



Putting
Children
First

Bond Oversight Committee

Tuesday, February 5, 2013

5:30 to 7:30 p.m.

Serna Center

California Conference Room, 2nd Floor

5735 47th Avenue

Sacramento, CA 95824

Minutes

Welcome and Introductions - Carol Davydova, Chair

Carol Davydova opened the meeting at 5:37 p.m.

Members Present: Carol Davydova, Jim Price, Alex Visaya Jr., John Andrew and Dave O'Toole.

Member Absent: Adolfo Mercado

Staff Present: Matt Kelly, Nick Koehler, Gail Ferguson and Amari Watkins.

Staff Absent: Jim Dobson

Public Present: Michael Watanabe, Scott Pullen, and Matthew Nethaway.

Items to Review at Meeting – Carol Davydova, Chair

Minutes from November 13, 2012 Meeting were tabled to the next meeting.

Quarterly Report – Matt Kelly, SCUSD

Matt Kelley reported on the following sites listed below:

- *John Morse Campus Enrichment -*
- *CK McClatchy Kitchen/Cafeteria Renovations*
- *Phoebe Hearst Portable Move Project*
- *Alice Birney- Waldorf- Portable Expansion- (Summer 2013)*

Matt Kelly also stated that agency is ready to submit to DSA for approval and ready to bid in 2 to 3 months and start construction this summer and continue into the school year. Also 2012 portable move from Phoebe Hearst Elementary School to Hubert Bancroft Elementary School is in its final stage and ready to submit to DSA.

The Emergency Deferred Maintenance project – HVAC replaced both HVAC heaters in the gym at Sacramento High.

New Bond Measures Q and R Update Nick Koehler, SCUSD

Nick Koehler stated that Board Resolution No. 2733: Establishing Bond Oversight Committee and Appointing Committee Members will be going to the Board for approval on February 7, 2013. The resolution will be creating a new committee that will be responsible for taking care of Measures I, Q and R. This committee will be dissolved once Resolution No. 2733 is passed.

Policy & Procedural Review Update Nick Koehler, SCUSD

Nick Koehler presented information on the Bond Oversight Committee Bylaws. Nick stated that all the term limits will end when the new formation of the Bond Committee is approved.

Committee Comments and Questions:

- The committee asked clarifying questions regarding the Bylaws revision and were they reformed by the Board of Education based on the new Q and R?*
- Nick Koehler responded to the question by stating no and that the jurisdiction of the BOC bylaws are the BOC and this is just staff recommendations for the committee to review.*
- Carol Davydova commented on the Ed Code of the Bond Reference.*
- Nick responded and stated that he would send the Ed Code of the Bond Reference to the committee members.*

Nick also stated that the application process will no longer be reviewed by Metro and ACT. The review process will be done internally and given to the Board for review and appointment. Clarifications on duties of the committee and other committee responsibilities were reviewed by the committee.

The committee was asked to review the bylaws by the next meeting for more discussion. Also it was suggested that language be included on New Member Training.

BOC Requested Items Update Nick Koehler, SCUSD

Nick Koehler presented information on the following items below. Nick also stated that we are creating a member login page for committee members to have access on the BOC's website page:

- Website Update*
- Member login procedure document*
- Member Cheat Sheet*
- Annual BOC Reports*

Carol requested that the committee come together before we report to the Board the Annual BOC report. Dave O'Toole stated that we could form a subcommittee and prepare a draft Annual BOC report for review in April 2013. Dave volunteered to chair the subcommittee. Carol stated for the record, we will conform a subcommittee to meet and draft a report to be reviewed by the committee before going to the Board of Education on April 18, 2013. Nick Koehler stated that he would also serve on the committee with Dave.

Open Forum Carol Davydova, Chair

A date for the second meeting was set for April 2, 2013 in the Washington conference room to review information for the Annual BOC report. Some committee members stayed to work on the member cheat sheet with Nick.

Future Bond Oversight Committee Meeting Date/Location

✓ April 2, 2013 5:30 p.m. - 7:30 p.m., 5735 47th Avenue, Washington Conference Room

Adjournment

Carol Davydova moved to adjourn the meeting at 7:25 p.m., seconded by James Carroll Price. The motion carried unanimously.