limited authority. The INSPECTOR shall not:

a. Authorize deviations from the Contract Documents;
b. Avoid conducting any required tests;
c. Enter the area of responsibility of the contractor's field superintendent;
d. Expedite the job for the contractor;
e. Advise on, or issue directions relative to, any aspect of the building technique or sequence unless a specific technique or sequence is called for in the specifications;

f. Approve shop drawings or samples;
g. Authorize or advise the District to occupy the project, in the whole or in part, prior to final acceptance of the project;
h. Interfere in contractor/subcontractor relationships.

ARTICLE 2: VIOLATIONS OF THE FIELD ACT

Failure, refusal or neglect on the part of INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal or neglect to report immediately, in writing, any such violation to the Architect or Structural Engineer, to DISTRICT's Chief Business Officer, as designee of the Board of Education of DISTRICT, and to the DSA shall constitute a violation of the Field Act and shall be cause for the DSA to take action which may result in the withdrawal of the INSPECTOR'S approval.

In accordance with Education Code section 17312, any person who violates the Field Act (Education Code sections 17280 through 17313), or makes any false statement in any verified report or affidavit required pursuant to that Act is guilty of a felony.

ARTICLE 3: TERM

The term of this Agreement shall commence on February 6, 2020, and shall terminate upon completion and acceptance by the Board of Education of DISTRICT of the construction project(s) for which INSPECTOR was retained, unless earlier terminated as provided in the Agreement.

ARTICLE 4: COMPENSATION

DISTRICT agrees to pay INSPECTOR for services rendered and accepted by DISTRICT at the rate of $90.00 per hour, $135.00 per overtime hour. Total compensation shall not exceed One Hundred Thirty Thousand Dollars ($130,000.00). INSPECTOR will be paid for hours worked (not a lump sum), and shall record all hours worked in a daily log which shall be submitted to the District on a weekly basis.

Payment will be made within 30 days upon submission of periodic invoices to: Jeff Bozeman, Project Manager, Planning and Construction, Sacramento City Unified School District, 425 1st Avenue, Sacramento, CA 95818. Invoices must show the number of hours worked, the Agreement number, the project name and location and must contain the INSPECTOR'S original signature on all copies. INSPECTOR'S failure to maintain required records or to properly submit invoices may result in non-payment to INSPECTOR.

INSPECTOR agrees that if the construction schedule is interrupted for an unusual period of time, INSPECTOR shall not charge unreasonably for services rendered during the period of interruption.

ARTICLE 5. TERMINATION

Either party may terminate this Agreement, without cause, at any time by giving the other party thirty (30) days written notice of termination. The effective date of termination shall occur thirty (30) days after the day on which the party terminating this Agreement personally delivers written notice of termination to the other party or mails such notice of termination in accordance with paragraph 9 of this Agreement.

ARTICLE 6: INDEPENDENT CONTRACTOR

A. It is agreed that the relationship between DISTRICT and INSPECTOR is one of independent contractor and that no relationship of employer-employee or agency exists between the parties hereto.

B. All persons employed by INSPECTOR or acting at the direction of the INSPECTOR to assist INSPECTOR in rendering the services to be provided under this Agreement shall be entirely and exclusively employees and agents of the INSPECTOR. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharge, or any other terms of employment or requirements of law, shall be determined by INSPECTOR, and DISTRICT shall have no right or authority over such persons or the terms of such employment. INSPECTOR shall comply with any applicable prevailing wage laws.

C. INSPECTOR hereby indemnifies, holds harmless and agrees to defend DISTRICT, its Board members, officers, directors, agents and employees from any contention by a third party that an employer-employee or agency relationship exists between DISTRICT and INSPECTOR, its agents and employees by reason of this Agreement.

D. INSPECTOR and his/her/its employees and agents performing services related to this Agreement are not agents or employees of DISTRICT and are not entitled to participate in any DISTRICT pension plans, retirement, health and welfare programs or any similar programs or benefits as a result of performing such services.

E. INSPECTOR and his/her/its agents and employees performing services related to this Agreement are not employees of DISTRICT for federal or state tax purposes or for any other purpose. DISTRICT shall have no obligation to pay wages to such persons or to withhold payroll taxes from compensation paid to such persons for services under this Agreement. INSPECTOR shall be solely responsible for payment of wages, if any, and employer's payroll tax liability related thereto. INSPECTOR agrees to indemnify, defend and hold the District, its Board members, agents, officers and employees harmless from any liability which INSPECTOR may incur to the Federal or State governments as a consequence of this Agreement. All payments to INSPECTOR shall be reported to the appropriate State and Federal tax authorities as required.

F. It is further understood and agreed by the parties hereto that in the performance of INSPECTOR's obligations under this Agreement, INSPECTOR is subject to the control or direction of DISTRICT merely as to the designation of tasks to be performed, and results to be accomplished by the services agreed to be rendered and performed under this Agreement, and not as to the means and methods for accomplishing the result.

G. If in the performance of this Agreement any third persons are employed by DISTRICT, such persons shall be entirely and exclusively under the direction, supervision and control of DISTRICT. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of employment or requirements of law, shall be determined by DISTRICT, and INSPECTOR shall have no right or authority over such persons or the terms of such employment. Nothing contained in the Agreement shall be deemed to create any contractual relationship between the INSPECTOR and the Architect or contractor, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the District, the Architect or the INSPECTOR which does not otherwise exist.

Sacramento City
UNIFIED SCHOOL DISTRICT

ARTICLE 7: FINGERPRINTING REQUIREMENTS

Education Code Section 45125.1 states that if employees of any contractor providing school site administrative or similar services may have any contact with any pupils, those employees shall be fingerprinted by the Department of Justice (DOJ) before entering to determine that they have not been convicted of a serious or violent felony. If the DISTRICT determines that more than limited contact with students will occur during the performance of these services by INSPECTOR, INSPECTOR will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to DISTRICT.

DISTRICT has determined that INSPECTOR'S services will result in limited contact with pupils. INSPECTOR is required to comply with the conditions listed in Exhibit A, Contractor's certification of compliance with District fingerprinting and security requirements. If INSPECTOR is unwilling to comply, INSPECTOR'S employees may not enter any school site until INSPECTOR provides certification of fingerprinting clearance by the DOJ for employees providing services. These requirements apply to self-employed inspectors.

ARTICLE 8: INDEMNIFICATION AND EXCULPATION

INSPECTOR shall indemnify, hold DISTRICT and its Board members, agents, employees and officers harmless from and defend DISTRICT against all claims, demands, actions or liability for injury or damage, including attorney's fees and costs, to persons or property arising for any reason from the services to be performed by INSPECTOR under this Agreement.

ARTICLE 9: INSURANCE

INSPECTOR shall maintain comprehensive general liability insurance during the life of this Agreement and shall provide the DISTRICT with a current certificate of insurance evidencing its general liability insurance coverage in a sum not less than $1,000,000 per occurrence, and such certificate or policy shall name the District as an additional insured. INSPECTOR shall carry workers' compensation coverage for INSPECTOR's employees rendering services to DISTRICT under this Agreement. DISTRICT assumes no liability for workers' compensation or for loss, damage or injury to persons or property in the performance of the services rendered by INSPECTOR under this Agreement. The insurance shall protect the INSPECTOR from the claims set forth below that may arise out of or result from the INSPECTOR'S performance of services or failure to perform services under this Agreement:

a. Claims under Workers' Compensation, disability benefits and other similar employee benefits acts that are applicable to the work performed;
b. Claims for damages because of bodily injury, occupational sickness or disease or death of Inspector's employees, agents or invitees;
c. Claims for damages because of bodily injury or death of any person;
d. Claims for damages insured by usual personal injury liability coverage that are sustained (1) by any person as a result of an offense directly related to the employment of such person by the Inspector or (2) by any other person
e. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use therefrom; or
f. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The Inspector's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

Comprehensive General Liability

Personal Injury:	Property Damage:
$1,000,000 Each Occurrence	$1,000,000 Each Occurrence
$1,000,000 Aggregate	$1,000,000 Aggregate

Comprehensive Automobile Liability

Bodily Injury:	Property Damage:
$1,000,000 Each Person/Occurrence	$1,000,000 Each Occurrence

ARTICLE 10: NOTICE

All notices or other communications that one party may be required to desire to give to the other party under this Agreement shall be in writing and shall be served personally or by certified or by first class or overnight mail, postage prepaid, addressed as follows or to such other address as either party may provide to the other party in writing:

DISTRICT:	INSPECTOR:
Sacramento City Unified School District	KCB Investments LLC
Jessica Sulli, Contracts	Attn: Kent Brandon
5735 47th Avenue	3540 Hector Rd
Sacramento, CA 95824	Newcastle, CA 95658

ARTICLE 11: NONASSIGNABILITY

INSPECTOR is specially trained and competent to render the services to be provided under this Agreement. INSPECTOR shall not assign or subcontract all or any part of this Agreement or obligation of INSPECTOR under this Agreement or any interest therein, without the prior written consent of DISTRICT.

ARTICLE 12: CONFLICT OF INTEREST

A. INSPECTOR shall abide by and be subject to all applicable DISTRICT policies, regulations, statutes or other laws regarding conflict of interest.

B. INSPECTOR shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the work is to be performed in connection with a Federal contract or grant, Inspector shall not hire any employee of the United States government to perform any service covered by this Agreement.

C. INSPECTOR affirms to the best of its/his/her knowledge, there exists no actual or potential conflict of interest between Inspector's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to the District's attention in writing.

ARTICLE 13: MODIFICATION IN WRITING

This Agreement may not be modified, changed, or supplemented, nor may any modifications under this Agreement be waived, except by written instruments signed by both parties.

ARTICLE 14: NONDISCRIMINATION

It is the policy of the District that in connection with all services performed under Agreement, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, age or marital status.

Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.

ARTICLE 15: CALIFORNIA LAW

This Agreement shall be construed in accordance with and governed by the laws and decisions of the State of California.

ARTICLE 16: BINDING EFFECT

This Agreement shall be binding upon DISTRICT and INSPECTOR, their heirs, executors, administrators, successors and assigns.

ARTICLE 17: SEVERABILITY

Should any term or provision of this Agreement be determined to be illegal or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected thereby, and each term or provision of this Agreement shall be valid and be enforced as written to the full extent permitted by law.

ARTICLE 18: COUNTERPARTS

This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile or original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE 19: INTERPRETATION

The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

ARTICLE 20: ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.

Executed on the day and year first above written.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT	**KCB INVESTMENTS LLC**
By: _____	By: _____
Rose Ramos Chief Business Officer	Kent Brandon Member
_____ Date	_____ Date

Sacramento City
UNIFIED SCHOOL DISTRICT

EXHIBIT A

CONTRACTOR CERTIFICATION

Fingerprinting: Education Code section 45125.1 provides that any contractor providing school site administrative or similar services to a school district must certify that its employees providing that service who may come into contact with pupils have not been convicted of a serious or violent felony as defined by law. Those employees must be fingerprinted and the Department of Justice must report to the Contractor if they have been convicted of such felonies. No person convicted may be assigned to work under the Agreement. The school district may determine, under the totality of circumstances including (1) the length of time the employees will be on school grounds, (2) whether pupils will be in proximity of the site where the employees will be working and (3) whether the contractors will be working alone or with others, that the employees will have only limited contact with pupils and neither fingerprinting nor certification is required.

The District has determined that section 45125.1 is applicable to this Agreement. The District has also determined that the employees assigned to work at a school site under this Agreement will have only limited contact with pupils, provided the following conditions are met at all times:

1. Contractor employees shall not come into contact with pupils or work in the proximity of pupils at any time except under the direct supervision of school district employees.

2. Contractor employees shall use only restroom facilities reserved for District employees and shall not use student restrooms at any time.

3. Contractor will inform all of its employees who perform work at any school or District site of these conditions and require its employees, as a condition of employment, to adhere to them.

4. Contractor will immediately report to District any apparent violation of these conditions.

5. Contractor shall assume responsibility for enforcement of these conditions at all times during the term of this Agreement.

If, for any reason, Contractor cannot adhere to the conditions stated above, Contractor shall so inform the District and shall assign only those employees who have been fingerprinted and cleared for employment by the Department of Justice. In that case, Contractor shall provide to the District the names of all employees assigned to perform work under this Agreement.

Compliance with these conditions, or with the fingerprinting requirements, is a condition of this Agreement, and the District reserves the right to terminate the Agreement at any time for noncompliance.

_____ _____

Kent Brandon
Member

Date

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.1b

Meeting Date: February 6, 2020

Subject: Approve Personnel Transactions

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions.

Background/Rationale: N/A

Financial Considerations: N/A

LCAP Goal(s): Safe, Clean and Healthy Schools

Documents Attached:
1. Certificated Personnel Transactions Dated February 6, 2020
2. Classified Personnel Transactions Dated February 6, 2020

Estimated Time of Presentation: N/A
Submitted by: Cancy McArn, Chief Human Resources Officer
Approved by: Jorge A. Aguilar, Superintendent

Attachment 1: CERTIFICATED 2/6/2020

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY-REEMPLY							
CARRILLO	PATRICIA	B	Teacher, Elementary	WOODBINE ELEMENTARY SCHOOL	1/6/2020	6/30/2020	EMPLOY PROB 1/6/2020
DEANGELUS JR	CHARLES	B	Cord I, Visual and Perform Art	CURRICULUM & PROF DEVELOP	1/13/2020	6/30/2020	EMPLOY PROB 1/13/2020
SHUKER	SAMANTHA	B	Teacher, Resource, Special Ed.	THEODORE JUDAH ELEMENTARY	1/13/2020	6/30/2020	REEMPL PROB 1/13/2020
LEAVES							
HETZEL	DANIELLE	A	Teacher, Child Development	CHILD DEVELOPMENT PROGRAMS	1/16/2020	6/30/2020	LOA (PD) 1/16/20-6/30/2020
TERLESKY	KRISTINAMARIE	B	Teacher, Elementary	CESAR CHAVEZ INTERMEDIATE	2/29/2020	6/1/2020	LOA (PD) 2/29-6/1/2020
RE-ASSIGN/STATUS CHANGE							
STADNIK	SANDRA	A	Teacher, Resource, Elementary	WOODBINE ELEMENTARY SCHOOL	7/1/2019	6/30/2020	REA 7/1/2019
QUTAMI	LINDA	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	1/6/2020	6/30/2020	REA 1/6/2020
SEPARATE / RESIGN / RETIRE							
DE GUZMAN	SHELLEY MAE	A	Teacher, Spec Ed	CAROLINE WENZEL ELEMENTARY	1/11/2020	1/17/2020	SEP/RESIGN 1/17/2020
MCADAMS	DENISE	A	Teacher, Resource, Special Ed.	SPECIAL EDUCATION DEPARTMENT	7/1/2019	6/19/2020	SEP/RETIRE 6/19/2020
ROBERTS	CURTIS	A	Teacher, Elementary	ETHEL I. BAKER ELEMENTARY	7/1/2019	1/5/2020	AMEND SEP/RETIRE 1/5/2020
WARMACK	ANITA	A	Teacher, Parent/Preschool Ad	A.WARREN McCLASKEY ADULT	7/1/2019	6/8/2020	SEP/RETIRED 6/8/2020

Attachment 2: CLASSIFIED 2/6/2020

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/REEMPLOY							
KALAY	KAMALJIT	B	Dir III, Budget Services	BUDGET SERVICES	2/3/2020	6/30/2020	EMPLOY 2/3/2020
MENDIOLA	RENEE	B	Walking Attendant	JOHN D SLOAT BASIC ELEMENTARY	12/13/2019	6/30/2020	EMPLOY 12/13/2019
PEREZ MARTINEZ	ANGELICA	Q	Teacher Assistant, Bilingual	PACIFIC ELEMENTARY SCHOOL	1/6/2020	2/10/2020	EMPLOY 1/6-2/10/2020
SALINAS	ALYSSA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	12/19/2019	6/30/2020	EMPLOY 12/19/2019
TOSCANO	LIVIER	Q	Teacher Assistant, Bilingual	EDWARD KEMBLE ELEMENTARY	1/13/2020	6/30/2020	EMPLOY 1/13/2020
RE-ASSIGN/STATUS CHANGE							
COLOZZI	LEA	A	Noon Duty	CROCKER/RIVERSIDE ELEMENTARY	1/6/2020	6/30/2020	STCHG 1/6/2020
CROSS	MARTHA	A	Bus Attendant	TRANSPORTATION SERVICES	10/10/2019	6/30/2020	STCHG 10/10/2019
ESELEKHOMHEN	SUNNY	B	Bus Driver	TRANSPORTATION SERVICES	11/18/2019	12/31/2019	STCHG 11/18/2019
HALEY	KATHERINE	A	Bus Attendant	TRANSPORTATION SERVICES	10/7/2019	6/30/2020	STCHG 10/7/2019
LAIRD	SANDRA	B	Child Welfare & Att Spec	ENROLLMENT CENTER	1/11/2020	6/30/2020	REA/STCHG 1/11/2020
SEPARATE / RESIGN / RETIRE							
CASTRO	MILDRED	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	11/12/2019	12/2/2019	SEP/RESIGN 12/2/2019
DAVIS	STARR	B	Bus Attendant	TRANSPORTATION SERVICES	10/8/2019	1/6/2020	SEP/RESIGN 1/6/2020
FLORES	STEPHANIE	A	Noon Duty	NEW JOSEPH BONNHEIM	8/1/2019	1/3/2020	SEP/RESIGN 1/3/2020
GARTON	WILLIAM	A	Bus Driver	TRANSPORTATION SERVICES	10/12/2019	3/4/2020	SEP/RETIRE 3/4/2020
HEBERLING	JAMES	B	Plumber	FACILITIES MAINTENANCE	7/1/2019	1/31/2020	SEP/RETIRE 1/31/2020
HESSON	JAYCEE	A	Noon Duty	A. M. WINN - K-8	11/1/2019	11/2/2019	SEP/RESIGN 11/2/2019
KENDRICK	KEVIN	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	7/1/2019	1/10/2020	SEP/RESIGN 1/10/2020
LUO	JIE	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2019	12/19/2019	SEP/RESIGN 12/19/2019
YEE	RUBY	B	School Office Manager I	FATHER K.B. KENNY - K-8	7/1/2019	1/31/2020	SEP/RESIGN 1/31/2020

ADAMS	DEBRA	A	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
AGNOS	CLAUDIA	A	Attendance Tech II	GEO WASHINGTON CARVER	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
AGNOS	CLAUDIA	A	Office Tchncn II	GEO WASHINGTON CARVER	7/1/2018	6/30/2019	SEP/39MO RR, 6/30/19
ALCALA DE FIGUEROA	RAMONA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
ALFARO	SAMUEL	B	Custodian	EDWARD KEMBLE ELEMENTARY	6/14/2019	6/14/2019	RESIGN 6/14/19
ALLEN	DANIELLE	Q	Noon Duty	LEATAATA FLOYD ELEMENTARY	9/24/2018	6/30/2019	SEP/39 MO RR 6/30/19
AMBRIZ SANCHEZ	TERESA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
ANGUIANO	LETISIA	B	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	11/8/2018	6/30/2019	SEP/24 MO RR 6/30/19
ARMENTA	MONICA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
AVETISYAN	ASMIK	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
AVILA	ASHLEY	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	10/29/2018	6/30/2019	SEP/24 MO RR 6/30/19
BARR	CYNTHIA	A	Inst Aid, Spec Ed	JOHN CABRILLO ELEMENTARY	7/1/2019	8/31/2019	RETIRED 8/31/19
BERK	SAMUEL	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	11/1/2018	6/13/2019	RESIGN 6/13/19
BIEHLE	JENNIFER	A	Inst Aid, Spec Ed	DAVID LUBIN ELEMENTARY SCHOOL	7/1/2018	6/13/2019	RESIGN 6/13/19
BLACKSHIRE	DELORIES	A	Campus Monitor	PARKWAY ELEMENTARY SCHOOL	7/1/2019	7/31/2019	RETIRED 7/31/19
BRASHEAR	KAREN	A	School Office Manager I	PETER BURNETT ELEMENTARY	7/1/2019	8/30/2019	RETIRED 8/30/19
BRILL	RUSSELL	A	Carpet/Floor Maint Worker	REASSIGNED	8/15/2018	6/30/2019	SEP/39 MO RR 6/30/19
CABALLERO	ANNA CHRISTINA	Q	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	4/1/2019	6/30/2019	SEP 24 MO RR 6/30/19
CAMARENA JR	LUIS	B	Custodian	CROCKER/RIVERSIDE ELEMENTARY	6/14/2019	6/28/2019	SEP/TERM 6/28/19
CANO	ARACELI	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
CARMONA	ALICIA	A	Clerk II	EDWARD KEMBLE ELEMENTARY	4/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
CARRILLO	ROSALVA	A	School Office Manager I	CALEB GREENWOOD ELEMENTARY	1/31/2019	6/13/2019	SEP/39 MO RR 6/30/19
COOLEY	DIANA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
CURIEL	YESENIA	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	3/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
DAVIS	CHRYSTAL	A	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
DITTMER	RAINA	B	Library Media Tech Asst	BRET HARTE ELEMENTARY SCHOOL	1/7/2019	6/30/2019	SEP/39 MO RR 6/30/19
DOBBINS	ELIJAH	B	Customer Service Specialist	HUMAN RESOURCE SERVICES	7/1/2018	5/31/2019	SEP/TERM 5/31/19
DOYLE	DANIEL	B	Clerk III	ROSEMONT HIGH SCHOOL	1/14/2019	6/30/2019	SEP/39 MO RR 6/30/19
ENRIQUEZ	PATRICIA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
EVANS	KATHLEEN	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
FAVELA	ROSITA	B	Library Media Tech Asst	SUSAN B. ANTHONY ELEMENTARY	5/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
FERGUSON	GAIL	A	Administrative Asst-EIS	REASSIGNED	7/1/2019	9/3/2019	RETIRED 9/3/19
FLORES	ANNETTE	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
FRANCO	LINDA	A	Teacher Assistant, Bilingual	CAMELLIA BASIC ELEMENTARY	1/1/2019	6/13/2019	RESIGNED 6/13/19
FRAZIER	COURTNEY	B	Noon Duty	DAVID LUBIN ELEMENTARY SCHOOL	10/26/2018	6/30/2019	SEP/39 MO RR 6/30/19
GALLEGOS	HAZEL	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/14/2019	RETIRED 6/14/19
GALVAN	NORMA	A	Carpet/Floor Maint Worker	BUILDINGS & GROUNDS/OPERATIONS	6/14/2019	6/30/2019	SEP/39 MO RR 6/30/19
GALVAN VERDIN	ADRIANA	B	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	2/18/2019	6/30/2019	SEP/39 MO RR 6/30/19
GEURIN	LISA	Q	Instructional Aide	WILL C. WOOD MIDDLE SCHOOL	10/16/2018	6/30/2019	SEP/39 MO RR 6/30/19
GOMEZ	REBECCA	B	Pupil Personnel Records Tech	STUDENT SUPPORT AND FAMILY SER	12/11/2018	6/30/2019	SEP/39 MO RR 6/30/19
GRAY	VENUS	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
GRIFFITH	ARIEL	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
GUILLEN	ANALILIA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
HEBERT	DENISE	A	Clerk II	WOODBINE ELEMENTARY SCHOOL	7/1/2019	7/8/2019	SEP/TERM 7/8/19
HERNANDEZ	YESENIA	A	Fiscal Services Tech I	EMPLOYEE COMPENSATION	4/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
HILLS	NIKESHA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
JIMENEZ ANGEL	ADRIANA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
JONES	KENT	C	Mngr II, Dist Ops & Sec Srvs	BUILDINGS & GROUNDS/OPERATIONS	7/1/2018	6/28/2019	RETIRED 6/28/19
KANO	MILOUDA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
KEARNS	DANELLE	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
KEEN	SOPHIA	B	Noon Duty	TAHOE ELEMENTARY SCHOOL	3/15/2019	6/13/2019	RESIGNED 6/13/19
KHAN	SHABANA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
KHAN	ZILEHUMA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
KUILAN	MARILYN	A	Carpet/Floor Maint Worker	BUILDINGS & GROUNDS/OPERATIONS	6/14/2019	6/30/2019	SEP/39 MO RR 6/30/19
LANDONI	GABRIELA	B	Teacher Assistant, Bilingual	ISADOR COHEN ELEMENTARY SCHOOL	10/29/2018	6/30/2019	SEP/39 MO RR 6/30/19
LEACY	YOLANDA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	2/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
LINDGREN	ROBERT	B	Inst Aid, Spec Ed	LEONARDO da VINCI ELEMENTARY	7/1/2018	6/13/2019	RESIGNED 6/13/19
LOAIZA ESQUIVIAS	ANA	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	11/26/2018	6/14/2019	RESIGNED 6/14/19
LOPEZ-RODRIGUEZ	PAOLA	A	Child Dev Spec I	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
LUO	SUDI	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
LY	SHERRI	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	8/7/2018	6/30/2019	SEP/39 MO RR 6/30/19
MAHONEY	KRISTA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
MARETTI	BRYAN	R	Custodian	CAL. MONTESSORI PROJECT CAPITO	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
MARTINEZ	CINDY NAYELI	B	Teacher Assistant, Bilingual	CESAR CHAVEZ INTERMEDIATE	2/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
MASON	AUSTIN	A	Bus Driver	TRANSPORTATION SERVICES	8/28/2018	6/27/2019	RETIRED 6/27/19

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
MC DONALD	KATHLEEN	A	School Community Liaison	ISADOR COHEN ELEMENTARY SCHOOL	5/20/2019	6/30/2019	SEP/39 MO RR 6/30/19
MCDONOUGH	CANDICE	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
MENDEZ PENALOZA	ADRIANA	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	6/15/2019	6/30/2019	SEP/39 MO RR 6/30/19
MORRISON	CATHERINE	B	LCAP/SPSA Coordinater	CONTINOUS IMPRVMNT & ACCNTBLTY	7/1/2019	7/12/2019	RESIGNED 7/12/19
MUGHAL	FARKHUNDA	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	6/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
MUTCHLER	ROBYN	B	Clerk II	MARTIN L. KING JR ELEMENTARY	11/8/2018	6/30/2019	SEP/39 MO RR 6/30/19
NGUYEN	VAN	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
NGUYEN	HANH	B	Director II Employee Relations	HUMAN RESOURCE SERVICES	7/1/2018	6/30/2019	RESIGNED 6/30/19
NICHOLSON	CORTLAND	A	Site Cmptr Suprt Tech I	INFORMATION SERVICES	3/1/2019	6/14/2019	RESIGNED 6/14/19
OLWELL	WENDY	A	Walking Attendant	CROCKER/RIVERSIDE ELEMENTARY	11/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
ONGAY	ROSA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
ORDAZ BENITEZ	MARIA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
PADILLA	ANGELICA	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/15/2018	6/30/2019	SEP/39 MO RR 6/30/19
PAPENHAUSEN	DANA	A	Inst Aid, Spec Ed	FERN BACON MIDDLE SCHOOL	1/1/2019	6/13/2019	SEP/39 MO RR 6/30/19
PAYAN	PATRICIA	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	5/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
PEREZ	LORI	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
PEREZ-PEREZ	AGUEDA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
PHAM	KHAI	Q	Gang Violence Prev/Intrvntn Sp	SAFE SCHOOLS OFFICE	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
PICKAR II	JOSEPH	B	Attendance Tech II	ROSEMONT HIGH SCHOOL	7/1/2019	8/5/2019	RESIGN 8/5/19
PRECIADO	ERENDIRA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/17/2019	RESIGN 6/17/19
QUINTO	JOHN	B	Chief Business Officer	BUSINESS SERVICES	9/1/2018	6/16/2019	RESIGN 6/16/19
RITCHEY	DEBRA	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
RIVERA	ARCELIA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
RODAS	KATHLEEN	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	5/28/2019	6/30/2019	SEP/39 MO RR 6/30/19
SANDLIN	MARYLOU	B	School Office Manager I	WOODBINE ELEMENTARY SCHOOL	7/1/2018	6/25/2019	RESIGNED 6/25/19
SANDOVAL-ROSALES	RENE	A	School Community Liaison	ABRAHAM LINCOLN ELEMENTARY	10/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
SETHI	VEENA	B	Inst Aid, Comp Lab	CAROLINE WENZEL ELEMENTARY	1/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
SHAHZADI	IRAM	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	2/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
SHARMA	KHOWNOU	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
SIERRA MUNOZ	FLOR	B	Office Tchncn III	WILL C. WOOD MIDDLE SCHOOL	2/4/2019	6/30/2019	SEP/39 MO RR 6/30/19
SOULE	DIANE	A	School Community Liaison	LEONARDO da VINCI ELEMENTARY	7/1/2018	6/25/2019	RETIRED 6/25/19
SPRUELL	YVONNE	B	Nutrition Svcs Pgm Tech	NUTRITION SERVICES DEPARTMENT	7/1/2019	7/25/2019	RESIGN 7/25/19
STEELE	BERONICA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39MO RR 6/30/19
STEVENSON	SHANNON	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
STEWART	SAVINA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
STOUT	EBONY	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	3/2/2019	6/30/2019	SEP/39 MO RR 6/30/19
THAMES	ERICA	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
THAO	KER	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
TORIZ DE MEDINA	MARIA	B	Parent Advisor	LUTHER BURBANK HIGH SCHOOL	11/15/2018	6/30/2019	SEP/39 MO RR 6/30/19
VANG	KABAO	B	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	1/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
VANG	KIA	A	Teacher Assistant, Bilingual	ELDER CREEK ELEMENTARY SCHOOL	4/1/2019	6/30/2019	SEP/39 MO RR 6/30/19
VANG	LEE	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
VANG	LILIANNA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2019	6/30/2020	SEP/39 MO RR 6/30/19
VANG	KATHY	A	Teacher Assistant, Bilingual	CAMELLIA BASIC ELEMENTARY	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
VANG	KATHY	A	Teacher Assistant, Bilingual	CAMELLIA BASIC ELEMENTARY	7/1/2019	7/5/2019	RESIGN 7/5/19
VANG	KATHY	B	Morning Duty	CAMELLIA BASIC ELEMENTARY	7/1/2019	7/5/2019	RESIGN 7/5/19
VANG	KATHY	B	Noon Duty	CAMELLIA BASIC ELEMENTARY	7/1/2019	7/5/2019	RESIGN 7/5/19
VASQUEZ	LUCY	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
VASQUEZ	IVANIA	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	4/1/2019	6/10/2019	RESIGNED 6/10/19
VASQUEZ SANCHEZ	MARCELA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
VELASQUEZ	FRANCINE	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
WHITE	MARQUITA	B	Adult Ed Customer Rel Clk	NEW SKILLS & BUSINESS ED. CTR	10/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
WILBERG	ERIC	A	Campus Monitor	HEALTH PROFESSIONS HIGH SCHOOL	7/1/2019	7/12/2019	SEP/RESIGN 7/12/19
WOMACK	MONICA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	9/1/2018	6/30/2019	SEP/39 MO RR 6/30/19
YANG	KHOU	A	Teacher Assistant, Bilingual	SUSAN B. ANTHONY ELEMENTARY	1/28/2019	6/30/2019	SEP/39 MO RR 6/30/19
YOUNG	JIMMY	A	Campus Monitor	JOHN F. KENNEDY HIGH SCHOOL	7/1/2019	7/8/2019	RETIRED 7/8/19
ZAPATA	JENNIE	A	Home Visitor HS-EHS Home Base	CHILD DEVELOPMENT PROGRAMS	7/1/2018	6/30/2019	SEP/39MO RR 6/30/19
TRANSFER							
CHA	CHIA	A	Clerk III	ROSEMONT HIGH SCHOOL	7/1/2019	6/30/2020	TR 7/1/19
CORBETT-RYCE	DAWN	A	Inst Aid, Spec Ed	ALBERT EINSTEIN MIDDLE SCHOOL	7/1/2019	6/30/2020	TR 7/1/19
CORONA	ISABEL	B	Custodian	HIRAM W. JOHNSON HIGH SCHOOL	7/1/2019	11/30/2019	TR 7/1/19
GALLOWAY	MICHELLE	A	Adult Ed Program Tech	NEW SKILLS & BUSINESS ED. CTR	7/1/2019	6/30/2020	TR 7/1/19
HENDERSON	KAREN	A	Inst Aid, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	7/1/2019	2/29/2020	TR 7/1/19

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
KORGE	DEBRA	A	Inst Aid, Spec Ed	ROSA PARKS MIDDLE SCHOOL	7/1/2019	6/30/2020	TR 7/1/19
KUMAR	SUNITA	A	Clerk II	MARTIN L. KING JR ELEMENTARY	7/1/2019	6/30/2020	TR 7/1/19
KWONG	WAI	A	Pupil Personnel Records Tech	STUDENT SUPPORT AND FAMILY SER	7/1/2019	6/30/2020	TR 7/1/19
MCGINNESS	LUCY	A	Clerk II	EDWARD KEMBLE ELEMENTARY	7/1/2019	6/30/2020	TR 7/1/19
MONTAGUE	JODY	A	Inst Aid, Spec Ed	FATHER K.B. KENNY - K-8	7/1/2019	6/30/2020	TR 7/1/19
PEREZ	AMANDA	A	Inst Aid, Spec Ed	FERN BACON MIDDLE SCHOOL	7/1/2019	6/30/2020	TR 7/1/19
POWELL	RANDY	A	Custodian	CAL. MONTESSORI PROJECT CAPITO	7/1/2019	8/28/2019	TR 7/1/19
SIMIEN	GABRIEL	A	Attendance Drop Out DIS	STUDENT SUPPORT AND FAMILY SER	7/1/2019	6/30/2020	TR 7/1/19
SULLI	JESSICA	A	Contract Specialist	PURCHASING SERVICES	7/1/2019	9/30/2019	TR 7/1/19
TEN	TICHANN	A	Custodian	HIRAM W. JOHNSON HIGH SCHOOL	7/1/2019	8/28/2019	TR 7/1/19
TORRES	LISA	A	State/Federal Accounting Tech	CONSOLIDATED PROGRAMS	7/1/2019	6/30/2020	TR 7/1/19
WASHINGTON	ROSEALICIA	A	Registrar	C. K. McCLATCHY HIGH SCHOOL	7/1/2019	6/30/2020	TR 7/1/19

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.1c

Meeting Date: February 6, 2020

Subject: Resolution No. 3119: Authorization of Personnel to Sign Orders on District Funds

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve Resolution No. 3119, Authorization of Personnel to Sign Orders on District Funds and rescind prior Resolution No. 3097, effective February 6, 2020.

Background/Rationale: Education Code Section 42632 authorizes governing boards of school districts to delegate to officers or employees of the district the authority to sign orders on district funds.

This resolution reflects changes in district staff.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:
1. Resolution No. 3119, Authorization of Personnel to Sign Orders on District Funds

Estimated Time: N/A
Submitted by: Rose Ramos, Chief Business Officer
Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 3119

Authorization of Personnel to Sign Orders on District Funds

WHEREAS, Education Code Section 42632 authorizes the Governing Board to delegate to officers and employees of the Sacramento City Unified School District the authority to sign orders drawn on the funds of the school district; and

WHEREAS, on September 6, 2019, the Governing Board of the Sacramento City Unified School District adopted Resolution No. 3097 designating persons authorized to sign orders in its name which is hereby rescinded; and

WHEREAS, Jorge Aguilar is Superintendent; Rose Ramos is Chief Business Officer; Amari B. Watkins is Director I, Accounting Services; Kami Kalay is Director III, Budget Services; Jerry Uhl is Budget Supervisor; and Dawn Nantz is Accountant, Accounting Services.

BE IT RESOLVED AND ORDERED by the Governing Board of the Sacramento City Unified School District that in accordance with Education Code Section 42632, effective February 6, 2020, Jorge Aguilar is Superintendent; Rose Ramos is Chief Business Officer; Amari B. Watkins is Director I, Accounting Services; Kami Kalay is Director III, Budget Services; Jerry Uhl is Budget Supervisor; and Dawn Nantz is Accountant, Accounting Services who are employees of the Sacramento City Unified School District, be and are hereby authorized and empowered to sign orders for the payment of lawful expenses of the District on the funds of the District.

BE IT FURTHER RESOLVED AND ORDERED that all such orders shall be on forms prescribed by the County Superintendent of Schools and approved by the Superintendent of Public Instruction of the State of California.

AUTHORIZED SIGNATURES:

_____
Jorge A. Aguilar,
Superintendent

_____
Rose Ramos,
Chief Business Officer

_____
Amari B. Watkins,
Director I, Accounting Services

_____
Kami Kalay,
Director III, Budget Services

_____
Dawn Nantz,
Accountant, Accounting Services

_____
Jerry Uhl,
Budget Supervisor

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 6th day of February, 2020, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

_____	_____
Jorge A. Aguilar	Jessie Ryan
Secretary of the Board of Education	President of the Board of Education

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.1d

Meeting Date: February 6, 2020

Subject: Approve Minutes of the December 19, 2019, Board of Education Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the December 19, 2019, Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Minutes of the December 19, 2019, Board of Education Regular Meeting

Estimated Time of Presentation: N/A
Submitted by: Jorge A. Aguilar, Superintendent
Approved by: N/A

Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Jessie Ryan, President (Trustee Area 7)
Darrel Woo, Vice President (Trustee Area 6)
Michael Minnick, 2nd Vice President (Trustee Area 4)
Lisa Murawski (Trustee Area 1)
Leticia Garcia (Trustee Area 2)
Christina Pritchett (Trustee Area 3)
Mai Vang (Trustee Area 5)
Olivia Ang-Olson, Student Member

Thursday, December 19, 2019
4:30 p.m. Closed Session
6:00 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

MINUTES

2019/20-13

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:40 p.m. by President Ryan, and roll was taken.

Members Present:
President Jessie Ryan
Vice President Darrel Woo
Second Vice President Michael Minnick
Leticia Garcia
Lisa Murawski
Christina Pritchett
Mai Vang

Members Absent:
Student Member Olivia Ang-Olson (arrived at 6:00 p.m.)

A quorum was reached.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

None

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel:

a) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (Black Parallel School Board, et al. v. SCUSD, et al., Case No. 2:19-cv-01768-TLN-KJN, SCTA v. SCUSD Case No. 011900028830, and OAH Case No. 2019080613)

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)

c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)

3.3 Government Code 54957 - Public Employee Performance Evaluation:

a) Superintendent

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

4.1 The Pledge of Allegiance

4.2 Broadcast Statement (Student Member Ang-Olson)

4.3 Stellar Student Recognition: City Championship Volleyball Team, Sutter Middle School

- *Presentation of Certificates by Member Garcia*

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Counsel Jerry Behrens announced that by unanimous 7-0 vote, the Board approved a Special Education settlement agreement in OAH Case #2019080613.

6.0 AGENDA ADOPTION

President Ryan asked for a motion to adopt the agenda. A motion was made to approve by Member Vang and seconded by Member Pritchett. The Board voted unanimously to adopt the agenda.

7.0 SPECIAL PRESENTATION

7.1 Approve Resolution No. 3116: In Support of Sacramento Kids First Initiative (Jessie Ryan) ***Action***

President Ryan spoke about the initiative and explained that the resolution is to support Measure G which would set aside 2.5 percent of the City's annual unrestricted revenue, approximately $12 million dollars per year, to fund children and youth services.

Public Comment:
Sarah-Michael Gaston
Jay Franco
Dexter Niskula
Derrell Roberts
David Fisher

Board Member Comments:

Member Vang said that she supports the measure. She made a motion to approve the resolution.

Member Murawski said she also supports the measure and addressed the criticism of ballot box budgeting, noting that she is not in favor of that but feels this is an exception. She seconded the motion to approve.

Member Minnick stated that he is excited to support this measure. He thanked everyone that has been working on the measure.

President Ryan stated that she supports the measure. She read parts of the resolution and then asked for a vote, which was unanimous to carry the motion.

7.2 Approve Annual Organizational Meeting of the Board of Education ***Action***

Election of Officers:
The Board shall elect a President, Vice President, and Second Vice President

Public Comment:
Cecile Nunley

Board Member Comments:

Vice President Woo, recognizing a need for continuity, requested that President Ryan and Second Vice President Minnick stay in their roles and motioned to have Jessie Ryan as President, Christina Pritchett as Vice President, and Michael Minnick as Second Vice President. Member Pritchett seconded the motion which was then unanimously approved.

7.3 Board Committee Assignments ***Conference/Action***

President Ryan shared that, over the last year and a half, the Board has undergone a Board governance journey that has delved into ensuring that they are doing the difficult work of putting in place the processes and practices that will continue beyond the current Board members. They have done monthly trainings which dove into the role of board members, understanding what it means to lead urban school districts with a focus on student achievement and how to evaluate gains in equity as a board and in partnership with the Superintendent. Most recently, they have trained around budget to ensure that they can find the budget skills necessary to carry through these difficult times. Part of the Board governance training also looked at the best practices of effective school governance committees and governance teams throughout the state. One of the things unveiled was that effective school governance illustrates that board committees are sometimes problematic in that decisions should be made at the purview of the full board. Thus, as the Board continues to be committed to effective

governance, in keeping students at the core of all decisions, the Board has had a conversation about moving forward in looking at reimagining the role of committees. President Ryan shared that tonight the Board would entertain whether or not to continue with the committee structure or disband committees and go to full discussions for the benefit of the public and the Board. She acknowledged that, although good work has occurred in the individual committees, the Board believes that it is critical that these conversations be held for the benefit of all Board members and the public at large. The Board sees that the Fiscal and Accountability Committee has been a place where critical work has been done to establish policies and practices around budgeting that were critically lacking and have been documented as lacking in years past. Under the leadership of Member Murawski, significant gains have been made on that front. So after the Board entertains how to move forward with the Board committees, she requested discussing a proposal for how the Board will tackle the work that's been done on Fiscal Transparence and Accountability Committees and how they might use that work as a tool for continuing to grow capacity moving forward.

Public Comment:
Cecile Nunley

Board Member Comments:

Member Vang said, as Chair of the Policy Committee, that she was making a motion to bring the Board from committees to bringing the work back to the full dais. She gave various reasons for her belief that this will be better moving forward. She also added that each committee has done great work and that the Board will need to figure out how to summarize that work and bring it to the Board as a whole.

Member Murawski spoke about the large amount of work done by the Fiscal Transparency and Accountability Committee over the last year, and she shared some of the work done. She is excited to bring their work to the full Board. She does not want to lose the focus on fiscal accountability and transparency in the new structure.

President Ryan added an amendment to the motion made by Member Vang. She suggested that the Board commit, from January through June, to do a best practice to have one regular Board meeting per month and have the second Board meeting per month dedicated to the budget. She also asked that the second Board meeting per month, from January through June, be rotated across school sites. Member Murawski seconded.

Second Vice President Minnick said he agrees with the focus but has concerns about limiting focus for an entire Board meeting per month. He suggested carving out a section in the Board workshops that is specific to a budget presentation once per month. He appreciates bringing committee work to the whole Board for consistency of information for all Board members and their resulting decisions. He is also concerned about the amount of time that committees take away from staff.

Member Garcia also appreciates having a new structure of bringing policy conversations to the full Board. She wants to make sure that, as some of these conversations start coming before the Board, that the Board have the conversations over multiple meetings.

Vice President Pritchett said she supports this new structure and thanked President Ryan for the amendment to this Item. She said what is happening in committees is important, but that it is happening in more of a silo. She thinks it is better to work on issues together as a Board.

President Ryan noted that there is a motion and a second to not have committees at all and from January through June the Board will move to once monthly meetings dedicated to budget

and other topics as necessary to do a deep dive, rotating throughout the community and continuing the good work of looking at best practice in budgeting to address fiscal challenges. The motion to move this Item from Conference to Action was then unanimously approved. President Ryan moved to approve the item and Vice President Ryan seconded. The motion passed unanimously.

Superintendent Aguilar underscored his appreciation to each Board member for their commitment around effective governance.

8.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Public Comment:
Brett Barley
Michael Blair spoke about Fruitridge Community Collaborative
Staci Anderson spoke about Fruitridge Community Collaborative
Lisa Miller spoke about Fruitridge Community Collaborative
Cathy Rodriguez spoke about the audit
Phil Garcia spoke about the State auditor report on the budget
Terrence Gladney spoke about John F. Kennedy High School coach change
Frank DeYoung
Cecile Nunley
Alison French-Tubo spoke about ethnic studies
Trudy Mohr spoke about California Public Records Act
Natishe Ware spoke about school climate
Angie Sutherland spoke about the audit and special education issues
Rose McAvliffe spoke about the audit report and special education issues
Benita Ayala
Kenya Martinez
Alnia Lopez spoke about student arrest

9.0 COMMUNICATIONS

9.1 Employee Organization Reports: ***Information***

- *SCTA – David Fisher reported on behalf of SCTA*

Public Comment: Terrence Gladney

- *SEIU – Dan Schallock reported on behalf of SEIU*
- *TCS – No report given*
- *Teamsters – No report given*
- *UPE – No report given*

9.2 District Parent Advisory Committees: ***Information***

- *Community Advisory Committee – Kenya Martinez reported on behalf of CAC*
- *District English Learner Advisory Committee – President Llova Ayala-Santamaria and Leana Sanchez reported on behalf of DELAC*
- *Local Control Accountability Plan/Parent Advisory Committee – Catherine Horiuchi reported on behalf of LCAP*

9.3 Superintendent's Report (Jorge A. Aguilar) ***Information***

Superintendent Aguilar wished all students, staff, and families a happy holiday. Recognizing difficulties that many families will continue to face during the winter break, Superintendent Aguilar went over information on District provided winter lunch meals. He also thanked SEIU for organizing their annual can drive which provided almost 500 pounds of non-perishable food items that were donated to the community. The Superintendent congratulated Camilla Basic Elementary School for being recognized as a 2020 Distinguished Schools Award by the California Department of Education. Six Sacramento County elementary schools also received this award. The Superintendent also reported on the recently released State audit report and different options that the District has, of which he would like to focus on students and meeting their needs.

9.4 President's Report ***Information***

Present Ryan thanked the Superintendent and continued some of the Superintendent's message, speaking about the needs of students and also inequalities. She asked the community to work with the District to address challenges. She reported that, in partnership with Patrick Kennedy, we sponsored 100 tickets to the Oak Park Nutcracker performance. She also shared information on a free screening of a Linda Ronstadt documentary.

9.5 Student Member Report (Olivia Ang-Olson) ***Information***

Student Member Ang-Olson explained Title 9, which protects students from discrimination based on sex in education programs or activities that receive federal financial assistance. From her discussion with students, she feels that the District needs to re-evaluate the implementation of Title 9 guidelines on school campuses and gave specific reasons and examples to show why re-evaluation could be warranted. She also gave several specific suggestions and solutions. She also spoke about the possible discontinuation of molecular biology at C. K. McClatchy High School and a forum that was held on the

matter. She strongly urged, on behalf of herself and her peers, that the District and Superintendent maintain student input at the center of the decision.

9.6 Information Sharing by Board Members ***Information***

Member Garcia spoke to the public comments regarding the recent State auditor report on the District's finances. She requested that the Executive Committee agendize a formal presentation to the full Board by the State auditor's team and that the presentation happen at the next Board meeting on January 16th. She also requested that the presentation include a mechanism for the public to submit questions prior to the meeting. She would like to see from this a clear understanding of what the scope of the audit was, the data used, and how we move forward.

Member Pritchett shared that quarterly she and the Superintendent meet with the City of Rancho Cordova for a two by two meeting, as she has schools in her trustee area that are in the City of Rancho Cordova. Although our summer learning programs were cut, the City of Rancho Cordova had Measure H funds from which they were able offer a summer learning program at A. M. Winn K-8 School. Great strides in learning came from that in grades 4, 5, and 6, so she is hoping that the City of Rancho Cordova will fund this again and that other cities and counties will take note.

Member Murawski thanked Student Member Ang-Olson for the two issues she shared. She said that the District is looking at the Title 9 concerns and also shared information on the molecular biology forum that was held. She thanked the Superintendent and Assistant Superintendent of Curriculum Matt Turkie for re-evaluating the decision regarding the offering of molecular biology. She also thanked the individuals that have come to the Fiscal Transparency and Accountability Committee over the past year to engage in the public process, and she appreciates their continued engagement as we move forward to a new structure.

10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

10.1 Graduation and College and Career Indicator Update (Chad Sweitzer and Mary Hardin Young) ***Information***

Instructional Assistant Superintendent Mary Hardin Young began the presentation and introduced three additional presenters of Item 10.1, the Coordinator of GATE and Advanced Placement Programs Kari Hanson-Smith, LCAP/ SPSA Coordinator Steven Fong, and Principal of Hiram Johnson High School Garrett Kirkland. They gave an update on the 2019 graduation and college and career indicator rates.

Public Comment:
Alyandro Cabrera
Kenya Martinez

Board Member Comments:

President Ryan said she appreciated the detailed presentation on both progress and racial disparities in graduation and college readiness. She asked the presenters to speak on the role of master scheduling in ensuring equitable opportunity. She said she would like to understand more about subgroups that have not seen the gains seen in other student populations. Guidance and Counseling Director Christina Espinosa replied to these questions. She shared that regular meetings on master scheduling have been instituted this year with associate principals and that her department is now meeting pretty regularly with liaisons of subgroups, such as foster youth. President Ryan commended Principal Kirkland for his work at Hiram Johnson High School. She is proud of gains in high school graduation and college readiness; however, she is concerned about plateaus.

Superintendent Aguilar asked staff to illustrate master scheduling for advanced placement and spoke on how to address the plateau effect. He noted that one way the state measures college and career readiness is by looking at passing advanced placement test scores. However, the District believes that this indicator potentially has the effect of reducing opportunities for students because of our implicit biases around who might pass advance placement tests. We therefore hold to the idea that we have to increase the number of students that are eligible to take an advanced placement course. This can only be done if we are offering rigorous and robust first year instruction to students. High school principals want to see that the vast majority of students are eligible to take an advanced placement course. The Superintendent then explained that we would then also know how many seats we must make available to students that are eligible to enroll in an advanced placement course. If successful in retention, we would want to see all students take the advanced placement test. The Board has committed, this year, to cover the cost of the advanced placement tests. Finally, of those that we successfully retained that took an advanced placement test, we then look at how many of them obtained a passing score.

Member Murawski asked if pre-registration will help make staffing more aligned with what is thought is needed on the first day of school. Principal Kirkland answered yes, definitely, and he elaborated on that.

Member Garcia asked for more information on Capital City and American Legion regarding low numbers in graduation and college and career. Instructional Assistant Superintendent Chad Sweitzer explained the different factors that determine the lower numbers. Member Garcia asked if students there are graduating at a slower pace. Mr. Sweitzer said that it depends on the amount of credits students have when they come in. Member Garcia asked, now that these schools are at capacity since mid-October, what options do the

students have? And if their only option is to stay at the comprehensive high school, what supports are provided? Mr. Sweitzer said that Hiram Johnson High School was the first to fill their after school credit recovery program; then it becomes a matter of waiting for a seat to become available. There are some conversations about summer school; that is, to see if sites are able to fund and have classes as well. Member Garcia said she looks forward to hearing, now that we are pre-registering at 9th grade for A-G classes, about providing access and about student completion rates of courses.

Member Pritchett asked if D or lower grades come up as an indicator in the system. She also asked about the effect of staffing restrictions. Principal Kirkland explained how subsequent courses depend on prior courses and how not passing a course and having to retake it takes up a future spot. As an example he said that one of the most important things to keep a student on track is for the student to pass fitness in 9th grade Physical Education. If the student passes, he/she can go into an A-G elective or A-G extension in 10th grade. If they do not pass, they must take Physical Education again. Principal Kirkland said that they have to try and define priorities in making the master schedule, that doing registration beforehand helps, and he gave the reasoning for this. Member Pritchett asked how the system catches and keeps the student from being placed in a higher Math class when a student has a D in a Math course. Principal Kirkland said that, again, it is priorities, and if a student has a D in a Math class the first thing they look at is all of the student's classes. If the student is A-G eligible everywhere else, they will do something about the D so that the student will remain college eligible. However, if the student is not A-G eligible and is a junior or senior, the priority is to make sure that the student graduates. He also said that if there are a certain amount of after school or credit recovery seats or summer school time, he will prioritize the students that are going into senior or junior year because he has less time to get them caught up. Member Pritchett said she sees that this system is making it easier for us to catch those students so that they are not falling through the cracks. Principal Kirkland said that Hiram Johnson High School has 300 new registered students. The site needs to make sure that their transcripts are up to date and, if that is done, the tool is perfect because it shows by year or by A-G what the student has. The counselors have this at their fingertips. The site has to make sure that the clerical and support staff are keeping up with 300 transcripts. Member Pritchett said she knows this is not an easy task and that she appreciates all the hard work.

Member Garcia asked from where the 300 new students came and how the site is adjusting to 300 new students. Principal Kirkland said they come from everywhere, move into the area, and come from other high schools within the District and from outside the District. Some students are coming from other countries and without education. He said that this is something he has gotten used to quickly as it is something that is not new at Hiram Johnson High School; it happens every year. This is why they created the transcript trackers. Member Garcia said she has been on the campus; she knows that it is very diverse and that the needs are great because there is so much diversity. She asked how he prepares for the right amount of staff. Principal Kirkland said that in the Spring they will be given an estimate of incoming Freshmen, but the

actual number can be off by 150 students. Therefore, they go to every school with incoming students and give them a form which asks them to list their classes. They then look at their transcripts and look to see if they have special education accommodations or if they are able to go into a native speaker language class. If they can go into a native speaker language class, this can propel them through world language up to advanced placement faster and which gives them extra credits for college and their GPA. They do this also because if the student is not planning to attend Hiram Johnson High School, they want to know right away. This way they have a better chance of having an accurate enrollment estimate to get the right staffing and the right classes for the students. He said that the Assistant Principals are agents of change and that they need to be mini principals at a comprehensive high school. For all these reasons he pays great attention to the master schedule, as there are very few things more important than the master schedule.

Superintendent Aguilar acknowledged the effort that has been undertaken to get to a place to collaborate with different departments so that we essentially are pre-registering students for core courses. He said he wanted to distinguish that this is, for this year, a mighty task to get to a place where students are pre-registered for core courses. He said also that eventually we will look to pre-register students for advanced and honors courses using the same philosophy of taking data, identifying students that are eligible and those that have demonstrated advanced placement potential when they take their PSAT test, and a variety of other multiple measures.

President Ryan thanked all the presenters for their work and said that she appreciated the presentation.

10.2 2019-20 First Interim Financial Report and FCMAT Update ***Conference/Action***
(Rose Ramos)

Chief Business Officer Rose Ramos began the presentation by introducing consultant Jacquie Canfield who co-presented. Ms. Canfield is currently filling in for the vacant Budget Director position. They presented the financial reporting requirements and District's fiscal status, went over a November deficit reduction letter from the Sacramento County Office of Education (SCOE), budget changes to the first interim 2019-20 since the revised adopted budget, multi-year projections, and the budget calendar, gave a FCMAT matrix update, and summarized the 2019-20 first interim budget.

Public Comment:
Cecile Nunley
Alison French-Tubo
David Fisher
Nikki Milevsky

Board Member Comments:

President Ryan asked Ms. Ramos to restate why we are finding ourselves in qualified status. She also pointed out that there is perception that we found a

"pot of gold" when, in actuality, we have done very difficult work to cut, save, and make adjustments to put ourselves in a better fiscal position. Even with this, our multi-year projections create fiscal challenges. President Ryan said to ignore this is very concerning, and she would like to hear a response. Ms. Ramos repeated the three major indicators that recommended, for her, that we should file as negative. Firstly, there is a major structural deficit that remains beyond this year. Secondly, we still have a cash flow issue. Ms. Ramos noted that, by saving this year, all we did was kick the can down the road a bit. Thirdly, we cannot meet the two percent required reserve over the next three years.

Member Murawski commented that stakeholders had spoken to her last June about a District pattern of under projecting revenues and over projecting expenditures. She recognized now, as she had then, that our budgeting practices put into place this year have included a lot of reforms to address that situation. Some of these reforms are identifying revenue that was regularly projected too low and lowering expenditure projections based on staffing and other areas. She commended the presenters and recognized that these practices have changed. Member Murawski also addressed a public comment by stating that she has called for scenarios, as spoken about in the audit, for a balanced budget and also for the Board to bring forward a reserve policy. She asked about the change in the $27 million dollar target savings amount and asked if this is to wipe out the deficit spending. Ms. Ramos replied that it will wipe out the deficit spending in 2021-22 and will achieve the two percent required reserve, but what we need to do now is add the 2022-23 year so that we will see what the impact will be on the out years. She is being cautious about saying yes before answering confidently because she does not know what kind of COLA we can look forward to in January which could then be included in the final fourth year. Member Murawski asked if that's essentially how the $27 million dollar figure was derived, to actually close the deficit. Ms. Ramos answered yes. Member Murawski requested a much better display of program and cost data for Special Education. She also requested that the full impact of the SIG grant reductions be brought to the Board. She asked if a decline in federal funds mentioned by Mr. Fisher is a part of this. Ms. Ramos said that in the federal funds we also have CSI which were one time monies that are expiring in June of 2021. Member Murawski asked Ms. Ramos to also address the books and supplies line item. Ms. Ramos said that after the books are closed we have carryover or leftover balances in various accounts; what districts do is put those carryover funds into the books and supplies 4000 account. It is like a holding account until sites and departments can determine the best way to allocate their carryover funds; it is a common practice. Member Murawski said she also asked Ms. Teri Ryland of SCOE if this was a common practice, and she also said this is what school districts do throughout the state.

Member Garcia said it was a great presentation with a lot of information. She asked about what happened regarding under identified students and less revenue for unduplicated students. Ms. Ramos replied said she is not sure that we under identified as much as that students truly could be transitioning out of English language programs and so would not be counted. She said we are still looking into the information on this. Ms. Ramos said that in her former districts, what was seen was that a decline was due to families not wanting to identify. Districts

would see a reduction in the free and reduced lunch count due to fear of being identified. So until we know exactly what is happening in this district, Ms. Ramos stated that she cannot say, but she knows that we had a 300 count decline for sure. Ms. Canfield said that if you look at last year's unduplicated count you can see that we have less English language learners, and that is because the District has been working hard to redesignate English language learners. Member Garcia said there was another state audit relative to the District's identification of homeless youth and said maybe we can look at the recommendations from that report at some point. Member Garcia then noted that the District has identified and acted on most non-negotiable items and asked the presenters to share what has not been acted on that is remaining and non-negotiable. Ms. Ramos answered that what is left is very little and some of that was identified tonight. She noted that personnel costs make up 90% of unrestricted general funds and the majority of the remaining 10% is fixed operating costs. Member Garcia then asked, if we were to get additional Special Education dollars on an on-going basis, would that reduce the $27 million needed dollar for dollar.
Ms. Ramos said that could be possible provided that any new dollars do not have any new initiatives or programs attached. President Ryan added that there is a collaborative of large, urban school districts that will be submitting a request to the governor's office and members of the legislature.

Member Murawski moved to move the item from Conference to Action. Second Vice President Minnick seconded, and the motion passed unanimously. Member Vang then motioned to approve, and Vice President Pritchett seconded. The motion passed unanimously.

11.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

11.1 <u>Items Subject or Not Subject to Closed Session</u>:

11.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose Ramos)

11.1b Approve Personnel Transactions (Cancy McArn)

11.1c Approve Resolution No. 3115: Resolution Designating Chief Communication Officer as Senior Management of the Classified Service (Cancy McArn)

11.1d Approve Resolution No. 3118: Resolution Designating Assistant Superintendent Facility Support Services as Senior Management of the Classified Service (Cancy McArn)

11.1e Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of November 2019 (Rose Ramos)

11.1f Approve Donations for the Period of November 1-30, 2019 (Rose Ramos)

11.1g Approve West Campus High School Debate Team Field Trip to Spokane, Washington, January 9-12, 2020 (Chad Sweitzer and Christine Baeta)

11.1h Approve C. K. McClatchy High School Debate Team Field Trip to Spokane, Washington, January 9-12, 2020 (Chad Sweitzer and Christine Baeta)

11.1i Approve Rosemont High School Debate Team Field Trip to Spokane, Washington, January 9-12, 2020 (Mary Hardin Young and Christine Baeta)

11.1j Approve Minutes of the November 21, 2019, Board of Education Meeting (Jorge A. Aguilar)

11.1k Approve Resolution No. 3117: Declaring an Emergency that Requires the Procurement of Construction Services for Emergency Abatement and Repair at Lisbon Elementary School, and Awarding a Contract for Performance of the Emergency Repair Work (Rose Ramos)

President Ryan asked for a motion to adopt the Consent Agenda. A motion was made to approve by Member Vang and seconded by Member Woo. The Board voted unanimously to adopt the agenda.

12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS ***Receive Information***

12.1 Business and Financial Information:

- *Enrollment and Attendance Report for Month 2 Ending October 18, 2019 (Rose Ramos)*
- *Purchase Order Board Report for the Period of October 15, 2019, through November 14, 2019*

Public Comment: Cecile Nunley

12.2 Head Start Reports

12.3 November Year to Date Suspension Report (Ed Eldridge)

Public Comment:
Alison French-Tubo
Cecile Nunley

President Ryan received the business and financial information.

13.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *January 16, 2020 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *February 6, 2020, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

14.0 ADJOURNMENT

Before adjourning to Closed Session, Vice President Pritchett recognized that tonight was Chief Communication Officer Alex Barrio's last meeting, and she thanked him for his service of three years with the District. The Board adjourned back to Closed Session, which began at 10:20 p.m. The Board then adjourned from Closed to Open Session and adjourned the meeting at 11:06 p.m.

_____

Jorge A. Aguilar, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.1e

Meeting Date: February 6, 2020

Subject: Approve Minutes of the January 16, 2020, Board of Education Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the January 16, 2020, Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Minutes of the January 16, 2020, Board of Education Regular Meeting

Estimated Time of Presentation: N/A
Submitted by: Jorge A. Aguilar, Superintendent
Approved by: N/A

Sacramento City Unified School District
BOARD OF EDUCATION
MEETING AND WORKSHOP

Board of Education Members
Jessie Ryan, President (Trustee Area 7)
Christina Pritchett, Vice President (Trustee Area 3)
Michael Minnick, 2nd Vice President (Trustee Area 4)
Lisa Murawski (Trustee Area 1)
Leticia Garcia (Trustee Area 2)
Mai Vang (Trustee Area 5)
Darrel Woo (Trustee Area 6)
Olivia Ang-Olson, Student Member

Thursday, January 16, 2020
4:30 p.m. Closed Session
6:00 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

MINUTES

2019/20-14

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:35 p.m. by President Ryan, and roll was taken.

Members Present:
President Jessie Ryan
Vice President Christina Pritchett
Second Vice President Michael Minnick
Leticia Garcia
Lisa Murawski
Darrel Woo

Members Absent:
Mai Vang (arrived at 4:40 p.m.)
Student Member Olivia Ang-Olson (arrived at 5:50 p.m.)

A quorum was reached.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

None

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel:

a) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2019100511)

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)

c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining TCS, SCTA Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)

3.3 Education Code 35146 – The Board will hear staff recommendations on the following student expulsion(s):

a) Expulsion #4, 2019-20

b) Expulsion #5, 2019-20

3.4 Education Code 54957 – Public Employee Appointment

a) Chief Communications Officer

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

4.1 The Pledge of Allegiance

4.2 Broadcast Statement (Student Member Ang-Olson)

4.3 Stellar Student Recognition: Susan B. Anthony Elementary School Student Council

- *Presentation of Certificates by Member Vang*

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Counsel Jerry Behrens announced that, by unanimous vote of 7-0, the settlement of Special Education OAH Case No. 2019100511 was approved.

6.0 AGENDA ADOPTION

President Ryan asked for a motion to adopt the agenda. A motion was made to approve by Vice President Pritchett and seconded by Member Woo. The Board voted unanimously to adopt the agenda.

7.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By

law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Public Comment:

Maria Rodriguez
Brett Barley
Audrey Hemesath
R. J. Czajkewski
Adrienne Duarte
Kate Tuiy
Gaby Arguello
Terri Hardy
Dennis Love
DeeAnne McCallin
Mindy Herrera
Cecile Nunley
Rich Vasquez
Trudy Mohr
Chris Walker
D. T. Martin
Victoria Ramirez
Olivia Germain
Erick Espinosa
Wendy Bogdar
Grace Trujillo

8.0 COMMUNICATIONS

8.1 Employee Organization Reports: ***Information***

- *SCTA – David Fisher reported on behalf of SCTA*
- *SEIU – No report given*
- *TCS – No report given*
- *Teamsters – No report given*
- *UPE – No report given*

Vice President Pritchett requested from the Superintendent that the Board receive a formal dollar amount for the cost of public record requests from SCTA. She also asked the Superintendent to remind her and the community the purpose of filing for impasse. Superintendent Aguilar said that we decided to file for impasse; it is part of the negotiations process to seek support and help to engage in good faith bargaining. We see it as a process that we sought given the fact that we need to start the process of negotiations. It is what the state auditor also recommended, and it is the vehicle that we think has to be used in order for us to address the crisis that we are in. President Ryan

asked to clarify that Vice President Pritchett requested a dollar amount for all costs of legal fees associated with public record act requests from SCTA. Vice President Pritchett responded yes, that is correct.

8.2 District Parent Advisory Committees: ***Information***

- *Community Advisory Committee – Kenya Martinez and Sarah Williams Kingsley reported on behalf of the CAC. They requested that a Board member be liaison for their committee. Member Murawski said she will do that. Vice President Pritchett said she will serve as a back-up.*
- *District English Learner Advisory Committee – No report given*
- *Local Control Accountability Plan/Parent Advisory Committee – Frank DeYoung reported on behalf of LCAP. Second Vice President Minnick asked when their meetings are held. Mr. DeYoung said that they usually meet on the last Monday of the month and that anyone is welcome to attend.*

8.3 Superintendent's Report (Jorge A. Aguilar) ***Information***

Superintendent Aguilar wished all a happy new year and thanked all custodian and nutrition staff that worked over the holiday break to provide free meals to students. He also invited all to a screening of a documentary on Linda Ronstadt at C. K. McClatchy High School on January 18th. Lastly, he reminded that registration has begun for Kindergarten and that the deadline is January 28th to register students for their neighborhood school.

8.4 President's Report (Jessie Ryan) ***Information***

President Ryan spoke about the women's march and said she will be co-hosting, with Member Murawski, the free screening of the documentary about the life and legacy of Linda Ronstadt at C. K. McClatchy High School. The film showing was made possible by support of a sponsor. She also reported that she will participate in the Martin Luther King day of service at Father Keith B. Kenny Elementary School adopted by Kaiser. She invited all community members to join Monday at the site.

8.5 Student Member Report (Olivia Ang-Olson) ***Information***

Student Member Ang-Olson reported that a student forum

was held January 14th at West Campus High School and that Second Vice President Minnick was in attendance. They took note of student concerns which included a lack of accessible student rights information and the sure and ineffective current sex education program. She will follow up on these and other issues with the Student Advisory Council and District staff. Within the Student Advisory Council, they have organized two initiatives planned for the year: the evaluation of sex education in schools and the establishment of care closets to provide clothing for students in need in our District schools. She also reported that she and her fellow students feel that there is an utter lack of administrative accountability and proper leadership which has been culminating over the past three and a half years that she has been at C. K. McClatchy High School. She said she echoes whole heartedly what her fellow students have said tonight, that there needs to be substantial reform of leadership and administration at the school.

8.6 Information Sharing by Board Members ***Information***

Second Vice President Minnick reported that Kaiser has also adopted Fern Bacon Middle School, and so he will be there Monday for the day of service. He also thanked Student Member Ang-Olson and reported that there were at least 100 students in attendance at the forum held at West Campus High School. They spoke about emotional supports, mental health, reproductive rights, and reproductive health. Also the need for availability of professional development was discussed for staff and teachers.

Member Murawski thanked all who came out from C. K. McClatchy High School to speak. She reported that she received more than 75 e-mails and will be responding to everyone. She is committed to making sure that all students at the school have access to a world class education. She was also pleased to report that the molecular biology course will continue to be offered at C. K. McClatchy and John F. Kennedy High Schools. She thanked the Superintendent and staff for engaging with the community on this issue.

9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

Information

9.1 Special Education Update (Christine Baeta, Judy Elliot, and Becky Bryant)

Chief Academic Office Christine Baeta began the presentation which went over the District's core value and guiding principle, background of the Council of Great City School (CGCS) Report, some current realities, critical components of a multi-tiered system of support (MTSS), system design, current and planned work, some comparative data, the California Collaborative for Educational Excellence (CCEE) partnership, focus of support, an overview of the Special Education budget, Special Education trends, expenditures, revenues, state funding, and next steps. Chief Business Officer Rose Ramos gave an overview on the Special Education budget, David Gordon of the Sacramento County Office of Education was invited to speak, and Tom Armelino of CCEE also spoke.

Public Comment:
Kathy Brian
Angela Sutherland
Sarah Williams Kingsley
Grace Trujillo
Angel Garcia
Alison French-Tubo
Kenya Martinez
Cecile Nunley

Board Member Comments:

President Ryan thanked Ms. Baeta for her work to ensure that we are meeting a moral obligation to our special education students. She also thanked Dr. Elliot for bringing her state and national expertise. She appreciates the focus on full inclusion, and she would like to see seamless integration within the classroom at all District schools. Ms. Baeta said we must make sure we are taking the rights steps to continue to move forward and that it is important to do things right and be successful rather than move too quickly. She and Dr. Elliot have identified immediate, short-term, mid-term, and long-term goals.

Vice President Pritchett thanked the presenters for a very thorough presentation and Ms. Baeta for her work and commitment.

Member Murawski thanked all the staff, Dr. Elliot, and for support we are getting from the Sacramento County Office of Education (SCOE). She noted some things she learned from the presentation and appreciates the focus to move student

achievement forward. She is happy to have Ms. Baeta as Chief Academic Officer and Ms. Rose Ramos as Chief Business Officer. She also stated that the data given on the Special Education programs is wholly insufficient. She feels it is difficult to have accountability in that program when the line items are huge buckets of money. There are also huge jumps in the dollar amounts of expenditures year over year, and she does not know why. She said she does not expect a response as this is something they will follow up on, but she wanted to encourage a robust budget presentation.

Member Garcia said that she is excited to see that there is a plan with concrete steps. She asked the presenters to share information on school selection. Ms. Baeta said they are looking at starting with about 25 schools; they think that is the amount there is the capacity to support. They want to build capacity within this first group as they move a second group forward. She went over what is needed in the first year and stated that they are looking for schools that have more readiness components than others. Member Garcia said she appreciates the highlighting of "sent homes", and she asked for information on suspensions. She wanted to know if suspended students receive make-up work. Ms. Baeta said that Director of Constituent Services Stephan Brown has been looking into this and found that we do not do a good job of this. More importantly to her is the missed learning than effect on grade. She is working with Mr. Brown to put together a policy and also to make sure that principals know what needs to be done around the data; to make sure that if a student is absent due to a suspension that they can have their work, and we can accept it as make-up work. Member Garcia said that she saw in the presentation professional development for administration in terms of discipline but did not see educators/teachers there, and she wonders how this will trickle down into the classroom. Ms. Baeta said she thinks this is always one of our challenges so what we are leaning into and listening for are strategies that are working in our system to be sure to get the teachers to the table so that they will come and learn. When they start to build training for MTSS next year, they will have their leaders invite teams that will include teachers.

Member Woo asked what nps and npa means. Ms. Baeta said it stands for non-public school and non-public agency. Member Woo asked if this is the first year or is next year the first year. Ms. Baeta answered that next year is year one. She said they have been bringing in some small groups this year to build capacity and to lean in and listen to hear some strategies so that they are ready to better launch next school year. Member Woo asked of what the small groups are comprised. Ms. Baeta said we are calling them our "District leadership teams", and they

are comprised of principals across the District and a wide variety of central office staff. Member Woo asked if the principals represent more than the 25 sites that will be part of year one. Ms. Baeta replied that we do not have all 25 schools formally identified. The principals invited are the ones that have been participating in the MTSS work groups.

Member Vang thanked staff, advocates, and parents present. She expressed that she is excited about the work and asked for more information on the advocacy plan for funding. President Ryan suggested the Superintendent speak about ten large urban school districts that are working together with a shared agenda of state advocacy, both with the administration and legislature on special education funding. Superintendent Aguilar said they have had conversations with our entire delegation of elected officials at the state capitol about increasing funding around special education. In addition, we have also signed onto a request from several large urban school districts asking for a meeting with Governor Newsom specifically on this topic as well to make sure that we are addressing what Ms. Ramos mentioned in terms of just the increased costs that are coming to us. We are obligated to these costs and commit to providing services to our students. There are a variety of things that are shaping up as the legislature just convened. Member Woo asked if there are any ideas on how to enhance federal funding. He noted that they give us about eleven percent, although under the law they are supposed to give us 40 percent. He said he will probably be back in Washington D. C. in March, and that would be the time to advocate for this if there are any ideas.

President Ryan brought up the problem of special education students being moved year after year from one school to the next to be able to get appropriate services. She asked Dr. Elliot what we could do to make structural changes to end this practice. Superintendent Aguilar interjected that he did not want to keep anyone at the meeting too much longer and expressed gratitude to Mr. Armelino, Dr. Elliot, and Mr. Gordon for being part of the presentation. He also thanked CCEE for their support.

9.2 Approve Addendum to Superintendent Employment Agreement to Extend Term (Jessie Ryan) ***Action***

Member Woo summarized what is before the Board for discussion and as an Action item. He explained that the current term of the Superintendent's agreement is scheduled to expire June 30th of this year. Based on the Superintendent's performance and two positive evaluations, the addendum would extend the term through June 30th of 2023. Therefore, if the Superintendent receives a positive annual evaluation in any subsequent year, the term of the agreement would

be extended an additional year. All other terms of the Superintendent's agreement will remain the same without modification or amendment. The Superintendent's compensation continues as stated in the Superintendent's employment agreement.

President Ryan noted that one of the themes in the state auditor's report was the need for consistent leadership.

Public Comment:
Donna Zick
Cecile Nunley
Frank DeYoung
Liz Guillen
Marisol Avina
Maria Rodriguez
Alison French-Tubo
Sarah Williams Kingsley
Kenya Martinez
Edgar Avila

Board Member Comments:

Vice President Pritchett pointed out the importance of continuity and consistency of leadership in the District and with our current Superintendent. She said that our Superintendent possesses a leadership style that is outstanding and uplifting. She said that she has served on the evaluation committee pretty much since his hiring, and his positive leadership has led to positive evaluations each time with the entire Board in agreement. She expressed how inspiring it is to see his work on the focus of increasing student achievement. She moved that this Item be approved. Member Woo seconded the motion.

Member Garcia said that she understands this is a recommendation by FCMAT and probably by other audits conducted over the years in terms of establishing a policy to have a system in place to be able to support whomever is the Superintendent. She asked if it is correct that if the Superintendent receives two evaluations that are positive, they would automatically get an extension. She wanted to clarify if it is just for this Superintendent or if it is a policy that the District will have in place as part of our system. President Ryan replied that her understanding is that the addendum to this contract is an evergreen clause that is quite common for superintendents across the state, that is, with a positive evaluation one gets a one year extension. She said she thinks they can have a Board conversation beyond tonight outside of the action they are taking on this Superintendent's contract about a Board policy that would live beyond the current Superintendent. Member Garcia asked if this comes before the Board at any point in time for discussion after a future positive evaluation. President Ryan said that the Board will still do annual evaluations, and the annual evaluation that would next occur would require a positive annual evaluation

to further extend the contract. Member Garcia asked how many more positive evaluations will be necessary in order to trigger this extension. President Ryan answered that for every positive evaluation there is a one year extension. Member Garcia asked when will the Board consider the second positive evaluation for the extension until 2023. President Ryan said this is the extension for 2023 because there have been two consistent positive evaluations.

Member Murawski said that she agrees that students deserve stability, continuity, and leadership. She asks those that are frustrated with the pace of change to give the District the benefit of the growth mindset. Some in the District are mired in mindsets because they have not gotten responsive leadership support from the central office. She supports moving forward with this Item tonight and wants to commend the Superintendent for always responding to her requests and consistently providing answers.

Member Woo said that only one contract has been extended since he has been on the Board, which was for Jonathan Raymond, and so this is indeed an unusual situation for us.

President Ryan noted that the role of Superintendent is an extraordinarily difficult job and that Superintendent Aguilar is both a state and nationally known equity leader. Weekly she hears from individuals like Dr. Elliot who come to the District to give their expertise because they believe in this Superintendent. She said this is a statement of confidence in his leadership and willingness to stay the course in the most dire of circumstances, because if he will not give up on our children, we will not give up on him. She then asked for a vote. The Item passed unanimously.

Superintendent Aguilar expressed his gratitude for the vote of confidence from the Board. He sees the vote not as something about himself, but rather a shared commitment from the Board and making the vote about our community. He noted that in Spanish the root of the word community comes from "as a union". He sees this as a reflection of a level of confidence that this is not about the traditional relationship between Superintendent and Board, but rather about piercing through finally and creating a new paradigm in Sacramento in which he is not going to spend his limited capital energy trying to keep four Board members in support of him while other political forces are trying to gather four members to get rid of him. This is why he thinks this is about this community and not about one individual. He said this is also about community because this is his community; he lives in the City of Sacramento, his children attend District schools, he was blessed to see his eldest daughter cross the graduation stage last year, and his youngest will graduate in seven years. The Superintendent said that we can become a high poverty but high achieving school district. The commonality of those districts is very different than what we have experienced in this city, which is the paradigm that Superintendents strive to maintain a four member majority while everyone else is trying to create a four member majority. As a progressive community, we owe it to our students to lean in really hard and lift up the truth of the inequities and injustices from which the vast majority of our students suffer.

Superintendent Aguilar noted that Father Keith B. Kenny has no green space. only asphalt on which to play. This is as an example of how equity, access, and social justice cuts across every aspect such as facilities, instruction, selection, and open enrollment criteria. He looks forward to this continued partnership, expressed his gratitude to the Board for their commitment to continue on their journey of effective governance, and thanked each Board member for their support and the community for holding all accountable.

10.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

10.1 Items Subject or Not Subject to Closed Session:

10.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose Ramos)

10.1b Approve Personnel Transactions (Cancy McArn)

10.1c Approve Business and Financial Report: Warrants, Checks, and Electronic Transfers Issued for the Period of December 2019 (Rose Ramos)

10.1d Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of October 2019 through December 2019 (Cancy McArn)

10.1e Approve Donations for the Period of December 1-31, 2019 (Rose Ramos)

10.1f Approve Annual Adjustment of Bid Threshold per Public Contract Code §20111 (Rose Ramos)

10.1g Approve West Campus High School Debate Team Field Trip to Las Vegas, Nevada, January 31 to February 3, 2020 (Chad Sweitzer and Christine Baeta)

10.1h Approve C. K. McClatchy High School Debate Team Field Trip to Las Vegas, Nevada, January 31 to February 3, 2020 (Chad Sweitzer and Christine Baeta)

10.1i Approve Rosemont High School Debate Team Field Trip to Las Vegas, Nevada, January 31 to February 3, 2020 (Mary Hardin Young and Christine Baeta)

10.1j Approve Staff Recommendations for Expulsion #4, 2019-20, and Expulsion #5, 2019-20, as Determined by the Board (Stephan Brown)

President Ryan asked for a motion to adopt the Consent Agenda. A motion was made to approve by Vice President Pritchett and seconded by Member Woo. The Board voted unanimously to adopt the agenda.

11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS ***Receive Information***

11.1 Business and Financial Information:

- *Enrollment and Attendance Report for Month 3 Ending November 15, 2019 (Rose Ramos)*
- *Purchase Order Board Report for the Period of November 15, 2019, through December 14, 2019 (Rose Ramos)*

Public Comment:
Cecile Nunley
Maria Rodriguez

Vice President Pritchett received the business and financial information.

12.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ *February 6, 2020 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *February 20, 2020, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

13.0 ADJOURNMENT

Vice President Pritchett asked for a motion to adjourn the meeting; a motion was made by Member Woo and seconded by Second Vice President Minnick. The motion was passed unanimously, and the meeting adjourned at 9:48 p.m.

_____

Jorge A. Aguilar, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.1f

Meeting Date: February 6, 2020

Subject: Approve Staff Recommendations for Expulsion Re-entries of Expulsion #8, 2018-19, and Expulsion #17, 2018-19 as Determined by the Board

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Student Hearing and Placement Department

Recommendation: Approve staff recommendation for Re-entry of Expulsion #8, 2018-19, and Expulsion #17, 2018-19.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates

Documents Attached:
None

Estimated Time of Presentation: N/A
Submitted by: Doug Huscher, Assistant Superintendent, Student Support Services
Stephan Brown, Director II
Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.1

Meeting Date: February 6, 2020

Subject: Business and Financial Information

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale:

- Enrollment and Attendance Report for Month 4 Ending December 13, 2019

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Enrollment and Attendance Report for Month 4 Ending December 13, 2019

Estimated Time: N/A
Submitted by: Rose Ramos, Chief Business Officer
Approved by: Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	REGULAR ENROLLMENT			Special Education Grades K-6	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6			2019-20120 Actual Attendance	Cum Attd Days /70 2019-2020	PERCENTAGE 2019-2020
A M Winn Elementary K-8 Waldorf	64	123	116	20	323	94.62%	305.74	95.26%
Abraham Lincoln Elementary	81	237	233	0	551	94.49%	523.87	95.12%
Alice Birney Waldorf-Inspired K-8	88	144	187	0	419	96.19%	405.06	97.23%
Bret Harte Elementary	19	97	93	38	247	93.14%	231.19	94.74%
Caleb Greenwood	72	235	224	1	532	95.58%	518.79	96.98%
Camellia Basic Elementary	73	183	169	7	432	96.83%	423.74	97.84%
Capital City School	0	12	19	0	31	91.40%	27.11	95.57%
Caroline Wenzel Elementary	35	120	110	47	312	93.44%	299.33	94.94%
Cesar Chavez Elementary	0	0	345	11	356	95.11%	343.13	96.35%
Crocker/Riverside Elementary	95	282	287	1	665	96.52%	645.53	97.08%
David Lubin Elementary	70	233	197	29	529	94.71%	507.20	95.70%
Earl Warren Elementary	62	174	198	14	448	95.17%	430.11	96.07%
Edward Kemble Elementary	141	407	0	13	561	93.83%	531.74	94.82%
Elder Creek Elementary	117	342	342	1	802	95.65%	775.99	96.44%
Ethel I Baker Elementary	92	239	257	13	601	93.35%	573.56	94.80%
Ethel Phillips Elementary	70	200	181	16	467	93.80%	449.24	94.91%
Father Keith B Kenny Elementary	45	132	133	23	333	92.11%	314.73	93.59%
Genevieve Didion K-8	63	211	198	12	484	97.33%	474.51	97.76%
Golden Empire Elementary	71	232	284	12	599	95.74%	581.06	96.76%
H W Harkness Elementary	63	145	144	12	364	94.15%	335.51	95.34%
Hollywood Park Elementary	34	137	126	38	335	93.28%	314.27	94.93%
Home/Hospital	10	19	24	9	62	100.00%	15.87	100.00%
Hubert H. Bancroft Elementary	85	172	156	28	441	93.26%	416.00	94.71%
Isador Cohen Elementary	23	112	117	20	272	94.61%	258.54	95.22%
James W Marshall Elementary	50	165	141	32	388	94.98%	368.37	95.40%
John Bidwell Elementary	42	102	123	6	273	93.95%	255.23	95.46%
John Cabrillo Elementary	42	121	141	43	347	93.06%	328.99	95.48%
John D Sloat Elementary	65	115	93	23	296	92.05%	269.33	93.41%
John H. Still K-8	77	284	281	13	655	92.09%	614.04	94.15%
John Morse Therapeutic Center	0	0	0	36	36	90.63%	30.40	90.13%
Leataata Floyd Elementary	34	125	147	8	314	91.10%	298.54	93.11%
Leonardo da Vinci K - 8 School	120	288	293	31	732	96.36%	710.54	97.18%
Mark Twain Elementary	43	138	100	24	305	94.10%	287.83	95.14%
Martin Luther King Jr K-8	57	116	112	40	325	93.36%	310.36	95.57%
Matsuyama Elementary	66	235	271	0	572	96.39%	551.31	97.06%
Nicholas Elementary	71	278	253	24	626	93.46%	589.93	94.84%
O W Erlewine Elementary	32	111	128	19	290	94.55%	271.81	95.52%
Oak Ridge Elementary	71	211	196	1	479	92.13%	454.56	94.58%
Pacific Elementary	117	304	295	0	716	93.93%	679.43	95.17%
Parkway Elementary School	71	213	213	35	532	93.61%	501.90	94.13%
Peter Burnett Elementary	56	184	198	20	458	94.39%	439.23	95.56%
Phoebe A Hearst Elementary	96	286	296	0	678	96.52%	660.99	97.62%
Pony Express Elementary	47	164	179	6	396	95.70%	383.71	96.47%
Rosa Parks K-8 School	48	142	146	11	347	93.57%	328.39	95.09%
Sequoia Elementary	48	179	157	7	391	93.81%	374.23	96.09%
Success Academy K-8	0	0	6	0	6	80.00%	6.53	82.94%
Susan B Anthony Elementary	46	136	144	0	326	95.67%	317.27	97.13%
Sutterville Elementary	68	210	198	3	479	96.31%	455.87	96.80%
Tahoe Elementary	75	123	124	42	364	93.29%	349.03	95.18%
Theodore Judah Elementary	94	220	193	17	524	93.47%	500.46	95.28%
Washington Elementary	69	139	93	8	309	93.66%	292.70	95.16%
William Land Elementary	53	178	186	1	418	95.81%	399.57	96.27%
Woodbine Elementary	43	125	121	25	314	94.39%	290.21	95.03%
TOTAL ELEMENTARY SCHOOLS	**3,174**	**9,080**	**8,968**	**840**	**22,062**	**94.51%**	**21,022.59**	**95.70%**

Change from Prior month	**0**	**23**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	REGULAR ENROLLMENT			Special Education Grades 7-8	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2019-2020 Actual Attendance	Cum Attd Days/70 2019-2020	PERCENTAGE 2019-2020
A M Winn Elementary K-8 Waldorf	43	20	63	0	63	94.66%	58.69	94.85%
Albert Einstein MS	342	394	736	48	784	94.08%	740.90	95.16%
Alice Birney Waldorf-Inspired K-8	60	58	118	0	118	96.27%	113.63	96.94%
California MS	497	431	928	12	940	94.38%	902.20	95.36%
Capital City School	12	18	30	0	30	87.39%	28.80	89.32%
Fern Bacon MS	341	351	692	50	742	93.61%	702.49	95.10%
Genevieve Didion K-8	50	51	101	0	101	98.22%	99.43	98.44%
Home/Hospital	12	13	25	4	29	100.00%	7.87	100.00%
John H. Still K-8	141	135	276	22	298	94.27%	285.20	95.76%
John Morse Therapeutic Center	0	0	0	10	10	82.00%	8.23	86.23%
Kit Carson 7-12	206	167	373	35	408	92.73%	381.31	94.07%
Leonardo da Vinci K - 8 School	53	65	118	19	137	97.47%	134.64	97.93%
Martin Luther King Jr K-8	31	49	80	0	80	95.98%	77.44	97.17%
Rosa Parks K-8 School	183	215	398	37	435	93.41%	413.41	94.43%
Sam Brannan MS	187	212	399	43	442	93.41%	423.43	95.16%
School of Engineering and Science	134	117	251	0	251	96.31%	244.97	97.27%
Success Academy K-8	2	7	9	0	9	74.31%	4.11	80.67%
Sutter MS	568	589	1157	33	1190	95.97%	1154.61	96.92%
Will C Wood MS	334	358	692	45	737	95.31%	709.80	96.20%
TOTAL MIDDLE SCHOOLS	**3,196**	**3,250**	**6,446**	**358**	**6,804**	**94.59%**	**6,491.17**	**95.71%**
Change from Prior month				(2)	(2)			

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
TRADITIONAL SCHOOLS

HIGH SCHOOLS	REGULAR ENROLLMENT					Total Grade 9-12	Special Education Grades 9-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Continuation	Grade 9	Grade 10	Grade 11	Grade 12				2019-2020 Actual Attendance	Cum Attd Days/70 2019-2020	PERCENTAGE 2019-2020
American Legion HS	159	0	0	0	0	159	0	159	80.19%	146.73	83.72%
Arthur A. Benjamin Health Prof	0	43	44	55	51	193	19	212	92.63%	201.64	94.62%
C K McClatchy HS	0	629	591	553	525	2298	84	2382	91.56%	2179.16	93.37%
Capital City School	0	24	61	92	124	301	0	301	90.62%	266.33	92.22%
Hiram W Johnson HS	0	432	452	311	330	1525	158	1683	91.62%	1516.43	93.18%
Home/Hospital	0	6	26	11	5	48	20	68	100.00%	19.18	100.00%
John F Kennedy HS	0	546	519	498	456	2019	119	2138	93.73%	2007.59	94.97%
Kit Carson 7-12	0	76	55	23	14	168	0	168	94.56%	165.66	96.15%
Luther Burbank HS	0	418	378	395	336	1527	134	1661	92.31%	1517.01	93.31%
Rosemont HS	0	400	288	295	254	1237	106	1343	93.99%	1269.40	94.84%
School of Engineering and Science	0	108	74	60	36	278	1	279	95.59%	272.01	96.01%
West Campus HS	0	198	217	197	225	837	1	838	97.33%	822.06	97.97%
TOTAL HIGH SCHOOLS	**159**	**2,880**	**2,705**	**2,490**	**2,356**	**10,590**	**642**	**11,232**	**92.81%**	**10,383.20**	**94.12%**
Change from Prior month								(1)	(34)		

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2019-2020 Actual Attendance	Cum Attd Days/70 2019-2020	PERCENTAGE 2019-2020
ELEMENTARY	22,062	94.51%	21,023	95.70%
MIDDLE	6,804	94.59%	6,491	95.71%
HIGH SCHOOL	11,232	92.81%	10,383	94.12%
TOTAL ALL DISTRICT SEGMENTS	**40,098**	**94.06%**	**37,897**	**95.26%**

Total Non-Public Schools as of 1/9/20	337

Non- Public Change from Prior month	(3)

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
CHARTER SCHOOLS

2019-2020 DEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2019-2020 Actual Attendance	2019-2020	PERCENTAGE 2019-2020
Bowling Green-Mc Coy	60	198	184	0	0	1	443	94.57%	428.66	95.88%
Bowling Green-Chacon	48	150	152	0	0	0	350	97.01%	337.99	97.76%
George W. Carver SAS	0	0	0	0	253	11	264	95.06%	252.50	94.54%
New Joseph Bonnheim Charter	47	141	127	0	0	1	316	93.65%	287.84	94.49%
New Tech High	0	0	0	0	166	0	166	94.92%	157.21	95.66%
The Met High School	0	0	0	0	268	1	269	96.81%	263.73	97.34%
TOTAL DEPENDENT CHARTER SCHOOLS	**155**	**489**	**463**	**0**	**687**	**14**	**1,808**	**95.34%**	**1,727.92**	**96.00%**
					Change from Prior month	**1**	**4**			

2019-2020 INDEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2019-2020 Actual Attendance	2019-2020	PERCENTAGE 2019-2020
CA Montessori Project Capitol Campus	42	129	118	37	0	0	326	95.52%	317.61	96.66%
Capitol Collegiate Academy	60	153	142	38	0	0	393	96.56%	371.45	96.42%
Aspire Capitol Heights Academy	45	107	65	0	0	0	217	90.88%	214.53	92.71%
Growth Public Schools	60	148	0	0	0	0	208	91.70%	198.77	94.58%
Language Academy	85	197	198	125	0	0	605	96.42%	590.30	97.28%
PS 7 Elementary	62	170	163	191	0	0	586	90.55%	545.45	92.93%
Sacramento Charter HS	0	0	0	0	490	0	490	92.47%	458.16	93.73%
SAVA	0	0	0	67	639	0	706	92.16%	612.51	94.77%
Sol Aureus College Preparatory	52	152	143	58	0	0	405	95.37%	388.15	95.84%
Yav Pem Suab Academy	72	214	201	0	0	0	487	94.16%	462.07	96.62%
TOTAL INDEPENDENT CHARTER SCHOOLS	**478**	**1,270**	**1,030**	**516**	**1,129**	**-**	**4,423**	**93.58%**	**4,159.00**	**95.15%**
					Change from Prior month	-	**9**			

TOTAL CHARTER SCHOOLS	**633**	**1,759**	**1,493**	**516**	**1,816**	**14**	**6,231**	**94.46%**	**5,886.92**	**95.58%**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
ADULT EDUCATION SCHOOLS

ADULT EDUCATION	*ENROLLMENT*	HOURS EARNED			2019-2020 CUMULATIVE ADA		
		CONCURRENT	*OTHER*	*TOTAL*	*CONCURRENT*	*OTHER*	*TOTAL*
A. Warren McClaskey Adult Center	381	0	18,233.00	18,233.00	0	202.83	202.83
Charles A. Jones Career & Education Center	568	0	20,550.50	20,550.50	0	273.15	273.15
TOTAL ADULT EDUCATION	**949**	**0**	**38,783.50**	**38,783.50**	**0**	**475.98**	**475.98**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	REGULAR CLASS ENROLLMENT							TOTAL
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	REGULAR
A M Winn Elementary K-8 Waldorf	64	41	41	41	40	45	31	303
Abraham Lincoln Elementary	81	82	83	72	66	79	88	551
Alice Birney Waldorf-Inspired K-8	88	48	48	48	63	64	60	419
Bret Harte Elementary	19	29	32	36	34	31	28	209
Caleb Greenwood	72	95	72	68	66	93	65	531
Camellia Basic Elementary	73	63	62	58	60	58	51	425
Capital City School	0	1	6	5	3	5	11	31
Caroline Wenzel Elementary	35	37	36	47	31	41	38	265
Cesar Chavez Elementary	0	0	0	0	120	112	113	345
Crocker/Riverside Elementary	95	94	96	92	98	90	99	664
David Lubin Elementary	70	71	80	82	74	58	65	500
Earl Warren Elementary	62	58	52	64	74	58	66	434
Edward Kemble Elementary	141	130	135	142	0	0	0	548
Elder Creek Elementary	117	120	110	112	113	94	135	801
Ethel I Baker Elementary	92	72	82	85	98	85	74	588
Ethel Phillips Elementary	70	72	65	63	57	57	67	451
Father Keith B Kenny Elementary	45	46	39	47	52	43	38	310
Genevieve Didion K-8	63	70	73	68	66	66	66	472
Golden Empire Elementary	71	72	77	83	99	93	92	587
H W Harkness Elementary	63	49	49	47	50	50	44	352
Hollywood Park Elementary	34	48	47	42	45	48	33	297
Home/Hospital	10	3	9	7	10	12	2	53
Hubert H. Bancroft Elementary	85	56	44	72	49	51	56	413
Isador Cohen Elementary	23	39	36	37	43	36	38	252
James W Marshall Elementary	50	73	47	45	56	39	46	356
John Bidwell Elementary	42	30	41	31	41	49	33	267
John Cabrillo Elementary	42	35	38	48	49	41	51	304
John D Sloat Elementary	65	41	42	32	31	31	31	273
John H. Still K-8	77	95	82	107	95	103	83	642
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	34	36	43	46	58	52	37	306
Leonardo da Vinci K - 8 School	120	97	96	95	97	99	97	701
Mark Twain Elementary	43	47	45	46	32	33	35	281
Martin Luther King Jr K-8	57	35	37	44	32	32	48	285
Matsuyama Elementary	66	72	91	72	87	94	90	572
Nicholas Elementary	71	91	91	96	95	92	66	602
O W Erlewine Elementary	32	43	33	35	41	37	50	271
Oak Ridge Elementary	71	70	60	81	77	53	66	478
Pacific Elementary	117	97	111	96	99	98	98	716
Parkway Elementary School	71	71	72	70	66	83	64	497
Peter Burnett Elementary	56	61	65	58	62	69	67	438
Phoebe A Hearst Elementary	96	96	96	94	98	99	99	678
Pony Express Elementary	47	48	62	54	60	67	52	390
Rosa Parks K-8 School	48	47	48	47	46	47	53	336
Sequoia Elementary	48	49	62	68	52	46	59	384
Success Academy K-8	0	0	0	0	0	2	4	6
Susan B Anthony Elementary	46	48	46	42	61	41	42	326
Sutterville Elementary	68	71	71	68	63	75	60	476
Tahoe Elementary	75	47	35	41	38	33	53	322
Theodore Judah Elementary	94	70	82	68	63	64	66	507
Washington Elementary	69	47	48	44	32	29	32	301
William Land Elementary	53	62	56	60	56	56	74	417
Woodbine Elementary	43	46	40	39	45	38	38	289
TOTAL	**3,174**	**3,021**	**3,014**	**3,045**	**3,043**	**2,971**	**2,954**	**21,222**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	323	1065	21402	22467	95.26%
Abraham Lincoln El	551	1882	36671	38553	95.12%
Alice Birney Waldorf-Inspired K8	419	807	28354	29161	97.23%
Bret Harte Elementary	247	899	16183	17082	94.74%
Caleb Greenwood	532	1132	36315	37447	96.98%
Camellia Basic Elementary	432	655	29662	30317	97.84%
Capital City School	31	88	1898	1986	95.57%
Caroline Wenzel Elementary	312	1117	20953	22070	94.94%
Cesar Chavez ES	356	910	24019	24929	96.35%
Crocker/Riverside Elementary	665	1358	45187	46545	97.08%
David Lubin Elementary	529	1597	35504	37101	95.70%
Earl Warren Elementary	448	1233	30108	31341	96.07%
Edward Kemble Elementary	561	2034	37222	39256	94.82%
Elder Creek Elementary	802	2005	54319	56324	96.44%
Ethel I Baker Elementary	601	2203	40149	42352	94.80%
Ethel Phillips Elementary	467	1685	31447	33132	94.91%
Father Keith B Kenny K-8 School	333	1510	22031	23541	93.59%
Genevieve Didion Elementary	484	762	33216	33978	97.76%
Golden Empire Elementary	599	1361	40674	42035	96.76%
H W Harkness Elementary	364	1149	23486	24635	95.34%
Hollywood Park Elementary	335	1175	21999	23174	94.93%
Home/Hospital	62	0	1110.91	1110.91	100.00%
Hubert H. Bancroft Elementary	441	1628	29120	30748	94.71%
Isador Cohen Elementary	272	909	18098	19007	95.22%
James W Marshall Elementary	388	1244	25786	27030	95.40%
John Bidwell Elementary	273	849	17866	18715	95.46%
John Cabrillo Elementary	347	1091	23029	24120	95.48%
John D Sloat Elementary	296	1331	18853	20184	93.41%
John H. Still K-8	655	2669	42983	45652	94.15%
John Morse Therapeutic Center	36	233	2128	2361	90.13%
Leataata Floyd Elementary	314	1546	20898	22444	93.11%
Leonardo da Vinci K - 8 School	732	1441	49738	51179	97.18%
Mark Twain Elementary	305	1029	20148	21177	95.14%
Martin Luther King Jr Elementary	325	1008	21725	22733	95.57%
Matsuyama Elementary	572	1167	38592	39759	97.06%
Nicholas Elementary	626	2246	41295	43541	94.84%
O W Erlewine Elementary	290	893	19027	19920	95.52%
Oak Ridge Elementary	479	1825	31819	33644	94.58%
Pacific Elementary	716	2415	47560	49975	95.17%
Parkway Elementary School	532	2192	35133	37325	94.13%
Peter Burnett Elementary	458	1428	30746	32174	95.56%
Phoebe A Hearst Elementary	678	1130	46269	47399	97.62%
Pony Express Elementary	396	983	26860	27843	96.47%
Rosa Parks K-8 School	347	1188	22987	24175	95.09%
Sequoia Elementary	391	1066	26196	27262	96.09%
Success Academy K-8	6	94	457	551	82.94%
Susan B Anthony Elementary	326	657	22209	22866	97.13%
Sutterville Elementary	479	1054	31911	32965	96.80%
Tahoe Elementary	364	1236	24432	25668	95.18%
Theodore Judah Elementary	524	1736	35032	36768	95.28%
Washington Elementary	309	1042	20489	21531	95.16%
William Land Elementary	418	1083	27970	29053	96.27%
Woodbine Elementary	314	1062	20315	21377	95.03%
TOTAL	**22,062**	**66,102**	**1,471,581**	**1,537,683**	**95.70%**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
CUMULATIVE TOTAL ABSENCES

MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	63	223	4108	4331	94.85%
Albert Einstein MS	784	2636	51863	54499	95.16%
Alice Birney Waldorf-Inspired K-8	118	251	7954	8205	96.94%
California MS	940	3076	63154	66230	95.36%
Capital City School	30	241	2016	2257	89.32%
Fern Bacon MS	742	2533	49174	51707	95.10%
Genevieve Didion K-8	101	110	6960	7070	98.44%
Home/Hospital	29	0	550.75	550.75	100.00%
John H. Still K-8	298	883	19964	20847	95.76%
John Morse Therapeutic Center	10	92	576	668	86.23%
Kit Carson 7-12	408	1684	26692	28376	94.07%
Leonardo da Vinci K - 8 School	137	199	9425	9624	97.93%
Martin Luther King Jr K-8	80	158	5421	5579	97.17%
Rosa Parks K-8 School	435	1708	28939	30647	94.43%
Sam Brannan MS	442	1509	29640	31149	95.16%
School of Engineering and Science	251	481	17148	17629	97.27%
Success Academy K-8	9	69	288	357	80.67%
Sutter MS	1190	2567	80823	83390	96.92%
Will C Wood MS	737	1960	49686	51646	96.20%
TOTAL	**6,804**	**20,380**	**454,382**	**474,762**	**95.71%**

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
ENROLLMENT AND ATTENDANCE REPORT
MONTH 4, ENDING FRIDAY, DECEMBER 13, 2019
CUMULATIVE TOTAL ABSENCES

HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	159	1997	10271	12268	83.72%
Arthur A. Benjamin Health Prof	212	803	14115	14918	94.62%
C K McClatchy HS	2382	10827	152541	163368	93.37%
Capital City School	301	1572	18643	20215	92.22%
Hiram W Johnson HS	1683	7768	106150	113918	93.18%
Home/Hospital	68	0	1342.85	1342.85	100.00%
John F Kennedy HS	2138	7444	140531	147975	94.97%
Kit Carson 7-12	168	464	11596	12060	96.15%
Luther Burbank HS	1661	7615	106191	113806	93.31%
Rosemont HS	1343	4835	88858	93693	94.84%
School of Engineering and Science	279	791	19041	19832	96.01%
West Campus HS	838	1193	57544	58737	97.97%
TOTAL	**11,232**	**45,309**	**726,824**	**772,133**	**94.13%**

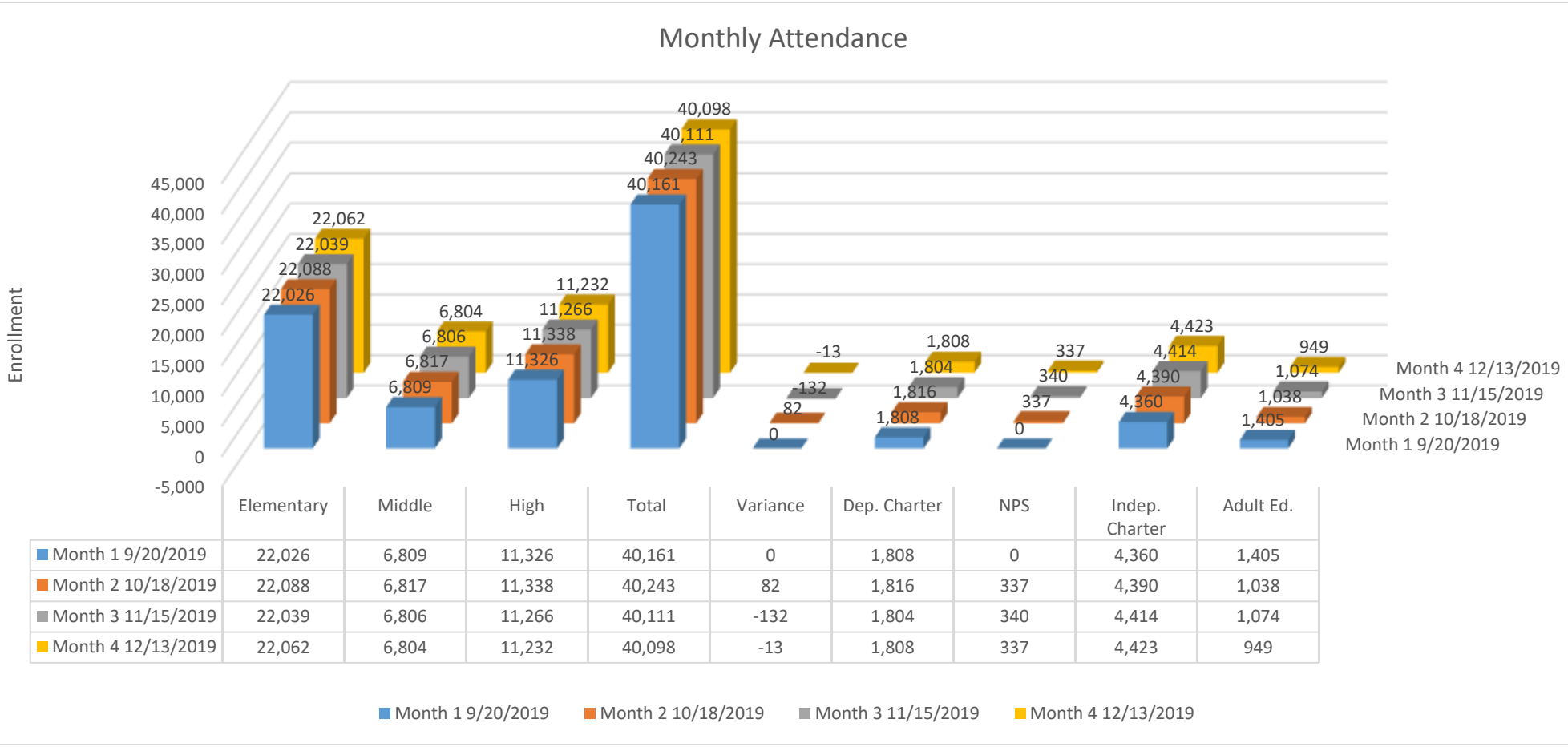
	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
TOTAL ALL SCHOOLS	**40,098**	**131,791**	**2,652,787**	**2,784,578**	**95.27%**

Students in Non-Public Schools as of 1/9/20:	337
Total Enrollment Month 04:	40,435

2019-2020 Projected	Enrollment	ADA
	40,236	38,212

2019-2020 Month 03	Enrollment	ADA
(ending Nov 15, 2019)	40,451	95.60

2018-2019	Enrollment	ADA
	40,660	38,422



	Elementary	Middle	High	Total	Variance	Dep. Charter	NPS	Indep. Charter	Adult Ed.
Month 1 9/20/2019	22,026	6,809	11,326	40,161	0	1,808	0	4,360	1,405
Month 2 10/18/2019	22,088	6,817	11,338	40,243	82	1,816	337	4,390	1,038
Month 3 11/15/2019	22,039	6,806	11,266	40,111	-132	1,804	340	4,414	1,074
Month 4 12/13/2019	22,062	6,804	11,232	40,098	-13	1,808	337	4,423	949