



Putting Children First

BOND OVERSIGHT COMMITTEE MINUTES Tuesday, August 7, 2012 5:30 p.m. – 7:00 p.m.

CAMS Conference Room
425 1st Ave.
Sacramento, CA 95818

Bond Oversight Committee Members Present:

Adolfo Mercado, Vice Chair	Carol Davydova, Chair
Alex Visaya, Member	James Price, Member
	Dave O'Toole, Member

SCUSD Staff/Consultants Present:

Nick Koehler, SCUSD, CAMS	Amari Watkins, SCUSD, Accounting
Matt Kelly, SCUSD, CAMS	Jim Dobson, SCUSD, CAMS
Morgan Tauzer, Anova Nexus Architects	Brian Meyers, HMC
Bryan Fawkes, HMR	

I. MEETING CALLED TO ORDER – Carol Davydova

- Meeting called to order at 5:37 p.m. by Carol. Introductions were made and meeting was started. Jim Dobson gave an overview of the BOC background for the new members who were present (John, Dave, and James). He talked about the BOC's role in monitoring how the district spends bond funds, and specifically to make sure that bond dollars are spent on capital projects only. Jim continued to explain that over the course of the BOC's history, it has overseen approximately \$500 million, and now there is approximately \$10 million left. Jim discussed membership requirements, term limits of members (2 years), and meeting times (quarterly).
 - Minute Review- Carol moved to approve the minutes, and the motion was 2nd by Alex. Meeting minutes for August 2, 2011, November 29, 2011, and February 7, 2012 were approved.

II. Quarterly Reports- (MET): Jim Dobson

- Jim explained the quarterly report section for the MET to the BOC, and talked about how this project was near completion. He commented that the district would like to use this project as a showcase and possibly as a standard if it meet educational programs needs.
 - **Q-** Alex asked if the construction was complete in the Kitchen?
A- Jim answered that yes construction was complete, and then explained the history of the project to the new BOC members.

III. Quarterly Reports- (LBHS): Jim Dobson

- Jim gave an overview of the project to the new members, and then explained that the project was complete.
 - Q- Adolfo asked if this was phase 1?
 - A- Jim answered that yes this was and then went onto explain the history of the phased project and why it was done that way, and it's importance. He also explained the future projects, Phase II/III
 - Q- Alex asked if the district was still planning on completing the future phases of the project if the funding becomes available?
 - A- Jim answered that yes the district does still intend to complete Phase II and III.

IV. Quarterly Reports- (John Morse Therapeutic Center) Jim Dobson/Brian Meyers

- Jim explained to the BOC members about the history of the project, scope and recent progress. Jim explained the initial planning and design strategies and the background of the ES/Special Ed Program. Brian Meyers informed the members of the background of the project and current progress.
 - Q- Adolfo asked about the maximum amount of CHPS points and the decisions that go into which ones the district goes for?
 - A- Brian answered that the maximum number of points you could earn was around 60-70, but that for this project SCUSD was tracking to be awarded about 20. He also explained that this was the number that ensured funding, and talked about the need to evaluate cost vs reward in earning the points.
 - Q- Alex asked if we could schedule J. Morse for the next meeting?
 - A- Jim answered that we would look into that
 - Q- Alex asked if the Board had allocated bond funds for this project?
 - A- Jim answered yes they had, but that not at the last meeting

VI. Quarterly Reports- (CK McClatchy Kitchen/Cafeteria Renovations) Jim/Bryan Fawkes

- Jim explained to the BOC members about the history of the project, scope and recent progress. Jim explained that this would be a Facility Hardship Project, as well as a Modernization project which would utilize state bond funds and district bond dollar match for the funding sources. The project would consist of upgrades to the kitchen, serving, and cafeteria spaces. Bryan Fawkes gave the BOC members the history of design and then project updates

VII. Quarterly Reports- (Phoebe Hearst Portable Project) Matt Kelly/Bob Diesel

- Matt and Bob both explained to the BOC members about the history of the project, scope and recent progress. Bob gave the BOC members the history of design and "Greening"
 - Q- Dave asked how long does the district use portables, and what policies are in place regarding portables?
 - A- Jim answered that the district does not have set policies on using portables that he was aware of, and explained that SCUSD has portables that are over 10 years old.
 - Q- Alex asked if the project would be completed by the opening of the new school year?

A-Matt responded that yes they would.

VI. Quarterly Reports- (Bond Deferred Projects) Jim/Matt

- Jim explained to the BOC members about the history of these projects and how they came about. He explained that the need has been there and with the Maintenance Department losing funding, they were able to get Board approval on priority projects. Matt talked about the schedule of projects and how they would be completed this summer. He referenced the white board in the conference room.

VII. Quarterly Reports- (Green School) Farah McDill

- Farah gave overview to the BOC members about the scope of projects and recent progress. She then went on to explain the “Green Teams” concepts, and how different schools have been getting proposals together to present to a panel of Judges at the MET.
 - Q- Alex asked how the schools were chosen to participate in this program?
A- Farah explained that she had contacted every site and only 15 schools had responded.
 - Q- Carol asked about how sustainability issues were taught in schools, or if they were at all?
A-Farah answered that yes “Project Green” was being implemented here at SCUSD, and then went on to give the history of the movement, and the USGBC involvement.
 - Q- Adolfo asked if this was allocated out of Bond Funds?
A- Jim answered that no it was not, but rather redevelopment funds.

VIII. BOND FUND Update: Amari Watkins

- Amari Watkins went through the handout that was passed out and gave overview of current bond fund accountings to the BOC.

IX. Member Recruitment: Carol

- Carol talked about the need for future recruitment and gave her thoughts about needed to streamline the recruitment efforts, due to new member wait time from application submission to actual board appointment. She then commented on the need for training, and asked that the district develop training that would be beneficial for the new members.
- Dave commented that SCUSD could possibly use weekly newsletters to spread word about membership opportunities.
- The BOC then discussed growing the committee and possibilities to make that happen. It was agreed that newsletters and other forms of advertisements were needed in order to grow the committee.

X. Open Forum:

- Dave asked if we could get training before the next meeting?
- Jim answered that we would try and make that happen.

Meeting adjourned at 7:44 p.m. by Carol and 2nd by Adolfo
Respectfully submitted, Nicholas Koehler